

REVISED AGENDA
(Items 11, 12 and 13)
(Item 8.I. Added 10/11/21)

CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
MONDAY OCTOBER 11, 2021 – 7:00 P.M.

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, October 11, 2021 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., in the second floor Council Chambers. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing: mhilvo@ci.cedarburg.wi.us.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bubnitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome and Barbara Lythjohan
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. APPROVAL OF MINUTES – September 27, 2021 Common Council Minutes*
8. NEW BUSINESS
 - A. Discussion and possible action on Mayoral appointment to Landmark Commission
 - B. Discussion and possible action on Resolution No. 2021-17 Redistricting of Ward Boundaries*
 - C. Discussion only on Lead Water Service Lateral Replacement Program*
 - D. Discussion and possible action on continuing to allow businesses to set up temporary tents on their premises*

- E. Discussion and possible action on review of Municipal Code Chapter 2 for Codification*
- F. Discussion and possible action on review of 2022 Budget*
- G. Discussion and possible action on License/Permit applications***
 - 1. Consider approval of new Operator License applications for the period ending June 30, 2022 for: Daniel M. Christ, Parker J. Dolphin, John Feiertag, Patrick J. Wise
- H. Discussion and possible action on payment of bills dated 09/18/2021 through 10/07/2021, transfers for the period 09/24/2021 through 10/06/2021 and payroll for period 09/19/2021 through 10/02/2021*
- I. Discussion and possible action on request for extension of alcohol premise description for The Shinery, W63 N678 Washington Avenue, Cedarburg, WI 53012, Troy Reissman, Agent, for an outdoor tent located in the driveway on the northside of The Shinery during the Bloody Mary Walk on October 23, 2021

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. Administrator's Report*
- B. Building Inspector's Report*

10. COMMUNICATIONS

- A. Comments and suggestions from citizens**
- B. Comments and announcements by Council Members
- C. Mayor's Report

11. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

More specifically to discuss:

- A. Approval of September 27, 2021 closed session minutes
- B. Discussion on Prochnow Landfill

12. RECONVENE TO OPEN SESSION

13. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.

City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@ci.cedarburg.wi.us.

10/08/21 adk



CITY OF CEDARBURG PUBLIC MEETING POLICY DURING COVID-19

The City of Cedarburg will begin utilizing [zoom](#), an online meeting tool, to conduct City meetings. This includes all public meetings. We are cancelling all non-essential meetings and limiting agenda items but there are items that do require decisions to be made so that projects throughout the City can continue or get completed in a timely manner. We will continue to adhere to open meeting laws as set forth by the State of Wisconsin.



Most recently the Wisconsin Department of Justice issued an advisory on March 16, 2020, addressing this issue and stating that: "Governmental bodies typically can meet their open meetings obligations, while practicing social distancing to help protect public health, by conducting meetings via telephone conference calls if the public is provided with an effective way to monitor such calls (such as public distribution, at least 24 hours in advance, of dial-in information for a conference call)." The advisory emphasizes that "When an open meeting is held by teleconference or video conference, the public must have a means of monitoring the meeting. DOJ concludes that, under the present circumstances, a governmental body will typically be able to meet this obligation by providing the public with information (in accordance with notice requirements) for joining the meeting remotely, even if there is no central location at which the public can convene for the meeting.

CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 FOR PUBLIC

To download [zoom](#) on your mobile device, click on one of the following:



Here are the procedures for public to be able to view a meeting live through [zoom](#).

1. Contact the City Administrator, Mikko Hilvo, 2 hours in advance of the meeting you wish to attend via [zoom](#) by emailing him at mhilvo@ci.cedarburg.wi.us.
2. In your email Subject line please put down the meeting that you wish to attend (example: Common Council Meeting on 3-30-20 at 7:00pm).
3. Provide your Name, Address, Email, Phone Number to him via email with a request to join the meeting.
4. You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
5. All public participants will have their microphone muted.
6. If, during public comment, anyone wishes to talk they should request to do so through the chat feature or by using the "hand" to wave at the meeting organizer. The administrator of the meeting will unmute you at the appropriate time and ask you to make your comments.

If you are unable to utilize a computer, iPad, or tablet to view the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, we can email one to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.



CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 – FOR STAFF & BOARD MEMBERS

The City of Cedarburg will be utilizing the [zoom](#) app to hold public meetings starting March 23, 2020 until April 30, 2020. All meetings will adhere to Wisconsin Open Meetings Law. The [zoom](#) app provides an option for the public to join the meeting via computer, iPad, tablet, or phone. Meetings will also be recorded and made available through our Clerks office for viewing at a later time.

Here are the procedures for staff and board members to utilize [zoom](#).

1. The City Administrator, Mikko Hilvo, will email a meeting invite to each staff and board member 24 hours prior to the meeting.
2. If another staff member, council member, or presenter needs access to the meeting and the ability to discuss an item they should request to get a meeting invite by emailing mhilvo@ci.cedarburg.wi.us at minimum 6 hours prior to the meeting.
3. In your email Subject line please put down the meeting that you wish to attend. (Example: Common Council Meeting on 3-30-20 at 7:00pm)
4. Provide your Name, Address, Email, Phone Number and reason for attending the meeting to the administrator.
5. All agendas and documents that need to be shared during the meeting will be sent to members ahead of time and also provided electronically to the meeting organizer (City Administrator).
6. All meetings will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
7. All staff and/or board members will have their microphones on unless they mute it themselves. All public participants will have their microphone muted except during public comments or if they use the chat feature asking the administrator for permission to speak.
8. All Votes will be done through roll call.

If you are unable to utilize a computer, iPad, or tablet to participate in the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, it can be emailed to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.

**CITY OF CEDARBURG
COMMON COUNCIL
SEPTEMBER 27, 2021**

**CC20210927-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, September 27, 2021, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers, and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Jack Arnett, Barbara Lythjohan, Robert Simpson, Kristin Burkart, Rick Verhaalen, Patricia Thome

Excused – Council Member Sherry Bublit

Also Present - City Administrator Mikko Hilvo, Attorney Michael Herbrand, City Clerk Tracie Sette, City Planner Jon Censky, Police Chief Tom Frank, Police Lieutenant Michael McNeerney, news media and interested citizens.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk Sette verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS

A citizen residing on Sunnyside Lane, near Edgewater Drive expressed concerns about increased traffic in the area due to the closing of Washington Avenue. She requested the installation of a temporary stop sign at the intersection of Portland Road and Edgewater Drive for the remainder of construction.

APPROVAL OF MINUTES

A motion was made by Council Member Thome, seconded by Council Member Burkart to approve the September 13, 2021 Common Council minutes. Motion carried without a negative vote with Council Member Bublit excused.

NEW BUSINESS

DISCUSSION ONLY TO PROVIDE FEEDBACK ON DEVELOPMENT PLAN FOR NEW SUBDIVISION LOCATED AT 6660 SUSAN LANE

The owner of Kingsway Homes, Craig Caliendo, addressed the Council with a proposed development plan for a parcel of land located at 6660 Susan Lane, in the Town of Cedarburg. The proposal includes

a housing project with 36 side-by-side ranch style buildings (total 72 units), located along a **private** road. This private road would mean services provided by the City would be limited due to current zoning as a Planned Unit Development (PUD). The site plan includes a wooded area which contains a critical plant species of concern identified by Southeastern Wisconsin Regional Planning Commission (SEWRPC). Mr. Caliendo feels the wooded area is an asset to the parcel. Currently, the Town of Cedarburg does not have an ordinance protecting these woods.

The Cedarburg Plan Commission generally supports the project but would like to see a few changes such as less encroachment on the wooded area and a redesign of the roadway. A second access road is required for emergency vehicles.

The developer invited feedback from the Council to address a possible future annexation of this property from the Town of Cedarburg to the City of Cedarburg.

Council Member Burkart would like to see the two (2) buildings nearest the wooded area be removed from the project.

Council Member Arnett favors the project but would also like to reduce the number of buildings in the wooded area. He also wishes for clear transparency for potential buyers so they understand that a private road equates to a reduction in City services.

Council Member Verhaalen expressed interest in reducing or waiving park impact fees.

Council Member Lythjohan also expressed the need to maintain the wooded area and is glad the current developer is interested in saving all or most of the woods.

Mayor O'Keefe requested comments from the public.

Four (4) members from the public, all residing close to the proposed new development, were in favor of saving the wooded area.

DISCUSSION AND POSSIBLE ACTION ON RESTRUCTURE OF CEDARBURG POLICE DEPARTMENT ADMINISTRATION

Lieutenant McNerney explained to the Council the requested change in structure that would allow for an Administrative Captain to oversee the investigative and clerical divisions of the Cedarburg Police Department, and an Operations Captain to oversee the patrol division. This change would have no impact on the budget. It would be accomplished in two (2) phases; the first phase would take place November 2021 and the second phase would be implemented in January 2022. Police Chief Frank is in full support of the new structure.

A motion was made by Council Member Burkart to approve the restructure of Cedarburg Police Department Administration, seconded by Council Member Arnett. Motion carried without a negative vote with Council Member Bublitz excused.

DISCUSSION AND POSSIBLE ACTION ON REQUEST TO HIRE A REPLACEMENT ENTRY LEVEL POLICE OFFICER

With the impending change in staffing at the Cedarburg Police Department, the Department will be one officer below authorized staffing level. The Police Chief requested permission to hire an entry level police officer beginning the first week of January.

A motion was made by Council Member Thome to approve of hiring an entry level police officer, seconded by Council Member Simpson. Motion carried without a negative vote with Council Member Bublitz excused.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2021-16 TO CHANGE POLLING LOCATION FOR NOVEMBER MEQUON THIENSVILLE RECALL ELECTION

City Clerk Sette explained to the Council that the Mequon Thiensville School District is about to begin the process of recalling four (4) members of the School Board. The City of Cedarburg contains one parcel of land located in the Mequon Thiensville School District; thus, the City of Cedarburg will participate in this election to some extent. The City of Mequon and City of Cedarburg will be combining polling places; therefore, no action is required by the Council.

DISCUSSION AND POSSIBLE ACTION ON LICENSE/PERMIT APPLICATIONS

A motion was made by Council Member Verhaalen, seconded by Council Member Thome, to approve the New Operator License applications for the period ending June 30, 2022 for Adam J. Bougie, Colleen D. Felli, and Ellen Lingel. Motion carried without a negative vote with Council Member Bublitz excused.

DISCUSSION AND POSSIBLE ACTION ON PAYMENT OF BILLS DATED 09/04/2021 THROUGH 09/17/2021, TRANSFERS FOR THE PERIOD 09/11/2021 THROUGH 09/24/2021 AND PAYROLL FOR PERIOD 09/05/2021 THROUGH 09/18/21.

A motion was made by Council Member Burkart, seconded by Council Member Thome, to pay the bills dated 09/04/2021 through 09/17/2021, transfers for the period 09/11/2021 through 09/24/2021 and payroll for period 09/05/2021 through 09/18/2021. Motion carried without a negative vote with Council Member Bublitz excused.

ADMINISTRATOR'S REPORT

The Administrator's report was included in the Council packet.

COMMENTS AND SUGGESTIONS FROM CITIZENS

A comment was made by a citizen who resides on Susan Lane. She was concerned with the long-term plan of the parcel of land relating to the discussion early in the evening (item 8.A.). She does not want the green space disturbed and would like to gear the development towards young families.

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Arnett commented on the success of Wine and Harvest Festival.

MAYOR'S REPORT - None

ADJOURNMENT - CLOSED SESSION

A motion was made by Council Member Thome, seconded by Council Member Arnett, at 8:25 p.m., to adjourn to closed session pursuant to State Statute 19.85(1)(g) to confer with legal council for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Specifically discussed was possible litigation involving Cedars III and the Prochnow Landfill. Motion carried on a roll call vote with Council Members Arnett, Lythjohan, Simpson, Verhaalen, Thome, and Burkart voting aye and Council Member Bublitz excused. (6-0)

RECONVENE TO OPEN SESSION

Open session reconvened at 8:43 p.m. Administrator Hilvo logged back into Zoom, however, no members of the public were in the virtual waiting room.

DISCUSSION AND POSSIBLE ACTION ON CEDARS III CLAIM

A motion was made by Council Member Thome, seconded by Council Member Lythjohan, to deny the Cedars III claim. Motion carried with no negative votes, one abstention by Council Member Verhaalen, and Council Member Bublitz excused.

ADJOURNMENT

A motion made by Council Member Arnett and seconded by Council Member Burkart to adjourn the meeting at 8:45 p.m. Motion carried without a negative vote with Council Member Bublitz excused.

Tracie Sette
City Clerk

CITY OF CEDARBURG

MEETING DATE: October 11, 2021

ITEM NO: 8.B.

TITLE: Discussion and possible action on Resolution 2021-17 Redistricting of Ward Boundaries

ISSUE SUMMARY: As a result of the 2020 Census, Ozaukee County recently approved a tentative map containing new Supervisory District lines. As a result of those changes, new City Aldermanic Districts/Wards have been redrawn utilizing Wisconsin Legislative Bureau standards. Those standards include keeping Wards compact, utilizing whole census blocks, composition of contiguous territory, and complying with the population ranges. Upon approval of tentative municipal plans, the County will hold a public hearing and have one final approval of the Supervisory Districts. Afterward, an ordinance will be brought to the Council for final approval of the Aldermanic Districts.

STAFF RECOMMENDATION: recommend approval of Resolution 2021-17

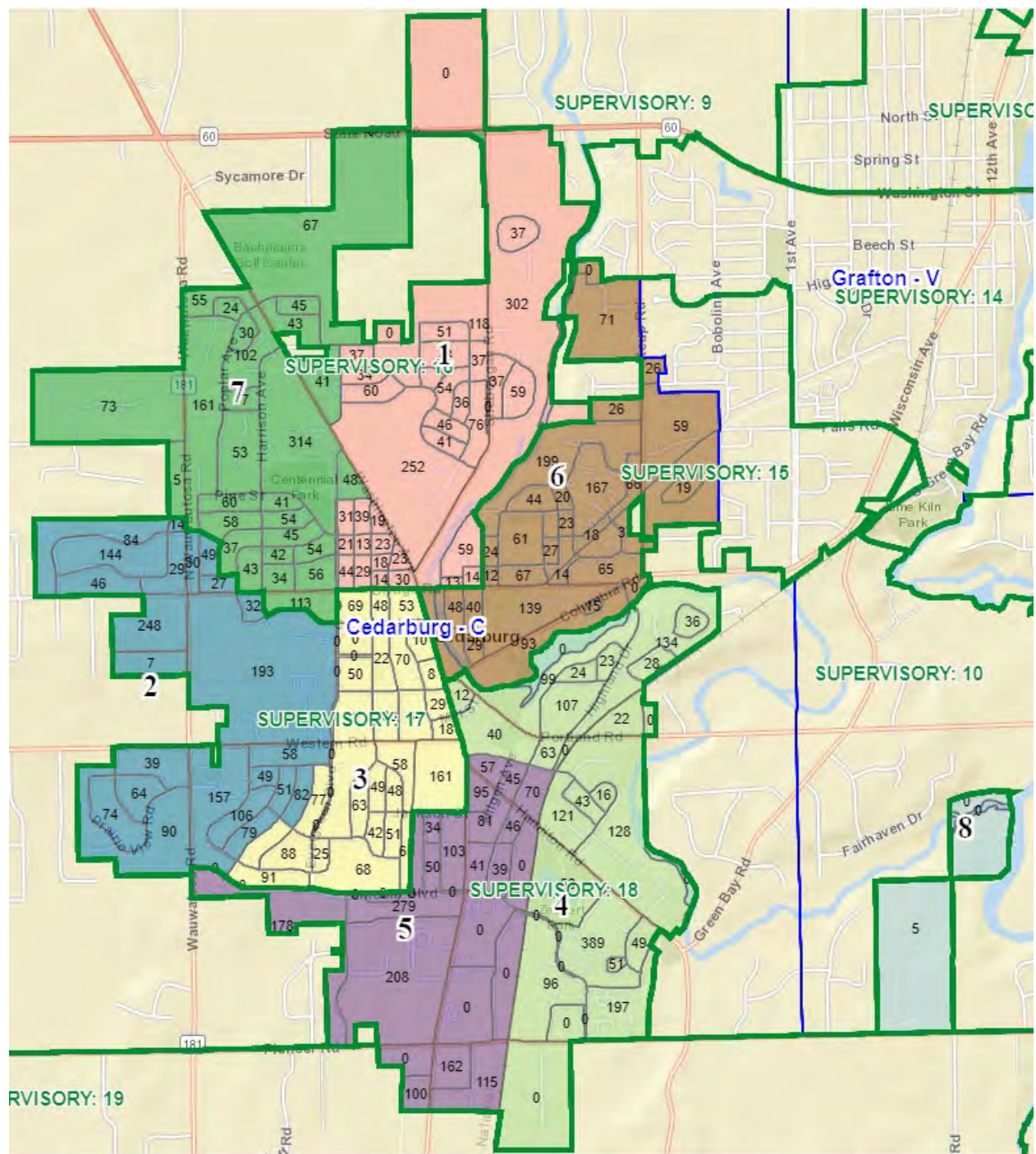
BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: n/a

ATTACHMENTS: Proposed Aldermanic District Map, Resolution 2021-17

INITIATED/REQUESTED BY: Clerk Tracie Sette

FOR MORE INFORMATION CONTACT: Clerk Tracie Sette



Color	Ward ▼	Population ▼	Valid Range	% Deviation ▼
▼	1	1,756	600 to 2,100	15.91%
▼	2	1,752	600 to 2,100	15.64%
▼	3	1,708	600 to 2,100	12.74%
▼	4	1,731	600 to 2,100	14.26%
▼	5	1,787	600 to 2,100	17.95%
▼	6	1,647	600 to 2,100	8.71%
▼	7	1,735	600 to 2,100	14.52%
▼	8	5	600 to 2,100	-99.67%

**CITY OF CEDARBURG
RESOLUTION NO. 2021-17**

**A RESOLUTION TO REDISTRICT THE WARD BOUNDARIES AND
COMBINE MUNICIPAL WARDS FOR VOTING PURPOSES IN THE CITY OF
CEDARBURG, OZAUKEE COUNTY WISCONSIN**

WHEREAS, Wisconsin Statutes, Section 5.15 requires all cities, villages and towns with a population of 1,000 or more to establish municipal wards based on the results of the 2020 census; and

WHEREAS, Section 59.03(2)(b) of the Statutes requires that each County Board adopt and transmit to each municipal governing body in the county a tentative county supervisory district plan dividing the county into districts and designating the approximate location and population of each ward proposed to effectuate the division of the county into districts; and

WHEREAS, These laws require that each municipality designate by consecutive whole number, geographical description and population, the various wards to be created within the municipality;

NOW, THEREFORE, BE IT HEREBY RESOLVED that City of Cedarburg, Ozaukee County, State of Wisconsin, hereby adopts the wards described as follows (a ward plan map is attached):

<u>Ward</u>	<u>Population</u>
Ward 1:	1756
Ward 2:	1752
Ward 3:	1708
Ward 4:	1731
Ward 5:	1787
Ward 6:	1647
Ward 7:	1735
Ward 8:	0

THEREFORE BE IT RESOLVED that Wards 1 and 7 of the City of Cedarburg said area be part of Supervisory District No. 16; and Wards 2 and 3 of the City of Cedarburg said area be part of Supervisory District No. 17; and Wards 4 and 5 of the City of Cedarburg said area be part of Supervisory District No. 18; and Wards 6 and 8 of the City of Cedarburg said area be part of Supervisory District No. 15

BE IT FURTHER RESOLVED, that upon passage, a copy of this resolution shall be filed with the City Clerk, who shall transmit a copy of the ward plan and this resolution to the County Clerk within five days of its adoption and that this resolution shall remain in effect for each election until modified or rescinded, in accordance with Statute, or until a new division is made following the next federal decennial census.

This Resolution shall be in effect upon approval by the City Council.

Dated this the 11th day of October, 2021 by:

Attest:

Michael O'Keefe, Mayor

Tracie Sette, City Clerk

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: October 11, 2021

ITEM NO: 8.C.

TITLE: Discussion only on Lead Water Service Lateral Replacement Program

ISSUE SUMMARY: Approximately 1000 homes in the older neighborhoods of Cedarburg have customer owned lead service piping that brings water into their homes. The water utility is required to test for and remain in compliance for Lead & Cooper in our drinking water by the DNR/EPA. The water utility must test a prescribed number of homes once every three years for the presence of lead and copper in the drinking water (at the point of use) which normally is the kitchen sink. Testing started about 25 years ago, and I am happy to report that the utility remains in compliance with all the current rules. Compliance has been obtained through a utility corrosion control program that adds an ortho-phosphate that deposits a thin film on the inside of the service pipes.

Over the last 25 years, the water utility has been replacing the utility owned portion of any water service lateral when we are replacing the water main in the street (the picture attached helps to describe the ownership arrangement on the lateral) Since the portion of the lateral behind the sidewalk is owned by the homeowner...very limited number (less than 10) of customer owned laterals have been replaced by the owner... even after informing them of the issue/potential concern. Cost is obviously a factor...it can easily cost \$5,000-10,000 to replace the customer lateral and connect it to the internal plumbing

While the utility is fully compliant, there will most likely come a time when we will fail the testing due to the number of services still in use that are lead. For several years the State has offered grants to communities that can apply to "get the lead out". Cedarburg has not received any grants in the past due to one of the higher scoring elements being community "affluence". That has changed recently so Cedarburg will hopefully be eligible for a grant. One of the higher scoring "categories" for the grants is if there is an ordinance in place that requires/mandates a customer owned service replacement when determined by the City.

Since there currently is not such an ordinance in place, the utility is approaching the City Council for feedback on their willingness to consider such an ordinance.

The utility will make a short presentation at the meeting and is interested in questions and dialogue on this issue.

STAFF RECOMMENDATION: N/A; Seeking feedback only

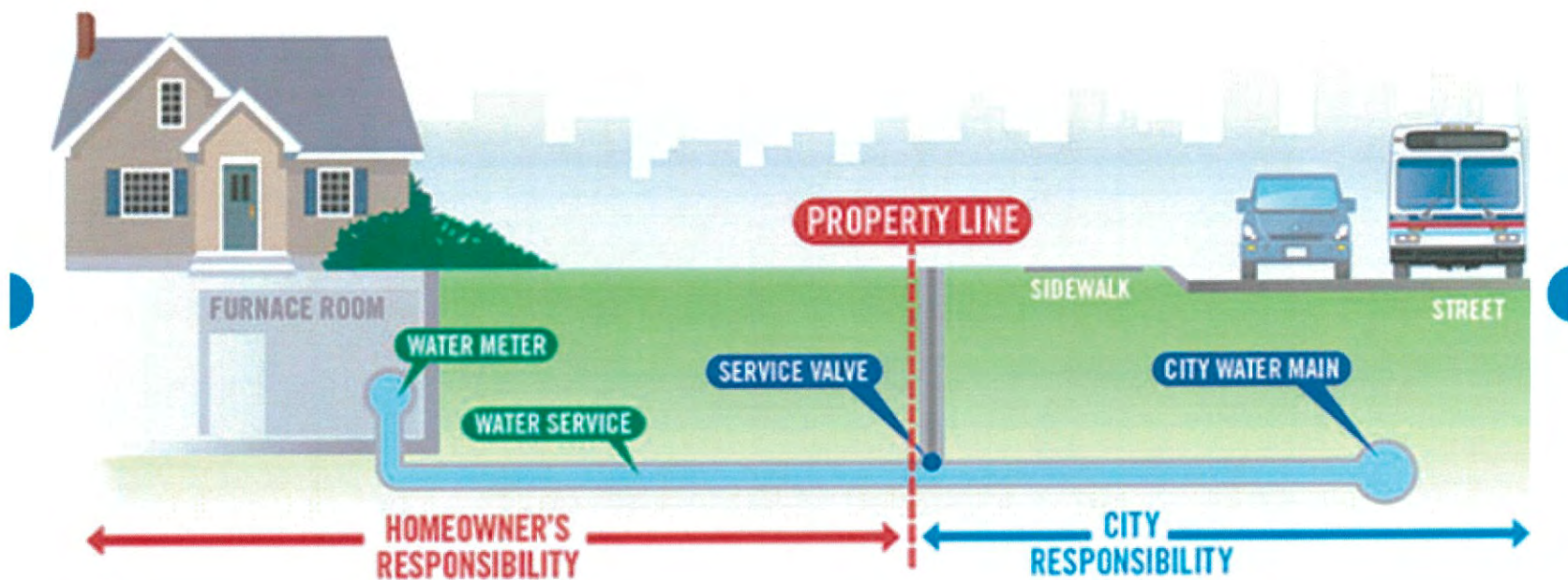
BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: NA

BUDGETARY IMPACT: Depends on available funding, Program Design, Etc.

ATTACHMENTS: Water Lateral Illustration

INITIATED/REQUESTED BY: Light & Water

FOR MORE INFORMATION CONTACT: L&W General Manager, Dale Lythjohan (262) 375-7650



CITY OF CEDARBURG

MEETING DATE: October 11, 2021

ITEM NO: 8.D.

TITLE: Discussion and possible action on continuing to allow businesses to set up temporary tents on their premises

ISSUE SUMMARY: With businesses still recovering from the effects of COVID-19 the local restaurants/businesses are looking to provide additional space for their patrons during the colder months. Lime Cantina and Stagecoach Inn have setup tents for the season. Union House is requesting for one. Stilt House has submitted and received an approval from November 1, 2021 to January 2, 2022 for their tent. Last winter the city allowed Brandywine and Anvil to set up smaller temporary tents as well.

At the February 22, 2021 Council meeting a decision was made to allow temporary tents until the end of 2021. At the June 2, 2021 Plan Commission meeting the Union house was granted an outdoor alcohol beverage license with the conditions that they use a black aluminum fence instead of a tent. At the August 2nd Plan Commission meeting the Stilt house was given approval for a tent to be set up from November 1, 2021 to January 2, 2022.

City administrative policy on temporary use permits allows staff to approve temporary uses for up to two (2) weeks. Our zoning ordinance allows temporary uses but it requires Landmarks (In the Historic District) and Plan Commission approval. The current ordinance does not specify temporary use of tents since it has not been an issue until COVID-19. Prior to COVID-19 Stilt House was the only restaurant requesting a tent and they have come to the plan commission annually for approval. The Council can decide to allow tents for temporary use to assist businesses through COVID-19 recovery or they can deny the use and have the businesses go through the application process as outlined in our ordinances and policies.

STAFF RECOMMENDATION: Allow temporary use of tents until the end of the year. A business would still be required to fill out a temporary use permit, pay the fee (\$27.50), and be subject to a building and fire inspection. Plan commission will work on revising the City's temporary use ordinance/policy that will be implemented on January 1, 2022.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

None

BUDGETARY IMPACT:

None

ATTACHMENTS: Common Council Minutes – Feb. 22, 2021, Plan Commission Minutes – June 7, 2021 & Aug. 2, 2021, Temporary Uses Zoning Code, Temporary Use Policy Letter, Temporary Use Application.

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator

Outside shows have become their bread and butter and have kept the Cultural Center from shutting down.

Ann Denk – Wyndrose Jewelry

Ms. Denk explained how she has had to shut the door on the jewelry store in order to help customers, due to the volume of music. She would welcome time limit restrictions on music.

Bill Conley – Stagecoach Inn

The music program has kept the Stagecoach Inn open this past year. They have been very conscious of volume and have always ended by 10:00 p.m. He feels each venue should be handled separately in terms of size, space and volume. Music has become an integral part of their business and we need to continue to offer activities for Cedarburg to remain a vibrant community.

Council Member Arnett summarized all of the comments thus far and suggested we create a structure that works for everyone. He suggested each Council Member send their thoughts to Administrator Hilvo regarding number of days, times and volume control. City staff will be tasked with creating a document to be discussed at the next Council Meeting.

Council Member Arnett motioned to postpone this item until the next Council meeting with the agreement that whatever is decided is temporary (for the 2021 summer season) and that music ends at 9:00 p.m., seconded by Council Member Thome. Motion carried without a negative vote.

CONSIDER CHANGE IN ENFORCEMENT OF TEMPORARY SIGN ORDINANCE; AND ACTION THEREON

Due to the Covid 19 pandemic, the City relaxed enforcement efforts of temporary signage rules for businesses. The result has been various public rights-of-way becoming blocked by the signs.

A motion was made by Council Member Verhaalen to allow temporary signage, limited to calendar year 2021, provided the City Building Inspector does not have an issue with the signage and was seconded by Council Member Lythjohan. Motion carried without a negative vote.

CONSIDER CONTINUING ALLOWING BUSINESSES TO SET UP TEMPORARY TENTS ON THEIR PREMISES; AND ACTION THEREON

The Fire Inspector and Building Inspector began conducting inspections of temporary tents at various businesses throughout the City. Heat sources and carbon dioxide output were found to be the main concern. The carbon dioxide levels were not high, however, having a permit process would provide a framework for enforceable safety rules. The tents could be enforced through fire codes, however, a permitting process would help business owners to be proactive when designing outdoor space.

A motion was made by Council Member Arnett to continue to allow businesses to set up temporary tents subject to establishment of a permitting process as directed by City staff for 2021 only and was seconded by Council Member Thome. Motion carried without a negative vote.

Planner Censky advised that during a conversation he had with the Surveyor Don Thoma, they determined that the parcel owner could accomplish the same division of land by requesting a lot line adjustment, which would not require City approval; however, they agreed that submitting a CSM provided a more cohesive and cleaner approach to land division. Taking this into consideration along with the compliance with surrounding zoning, Planner Censky recommended approval of this request.

Action:

Council Member Thome made a motion to approve the extraterritorial CSM land division request as proposed, subject to the conditions set forth by the Town of Cedarburg Plan Commission indicated in the minutes of their March 3, 2021 meeting. Commissioner Kinzel seconded the motion. Motion carried without a negative vote.

CONSIDER APPROVAL OF WAIVER TO SEC 13-1-101(G) OF THE ZONING CODE AS REGARDS TO THE SIZE OF ACCESSORY STRUCTURES FOR POLE BUILDING PROPOSED AT W71N1046 WASHINGTON AVENUE – PETER & LAURIE WEGNER

Planner Censky established that the Petitioners are requesting to build a 486 square foot structure, which, combined with their existing garage, will exceed the 720 square foot limit on accessory structures per the City Zoning Code. The Petitioners do not have a basement in their home and are proposing to build this structure as a solution for storage. Planner Censky explained that City Staff review of this request indicates compliance with Rs-4 requirements in everything but the size limit. City Staff recommends approval of the waiver subject to the Petitioners securing a building permit prior to construction.

Petitioner Peter Wegner was in attendance and assured Commissioners that he had approached his neighbors with his proposed plan, and received their approval. He confirmed that this structure will not be readily visible from Washington Avenue; however, it will be visible to the neighboring parcels. Council Member Thome stated that although she does not love metal accessory structures, she will not oppose this request.

Action:

A motion was made by Mayor O’Keefe to approve the waiver to Sec 13-1-101(g) of the Zoning Code for the building as proposed. This motion was seconded by Vice Chairperson Burgoyne and passed without a negative vote.



CONSIDER RECOMMENDATION OF APPROVAL FOR OUTDOOR ALCOHOL BEVERAGE LICENSE FOR THE UNION HOUSE LOCATED AT W62N559 WASHINGTON AVENUE – CHRIS HOMAYOUNI

Planner Censky summarized the request from the Petitioner to install a tent for crowd control for this license to allow them to serve alcohol in their parking lot located on the west side of the tavern. Since this establishment is located in the Historic Preservation District, these plans were initially reviewed by the Landmarks Commission during their May 27, 2021 meeting and were recommended for approval. Police Chief Tom Frank has also reviewed this request and has no objection to their plans.

Petitioner Payman Homayouni was in attendance and explained that the idea of installing a tent is to delineate the area where beverages are served and consumed. Since other establishments are designating outdoor spaces for patrons this summer using fencing, planters, and other means of defining these areas, Commissioners requested the Petitioner use his proposed 4' high black aluminum fencing in place of a tent, with access still being limited through the building. Petitioner Homayouni readily agreed to this request. Planner Censky advised him that any requests to use amplified music in this outdoor area needs to be submitted to the Clerk's office, and any plans to serve alcohol on Washington Avenue during festivals must be taken through the Festival's Committee. The Petitioner was also advised that any recommendations from the Plan Commission for the license will be forwarded to the Common Council for final consideration during their regular meeting scheduled for Monday, June 14, 2021.

Action:

A motion was made by Council Member Thome to recommend approval for the Outdoor Alcohol Beverage License with the conditions that the Petitioner defines the service area by installing 4' black aluminum fencing instead of installing a tent, the fenced in area shall include a Code compliant emergency access gate, and the operation shall be compliant with Licensing & Regulation City Code Section 7-2-17. This motion was seconded by Commissioner Kinzel and passed without a negative vote.

**CONSIDER APPROVAL FOR AMENDED SITE/ARCHITECTURAL PLAN FOR
COMMERCIAL BUILDING LOCATED AT W62N535 WASHINGTON AVENUE -
CEDARBURG LAND & CATTLE LLC/GREG ZIMMERSCHIED**

Planner Censky explained that Petitioner Zimmerschied received approval of a commercial/restaurant building plan in 2019. However, construction did not move forward on this building. Petitioner Zimmerschied and Architect Don Stauss have revised this original plan and are once again requesting review and approval. Changes to the plan includes a reduction of building size from 5,310 square feet to 3,200 square feet, shortening the length of the building from 93 feet to 80 feet and replacing a second story dining room with a rooftop open air deck. Since this parcel is located in the Historic Preservation District, the Landmarks Commission reviewed and recommended the issuance of a Certificate of Appropriateness during their May 27, 2021 meeting. City Staff reviewed the updated plans and recommended approval based on the following conditions:

- Assurance to Fire Department that the parking lot turn radius is adequate for their equipment.
- Fire protection will be determined as the project progresses.
- Parking concerns are acknowledged with high traffic generating uses such as restaurants.
- Impact fees will be applied.
- Basements are designed for high groundwater and potential petroleum contamination due to previous parcel use.

Petitioner Zimmerschied explained that he does not have a tenant for this building at this time. Based on his future tenants needs, things may change as far as rooftop table set



CONSIDER APPROVAL OF A TEMPORARY USE PERMIT TO INSTALL A TENT IN THE OUTDOOR SEATING AREA LOCATED AT W62N630 WASHINGTON AVENUE – THE STILT HOUSE/GORDON GOGGIN

Planner Censky presented the temporary use permit request from Petitioner Gordon Goggin for placement of a tent in the outdoor seating area on the north side of the Stilt House restaurant. The Petitioner is requesting approval for the period beginning on November 1, 2021 to January 2, 2022, using the same tent erected in previous years. The tent measures 20' by 40', stands approximately 10' tall, and will be placed on the paved area directly north of their building, which will be the same location as used in the past. The hours of operation are daily from 11:00 a.m. to 10:00 p.m.

Petitioner Goggin was present at the meeting and explained to Commissioners that since he loses the use of his outdoor dining space in the winter, the temporary installation of the tent allows him to seat 14 tables with plenty of room for social distancing, if required. Petitioner Goggin has previously spoken with Planner Censky regarding the use of a better type of structure than a tent, such as a pergola; however, he rents the space, so the installation of a permanent structure is not feasible at this time.

Commissioners discussed the fact that more downtown restaurants have been using tents in order to maximize their occupancy while still complying with social distancing requirements due to the pandemic. For the last year, the City has been flexible in allowing these installations in support of local businesses that are attempting to recover financially from the months long shut down and limited operations in 2020. However, Commissioners agreed that this use needs to be revisited soon to establish criteria to prevent the downtown area being filled with white tents in parking lots. Although these requests are considered on a case-by-case basis by the Plan Commission, stricter guidelines may be needed in order to prevent setting a precedent. Planner Censky agreed to add the discussion to a future agenda. Commissioner Cain offered to research other communities to see how they regulate businesses erecting tents in their cities.

Action:

A motion was made by Mayor O'Keefe to approve the Temporary Use Permit for the tent installation as proposed. This motion was seconded by Commissioner Strautmanis, and carried with Mayor O'Keefe, Council Member Thome, Vice Chairperson Burgoyne, Commissioners Strautmanis, Kinzel, and Voltz voting in favor and Commissioner Cain voting against.

CONSIDER RECOMMENDATION TO APPROVE THE DEVELOPMENT AGREEMENT FOR THE PROPOSED SUBDIVISION LOCATED AT N104W6620 SUSAN LANE – HIDDEN GROVE/HAHM DEVELOPMENTS LLC

Planner Censky stated that City Attorney Mike Herbrand and City Engineer Mike Wieser have finalized the Development Agreement for the Hidden Grove subdivision. This Agreement is the contract between the City and the Developer that establishes responsibilities regarding the provisions of public and private facilities, improvements, and any other agreed-upon terms. The recommendation of the Plan Commission tonight will go to the Common Council for their final consideration.

Commission may confirm such preexisting conditional uses without implementing the conditional use application and approval procedures as defined in Section 13-1-226. The Plan Commission may allow the preparation of the necessary conditional use documents and permits, and recordation of such documentation by the City Clerk. Changes to or substitution of conditional uses shall be subject to review and approval in accordance with Section 13-1-226. Conditional uses are granted for the real property. (Ord. 91-31)

- (d) Uses not specified in this Chapter and which are found to be similar in character to principal uses permitted in the district may be permitted by the City Plan Commission.
- (e) Uses not specified in this Chapter and which are found by the Plan Commission to be similar in character to conditional uses permitted in the district may be permitted by the Common Council after review, public hearing, and approval in accordance with Section 13-1-226.
- (f) Temporary uses, such as food sales, nursery stock sales, fireworks sales, and real estate sales, and field offices or shelters for materials and equipment being used in the construction of a permanent structure may be permitted with conditions and/or restrictions established by the City Plan Commission after review and approval.
- (g) Performance standards listed in Article H shall be complied with by all uses in all districts.
- (h) Stormwater control detention/retention related uses shall be permitted in all zoning districts except in the C-1 Shoreland Wetland/Conservancy District and floodplain districts subject to the review and approval of the City Plan Commission with recommendation from the Director of Engineering and Public Works.

SEC. 13-1-23 SWIMMING POOLS.

2/11/15
(New code relocates this
structures other than pools)

Private residential swimming pools are permitted as accessory uses in any residential district provided that all applicable requirements of this Chapter are met and that a permit be obtained pursuant to Section 13-1-227. The Building Inspector shall not issue a permit for the construction of any private residential swimming pool or for any alterations, additions, remodeling, or other improvements (not including repairs) to an existing private residential swimming pool unless the following construction requirements are observed in such construction, alteration, addition, remodeling, or other improvements.

- (a) **Construction Approval.** All materials and methods of construction in the construction, alteration, addition, remodeling, or other improvements of private residential swimming pools shall be approved by the Building Inspector.
- (b) **Plumbing Code Compliance.** All plumbing as defined in Sections DILHR 80 to 84 of the Wisconsin State Plumbing Code in relation to swimming pool installation shall be in accord with the City of Cedarburg Plumbing Code.
- (c) **Drainage System.** Every private residential swimming pool shall be provided with a suitable draining method, and in no case shall waters from any pool be drained into the sanitary sewer system or with detriment onto lands of other property owners.
- (d) **Fencing; Security; Screening.**
 - (1) Every private residential swimming pool in the ground or with sides less than four (4)

TO: Roger Kison, Building Inspector

FROM: Marty Marchek, City Planner *MEM*

DATE: March 25, 1997

SUBJECT: Revised Administrative Procedures Applicable to Temporary Use Permits for Private Property

The Plan Commission discussed temporary use permits for private property at their meeting on March 12 and agreed that the following administrative procedures should be applied:

1. The Building Inspector would continue to issue temporary use permits for private property.
2. The maximum allowable time duration for a temporary use permit would be for a one-time two week or 14 day period, except for the following temporary uses:
 - a. Plant materials and nursery stock sales may be allowed according to the seasonal duration of the plant materials being sold.
 - b. Christmas tree sales may be allowed according to the seasonal duration of the plant materials being sold.
 - c. Temporary uses being done on private property in conjunction with City-wide festivals may be allowed for a period concurrent with, and not to exceed, the duration of the festival.
 - d. Temporary uses being done on private property during Maxwell Street Days may be allowed for a period concurrent with the day(s) that Maxwell Street event(s) are held, not longer.
3. Any request for a temporary use permit for a period longer than 14 days (other than the items listed as 2.a. through 2.d.) shall be referred to the Plan Commission for review and action.
4. Temporary use permits issued for private property shall state that no unattended merchandise stands or unattended merchandise displays or materials may be allowed.

MRM:djb

cc: Plan Commission
Ellen Haynes, Council Member, District 4
Jacquelyn Dekker, City Clerk
Sandy Ingram, Deputy City Clerk



TEMPORARY USE APPLICATION

(private property only)

City of Cedarburg
W63N645 Washington Ave
PO Box 49
Cedarburg WI 53012
(262) 375-7600
www.ci.cedarburg.wi.us

Applicant Name: _____ Phone: _____

Mailing Address: _____ Email: _____

Location Address: _____

Property Owner: _____ Phone: _____

Property Owner Mailing Address: _____ Email: _____

Proposed Use: _____

Dates of Operation: _____ Hours of Operation: _____

The following information needs to be submitted along with this completed application:

- 1) Payment of \$27.50 fee via cash, charge or check.
- 2) Drawing showing location in relation to lot lines and other structures on site.
(if more space is needed use other side of page)

The undersigned certifies that he/she has familiarized himself/herself with the State and Local Codes and procedures pertaining to this application. The undersigned further hereby certifies that the information contained in this application is true and correct.

Property Owner Signature _____ Date _____

Conditions of Approval:

- 1) The applicant shall be responsible to correct any problem that may result from this use immediately upon notification.
- 2) All items shall be a minimum of two feet from the sidewalk.
- 3) No unattended merchandise stands, displays, or materials are allowed.
- 4) Use of public street waste containers is not permitted.

APPLICATION APPROVED BY:

City Planner _____ Date _____ Building Inspector _____ Date _____

Fire Inspector _____ Date _____

FOR CITY STAFF USE ONLY

TOTAL FEE: \$ 27.50 DATE FEE PAID: _____ APPLICATION AND FEE RECEIVED BY: _____

IF USE IS IN THE HISTORIC DISTRICT, LANDMARKS COMMISSION MEETING DATE AND TIME: _____

IF USE EXCEEDS FOURTEEN DAYS, PLAN COMMISSION MEETING DATE AND TIME: _____

cc: Applicant Festival Committee
Deputy City Clerk Cedarburg Police Department
Temporary Permit File
Property File Tax Key No: _____

CITY OF CEDARBURG

MEETING DATE: October 11, 2021

ITEM NO: 8.E.

TITLE: Discussion and possible action on review of Municipal Code Chapter 2 for Codification

ISSUE SUMMARY: Municode prepared a preliminary copy of the City Code for review. As each Department Head reviews their respective sections, any changes made are brought to the Council for review. Water Recycling changes are minimal; however, a couple fees have changed. All changes are updated in red. Once approved, they will be returned to Municode for finalization. A complete final code will be brought to the Council for one final approval at a future date.

STAFF RECOMMENDATION: Approve changes in red

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: n/a

ATTACHMENTS: Municipal Code Chapter 2 (with changes in red)

INITIATED/REQUESTED BY: Clerk Tracie Sette

FOR MORE INFORMATION CONTACT: Clerk Tracie Sette or Water Recycling Superintendent Eric Hackert

CHAPTER 2

Sewer Use Regulations

9-2-1	Creation
9-2-2	Management
9-2-3	Application
9-2-4	Definitions
9-2-5	Rules and Regulations
9-2-6	Sewer Service Charges
9-2-7	Annual Budget and Method of Payment of Charges
9-2-8	Accounts and Funds
9-2-9	Prohibited Discharges
9-2-10	Accidental Discharges
9-2-11	Pretreatment Facilities
9-2-12	Sand and Grease Trap Installations
9-2-13	Wastewater Measurement and Sampling
9-2-14	Industrial Waste Analysis
9-2-15	Wastewater Discharge Permit System
9-2-16	Admission to Property
9-2-17	Confidentiality of Critical Information
9-2-18	Violations
9-2-19	Residential Equivalent Connection Table and Unmetered Flow Assignments

SEC. 9-2-1 CREATION.

The Common Council of the City of Cedarburg, pursuant to the provisions of Sec. 66.067 of the Wisconsin Statutes, does hereby declare that the Sewerage System of the City of Cedarburg, consisting of the collection system (as hereinafter defined), waste collection and disposal operations, sewerage system and all other appurtenances and equipment used for such purposes, or **Water Recycling Center** (as hereinafter defined), shall be designated the Sewerage System Utility. This public utility is not a public service subject to regulation by the Wisconsin Public Service Commission for the purposes defined above.

SEC. 9-2-2 MANAGEMENT.

- (a) The operation, management and control of the Sewerage System Utility is vested in the Common Council of the City of Cedarburg as a Sewage Commission under the provisions of Sec. 66.066(1) of the Wisconsin Statutes and is hereinafter referred to as the "Approving Authority." All records of the Sewerage System Utility shall be kept by the Superintendent of the **Water Recycling Center** and Superintendent in the City Hall or other officially designated place.

- (b) The rules, regulations and rates hereinafter set forth shall be considered part of the regulations applicable to every individual or entity connected to the Sewerage System and all persons discharging wastes to the Sewerage System. Said rules, regulations and rates may be changed from time to time as determined by the Common Council, and the right is reserved to make special rates and contracts in all proper cases.
- (c) The Common Council shall cause an annual audit of the books of the Sewerage System Utility and shall make the books and records relating to the Sewerage System Utility available for inspection during regular business hours.

SEC. 9-2-3 APPLICATION.

The application of this Chapter, its rules, regulations and rates, shall apply to all individuals, firms, corporations and institutions residing within the corporate limits of the City of Cedarburg and any person, firm or corporation, by attachment to the Sewerage System or otherwise by contract or agreement coming within the City of Cedarburg sewer service area subsequent to the effective date hereof, and all entities hauling wastes or trucking wastes and discharging to the Sewerage System.

SEC. 9-2-4 DEFINITION OF TERMS. (Ord. 95-12)

- (a) The meaning of terms used in this Chapter shall be as follows:
 - (1) Act shall mean the Federal Water Pollution Control Act (33 U.S.C. 1251, et seq.) as amended by the Federal Water Pollution Control Act Amendments of 1972 (Pub. L. 92-500), and (Pub. L. 93-243), or as modified by Chapter 147, Statutes of the State of Wisconsin, or appropriate sections of the Wisconsin Administrative Code adopted pursuant to Chapter 147.
 - (2) Approving Authority shall mean the Common Council of the City of Cedarburg or its duly authorized deputy, agent or representative.
 - (3) BOD shall mean the quantity of oxygen expressed in milligrams per liter (mg/l), utilized in the biochemical oxidation of organic matter under standard laboratory conditions for five (5) days at a temperature of twenty (20) degrees Centigrade. The laboratory determinations shall be made in accordance with procedures set forth in "Standard Methods."
 - (4) Building, Sewer, Lateral or Service Pipe shall mean a sewer which carries only sewage or industrial wastes from the building plumbing to the public sewer.
 - (5) Category A, Domestic Wastewater shall mean water-borne wastes normally being discharged from the sanitary conveniences of dwellings, apartment houses, hotels, office buildings, factories and institutions, free of industrial wastes and in which the average concentration of suspended solids is established at or below two hundred twenty-five (225) mg/L, the BOD is established at or below two hundred (200) mg/L, the TKN at or below thirty (30) mg/L, and the total phosphorus at or below ten (10) mg/L.
 - (6) Category B, Industrial User shall mean any nongovernmental, nonresidential user of a publicly owned sewerage system which discharges more than the equivalent of five

thousand (5,000) gallons per day (GPD) of sanitary wastes and those activities as identified in the Standard Industrial Classification Manual, 1972, Office of Management and Budget, as amended and supplemented, under the following divisions: (1) Division A. Agriculture, Forestry, and Fishing; (2) Division B. Mining; (3) Division D. Manufacturing; (4) Division E. Transportation, Communications, Electric, Gas, and Sanitary Services; (5) Division I. Services. In determining the amount of a user's discharge for purposes of industrial cost recovery, the city may exclude domestic wastes or discharges from sanitary conveniences. After applying the sanitary waste exclusion, discharges in the above divisions that have a volume exceeding five thousand (5,000) GPD or the weight of biochemical oxygen demand (BOD) or Suspended Solids (SS) equivalent to that weight found in five thousand (5,000) GPD of sanitary waste are considered industrial users. Sanitary wastes, for purposes of this calculation of equivalency, are the wastes discharged from residential users. Any non-governmental user of publicly owned wastewater treatment facilities which discharges wastewater to the Cedarburg Water Recycling Center which contains toxic pollutants or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to contaminate the sludge of any municipal systems, or to injure or to interfere with any sewage treatment process, or which constitutes a hazard to humans or animals, creates a public nuisance or creates any hazard in or has an adverse effect on the water receiving any discharge from the Cedarburg Recycling Center shall be an industrial user, even if it does not discharge the equivalent of five thousand (5,000) gallons per day of sanitary waste.

- (7) Collection System shall mean the system of sewers and appurtenances for the collection, transportation and pumping of domestic wastewater and industrial waste. (Ord. 95-12)
- (8) Connection shall mean each physical connection to the collection system or private sewer system which connects to the municipal collection system.
- (9) Debt Retirement shall mean all annual principal and interest requirements and obligations of the Approving Authority for the Wastewater Treatment Facilities.
- (10) Discharge Monitoring Station shall mean a sampling and metering station required to be installed through a discharge monitoring agreement signed by an industrial user in order to obtain information on a users discharge to the system and to establish sewer user and debt charges.
- (11) Flow Proportional Composite Sample shall mean a sample consisting of portions of waste taken in proportion to the volume of flow of said wastes.
- (12) Industrial Cost Recovery shall mean recovery by the Approving Authority from the industrial users of a sewerage system of the amount allowable to the treatment of wastes from such users pursuant to Section 204(b) of the Federal Act.
- (13) Industrial Waste shall mean any water-borne solids, liquids or gaseous wastes other than domestic wastewater, resulting from discharging from, flowing from or escaping from any commercial, industrial, manufacturing or food processing operation or process or from the development of any natural resource or any mixture of these with

water or domestic wastewater.

- (14) Intercepting Sewer shall mean a sewer constructed to receive the dry weather flow of untreated or inadequately treated sewage from one (1) or more existing sanitary sewer system terminals other than from a dwelling or building that presently discharges or formerly discharged flow directly into any waters of the state and convey the flow to a **Water Recycling Center (CWRC)** or is to serve in lieu of an existing or proposed **Water Recycling Center**.
- (15) Natural Outlet shall mean any outlet into a watercourse, pond, ditch, lake or other body of surface or ground water.
- (16) Nitrogen shall mean Total Kjeldahl Nitrogen as determined by procedures set forth in "Standard Methods."
- (17) Normal Sewage shall mean sanitary sewage in which BOD, suspended solids, phosphorus or nitrogen concentrations do not exceed normal concentrations of:
 - a. A five (5) day twenty (20) degree C., BOD of not more than two hundred (200) parts per million.
 - b. A total suspended solids concentration of not more than two hundred twenty-five (225) parts per million; or
 - c. Phosphorus not more than ten (10) parts per million.
 - d. Nitrogen [not more than thirty (30) parts per million].
- (18) Operation and Maintenance Cost shall mean the actual sums spent by the city in the operation and maintenance of its Sewerage System consisting of but not limited to each and all of the following purposes:
 - a. Wages and salaries and employees' related expenses of operating, maintenance, clerical, laboratory and supervisory personnel, together with fringe benefits and premiums paid on such wages and salaries for the State of Wisconsin Worker's Compensation coverage.
 - b. Electrical power and other utility services.
 - c. Chemicals, fuel and other operating supplies.
 - d. Repairs to and maintenance of associated equipment.
 - e. Premiums for hazard insurance.
 - f. Premiums for insurance providing coverage against liability for the injury to persons and/or property.
 - g. Rents and leasing costs.
 - h. Operation, licensing and maintenance costs for trucks and heavy equipment.
 - i. Consultant and legal fees.
 - j. Training and education expenses.
- (19) Persons shall mean any and all persons, natural or artificial, including any individual, firm, company, municipal, or private corporation, association, governmental agency or other entity and agents, servants or employees.
- (20) **PH** shall mean the logarithm [base ten (10)] of the reciprocal of the hydrogen concentration expressed in moles per liter. It shall be determined by one of the procedures outlined in the "Standard Methods."
- (21) Phosphorus shall mean the total phosphorus as determined by the procedures set

forth in "Standard Methods."

- (22) Public Sewer shall mean a sewer or lateral in a public right-of-way or easement abutting properties and is controlled or owned by the public authority.
- (23) Replacement Fund shall mean expenditures for obtaining and installing equipment, accessories and appurtenances which are necessary during and beyond the useful life of the treatment works to maintain the capacity and performance for which such works were designed and constructed.
- (24) Residential Equivalency Charge shall mean a charge levied on users for debt retirement, operation and maintenance costs and replacement fund. The charge shall be based on the average gallons of water used by a residential customer as determined by the Water Utility and multiplied by the cost per one thousand (1,000) gallons for operation and maintenance costs, debt and replacement fund.
- (25) Residential Equivalent Connection (REC) shall be the wastewater flow and loadings to the system equivalent to that contributed by an average residential family equivalent. An average residential family equivalent shall be calculated yearly by the city based upon the residential water used divided by the total number of residential customers.
- (26) Sanitary Sewer shall mean a sewer that conveys domestic wastewater or waste, or a combination of both, and into which storm, surface and ground waters or unpolluted industrial wastewater are not intentionally contributed.
- (27) Septage shall mean scum, liquid, sludge or other waste from a septic tank, absorption field, holding tank, vault toilet or privy. This does not include the waste from a grease trap.
- (28) Sewerage System shall mean all facilities for collecting, transporting, pumping, treating, and disposing of domestic wastewater, industrial wastes and septage also may be referred to as sewer system.
- (29) Slug shall mean any discharge of water or wastewater which, in concentration of any given constituent or in quantity of flow, exceeds for any period longer than fifteen (15) minutes more than five (5) times the average twenty-four (24) hour concentration or flows during normal operation and which adversely affects the collection system and/or performance of the Wastewater Treatment Facilities.
- (30) Standard Methods shall mean the examination and analytical procedures set forth in the latest edition of "Standard Methods for the Examination of Water and Wastewater" as prepared, approved and published jointly by the American Public Health Association and the Water Pollution Control Federation.
- (31) Storm Sewer shall mean a sewer which carries storm and surface drainage but excludes domestic wastewater and industrial wastes.
- (32) Superintendent shall mean the Superintendent of the Water Recycling Center and conveyance facilities who shall be in charge of and supervise the operations and functions of the wastewater treatment and conveyance facilities.
- (33) Surcharge User shall mean a user of the Sewerage System who discharges wastes which have higher concentrations than domestic wastewater and is assessed an additional charge (surcharge) for the constituents higher in concentration than

domestic wastewater.

- (34) Total Suspended Solids shall mean solids that either float on the surface of, or are in suspension, in water, sewage, or other liquids and which are removable by a laboratory filtration device. Quantitative determination of total suspended solids shall be made in accordance with procedures set forth in "Standard Methods." Also referred to as suspended solids.
- (35) Unpolluted Water shall mean water of quality equal to or better than the effluent criteria in effect or water that would not cause violation of receiving water quality standards and would not be benefited by discharging to the sanitary sewers and wastewater treatment facilities provided.
- (36) User shall mean any person discharging domestic wastewater or industrial wastes into the collection system or entity discharging **septage** or other waste hauled or trucked to the sewerage system.
- (37) Use Factors shall mean flow, BOD, total suspended solids, nitrogen, phosphorus and infiltration/inflow or the quantity of these factors as determined by the **city** by sampling and monitoring the **Water Recycling Center** influent and surcharge users and from the Water Utility records.
- (38) Waste shall mean any solids, liquid or gaseous material or combination thereof discharged from any residences, business buildings, institutions, industrial establishments and **septage** haulers into the collection system, storm sewer or **septage** receiving station.
- (39) Wastewater shall mean a combination of the water-carried waste discharged into the collection system from residences, business buildings, institutions, and industrial establishments, together with such ground, surface and storm water as may be present.
- (40) Wastewater Pumping Station shall mean a pumping facility utilized to pump wastewater within the collection system.
- (41) Wastewater Treatment Facilities shall mean any **city**-owned facility, devices and structures used for receiving and treating wastewater from the City collection system.
- (42) Water Utility shall mean the Cedarburg Light and Water Utility.
- (43) WPDES Permit shall mean a permit to discharge pollutants obtained under the Wisconsin Pollutant Discharge Elimination System (WPDES) pursuant to Chapter 147 of the Wisconsin Statutes.

SEC. 9-2-5 RULES AND REGULATIONS.

(a) **Declaration of Policy.** The Common Council of the City of Cedarburg finds and declares that the public health, comfort and safety is preserved and enhanced by the provision of the Sewerage System in the promotion of a clean and healthful environment and that the failure to connect to the Sewerage System is contrary to minimum health standards.

(b) **Connection.**

- (1) To assure preservation of public health, comfort and safety, the owner of any house, building or property used for human occupancy, employment, recreation or other

habitation, situated within the city and adjacent to a public sewer or in a block through which a public sewer extends is hereby required, at his expense, to install suitable toilet facilities therein and to connect such facilities directly with the proper public sewer in accordance with the provisions of this Chapter within twelve (12) months after the public sewer first becomes operational or if an immediate health hazard exists within thirty (30) days upon receipt of notice from the County Health Officer or the City Building Inspector.

- (2) If a person fails to comply with the said notice to connect within the given period of time the city may, at its option:
 - a. Cause such connection to be made and bill the property owner for such costs. If such costs are not paid within thirty (30) days, such costs shall be assessed as a special tax lien against the property, unless the owner, within thirty (30) days after the completion of the work, files a sworn affidavit with the city Clerk stating that he cannot pay such amount in one (1) sum and asking that it be levied in not to exceed five (5) equal annual installments, and the amount shall be so collected with interest at a rate which is sufficient to recover the city's costs of borrowed funds or interest lost plus one (1) percentage point per annum from the completion of the work, the unpaid balance to be a special tax lien; and
 - b. Impose a standby charge for the period of time in excess of twelve (12) months that such failure continues after the date the public sewer first becomes operational after ten (10) days' written notice to any owner failing to make a connection to the Sewerage System for an amount equal to one hundred fifty percent (150%) of the Residential Equivalency Charge, payable monthly for the period in which the failure to connect continues. Upon failure to make such payment, said charge shall be levied as a tax against the lot or parcel to which sewerage service was furnished.
- (c) **Alternative Disposal Prohibited.**
 - (1) No person shall construct or maintain any privy, privy vault, septic tank, cesspool or other facility intended to be used for the disposal of domestic wastewater if a public sewer is available.
 - (2) No person shall discharge to any natural outlet within the city in any given area under the jurisdiction of the city sewage or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this Chapter.
- (d) **Plumbers.** No plumber or other person will be permitted to engage in or work at any plumbing in connection with the Sewerage System without first receiving a license from the State of Wisconsin, Bureau of Plumbing.
- (e) **Maintenance of Services.** All sewer services within the limits of the city at the point of connection to the street main and all street mains shall be maintained and repaired by the city without expenses to the property owner, except when they are damaged as a result of negligence on the part of the property owner or occupant, in which case they will be repaired at the expense of the property owner. All building sewers and laterals located in the public

right-of-way or easement from the point of connection to the sewer main and all facilities throughout the premises served must be maintained free of defective conditions by and at the expense of the owner or occupant of the property served.

- (1) It shall be the duty of the abutting **landowner** to maintain in a reasonable state of repair all sanitary and storm sewer laterals leading from the property to the main sewer. Where any lateral located within, under or on any street, alley or public way is either out of repair or has caused damage to the surface or substructure of the street in any way, the **city** shall order the abutting **landowner** to make the necessary repairs. If the owner refuses to comply with the order, or if the owner cannot be determined or found, the **city** shall make the repairs, assess the cost against the property abutting the lateral. (Ord. 96-04)

(f) **Users.**

(1) Application for Service.

- a. Every person requesting connection to the Sewerage System shall file an application in writing to the **city** in such form as is prescribed for that purpose. Blanks for such applications will be furnished at the office of the Building Inspector. The application must state fully and truly all the use which will be presently made. If any change in use from that set forth in this application is contemplated, the user must obtain further application and permission from the Building Inspector. If the applicant is not the owner of the premises, the written consent of the owner must accompany the application.
- b. The application may be for service to more than one (1) building or more than one (1) unit of service through one (1) service connection; and, in such case, charges shall be made accordingly.
- c. If it appears that the service applied for will not provide adequate service for the contemplated use, the Building Inspector may reject the application. If the Building Inspector approved the application, the Building Inspector shall issue a permit for services as shown on the application.
- d. All expenses relating to the connection to the Sewerage System shall be paid by the applicant or owner.

- (2) Tap Permits. After sewer connections have been introduced into any building or upon any premises, no plumber shall make any alterations, **extensions**, or attachments, unless the party ordering such tapping or other work shall obtain and exhibit the proper permit for the same from the Building Inspector.

- (3) User to Keep in Repair. All users shall keep their own service pipes in good repair and protected from frost, at their own risk and expense, and shall prevent any unnecessary overburdening of the Sewerage System. The user is responsible for their service pipe from the street main through their premises.

- (4) User Use Only. No user shall allow other persons to connect to, or permit other uses to be made of, the Sewerage System through his lateral.

- (5) User to Permit Inspection. Every user shall permit the **city** or its duly authorized agent, at all reasonable hours of the day, to enter their premises or building to

examine the pipes and fixtures and the manner in which the drains and sewer connections operate; and they must, at all times, frankly and without concealment, answer all questions put to them relative to its use. Should the owner or occupant of the premises refuse voluntary access to the premises, the Building Inspector is authorized to seek a special inspection warrant under Sec. 66.122, Wis. Stats.

- (6) Responsibility. No claim shall be made against the city or its agents or employees by reasons of the breaking, clogging, stoppage or freezing of any pipe, nor from any damage arising from repairing mains, making connections or extensions or any other work that may be deemed necessary by the city absent gross negligence of the city, its agents or employees. The city may cut off the service at any time for the purpose of repairs or any other necessary purpose, any permit granted or regulation to the contrary notwithstanding. Whenever it shall become necessary to shut off the sewer service within an area of the city, the city shall, if practicable, give notice to each affected user.
- (7) Application for septage Disposal.
- a. Between August 1 and September 1 of each year, every licensed disposer wishing to discharge septage to the Cedarburg Water Recycling Center shall file a nonrefundable filing fee in the amount of Fifty Dollars (\$50.00) and an application in writing to the Superintendent of the Water Recycling Center in such a form as is prescribed for that purpose. During the months of July and August, forms of such application will be furnished at the office of the Superintendent. The application must state fully and truly the type, frequency, quantity, quality and location of generated septage to be disposed at the Cedarburg Water Recycling Center.
 - b. During the month of September, the Superintendent of the Water Recycling Center will evaluate the applications and make a determination as to the amount and conditions of septage disposal at the Water Recycling Center. The City shall approve or reject all applications by October 1 of each year. If the Water Recycling Center cannot accept all of the proposed septage disposal, then consideration shall be given first to those generators of septage that are within the sewer service area.
 - c. All approvals for septage disposal shall have the conditions that any time the wastewater treatment works has operational problems, maintenance problems or threat of WPDES permit violation that are indirectly or directly related to septage disposal, the city may immediately restrict septage disposal until such time as corrective action or mitigative measures have been taken.
- (g) **Excavations.** Excavation requirements in the public right-of-way shall be as specified and required by the authority having jurisdiction over said right-of-way. In all cases, a permit is required.
- (h) **Laterals.**
- (1) All laterals on private property will be installed in accordance with the State of Wisconsin Administrative Code, as from time to time amended.
 - (2) The building sewer shall be inspected by the Building Inspector or his designee upon

completion of placement of the pipe and before backfilling and tested before and after backfilling.

(i) **Tapping the Mains.**

- (1) No persons, except those having special permission from the city or persons in their service and approved by them, will be permitted under any circumstances to tap the public sanitary sewers. The kind and size of the connection to the public sanitary sewers shall be that specified in the permit or order from the city. A minimum of forty-eight (48) hours' notice shall be given to the city prior to tapping any main.
- (2) Pipes should always be tapped at the top and not within six (6) inches of the joint, or within twenty-four (24) inches of another lateral connection.
- (3) When any building sewer service is to be re-laid and there are two (2) or more buildings on such service, each building shall be disconnected from such service and a new building sewer shall be installed for each building.

(j) **Septage Acceptance Location.**

- (1) **Septage** shall only be discharged to Cedarburg's **Water Recycling Center** by City-approved and State of Wisconsin licensed disposers and at locations, times, and conditions as specified by the City.
- (2) The designated **septage** receiving location is located at the **Water Recycling Center**. All **septage** shall be discharged at the **Water Recycling Center** unless approval is obtained from the **Superintendent of the Water Recycling Center** for discharge of **septage** to other locations in the sewer system.
- (3) Discharges shall be limited to the normal working hours of the **Water Recycling Center**. Written documentation of the discharge must be submitted to the Superintendent or his designee prior to discharge to the **septage** receiving station. If **septage** discharge is allowed at other locations in the sewer system, written documentation must be submitted to the Superintendent within one (1) working day of the discharge to the sewer system. Blanks for documentation of the discharge will be furnished at the **Water Recycling Center** and will include the following:
 - a. Name, address, and telephone number of the hauler.
 - b. License number.
 - c. Type of **septage**.
 - d. Quantity of **septage**.
 - e. Estimated quality of **septage**.
 - f. Location, date, time, and feed rate of discharge to the Sewerage System.
 - g. Source of **septage**.
 - h. Name and address of **septage** generator.
 - i. Other information.

SEC. 9-2-6 SEWER SERVICE CHARGES. (Ord. 95-12) (Ord. 2002-21) (Ord. 2003-36) (Ord. 2004-44)
(Ord. 2005-43) (Ord. 2006-41) (Ord. 2007-06) (Ord. 2007-31)
(Ord. 2008-31)(Ord. 2009-21)(Ord. 2010-24)(2012-04)
(Ord. 2012- 29) (Ord. 2013-34)(Ord. 2014-27)(Ord. 2015-28)
(Ord. 2016-20)

- (a) **Basis for Sewer Service Charges.** The sewer service charge shall be based on the sewer use charge. If any user of the sewer system procures any part or all of his water from sources other than the Water Utility, the user shall furnish, install and maintain, at his expense, water meters of a type approved by the Water Utility for the purpose of determining the volume of sewage discharged to the sewer system as described in Section 9-2-13. A meter reading charge shall be charged to those users who procure water from other sources than the Water Utility and who install a water meter for determining sewer user charges. At the discretion of the Sewage Commission, a user procuring water from other sources than the Water Utility may be assigned a Residential Equivalent Connection (REC) to be used as a basis of the sewer use charge as determined by Section 9-2-19. If, in the opinion of the **Superintendent of the Water Recycling Center**, the information in Section 9-2-19 does not accurately reflect the users' wastewater discharge to the sewerage system, then the **Superintendent of the Water Recycling Center** may assign a REC to the user. Refer to Section 9-2-5(c) for maintenance of service charge. (Ord. 96-04)
- (b) **Sewer User Charge.**
- (1) a. A sewer user charge is hereby imposed upon all users of the sewer system. The sewer user charge shall have a component for recovering the operation, maintenance, and replacement cost and a portion or all of the debt cost of the sewerage system. On or before September 1 of every year, the **Superintendent of the Water Recycling Center** shall compute the sewer user charge per one thousand (1,000) gallons of water used. The operation, maintenance, replacement, and debt service portion of the sewer user charge shall be computed by allocating the proposed net yearly operation, maintenance, and replacement budget to the appropriate use factors. The cost-per-use factor shall be divided by the **city** in conjunction with the use factor to determine the unit cost (\$/1,000 gallons \$/#), per use factor. The flow use factor will be determined by the **city** in conjunction with the Water Utility. The BOD, Total Suspended Solids, Total Kjeldahl Nitrogen, and Phosphorus use factors will be determined from the concentration assigned to domestic wastewater plus surcharge user data. The flow use factors will be determined by the Superintendent of the Water Recycling Center, considering actual data for the previous twelve (12) month period from the **Water Recycling Center** and surcharge user data. The residential water consumption of sprinkling as determined by the Water Utility and any water credit meters for any refrigeration, air conditioning system, or industrial cooling water not entering the sewer system shall not be used in computing the sewer use charge. The Common Council is further authorized to adjust the sewer user charge by means of adoption of an ordinance setting sewer rates from time to time as circumstances require to recover the operation, maintenance, and replacement costs, and a portion of all ~~of~~ the debt costs of the sewerage system. This authority shall be in addition to the annual revision set forth above.
- (b) The sewer user charges and rates set forth in the annual sewer department

budget.

- (2) Users with domestic wastewater connected to the sewer system who derive all or part of their water discharged to the sewer system from other sources than the Water Utility and who do not have these other water sources metered will be charged for operation, maintenance and replacement costs based upon their assigned number of residential equivalent connections. The flow per residential equivalent connection will be computed by the Water Utility or the **Superintendent of the Water Recycling Center** on or before September 1 of every year and shall equal the water used by residential customers minus sprinkling credits divided by the number of residential water customers.
 - (3) The principal and interest debt recovery for the **Water Recycling Center (CWRC)** shall be recovered by a special assessment for a fixed portion of the **CWRC** and on a use basis for the remaining portion of the debt. On or before September 1 of every year, the yearly debt cost for use will be computed by the **Superintendent of the Water Recycling Center** by subtracting the special assessment payments for the upcoming year from the total debt cost projected for the upcoming year for the **CWRC**. The debt cost for use will be allocated to the appropriate use factors. The cost per use factor will be divided by the use factor to determine the unit cost (\$1,000 gallons, \$/#) per use factor. The use factors shall be the same as determined for the recovery operation, maintenance, and replacement costs. The flow use factor will be determined by the **city** in conjunction with the Water Utility. All other use factors will be determined by the **Superintendent of the Water Recycling Center** in a similar manner as the use factors for operation and maintenance costs.
 - (4) Users with domestic wastewater connected to the sewerage system who derive all or part of their water discharged to the Sewerage System from other sources than the Water Utility and who do not have these other water sources metered will be charged for the debt cost for use associated with the CWRC based upon their assigned number of residential equivalent connections as determined by the **Superintendent of the Water Recycling Center**.
- (c) **Sewer Connection Fee**
- A connection charge is imposed to fund collection system oversizing associated with new development and all newly annexed lots. This includes all lots created by land **division, subdivision**, or condominium plats. The charge is not applicable to individual existing single vacant lots which are within the **city**. It does apply to newly annexed individual lots.
- (1) The Sewer Connection Fee Schedule is as follows:
 - \$1,366.16 per single-family dwelling
 - \$907.36 per unit for multi-family
 - \$1,366.16 per residential equivalent for commercial, industrial, and institutional
 - (2) The connection fee imposed under this section shall be adjusted annually each December, with any adjustment to be effective on January 1 of the following year. The annual adjustment will be based on the Construction Cost Index (CCI) published in the Engineering News Record. Said percentage shall be calculated on the ENR 20 city average. Periodic adjustments to reflect actual and planned development density

corrections may be necessary.

- (d) **Rehabilitation and Other Collection System Capital Improvements.** The debt cost associated with the rehabilitating and capital improvements of the collection system may be collected city-wide through a mill tax or user charges. A fund may be collected each year through a city-wide mill tax or user charges for the capital improvement of the collection system. This annual fund shall be reviewed by the city every four (4) years for appropriateness to meet the financial needs. A separate account is to be established for this fund.
- (e) **Water Recycling Center (CWRC) Replacement Fund.** A charge shall be imposed upon the users of the sewer system for the purpose of capital improvements of the CWRC and for purposes of establishing a replacement fund as required by Section NR 128.02(18), Wis. Adm. Code. The CWRC replacement fund will be collected on the same basis as the use factors for the operation and maintenance budget. The city shall review the appropriateness of this fund every two (2) years. A separate account is to be established for this fund.
- (f) **Industrial and Commercial Charges for Other Than Domestic Wastewater.**
 - (1) Charges for wastewater other than domestic wastewater shall be based on flow, BOD, suspended solids, phosphorus, nitrogen and such other constituents which affect the cost of the collection and treatment. All persons discharging wastes into the Sewerage System are subject to a surcharge, in addition to any other wastewater service charge, if their wastewater has a concentration greater than domestic wastewater concentrations. The volume of flow used for computing waste surcharges shall be the metered water consumption, or the actual volume of waste as determined by a sampling and metering manhole or a discharge monitoring station. The amount of surcharge shall reflect the cost incurred by the City in removing BOD, suspended solids, phosphorus, nitrogen and other pertinent constituents. The surcharge shall be computed on the basis of Model No. 2 contained on page 5270 of the Federal Register, Volume 39, No. 29, February 11, 1974.

$$\text{Surcharge} = [\text{Bc (B)} + \text{Sc (S)} + \text{Pc (P)} + \text{Nc (N)}] \text{Vu}$$

Bc = O&M, replacement and debt costs for treatment of a unit of biochemical oxygen demand (BOD)

B = Concentration of BOD from a user above the base level

Vu = Volume contribution from a user per unit of time Sc, S, Pc, P, Nc, N =
Same definition as above for the parameters suspended solids, phosphorus
and nitrogen.

- (g) **Septage Charge.**
 - (1) Charges for septage discharges shall be based on flow, BOD, suspended solids, phosphorus, nitrogen, and such other constituents which affect the cost of the collection and treatment. All persons discharging septage which has concentrations greater than domestic wastewater are subject to a surcharge. The volume of flow

used for computing the **septage** charge will be the volume of **septage** discharged. The amount of surcharge shall reflect the cost incurred by the **city** in removing BOD, suspended solids, phosphorus, nitrogen and other pertinent constituents. The surcharge shall be computed in the same manner as described in Section 9-2-5(h).

(2) Unless sampled, the characteristics of **septage** shall be as follows:

	<u>Residential Septic Tank</u>	<u>Residential Holding Tank</u>
<u>BOD</u>	<u>7,000 mg/l</u>	<u>800 mg/l</u>
<u>TSS</u>	<u>15,000 mg/l</u>	<u>1,800 mg/l</u>
<u>Phosphorus</u>	<u>250 mg/l</u>	<u>24 mg/l</u>
<u>Nitrogen</u>	<u>70 mg/l</u>	<u>45 mg/l</u>

- (3) The surcharge shall be based upon these parameters and the volume of **septage** discharged unless the **septage** is sampled. All costs associated with sample collection, storage, analysis, and administration shall be paid for by the **septage** hauler.
- (4) The minimum user charge rate for **septage** shall be the same as that for a residential holding tank using the wastewater characteristics listed above. The **septage** charge shall include a service charge for maintenance of the **Septage** receiving station and administration of the **septage** receiving program.
- (h) **Special Rates.** It is understood, however, that the approving authority may, at any time hereafter, set special rates for any large commercial service, industrial use, extraterritorial areas, contract users or any other unique user that does not readily fit into other categories of users.

SEC. 9-2-7 ANNUAL BUDGET AND METHOD OF PAYMENT OF CHARGES.

- (a) **Budget.** Annually before November 1st, the **city** shall prepare a budget for the following fiscal year which shall be separated into sections, the first for operation and maintenance and the second for debt service.
- (b) **Revenues.** Revenues for the operation and maintenance budget shall include any projected year-end balance (excluding replacement funds), operating fund investment income, contract revenues, permit fees, special rates and sewer user charges.
- (c) **Expenditures.** Expenditures for the operation and maintenance budget shall include all costs defined in Section 9-2-4(a)(18), plus any projected year-end deficit.
- (d) **Balanced Budget.** The operation and maintenance budget shall balance with the sewer use charge so that projected revenues equal projected expenditures.
- (e) **Composition of Revenues.** Revenues for the debt service budget can include any projected year-end balances in the special **assessments'** funds, projected residential equivalency charges, connection charges, sinking fund interest income and property taxes.
- (f) **Debt Service Expenditures.** Expenditures for the debt service budget shall include

principal, interest, premiums, paying agency fees and other expenses related to debt.

(g) **Coverage of Debt Service Requirements.**

(1) The budget shall provide for the satisfaction of any debt service coverage requirements imposed by bond resolutions or ordinances relating to Sewerage System Revenue Bonds issued by the city, pursuant to Sec. 66.066, Wis. Stats. Unless otherwise provided in the bond resolution or ordinance, the budget shall provide that projected net revenues of the sewerage system (i.e., all revenues derived from operation of the system minus the costs of operation and maintenance of the system) shall be in an amount equal to no less than one hundred twenty-five percent (125%) of the principal and interest due in the fiscal year on all outstanding revenue bonds.

(2) The budget may also include amounts to be deposited into the debt service account(s) for general obligation bonds, notes, or certificates of indebtedness issued by the city to finance costs of the Sewerage System, in order to abate the taxes levied by the city to pay principal and interest on such bonds, notes, or certificates of indebtedness. The amount included in the budget to provide for payment of such general obligation debt shall equal the amount of the debt service taxes levied pursuant to the resolution authorizing the debt for the fiscal year to which the budget relates, reduced by any amount of such tax which the City intends to carry on the tax rolls in that fiscal year.

(h) **Payment of Charges.** Sewer service charges may be billed monthly and shall be payable at the Water Utility office or at any other officially designated location. Statements for such charges and assessments levied and assessed in accordance with this Chapter shall become due and payable within twenty (20) days from and after the date of the statement. In the event that any such statement or statements are not paid within twenty (20) days of issuance, a charge of not more than one and one-half percent (1-1/2%) per month will be added to the bill. This late payment charge shall be applied to the total unpaid balance for sewer service charges. This charge is applicable to all customers.

(i) **Billing.** The property owner is held responsible for all sewer bills on premises that he owns. All sewer bills and notices of any nature, relative to the sewer service, will be addressed to the owner and/or occupant and delivered to the addressee by first-class mail.

(j) **Failure to Receive Bill No Penalty Exemption.** Every reasonable care will be exercised in the proper delivery of sewer bills. Failure to receive a sewer bill, however, shall not relieve any person of the responsibility for payment of sewer rates within the prescribed periods, nor exempt any person from any penalty imposed for delinquency in the payment thereof.

(k) **Delinquent Bills.** The Water Utility will attempt to collect delinquent sewer bills and, if unsuccessful, the balance will be placed on the tax rolls as a lien on the property pursuant to Sec. 66.60(16), Wis. Stats.

SEC. 9-2-8 ACCOUNTS AND FUNDS.

(a) The operation and maintenance portion of the sewer user charge shall be used for payment of any items defined in Section 9-2-4 (a) (18).

(b) The debt service fund shall contain all revenues transferred from special assessments debt,

connection charges, property taxes, residential equivalency charges, debt portion of the sewer user charge and other sources intended for debt. This fund shall be used only for the payment of principal and interest and fees directly related to debt payment.

- (c) The sewer rehabilitation and other collection capital improvement funds shall be used for the following purposes:
 - (1) Cost of the replacement of existing sewer mains.
 - (2) Cost of substitution of larger size for existing mains.
 - (3) Cost of new primary sewer mains and installation of same in excess of such charge or cost payable by statutory assessment.
 - (4) Cost of road repair required by such construction.
 - (5) Cost of contracted engineering service to insure a planned program.
 - (6) Renewals or expansion of the collection system in excess of **five thousand dollars** (\$5,000.00).
- (d) **Water Recycling Center Replacement Fund** shall be used for capital improvement related to the **Water Recycling Center** and costs defined in Section NR 128.03(18), Wis. Adm. Code.

SEC. 9-2-9 PROHIBITED DISCHARGES.

- (a) No person shall discharge or cause to be discharged any storm water, ground water, roof runoff, yard drainage, yard fountain, swimming pool or pond overflow into the collection system. Unpolluted water or waste shall be discharged to only storm sewers or to a natural outlet. Clearwater discharges to the Sewerage System are regulated by the Municipal Code of the City of Cedarburg.
- (b) No person shall discharge or cause to be discharged to the collection system either directly or indirectly any of the following-described wastes or wastewater:
 - (1) Any liquid having a temperature higher than one hundred fifty (150) degrees Fahrenheit [sixty-five (65) degrees Centigrade].
 - (2) Any wax, grease or oil, plastic or any other substance that will solidify or become discernibly viscous at temperatures between thirty-two (32) degrees to one hundred fifty (150) degrees Fahrenheit [zero (0) degrees to sixty-five (65) degrees Centigrade].
 - (3) Any solids, liquids or gases which, by themselves, or by interaction with other substances may cause fire, explosion, hazards, create toxic fumes or in any other way be injurious to persons or property involved in the operation or maintenance of the sewer system.
 - (4) Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers or other interference with the proper operation of the sewer system such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshings, entrails, paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.
 - (5) Any garbage that has not been properly comminuted or shredded to such a degree that all particles will be carried freely in suspension in the municipal sewers. [One

hundred percent 100% passing one-half (1/2) inch screen, ninety percent (90%) passing one-quarter (1/4) inch screen.]

- (6) Any noxious or malodorous substance, whether either singly or by interaction with other substances, is capable of causing odors objectionable to persons of ordinary sensitivity.
- (7) Any wastes or wastewater having a pH lower than five and one-half (5.5) or higher than nine (9.0) or having any corrosive property capable of causing damage to ~~hazards~~ to the sewerage system.
- (8) Any wastes or wastewater of such character and quantity that unusual attention or expense is required to handle them in the sewer system.
- (9) Any wastewater or wastes containing a toxic or poisonous substance such as plating or heat-treating wastes in sufficient quantity to injure or interfere with wastewater treatment process, to constitute a hazard to humans or animals, to create any hazard in the sewerage system or which would cause the Cedarburg Water Recycling Center to discharge any of the following pollutants in quantities in excess of the limitations established in the Wisconsin Administrative Code or WPDES Permit: cyanide, hexavalent chromium, trivalent chromium, copper, nickel, cadmium, zinc, phenols, iron and tin.
- (10) Any radioactive wastes greater than allowable releases as specified by the current United State Bureau of Standards Handbooks dealing with the handling and release of radioactivity.
- (11) Free or emulsified oil and grease exceeding on analysis an average of one hundred (100) mg/l of either or both of combinations of free or emulsified oil and grease.
- (12) Any cyanides or cyanogen compounds capable of liberating hydrocyanic gas or acidification in excess of one-half (0.5) mg/l by weight as cyanide in the wastes.
- (13) Wastes or wastewater which:
 - a. Cause unusual concentrations of solids or composition as, for example, in total suspended solids of inert nature (such as Fuller's earth) and/or in total dissolved solids (such as sodium chloride or sodium sulfate).
 - b. Cause excessive discoloration in the Wastewater Treatment Facilities discharge. (remove this statement and replace with one below.)

(b. have any objectionable color not removed in the treatment process, such as, but not limited to, dye wastes and vegetable tanning solution.)

- c. Has a total BOD or suspended solids loading in excess of the wastewater discharge permit described in Section 9-2-15.
 - d. Is discharged without application for a wastewater discharge permit or contractual agreement as required.
 - e. Cause damage to the collection system or impair the treatment process.
 - f. Contains and PFAS OR PFOS chemicals.
- (c) No person shall allow the discharge of slugs of water or wastes to the collection system which may be harmful to the operation of the Sewerage System. Where, in the opinion of the

Superintendent, slugging does occur, each person producing such a discharge into the collection system shall construct and maintain at his own expense a storage reservoir of sufficient capacity with flow control equipment to insure an equalized discharge over a twenty-four (24) hour period.

- (d) No person shall discharge any waste or wastewater which would cause the wastewater treatment facilities to be in violation of any of the requirements of their WPDES permit.
- (e) No person shall connect to and discharge to the collection system, unless there is capacity available in all downstream components of the Sewerage System as determined by the **Superintendent of the Water Recycling Center**.

SEC. 9-2-10 ACCIDENTAL DISCHARGES.

Any person who accidentally discharges wastes or wastewater prohibited under Section 9-2-9 into a storm sewer shall immediately report such discharge to the Superintendent.

SEC. 9-2-11 PRETREATMENT FACILITIES.

- (a) The Approving Authority may require pretreatment facilities of any person discharging or planning to discharge industrial waste, if the waste or wastewater could:
 - (1) Cause damage to the collection system.
 - (2) Impair the treatment process.
 - (3) Cause the **city** to incur treatment costs exceeding those of domestic wastewater.
 - (4) Have any of the characteristics of the "Prohibited Discharges" described in Section 9-2-9 of this Chapter.
 - (5) Cause the **Water Recycling Center** to exceed its total design loading for volume BOD, suspended solids, or pollutant.
 - (6) Cause a particular industry to exceed its design allocation for volume, BOD, suspended solids, or any other pollutant.
- (b) Construction, operation, and maintenance of pretreatment facilities shall be at **the expense** of the person discharging the industrial waste.
- (c) Plans, specification and any other pertinent information relating to proposed pretreatment facilities shall be submitted for review **to the Superintendent and City** prior to the start of construction.
- (d) In accordance with Chapter NR 114, Wis. Adm. Code, all pretreatment facilities shall be operated by qualified personnel holding certificate of the proper class issued by the Wisconsin Department of Natural Resources.

SEC. 9-2-12 SAND AND GREASE TRAP INSTALLATIONS.

Grease, oil, and sand interceptors shall be provided at restaurants, repair garages, gasoline, stations, car washes and other industrial or commercial establishments for the proper handling of liquid wastes containing grease in excessive amounts, oil, flammable wastes, sand and other harmful ingredients. All interceptors shall be constructed in accordance with the Wisconsin Plumbing Code

and shall be located as to be readily and easily accessible for any cleaning and inspection. All grease, oil and sand interceptors shall be maintained by the owner, at his expense, in continuous, efficient operation at all times.

SEC. 9-2-13 WASTEWATER MEASUREMENT AND SAMPLING.

Wastewater flows to users which do not obtain their water from the Water Utility shall be assigned a residential equivalent connection as determined from Section 9-2-19 unless:

- (a) The city requires the installation of a meter to measure the water amount.
- (b) Any lot, parcel of land, building or premises discharging domestic wastewater or industrial waste into the collection system, the owner or occupant of such property shall cause to be installed necessary metering equipment as approved by the **Superintendent of the Water Recycling Center** to measure the quantity of water pumped or discharged to the collection system. The user charge shall be based on the quantity of water so measured. Whenever the person fails to install such metering equipment, or where it is not practicable to measure the water consumed on any premises by a meter or meters, the **Superintendent of the Water Recycling Center** shall determine the estimated volume of water discharged into the sewer system.
- (c) The **Superintendent of the Water Recycling Center** may require the installation of devices for metering the volume of waste discharged if those volumes cannot otherwise be determined or if the user discharges over five thousand (5,000) gallons on any day. The metering devices shall be owned and maintained by the property owner or user and may not be removed without consent of the **Superintendent of the Water Recycling Center**.

SEC. 9-2-14 INDUSTRIAL WASTE ANALYSIS, MEASUREMENT, AND SAMPLING.

- (a) **Sampling and Metering Manholes.** All persons discharging industrial wastes into the sewer system shall construct and maintain sampling and metering manholes in suitable and accessible position on public property or easement to facilitate the observation, measurement and sampling of all wastes or wastewater. These manholes shall be located and constructed in a manner approved by the **Superintendent of the Water Recycling Center**. Plans shall be submitted to the **Superintendent of the Water Recycling Center** prior to construction.
- (b) **Tests.** The city or its designee will monitor flow, collect samples, and perform laboratory tests on industrial waste discharges and **septage** discharges as necessary to verify quantity of flow and/or character and concentration of an industrial waste or **septage**. The City test results shall be used to determine the applicable surcharge.
- (c) **Sampling.** Waste or wastewater discharge may be sampled manually, or by using mechanical equipment as necessary to obtain a representative twenty-four (24) hour composite sample. Samples shall be taken at intervals to be established by contractual agreement under Section 9-2-15 intervals as determined by the ~~Superintendent or the~~ **Superintendent of the Water Recycling Center**.
- (d) **Testing Laboratory.** Sections NR 101 or NR 202, Wis. Adm. Code, require the submittal of the character and concentration of wastes, waste volume and production information to the

District or Wisconsin Department of Natural Resources (DNR); the user shall have the waste character and concentration determined by a DNR-certified testing laboratory. A copy of the test results and DNR reports shall be submitted to the ~~Superintendent and the Superintendent of the Water Recycling Center.~~

- (e) **Testing Standards.** All measurements and test analysis of the characteristics of industrial wastes shall be determined in accordance with "Standard Methods."

SEC. 9-2-15 WASTEWATER DISCHARGE PERMIT SYSTEM.

(a) Wastewater Discharge Permit.

- (1) A wastewater discharge permit is required under this Section if a person's discharge into the city's Sewerage System has any of the following:
 - (a) A BOD greater than three hundred fifty (350) mg/L.
 - (b) A Suspended Solids concentration greater than two hundred fifty (250) mg/L.
 - (c) A TKN concentration greater than thirty (30) mg/L.
 - (d) A phosphorus concentration greater than ten (10) mg/L.
 - (e) A volume of five thousand (5,000) gallons per day or greater is discharged by any industrial user at one (1) or more points of discharge.
 - (f) Any of the characteristics listed under Section 9-2-9. (Ord. 90-31) (Ord. 95-12)
- (2) Any such persons planning to discharge, changing the characteristics of their discharge or whose discharge permit has expired shall make application to the city within sixty (60) days prior to the discharge. All persons discharging at the time of adoption of this ordinance or any amendment thereto that results in those persons being subject to the terms of the ordinance shall make application to the city within sixty (60) days of notification by the city. Failure to make such application or to take such actions as necessary to satisfy the conditions of obtaining and retaining such permit shall make those persons ineligible to continue discharging. A discharge permit will be required for each separate point of discharge into the city's sewer system. No person shall discharge waste or wastewater into the city sewer system without a wastewater discharge permit, if required by the Section.

- (b) **Permit Application.** Users seeking a wastewater discharge permit shall file a nonrefundable filing fee in the amount of One Hundred Dollars (\$100.00) and complete and file with the City an application on the form prescribed by the City. In support of this application, the user shall submit the following information:

- (1) Name, address, and standard industrial classification number of applicants.
- (2) Average daily volume of wastewater to be discharged.
- (3) Wastewater constituents and characteristics as determined by a method approved by the ~~Superintendent of the Water Recycling Center.~~
- (4) Time and duration of discharge.
- (5) Average and peak wastewater flow rates, including daily, monthly, and seasonal variations, if any.
- (6) Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers and appurtenances by size, location, and elevation.

- (7) Description of activities, facilities, and plant processes on the premises, including all materials and types of materials which are, or could be, discharged.
 - (8) Each product produced by type, amount, and rate of production.
 - (9) Number and type of employees and hours of work.
 - (10) Any other information as may be deemed by the city to be necessary to evaluate the permit application.
- (c) **Permit Conditions.** Wastewater discharge permits shall be expressly subject to all provisions of this Chapter and all other regulations, user charges and fees established by the Approving Authority. The conditions of wastewater discharge permits shall be uniformly enforced by the city in accordance with this Chapter and applicable state and federal regulations. Permit conditions will include the following:
- (1) The residential equivalency charge, sewer use charge and schedule for surcharge fees for the wastewater to be discharged to the sewer system.
 - (2) The average and maximum wastewater constituents and characteristics.
 - (3) Limits on rate and time of discharge or requirements for flow regulations and equalization.
 - (4) Requirements for installation of sampling and metering manholes or discharging monitoring stations.
 - (5) Pretreatment requirements.
 - (6) Requirements for maintaining plant records relating to wastewater discharges as specified by the Superintendent and affording the city access thereto.
 - (7) Average and maximum pollutant concentrations and total daily average and maximum pollutant discharges for all pollutants subject to limitations and prohibitions which are present in the user's wastewater discharge.
 - (8) All persons required to make application for a wastewater discharge permit shall, before issuance of the permit, enter into a contractual agreement with the city. The contractual agreement shall contain the conditions set forth in the discharge permit, requirements for industrial cost recovery charges and other items deemed necessary by the Approving Authority.
 - (9) Other conditions as deemed appropriate by the city to ensure compliance with this Chapter.
- (d) **Duration of Permits. Fees and Penalties**
- (1) A permit shall be issued for one (1) year and shall be automatically renewed on a year-to-year basis thereafter, unless the person is notified by the city within sixty (60) days prior to the expiration of the permit or any renewal thereof or unless the discharger has signed a discharge monitoring agreement with the city which specifies a different duration period. After such notification by the city, the permit shall expire on the end of that year. The terms and conditions of the permit shall be subject to modification and change by the city during the life of the permit, if so required because of any ordinances, statutes or rules and regulations of the Approving Authority or any applicable state or federal body. The person shall be informed of any proposed changes in his permit at least sixty (60) days prior to the effective date of change. Any changes or new conditions in the permit shall include a reasonable

time

schedule for compliance. (Ord. 90-31)

- (2) At the time of application for a permit by any person who first becomes subject to the requirements of this ordinance after November 1, 1990, that person shall pay a \$100.00 fee to defray administrative costs occasioned thereby. Such a \$100.00 fee shall also be paid by any person whose permit requires modification or change by the city during the life of the permit pursuant to Subsection (d)(1) hereof. Any person who fails to comply with the requirements of this ordinance within sixty (60) days of notice that the ordinance is applicable to said person shall be subject to a \$200.00 forfeiture which shall be enforceable citation as provided in this municipal code. Each day that such non-compliance shall be considered a separate violation.
(Ord. 90-31)
- (e) **Transfer of a Permit.** Wastewater discharge permits are issued to a specific user for a specific operation. A wastewater discharge permit shall not be reassigned or transferred or sold to a new owner, new user, different premises or a new or changed operation.
- (f) **Revocation of Permit.** Any user who violates any of the conditions of his Permit contractual agreement, or this Chapter, or of applicable state and federal regulations is subject to having his permit revoked.
- (g) **Discharge Monitoring Agreement.** The city may require an industry or any high volume or high strength waste discharger to enter into a discharge monitoring agreement if, in the judgment of the **Superintendent of the Recycling Center**, such an agreement is necessary to properly evaluate the users discharge to the Sewerage System and/or to obtain adequate information to properly assess a surcharge. In the absence of a discharge monitoring agreement, the **Superintendent of the Water Recycling Center** may assign a surcharge to a user which, in the **Superintendent of the Water Recycling Center's** judgment, is appropriate for the user's discharge. The city may assess a surcharge to a user even though the city does not require the user to enter into a discharge monitoring agreement. A sample of a discharge monitoring agreement is on file with the **Superintendent of the Water Recycling Center**.

SEC. 9-2-16 ADMISSION TO PROPERTY.

The city shall be permitted to gain access to such properties as may be necessary for the purpose of inspection, observation, measurement, sampling and testing it, in accordance with provisions of this Chapter.

SEC. 9-2-17 CONFIDENTIALITY OF CRITICAL INFORMATION.

When requested by the user furnishing a report or permit application or questionnaire, the portions of the report or other document which might disclose trade secrets or secret processes shall not be made available for use by the city or any state agency in judicial review or enforcement proceedings involving the person furnishing the report.

SEC. 9-2-18 VIOLATIONS.

- (a) Any person who fails to comply with any of the provisions of this Chapter or with an order of the Approving Authority issued in pursuance of this Chapter or tampers with metering or sampling shall be liable to the city for any expense, loss or damage occasioned by such violation, including reasonable attorneys' fees and other expenses of litigation and, upon conviction of any violation of this Chapter, shall be fined not less than One Hundred Dollars (\$100.00) nor more than Two Thousand Five Hundred Dollars (\$2,500.00) per violation, plus damages. Each day a condition is allowed to exist which is contrary to all or any part of this Chapter shall constitute a new violation. Change of ownership or occupancy of premises delinquent under the provisions of this Chapter shall not be cause for reducing or eliminating charges due and penalties for violations.
- (b) If any user shall discharge a waste or wastewater, including septage that is inhibiting to the sewer system or Water Recycling Center, said user shall pay a penalty of up to Two Hundred Dollars (\$200.00) per violation upon conviction. Each day a violation occurs shall constitute a separate violation. Said penalty shall be added to the monthly or quarterly billing statement if not paid within thirty (30) days of conviction or such other time as set by the court.
- (c) In addition to the court proceedings and penalties described in the foregoing sections of this Chapter, whenever a person violates any provision of this Chapter or fails to comply with any order of the Approving Authority, the Approving Authority may order that an action be commenced on behalf of the city in the Circuit Court for Ozaukee County for the purpose of obtaining an injunction restraining the person violating the ordinance or failing to comply the order from making any further discharges into the sewer system of the city.
- (d) Any licensed disposer discharging to the Water Recycling Center or to a public sewer found to be violating a provision of this Chapter or of any conditions of the approval for septage disposal may have their approval immediately revoked. This revocation shall be done in writing and state the reason for revoking the septage disposal approval.

**SEC. 9-2-19 RESIDENTIAL EQUIVALENT CONNECTION TABLE
AND UNMETERED WASTEWATER FLOW ASSIGNMENTS.**

- (a) For unmetered users of the sewerage system, the following table shall be used to determine the Residential Equivalent Connection (REC) or estimated gallons of wastewater discharged to the sewerage system, except as provided for in Section 9-2-13:

<u>Residential Users</u>	<u>REC</u>
Condominium	1.0
Single-family home	1.0
Duplex	2.0
Multiple-family [two (2) bedrooms]	1.0/unit
Multiple-family [one (1) bedroom or less]	0.75/unit

- (b) For unmetered commercial and industrial users of the sewerage system, their wastewater

flow shall be determined from the following table unless the **Superintendent of the Water Recycling Center** determines that the information in the tables does not accurately reflect the users' wastewater discharge to the Sewerage System, in which case the **Superintendent of the Water Recycling Center** will assign a wastewater flow to the user. The REC may be determined by dividing the wastewater flow obtained from the table by the flow of the average residential user:

<u>SIC CODE</u>	<u>DESCRIPTION</u>	<u>GALLONS PER EMPLOYEE HOUR</u>
0742	Veterinary Services for Animal Specialties	20.0
0752	Animal Specialty Services	16.0
0782	Lawn and Garden Services	10.0
1446	Industrial Sand	5.0
1521	General Contractors -- Residential	2.3
1541	General Contractors -- Industrial Buildings and Warehouses	2.3
1611	General Contractors -- Public Works	2.3
1711	Plumbing, Heating and Air Conditioning	2.3
1731	Electrical Work	2.3
1761	Roofing and Sheet Metal Work	2.3
1799	Special Trade Contractors, N.E.C.	2.3
2013	Sausage and Other Prepared Meats	110.0
2065	Candy and Other Confectionery Products	50.0
2087	Flavoring Extracts and Syrups, N.E.C.	75.0
2394	Canvas and Related Products	2.3
2431	Millwork	5.0
2434	Wood Kitchen Cabinets	5.0
2522	Metal Office Furniture	2.3
2721	Periodicals: Publishing and Printing	10.0
2731	Books: Publishing and Printing	10.0
2751	Commercial Printing, Letterpress and Screen	10.0
2752	Commercial Printing, Lithographic	10.0
2789	Bookbinding and Related Work	10.0
2795	Lithographic Platemaking and Related Services	25.0
2819	Industrial Inorganic Chemicals, N.E.C.	10.0
2834	Pharmaceutical Preparations	10.0
2841	Soap and Other Detergents	15.0
2893	Manufacturing of Printing Ink	30.0
2899	Chemicals and Chemical Preparations, N.E.C.	10.0
3079	Miscellaneous Plastics Products	85.0
3111	Leather Tanning and Finishing	345.0

3272	Concrete Products, Except Block and Brick	35.0
3273	Ready-Mixed Concrete	90.0
3293	Gaskets, Packings and Sealing Devices	2.3
3325	Steel Foundries, N.E.C.	115.0
3341	Secondary Smelting and Refining of Nonferrous Metals	2.7
3441	Fabricated Structural Metal	25.0
3442	Metal Doors, Sash, Frames, Molding and Trim	2.3
3444	Sheet Metal Work	40.0
3451	Screw Machine Products	10.0
3462	Iron and Steel Forgings	5.0
3469	Metal Stampings, N.E.C.	5.0
3471	Electroplating, Plating, Polishing, Anodizing, etc.	50.0
3479	Coating, Engraving and Allied Services, N.E.C.	100.0
3495	Wire Springs	2.3
3498	Fabricated Pipe and Fittings	2.3
3499	Fabricated Metal Products, N.E.C.	25.0
3531	Construction Machinery and Equipment	5.0
3544	Spec. Dies and Tools, Die Sets, Jigs and Fixtures, Molds	10.0
3562	Ball and Roller Bearings	5.0
3565	Industrial Patterns	5.0
3569	General Industrial Machinery and Equipment, N.E.C.	4.0
3576	Scales and Balances, Except Laboratory	2.3
3599	Machinery, Except Electrical, N.E.C.	10.0
3613	Switchgear and Switchboard Apparatus	5.0
3632	Household Refrigerators and Home and Farm Freezers	2.3
3694	Electrical Equipment for Internal Combustion Engines	2.3
3714	Motor Vehicle Parts and Accessories	75.0
3999	Manufacturing Industries, N.E.C.	2.3
4141	Local Passenger Transportation Charter Service	2.3
4151	School Buses	2.3
4212	Local Trucking without Storage	10.0
4213	Trucking, Except Local	2.3
4225	General Warehousing and Storage	2.3
4311	U.S. Postal Service	2.3
4722	Travel Agency	2.3
4811	Communication	2.3

4832	Radio Broadcasting	2.3	
5042	Toys and Hobby Goods and Supplies	2.3	
5063	Electrical Apparatus and Equipment	2.3	
5064	Electrical Appliances	2.3	
5072	Hardware -- Wholesale Distribution	2.3	
5082	Construction and Mining Machinery and Equipment	2.3	
5084	Industrial Machinery and Equipment	2.3	
5142	Frozen Foods	10.0	
5149	Wholesale Groceries and Related Products, N.E.C.	10.0	
5199	Wholesale Non-Durable Goods, N.E.C.	10.0	
5211	Lumber and Other Building Materials Dealers	2.3	
5231	Paint, Glass, Wallpaper	2.3	
5251	Hardware Retail Sales	2.3	
5261	Retail Nurseries, Lawn and Garden Supply Stores	10.0	
5271	Mobile Home Dealers	2.3	
5311	Department Stores	2.3	
5331	Variety Stores	2.3	
5411	Grocery Stores with Meat and Produce Departments	16.0	
5412	Grocery Stores without Meat and Produce Departments	6.0	
5441	Candy, Nut and Confectionery Stores	10.0	10.0
5462	Retail Bakeries -- Baking and Selling	10.0	
5499	Miscellaneous Food Stores	2.3	
5511	Motor Vehicle Dealers	5.0	
5531	Auto and Home Supply Stores	2.3	
5541	Gasoline Service Stations	15.0	
5551	Boat Dealers	5.0	
5611	Clothing Stores	2.3	
5661	Shoe Stores	2.3	
5681	Furriers and Fur Shops	5.0	
5711	Furniture, Floor Coverings, Appliances	2.3	
5812	Eating Places (Restaurants)	20.0	
5813	Drinking Places (Taverns)	45.0	
5912	Drug Stores and Proprietary Stores	2.3	
5921	Liquor Stores	2.3	
5931	Used Merchandise Stores	2.3	
5941	Sporting Goods Stores and Bicycle Shops	2.3	
5942-9	Miscellaneous Stores	2.3	
5992	Florists	10.0	

5999	All Other Retail Stores	2.3
6022-59	Banks	2.3
6122-63	Savings and Loans	2.3
6311	Insurance Companies	2.3
6411	Insurance Agents	2.3
6512	Operators of Nonresidential Buildings	2.3
6515	Operators of Residential Mobile Home Sites	2.3
6531	Real Estate Agents and Managers	2.3
6553	Cemetery Subdividers and Developers	2.3
6722	Management Investment Offices	2.3
7211	Power Laundries, Family and Commercial	105.0
7212	Cleaning and Laundry Pick-up Stations	2.3
7215	Factory Coin-Op Laundries and Dry Cleaning	910.0
7221	Photographic Studios	2.3
7231	Beauty Shops	16.0
7241	Barber Shops	10.0
7261	Funeral Service and Crematories	15.0
7299	Miscellaneous Services, N.E.C.	2.3
7311	Advertising Agencies, Employment Services	2.3
7332	Blueprinting and Photocopying Services	2.3
7361	Employment Agencies	2.3
7391	Research and Development Laboratories	10.0
7395	Photofinishing Labs	10.0
7512	Passenger Car Rental and Leasing, Without Drivers	10.0
7531	Top and Body Repair Shop	5.0
7534	Tire Retreading and Repair Shops	20.0
7538	General Automotive Repair Shops	5.0
7542	Car Washes	115.0
7622	Radio and Television Repair	2.3
7699	Repair Shops and Related Services, N.E.C.	2.3
7832	Motion Picture Theatres, not Drive-Ins	20.0
7911	Dance Halls, Studios and Schools	20.0
7922	Theatrical Producers	20.0
7933	Bowling Alleys	50.0
7992	Public Golf Courses	45.0
7997	Membership Sports and Recreation Clubs	75.0
7999	Roller Rinks, Gymnasiums, Museums	20.0
8011	Offices of Physicians	10.0
8021	Offices of Dentists	10.0
8031	Offices of Osteopaths	10.0
8041	Offices of Chiropractors	10.0
8051	Skilled Nursing Care Facilities	20.0

8091	Health and Allied Services, N.E.C.	10.0
8111	Attorneys	2.3
8211	Elementary and Secondary Schools	20.0
8221	Colleges, Universities and Professional Schools	25.0
8231	Libraries and Information Centers	20.0
8249	Vocational Schools, N.E.C.	20.0
8421	Arboreta, Botanical and Zoological Gardens	45.0
8621	Professional Membership Organizations	2.3
8641	Civic, Social and Fraternal Associations	15.0
8661	Religious Organizations (hours occupied only)	20.0
8699	Membership Organizations, N.E.C.	2.3
8911	Engineering, Architectural and Surveying Services	2.3
8931	Accountants	2.3
9199	General Government, N.E.C.	2.3
9221	Police Protection	2.3
9224	Fire Protection	2.3
9451	Administration of Veterans' Affairs	2.3
9999	All Offices, N.E.C.	2.3

NOTE: Parsonages should be regarded as single-family residences.

Memorandum

To: Mayor and Common Council

From: Mikko Hilvo, City Administrator
Christy Mertes, Finance Director

Date: October 5, 2021

The proposed budget requires a \$0.07 rate increase. This equates to an increase of \$19.60 on an average property valued at \$280,000. The rate increase is due to the City's tax incremental districts. Without the TID levy, the tax rate would be going DOWN \$0.01. The levy limit allows for an increase up to \$834,349 but to qualify for future expenditure restraint funding we are limited to an increase of \$537,564. This allows a max rate increase of \$0.21. The priorities for 2022 are Public Safety (Fire/EMS) and Public Works Operations.

Year	Rate/\$1000 of assessed value	City Taxes to Avg. Homeowner*	Rate Increase from Prior Year	Increase in Taxes to Avg. Homeowner
2022	7.94	\$2,223.20	\$0.07	\$19.60
2021	7.87	\$2,203.60	\$0.01	\$2.80

*Average home price is \$280,000

**Increase/decrease of \$13,863 increases/decreases the tax rate by \$0.01

***Equalized value is \$1,683,699,600. Assessed value is \$1,386,253,770. Assessment Ratio of 82.41%

The Tax Levy History page shows the levy increase by fund. The general fund tax levy support is increasing by \$397,227 (6.4%). The TIF District Levy is increasing by \$15,254 (17.4%). The debt service levy is increasing by \$64,708 (3.4%). To offset the increases mentioned we have decreased the capital improvement levy by \$155,000 (-9.5%) and kept the library and pool levy the same as 2021.

The following spreadsheet shows the amount of Increase/(Decrease) in revenues. *Includes only major changes or revenue sources. Additional information is included in the budget document.

Revenue	Amount Receiving	Increase/(Decrease) from 2021
State Shared Revenue	\$204,113	\$127
Expenditure Restraint Grant	\$188,372	(\$11,892)
State Transportation Aids	\$930,510	\$30,297

State Aid Cable Franchise Fees	\$29,585	\$0
State Computer Aids	\$21,048	(\$3000)
State Grants – DOT/Police	\$3,360	\$0
Fire Operating Town	\$221,210	\$31,030

The following spreadsheet shows the amount of Increase/(Decrease) in Department Budgets.

*Variances explained below the spreadsheet.

Department	Amount of Increase/(Decrease)	% of Increase/(Decrease)
Mayor/Elected Officials/Attorney	\$0	-
City Administration/Employee Relations	\$22,813	11%
City Clerk	\$8,428	3%
Elections	\$8,571	21%
Assessor Services	\$0	-
Finance Department	\$2,723	1%
Police Department	\$166,463	4%
Fire Department	\$78,536	10%
Building Inspection	\$5,637	3%
Auxiliary Police (EM)	(\$276)	(1%)
Engineering/PW Admin	(\$51,415)	(46%)
Public Works	\$54,594	7%
Senior Center	(\$9,624)	(11%)
Parks, Recreation, & Forestry	\$43,128	5%
Pool	\$0	-
Recreation Programs	Self-Supporting	-
Library Services	\$0	-
Water Recycling Operations	Self-supporting	-
Cemetery Fund	Self-supporting	-
Planning	\$0	-

Budget Variances

Salaries – 3% COLA for City Employees. 2.25% increase for Police and Police Union employees per Union contract.

Health Insurance – Increase of 8.43% for a \$3,000/\$6,000 high deductible plan. *This is an increase of \$1,000 for single and \$2,000 for family contribution from employees towards their deductible. An employee can remain at the \$2,000/\$4,000 deductible and pay 8% of their premium. The increase for the lower deductible is 19.43% which is offset by employee's contribution towards the premium.

Police Department sworn personnel will remain at the \$2,000/\$4,000 deductible with no premium contribution per Union contract.

City Administration – Increase per renewed contract.

Clerks Office – Increase for more elections in 2022.

Assessor Services – Use of fund balance for revaluation.

Finance/Treasurers Office – Savings from hiring part-time employee for accounts payables. Slight increase for salaries and benefits.

Police Station Administration – Salary and Benefits Increases. Sick payout for Chief upon retirement.

Police Patrol – Salary and Benefits Increases.

Fire Department – Increase of additional full-time staff. Department will have a part-time Chief, full-time Fire Inspector/Firefighter/AEMT, Full-time Deputy Chief, 1 full-time Firefighter/AEMT. An additional Firefighter/AEMT is budgeted to start in July 2022.

Building Inspection – Salary and Benefits Increases.

Engineering/PW – Sick payout for retired engineer was budgeted in 2021. No retirements in 2022 resulting in a decrease to the budget.

Public Works – Increase of one (1) full-time Crew member is budgeted for 2022 to accommodate ongoing growth in the city.

Parks, Recreation, & Forestry – Increase for salaries and benefits. Additional increase in salaries based on position changes within the public works/parks departments.

Recreation Programs – Recreation fund will be used to pay for any pool, some general parks and forestry fund increases, and fixing of the Zeunert Tennis Courts. Amount of fund balance used in 2022 will be \$69,727. Recreation fund balance at the end of 2022 is expected to be \$40,273.

Library Services – No increase in tax levy. Library will use fund balance in 2022 to offset increases. Amount of fund balance use will be \$15,791. Library Fund Balance at the end of 2022 is expected to be \$51,106

Water Recycling Center – An increase of \$1.00/1000 gallons is proposed to the sewer use rate. Increase is used to fund capital costs and future Water Recycling Center Facility.

Department Head initial budget requests removed from the budget

- 1) Library Capital Fund
 - a. Removed \$7,500 for server room A/C
 - b. An increase of \$24,784 in funding from the tax levy for salary and benefits increases. (Utilizing Library fund balance)
- 2) Fire Department Capital Improvements
 - a. Removed \$70,000 from station #1 and \$50,000 from station #2 floors
- 3) Police Department
 - a. Removed \$20,000 for interior/exterior painting
- 4) Building Inspection
 - a. Borrowing \$160,000 for A/C unit replacement.
- 5) Public Works
 - a. Borrowing \$230,000 for Plow Truck
- 6) Parks, Recreation, & Forestry Department
 - a. \$40,000 for Zeunert Tennis Court repairs
 - b. \$29,727 for parks and pool salary and benefits increases. (Utilizing rec program fund balance)

Use of fund balance for 2022

Total Estimated Fund Balance at the end of 2021: \$3,329,356

Policy: “A general fund unassigned fund balance shall be maintained as of December 31 of each year equal to a minimum of 20% and a maximum of 35% of the ensuing year’s general operating budget.”

Minimum required unassigned fund balance per City policy: \$2,035,229

Maximum unassigned fund balance per City policy: \$3,561,651

- 1) \$72,500 use of fund balance for revaluation. (Funds have been specifically assigned to this during the last 10 years.)

Total use of fund balance in 2022: \$72,500

Proposed Ending Fund Balance in 2022

Unassigned: \$2,752,407

*Unassigned fund balance is the residual classification for the General Fund. This is fund balance that has not been reported in any other classification. The General Fund is the only fund that can report a positive unassigned fund balance. Other governmental funds would report deficit fund balances as unassigned.

Debt Service

Total Current Debt: \$22,185,000

Total Levy for 2022: \$1,982,178

Increase from 2021: \$64,708

Tax Rate (Equalized): 1.24

Recommended Borrowing for 2022 Projects:

- 1) Plow Truck - \$230,000
- 2) City Hall A/C System - \$160,000

Library Building

2022: \$633,525

Final Payment Year: 2026

2015, 2016, 2017 Refinance

2022: \$445,000

Final Payment Year: 2025

Public Works Building

2022: \$538,588

Final Payment Year: 2036

Capital Projects Streets

2022: 140,125

Final Payment Year: 2028

Capital Projects Monopole

Paid in full in 2021

Capital Projects Swimming Pool

2022: 30,800

Final Payment Year: 2030

Sewer Utility

2022: \$62,675

Final Payment Year: 2036

TID #4 Amcast

2022: \$244,160

Final Payment Year: 2038

TID #6 HWY 60 Business Park

2022: \$128,000 (Paid with borrowing proceeds for first 3 years)

2021 borrowing of \$1.1 million for remainder of project

Final Payment Year: 2040*

*Will change with additional borrowing.

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT REQUESTED 2022 BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
100-000000-411111	REAL ESTATE TAXES	6,220,091	6,220,091	6,220,091	6,617,318	6,617,318	6.39
100-000000-411310	TAX EQUIVALENT - UTILITY	890,122	560,000	890,122	897,073	897,073	0.78
100-000000-411800	INTEREST - DELIN PERS PROP TAX	300	525	525			(100.00)
100-000000-411900	INTEREST - DELIN SPEC ASSESS	284	293	293			(100.00)
100-000000-435100	STATE SHARED REVENUES	203,986	30,598	203,986	204,113	204,113	0.06
100-000000-435102	EXPENDITURE RESTRAINT GRANT	200,264	200,264	200,264	188,372	188,372	(5.94)
100-000000-435104	STATE PERSONAL PROPERTY AID	39,214	39,214	39,214	39,213	39,213	
100-000000-435105	STATE AID CABLE FRANCHISE FEES	29,585	29,585	29,585	29,585	29,585	
100-000000-435200	STATE GRANT - POLICE TRAINING	3,360		3,360	3,360	3,360	
100-000000-435300	STATE TRANSPORATION AIDS	900,213	674,275	900,213	930,510	930,510	3.37
100-000000-435302	STATE COMPUTER AIDS	24,048	21,048	21,048	21,048	21,048	(12.48)
100-000000-435420	STATE GRANT - RECYCLING	38,000	38,042	38,042	38,042	38,042	0.11
100-000000-441110	LIQUOR & BEER LICENSES	20,380	22,143	22,143	21,000	21,000	3.04
100-000000-441122	DIRECT SELLER LICENSES	500		250	500	500	
100-000000-441123	CIGARETTE LICENSES	500	500	500	500	500	
100-000000-441124	OPERATOR LICENSES	12,500	12,570	12,255	12,500	12,500	
100-000000-441125	BICYCLE LICENSES	100	35	100	100	100	
100-000000-441126	DOG & CAT LICENSES	200	90	200	200	200	
100-000000-441127	CABLE TV FRANCHISE FEES	133,254	55,929	111,900	112,000	112,000	(15.95)
100-000000-441128	TRANSIENT PERMIT FEES	250	250	250	250	250	
100-000000-441129	WEIGHTS & MEASURES LICENSE	995	865	995	995	995	
100-000000-441130	FIRE INSPECTION FEE	21,000	18,245	18,245	20,000	20,000	(4.76)
100-000000-443500	BUILDING PERMITS	88,000	67,030	88,000	88,000	88,000	
100-000000-443501	ELECTRICAL PERMITS	22,000	27,559	26,505	22,000	22,000	
100-000000-443502	PLUMBING PERMITS	24,000	23,920	25,000	24,000	24,000	
100-000000-443505	HEATING/AIR COND PERMITS	20,000	29,398	27,808	20,000	20,000	
100-000000-443506	DRIVE OPENING PERMITS	1,000	525	1,000	1,500	1,500	50.00
100-000000-443507	EROSION CONTROL PERMITS	5,000	3,520	5,000	5,000	5,000	
100-000000-443508	OCCUPANCY PERMITS	5,200	3,070	4,000	5,000	5,000	(3.85)
100-000000-443509	SIGN PERMITS	1,800	1,170	1,800	1,800	1,800	
100-000000-443510	STREET OPENING PERMITS	5,000	12,643	15,000	10,000	10,000	100.00
100-000000-443511	MISCELLANEOUS PERMIT FEES	2,100	3,463	3,600	2,500	2,500	19.05
100-000000-443512	BLDG INSPECTION PLAN REVIEW	6,000	4,553	6,000	6,000	6,000	
100-000000-443513	STORMWATER MGMT PERMIT	1,000	2,455	2,500	1,000	1,000	
100-000000-443514	PLAN REVIEW	5,500	2,406	3,000	4,000	4,000	(27.27)
100-000000-444400	ZONING PERMITS	200					(100.00)
100-000000-451101	COURT PENALTIES & COSTS	47,000	27,182	44,000	47,000	47,000	
100-000000-451102	STATE FORFEITURES		2,580		1,350	1,350	
100-000000-451301	PARKING VIOLATIONS	23,000	6,253	10,000	23,000	23,000	
100-000000-461151	TREASURERS OFFICE FEES	500	1,247	1,300	500	500	
100-000000-461152	LICENSE PUBLICATION FEES	800	860	860	850	850	6.25
100-000000-461153	ASSESSORS OFFICE FEES	5,800	5,711	5,501	5,800	5,800	
100-000000-461155	ENGINEERING FEES	3,000	4,211	6,000	5,000	5,000	66.67
100-000000-461156	BUILDING INSPECT - HOUSE NOS	700	490	700	700	700	
100-000000-461157	STATE TAG FEE	1,760	1,210	1,760	1,760	1,760	
100-000000-461160	CENTRAL DUPLICATING	150	38	50	50	50	(66.67)
100-000000-462140	POLICE DEPARTMENT FEES	11,500	12,610	13,000	11,500	11,500	
100-000000-462141	ALARM PERMIT FEES	250	175	175	250	250	
100-000000-462145	FALSE ALARM FEES	2,000	80	2,000	2,000	2,000	
100-000000-463101	PUBLIC WORKS FEES	14,000	12,276	14,000	14,000	14,000	
100-000000-463103	CELEBRATIONS REVENUE	21,000	10,116	12,000	21,000	21,000	
100-000000-464105	RECYCLING CART UPGRADE	1,000					(100.00)
100-000000-464125	WEED MOWING FEES	1,000		200	1,000	1,000	
100-000000-467200	PARK RENTAL FEES	7,000	9,686	9,381	8,000	8,000	14.29

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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES								
Function: Unclassified								
Dept 000000								
100-000000-467435	SENIOR CENTER FEES	45,000	13,276	18,200		50,000	50,000	11.11
100-000000-473405	LANDFILL MONITOR - TOWN	2,165	667	2,165		2,165	2,165	
100-000000-473407	FIRE-OPERATING EXP-TOWN	217,020	109,190	217,020		254,050	252,241	16.23
100-000000-473408	FIRE/EMS DISPATCHING	3,500	1,200	2,000		2,000	2,000	(42.86)
100-000000-473409	EMERGENCY MNGMT-TOWN	200		200		200	200	
100-000000-473500	SCHOOL DIST - CROSSING GUARDS	50,000	27,736	50,000		50,000	50,000	
100-000000-474110	WRC - ADMIN LABOR	10,250	10,250	10,250		10,250	10,250	
100-000000-474210	TRANSFER FROM ROOM TAX ADMIN	2,500	1,930	2,500		3,000	3,000	20.00
100-000000-474510	TIF DISTRICT - ADMIN LABOR	1,500	2,034	3,000		3,000	3,000	100.00
100-000000-475100	CITY OF MEQUON-REIMB FOR SVCS	2,964		2,964		3,000	3,000	1.21
100-000000-481100	INVESTMENT INCOME	80,000	29,815	37,000		40,000	40,000	(50.00)
100-000000-482215	RENT - CITY PROPERTY	13,000	8,872	13,000		13,000	13,000	
100-000000-482220	RENT - CITY PROP WATER TOWER	177,578	93,215	144,000		157,600	157,600	(11.25)
LOST CARRIER TMOBILE AND SPRINT MERGED								
100-000000-483500	CDBG LOAN REPAYMENTS/REIMB		15,362	21,955		9,640	9,640	
100-000000-483501	CDBG LOAN INTEREST		312	395		100	100	
100-000000-484210	REFUND OF PRIOR YEAR EXPENSE		3,077	3,077				
100-000000-485550	DONATIONS	14,000	16,404	19,505		16,800	16,800	20.00
FOOTNOTE AMOUNTS:				1,000		1,000		
OED DUES DONATION FROM LW								
FOOTNOTE AMOUNTS:				800		800		
SENIOR CENTER INVESTOR								
FOOTNOTE AMOUNTS:						15,000		
LEGACY-PARKS-SIGNS								
GL # FOOTNOTE TOTAL:				1,800		16,800		
100-000000-486000	MISCELLANEOUS REVENUE	1,000	350	350		1,000	1,000	
100-000000-487000	CHANGE IN MARKET VALUE		(30,663)	(30,000)				
100-000000-488800	SENIOR VAN RECEIPTS	3,500	1,908	2,600		1,300	1,300	(62.86)
100-000000-491220	TRANSFER FROM REC PROG FND					15,303	15,303	
Totals for dept 000000 -		9,690,583	8,505,934	9,563,902		10,103,647	10,101,838	4.24
Total - Function Unclassified		9,690,583	8,505,934	9,563,902		10,103,647	10,101,838	4.24
TOTAL ESTIMATED REVENUES		9,690,583	8,505,934	9,563,902		10,103,647	10,101,838	4.24

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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS								
Function: GENERAL GOVERNMENT								
Dept 511100 - COUNCIL								
100-511100-500111	SALARIES	16,800	12,277	16,800		16,800	16,800	
100-511100-500151	FICA	1,285	939	1,285		1,285	1,285	
100-511100-500165	WORKERS COMP INS	28	28	28		28	28	
100-511100-500320	PROF PUBLICATIONS AND DUES	6,700	5,493	6,700		6,700	6,700	
	FOOTNOTE AMOUNTS:					5,361		
	LEAGUE OF WI MUNI DUES							
	FOOTNOTE AMOUNTS:					400		
	LOCAL GOV STORM WATERGROUP							
	FOOTNOTE AMOUNTS:					1,000		
	LEAF COLLECTION STUDY							
	GL # FOOTNOTE TOTAL:					6,761		
100-511100-500330	TRAVEL & TRAINING	225		225		225	225	
100-511100-500390	OTHER EXPENSES	375	702	702		375	375	
Totals for dept 511100 - COUNCIL		25,413	19,439	25,515		25,413	25,413	
Dept 513100 - MAYOR								
100-513100-500111	SALARIES	6,000	4,385	6,000		6,000	6,000	
100-513100-500151	FICA	459	335	459		459	459	
100-513100-500165	WORKERS COMP INS	10	10	10		10	10	
100-513100-500225	TELEPHONE/COMMUNICATIONS	104	26	60		104	104	
100-513100-500330	TRAVEL & TRAINING	600				600	600	
100-513100-500343	AWARDS, SUPPLIES	1,000				1,000	1,000	
100-513100-500390	OTHER EXPENSES	250				250	250	
Totals for dept 513100 - MAYOR		8,423	4,756	6,529		8,423	8,423	
Dept 513200 - CITY ADMINISTRATOR								
100-513200-500111	SALARIES	105,000	75,114	105,000		115,003	115,003	9.53
100-513200-500151	FICA	8,033	5,306	8,033		8,798	8,798	9.52
100-513200-500152	RETIREMENT	7,088	5,070	7,088		7,475	7,475	5.46
100-513200-500154	HEALTH INSURANCE	29,360	21,678	29,360		31,297	31,297	6.60
100-513200-500158	DEFERRED COMP CONTRIBUTION					9,200	9,200	
100-513200-500165	WORKERS COMP INS	167	167	137		188	188	12.57
100-513200-500225	TELEPHONE/COMMUNICATIONS	650	386	650		650	650	
100-513200-500310	OFFICE SUPPLIES	200		200		200	200	
100-513200-500320	PROF PUBLICATIONS AND DUES	1,200	188	1,200		1,200	1,200	
100-513200-500330	TRAVEL & TRAINING	2,000	1,401	2,000		2,500	2,500	25.00
Totals for dept 513200 - CITY ADMINISTRATOR		153,698	109,310	153,668		176,511	176,511	14.84
Dept 514100 - CITY CLERK								
100-514100-500111	SALARIES	147,609	102,226	134,191		131,693	131,693	(10.78)
100-514100-500125	PART TIME SALARIES/SEASONAL		1,856	5,440		19,776	19,776	
BUDGETED 1200 HOURS (1200 HOURS X \$16.48)								
100-514100-500135	SICK PAY OUT	584		584		584	584	
100-514100-500151	FICA	11,337	7,597	10,510		11,632	11,632	2.60
100-514100-500152	RETIREMENT	10,003	6,895	8,928		8,560	8,560	(14.43)
100-514100-500154	HEALTH INSURANCE	43,898	38,640	41,330		54,576	54,576	24.32
100-514100-500155	LIFE INSURANCE	100	77	100		100	100	
100-514100-500165	WORKERS COMP INS	261	261	261		249	249	(4.60)
100-514100-500210	PROFESSIONAL SERVICES	11,000	516	2,000		2,000	2,000	(81.82)
100-514100-500225	TELEPHONE/COMMUNICATIONS	500	315	500		500	500	
.								
100-514100-500240	REPAIR AND MAINTENANCE	1,400				400	400	(71.43)
FOOTNOTE AMOUNTS:						400		

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APPROPRIATIONS								
Function: GENERAL GOVERNMENT								
Dept 514100 - CITY CLERK								
100-514100-500310	POSTAGE METER REPAIRS							
	OFFICE SUPPLIES	2,750	1,116	1,500		3,000	3,000	9.09
	ADDED \$840 FOR ZOOM FEES							
100-514100-500311	RECORDING FEES	350	120	350		350	350	
100-514100-500312	COMPUTER/COPIER SUPPLIES	2,000	1,447	2,000		2,000	2,000	
100-514100-500315	POSTAGE	12,000	9,446	11,000		17,000	17,000	41.67
	4 ELECTIONS IN 2022, EXTRA POSTAGE REQUIRED							
100-514100-500320	PROF PUBLICATIONS AND DUES	575	549	575		575	575	
100-514100-500325	LEGAL PUBLICATIONS	4,500	2,770	3,600		4,500	4,500	
100-514100-500330	TRAVEL & TRAINING	1,200	859	1,200		1,000	1,000	(16.67)
100-514100-500380	EQUIPMENT/CAPITAL OUTLAY	600				600	600	
	Totals for dept 514100 - CITY CLERK	250,667	174,690	224,069		259,095	259,095	3.36
Dept 514200 - ELECTIONS								
100-514200-500111	SALARIES	12,000	5,855	5,855		20,000	20,000	66.67
100-514200-500151	FICA		15	15		200	200	
100-514200-500165	WORKERS COMP INS	20	20	20		41	41	105.00
100-514200-500310	OFFICE SUPPLIES	10,000	4,310	4,310		10,000	10,000	
100-514200-500321	ELECTIONS LEGAL NOTICES	200	244	245		500	500	150.00
100-514200-500380	EQUIPMENT/CAPITAL OUTLAY	1,700	1,673	1,675		1,750	1,750	2.94
	Totals for dept 514200 - ELECTIONS	23,920	12,117	12,120		32,491	32,491	35.83
Dept 514700 - TECHNOLOGY								
100-514700-500210	PROFESSIONAL SERVICES	39,015	18,450	34,000		41,949	41,949	7.52
100-514700-500220	INTERNET	13,000	9,645	13,000		13,000	13,000	
100-514700-500380	EQUIPMENT/CAPITAL OUTLAY	25,475	30,858	30,000		30,049	30,049	17.95
100-514700-500385	EQUIPMENT OUTLAY	7,800	4,555	7,800		7,800	7,800	
	FOOTNOTE AMOUNTS:			7,800		7,800		
	CH COPIERS - 3							
	Totals for dept 514700 - TECHNOLOGY	85,290	63,508	84,800		92,798	92,798	8.80
Dept 515400 - ASSESSOR S OFFICE								
100-515400-500210	PROFESSIONAL SERVICES	83,500	56,363	83,500		83,500	83,500	
100-515400-500219	REVALUATION					72,500	72,500	
	FOOTNOTE AMOUNTS:					72,500		
	USE OF FUND BALANCE - ASSESSOR RESERVES							
100-515400-500225	TELEPHONE/COMMUNICATIONS	200	83	200		200	200	
100-515400-500310	OFFICE SUPPLIES	300						(100.00)
100-515400-500312	COMPUTER/COPIER SUPPLIES	2,410	1,977	2,410		2,410	2,410	
100-515400-500323	STATE OF WI FEES	1,550	1,322	1,550		1,550	1,550	
	Totals for dept 515400 - ASSESSOR S OFFICE	87,960	59,745	87,660		160,160	160,160	82.08
Dept 515600 - TREASURER S OFFICE								
100-515600-500111	SALARIES	169,013	116,233	162,609		161,867	161,867	(4.23)
100-515600-500121	PART TIME SALARIES		1,856	6,656		13,711	13,711	
100-515600-500135	SICK PAY OUT	1,481		1,481		1,548	1,548	4.52
100-515600-500151	FICA	13,043	8,751	13,062		13,550	13,550	3.89
100-515600-500152	RETIREMENT	11,508	7,846	11,076		10,622	10,622	(7.70)
100-515600-500154	HEALTH INSURANCE	30,197	8,827	28,654		27,627	27,627	(8.51)
100-515600-500155	LIFE INSURANCE	162	165	162		172	172	6.17
100-515600-500165	WORKERS COMP INS	280	280	280		290	290	3.57
100-515600-500210	PROFESSIONAL SERVICES	36,600	19,614	36,600		36,600	36,600	
100-515600-500225	TELEPHONE/COMMUNICATIONS	300		300		300	300	

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APPROPRIATIONS								
Function: GENERAL GOVERNMENT								
Dept 515600 - TREASURER S OFFICE								
100-515600-500310	OFFICE SUPPLIES	8,500	2,553	7,500		7,500	7,500	(11.76)
100-515600-500320	PROF PUBLICATIONS AND DUES	520	588	540		540	540	3.85
100-515600-500330	TRAVEL & TRAINING	1,020	432	750		1,020	1,020	
100-515600-500380	EQUIPMENT/CAPITAL OUTLAY	100	62	100		100	100	
100-515600-500390	OTHER EXPENSES	2,500	1,303	2,500		2,500	2,500	
Totals for dept 515600 - TREASURER S OFFICE		275,224	168,680	272,270		277,947	277,947	0.99
Dept 515900 - INDEPENDENT AUDIT								
100-515900-500210	PROFESSIONAL SERVICES	32,000	21,450	21,450		32,000	32,000	
Totals for dept 515900 - INDEPENDENT AUDIT		32,000	21,450	21,450		32,000	32,000	
Dept 516100 - CITY ATTORNEY								
100-516100-500211	EXTRAORDINARY SERVICES	40,000	23,435	40,000		40,000	40,000	
Totals for dept 516100 - CITY ATTORNEY		40,000	23,435	40,000		40,000	40,000	
Dept 518100 - CITY HALL								
100-518100-500111	SALARIES	74,428	68,362	74,428		70,304	70,304	(5.54)
100-518100-500112	OVERTIME	1,500	322	1,500		1,500	1,500	
100-518100-500135	SICK PAY OUT	416		416				(100.00)
100-518100-500151	FICA	5,840	4,264	5,779		5,348	5,348	(8.42)
100-518100-500152	RETIREMENT	5,153	3,797	4,948		4,719	4,719	(8.42)
100-518100-500154	HEALTH INSURANCE	15,747	6,972	15,747		28,859	28,859	83.27
100-518100-500155	LIFE INSURANCE	98	74	98		43	43	(56.12)
100-518100-500165	WORKERS COMP INS	2,397	2,397	2,397		2,100	2,100	(12.39)
100-518100-500222	ELECTRIC	25,993	16,208	25,993		26,322	26,322	1.27
100-518100-500224	NATURAL GAS	25,000	9,615	25,000		25,000	25,000	
100-518100-500225	TELEPHONE/COMMUNICATIONS	2,500	1,710	2,500		2,500	2,500	
100-518100-500226	WATER SERVICE	3,500	2,439	3,500		3,500	3,500	
100-518100-500240	REPAIR AND MAINTENANCE	30,000	13,118	30,000		30,000	30,000	
100-518100-500350	OPERATING SUPPLIES	14,000	3,168	14,000		14,000	14,000	
100-518100-500380	EQUIPMENT/CAPITAL OUTLAY	49,599	18,283	22,000		22,000	22,000	(55.64)
Totals for dept 518100 - CITY HALL		256,171	150,729	228,306		236,195	236,195	(7.80)
Dept 519200 - EMPLOYEE RELATIONS								
100-519200-500161	EAP/125 ADMIN	2,300	1,018	2,300		2,300	2,300	
100-519200-500210	PROFESSIONAL SERVICES	5,000	1,460	4,000		4,000	4,000	(20.00)
100-519200-500335	LEADERSHIP DEVELOPMENT	600	500	600		600	600	
100-519200-500343	AWARDS, SUPPLIES	775	1,226	1,200		1,500	1,500	93.55
Totals for dept 519200 - EMPLOYEE RELATIONS		8,675	4,204	8,100		8,400	8,400	(3.17)
Dept 519400 - INSURANCE COSTS								
100-519400-500510	PROPERTY INSURANCE	3,119	3,119	3,119		3,130	3,130	0.35
100-519400-500512	LIABILITY INSURANCE	5,328	5,328	5,328		3,280	3,280	(38.44)
100-519400-500520	SURETY BONDS	652	450	450		653	653	0.15
Totals for dept 519400 - INSURANCE COSTS		9,099	8,897	8,897		7,063	7,063	(22.38)
Total - Function GENERAL GOVERNMENT		1,256,540	820,960	1,173,384		1,356,496	1,356,496	7.95

Function: PUBLIC SAFETY

Dept 522100 - POLICE STATION

100-522100-500111	SALARIES	20,899	21,629	20,899		15,426	15,426	(26.19)
100-522100-500112	OVERTIME	400		400		400	400	
100-522100-500135	SICK PAY OUT	278		278		278	278	

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APPROPRIATIONS								
Function: PUBLIC SAFETY								
Dept 522100 - POLICE STATION								
100-522100-500151	FICA	1,651	1,074	1,851		1,731	1,731	4.85
100-522100-500152	RETIREMENT	1,438	896	1,438		1,003	1,003	(30.25)
100-522100-500154	HEALTH INSURANCE	4,194	2,345	4,194		12,519	12,519	198.50
100-522100-500155	LIFE INSURANCE	25						(100.00)
100-522100-500165	WORKERS COMP INS	677	677	677		680	680	0.44
100-522100-500222	ELECTRIC	30,037	18,367	30,037		30,488	30,488	1.50
100-522100-500224	NATURAL GAS	12,241	6,137	12,241		12,241	12,241	
100-522100-500226	WATER SERVICE	1,413	1,026	1,413		1,413	1,413	
100-522100-500240	REPAIR AND MAINTENANCE	20,000	31,071	35,000		22,000	22,000	10.00
100-522100-500340	MAINTENANCE SUPPLIES	4,500	1,907	5,000		4,500	4,500	
100-522100-500510	PROPERTY INSURANCE	1,703	1,703	1,703		1,703	1,703	
Totals for dept 522100 - POLICE STATION		99,456	86,832	115,131		104,382	104,382	4.95
Dept 522110 - POLICE ADMINISTRATION								
100-522110-500111	SALARIES	222,269	159,758	222,269		110,932	110,932	(50.09)
100-522110-500112	OVERTIME	5,000	3,099	5,000		5,000	5,000	
100-522110-500122	OFFICE/DISPATCHERS	432,964	311,180	432,967		445,967	445,967	3.00
100-522110-500134	HOLIDAY PAY	13,930		13,930		14,348	14,348	3.00
100-522110-500135	SICK PAY OUT	3,491		3,491		60,708	60,708	1,638.99
FOOTNOTE AMOUNTS:						57,500		
CHIEF FRANK SICKPAY OUT RETIREMENT								
100-522110-500151	FICA	51,841	35,686	51,841		44,328	44,328	(14.49)
100-522110-500152	RETIREMENT	56,397	40,160	56,397		43,646	43,646	(22.61)
100-522110-500154	HEALTH INSURANCE	141,550	102,898	141,550		129,117	129,117	(8.78)
100-522110-500155	LIFE INSURANCE	174	137	174		48	48	(72.41)
100-522110-500165	WORKERS COMP INS	6,899	6,899	6,899		3,620	3,620	(47.53)
100-522110-500212	ATTORNEY/CONSULTANT	15,000	12,243	18,000		18,000	18,000	20.00
100-522110-500213	ANIMAL POUND	1,500	568	1,500		1,500	1,500	
100-522110-500225	TELEPHONE/COMMUNICATIONS	29,000	27,711	31,000		31,000	31,000	6.90
100-522110-500240	REPAIR AND MAINTENANCE	46,000	50,553	48,000		48,000	48,000	4.35
100-522110-500310	OFFICE SUPPLIES	6,500	5,023	6,500		6,500	6,500	
100-522110-500313	PRINTING-NEWSLETTERS, ETC	3,500	341	3,500		3,500	3,500	
100-522110-500320	PROF PUBLICATIONS AND DUES	1,250	552	1,250		1,250	1,250	
100-522110-500330	TRAVEL & TRAINING	4,500	5,118	4,500		4,500	4,500	
100-522110-500346	UNIFORMS	3,700	670	3,700		3,700	3,700	
100-522110-500347	SUPPLIES AND EXPENSES	300	237	300		300	300	
100-522110-500380	EQUIPMENT/CAPITAL OUTLAY	2,500	3,305	3,000		3,000	3,000	20.00
100-522110-500390	OTHER EXPENSES	2,000	1,268	2,000		2,000	2,000	
100-522110-500512	LIABILITY INSURANCE	21,413	21,413	21,413		14,905	14,905	(30.39)
Totals for dept 522110 - POLICE ADMINISTRATION		1,071,678	788,819	1,079,181		995,869	995,869	(7.07)
Dept 522120 - POLICE PATROL DIVISION								
100-522120-500111	SALARIES	1,400,187	987,937	1,320,187		1,525,449	1,525,449	8.95
100-522120-500112	OVERTIME	52,175	45,295	52,175		53,740	53,740	3.00
100-522120-500123	CROSSING GUARDS	46,685	29,439	46,685		46,683	46,683	
100-522120-500129	BILLABLE WAGES	(75,000)	(50,711)	(75,000)		(75,000)	(75,000)	
100-522120-500134	HOLIDAY PAY	63,790		63,790		65,704	65,704	3.00
100-522120-500135	SICK PAY OUT	1,503		1,503		2,764	2,764	83.90
100-522120-500151	FICA	120,292	78,656	120,292		130,163	130,163	8.21
100-522120-500152	RETIREMENT	177,576	121,543	175,576		185,255	185,255	4.32
100-522120-500154	HEALTH INSURANCE	379,293	246,895	375,293		453,120	453,120	19.46
100-522120-500155	LIFE INSURANCE	177	150	177		223	223	25.99
100-522120-500159	LONGEVITY	8,106		8,106		8,122	8,122	0.20

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APPROPRIATIONS								
Function: PUBLIC SAFETY								
Dept 522120 - POLICE PATROL DIVISION								
100-522120-500165	WORKERS COMP INS	43,347	43,347	43,347		42,156	42,156	(2.75)
100-522120-500240	REPAIR AND MAINTENANCE	20,000	14,152	20,000		20,000	20,000	
100-522120-500330	TRAVEL & TRAINING	16,000	13,359	16,000		16,000	16,000	
100-522120-500346	UNIFORMS	12,000	13,322	17,000		14,000	14,000	16.67
100-522120-500347	SUPPLIES AND EXPENSES	5,500	12,903	6,500		5,500	5,500	
100-522120-500351	GAS AND OIL EXPENSE	25,000	25,304	25,000		27,000	27,000	8.00
100-522120-500352	K-9 UNIT EXPENSE	3,000	321	3,500		3,000	3,000	
100-522120-500380	EQUIPMENT/CAPITAL OUTLAY	25,000	27,080	28,000		25,000	25,000	
100-522120-500390	OTHER EXPENSES	500	1,186	500		500	500	
100-522120-500510	PROPERTY INSURANCE	3,906	3,506	3,906		3,311	3,311	(15.23)
Totals for dept 522120 - POLICE PATROL DIVISION		2,329,037	1,613,684	2,252,537		2,552,690	2,552,690	9.60
Dept 522130 - POLICE INVESTIGATIVE DIVISION								
100-522130-500111	SALARIES	189,957	136,649	189,957		195,836	195,836	3.09
100-522130-500112	OVERTIME	2,894	(116)	2,894		2,980	2,980	2.97
100-522130-500129	BILLABLE WAGES	(1,500)	(2,052)	(1,500)		(1,500)	(1,500)	
100-522130-500134	HOLIDAY PAY	1,351		1,351		1,391	1,391	2.96
100-522130-500135	SICK PAY OUT					1,105	1,105	
100-522130-500151	FICA	14,779	10,213	14,779		15,206	15,206	2.89
100-522130-500152	RETIREMENT	22,681	16,202	22,681		23,657	23,657	4.30
100-522130-500154	HEALTH INSURANCE	35,366	23,475	35,366		40,379	40,379	14.17
100-522130-500155	LIFE INSURANCE	18	14	18		20	20	11.11
100-522130-500159	LONGEVITY	488		488		551	551	12.91
100-522130-500165	WORKERS COMP INS	5,367	5,367	5,367		4,969	4,969	(7.42)
100-522130-500210	PROFESSIONAL SERVICES	2,500	4,700	3,500		2,500	2,500	
100-522130-500310	OFFICE SUPPLIES	3,000	1,121	3,000		3,500	3,500	16.67
100-522130-500330	TRAVEL & TRAINING	2,000	1,751	2,000		2,000	2,000	
100-522130-500346	UNIFORMS	1,250	750	1,250		1,250	1,250	
Totals for dept 522130 - POLICE INVESTIGATIVE DIV		280,151	198,074	281,151		293,844	293,844	4.89
Dept 522230 - FIRE STATION								
100-522230-500111	SALARIES	130,459	71,254	118,000		206,028	206,028	57.93
100-522230-500112	OVERTIME	5,000		1,000		5,000	5,000	
100-522230-500125	PART TIME SALARIES/SEASONAL	54,652	39,097	54,652		56,292	56,292	3.00
100-522230-500151	FICA	14,543	8,387	14,543		20,450	20,450	40.62
100-522230-500152	RETIREMENT	43,580	38,783	43,580		48,154	48,154	10.50
100-522230-500154	HEALTH INSURANCE	73,399	25,896	36,500		62,703	62,703	(14.57)
100-522230-500155	LIFE INSURANCE		2	1		1	1	
100-522230-500165	WORKERS COMP INS	8,168	8,168	8,168		9,469	9,469	15.93
100-522230-500222	ELECTRIC	17,000	12,399	17,000		17,000	17,000	
100-522230-500224	NATURAL GAS	12,000	6,220	10,000		12,000	12,000	
100-522230-500225	TELEPHONE/COMMUNICATIONS	1,200	1,762	2,000		2,000	2,000	66.67
100-522230-500226	WATER SERVICE	3,000	2,758	3,000		3,000	3,000	
100-522230-500235	OPERATING EXPENSES	217,500	163,125	217,500		217,500	217,500	
100-522230-500240	REPAIR AND MAINTENANCE	22,011	13,443	20,000		15,000	15,000	(31.85)
100-522230-500290	MAINT/CONTRACTED SERVICES	1,500	1,200	1,500		1,500	1,500	
100-522230-500510	PROPERTY INSURANCE	37,879	37,879	37,879		44,717	44,717	18.05
100-522230-500512	LIABILITY INSURANCE	2,221	2,221	2,221		1,834	1,834	(17.42)
Totals for dept 522230 - FIRE STATION		644,112	432,594	587,544		722,648	722,648	12.19
Dept 522231 - FD ADMIN								
100-522231-500121	PART TIME SALARIES		1,950					
100-522231-500151	FICA							

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APPROPRIATIONS								
Function: PUBLIC SAFETY								
Dept 522231 - FD ADMIN								
Totals for dept 522231 - FD ADMIN			2,099					
Dept 522310 - BUILDING INSPECTION								
100-522310-500111	SALARIES	109,293	78,247	109,293		112,583	112,583	3.01
100-522310-500151	FICA	8,361	5,668	8,361		8,613	8,613	3.01
100-522310-500152	RETIREMENT	7,377	5,278	7,377		7,318	7,318	(0.80)
100-522310-500154	HEALTH INSURANCE	32,114	21,236	32,114		34,235	34,235	6.60
100-522310-500155	LIFE INSURANCE	77	62	77		82	82	6.49
100-522310-500165	WORKERS COMP INS	2,174	2,174	2,174		2,145	2,145	(1.33)
100-522310-500210	PROFESSIONAL SERVICES	5,000	2,355	5,000		5,000	5,000	
100-522310-500225	TELEPHONE/COMMUNICATIONS	1,000	1,009	1,248		1,356	1,356	35.60
100-522310-500310	OFFICE SUPPLIES	2,800	2,419	2,800		2,800	2,800	
100-522310-500330	TRAVEL & TRAINING	500	8,630	200		500	500	
100-522310-500351	GAS AND OIL EXPENSE	1,700	1,723	1,700		1,700	1,700	
100-522310-500512	LIABILITY INSURANCE	956	956	956		657	657	(31.28)
Totals for dept 522310 - BUILDING INSPECTION		171,352	129,757	171,300		176,989	176,989	3.29
Dept 522360 - WEIGHTS & MEASURES INSPECTION								
100-522360-500214	WEIGHTS AND MEASURES INSPECT	2,000	2,000	2,000		2,000	2,000	
Totals for dept 522360 - WEIGHTS & MEASURES INSPE		2,000	2,000	2,000		2,000	2,000	
Dept 522410 - EMERGENCY MANAGEMENT								
100-522410-500165	WORKERS COMP INS	55	41	41		55	55	
100-522410-500220	INTERNET	1,620	1,215	1,625		1,650	1,650	1.85
100-522410-500222	ELECTRIC	820	950	955		975	975	18.90
100-522410-500224	NATURAL GAS	1,212	368	700		1,200	1,200	(0.99)
100-522410-500225	TELEPHONE/COMMUNICATIONS	1,500	1,036	1,194		1,500	1,500	
100-522410-500226	WATER SERVICE	525	350	456		525	525	
100-522410-500239	SIREN MAINT	2,000	1,080	1,450		1,750	1,750	(12.50)
100-522410-500240	REPAIR AND MAINTENANCE	2,000	10,537	10,500		1,800	1,800	(10.00)
100-522410-500290	MAINT/CONTRACTED SERVICES	500	158	325		500	500	
100-522410-500310	OFFICE SUPPLIES	800	105	212		800	800	
100-522410-500316	RADIO EQUIPMENT	2,000	57	1,000		2,000	2,000	
100-522410-500330	TRAVEL & TRAINING	2,000		500		2,000	2,000	
100-522410-500340	MAINTENANCE SUPPLIES	700	287	575		700	700	
100-522410-500343	AWARDS, SUPPLIES	800		200		800	800	
100-522410-500346	UNIFORMS	1,200	303	1,200		1,200	1,200	
100-522410-500350	OPERATING SUPPLIES	1,000	1,080	1,400		3,000	3,000	200.00
100-522410-500351	GAS AND OIL EXPENSE	500	340	500		2,000	2,000	300.00
100-522410-500380	EQUIPMENT/CAPITAL OUTLAY	6,500	6,286	1,000		3,000	3,000	(53.85)
100-522410-500510	PROPERTY INSURANCE	1,561	1,561	1,562		1,562	1,562	0.06
Totals for dept 522410 - EMERGENCY MANAGEMENT		27,293	25,754	25,395		27,017	27,017	(1.01)
Total - Function PUBLIC SAFETY		4,625,079	3,279,613	4,514,239		4,875,439	4,875,439	5.41
Function: PUBLIC WORKS								
Dept 533110 - ENGINEERING/PW ADMINISTRATION								
100-533110-500111	SALARIES	97,941	94,964	97,941		102,016	102,016	4.16
100-533110-500135	SICK PAY OUT	30,515		30,515				(100.00)
100-533110-500151	FICA	9,827	5,290	7,492		7,804	7,804	(20.59)
100-533110-500152	RETIREMENT	6,611	4,257	6,611		6,631	6,631	0.30
100-533110-500154	HEALTH INSURANCE	28,360	10,749	18,125		8,150	8,150	(71.26)
100-533110-500155	LIFE INSURANCE	15		28		25	25	66.67

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APPROPRIATIONS								
Function: PUBLIC WORKS								
Dept 533110 - ENGINEERING/PW ADMINISTRATION								
100-533110-500165	WORKERS COMP INS	3,192	3,192	3,192		2,230	2,230	(30.14)
100-533110-500210	PROFESSIONAL SERVICES	18,000	10,897	14,815		18,000	18,000	
100-533110-500225	TELEPHONE/COMMUNICATIONS	1,000	833	1,000		1,100	1,100	10.00
100-533110-500310	OFFICE SUPPLIES	400	387	640		500	500	25.00
100-533110-500318	GIS MAPPING	7,000	5,821	7,000		7,000	7,000	
100-533110-500320	PROF PUBLICATIONS AND DUES	950	843	950		1,000	1,000	5.26
100-533110-500330	TRAVEL & TRAINING	1,350		500		1,350	1,350	
100-533110-500350	OPERATING SUPPLIES	1,100	264	400		1,100	1,100	
100-533110-500351	GAS AND OIL EXPENSE	1,000	820	625		1,000	1,000	
100-533110-500380	EQUIPMENT/CAPITAL OUTLAY	800		800		800	800	
100-533110-500512	LIABILITY INSURANCE	7,012	7,012	7,012		4,952	4,952	(29.38)
Totals for dept 533110 - ENGINEERING/PW ADMINISTR		215,073	145,352	197,646		163,658	163,658	(23.91)
Dept 533210 - GARAGE-PUBLIC WORKS CREW								
100-533210-500111	SALARIES	78,405	69,269	78,405		80,767	80,767	3.01
100-533210-500112	OVERTIME	1,050	1,435	1,600		1,600	1,600	52.38
100-533210-500125	PART TIME SALARIES/SEASONAL	4,500	2,348	4,500		4,500	4,500	
100-533210-500151	FICA	6,423	5,179	6,423		6,645	6,645	3.46
100-533210-500152	RETIREMENT	5,363	4,762	5,363		5,354	5,354	(0.17)
100-533210-500154	HEALTH INSURANCE	21,834	16,696	21,834		23,279	23,279	6.62
100-533210-500155	LIFE INSURANCE		8					
100-533210-500165	WORKERS COMP INS	2,636	2,636	2,636		2,610	2,610	(0.99)
100-533210-500210	PROFESSIONAL SERVICES	700	958	958		700	700	
100-533210-500222	ELECTRIC	24,400	13,871	20,000		24,000	24,000	(1.64)
100-533210-500224	NATURAL GAS	11,500	3,860	11,500		11,500	11,500	
100-533210-500225	TELEPHONE/COMMUNICATIONS	7,100	4,679	7,100		7,100	7,100	
100-533210-500226	WATER SERVICE	10,000	4,329	7,000		7,000	7,000	(30.00)
100-533210-500240	REPAIR AND MAINTENANCE	1,500		1,500		1,500	1,500	
100-533210-500330	TRAVEL & TRAINING	2,900	552	1,000		2,900	2,900	
100-533210-500350	OPERATING SUPPLIES	32,500	25,752	32,500		32,500	32,500	
100-533210-500351	GAS AND OIL EXPENSE	65,000	52,194	65,000		65,000	65,000	
100-533210-500353	MAINTENANCE PARTS	75,000	82,156	85,000		80,000	80,000	6.67
100-533210-500380	EQUIPMENT/CAPITAL OUTLAY	6,500	2,095	6,500		6,500	6,500	
100-533210-500510	PROPERTY INSURANCE	36,323	36,323	36,323		34,371	34,371	(5.37)
Totals for dept 533210 - GARAGE-PUBLIC WORKS CREW		393,634	329,102	395,142		397,826	397,826	1.06
Dept 533311 - STREET IMPROVEMENTS								
100-533311-500111	SALARIES	362,485	291,223	362,485		388,388	388,388	7.15
100-533311-500112	OVERTIME	45,500	24,943	45,500		45,500	45,500	
100-533311-500125	PART TIME SALARIES/SEASONAL	6,900	7,201	7,201		6,900	6,900	
100-533311-500135	SICK PAY OUT	3,008		3,008		2,517	2,517	(16.32)
100-533311-500151	FICA	31,969	20,757	31,969		33,913	33,913	6.08
100-533311-500152	RETIREMENT	27,539	19,604	27,539		28,366	28,366	3.00
100-533311-500154	HEALTH INSURANCE	230,106	103,018	185,000		249,751	249,751	8.54
100-533311-500155	LIFE INSURANCE	94	60	94		111	111	18.09
100-533311-500165	WORKERS COMP INS	12,122	12,122	12,122		12,679	12,679	4.59
100-533311-500210	PROFESSIONAL SERVICES	750	12	750		750	750	
100-533311-500240	REPAIR AND MAINTENANCE	45,500	34,847	45,500		45,500	45,500	
100-533311-500350	OPERATING SUPPLIES	4,000	2,343	4,000		4,000	4,000	
100-533311-500363	SIGNS	9,000	12,895	12,895		11,000	11,000	22.22
Totals for dept 533311 - STREET IMPROVEMENTS		778,973	529,025	738,063		829,375	829,375	6.47
Dept 533410 - STREETS INELIGIBLE								

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APPROPRIATIONS								
Function: PUBLIC WORKS								
Dept 533410 - STREETS INELIGIBLE								
100-533410-500240	REPAIR AND MAINTENANCE	20,000						(100.00)
	ALLEY BEHIND HANDEN DISTILLERY							
100-533410-500530	MAINTENANCE	4,300	4,293	4,300		4,500	4,500	4.65
Totals for dept 533410 - STREETS INELIGIBLE		24,300	4,293	4,300		4,500	4,500	(81.48)
Dept 533420 - STREET LIGHTING								
100-533420-500222	ELECTRIC	251,888	185,960	251,888		251,705	251,705	(0.07)
Totals for dept 533420 - STREET LIGHTING		251,888	185,960	251,888		251,705	251,705	(0.07)
Dept 533421 - TRAFFIC SIGNALS								
100-533421-500222	ELECTRIC	3,150	2,031	3,150		3,150	3,150	
100-533421-500240	REPAIR AND MAINTENANCE	6,000	4,429	6,000		8,000	8,000	33.33
Totals for dept 533421 - TRAFFIC SIGNALS		9,150	6,460	9,150		11,150	11,150	21.86
Dept 533440 - STORM SEWERS								
100-533440-500111	SALARIES	137,528	24,221	50,000		134,050	134,050	(2.53)
100-533440-500112	OVERTIME	1,000	323	500		1,000	1,000	
100-533440-500151	FICA	10,597	1,873	3,863		10,331	10,331	(2.51)
100-533440-500152	RETIREMENT	9,351	1,657	3,409		8,778	8,778	(6.13)
100-533440-500154	HEALTH INSURANCE	5,459	9,232	7,000				(100.00)
100-533440-500155	LIFE INSURANCE	2						(100.00)
100-533440-500165	WORKERS COMP INS	4,349	4,349	4,349		4,229	4,229	(2.76)
100-533440-500240	REPAIR AND MAINTENANCE	36,000	15,352	36,000		36,000	36,000	
100-533440-500295	STREET SWEEPING	15,000	1,096	15,000		15,000	15,000	
100-533440-500323	STATE OF WI FEES	1,500	1,500	1,500		1,500	1,500	
Totals for dept 533440 - STORM SEWERS		220,786	59,603	121,621		210,888	210,888	(4.48)
Dept 533450 - SNOW & ICE CONTROL								
100-533450-500209	PROFESSIONAL SERVICES-SEASONAL	4,000		4,000		4,000	4,000	
100-533450-500210	PROFESSIONAL SERVICES	12,000	2,400	12,000		12,000	12,000	
100-533450-500340	MAINTENANCE SUPPLIES	7,200	8,816	8,900		7,200	7,200	
100-533450-500380	EQUIPMENT/CAPITAL OUTLAY	4,000		4,000		4,000	4,000	
100-533450-500450	SNOW AND ICE MATERIALS	110,000	61,336	110,000		115,000	115,000	4.55
Totals for dept 533450 - SNOW & ICE CONTROL		137,200	72,552	138,900		142,200	142,200	3.64
Dept 533710 - SOLID WASTE COLLECTIONS								
100-533710-500290	MAINT/CONTRACTED SERVICES	485,616	323,922	485,616		509,610	509,610	4.94
100-533710-500297	REFUSE COLLECTION		75					
Totals for dept 533710 - SOLID WASTE COLLECTIONS		485,616	323,997	485,616		509,610	509,610	4.94
Dept 533720 - GROUNDWATER MONITORING								
100-533720-500290	MAINT/CONTRACTED SERVICES	6,500	2,000	6,500		6,500	6,500	
Totals for dept 533720 - GROUNDWATER MONITORING		6,500	2,000	6,500		6,500	6,500	
Dept 533730 - RECYCLING								
100-533730-500111	SALARIES	95,316	46,415	95,316		90,570	90,570	(4.98)
100-533730-500112	OVERTIME	600	585	600		600	600	
100-533730-500151	FICA	7,338	3,580	7,338		6,975	6,975	(4.95)
100-533730-500152	RETIREMENT	6,474	3,167	6,474		5,926	5,926	(8.46)
100-533730-500154	HEALTH INSURANCE		2,351	2,351				
100-533730-500155	LIFE INSURANCE		1	1				
100-533730-500165	WORKERS COMP INS	2,014	2,014	2,014		2,910	2,910	44.49
100-533730-500240	REPAIR AND MAINTENANCE	4,000		4,000		4,000	4,000	

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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS								
Function: PUBLIC WORKS								
Dept 533730 - RECYCLING								
100-533730-500290	MAINT/CONTRACTED SERVICES	220,782	147,188	220,782		229,034	229,034	3.74
100-533730-500344	RECYCLING EXPENSES	2,400	150	2,400		2,400	2,400	
Totals for dept 533730 - RECYCLING		338,924	205,451	341,276		342,415	342,415	1.03
Total - Function PUBLIC WORKS		2,862,044	1,863,795	2,690,102		2,869,827	2,869,827	0.27
Function: PARKS AND RECREATION								
Dept 533740 - WEED CONTROL								
100-533740-500290	MAINT/CONTRACTED SERVICES	1,000						(100.00)
Totals for dept 533740 - WEED CONTROL		1,000						(100.00)
Dept 555140 - SENIOR CENTER								
100-555140-500121	PART TIME SALARIES	57,816	33,190	45,100		43,226	43,226	(25.24)
100-555140-500151	FICA	4,336	2,558	3,450		3,307	3,307	(23.73)
100-555140-500152	RETIREMENT	1,951	1,158	1,161				(100.00)
100-555140-500165	WORKERS COMP INS	96	96	96		71	71	(26.04)
100-555140-500210	PROFESSIONAL SERVICES	6,500	4,037	6,500		6,500	6,500	
100-555140-500225	TELEPHONE/COMMUNICATIONS	325	98	106		300	300	(7.69)
100-555140-500310	OFFICE SUPPLIES	2,000	410	1,000		2,000	2,000	
100-555140-500313	PRINTING-NEWSLETTERS, ETC	600				300	300	(50.00)
100-555140-500330	TRAVEL & TRAINING	900	113	120		450	450	(50.00)
100-555140-500390	OTHER EXPENSES	26,000	3,797	12,740		35,000	35,000	34.62
100-555140-500510	PROPERTY INSURANCE	1,964	1,964	1,964		1,964	1,964	
100-555140-500512	LIABILITY INSURANCE	506	506	506		252	252	(50.20)
Totals for dept 555140 - SENIOR CENTER		102,994	47,927	72,743		93,370	93,370	(9.34)
Dept 555145 - SENIOR/HANDICAP VAN								
100-555145-500225	TELEPHONE/COMMUNICATIONS	85	21	30		60	60	(29.41)
100-555145-500240	REPAIR AND MAINTENANCE	500	99	200		400	400	(20.00)
100-555145-500351	GAS AND OIL EXPENSE	2,000	1,037	1,000		1,500	1,500	(25.00)
100-555145-500510	PROPERTY INSURANCE	249	249	249		255	255	2.41
Totals for dept 555145 - SENIOR/HANDICAP VAN		2,834	1,406	1,479		2,215	2,215	(21.84)
Dept 555220 - CELEBRATIONS								
100-555220-500111	SALARIES	20,000	15,476	20,000		20,000	20,000	
100-555220-500112	OVERTIME	4,000	2,592	4,000		4,000	4,000	
100-555220-500151	FICA	1,836	1,382	1,836		1,836	1,836	
100-555220-500152	RETIREMENT	1,620	1,190	1,620		1,560	1,560	(3.70)
100-555220-500210	PROFESSIONAL SERVICES	500		500		500	500	
100-555220-500347	SUPPLIES AND EXPENSES	10,500	11,236	10,500		10,500	10,500	
100-555220-500390	OTHER EXPENSES	7,000	7,000	7,000		7,000	7,000	
Totals for dept 555220 - CELEBRATIONS		45,456	38,876	45,456		45,396	45,396	(0.13)
Dept 555510 - PARKS, RECREATION & FORESTRY								
100-555510-500111	SALARIES	361,941	293,420	361,941		377,244	377,244	4.23
100-555510-500112	OVERTIME	14,211	4,152	10,000		14,211	14,211	
100-555510-500125	PART TIME SALARIES/SEASONAL	40,000	36,879	40,000		40,000	40,000	
100-555510-500151	FICA	31,836	26,496	31,513		33,006	33,006	3.68
100-555510-500152	RETIREMENT	24,431	20,008	25,106		25,445	25,445	4.15
100-555510-500154	HEALTH INSURANCE	47,491	72,773	47,491		81,694	81,694	72.02
100-555510-500155	LIFE INSURANCE	68	55	67		76	76	11.76
100-555510-500165	WORKERS COMP INS	13,818	13,818	13,818		13,692	13,692	(0.91)
100-555510-500210	PROFESSIONAL SERVICES	2,500		2,500		2,500	2,500	

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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS								
Function: PARKS AND RECREATION								
Dept 555510 - PARKS, RECREATION & FORESTRY								
100-555510-500220	INTERNET	3,900	3,248	3,900		3,900	3,900	
100-555510-500222	ELECTRIC	20,300	11,525	20,300		20,300	20,300	
100-555510-500224	NATURAL GAS	2,000	1,190	2,000		2,000	2,000	
100-555510-500225	TELEPHONE/COMMUNICATIONS	4,740	2,265	4,740		4,740	4,740	
100-555510-500226	WATER SERVICE	8,500	7,558	8,500		8,500	8,500	
100-555510-500240	REPAIR AND MAINTENANCE	59,400	24,877	52,000		54,900	54,900	(7.58)
100-555510-500241	VANDALISM & REPAIR	800		800		800	800	
100-555510-500243	FIELD MAINTENANCE SUPPLIES	4,500	2,624	4,000		4,500	4,500	
100-555510-500290	MAINT/CONTRACTED SERVICES	108,000	53,404	108,000		108,000	108,000	
100-555510-500310	OFFICE SUPPLIES	2,000		2,000		2,000	2,000	
100-555510-500320	PROF PUBLICATIONS AND DUES	1,620	847	1,620		1,620	1,620	
100-555510-500330	TRAVEL & TRAINING	6,300	2,537	4,900		4,900	4,900	(22.22)
100-555510-500341	TREES AND SUPPLIES	30,000	17,747	30,000		30,000	30,000	
100-555510-500380	EQUIPMENT/CAPITAL OUTLAY	5,500	4,981	5,500		5,500	5,500	
100-555510-500384	LEGACY TREE & BENCH PROGRAM	3,500	2,817	3,000		3,000	3,000	(14.29)
100-555510-500390	OTHER EXPENSES	1,560		1,560		1,560	1,560	
100-555510-500510	PROPERTY INSURANCE	11,721	11,721	11,721		10,868	10,868	(7.28)
100-555510-500512	LIABILITY INSURANCE	3,851	3,851	3,851		2,660	2,660	(30.93)
Totals for dept 555510 - PARKS, RECREATION & FORE		814,488	618,793	800,828		857,616	857,616	5.30
Total - Function PARKS AND RECREATION		966,772	707,002	920,506		998,597	998,597	3.29
Function: CONSERVATION AND DEVELOPMENT								
Dept 566310 - CITY PLANNING								
100-566310-500210	PROFESSIONAL SERVICES	74,978	49,765	74,978		74,978	74,978	
100-566310-500225	TELEPHONE/COMMUNICATIONS	250	98	180		180	180	(28.00)
100-566310-500310	OFFICE SUPPLIES	200	131	200		200	200	
100-566310-500320	PROF PUBLICATIONS AND DUES	430	110	430		430	430	
100-566310-500330	TRAVEL & TRAINING	200						(100.00)
100-566310-500380	EQUIPMENT/CAPITAL OUTLAY	1,000						(100.00)
Totals for dept 566310 - CITY PLANNING		77,058	50,104	75,788		75,788	75,788	(1.65)
Total - Function CONSERVATION AND DEVELOPMENT		77,058	50,104	75,788		75,788	75,788	(1.65)
Function: TRANSFERS TO OTHER FUNDS								
Dept 592000 - OPERATING TRANSFERS OUT								
100-592000-500702	TRANSFER TO PD DONATION FUND		57,119					
100-592000-500704	TRANSFER TO DEBT SERVICE FUND	220,558	220,558	220,558				(100.00)
100-592000-500706	TRANSFER TO CAP IMPROVEMENT	483,800	383,800	383,800				(100.00)
CITY HALL A/C USE OF FUND BALANCE								
100-592000-500712	TRANSFER TO REC PROG SPEC REV	1,000						(100.00)
100-592000-500923	TRANSFER TO CDBG-RLF		31,807	31,807				
Totals for dept 592000 - OPERATING TRANSFERS OUT		705,358	693,284	636,165				(100.00)
Total - Function TRANSFERS TO OTHER FUNDS		705,358	693,284	636,165				(100.00)
TOTAL APPROPRIATIONS		10,492,851	7,414,758	10,010,184		10,176,147	10,176,147	(3.02)
NET OF REVENUES/APPROPRIATIONS - FUND 100		(802,268)	1,091,176	(446,282)		(72,500)	(74,309)	(90.74)
BEGINNING FUND BALANCE		3,775,638	3,775,638	3,775,638		3,329,356	3,329,356	(11.82)
ENDING FUND BALANCE		2,973,370	4,866,814	3,329,356		3,256,856	3,255,047	9.47

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BUDGET REPORT FOR CITY OF CEDARBURG
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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT REQUESTED 2022 BUDGET	FINANCE REVIEW 2022 BUDGET	FINANCE REVIEW 2022 % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
200-000000-465500	CEMETERY PROPERTY SALES	7,200	38,100	37,295	7,200	7,200	
200-000000-465550	MONUMENTS & MARKERS INSP FEE	1,200	2,000	2,000	1,200	1,200	
200-000000-481100	INVESTMENT INCOME	1,500	1,315	1,500	1,500	1,500	
200-000000-482170	CEMETERY RENTAL INCOME	11,940	7,960	11,940	11,940	11,940	
200-000000-486000	MISCELLANEOUS REVENUE	1,200	3,850	3,850	1,200	1,200	
200-000000-487000	CHANGE IN MARKET VALUE		(1,310)	(700)			
Totals for dept 000000 -		23,040	51,915	55,885	23,040	23,040	
Total - Function Unclassified		23,040	51,915	55,885	23,040	23,040	
TOTAL ESTIMATED REVENUES		23,040	51,915	55,885	23,040	23,040	

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Function: PARKS AND RECREATION							
Dept 544210 - CEMETERY							
200-544210-500111	SALARIES	3,746	3,051	3,746	4,160	4,160	11.05
200-544210-500112	OVERTIME	250					(100.00)
200-544210-500125	PART TIME SALARIES/SEASONAL	7,388	7,338	6,500	7,389	7,389	0.01
200-544210-500151	FICA	871	790	852	891	891	2.30
200-544210-500152	RETIREMENT	270	206	253	270	270	
200-544210-500154	HEALTH INSURANCE	822	4,833	822	877	877	6.69
200-544210-500155	LIFE INSURANCE	4	1	4	4	4	
200-544210-500165	WORKERS COMP INS	357	357	357	350	350	(1.96)
200-544210-500210	PROFESSIONAL SERVICES	23,500	11,940	23,500	23,500	23,500	
200-544210-500222	ELECTRIC	558	363	558	566	566	1.43
200-544210-500226	WATER SERVICE	740	724	740	740	740	
200-544210-500230	GROUNDS MAINTENANCE	2,800	748	2,800	2,800	2,800	
200-544210-500240	REPAIR AND MAINTENANCE	2,000	1,463	2,000	2,000	2,000	
200-544210-500245	HOUSE MAINTENANCE	1,000	337	1,000	1,000	1,000	
200-544210-500350	OPERATING SUPPLIES	900	707	900	900	900	
200-544210-500510	PROPERTY INSURANCE	248	248	248	148	148	(40.32)
Totals for dept 544210 - CEMETERY		45,454	33,106	44,280	45,595	45,595	0.31
Total - Function PARKS AND RECREATION		45,454	33,106	44,280	45,595	45,595	0.31
TOTAL APPROPRIATIONS		45,454	33,106	44,280	45,595	45,595	0.31
NET OF REVENUES/APPROPRIATIONS - FUND 200		(22,414)	18,809	11,605	(22,555)	(22,555)	0.63
BEGINNING FUND BALANCE		305,874	305,874	305,874	317,479	317,479	3.79
ENDING FUND BALANCE		283,460	324,683	317,479	294,924	294,924	4.04

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021	2021	2021	2022	2022	2022
		AMENDED	ACTIVITY	PROJECTED	DEPT REQUESTED	FINANCE REVIEW	FINANCE REVIEW
		BUDGET	THRU 09/30/21	ACTIVITY	BUDGET	BUDGET	% CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
210-000000-411500	ROOM TAXES	50,000	38,599	60,000	60,000	60,000	20.00
Totals for dept 000000 -		50,000	38,599	60,000	60,000	60,000	20.00
Total - Function Unclassified		50,000	38,599	60,000	60,000	60,000	20.00
TOTAL ESTIMATED REVENUES		50,000	38,599	60,000	60,000	60,000	20.00

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BUDGET REPORT FOR CITY OF CEDARBURG
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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	FINANCE 2022 REVIEW BUDGET	FINANCE 2022 REVIEW % CHANGE
APPROPRIATIONS							
Function: CONSERVATION AND DEVELOPMENT							
Dept 566700 - ECONOMIC DEVELOPMENT							
210-566700-500721	CHAMBER TOURISM & DEVELOPMENT	47,500	36,669	57,000	57,000	57,000	20.00
	Totals for dept 566700 - ECONOMIC DEVELOPMENT	47,500	36,669	57,000	57,000	57,000	20.00
	Total - Function CONSERVATION AND DEVELOPMENT	47,500	36,669	57,000	57,000	57,000	20.00
Function: TRANSFERS TO OTHER FUNDS							
Dept 592000 - OPERATING TRANSFERS OUT							
210-592000-500701	TRANSFER TO GENERAL FUND	2,500	1,930	3,000	3,000	3,000	20.00
	Totals for dept 592000 - OPERATING TRANSFERS OUT	2,500	1,930	3,000	3,000	3,000	20.00
	Total - Function TRANSFERS TO OTHER FUNDS	2,500	1,930	3,000	3,000	3,000	20.00
TOTAL APPROPRIATIONS		50,000	38,599	60,000	60,000	60,000	20.00
NET OF REVENUES/APPROPRIATIONS - FUND 210							
	BEGINNING FUND BALANCE	755	755	755	755	755	
	ENDING FUND BALANCE	755	755	755	755	755	

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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES								
Function: Unclassified								
Dept 000000								
220-000000-467201	GYM RENTALS	3,000	1,384	2,000		3,000	3,000	
220-000000-467202	ATHLETIC FIELD RENTALS	300	440	440		300	300	
220-000000-467310	SUMMER/WINTER REC FEES	65,000	104,393	104,318		70,000	70,000	7.69
220-000000-467316	WPRA TICKET SALES REVENUE	5,000	2,912	2,912		5,000	5,000	
220-000000-467317	YOUTH FOOTBALL REGISTRATION	3,500	5,405	5,405		4,000	4,000	14.29
220-000000-467318	SAFETY TRAINING	6,500	3,865	4,500		6,500	6,500	
220-000000-467319	BASKETBALL FEES	26,000	3,376	26,000		26,000	26,000	
220-000000-467320	SOFTBALL FEES	12,000	12,133	12,133		12,000	12,000	
220-000000-467323	VOLLEYBALL FEES	1,200		1,200		1,200	1,200	
220-000000-467324	AQUATICS FITNESS	5,000	3,475	4,000		5,000	5,000	
220-000000-467325	CONCESSION REVENUES	800		800		800	800	
220-000000-467326	SPECIAL REC EVENTS	1,000				1,000	1,000	
220-000000-467327	SOLAR RECREATION	8,000	4,570	8,000		8,000	8,000	
220-000000-467328	SUMMER SAND VOLLEYBALL	1,800	916	916		1,800	1,800	
220-000000-467329	SUMMER SOCCER	20,000	16,225	20,000		20,000	20,000	
220-000000-467331	BANNER ADVERTISING	700		700		700	700	
220-000000-467332	POMS REVENUE	58,991	70,805	68,895		58,991	58,991	
220-000000-467335	TOTAL BODY FITNESS	12,000	7,758	10,000		12,000	12,000	
220-000000-467336	CIVIC BAND REVENUE	3,000	1,200	3,000		3,000	3,000	
220-000000-467352	RECREATION BROCHURE SPONSORSHI	5,500	7,450	7,450		5,500	5,500	
220-000000-467432	TENNIS		2,205	2,205				
220-000000-484410	YOUTH CENTER RECEIPTS	250				250	250	
220-000000-485550	DONATIONS	4,000	11,811	11,811		4,000	4,000	
220-000000-486000	MISCELLANEOUS REVENUE	15,000	8,356	8,161		15,000	15,000	
220-000000-491100	TRANSFER FROM GENERAL FUND	1,000		1,000		1,000	1,000	
Totals for dept 000000 -		259,541	268,679	305,846		265,041	265,041	2.12
Total - Function Unclassified		259,541	268,679	305,846		265,041	265,041	2.12
TOTAL ESTIMATED REVENUES		259,541	268,679	305,846		265,041	265,041	2.12

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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Function: PARKS AND RECREATION							
Dept 555390 - RECREATION PROGRAMS							
220-555390-500125	PART TIME SALARIES/SEASONAL	105,000	100,979	105,000	105,000	105,000	
220-555390-500127	EXERCISE/FITNESS SALARIES	7,000	3,102	6,000	7,000	7,000	
220-555390-500151	FICA	8,568	7,962	8,492	8,568	8,568	
220-555390-500161	EAP/125 ADMIN	60		60	60	60	
220-555390-500165	WORKERS COMP INS	3,516	3,516	3,516	3,365	3,365	(4.29)
220-555390-500225	TELEPHONE/COMMUNICATIONS	900	602	900	900	900	
220-555390-500228	SCHOOL DISTRICT FEES	25,000	2,080	15,000	25,000	25,000	
220-555390-500290	MAINT/CONTRACTED SERVICES	28,000	30,935	30,711	28,000	28,000	
220-555390-500309	RECREATION BROCHURE EXPENSES	4,500	4,220	4,500	4,500	4,500	
220-555390-500320	PROF PUBLICATIONS AND DUES	200		200	200	200	
220-555390-500330	TRAVEL & TRAINING	700	65	700	700	700	
220-555390-500336	TRANSPORTATION	4,000			4,000	4,000	
220-555390-500347	SUPPLIES AND EXPENSES	27,825	26,467	27,825	27,825	27,825	
220-555390-500355	WPRA TICKET EXP	4,500	2,793	4,500	4,500	4,500	
220-555390-500356	SOLAR RECREATION	6,050		6,050	6,050	6,050	
220-555390-500372	SAFETY EQUIPMENT	3,000	2,005	3,000	3,000	3,000	
220-555390-500380	EQUIPMENT/CAPITAL OUTLAY	4,500	90	4,500	4,500	4,500	
220-555390-500386	CIVIC BAND EXPENSES	4,000		4,000	4,000	4,000	
220-555390-500394	POMS EXPENSES	25,000	20,034	25,000	25,000	25,000	
220-555390-500510	PROPERTY INSURANCE	980	980	980	654	654	(33.27)
220-555390-500701	TRANSFER TO GENERAL FUND				15,303	15,303	
Totals for dept 555390 - RECREATION PROGRAMS		263,299	205,830	250,934	278,125	278,125	5.63
Total - Function PARKS AND RECREATION		263,299	205,830	250,934	278,125	278,125	5.63
Function: TRANSFERS TO OTHER FUNDS							
Dept 592000 - OPERATING TRANSFERS OUT							
220-592000-500706	TRANSFER TO CAP IMPROVEMENT				40,000	40,000	
FOOTNOTE AMOUNTS:					40,000		
220-592000-500710	ZEUNERT PARK TENNIS CT RESURFACE	8,374		14,128	16,643	16,643	98.75
Totals for dept 592000 - OPERATING TRANSFERS OUT		8,374		14,128	56,643	56,643	576.42
Total - Function TRANSFERS TO OTHER FUNDS		8,374		14,128	56,643	56,643	576.42
TOTAL APPROPRIATIONS		271,673	205,830	265,062	334,768	334,768	23.22
NET OF REVENUES/APPROPRIATIONS - FUND 220		(12,132)	62,849	40,784	(69,727)	(69,727)	474.74
BEGINNING FUND BALANCE		110,826	110,826	110,826	151,610	151,610	36.80
ENDING FUND BALANCE		98,694	173,675	151,610	81,883	81,883	(17.03)

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021	2021	2021	2022	2022	2022
		AMENDED	ACTIVITY	PROJECTED	DEPT REQUESTED	FINANCE REVIEW	FINANCE REVIEW
		BUDGET	THRU 09/30/21	ACTIVITY	BUDGET	BUDGET	% CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
221-000000-463101	PUBLIC WORKS FEES	2,600	2,182	2,000	2,600	2,600	
Totals for dept 000000 -		2,600	2,182	2,000	2,600	2,600	
Total - Function Unclassified		2,600	2,182	2,000	2,600	2,600	
TOTAL ESTIMATED REVENUES		2,600	2,182	2,000	2,600	2,600	

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BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 221 FUEL SYSTEM - WASH BAY

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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Function: PUBLIC WORKS							
Dept 533210 - GARAGE-PUBLIC WORKS CREW							
221-533210-500240	REPAIR AND MAINTENANCE	5,000	3,957	5,000	4,305	4,305	(13.90)
Totals for dept 533210 - GARAGE-PUBLIC WORKS CREW		5,000	3,957	5,000	4,305	4,305	(13.90)
Total - Function PUBLIC WORKS		5,000	3,957	5,000	4,305	4,305	(13.90)
TOTAL APPROPRIATIONS		5,000	3,957	5,000	4,305	4,305	(13.90)
NET OF REVENUES/APPROPRIATIONS - FUND 221		(2,400)	(1,775)	(3,000)	(1,705)	(1,705)	(28.96)
BEGINNING FUND BALANCE		4,705	4,705	4,705	1,705	1,705	(63.76)
ENDING FUND BALANCE		2,305	2,930	1,705			(100.00)

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BUDGET REPORT FOR CITY OF CEDARBURG
Fund: 230 COMMUNITY DEV BLOCK GRANT FUND

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Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	FINANCE	2022 REVIEW BUDGET	FINANCE	2022 REVIEW % CHANGE
ESTIMATED REVENUES										
Function: Unclassified										
Dept 000000										
230-000000-481100	INVESTMENT INCOME		22	22						
230-000000-483500	CDBG LOAN REPAYMENTS/REIMB		6,589	6,589						
230-000000-483501	CDBG LOAN INTEREST		166	166						
230-000000-487000	CHANGE IN MARKET VALUE		(1)	(1)						
230-000000-491100	TRANSFER FROM GENERAL FUND		31,808	31,808						
Totals for dept 000000 -			38,584	38,584						
Total - Function Unclassified			38,584	38,584						
TOTAL ESTIMATED REVENUES			38,584	38,584						

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BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 230 COMMUNITY DEV BLOCK GRANT FUND

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Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	FINANCE	2022 REVIEW BUDGET	FINANCE	2022 REVIEW % CHANGE
APPROPRIATIONS										
Function: Unclassified										
Dept 566720 - COMM DEV BLOCK GRANT										
230-566720-500470	CDBG GRANT DISBURSEMENTS		1,091,148	1,091,148						
	Totals for dept 566720 - COMM DEV BLOCK GRANT		1,091,148	1,091,148						
	Total - Function Unclassified		1,091,148	1,091,148						
TOTAL APPROPRIATIONS										
NET OF REVENUES/APPROPRIATIONS - FUND 230										
	BEGINNING FUND BALANCE	1,052,564	1,052,564	1,052,564						(100.00)
	ENDING FUND BALANCE	1,052,564								(100.00)

GL NUMBER	DESCRIPTION	2021	2021	2021	DEPT	2022	2022	2022
		AMENDED BUDGET	ACTIVITY THRU 09/30/21	PROJECTED ACTIVITY		REQUESTED BUDGET	FINANCE REVIEW BUDGET	FINANCE REVIEW % CHANGE
ESTIMATED REVENUES								
Function: Unclassified								
Dept 000000								
231-000000-435435	GRANT - ARP ACT-COVID		607,235	607,235		607,235	607,235	
231-000000-481100	INVESTMENT INCOME		61					
Totals for dept 000000 -			607,296	607,235		607,235	607,235	
Total - Function Unclassified			607,296	607,235		607,235	607,235	
TOTAL ESTIMATED REVENUES			607,296	607,235		607,235	607,235	

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BUDGET REPORT FOR CITY OF CEDARBURG
Fund: 231 AMERICAN RESCUE PLAN ACT

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Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	FINANCE 2022 REVIEW BUDGET	FINANCE 2022 REVIEW % CHANGE
APPROPRIATIONS							
Function: Unclassified							
Dept 566721 - ARP EXPENDITURES							
231-566721-500331	GRANT EXPENDITURES				1,214,470	1,214,470	
Totals for dept 566721 - ARP EXPENDITURES					1,214,470	1,214,470	
Total - Function Unclassified					1,214,470	1,214,470	
TOTAL APPROPRIATIONS					1,214,470	1,214,470	
NET OF REVENUES/APPROPRIATIONS - FUND 231			607,296	607,235	(607,235)	(607,235)	
BEGINNING FUND BALANCE					607,235	607,235	
ENDING FUND BALANCE			607,296	607,235			

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BUDGET REPORT FOR CITY OF CEDARBURG
Fund: 232 DONATIONS

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Calculations as of 09/30/2021

		2021	2021	2021	2022	2022	2022
GL NUMBER	DESCRIPTION	AMENDED BUDGET	ACTIVITY THRU 09/30/21	PROJECTED ACTIVITY	DEPT REQUESTED BUDGET	FINANCE REVIEW BUDGET	FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
232-000000-485502	POLICE DONATIONS		3,351	4,000			
232-000000-485518	K-9 UNIT DONATIONS		926	1,000			
232-000000-491100	TRANSFER FROM GENERAL FUND		57,119	57,119			
Totals for dept 000000 -			61,396	62,119			
Total - Function Unclassified			61,396	62,119			
TOTAL ESTIMATED REVENUES			61,396	62,119			

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BUDGET REPORT FOR CITY OF CEDARBURG
Fund: 232 DONATIONS

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Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	FINANCE 2022 REVIEW BUDGET	FINANCE 2022 REVIEW % CHANGE
APPROPRIATIONS							
Function: PUBLIC SAFETY							
Dept 522100 - POLICE STATION							
232-522100-500380	EQUIPMENT/CAPITAL OUTLAY		500	1,000	5,000	5,000	
Totals for dept 522100 - POLICE STATION			500	1,000	5,000	5,000	
Dept 522120 - POLICE PATROL DIVISION							
232-522120-500352	K-9 UNIT EXPENSE		2,635	3,000	5,000	5,000	
Totals for dept 522120 - POLICE PATROL DIVISION			2,635	3,000	5,000	5,000	
Total - Function PUBLIC SAFETY			3,135	4,000	10,000	10,000	
TOTAL APPROPRIATIONS			3,135	4,000	10,000	10,000	
NET OF REVENUES/APPROPRIATIONS - FUND 232			58,261	58,119	(10,000)	(10,000)	
BEGINNING FUND BALANCE					58,119	58,119	
ENDING FUND BALANCE			58,261	58,119	48,119	48,119	

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
240-000000-411111	REAL ESTATE TAXES	69,216	69,216	69,216	69,216	69,216	
240-000000-467340	SWIMMING POOL FEES	82,763	80,164	80,164	82,763	82,763	
240-000000-467341	SWIMMING POOL - PASSES	92,000	98,923	98,923	92,000	92,000	
240-000000-467342	SWIMMING POOL - LESSONS	21,000	28,960	28,960	21,000	21,000	
240-000000-467343	SWIMMING POOL - EXERCISE	5,500	6,454	6,454	5,500	5,500	
240-000000-467344	SWIMMING POOL - UNIFORMS/MISC	2,400	2,787	2,787	2,400	2,400	
240-000000-467345	SWIMMING POOL - CONCESSIONS	47,000	48,643	48,643	47,000	47,000	
240-000000-467346	SWIMMING POOL - SWIM TEAM	4,500	6,860	6,860	4,500	4,500	
240-000000-467351	SWIMMING POOL-BANNER PROGRAM	1,400	1,750	1,750	1,750	1,750	25.00
240-000000-482215	RENT - CITY PROPERTY	4,000	3,898	3,898	4,000	4,000	
240-000000-491220	TRANSFER FROM REC PROG FND	8,374		14,128	16,643	16,643	98.75
Totals for dept 000000 -		338,153	347,655	361,783	346,772	346,772	2.55
Total - Function Unclassified		338,153	347,655	361,783	346,772	346,772	2.55
TOTAL ESTIMATED REVENUES		338,153	347,655	361,783	346,772	346,772	2.55

Fund: 240 SWIMMING POOL FUND

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS								
Function: PARKS AND RECREATION								
Dept 555320 - SWIMMING POOL								
240-555320-500111	SALARIES	29,713	27,720	29,713		30,601	30,601	2.99
240-555320-500125	PART TIME SALARIES/SEASONAL	115,000	110,636	115,000		115,000	115,000	
240-555320-500128	MAINT/PW SALARIES	16,000	19,446	20,000		18,000	18,000	12.50
240-555320-500132	MAINTENANCE/PART TIME SALARIES	2,800	2,235	2,800		2,800	2,800	
240-555320-500151	FICA	12,509	12,242	12,509		12,577	12,577	0.54
240-555320-500152	RETIREMENT	3,086	2,804	3,086		3,029	3,029	(1.85)
240-555320-500154	HEALTH INSURANCE	16,148	29,810	16,148		17,214	17,214	6.60
240-555320-500155	LIFE INSURANCE	3	1	3		4	4	33.33
240-555320-500165	WORKERS COMP INS	5,526	5,526	5,526		5,375	5,375	(2.73)
240-555320-500210	PROFESSIONAL SERVICES	2,970	1,836	2,970		2,970	2,970	
240-555320-500220	INTERNET	540	980	540		540	540	
240-555320-500222	ELECTRIC	16,748	14,883	16,748		16,748	16,748	
240-555320-500224	NATURAL GAS	12,000	24,080	27,000		15,000	15,000	25.00
240-555320-500225	TELEPHONE/COMMUNICATIONS	440	315	440		440	440	
240-555320-500226	WATER SERVICE	9,760	10,912	9,760		9,760	9,760	
240-555320-500290	MAINT/CONTRACTED SERVICES	2,000	1,468	2,000		2,000	2,000	
240-555320-500324	LICENSES & PERMITS	400	250	250		400	400	
240-555320-500330	TRAVEL & TRAINING	600	25	400		600	600	
240-555320-500340	MAINTENANCE SUPPLIES	16,000	10,398	16,000		16,000	16,000	
240-555320-500346	UNIFORMS	2,000	3,323	3,323		2,500	2,500	25.00
240-555320-500350	OPERATING SUPPLIES	20,000	20,735	20,735		20,000	20,000	
240-555320-500380	EQUIPMENT/CAPITAL OUTLAY	16,107	7,117	16,000		16,107	16,107	
240-555320-500390	OTHER EXPENSES	1,200		600		1,200	1,200	
240-555320-500510	PROPERTY INSURANCE	2,973	2,919	2,919		2,423	2,423	(18.50)
Totals for dept 555320 - SWIMMING POOL		304,523	309,661	324,470		311,288	311,288	2.22
Dept 555321 - SWIMMING POOL CONCESSIONS								
240-555321-500125	PART TIME SALARIES/SEASONAL	12,500	9,975	12,500		12,500	12,500	
240-555321-500151	FICA	1,050	763	956		956	956	(8.95)
240-555321-500324	LICENSES & PERMITS	330	330	330		330	330	
240-555321-500350	OPERATING SUPPLIES	19,000	23,027	23,027		19,000	19,000	
240-555321-500380	EQUIPMENT/CAPITAL OUTLAY	750		500		750	750	
Totals for dept 555321 - SWIMMING POOL CONCESSION		33,630	34,095	37,313		33,536	33,536	(0.28)
Total - Function PARKS AND RECREATION		338,153	343,756	361,783		344,824	344,824	1.97
TOTAL APPROPRIATIONS		338,153	343,756	361,783		344,824	344,824	1.97
NET OF REVENUES/APPROPRIATIONS - FUND 240			3,899			1,948	1,948	
BEGINNING FUND BALANCE								
ENDING FUND BALANCE			3,899			1,948	1,948	

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BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 250 PARKS IMPACT FEE FUND
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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT REQUESTED 2022 BUDGET	FINANCE REVIEW 2022 BUDGET	FINANCE REVIEW 2022 % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
250-000000-467500	PARK IMPACT FEES		12,011	12,011			
250-000000-467510	PARK EQUIPMENT IMPACT FEE		30,483	30,483			
250-000000-481100	INVESTMENT INCOME	1,000	157	200	200	200	(80.00)
Totals for dept 000000 -		1,000	42,651	42,694	200	200	(80.00)
Total - Function Unclassified		1,000	42,651	42,694	200	200	(80.00)
TOTAL ESTIMATED REVENUES		1,000	42,651	42,694	200	200	(80.00)

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BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 250 PARKS IMPACT FEE FUND
 Calculations as of 09/30/2021

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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Function: TRANSFERS TO OTHER FUNDS							
Dept 592000 - OPERATING TRANSFERS OUT							
250-592000-500706	TRANSFER TO CAP IMPROVEMENT				120,000	120,000	
	Totals for dept 592000 - OPERATING TRANSFERS OUT				120,000	120,000	
	Total - Function TRANSFERS TO OTHER FUNDS				120,000	120,000	
TOTAL APPROPRIATIONS							
NET OF REVENUES/APPROPRIATIONS - FUND 250							
		1,000	42,651	42,694	(119,800)	(119,800)	(12,080.00)
	BEGINNING FUND BALANCE	433,675	433,675	433,675	476,369	476,369	9.84
	ENDING FUND BALANCE	434,675	476,326	476,369	356,569	356,569	(17.97)

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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
260-000000-411111	REAL ESTATE TAXES	758,194	758,194	758,194	782,978	758,194	
	FOOTNOTE AMOUNTS:				14,380		
	SALARY INCREASE						
	FOOTNOTE AMOUNTS:				10,404		
	HEALTH INSURANCE INCREASE						
	GL # FOOTNOTE TOTAL:				24,784		
260-000000-435432	LIBRARY GRANTS		20,882	20,882	20,000	20,000	
260-000000-467100	LIBRARY FEES AND FINES	20,000	10,449	13,500	15,000	15,000	(25.00)
260-000000-467110	LIBRARY - COUNTY REIMBURSEMENT	226,035	224,679	224,679	243,632	243,632	7.79
260-000000-467150	LIBRARY - PHOTOCOPIES-TAXABLE	1,500	1,450	1,500	1,500	1,500	
260-000000-473200	LIBRARY DONATIONS	30,000	27,171	30,000	30,000	30,000	
260-000000-482215	RENT - CITY PROPERTY	500	254	350	500	500	
Totals for dept 000000 -		1,036,229	1,043,079	1,049,105	1,093,610	1,068,826	3.15
Total - Function Unclassified		1,036,229	1,043,079	1,049,105	1,093,610	1,068,826	3.15
TOTAL ESTIMATED REVENUES		1,036,229	1,043,079	1,049,105	1,093,610	1,068,826	3.15

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS								
Function: PARKS AND RECREATION								
Dept 555110 - LIBRARY								
260-555110-500111	SALARIES	418,649	312,895	408,649		433,029	433,029	3.43
260-555110-500124	BONUSES	825	625	600		350	350	(57.58)
260-555110-500125	PART TIME SALARIES/SEASONAL	138,759	89,057	130,000		127,013	127,013	(8.47)
260-555110-500128	MAINT/PW SALARIES	20,000	12,504	19,700		20,000	20,000	
260-555110-500135	SICK PAY OUT	10,241		10,241				(100.00)
260-555110-500151	FICA	45,018	30,428	45,018		44,400	44,400	(1.37)
260-555110-500152	RETIREMENT	29,792	20,646	29,792		28,147	28,147	(5.52)
260-555110-500154	HEALTH INSURANCE	139,769	97,887	137,000		132,117	132,117	(5.47)
260-555110-500155	LIFE INSURANCE	156	136	101		212	212	35.90
260-555110-500161	EAP/125 ADMIN	100	100	100		100	100	
260-555110-500165	WORKERS COMP INS	953	953	953		949	949	(0.42)
260-555110-500211	EXTRAORDINARY SERVICES	275				275	275	
260-555110-500222	ELECTRIC	23,000	17,419	23,000		23,000	23,000	
260-555110-500223	MARKETING	7,000	6,326	7,000		7,000	7,000	
260-555110-500224	NATURAL GAS	7,000	4,351	7,000		7,000	7,000	
260-555110-500225	TELEPHONE/COMMUNICATIONS	4,800	4,975	5,000		5,000	5,000	4.17
260-555110-500226	WATER SERVICE	2,000	1,504	2,000		2,000	2,000	
260-555110-500240	REPAIR AND MAINTENANCE	10,000	2,643	5,000		10,000	10,000	
260-555110-500290	MAINT/CONTRACTED SERVICES	55,000	30,936	55,000		55,000	55,000	
260-555110-500308	PROGRAM SUPPLIES	1,000	145	200		1,000	1,000	
260-555110-500310	OFFICE SUPPLIES	8,000	4,848	7,500		8,000	8,000	
260-555110-500312	COMPUTER/COPIER SUPPLIES	6,000	3,198	4,000		6,000	6,000	
260-555110-500315	POSTAGE	450	336	400		400	400	(11.11)
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	70,000	58,889	69,000		70,000	70,000	
260-555110-500320	PROF PUBLICATIONS AND DUES	1,600	799	500		1,600	1,600	
260-555110-500322	DONATION EXPENDITURES	27,000	27,280	27,000		27,000	27,000	
260-555110-500330	TRAVEL & TRAINING	4,000	757	757		5,000	5,000	25.00
260-555110-500331	GRANT EXPENDITURES		5,972	20,882		20,000	20,000	
260-555110-500350	OPERATING SUPPLIES	4,000	3,730	4,000		4,000	4,000	
260-555110-500380	EQUIPMENT/CAPITAL OUTLAY	10,000	1,216	3,000		10,000	10,000	
260-555110-500381	SHARED SYSTEM SERVICES	24,500	21,511	24,500		24,500	24,500	
260-555110-500382	LIBRARY TECHNOLOGY	5,000	3,920	5,000		5,000	5,000	
260-555110-500395	EMPLOYMENT EXPENSES	200	57	250		250	250	25.00
260-555110-500510	PROPERTY INSURANCE	8,452	7,932	7,932		6,275	6,275	(25.76)
\$3388 LIAB \$2887 PROP								
Totals for dept 555110 - LIBRARY		1,083,539	773,975	1,061,075		1,084,617	1,084,617	0.10
Total - Function PARKS AND RECREATION		1,083,539	773,975	1,061,075		1,084,617	1,084,617	0.10
TOTAL APPROPRIATIONS		1,083,539	773,975	1,061,075		1,084,617	1,084,617	0.10
NET OF REVENUES/APPROPRIATIONS - FUND 260		(47,310)	269,104	(11,970)		8,993	(15,791)	(66.62)
BEGINNING FUND BALANCE		78,867	78,867	78,867		66,897	66,897	(15.18)
ENDING FUND BALANCE		31,557	347,971	66,897		75,890	51,106	61.95

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BUDGET REPORT FOR CITY OF CEDARBURG
Fund: 270 EMS

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Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT REQUESTED 2022 BUDGET	FINANCE REVIEW 2022 BUDGET	FINANCE REVIEW 2022 % CHANGE
APPROPRIATIONS							
Function: PUBLIC SAFETY							
Dept 522500 - EMS							
270-522500-500121	PART TIME SALARIES		(64)				
270-522500-500151	FICA		(5)				
Totals for dept 522500 - EMS			(69)				
Total - Function PUBLIC SAFETY			(69)				
TOTAL APPROPRIATIONS			(69)				
NET OF REVENUES/APPROPRIATIONS - FUND 270			69				
BEGINNING FUND BALANCE		1,089,032	1,089,032	1,089,032	1,089,032	1,089,032	
ENDING FUND BALANCE		1,089,032	1,089,101	1,089,032	1,089,032	1,089,032	

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BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 300 DEBT SERVICE FUND

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Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
300-000000-411111	REAL ESTATE TAXES	1,917,470	1,917,470	1,917,470	1,982,178	1,982,178	3.37
FOOTNOTE AMOUNTS:					30,000		
ALLOWS FOR USE OF FUND BAL DUE TO PD IMPACT FEES							
300-000000-467530	POLICE IMPACT FEE		26,073	26,073			
300-000000-481100	INVESTMENT INCOME	1,000	16	16	20	20	(98.00)
300-000000-491100	TRANSFER FROM GENERAL FUND	220,558	220,558	220,558			(100.00)
300-000000-491400	TRANSFER FROM CAPITAL IMPROVE	50,000	50,000	50,000	20,000	20,000	(60.00)
Totals for dept 000000 -		2,189,028	2,214,117	2,214,117	2,002,198	2,002,198	(8.53)
Total - Function Unclassified		2,189,028	2,214,117	2,214,117	2,002,198	2,002,198	(8.53)
TOTAL ESTIMATED REVENUES		2,189,028	2,214,117	2,214,117	2,002,198	2,002,198	(8.53)

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Function: Unclassified							
Dept 581521 - DEBT SERVICE - 2015 NOTES							
300-581521-500610	DEBT SERVICE - PRINCIPAL	410,000	410,000	410,000	420,000	420,000	2.44
300-581521-500620	DEBT SERVICE - INTEREST	33,300	33,300	33,300	25,000	25,000	(24.92)
Totals for dept 581521 - DEBT SERVICE - 2015 NOTE		443,300	443,300	443,300	445,000	445,000	0.38
Dept 581530 - DEBT SERVICE - 2016 NOTES							
300-581530-500610	DEBT SERVICE - PRINCIPAL	380,000	380,000	380,000	385,000	385,000	1.32
300-581530-500620	DEBT SERVICE - INTEREST	160,288	160,288	160,288	153,588	153,588	(4.18)
Totals for dept 581530 - DEBT SERVICE - 2016 NOTE		540,288	540,288	540,288	538,588	538,588	(0.31)
Dept 581540 - DEBT SERVICE - 2020 G.O. NOTES							
300-581540-500610	DEBT SERVICE - PRINCIPAL	25,000	25,000	25,000	25,000	25,000	
300-581540-500620	DEBT SERVICE - INTEREST	5,645	5,645	5,645	5,800	5,800	2.75
Totals for dept 581540 - DEBT SERVICE - 2020 G.O.		30,645	30,645	30,645	30,800	30,800	0.51
Dept 581560 - DEBT SERVICE - 2018 STATE TRUS							
300-581560-500610	DEBT SERVICE - PRINCIPAL	247,953	247,954	247,954			(100.00)
300-581560-500620	DEBT SERVICE - INTEREST	8,678	8,678	8,678			(100.00)
Totals for dept 581560 - DEBT SERVICE - 2018 STAT		256,631	256,632	256,632			(100.00)
Dept 581565 - DEBT SERVICE - 2012 GO NOTE							
300-581565-500610	DEBT SERVICE - PRINCIPAL	600,000	600,000	600,000	600,000	600,000	
300-581565-500620	DEBT SERVICE - INTEREST	42,975	42,975	42,975	33,525	33,525	(21.99)
Totals for dept 581565 - DEBT SERVICE - 2012 GO N		642,975	642,975	642,975	633,525	633,525	(1.47)
Dept 581575 - DEBT SERVICE - 2018 GO BONDS							
300-581575-500610	DEBT SERVICE - PRINCIPAL	115,000	115,000	115,000	115,000	115,000	
300-581575-500620	DEBT SERVICE - INTEREST	28,575	28,575	28,575	25,125	25,125	(12.07)
Totals for dept 581575 - DEBT SERVICE - 2018 GO B		143,575	143,575	143,575	140,125	140,125	(2.40)
Dept 581580 - DEBT SERVICE - TIF #4							
300-581580-500610	DEBT SERVICE - PRINCIPAL	125,000			130,000	130,000	4.00
300-581580-500620	DEBT SERVICE - INTEREST	118,114			114,160	114,160	(3.35)
Totals for dept 581580 - DEBT SERVICE - TIF #4		243,114			244,160	244,160	0.43
Total - Function Unclassified		2,300,528	2,057,415	2,057,415	2,032,198	2,032,198	(11.66)
TOTAL APPROPRIATIONS		2,300,528	2,057,415	2,057,415	2,032,198	2,032,198	(11.66)
NET OF REVENUES/APPROPRIATIONS - FUND 300		(111,500)	156,702	156,702	(30,000)	(30,000)	(73.09)
BEGINNING FUND BALANCE		429,689	429,689	429,689	586,391	586,391	36.47
ENDING FUND BALANCE		318,189	586,391	586,391	556,391	556,391	74.86

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BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 350 TIF DISTRICT FUND #4
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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT REQUESTED 2022 BUDGET	FINANCE REVIEW 2022 BUDGET	FINANCE REVIEW 2022 % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
350-000000-411111	REAL ESTATE TAXES	2	2	2	5,682	5,682	284,000.00
	BASED ON 2020 TAX LEVY						
350-000000-481100	INVESTMENT INCOME	3,000	551	600	300	300	(90.00)
Totals for dept 000000 -		3,002	553	602	5,982	5,982	99.27
Total - Function Unclassified		3,002	553	602	5,982	5,982	99.27
TOTAL ESTIMATED REVENUES		3,002	553	602	5,982	5,982	99.27

BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 350 TIF DISTRICT FUND #4
 Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS								
Function: CONSERVATION AND DEVELOPMENT								
Dept 566710 - TIF DISTRICT								
350-566710-500115	ADMIN - DIRECTOR SALARY	1,500	168	250		250	250	(83.33)
350-566710-500210	PROFESSIONAL SERVICES		3,950	3,950		3,950	3,950	
350-566710-500212	ATTORNEY/CONSULTANT	5,000		500		500	500	(90.00)
350-566710-500227	DEVELOPERS INCENTIVE	440,096	395,114	440,096		356,200	356,200	(19.06)
350-566710-500290	MAINT/CONTRACTED SERVICES		1,950	1,950		2,000	2,000	
350-566710-500610	DEBT SERVICE - PRINCIPAL	125,000	125,000	125,000		130,000	130,000	4.00
350-566710-500620	DEBT SERVICE - INTEREST	118,114	185,139	185,139		114,160	114,160	(3.35)
Totals for dept 566710 - TIF DISTRICT		689,710	711,321	756,885		607,060	607,060	(11.98)
Total - Function CONSERVATION AND DEVELOPMENT		689,710	711,321	756,885		607,060	607,060	(11.98)
TOTAL APPROPRIATIONS		689,710	711,321	756,885		607,060	607,060	(11.98)
NET OF REVENUES/APPROPRIATIONS - FUND 350		(686,708)	(710,768)	(756,283)		(601,078)	(601,078)	(12.47)
BEGINNING FUND BALANCE		640,706	640,706	640,706		(115,577)	(115,577)	(118.04)
ENDING FUND BALANCE		(46,002)	(70,062)	(115,577)		(716,655)	(716,655)	1,457.88

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BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 351 TIF DISTRICT FUND #5
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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT REQUESTED 2022 BUDGET	FINANCE REVIEW 2022 BUDGET	FINANCE REVIEW 2022 % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
351-000000-411111	REAL ESTATE TAXES	228,076	233,954	233,954	237,533	237,533	4.15
	BASED ON 2020 TAX LEVY						
351-000000-469000	PUBLIC CHARGES FOR SERVICES		1,962	1,962			
Totals for dept 000000 -		228,076	235,916	235,916	237,533	237,533	4.15
Total - Function Unclassified		228,076	235,916	235,916	237,533	237,533	4.15
TOTAL ESTIMATED REVENUES		228,076	235,916	235,916	237,533	237,533	4.15

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BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 351 TIF DISTRICT FUND #5
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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	FINANCE 2022 REVIEW BUDGET	FINANCE 2022 REVIEW % CHANGE
APPROPRIATIONS							
Function: CONSERVATION AND DEVELOPMENT							
Dept 566710 - TIF DISTRICT							
351-566710-500115	ADMIN - DIRECTOR SALARY	500	117	250	250	250	(50.00)
351-566710-500210	PROFESSIONAL SERVICES		1,150	1,150	1,000	1,000	
351-566710-500212	ATTORNEY/CONSULTANT	500					(100.00)
351-566710-500227	DEVELOPERS INCENTIVE	224,021	233,954	233,954	236,283	236,283	5.47
Totals for dept 566710 - TIF DISTRICT		225,021	235,221	235,354	237,533	237,533	5.56
Total - Function CONSERVATION AND DEVELOPMENT		225,021	235,221	235,354	237,533	237,533	5.56
TOTAL APPROPRIATIONS		225,021	235,221	235,354	237,533	237,533	5.56
NET OF REVENUES/APPROPRIATIONS - FUND 351		3,055	695	562			(100.00)
BEGINNING FUND BALANCE		(11,829)	(11,829)	(11,829)	(11,267)	(11,267)	(4.75)
ENDING FUND BALANCE		(8,774)	(11,134)	(11,267)	(11,267)	(11,267)	28.41

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BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 352 TIF DISTRICT FUND #3
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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	FINANCE	2022 REVIEW BUDGET	FINANCE	2022 REVIEW % CHANGE
ESTIMATED REVENUES										
Function: Unclassified										
Dept 000000										
352-000000-411111	REAL ESTATE TAXES	739	758	758		8,460		8,460		1,044.79
	BASED ON 2020 TAX LEVY									
	Totals for dept 000000 -	739	758	758		8,460		8,460		1,044.79
	Total - Function Unclassified	739	758	758		8,460		8,460		1,044.79
	TOTAL ESTIMATED REVENUES	739	758	758		8,460		8,460		1,044.79

BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 352 TIF DISTRICT FUND #3
 Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Function: CONSERVATION AND DEVELOPMENT							
Dept 566710 - TIF DISTRICT							
352-566710-500115	ADMIN - DIRECTOR SALARY	100	73	100	100	100	
352-566710-500210	PROFESSIONAL SERVICES		1,150	1,150	1,000	1,000	
352-566710-500212	ATTORNEY/CONSULTANT	1,000	380	380	500	500	(50.00)
352-566710-500390	OTHER EXPENSES				6,860	6,860	
	FOOTNOTE AMOUNTS:				6,203		
	DEVELOPER OWED FUNDS TO CITY						
	FOOTNOTE AMOUNTS:				657		
	DEVELOPER INCENTIVE						
	GL # FOOTNOTE TOTAL:				6,860		
Totals for dept 566710 - TIF DISTRICT		1,100	1,603	1,630	8,460	8,460	669.09
Total - Function CONSERVATION AND DEVELOPMENT		1,100	1,603	1,630	8,460	8,460	669.09
TOTAL APPROPRIATIONS		1,100	1,603	1,630	8,460	8,460	669.09
NET OF REVENUES/APPROPRIATIONS - FUND 352		(361)	(845)	(872)			(100.00)
BEGINNING FUND BALANCE		(5,331)	(5,331)	(5,331)	(6,203)	(6,203)	16.36
ENDING FUND BALANCE		(5,692)	(6,176)	(6,203)	(6,203)	(6,203)	8.98

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BUDGET REPORT FOR CITY OF CEDARBURG
 Fund: 353 TIF DISTRICT #6

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Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT REQUESTED 2022 BUDGET	FINANCE REVIEW 2022 BUDGET	FINANCE REVIEW 2022 % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
353-000000-411111	REAL ESTATE TAXES				22,398	22,398	
	BASED ON 2020 LEVY						
353-000000-481100	INVESTMENT INCOME	1,000	1,743	1,800			(100.00)
353-000000-491000	PROCEEDS FROM BORROWING	1,984,045			1,000,000	1,000,000	(49.60)
	Totals for dept 000000 -	1,985,045	1,743	1,800	1,022,398	1,022,398	(48.49)
	Total - Function Unclassified	1,985,045	1,743	1,800	1,022,398	1,022,398	(48.49)
	TOTAL ESTIMATED REVENUES	1,985,045	1,743	1,800	1,022,398	1,022,398	(48.49)

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS								
Function: CONSERVATION AND DEVELOPMENT								
Dept 566710 - TIF DISTRICT								
353-566710-500115	ADMIN - DIRECTOR SALARY	1,500	1,675	2,500		2,000	2,000	33.33
353-566710-500210	PROFESSIONAL SERVICES		430,243	500,000		70,320	70,320	
353-566710-500212	ATTORNEY/CONSULTANT		13,055	10,946		5,000	5,000	
353-566710-500290	MAINT/CONTRACTED SERVICES	6,381,317						(100.00)
353-566710-500451	TIF - SANITARY SEWER		619,364	700,000				
353-566710-500452	TIF - GRADING		94,083	60,000				
353-566710-500453	TIF - ROAD AND GUTTER		1,180,178	1,000,000		435,000	435,000	
	FOOTNOTE AMOUNTS:					350,000		
	HILLTOP ROAD CONSTRUCTION							
	FOOTNOTE AMOUNTS:					85,000		
	SURFACE ASPHALT FOR FORWARD WAY							
	GL # FOOTNOTE TOTAL:					435,000		
353-566710-500459	TIF - WATER SYSTEM		1,736,238	1,736,238				
353-566710-500460	TIF - STORMWATER MGMT SYS		348,920	348,587				
353-566710-500610	DEBT SERVICE - PRINCIPAL			25,000				
353-566710-500620	DEBT SERVICE - INTEREST	115,200	48,175	115,200				(100.00)
Totals for dept 566710 - TIF DISTRICT		6,498,017	4,471,931	4,498,471		512,320	512,320	(92.12)
Total - Function CONSERVATION AND DEVELOPMENT		6,498,017	4,471,931	4,498,471		512,320	512,320	(92.12)
TOTAL APPROPRIATIONS		6,498,017	4,471,931	4,498,471		512,320	512,320	(92.12)
NET OF REVENUES/APPROPRIATIONS - FUND 353		(4,512,972)	(4,470,188)	(4,496,671)		510,078	510,078	(111.30)
BEGINNING FUND BALANCE		4,472,775	4,472,775	4,472,775		(23,896)	(23,896)	(100.53)
ENDING FUND BALANCE		(40,197)	2,587	(23,896)		486,182	486,182	(1,309.50)

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT	2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES								
Function: Unclassified								
Dept 000000								
400-000000-411111	REAL ESTATE TAXES	1,625,000	1,625,000	1,625,000		1,695,000	1,470,000	(9.54)
400-000000-423200	SPECIAL ASSESSMENT REVENUE		14,201	964				
400-000000-435425	DNR GRANT - DAMS	400,000	(567)	(567)		400,000	400,000	
400-000000-435431	STATE GRANTS DOT - POLICE	52,200	59,184	59,184				(100.00)
400-000000-435436	CDBG GRANT					125,000	125,000	
400-000000-467520	LIBRARY IMPACT FEE		21,879	21,879				
400-000000-481100	INVESTMENT INCOME	10,000	5,413	6,000		12,000	12,000	20.00
400-000000-481110	INVESTMENT INCOME - SP ASSESS		37	14				
400-000000-481141	LIBRARY INTEREST		33	32				
400-000000-483315	SALE OF CITY PROPERTY	30,000	84,180	84,160		30,000	30,000	
400-000000-485550	DONATIONS		15	15		400,000	400,000	
	FOOTNOTE AMOUNTS:					400,000		
	ALL CHILDRENS PLAYGROUND							
400-000000-486000	MISCELLANEOUS REVENUE		37,000	37,000				
400-000000-487000	CHANGE IN MARKET VALUE		(5,841)	(6,000)				
400-000000-491000	PROCEEDS FROM BORROWING						390,000	
	FOOTNOTE AMOUNTS:						160,000	
	CITY HALL A/C							
	FOOTNOTE AMOUNTS:						230,000	
	DPW PLOW TRUCK							
	GL # FOOTNOTE TOTAL:						390,000	
400-000000-491100	TRANSFER FROM GENERAL FUND	483,800	383,800					(100.00)
400-000000-491220	TRANSFER FROM REC PROG FND					40,000	40,000	
	FOOTNOTE AMOUNTS:					40,000		
	ZEUNERT PARK TENNIS CT RESURFACE							
400-000000-491250	TRANSFER FROM PARKS/PLAYGROUND					120,000	120,000	
	FOOTNOTE AMOUNTS:					120,000		
	BAEHMANS PLAYGROUND							
Totals for dept 000000 -		2,601,000	2,224,334	1,827,681		2,822,000	2,987,000	14.84
Total - Function Unclassified		2,601,000	2,224,334	1,827,681		2,822,000	2,987,000	14.84
TOTAL ESTIMATED REVENUES		2,601,000	2,224,334	1,827,681		2,822,000	2,987,000	14.84

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Function: GENERAL GOVERNMENT							
Dept 518100 - CITY HALL							
400-518100-500802	LINCOLN BUILDING REPAIRS				10,000	10,000	
400-518100-500806	CITY HALL IMPROVEMENTS	168,800	68,595	168,800	152,972	222,972	32.09
FOOTNOTE AMOUNTS:						80,000	
FULL CITY HALL A/C PROJECT IN 2022 BORROW							
Totals for dept 518100 - CITY HALL		168,800	68,595	168,800	162,972	232,972	38.02
Total - Function GENERAL GOVERNMENT		168,800	68,595	168,800	162,972	232,972	38.02
Function: PUBLIC SAFETY							
Dept 522110 - POLICE ADMINISTRATION							
400-522110-500807	STATION IMPROVEMENTS	118,807	102,845	102,845	26,618	26,618	(77.60)
Totals for dept 522110 - POLICE ADMINISTRATION		118,807	102,845	102,845	26,618	26,618	(77.60)
Dept 522120 - POLICE PATROL DIVISION							
400-522120-500811	VEHICLE REPLACEMENTS	46,000	77,349	76,501	138,000	92,000	100.00
Totals for dept 522120 - POLICE PATROL DIVISION		46,000	77,349	76,501	138,000	92,000	100.00
Dept 522230 - FIRE STATION							
400-522230-500807	STATION IMPROVEMENTS				145,000	25,000	
Totals for dept 522230 - FIRE STATION					145,000	25,000	
Total - Function PUBLIC SAFETY		164,807	180,194	179,346	309,618	143,618	(12.86)
Function: PUBLIC WORKS							
Dept 533210 - GARAGE-PUBLIC WORKS CREW							
400-533210-500880	EQUIP REPLACEMENT	313,460	10,728	313,460	285,000	285,000	(9.08)
Totals for dept 533210 - GARAGE-PUBLIC WORKS CREW		313,460	10,728	313,460	285,000	285,000	(9.08)
Dept 533311 - STREET IMPROVEMENTS							
400-533311-500854	STREET IMPROVEMENTS	1,015,000	383,899	1,130,050	938,000	938,000	(7.59)
400-533311-500899	SIDEWALK REPLACEMENTS-CAPITAL	45,000	54,616	52,400	45,000	45,000	
Totals for dept 533311 - STREET IMPROVEMENTS		1,060,000	438,515	1,182,450	983,000	983,000	(7.26)
Dept 533440 - STORM SEWERS							
400-533440-500472	NR216 COMPLIANCE	40,000	3,425	8,000	40,000	40,000	
400-533440-500475	STORMWATER IMPROVEMENTS	389,147	249,954	347,147	296,186	296,186	(23.89)
Totals for dept 533440 - STORM SEWERS		429,147	253,379	355,147	336,186	336,186	(21.66)
Total - Function PUBLIC WORKS		1,802,607	702,622	1,851,057	1,604,186	1,604,186	(11.01)
Function: PARKS AND RECREATION							
Dept 555110 - LIBRARY							
400-555110-500824	LIBRARY BUILDING	7,000	7,087	7,087	17,500	10,500	50.00
Totals for dept 555110 - LIBRARY		7,000	7,087	7,087	17,500	10,500	50.00
Dept 555320 - SWIMMING POOL							
400-555320-500865	SWIMMING POOL	23,770	19,312	19,312			(100.00)
Totals for dept 555320 - SWIMMING POOL		23,770	19,312	19,312			(100.00)
Dept 555510 - PARKS, RECREATION & FORESTRY							
400-555510-500610	DEBT SERVICE - PRINCIPAL		31,441	35,959	37,896	37,896	
400-555510-500620	DEBT SERVICE - INTEREST			7,337	5,400	5,400	
400-555510-500811	VEHICLE REPLACEMENTS	43,256			95,000	95,000	119.62

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Function: PARKS AND RECREATION							
Dept 555510 - PARKS, RECREATION & FORESTRY							
400-555510-500861	PARK IMPROVEMENTS				400,000	400,000	
400-555510-500864	PARK DEVELOPMENT				153,235	153,235	
400-555510-500883	TENNIS COURT RESURFACING				40,000	40,000	
FOOTNOTE AMOUNTS:					40,000		
ZEUNERT PARK TENNIS COURTS							
Totals for dept 555510 - PARKS, RECREATION & FORE		43,256	36,080	43,296	731,531	731,531	1,591.17
Total - Function PARKS AND RECREATION		74,026	62,479	69,695	749,031	742,031	902.39
Function: CONSERVATION AND DEVELOPMENT							
Dept 533750 - ENVIRONMENTAL EXPENSES							
400-533750-500841	PROCHNOW	10,000	1,700	3,000	10,000	10,000	
400-533750-500874	DAM STUDIES	800,000	2,230	2,500	800,000	800,000	
Totals for dept 533750 - ENVIRONMENTAL EXPENSES		810,000	3,930	5,500	810,000	810,000	
Dept 566700 - ECONOMIC DEVELOPMENT							
400-566700-500210	PROFESSIONAL SERVICES		966	966			
Totals for dept 566700 - ECONOMIC DEVELOPMENT			966	966			
Total - Function CONSERVATION AND DEVELOPMENT		810,000	4,896	6,466	810,000	810,000	
Function: TRANSFERS TO OTHER FUNDS							
Dept 592000 - OPERATING TRANSFERS OUT							
400-592000-500704	TRANSFER TO DEBT SERVICE FUND	50,000	50,000	50,000	20,000	20,000	(60.00)
Totals for dept 592000 - OPERATING TRANSFERS OUT		50,000	50,000	50,000	20,000	20,000	(60.00)
Total - Function TRANSFERS TO OTHER FUNDS		50,000	50,000	50,000	20,000	20,000	(60.00)
TOTAL APPROPRIATIONS		3,070,240	1,068,786	2,325,364	3,655,807	3,552,807	15.72
NET OF REVENUES/APPROPRIATIONS - FUND 400		(469,240)	1,155,548	(497,683)	(833,807)	(565,807)	20.58
BEGINNING FUND BALANCE		1,284,209	1,284,209	1,284,209	786,526	786,526	(38.75)
ENDING FUND BALANCE		814,969	2,439,757	786,526	(47,281)	220,719	(72.92)

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
601-000000-464111	RESIDENTIAL REVENUE	2,067,701	1,239,003	2,000,000	2,676,559	2,676,559	29.45
601-000000-464112	COMMERCIAL REVENUE	580,775	337,238	400,000	319,788	319,788	(44.94)
601-000000-464113	INDUSTRIAL REVENUE	419,909	257,220	350,000	507,128	507,128	20.77
601-000000-464114	PUBLIC AUTHORITY REVENUE	89,775	47,797	65,000	92,351	92,351	2.87
601-000000-464215	SEWER CONNECTION FEES	10,000	34,698	34,698	10,000	10,000	
601-000000-464220	RESERVE CAPACITY FEE	5,000	16,860	16,860	5,000	5,000	
601-000000-464310	SEPTAGE HAULER FEE	65,000	43,383	65,000	66,000	66,000	1.54
601-000000-481100	INVESTMENT INCOME	10,000	12,947	12,000	10,000	10,000	
601-000000-481121	INV INC - WWTF REPLACEMENT	10,000	7,712	10,000	10,000	10,000	
601-000000-481122	INV INC - COLL SYST REPLACE	4,000	1,489	1,600	2,000	2,000	(50.00)
601-000000-481127	INV INC - WWTP IMPACT FEE	500	87	100	150	150	(70.00)
601-000000-481129	INV INC - BIOSOLIDS IMP FEE		1	1			
601-000000-482215	RENT - CITY PROPERTY		1	1			
601-000000-483315	SALE OF CITY PROPERTY		13,066	13,066			
601-000000-486000	MISCELLANEOUS REVENUE		200	200			
601-000000-487000	CHANGE IN MARKET VALUE		(21,778)	(17,457)			
Totals for dept 000000 -		3,262,660	1,989,924	2,951,069	3,698,976	3,698,976	13.37
Total - Function Unclassified		3,262,660	1,989,924	2,951,069	3,698,976	3,698,976	13.37
TOTAL ESTIMATED REVENUES		3,262,660	1,989,924	2,951,069	3,698,976	3,698,976	13.37

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Function: Unclassified							
Dept 573805 - WRC ADMIN LABOR							
601-573805-500111	SALARIES	234,663	183,368	234,633	227,929	227,929	(2.87)
601-573805-500135	SICK PAY OUT	11,686		11,686	36,000	36,000	208.06
601-573805-500151	FICA	18,846	13,675	18,843	20,191	20,191	7.14
601-573805-500152	RETIREMENT	15,840	11,660	15,838	15,385	15,385	(2.87)
601-573805-500154	HEALTH INSURANCE	36,225	38,061	36,225	57,270	57,270	58.10
601-573805-500155	LIFE INSURANCE	136	53	136	152	152	11.76
601-573805-500161	EAP/125 ADMIN	500	300	500	500	500	
601-573805-500165	WORKERS COMP INS	115		115	114	114	(0.87)
Totals for dept 573805 - WRC ADMIN LABOR		318,011	247,117	317,976	357,541	357,541	12.43
Dept 573810 - WRC GENERAL LABOR							
601-573810-500111	SALARIES	249,137	184,396	249,137	257,838	257,838	3.49
601-573810-500112	OVERTIME	6,000	7,446	6,000	6,000	6,000	
601-573810-500120	SALARIES - WW	18,250	6,063	18,250	18,250	18,250	
601-573810-500151	FICA	19,518	14,448	19,518	20,184	20,184	3.41
601-573810-500152	RETIREMENT	17,222	13,282	17,222	16,760	16,760	(2.68)
601-573810-500154	HEALTH INSURANCE	83,308	55,547	83,308	88,810	88,810	6.60
601-573810-500155	LIFE INSURANCE	77	52	77	95	95	23.38
601-573810-500165	WORKERS COMP INS	18,279	18,394	18,394	17,495	17,495	(4.29)
Totals for dept 573810 - WRC GENERAL LABOR		411,791	299,628	411,906	425,432	425,432	3.31
Dept 573815 - WRC COLL SYSTEM LABOR							
601-573815-500111	SALARIES	106,779	78,288	106,779	109,980	109,980	3.00
601-573815-500112	OVERTIME	3,000	1,490	2,500	3,000	3,000	
601-573815-500151	FICA	8,398	5,723	8,360	8,643	8,643	2.92
601-573815-500152	RETIREMENT	7,410	5,443	7,376	7,149	7,149	(3.52)
601-573815-500154	HEALTH INSURANCE	26,655	25,562	26,655	40,738	40,738	52.83
601-573815-500155	LIFE INSURANCE	70	58	70	75	75	7.14
Totals for dept 573815 - WRC COLL SYSTEM LABOR		152,312	116,564	151,740	169,585	169,585	11.34
Dept 573825 - WRC OPERATIONS							
601-573825-500222	ELECTRIC	100,000	49,485	100,000	100,000	100,000	
601-573825-500224	NATURAL GAS	5,000	2,240	5,000	5,000	5,000	
601-573825-500225	TELEPHONE/COMMUNICATIONS	9,000	28,123	9,000	9,000	9,000	
601-573825-500226	WATER SERVICE	5,000	2,642	5,000	5,000	5,000	
601-573825-500294	SLUDGE HAULING	300,000	187,770	280,000	300,000	300,000	
601-573825-500312	COMPUTER/COPIER SUPPLIES	14,000	9,342	10,000	10,000	10,000	(28.57)
601-573825-500370	LAB SUPPLIES	22,000	13,382	22,000	22,000	22,000	
601-573825-500371	COAGULANTS	16,000	10,555	16,000	17,000	17,000	6.25
601-573825-500372	SAFETY EQUIPMENT	9,000	8,312	9,000	9,000	9,000	
Totals for dept 573825 - WRC OPERATIONS		480,000	311,851	456,000	477,000	477,000	(0.63)
Dept 573830 - WRC MAINTENANCE							
601-573830-500297	REFUSE COLLECTION	20,000	10,675	20,000	20,000	20,000	
601-573830-500340	MAINTENANCE SUPPLIES	50,500	30,629	50,500	50,500	50,500	
601-573830-500342	JANITORIAL SUPPLIES	2,500	1,971	2,500	2,500	2,500	
Totals for dept 573830 - WRC MAINTENANCE		73,000	43,275	73,000	73,000	73,000	
Dept 573835 - COLLECTION SYSTEM							
601-573835-500360	COLLECTION SYSTEM MAINT	28,400	27,814	28,400	28,400	28,400	
Totals for dept 573835 - COLLECTION SYSTEM		28,400	27,814	28,400	28,400	28,400	
Dept 573840 - LIFT STATIONS							

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APPROPRIATIONS							
Function: Unclassified							
Dept 573840 - LIFT STATIONS							
601-573840-500340	MAINTENANCE SUPPLIES	63,500	52,701	60,000	63,500	63,500	
Totals for dept 573840 - LIFT STATIONS		63,500	52,701	60,000	63,500	63,500	
Dept 573845 - TRANSPORTATION							
601-573845-500240	REPAIR AND MAINTENANCE	12,000	9,854	12,000	12,000	12,000	
Totals for dept 573845 - TRANSPORTATION		12,000	9,854	12,000	12,000	12,000	
Dept 573850 - WRC ADMINISTRATION/GENERAL							
601-573850-500210	PROFESSIONAL SERVICES	15,000	10,427	10,427	15,000	15,000	
601-573850-500211	EXTRAORDINARY SERVICES	8,000	652	5,000	5,000	5,000	(37.50)
601-573850-500215	ENGINEERING	40,000	1,546	40,000	130,000	130,000	225.00
601-573850-500216	L&W BILLING	160,000	103,298	132,000	133,000	133,000	(16.88)
601-573850-500218	SEWER AUDIT	5,500	5,500	5,500	5,500	5,500	
601-573850-500310	OFFICE SUPPLIES	1,000	8	700	750	750	(25.00)
601-573850-500320	PROF PUBLICATIONS AND DUES	200	117	100	200	200	
601-573850-500323	STATE OF WI FEES	11,000	9,766	11,000	11,000	11,000	
601-573850-500330	TRAVEL & TRAINING	6,000	1,633	5,000	6,000	6,000	
601-573850-500390	OTHER EXPENSES	500	475	500	500	500	
601-573850-500510	PROPERTY INSURANCE	17,923	17,922	17,293	11,773	11,773	(34.31)
Totals for dept 573850 - WRC ADMINISTRATION/GENER.		265,123	151,344	227,520	318,723	318,723	20.22
Dept 573855 - WRC CONTINGENCY FUND							
601-573855-500990	CONTINGENCY RESERVE	30,000			55,000	55,000	83.33
Totals for dept 573855 - WRC CONTINGENCY FUND		30,000			55,000	55,000	83.33
Dept 573860 - WRC DEBT SERVICE							
601-573860-500610	DEBT SERVICE - PRINCIPAL	45,000			45,000	45,000	
601-573860-500620	DEBT SERVICE - INTEREST	18,613	18,463	18,463	17,675	17,675	(5.04)
Totals for dept 573860 - WRC DEBT SERVICE		63,613	18,463	18,463	62,675	62,675	(1.47)
Dept 573870 - WRC DEPRECIATION							
601-573870-500540	DEPRECIATION EXPENSE	1,030,000	641,834	1,030,000	1,030,000	1,030,000	
Totals for dept 573870 - WRC DEPRECIATION		1,030,000	641,834	1,030,000	1,030,000	1,030,000	
Total - Function Unclassified		2,927,750	1,920,445	2,787,005	3,072,856	3,072,856	4.96
TOTAL APPROPRIATIONS		2,927,750	1,920,445	2,787,005	3,072,856	3,072,856	4.96
NET OF REVENUES/APPROPRIATIONS - FUND 601		334,910	69,479	164,064	626,120	626,120	86.95
BEGINNING FUND BALANCE		18,046,175	18,046,175	18,046,175	18,210,239	18,210,239	0.91
ENDING FUND BALANCE		18,381,085	18,115,654	18,210,239	18,836,359	18,836,359	2.48

Calculations as of 09/30/2021

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ESTIMATED REVENUES							
Function: Unclassified							
Dept 000000							
700-000000-481100	INVESTMENT INCOME	10,000	8,663	8,000	10,000	10,000	
700-000000-481195	DIVIDEND INCOME	13,031	15,938	15,938	14,880	14,880	14.19
700-000000-482000	WORKERS COMP-WAGE RECOVERY		8,085	8,085			
700-000000-484000	INSURANCE RECOVERIES		1,010	936			
700-000000-487000	CHANGE IN MARKET VALUE		(9,374)	(7,515)			
700-000000-491100	TRANSFER FROM GENERAL FUND	254,374	248,781	248,781	244,238	244,238	(3.98)
700-000000-491200	TRANSFER FROM CEMETERY FUND	605	605	605	570	570	(5.79)
700-000000-491220	TRANSFER FROM REC PROG FND	4,496	4,496	4,496	4,153	4,153	(7.63)
700-000000-491240	TRANSFER FROM SWIM POOL FUND	8,445	8,445	8,445	7,906	7,906	(6.38)
700-000000-491260	TRANSFER FROM LIBRARY FUND	8,884	8,884	8,884	7,292	7,292	(17.92)
700-000000-491601	TRANSFER FROM WRC FUND	36,316	36,316	36,316	33,986	33,986	(6.42)
Totals for dept 000000 -		336,151	331,849	332,971	323,025	323,025	(3.90)
Total - Function Unclassified		336,151	331,849	332,971	323,025	323,025	(3.90)
TOTAL ESTIMATED REVENUES		336,151	331,849	332,971	323,025	323,025	(3.90)

Calculations as of 09/30/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 09/30/21	2021 PROJECTED ACTIVITY	DEPT 2022 REQUESTED BUDGET	2022 FINANCE REVIEW BUDGET	2022 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Function: GENERAL GOVERNMENT							
Dept 519400 - INSURANCE COSTS							
700-519400-500165	WORKERS COMP INS	152,342	126,885	126,885	144,658	144,658	(5.04)
700-519400-500393	UNEMPLOYMENT COMPENSATION	2,500	2,087	1,372	2,500	2,500	
700-519400-500510	PROPERTY INSURANCE	81,064	80,644	80,644	86,219	86,219	6.36
700-519400-500512	LIABILITY INSURANCE	66,549	70,071	70,071	68,869	68,869	3.49
700-519400-500513	EMPLOYMENT PRACTICES LIAB INS	16,278	13,244	13,244	17,918	17,918	10.07
700-519400-500515	BOILER INSURANCE	2,854	2,591	2,591	2,993	2,993	4.87
700-519400-500524	INSURANCE CLAIMS - 2020	5,000	9,229	10,000	10,000	10,000	100.00
700-519400-500525	INSURANCE CLAIMS - 2021	15,000	13,170	15,000	10,000	10,000	(33.33)
700-519400-500546	INSURANCE CLAIMS - 2019	5,000	5,860	5,860			(100.00)
700-519400-500547	INSURANCE CLAIMS-2022				15,000	15,000	
Totals for dept 519400 - INSURANCE COSTS		346,587	323,781	325,667	358,157	358,157	3.34
Total - Function GENERAL GOVERNMENT		346,587	323,781	325,667	358,157	358,157	3.34
TOTAL APPROPRIATIONS		346,587	323,781	325,667	358,157	358,157	3.34
NET OF REVENUES/APPROPRIATIONS - FUND 700		(10,436)	8,068	7,304	(35,132)	(35,132)	236.64
BEGINNING FUND BALANCE		936,171	936,171	936,171	943,475	943,475	0.78
ENDING FUND BALANCE		925,735	944,239	943,475	908,343	908,343	(1.88)
ESTIMATED REVENUES - ALL FUNDS							
APPROPRIATIONS - ALL FUNDS		22,006,847	18,007,164	19,714,067	22,622,717	22,761,124	90.74
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		28,345,623	20,698,698	25,890,323	23,879,117	23,776,117	(90.74)
		(6,338,776)	(2,691,534)	(6,176,256)	(1,256,400)	(1,014,993)	
BEGINNING FUND BALANCE - ALL FUNDS							
ENDING FUND BALANCE - ALL FUNDS		32,644,500	32,644,500	32,644,500	26,468,244	26,468,244	(18.92)
		26,305,724	29,952,966	26,468,244	25,211,844	25,453,251	(3.24)

City of Cedarburg—Tax Levy History

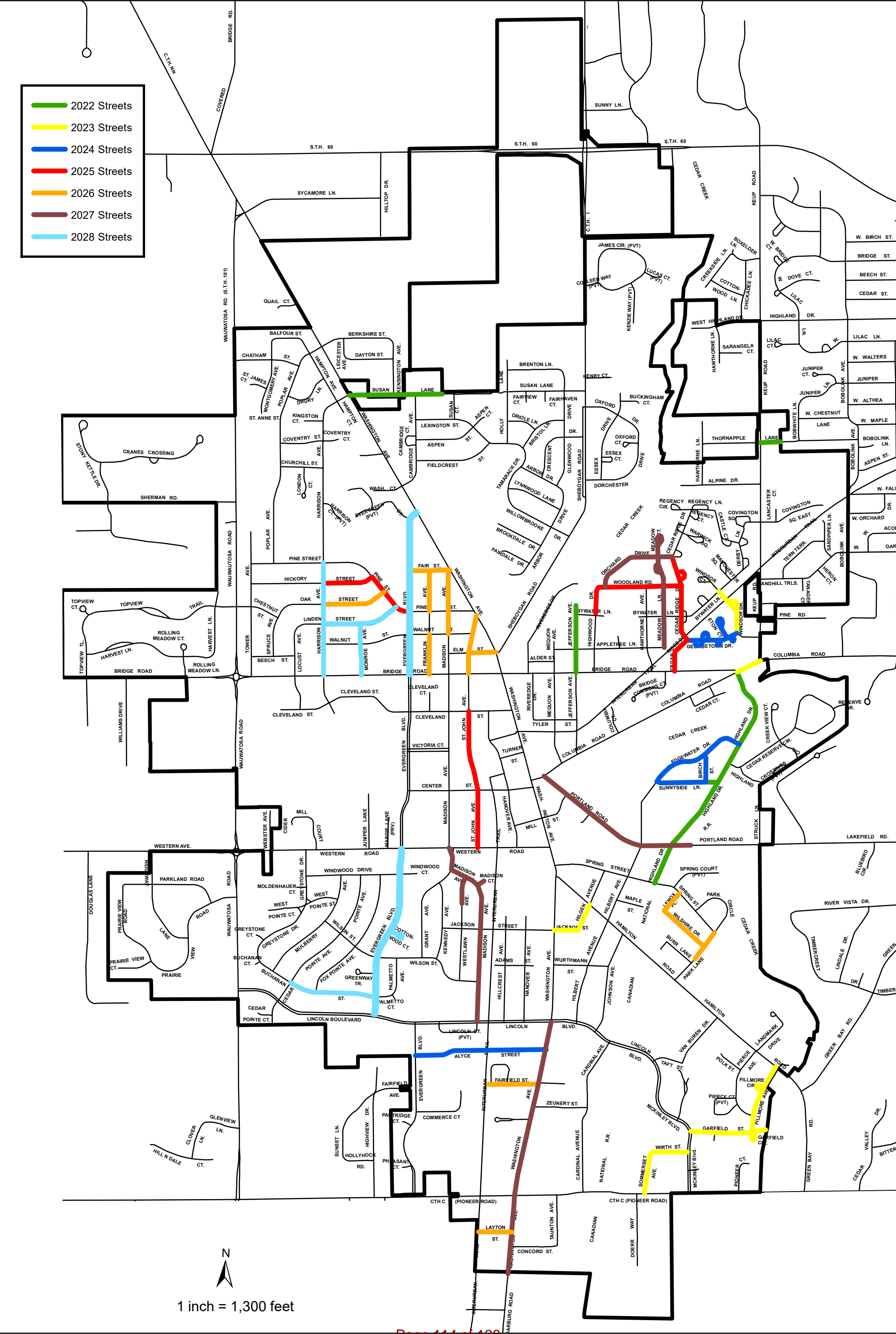
City Tax Levies	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Proposed	% Change 2021/2020
General Fund Levy—Operating	5,869,616	6,133,050	5,954,081	6,107,595	6,220,091	6,617,318	6.4%
Capital Improvement Levy	1,192,000	915,000	1,235,000	1,680,000	1,625,000	1,470,000	-9.5%
Levy—Library	707,306	722,194	722,194	738,194	758,194	758,194	0.0%
TIF District - City Portion	62	106	148	34,345	87,777	103,031	17.4%
Special Revenue Fund Levy—Pool	65,658	69,652	67,429	69,216	69,216	69,216	0.0%
Debt Service Levy	1,284,280	1,502,211	1,817,184	1,664,669	1,917,470	1,982,178	3.4%
Total City Levy	9,118,922	9,342,213	9,796,036	10,294,019	10,677,748	10,999,937	3.0%
Other Taxing Bodies							
Cedarburg Schools—Operating	11,937,297	11,882,675	12,113,832	12,845,138	13,478,204		-100.0%
Cedarburg Schools—TIFs	81	136	183	43,099	111,966		-100.0%
Ozaukee County—Operating	2,262,791	2,353,560	2,381,557	2,431,019	2,452,070		-100.0%
Ozaukee County—TIFs	15	27	36	8,138	20,324		-100.0%
State of Wisconsin	212,892						
M.A.T.C.—Operating	1,580,353	1,646,116	1,651,388	1,690,227	1,766,961		-100.0%
M.A.T.C.—TIFs	11	19	25	5,657	14,646		-100.0%
Total Tax Levy (Gross)	25,112,362	25,224,746	25,943,057	27,317,297	28,521,919	10,999,937	-61.4%
- State School Credit	(2,103,864)	(2,307,992)	(2,285,536)	(2,283,669)	(2,287,193)		-100.0%
Total Tax Levy (Net)	23,008,498	22,916,754	23,657,521	25,033,628	26,234,726	10,999,937	-58.1%
Equalized Valuation	1,254,478,000	1,309,147,300	1,347,465,200	1,433,294,900	1,548,438,900	1,683,699,600	8.7%
City Equalized Tax Rate	7.27	7.14	7.27	7.18	6.90	6.53	-5.3%
School District Equalized Tax Rate	9.54	9.08	9.01	8.98	8.72	0.00	-100.0%
Total Equalized Tax Rate	18.35	17.53	17.58	17.49	16.95	6.54	-61.4%
Assessed Valuation	1,221,899,680	1,248,857,140	1,262,000,218	1,310,325,200	1,356,239,540	1,386,253,770	2.2%
Assessment Ratio	97.39%	95.40%	93.66%	91.42%	87.59%	82.41%	
Tax Rates (Per \$1,000 A.V.)							
City of Cedarburg	7.46	7.48	7.76	7.86	7.87	7.94	0.9%
Cedarburg School District	9.79	9.54	9.62	9.86	10.04	0.00	-100.0%
Ozaukee County	1.85	1.88	1.89	1.86	1.82	0.00	-100.0%
State of Wisconsin	0.17						
M.A.T.C.	1.29	1.32	1.31	1.29	1.31	0.00	-100.0%
Total Tax Rate (Gross)	20.56	20.22	20.58	20.87	21.04	7.94	-62.3%
- State School Credit	(1.72)	(1.85)	(1.81)	(1.74)	(1.69)	0.00	-100.0%
Total Tax Rate (Net)	18.84	18.37	18.77	19.13	19.35	7.94	-59.0%

ADMINISTRATIVE			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
Environmental		\$10,000	
Legal and consulting services	New Project	Property Tax; Environmental Reserve	Negligible
BUILDING INSPECTION			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
City Hall Complex	New Project	\$160,000	Positive
A/C Air Conditioner		Borrowing	
City Hall Complex	New Project	\$15,908	Positive
East Entrance Exterior Doors - ADA		CDBG Funds	
City Hall Complex	New Project	\$19,593	Positive
South Entrance Exterior Doors - ADA		CDBG Funds	
City Hall Complex	New Project	\$6,084	Positive
Community Gym Ramp Entry Doors - ADA		CDBG Funds	
City Hall Complex	New Project	\$8,962	Positive
Main Entry Door - ADA		CDBG Funds	
City Hall Complex	New Project	\$3,500	Positive
Toilets - ADA		CDBG Funds	
City Hall Complex	New Project	\$10,000	Positive
Electrical for all ADA doors		CDBG Funds	
EMERGENCY MANAGEMENT			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
ENGINEERING & PUBLIC WORKS			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
Environmental	Moved from 2021	\$100,000	Negligible
Woolen Mill Dam Repairs		General Fund - Fund Balance	
		\$300,000	
		Environmental Fund	
		\$400,000	
		DNR Grant	
Equipment Replacement	Moved from 2020	\$230,000	Positive
#97 10-yard dump truck with plow, wing and salter; replaces #97, 2007 7400 International dump truck		Borrowing	
Equipment Replacement	Moved from 2023	\$55,000	Positive
#72 Pickup truck; replaces #72 2004 Chevy Tahoe		Property Tax; Equipment Replacement Reserve	
Stormwater Consulting	No Change	\$40,000	Negligible
Hire engineers for State NR216 Compliance		Property Tax; Stormwater Improvement Reserve	
Stormwater Improvements	No Change	\$210,000	Positive
Highland Dr: Spring St to Columbia Rd		Property Tax; Stormwater Improvement Reserve	
Stormwater Improvements	Moved from 2025	\$65,000	Positive
Jefferson Ave: Bridge Rd to north termini		Property Tax; Stormwater Improvement Reserve	

Stormwater Improvements	Cost Modified	\$21,186	Positive
Engineering Services—2023 projects		Property Tax; Stormwater Improvement Reserve	
Street Improvements	No Change	\$60,000	Negligible
Asphalt Repairs		Property Tax; Street Improvement Reserve	
Street Improvements	No Change	\$45,000	Positive
Sidewalk replacement		Property Tax; Street Improvement Reserve	
Street Improvements	No Change	\$550,000	Positive
Highland Dr: Spring St to Columbia Rd		Property Tax; Street Improvement Reserve	
Street Improvements	Moved from 2023	\$23,000	Positive
Sunnyside Ln: Highland Dr to Birch St		Property Tax; Street Improvement Reserve	
Street Improvements	No Change	\$40,000	Positive
Thornapple Ln: Keup Rd to eastern City Limits		Property Tax; Street Improvement Reserve	
Street Improvements	No Change	\$75,000	Positive
Susan Ln: Washington Ave to west of Cambridge Ave		Property Tax; Street Improvement Reserve	
Street Improvements	Moved from 2025	\$165,000	Positive
Jefferson Ave: Bridge Rd to north termini		Property Tax; Street Improvement Reserve	
Street Improvements	New Project	\$25,000	Negative
Sheboygan Rd: walking path		Property Tax	
FIRE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Station Improvements	New Project	\$25,000	Positive
New garage doors for Station #3		Property Tax	
LIBRARY			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Library Improvements	New Project	\$10,500	Positive
Window tinting		Property Tax	
PARKS, REC. & FORESTRY			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Equipment Replacement	New Project	\$25,000	Positive
#41 Utility Vehicle; replaces #41 Kabuta RTV 1100 utility vehicle		Property Tax; Equipment Replacement Reserve	
Equipment Replacement	No Change	\$20,000	Positive
#48 Zero Turn mower; replaces #48 2015 Kubota Zero Turn mower		Property Tax; Equipment Replacement Reserve	
Equipment Replacement	Moved from 2019	\$50,000	Positive
#73 Replace 2008 Toyota Tacoma 4x4		Property Tax; Equipment Replacement Reserve	
Equipment Replacement	New Project	\$43,296	Positive
#101 Grapple Saw Truck		Property Tax; 5-year lease (Year 4)	
Park Development	New Project	\$120,000	Positive
Baehmans Playground		Park Impact Fees	

Park Improvements	Moved from 2020	\$400,000	Positive
All Children's Playground equipment replacement		<i>Donations</i>	
Park Improvements	New	\$7,431	Positive
Cedar Creek Park restroom doors - ADA		<i>CDBG Funds</i>	
Park Improvements	New	\$7,431	Positive
Willowbrooke Park restroom doors - ADA		<i>CDBG Funds</i>	
Park Improvements	New	\$3,511	Positive
Community Pool entry door - ADA		<i>CDBG Funds</i>	
Park Improvements	New	\$7,431	Positive
Centennial Park restroom doors - ADA		<i>CDBG Funds</i>	
Park Improvements	New	\$7,431	Positive
Zeunert Park restroom doors - ADA		<i>CDBG Funds</i>	
Park Improvements	New	\$40,000	Positive
Zeunert Park Tennis Court Resurfacing		<i>Recreation Revenue Fund Balance</i>	
POLICE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Squad Replacement	No Change	\$138,000	Positive
#5, #6 and #7 to be replaced		<i>Property Tax; Equipment Replacement Reserve; borrowing</i>	
Station Improvements	Moved from 2021	\$13,000	Negligible
Electronic lock system for Police Station		<i>Property Tax</i>	
Station Improvements	New	\$7,381	Positive
Main Entry inner & outer doors - ADA		<i>CDBG Funds</i>	
Station Improvements	New	\$6,237	Positive
Restroom doors - ADA		<i>CDBG Funds</i>	
SENIOR CENTER			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Building Improvements	New	\$8,925	Positive
Chairlift Elevator - ADA		<i>CDBG Funds</i>	

7 YEAR STREETS PROGRAM MAP





State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • BUREAU OF LOCAL GOVERNMENT SERVICES • 2135 RIMROCK RD MADISON, WI 53713

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September 15, 2021

TRACIE SETTE
CITY OF CEDARBURG
W63N645 WASHINGTON AVE
CEDARBURG WI 53012-0049

Notice of Shared Revenue – 2022 Original Estimate

Notice Information

The Wisconsin Department of Revenue (DOR) is providing the **estimated** shared revenue amounts your local government will receive in 2022 under current state law for county and municipal aid, utility aid and the expenditure restraint program. This does not include adjustments, shown on July/November payment notices.

District	CITY OF CEDARBURG	County	OZAUKEE	Co-muni code	45-211
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Estimate Information

For an explanation of each aid payment below, review the additional information on this estimate.

2022 Original Estimate	
1. County and municipal aid	\$199,921.81
2. Utility aid	\$4,191.71
3. Expenditure restraint program payment	\$188,372.25
4. Total Estimated 2022 Payments (sum of Lines 1-3)	\$392,485.77

Payment Information

Your local government will receive two distributions in 2022:

- July 25, 2022 – 15 percent of Line 1 and 2 (listed above) and 100 percent of Line 3 (listed above)
- November 21, 2022 – balance of your 2022 aid payments

County and Municipal Aid

Under state law, the county and municipal aid paid to each municipality and county must be equal to the amount determined in 2012 (sec. 79.035(5), Wis. Stats.), and adjusted for fallen protective services insurance reimbursement (sec. 79.035(8), Wis. Stats.)

County and Municipal Aid Calculation	
1. Original county and municipal aid	\$199,926.78
2. Fallen protective services insurance adjustment	-\$4.97
3. Fallen protective services insurance reimbursement (reported to DOR)	\$0.00
4. Total County and Municipal Aid (sum of Lines 1-3)	\$199,921.81

Utility Aid

- Under state law, utility aid is distributed to each county and municipality where tax-exempt utility property is located (sec. 79.04, Wis. Stats.)
- Utility companies report utility property information to DOR annually
- As shown below, DOR uses the provided information to accurately calculate utility aid

Utility Aid Calculation	
1. Net book value, as of December 31, 2021 (including expected additions/retirements)	\$698,619.00
2. Total net book value payment	\$4,191.71
3. Minimum payment	\$0.00
4. Megawatt capacity	0.0
5. Megawatt capacity payment	\$0.00
6. Closed/decommissioned production plant (phased down) payment	\$0.00
7. Subtotal (sum of Lines 2, 3, 5 and 6)	\$4,191.71
8. Population cap	\$5,356,700.00
9. Adjusted subtotal (lesser of Line 7 or Line 8)	\$4,191.71
10. Adjacent site incentive payment	\$0.00
11. Baseload incentive payment	\$0.00
12. Co-generation/alternative energy incentive payment	\$0.00
13. Total incentive payments (sum of Lines 10 thru 12)	\$0.00
14. Spent nuclear fuel payment	\$0.00
15. Total Utility Aid – this is the utility aid payment listed on the front of the estimate (sum of Lines 9, 13 and 14)	\$4,191.71

Expenditure Restraint Program

- Only municipalities are eligible to receive ERP payments
- To qualify for a 2022 ERP payment, a municipality must meet **both** of the following requirements:
 - 2020 municipal TID Out property tax rate must be greater than five mills
 - 2020 to 2021 municipal net general fund budget increase must be less than the allowable percentage provided on your municipality's 2021 budget limit letter

Did your municipality qualify for a 2022 ERP payment? ☒ **Yes** ☐ **No**

The ERP payment calculation is listed below. If your municipality did not qualify, the payment amount is zero.

ERP Payment Calculation	
1. 2020 municipal TID Out property tax rate	0.006895815
2. Excess tax rate (Line 1 minus .005)	0.001895815
3. 2020 Equalized Value TID In	1,548,438,900
4. Excess tax rate amount (Line 2 multiplied by Line 3)	\$2,935,554.00
5. ERP payment factor	0.064169234
6. ERP payment (Line 4 multiplied by Line 5)	\$188,372.25
7. Additional payment under sec. 79.05(7), Wis. Stats.	\$0.00
8. Total ERP payment – this is the ERP payment listed on the front of the estimate (sum of Lines 6 and 7)	\$188,372.25

Contact Information

If you have questions, contact us at (608) 266-8618, (608) 261-5167 or lgs@wisconsin.gov.



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September 29, 2021

TRACIE SETTE
CITY OF CEDARBURG
W63N645 WASHINGTON AVE
CEDARBURG WI 53012-0049

Notice of 2022 Budget Limit – 2023 Expenditure Restraint Program Payment

Notice Information

The Wisconsin Department of Revenue (DOR) is sending you the qualifying factors for the 2023 Expenditure Restraint Program (ERP) payment. These factors assume your 2021 municipal TID out property tax rate will be greater than five mills.

Municipality	CITY OF CEDARBURG	County	OZAUCKEE	Co-muni Code	45-211
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Budget Limit Information

- To qualify for a payment, your municipality's net general fund budget increase from 2021 to 2022 must be **less than 4.5 percent** (*Line 9 below*) when rounded to the nearest hundredth (ex: 0.10 percent)
- Review the Form SL-203 instructions for reporting general fund budget expenditures located at: revenue.wi.gov/DORForms/erp-inst.pdf

Growth Factor Calculations	
1. Net new construction during 2020	38,678,400
2. 2020 total equalized value	1,548,438,900
3. Percent increase (<i>Line 1 divided by Line 2</i>)	2.498%
4. Adjustment factor	60%
5. Adjusted percent increase (<i>Line 3 multiplied by Line 4</i>)	1.499%
6. Maximum allowable increase	2%
7. Your growth factor (<i>lesser of Line 5 or Line 6</i>)	1.499%
8. Consumer price index (<i>increase from September 1, 2020 to August 31, 2021</i>)	3%
9. Total Budget Growth Limit – your municipality must be under this limit to qualify for a 2023 ERP payment (<i>sum of Lines 7 and 8 rounded to the nearest 0.10%</i>) (<i>sec. 79.05(2)(c), Wis. Stats.</i>)	4.5%

Contact Information

Questions? If you have questions, contact us at (608) 266-8618 or lgs@wisconsin.gov.

Debt Service Fund—Fund 300								
					2021	2021	2022	% Change
Revenues		2018	2019	2020	Budget	Estimated	Proposed	2022/2021
411111	Property Taxes	1,502,211	1,817,184	1,664,669	1,917,470	1,917,470	2,018,098	5.25%
467530	Police Impact Fee	125,815	79,533	125,468		16,686		
456305	Build America Bond Reimbursement	3,787	2,588	1,328				
481100	Interest Revenue	2,769	11,046	618	1,000	100	100	-90.00%
491000	Proceeds from Borrowing	47,377		17,190				
491100	Transfer from General Fund			246,895				
491400	Transfer from Capital Improvements	58,741	100,000	93,000	50,000	50,000	14,000	-72.00%
Total Revenues		1,740,700	2,010,351	2,149,168	1,968,470	1,984,256	2,032,198	3.24%
					2021	2021	2022	% Change
Expenditures		2018	2019	2020	Budget	Estimated	Proposed	2022/2021
581582	2010 Capital improvement Notes	98,686	98,686	98,686				
581565	2012 G.O. Capital Improvement Notes	562,225	556,850	550,725	642,975	642,975	633,525	-1.47%
581521	2015 G.O. Capital Improvement Notes	392,050	454,650	451,500	443,300	443,300	445,000	0.38%
581530	2016 G.O. Capital Improvement Notes	542,962	541,537	540,950	540,288	540,288	538,588	-0.31%
581575	2018 G.O. Capital Improvement Notes		151,707	141,950	143,575	143,575	140,125	-2.40%
581560	2018 State Trust Fund Loan		36,074	36,074	36,073	256,632		-100.00%
581580	2018 TIF #4 Taxable Bonds		244,966		243,114		244,160	0.43%
581540	2020 Capital Improvement Notes				30,645	30,654	30,800	
582000	Issuance Costs	11,533		1,930				
Total Expenditures		1,607,456	2,084,470	1,821,815	2,079,970	2,057,424	2,032,198	-2.30%
Revenues over/(under) Expenditures		133,244	(74,119)	327,353	(111,500)	(73,168)	0	
Fund Balance		2018	2019	2020	2021	2021	2022	
					Budget	Estimated	Proposed	
Beginning		35,879	176,454	102,335	429,688	429,688	356,520	
Prior Year Adjustment		7,331						
Ending		176,454	102,335	429,688	318,188	356,520	356,520	

Capital Improvements Fund 400					
	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Beginning Fund Balance	1,284,208	1,247,755	681,948	404,725	355,268
Revenues					
Property Tax Levy:					
General Projects	130,000	50,000	300,000	340,000	275,000
Street Improvements	930,000	1,010,000	1,035,000	1,100,000	1,200,000
Equipment Replacements	230,000	200,000	680,000	755,000	755,000
Storm Water Improvements	325,000	200,000	385,000	750,000	685,000
Environmental Reserve	10,000	10,000	10,000	10,000	10,000
Special Assessment Revenue	964				
Project Reimbursements					
Parks & Playground Transfer		120,000	350,000		
Transfer from Rec Programs		40,000			
General Fund Transfer	383,800				
Library Impact Fees	21,879				
Local Road Improvements Grant			48,000		
CDBG Grant		125,000			
Proceeds from Borrowing		390,000			
DNR Urban Storm Water Mgt. Grant					
State Grant - Police for 911	59,184				
DNR Grant - dams	(567)	400,000			
Lease Proceeds					
Donations		400,000			
Interest Income	6,000	12,000	12,000	12,000	15,000
Change in Market Value	(5,028)				
Miscellaneous Revenue					
Sale/Rent of Property	121,160	30,000	30,000	30,000	30,000
Total Revenues	2,212,392	2,987,000	2,850,000	2,997,000	2,970,000
Expenditures					
General Government	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Complex Improvements	85,000	232,972	0	50,000	25,000
City Hall File Server/Acctg Software	83,800				
Monopole					
Total	168,800	232,972	0	50,000	25,000
Public Safety					
Police Department	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Squad Cars	76,501	92,000	184,000	180,000	138,000
Computers					
Station Improvements	102,845	26,618	175,000	161,500	
Total	179,346	118,618	359,000	341,500	138,000
Fire Department					
Fire Department	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Station Improvements	847	25,000	110,000	30,000	145,000
Total	847	25,000	110,000	30,000	145,000

Auxiliary Police/ Emergency Management	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Vehicles			50,000	75,000	
Siren Upgrade					
Total	0	0	50,000	75,000	0
Total Public Safety	180,193	143,618	519,000	446,500	283,000
Public Works	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Equipment Replacement	290,000	285,000	415,000	530,000	365,000
Street Improvements	1,130,050	983,000	1,075,000	1,084,000	1,240,000
Stormwater Improvements	347,147	336,186	423,723	789,457	689,138
Total	1,767,197	1,604,186	1,913,723	2,403,457	2,294,138
Parks, Recreation & Forestry	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Equipment Replacement	43,256	138,296	112,000		275,000
Park Improvements		593,235	530,000	25,000	
Park Equipment					
Swimming Pool	19,312				
Library	7,087	10,500	42,500	111,500	4,000
Total	69,655	742,031	684,500	136,500	279,000
Environmental	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Environmental Expenses	8,000	10,000	10,000	10,000	10,000
Dams—Engineering/Repairs	5,000	800,000			
Total	13,000	810,000	10,000	10,000	10,000
Debt Service	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Issuance Costs					
Total	0	0	0	0	0
Transfer to Other Funds	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Transfer to Debt Service	50,000	20,000			
Total	50,000	20,000	0	0	0
Total Expenditures	2,248,845	3,552,807	3,127,223	3,046,457	2,891,138
Revenues - Expenditures	(36,453)	(565,807)	(277,223)	(49,457)	78,862
Ending Fund Balance	1,247,755	681,948	404,725	355,268	434,130
Fund Balance	2021 Estimated	2022 Proposed	2023 Projected	2024 Projected	2025 Projected
Uncommitted	\$205,062	\$223,737	\$28,237	\$2,237	\$118,237
Economic Development	171,686	171,686	171,686	171,686	171,686
Environmental	424,446	24,446	24,446	24,446	24,446
Equipment Replacement	143,737	88,441	37,441	37,441	44,441
Street Improvements	46,404	73,404	81,404	97,404	57,404
Storm Water Improvements	222,517	86,331	47,608	8,151	4,013
Library	33,903	13,903	13,903	13,903	13,903
Encumbrances					
Total Fund Balance	\$1,247,755	\$681,948	\$404,725	\$355,268	434,130

CITY OF CEDARBURG
TRANSFER LIST
9/25/21-10/8/21

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
9/28/2021	\$3,684.94	Light & Water-August charges
9/28/2021	\$2,369.30	Light & Water-August charges
9/28/2021	\$49,817.47	Light & Water-August charges
9/30/2021	\$81,498.36	WRS-August remittance
10/1/2021	\$2,135.97	ADP-August invoices
10/1/2021	\$90,482.22	WPS-October health insurance premiums
10/1/2021	\$6,726.11	Delta Dental-October dental insurance premiums
10/1/2021	\$499.49	Superior Vision-October vision insurance premiums
10/1/2021	\$1,002.06	Aflac-September premiums
10/1/2021	\$3,347.27	Minnesota Life-November life insurance premiums
10/6/2021	\$230,000.00	PWSB Payroll
10/6/2021	\$6,763.88	Health Savings Accounts-contributions for 9/19/21-10/2/21
10/6/2021	\$1,641.26	ICMA-contributions for 9/19/21-10/2/21
10/6/2021	\$4,075.23	North Shore Bank-contributions for 9/19/21-10/2/21
10/6/2021	\$467.50	Police Union-contributions for 9/19/21-10/2/21
10/6/2021	\$346.15	State of Wisconsin-child support for 9/19/21-10/2/21
10/6/2021	\$250.00	Wis Deferred Comp-contributions for 9/19/21-10/2/21
	<u>\$485,107.21</u>	

PWSB PAYROLL CHECKING ACCOUNT

10/8/2021	\$162,272.69	Payroll for 9/19/21-10/2/21
10/8/2021	\$67,741.86	Payroll taxes for 9/19/21-10/2/21
	<u>\$230,014.55</u>	

PWSB MONEY MARKET ACCOUNT

9/24/2021	\$150,000.00	PWSB Checking
10/1/2021	\$300,000.00	PWSB Checking
	<u>\$450,000.00</u>	

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User: klivingston
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/24/2021	PWBD	38645	AIRGAS USA LLC	AR- RENT, OX- RENTAL		** VOIDED **
09/24/2021	PWBD	38646	ASCENSION OCCUPATION HEALTH-SAUK	CROSSING GUARD & AUX POLICE		** VOIDED **
09/24/2021	PWBD	38647	AT&T	MONTHLY STATEMENT		** VOIDED **
		38647		MONTHLY STATEMENT		** VOIDED **
		38647		MONTHLY STATEMENT		** VOIDED **
		38647		MONTHLY STATEMENT		** VOIDED **
		38647		MONTHLY STATEMENT		** VOIDED **
09/24/2021	PWBD	38648	AT&T MOBILITY	MONTHLY BILL		** VOIDED **
09/24/2021	PWBD	38649	AXON ENTERPRISE INC	PPM, STANDARD BATTERY		** VOIDED **
09/24/2021	PWBD	38650	BADGER STATE WASTE, LLC	TRUCKING & DISPOSAL OF CEDARBURG BIOS		** VOIDED **
09/24/2021	PWBD	38651	BAKER & TAYLOR AUDIOBOOK PRE	AUDIO BOOKS		** VOIDED **
		38651		AUDIO BOOKS		** VOIDED **
09/24/2021	PWBD	38652	BAKER & TAYLOR BOOKS	BOOKS		** VOIDED **
		38652		BOOKS		** VOIDED **
		38652		BOOKS		** VOIDED **
		38652		BOOKS		** VOIDED **
		38652		BOSS BABY		** VOIDED **
		38652		BOOKS		** VOIDED **
		38652		BOOKS		** VOIDED **
		38652		BOOKS		** VOIDED **
		38652		BOOKS		** VOIDED **
09/24/2021	PWBD	38653	BEYER'S HARDWARE	HARDWARE		** VOIDED **
		38653		WHT BB NET		** VOIDED **
		38653		FOAM BRUSH, PAINT TAPE		** VOIDED **

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		38653		DEET REPELLENT		** VOIDED **
09/24/2021	PWBD	38654	BOBCAT OF JANESVILLE	BA-TOOL BOX		** VOIDED **
09/24/2021	PWBD	38655	CEDARBURG LIGHT & WATER	MONTHLY SEWER BILLING FOR SEPTEMBER		** VOIDED **
09/24/2021	PWBD	38656	CEDARBURG OVERHEAD DOOR CO.	CARWASH DOOR, RESET CABLES & SENORS		** VOIDED **
09/24/2021	PWBD	38657	CHUCK MOEGENBURG	CLEAN ENTRY, COMPLEX		** VOIDED **
09/24/2021	PWBD	38658	CINTAS CORPORATION	PREM BLEEDING CONTROL KIT		** VOIDED **
09/24/2021	PWBD	38659	CITGO SUPER SALES	CAR WASH		** VOIDED **
09/24/2021	PWBD	38660	CITY OF MILWAUKEE	ANNUAL PLANTS		** VOIDED **
		38660		ANNUAL PLANTS		** VOIDED **
09/24/2021	PWBD	38661	COMPLETE OFFICE OF WISCONSIN	WIRELESS MOUSE		** VOIDED **
		38661		WIRELESS KEYBOARDS & BUSINESS CARD HO		** VOIDED **
		38661		TONER & CRTDG		** VOIDED **
		38661		DPW-HP131A TONER CARTRIDGES		** VOIDED **
09/24/2021	PWBD	38662	CONCORD GROUP	PUBLIC ASSISTANCE & DESIGN & CONSTRUC		** VOIDED **
09/24/2021	PWBD	38663	CONLEY MEDIA, LLC	PUBLICATION		** VOIDED **
09/24/2021	PWBD	38664	CROWLEY CONSTRUCTION CORP.	STREET PAINTING		** VOIDED **
09/24/2021	PWBD	38665	CULLIGAN OF WEST BEND	SOLAR SALT DELIVERED		** VOIDED **
09/24/2021	PWBD	38666	CUMMINS SALES & SERVICE	STANDARD FULL SERVICE		** VOIDED **
		38666		PORTABLE GENERATOR		** VOIDED **
09/24/2021	PWBD	38667	DEMCO SOFTWARE	ROL FILMOLUX, PKG READ		** VOIDED **
09/24/2021	PWBD	38668	DIGITAL EDGE OF GRAFTON	ACCOUNTS PAYABLE CHECKS		** VOIDED **
09/24/2021	PWBD	38669	ERIC VON SCHLEDORN FORD	SERVICE ON 2018 FORD EXP		** VOIDED **

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09/24/2021	PWBD	38670	FASTENAL COMPANY	BOLTS, NUTS & WASHERS		** VOIDED **
09/24/2021	PWBD	38671	FIVE CORNERS DODGE	REPLACE BATTERY		** VOIDED **
09/24/2021	PWBD	38672	FORWARD CONTRACTORS INC	FINAL PAYMENT SIDEWALK PROGRAM		** VOIDED **
09/24/2021	PWBD	38673	GENERAL COMMUNICATIONS INC	INSTALL PRINTEK PRINTER INTO SQ-5		** VOIDED **
09/24/2021	PWBD	38674	GFL ENVIRONMENTAL	TRUCK #99 TRUCK # 3RL		** VOIDED **
		38674		TRUCK #99 TRUCK # 3RL		** VOIDED **
09/24/2021	PWBD	38675	GREAT LAKES METER PROVING, INC	LPG DISPENSER METER PROVE		** VOIDED **
09/24/2021	PWBD	38676	GUETZKE & ASSOCIATES, INC.	SERVICE DIVISION 3		** VOIDED **
09/24/2021	PWBD	38677	JACKSON CONCRETE INC.	6 BAG CONCRETE MIX		** VOIDED **
09/24/2021	PWBD	38678	JANI-KING OF MILWAUKEE	MONTHLY CONTRACT		** VOIDED **
09/24/2021	PWBD	38679	JM BRENNAN, INC.	PREVENTIVE MAINTENANCE		** VOIDED **
09/24/2021	PWBD	38680	KELLY SALMON	ACTIVITY CANCELLATION		** VOIDED **
09/24/2021	PWBD	38681	KRISTIN BROGAN	REFUND PARK RENTAL		** VOIDED **
09/24/2021	PWBD	38682	KUBALA WASHATKO ARCHITECTS, INC	CEDARBURG BUSINESS PARK MONUMENT SIGN		** VOIDED **
09/24/2021	PWBD	38683	LAKESHORE	LETTER CRAYONS, GIANT ALPHABET BEADS		** VOIDED **
09/24/2021	PWBD	38684	LANGUAGE LINE SERVICE, INC.	MONTHLY BILLING		** VOIDED **
09/24/2021	PWBD	38685	MASTER PRINTWEAR	DRY BLEND 50/50 T-SHIRT		** VOIDED **
		38685		YOUTH T-SHIRTS		** VOIDED **
09/24/2021	PWBD	38686	MATHESON TRI-GAS INC	ACETYLENE		** VOIDED **
09/24/2021	PWBD	38687	NAPA AUTO PARTS	EXACTFIT BEAM, ADHESIVE & FULL SYN TR		** VOIDED **

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		38687		BATTERY		** VOIDED **
		38687		NAPA TRANS FILTER & FULL SYN TER FLUI		** VOIDED **
09/24/2021	PWBD	38688	NASSCO, INC.	BATH TISSUE, BATHROON CLEANER, CAN LI		** VOIDED **
		38688		GLASS CLEANER, BATH TISSUE, HAND TOWE		** VOIDED **
09/24/2021	PWBD	38689	OLSEN'S PIGGLY WIGGLY	BAKERY & WATER		** VOIDED **
		38689		DRINKS		** VOIDED **
		38689		ICE- COUNTRY IN THE BURG		** VOIDED **
		38689		SNACKS		** VOIDED **
09/24/2021	PWBD	38690	ONTECH SYSTEMS, INC	IT SUPPORT		** VOIDED **
		38690		MONTHLY BILLING NETWORK BACKUP ADN SY		** VOIDED **
09/24/2021	PWBD	38691	ORKIN COMMERCIAL SERVICES	MONTHLY SERVICE		** VOIDED **
09/24/2021	PWBD	38692	OSI ENVIRONMENTAL, INC.	ANTIFREEZE DISPOSAL DRUM & FILTERS-UN		** VOIDED **
09/24/2021	PWBD	38693	OWEN'S OFFICE SUPPLIES	FULL COLOR NAME BADGES		** VOIDED **
		38693		BUSINESS CARDS		** VOIDED **
09/24/2021	PWBD	38694	OZAUKEE COUNTY	ANDREW R. GUGLIEMI CASE 21-17198		** VOIDED **
09/24/2021	PWBD	38695	PITNEY BOWES GLOBAL FINANCIAL	LEASING CHARGES		** VOIDED **
09/24/2021	PWBD	38696	QUALITY STATE OIL CO., INC.	#2 ULSD CLEAR		** VOIDED **
		38696		REGULAR UNLEADED GAS		** VOIDED **
		38696		#2 ULSD CLEAR		** VOIDED **
09/24/2021	PWBD	38697	RECOGNITION SPECIALISTS, INC.	NAMEPLATES		** VOIDED **
		38697		NAMEPLATES		** VOIDED **
09/24/2021	PWBD	38698	REFRIGERANT DEPOT LLC	APPLIANCE RECYCLING		** VOIDED **
09/24/2021	PWBD	38699	SCHOLASTIC INC, EDUCATION	BOOKS		** VOIDED **
09/24/2021	PWBD	38700	SHERRILL, INC	THREADED ROD, EYE NUT & WASHER		** VOIDED **

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09/24/2021	PWBD	38701	SHERWIN WILLIAMS CO.	FLEXPROHOSE	** VOIDED **	
09/24/2021	PWBD	38702	STREICHER'S POLICE EQUIPMENT	HANDCUFFS & BATTERY	** VOIDED **	
09/24/2021	PWBD	38703	STUMP GRINDING 4 LESS, LLC	STUMP GRINDING AND RESTORATION	** VOIDED **	
09/24/2021	PWBD	38704	TOWN OF CEDARBURG	PUBLIC NOTICE OF INTERGOVERNMENTAL AG	** VOIDED **	
09/24/2021	PWBD	38705	TRANSUNION RISK AND ALTERNATIVE	MONTHLY BILLING	** VOIDED **	
09/24/2021	PWBD	38706	UNIFIRST CORPORATION	MOPS & MATS	** VOIDED **	
		38706		SHIRTS & PANTS	** VOIDED **	
		38706		SHIRTS	** VOIDED **	
		38706		SHIRTS & PANTS	** VOIDED **	
		38706		MAT & BAGGED WIPERS	** VOIDED **	
09/24/2021	PWBD	38707	VISUAL IMAGE PHOTOGRAPHY, INC.	LIBRARY LINKS SEP/OCT	** VOIDED **	
		38707		HARRY POTTER POSTER	** VOIDED **	
09/24/2021	PWBD	38708	WISCONSIN DEPT OF JUSTICE	2021-08-01 AND 2021-08-31	** VOIDED **	
09/24/2021	PWBD	38709	WM CORPORATE SERVICES, INC	RUBBISH & RECYCLE	** VOIDED **	
		38709		RUBBISH & RECYCLE	** VOIDED **	
09/24/2021	PWBD	38710	AIRGAS USA LLC	AR- RENT, OX- RENTAL	100-533210-500350	37.20
09/24/2021	PWBD	38711	ASCENSION OCCUPATION HEALTH-SAUK	CROSSING GUARD & AUX POLICE	100-522130-500210	224.00
09/24/2021	PWBD	38712	AT&T	MONTHLY STATEMENT	100-518100-500225	111.51
		38712		MONTHLY STATEMENT	100-522230-500225	88.66
		38712		MONTHLY STATEMENT	100-533210-500225	81.07
		38712		MONTHLY STATEMENT	260-555110-500225	116.57
		38712		MONTHLY STATEMENT	601-573825-500225	113.71
						<hr/> 511.52
09/24/2021	PWBD	38713	AT&T MOBILITY	MONTHLY BILL	100-522410-500225	123.61
09/24/2021	PWBD	38714	AXON ENTERPRISE INC	BPM STANDARD BATTERY	100-522120-500380	142.12

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09/24/2021	PWBD	38715	BADGER STATE WASTE, LLC	TRUCKING & DISPOSAL OF CEDARBURG BIOS	601-573825-500294	24,825.00
09/24/2021	PWBD	38716	BAKER & TAYLOR AUDIOBOOK PRE	AUDIO BOOKS	260-555110-500319	193.98
09/24/2021	PWBD	38717	BAKER & TAYLOR BOOKS	BOOKS	260-555110-500319	1,232.75
		38717		BOOKS	260-555110-500322	500.36
						<hr/> 1,733.11
09/24/2021	PWBD	38718	BEYER'S HARDWARE	HARDWARE	100-518100-500240	14.84
		38718		WHT BB NET	100-533210-500350	59.48
		38718		DEET REPELLENT	601-573830-500340	25.16
						<hr/> 99.48
09/24/2021	PWBD	38719	BOBCAT OF JANESVILLE	BA-TOOL BOX	100-533210-500353	243.32
09/24/2021	PWBD	38720	CEDARBURG LIGHT & WATER	MONTHLY SEWER BILLING FOR SEPTEMBER	601-573850-500216	10,930.20
09/24/2021	PWBD	38721	CEDARBURG OVERHEAD DOOR CO.	CARWASH DOOR, RESET CABLES & SENORS	221-533210-500240	289.00
09/24/2021	PWBD	38722	CHUCK MOEGENBURG	CLEAN ENTRY, COMPLEX	100-518100-500240	110.00
09/24/2021	PWBD	38723	CINTAS CORPORATION	PREM BLEEDING CONTROL KIT	601-573825-500372	175.00
09/24/2021	PWBD	38724	CITGO SUPER SALES	CAR WASH	100-522410-500350	63.99
09/24/2021	PWBD	38725	CITY OF MILWAUKEE	ANNUAL PLANTS	100-515600-500390	24.28
		38725		ANNUAL PLANTS	100-555220-500347	2,308.00
						<hr/> 2,332.28
09/24/2021	PWBD	38726	COMPLETE OFFICE OF WISCONSIN	WIRELESS MOUSE	100-515600-500310	19.41
		38726		WIRELESS KEYBOARDS & BUSINESS CARD HO	100-515600-500380	62.08
		38726		TONER & CRTDG	100-533210-500350	655.98
						<hr/> 737.47
09/24/2021	PWBD	38727	CONCORD GROUP	PUBLIC ASSISTANCE & DESIGN & CONSTRUC	353-566710-500210	4,210.00
09/24/2021	PWBD	38728	CONLEY MEDIA, LLC	PUBLICATION	100-514100-500325	92.68
09/24/2021	PWBD	38729	CROWLEY CONSTRUCTION CORP.	STREET PAINTING	100-533311-500240	8,662.38
09/24/2021	PWBD	38730	CULLIGAN OF WEST BEND	SOLAR SALT DELIVERED	100-522100-500340	148.00
09/24/2021	PWBD	38731	CUMMINS SALES & SERVICE	STANDARD FULL SERVICE	100-522100-500240	644.58

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		38731		PORTABLE GENERATOR	601-000000-185324	77,554.00
						<u>78,198.58</u>
09/24/2021	PWBD	38732	DEMCO SOFTWARE	ROL FILMOLUX, PKG READ	260-555110-500310	86.09
09/24/2021	PWBD	38733	DIGITAL EDGE OF GRAFTON	ACCOUNTS PAYABLE CHECKS	100-515600-500310	727.00
09/24/2021	PWBD	38734	ERIC VON SCHLEDORN FORD	SERVICE ON 2018 FORD EXP	100-522120-500240	747.21
09/24/2021	PWBD	38735	FASTENAL COMPANY	BOLTS, NUTS & WASHERS	100-533210-500353	130.61
09/24/2021	PWBD	38736	FIVE CORNERS DODGE	REPLACE BATTERY	100-522120-500240	201.00
09/24/2021	PWBD	38737	FORWARD CONTRACTORS INC	FINAL PAYMENT SIDEWALK PROGRAM	400-533311-500899	2,216.25
09/24/2021	PWBD	38738	GENERAL COMMUNICATIONS INC	INSTALL PRINTEK PRINTER INTO SQ-5	100-522120-500240	100.00
09/24/2021	PWBD	38739	GFL ENVIRONMENTAL	TRUCK #99 TRUCK # 3RL	100-000000-463101	75.61
		38739		TRUCK #99 TRUCK # 3RL	100-533311-500240	325.89
						<u>401.50</u>
09/24/2021	PWBD	38740	GREAT LAKES METER PROVING, INC	LPG DISPENSER METER PROVE	221-533210-500240	186.00
09/24/2021	PWBD	38741	GUETZKE & ASSOCIATES, INC.	SERVICE DIVISION 3	100-522230-500240	520.00
09/24/2021	PWBD	38742	JACKSON CONCRETE INC.	6 BAG CONCRETE MIX	100-533440-500240	557.25
09/24/2021	PWBD	38743	JANI-KING OF MILWAUKEE	MONTHLY CONTRACT	260-555110-500290	479.00
09/24/2021	PWBD	38744	JM BRENNAN, INC.	PREVENTIVE MAINTENANCE	100-518100-500240	260.00
09/24/2021	PWBD	38745	KELLY SALMON	ACTIVITY CANCELLATION	220-000000-467327	70.00
09/24/2021	PWBD	38746	KRISTIN BROGAN	REFUND PARK RENTAL	100-000000-467200	25.00
09/24/2021	PWBD	38747	KUBALA WASHATKO ARCHITECTS, INC	CEDARBURG BUSINESS PARK MONUMENT SIGN	353-566710-500210	1,109.85
09/24/2021	PWBD	38748	LAKESHORE	LETTER CRAYONS, GIANT ALPHABET BEADS	260-555110-500322	62.97
09/24/2021	PWBD	38749	LANGUAGE LINE SERVICE, INC.	MONTHLY BILLING	100-522110-500240	31.90
09/24/2021	PWBD	38750	MASTER PRINTWEAR	DRY BLEND 50/50 T-SHIRT	220-555390-500347	42.00
		38750		YOUTH T-SHIRTS	220-555390-500394	209.25
						<u>251.25</u>

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09/24/2021	PWBD	38751	MATHESON TRI-GAS INC	ACETYLENE	100-533210-500350	37.14
09/24/2021	PWBD	38752	NAPA AUTO PARTS	EXACTFIT BEAM, ADHESIVE & FULL SYN TR	100-533210-500353	452.76
09/24/2021	PWBD	38753	NASSCO, INC.	BATH TISSUE, BATHROON CLEANER, CAN LI	100-518100-500350	1,078.12
		38753		GLASS CLEANER, BATH TISSUE, HAND TOWE	260-555110-500350	306.10
						<hr/> 1,384.22
09/24/2021	PWBD	38754	OLSEN'S PIGGLY WIGGLY	BAKERY & WATER	100-522110-500330	21.47
		38754		DRINKS	100-522120-500330	59.24
		38754		SNACKS	100-533210-500330	86.35
						<hr/> 167.06
09/24/2021	PWBD	38755	ONTECH SYSTEMS, INC	IT SUPPORT	100-514700-500210	750.00
09/24/2021	PWBD	38756	ORKIN COMMERCIAL SERVICES	MONTHLY SERVICE	260-555110-500290	78.00
09/24/2021	PWBD	38757	OSI ENVIRONMENTAL, INC.	ANTIFREEZE DISPOSAL DRUM & FILTERS-UN	100-000000-463101	185.00
09/24/2021	PWBD	38758	OWEN'S OFFICE SUPPLIES	FULL COLOR NAME BADGES	260-555110-500395	104.96
09/24/2021	PWBD	38759	OZAUKEE COUNTY	ANDREW R. GUGLIEMI CASE 21-17198	100-000000-451101	150.00
09/24/2021	PWBD	38760	PITNEY BOWES GLOBAL FINANCIAL	LEASING CHARGES	100-514100-500315	379.89
09/24/2021	PWBD	38761	QUALITY STATE OIL CO.,INC.	#2 ULSD CLEAR	221-000000-161500	14,701.49
09/24/2021	PWBD	38762	RECOGNITION SPECIALISTS, INC.	NAMEPLATES	100-514100-500310	22.30
		38762		NAMEPLATES	100-515600-500310	22.30
						<hr/> 44.60
09/24/2021	PWBD	38763	REFRIGERANT DEPOT LLC	APPLIANCE RECYCLING	100-000000-463101	100.00
09/24/2021	PWBD	38764	SCHOLASTIC INC, EDUCATION	BOOKS	260-555110-500322	99.95
09/24/2021	PWBD	38765	SHERRILL, INC	THREADED ROD, EYE NUT & WASHER	100-555510-500240	144.37
09/24/2021	PWBD	38766	SHERWIN WILLIAMS CO.	FLEXPROHOSE	100-533311-500240	53.99
09/24/2021	PWBD	38767	STREICHER'S POLICE EQUIPMENT	HANDCUFFS & BATTERY	100-522120-500346	32.99
09/24/2021	PWBD	38768	STUMP GRINDING 4 LESS, LLC	STUMP GRINDING AND RESTORATION	100-555510-500290	11,830.84
09/24/2021	PWBD	38769	TOWN OF CEDARBURG	PUBLIC NOTICE OF INTERGOVERNMENTAL AG	353-566710-500212	962.20

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09/24/2021	PWBD	38770	TRANSUNION RISK AND ALTERNATIVE	MONTHLY BILLING	100-522110-500225	75.00
09/24/2021	PWBD	38771	UNIFIRST CORPORATION	MOPS & MATS	100-518100-500240	114.83
		38771		SHIRTS & PANTS	100-533210-500350	99.02
		38771		SHIRTS & PANTS	601-573825-500372	78.35
		38771		MAT & BAGGED WIPERS	601-573830-500342	73.50
						<hr/> 365.70
09/24/2021	PWBD	38772	VISUAL IMAGE PHOTOGRAPHY, INC.	LIBRARY LINKS SEP/OCT	260-555110-500319	109.50
		38772		HARRY POTTER POSTER	260-555110-500322	11.50
						<hr/> 121.00
09/24/2021	PWBD	38773	WISCONSIN DEPT OF JUSTICE	2021-08-01 AND 2021-08-31	100-522110-500225	112.00
09/24/2021	PWBD	38774	WM CORPORATE SERVICES, INC	RUBBISH & RECYCLE	100-533710-500290	40,468.40
		38774		RUBBISH & RECYCLE	100-533730-500290	18,398.52
						<hr/> 58,866.92
10/01/2021	PWBD	38775	ALBIERO PLUMBING- HVAC	TEST RP VALVE	100-522230-500240	317.50
10/01/2021	PWBD	38776	AT&T	MONTHLY BILL	100-522110-500225	88.15
10/01/2021	PWBD	38777	AT&T MOBILITY	PHONE BILL	100-522110-500225	1,022.01
10/01/2021	PWBD	38778	AXON ENTERPRISE INC	25 FT STANDARD CARTRIDGE	100-522120-500380	723.60
10/01/2021	PWBD	38779	BAKER & TAYLOR BOOKS	BOOKS	260-555110-500319	1,099.35
10/01/2021	PWBD	38780	BEYER'S HARDWARE	20 WHT ARMOR CONNECTOR	100-522410-500240	9.44
		38780		SANDING BLOCK, SPACKLING, SPACKLE & DR	100-533210-500350	44.79
		38780		SPRAYER	100-555510-500240	110.02
		38780		42 GAL CONTRACT BAG	240-555320-500340	18.89
		38780		RED PAINT, FLUO PNK PAINT	601-573835-500360	12.67
						<hr/> 195.81
10/01/2021	PWBD	38781	BLOCH HEATING & AIR CONDITIONI	CHECK & CLEAN FURNACES AT EM GARAGE	100-522410-500240	150.00
10/01/2021	PWBD	38782	CEDARBURG LIGHT & WATER	METER # 1 & METER #2 WATER USAGE	601-573835-500360	389.31
10/01/2021	PWBD	38783	CINTAS CORPORATION	SUPPLIES	100-533210-500350	236.72
		38783		MATS	260-555110-500310	66.87
		38783		LOCKER ROOM MAIN OFFICE	601-573825-500372	(67.30)

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						236.29
10/01/2021	PWBD	38784	CINTAS CORPORATION	PREM BLEEDING CONTROL KIT	601-573825-500372	175.00
10/01/2021	PWBD	38785	CITY OF CEDARBURG	REPLENISH CITY HALL PETTY CASH	100-514100-500311	30.00
		38785		REPLENISH CITY HALL PETTY CASH	100-514100-500315	14.00
		38785		REPLENISH CITY HALL PETTY CASH	100-555140-500390	50.00
						94.00
10/01/2021	PWBD	38786	CONVERGENT SOLUTIONS, INC.	LABOR AND SERVICE	100-522110-500240	783.70
10/01/2021	PWBD	38787	EGELHOFF LAWNMOWER SERVICE	PROSCAPER GLOVE	100-555510-500240	32.99
10/01/2021	PWBD	38788	ENR	PUBLICATION & DUES	100-515600-500320	48.00
		38788		PUBLICATION & DUES	100-533110-500320	48.00
						96.00
10/01/2021	PWBD	38789	FASTENAL COMPANY	CONN LINK, 3.8 ALLOY	100-533210-500353	83.79
10/01/2021	PWBD	38790	FIVE CORNERS DODGE	SERVICE 2019 FORD EXPLORER	100-522120-500240	230.00
10/01/2021	PWBD	38791	GENERAL COMMUNICATIONS INC	RADIO K-9 VEHICLE	100-522120-500347	93.62
10/01/2021	PWBD	38792	GOLLNICK & SONS TREE SERVICE	WORK DONE AT N31W7175 LINCOLN BLVD	100-555510-500290	1,650.00
10/01/2021	PWBD	38793	GRAFTON ACE HARDWARE	STRAINER & SPLATTER SCRNB	100-533210-500350	26.62
10/01/2021	PWBD	38794	GROTHS COUNTRY GARDENS	FERTILIZER	100-555510-500240	50.00
10/01/2021	PWBD	38795	HOUSEMAN & FEIND, LLP	FILE NO# 19-7000	100-516100-500211	3,357.47
		38795		FILE NO# 19-7000	100-522110-500212	1,635.05
		38795		FILE NO# 19-7000	353-566710-500212	1,147.50
		38795		FILE NO# 19-7000	601-573850-500211	240.00
						6,380.02
10/01/2021	PWBD	38796	JOHNSONS GARDENS	BONIDE INSECTICIDAL SOAP	100-555510-500240	12.78
10/01/2021	PWBD	38797	JUNIOR LIBRARY GUILD	BOOKS	260-555110-500319	2,462.88
10/01/2021	PWBD	38798	LAROSA LANDSCAPE COMPANY	MONTHLY MAINTENANCE	100-522100-500240	515.25
10/01/2021	PWBD	38799	M SQUARED ENGINEERING	CONSTRUUCTION INSPECTOR	100-000000-239254	18,419.52
10/01/2021	PWBD	38800	VOID			

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/01/2021	PWBD	38801	VOID	** VOIDED **		** VOIDED **
10/01/2021	PWBD	38802	MACQUEEN EQUIPMENT	MOT-HYDR	100-533210-500353	753.75
10/01/2021	PWBD	38803	VOID	** VOIDED **		** VOIDED **
10/01/2021	PWBD	38804	NAPA AUTO PARTS	CAB FILTER & OIL FILTER	100-533210-500353	229.72
10/01/2021	PWBD	38805	NEWMAN CHEVROLET	FILTER KIT	100-533210-500353	41.96
10/01/2021	PWBD	38806	OFFICE DEPOT	PAPER, ROLL	100-522110-500310	54.45
		38806		TONER CARTRIDGE 58A	100-555140-500310	105.99
						<hr/> 160.44
10/01/2021	PWBD	38807	OLSEN'S PIGGLY WIGGLY	WATER & CUPS	100-555140-500390	6.72
10/01/2021	PWBD	38808	OZAUKEE COUNTY	JASON S. LONGMIER	100-000000-451101	150.00
10/01/2021	PWBD	38809	PIONEER MANUFACTURING COMPANY	BRITE STRIPE WHITE, SUPPLY CHAIN SURC	100-555510-500243	594.00
10/01/2021	PWBD	38810	POMP'S SERVICES INC.	QTR FLAT REP	100-533210-500350	593.20
10/01/2021	PWBD	38811	RUEKERT-MIELKE, INC.	SCADA SERVICE WORK, PROFESSIONAL FEES	601-573825-500312	1,136.48
10/01/2021	PWBD	38812	SHERWIN INDUSTRIES, INC.	SHERPATCH COLD ASPHALT BULK	100-533311-500240	1,312.15
10/01/2021	PWBD	38813	STREET COP TRAINING	IVORY TOWER/ SAMUEL PETERS	100-522120-500330	199.00
10/01/2021	PWBD	38814	SYMBIONT	CONCEPTUAL SITE PLANNING FOR NEW WATE	601-000000-182329	3,899.50
10/01/2021	PWBD	38815	TOTAL ENERGY SYSTEMS	SERVICE	100-522230-500240	595.30
10/01/2021	PWBD	38816	TOWN OF CEDARBURG	TOWNCITY PLIT BEET HEET CONCENTRATE	100-533450-500450	4,370.56
10/01/2021	PWBD	38817	TRANSCENDENT TECHNOLOGIES	ANNUAL SOFTWARE MAINT FOR TAX RECEIPT	100-514700-500380	772.00
10/01/2021	PWBD	38818	UNIFIRST CORPORATION	MATS	100-533210-500350	169.62
		38818		SHIRTS & PANTS	601-573825-500372	161.98
						<hr/> 331.60
10/01/2021	PWBD	38819	VANTAGE FINANCIAL	RENT	400-555510-500610	3,206.30
		38819		RENT	400-555510-500620	401.70
						<hr/> 3,608.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/01/2021	PWBD	38820	VISUAL IMAGE PHOTOGRAPHY, INC.	LIBRARY LINKS, ADDITIONAL COPIES	260-555110-500319	109.50
10/01/2021	PWBD	38821	WISCONSIN HUMANE SOCIETY	STRAY PERIOD AUGUST 2021	100-522110-500213	90.00
10/01/2021	PWBD	38822	WONDRA CONSTRUCTION INC	TIF#6 ROADWAY CONTRACT	353-566710-500452	37,892.48
		38822		TIF#6 ROADWAY CONTRACT	353-566710-500453	260,807.08
		38822		TIF#6 ROADWAY CONTRACT	353-566710-500460	332.35
						<hr/> 299,031.91
TOTAL - ALL FUNDS				TOTAL OF 178 CHECKS (68 voided)		586,759.86

--- GL TOTALS ---

100-000000-239254	DEVELOPERS AGREE-FAIRWAY VIL	18,419.52
100-000000-451101	COURT PENALTIES & COSTS	300.00
100-000000-463101	PUBLIC WORKS FEES	360.61
100-000000-467200	PARK RENTAL FEES	25.00
100-514100-500310	OFFICE SUPPLIES	22.30
100-514100-500311	RECORDING FEES	30.00
100-514100-500315	POSTAGE	393.89
100-514100-500325	LEGAL PUBLICATIONS	92.68
100-514700-500210	PROFESSIONAL SERVICES	750.00
100-514700-500380	EQUIPMENT/CAPITAL OUTLAY	772.00
100-515600-500310	OFFICE SUPPLIES	768.71
100-515600-500320	PROF PUBLICATIONS AND DUES	48.00
100-515600-500380	EQUIPMENT/CAPITAL OUTLAY	62.08
100-515600-500390	OTHER EXPENSES	24.28
100-516100-500211	EXTRAORDINARY SERVICES	3,357.47
100-518100-500225	TELEPHONE/COMMUNICATIONS	111.51
100-518100-500240	REPAIR AND MAINTENANCE	499.67
100-518100-500350	OPERATING SUPPLIES	1,078.12
100-522100-500240	REPAIR AND MAINTENANCE	1,159.83
100-522100-500340	MAINTENANCE SUPPLIES	148.00
100-522110-500212	ATTORNEY/CONSULTANT	1,635.05
100-522110-500213	ANIMAL POUND	90.00
100-522110-500225	TELEPHONE/COMMUNICATIONS	1,297.16
100-522110-500240	REPAIR AND MAINTENANCE	815.60
100-522110-500310	OFFICE SUPPLIES	54.45
100-522110-500330	TRAVEL & TRAINING	21.47
100-522120-500240	REPAIR AND MAINTENANCE	1,278.21
100-522120-500330	TRAVEL & TRAINING	258.24
100-522120-500346	UNIFORMS	32.99
100-522120-500347	SUPPLIES AND EXPENSES	93.62
100-522120-500380	EQUIPMENT/CAPITAL OUTLAY	865.72
100-522130-500210	PROFESSIONAL SERVICES	224.00
100-522230-500225	TELEPHONE/COMMUNICATIONS	88.66
100-522230-500240	REPAIR AND MAINTENANCE	1,432.80

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
 CHECK DATE FROM 09/18/2021 - 10/07/2021

Check Date	Bank	Check #	Payee	Description	GL #	Amount
100-522410-500225			TELEPHONE/COMMUNICATIONS	123.61		
100-522410-500240			REPAIR AND MAINTENANCE	159.44		
100-522410-500350			OPERATING SUPPLIES	63.99		
100-533110-500320			PROF PUBLICATIONS AND DUES	48.00		
100-533210-500225			TELEPHONE/COMMUNICATIONS	81.07		
100-533210-500330			TRAVEL & TRAINING	86.35		
100-533210-500350			OPERATING SUPPLIES	1,959.77		
100-533210-500353			MAINTENANCE PARTS	1,935.91		
100-533311-500240			REPAIR AND MAINTENANCE	10,354.41		
100-533440-500240			REPAIR AND MAINTENANCE	557.25		
100-533450-500450			SNOW AND ICE MATERIALS	4,370.56		
100-533710-500290			MAINT/CONTRACTED SERVICES	40,468.40		
100-533730-500290			MAINT/CONTRACTED SERVICES	18,398.52		
100-555140-500310			OFFICE SUPPLIES	105.99		
100-555140-500390			OTHER EXPENSES	56.72		
100-555220-500347			SUPPLIES AND EXPENSES	2,308.00		
100-555510-500240			REPAIR AND MAINTENANCE	350.16		
100-555510-500243			FIELD MAINTENANCE SUPPLIES	594.00		
100-555510-500290			MAINT/CONTRACTED SERVICES	13,480.84		
220-000000-467327			SOLAR RECREATION	70.00		
220-555390-500347			SUPPLIES AND EXPENSES	42.00		
220-555390-500394			POMS EXPENSES	209.25		
221-000000-161500			FUEL INVENTORY	14,701.49		
221-533210-500240			REPAIR AND MAINTENANCE	475.00		
240-555320-500340			MAINTENANCE SUPPLIES	18.89		
260-555110-500225			TELEPHONE/COMMUNICATIONS	116.57		
260-555110-500290			MAINT/CONTRACTED SERVICES	557.00		
260-555110-500310			OFFICE SUPPLIES	152.96		
260-555110-500319			PUBLICATIONS AND SUBSCRIPTIONS	5,207.96		
260-555110-500322			DONATION EXPENDITURES	674.78		
260-555110-500350			OPERATING SUPPLIES	306.10		
260-555110-500395			EMPLOYMENT EXPENSES	104.96		
353-566710-500210			PROFESSIONAL SERVICES	5,319.85		
353-566710-500212			ATTORNEY/CONSULTANT	2,109.70		
353-566710-500452			TIF - GRADING	37,892.48		
353-566710-500453			TIF - ROAD AND GUTTER	260,807.08		
353-566710-500460			TIF - STORMWATER MGMT SYS	332.35		
400-533311-500899			SIDEWALK REPLACEMENTS-CAPITAL	2,216.25		
400-555510-500610			DEBT SERVICE - PRINCIPAL	3,206.30		
400-555510-500620			DEBT SERVICE - INTEREST	401.70		
601-000000-182329			LAND - FUTURE SITE	3,899.50		
601-000000-185324			LIFT STATIONS	77,554.00		
601-573825-500225			TELEPHONE/COMMUNICATIONS	113.71		
601-573825-500294			SLUDGE HAULING	24,825.00		
601-573825-500312			COMPUTER/COPIER SUPPLIES	1,136.48		
601-573825-500372			SAFETY EQUIPMENT	523.03		
601-573830-500340			MAINTENANCE SUPPLIES	25.16		
601-573830-500342			JANITORIAL SUPPLIES	73.50		

10/06/2021 09:37 AM
User: klivingston
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 09/18/2021 - 10/07/2021

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
601-573835-500360				COLLECTION SYSTEM MAINT		401.98
601-573850-500211				EXTRAORDINARY SERVICES		240.00
601-573850-500216				L&W BILLING		10,930.20
				TOTAL		586,759.86



City of Cedarburg

City Administrator's Report

October 7, 2021

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Treasurer— Finance Director/Treasurer Mertes is working on the budget. Staying within the guidelines of the Levy Limit and Expenditure Restraint programs, the preliminary increase to-date is 13 cents, which equates to an \$8.00 increase/per \$1,000 and will be discussed further at the October 11 Council meeting. Deputy Treasurer/Payroll/Human Resources Livingston will have open enrollment forms for insurance available in November. There will be two deductible options for health insurance (\$2,000 Single/\$4,000 Family, requiring an employee contribution of approximately 8% or \$3,000 Single/\$6,000 Family without an additional contribution). Vision and dental premiums are unknown at this time.

Building Inspection—Brennan Contractors installed 65 feet of chimney liner in the City Hall building on Monday, for the new boiler system. The boiler project was completed this week. Four applications were received for the custodian position and one interview will take place this week.

Senior Center—Heidi Roberts began employment in early September, as the new Senior Center Supervisor. Two trips were planned and well attended in September. Fifty-five people received their flu shot at the recent clinic.

Engineering & Public Works — The Asphalt Pavement Repair project is underway. Washington Avenue will need to be closed to all traffic at the end of the week after the mesh is installed with the final pavement being done on Saturday, October 9. Pavement markings will be done next week. The Hwy 60 Business Park is near completion. Guardrail work and signage is next for the Hwy 60 project. After the parts for the Pioneer Road/Interurban Trail crossing are delivered, the project will resume and will require some outside lane closures.

Water Recycling Center—The new coagulant project is underway. Four proposals ranging from \$26,000-\$45,000 were received for demolition of the Zarling house and should be done under budget.

Fire Department—Jason Peterson started as a full-time firefighter for the Department on Wednesday. His work schedule will be shared with Deputy Chief Joey Hintz as 24 hours on and 48 hours off, in an effort to reduce response times. The poor weather resulted in low attendance at Maxwell Street Days on Sunday, October 3. The Fire Department hosted The Greater Cedarburg Foundation Fundraising Gala for part of the event on Saturday, October 2. A Community Open House was held at the station on Wednesday, October 6 from 6 p.m.—8 p.m.

Library— Friends of the Cedarburg Library and Staff have events planned for the Cedarburg Reads event featuring the book *The Book Woman of Troublesome Creek* by Kim Michele Richardson throughout the month of October. 7,857 people visited the Cedarburg Library in August with an accumulative total to-date of 59,630 in 2021. Trustees from the Germantown Library visited the Cedarburg Library to view the second floor and gather ideas to open their second floor. Patrons are asked to wear a mask in the Library if they are unvaccinated and are also encouraged to wear one if they are vaccinated.

Police— A few police officers participated in The Greater Cedarburg Foundation Fundraising Gala on October 2, to speak with members of the community and display some of their equipment.


City Administrator's Report
October 7, 2021
Page 2

Light & Water— The Utility is holding an appliance and electronics recycling event at Fireman's Park on Saturday, October 9 from 10 a.m.—12 p.m. The new water tower should be put into service mid-October. The new tower will provide the same service to residents; however, it will increase the fire flow for the Fire Department.

Training— Water Recycling Center Superintendent Hackert attended and also presented (Tertiary Effluent Filtration) at the Wisconsin Wastewater Operators' Association this week.

Administrator—Currently, the City is not planning on implementing any mask or vaccine mandates.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mikko Hilvo', with a long horizontal stroke extending to the right.

Mikko Hilvo

2021 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Single Family	2	3	3	5	2	1		2					18
Duplex				2		2		2	2				8
Assessory Building			1	6	2	3	1	4	2				19
Addition/Alteration	34	15	26	28	20	33	17	12	15				200
Commerical New Constructio			1						1				2
Commercial Additions/Alterati			1			2			2				5
Pools			1										1
Razing			1	1									2
Heat/Vent	19	19	28	38	24	31	31	27	24				241
Signs	1		3		6	2	4		1				17
Plumbing	39	27	43	38	41	38	30	31	31				318
Electrical	28	27	42	44	39	38	37	37	29				321
Occupancy	7	4	6	8	7	5	4	4	4				49
TOTAL VALUE TO CITY	1,535,250	2,278,091	4,009,238	3,457,364	1,497,787	1,918,081	688,232	2,549,877	1,125,858				19,059,778
INSPECTIONS													
JOE JACOBS	3	3	1	4	5	8	7	2					33
MICHAEL BAIER	173	197	220	193	236	174	149	165	161				1668
ROGER KISON							33						33