

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
September 9, 2019 – 7:00 P.M.**

Corrected Packet: page 26 added 9/6/19

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, September 9, 2019 at 7:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the second floor Council Chambers.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski (via speakerphone), Patricia Thome and Rod Galbraith
5. STATEMENT OF PUBLIC NOTICE
6. APPROVAL OF MINUTES* - August 26, 2019 Common Council Meeting
7. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. PRESENTATIONS
 - A. Library Annual Report
9. NEW BUSINESS
 - * A. Consider request for Country in the Burg music event at Cedar Creek Park on August 29, 2020 and future years; and action thereon
 - * B. Consider proposed 2020 Water Recycling Center Budget, discussion; and direction thereon
 - *** C. Consider License/Permit Applications; and action thereon
 1. Consider approval of new Operator License applications for the period ending June 30, 2020 for: Allen Naparalla, Marcene Jacobs, and Geoffrey Krueger

2. Consider approval of renewal Operator License applications for the period ending June 30, 2020 for: Blake Klug

3. Consider application of Cedars III LLC for Class "B" fermented malt beverage license and "Class C" wine license for Cedars 3.2 at W63 N673-678 Washington Avenue

* D. Consider payment of bills dated 8/23/19 through 8/30/19, transfers for the period 8/26/19 through 9/4/19 and payroll for the period 8/11/19 through 8/24/19; and action thereon

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

* A. Administrator's Report

* B. Building Inspector's Report

11. COMMUNICATIONS

** A. Comments and suggestions from citizens

B. Comments and announcements by Council Members

C. Mayor's Report

12. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting, but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606
E-MAIL: cityhall@ci.cedarburg.wi.us

09/4/19 cwv

CITY OF CEDARBURG
COMMON COUNCIL
August 26, 2019

CC20190826-1
UNAPPROVED

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, August 26, 2019, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor O'Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O'Keefe, Council Members Sherry Bubblitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, and Rod Galbraith

Excused - Council Members Garan Chivinski, Patricia Thome

Also Present - City Administrator/Treasurer Christy Mertes, City Attorney Michael Herbrand, City Clerk Claire Woodall-Vogg

STATEMENT OF PUBLIC NOTICE

At Mayor O'Keefe's request, City Clerk Woodall-Vogg verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law.

APPROVAL OF MINUTES

Motion made by Council Member Burkart, seconded by Council Member Arnett, to approve the minutes of the August 12, 2019 Regular and Special meeting as presented. Motion carried without a negative vote with Council Members Chivinski and Thome excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting. No comments or suggestions were received.

NEW BUSINESS

CONSIDER RESOLUTION NO. 2019-13 CREATING A COMPLETE COUNT COMMITTEE FOR THE 2020 CENSUS; AND ACTION THEREON

City Clerk Woodall-Vogg explained that the Census Bureau would like communities to establish Complete Count Committees for the purpose of developing and implementing a census awareness campaign that will motivate every resident to complete the census questionnaire in 2020 to ensure that all residents are counted, as well as advertise employment opportunities with the Census Bureau.

She suggested that a committee be formed and that it consist of members of the City Clerk's Office, Council Members, and other City staff who interact with the public. The Clerk's Office will serve as the lead and communicate via email with materials for distribution. The Committee will not be required to meet in-person. The City will release information to the press, put

information on the City website, have Census information available at City Hall and in other public buildings, and continue to provide meeting space to the Census Bureau in City Hall.

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to adopt Resolution No. 2019-13 creating a Complete Count Committee for the 2020 Census. Motion carried without a negative vote with Council Members Chivinski and Thome excused.

CONSIDER LICENSE/PERMIT APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Galbraith, seconded by Council Member Bublitz, to approve new Operator License applications for the period ending June 30, 2020 for: Tyler J. Beck, Alexandra R. Marino, Joseph A. Sanchez, and Lisa B. Pauly. Motion carried without a negative vote with Council Members Chivinski and Thome excused.

Motion made by Council Member Galbraith, seconded by Council Member Bublitz, to approve renewal of Operator License applications for the period ending June 30, 2020 for: Elizabeth M. Bursten and Dennis Jaeger. Motion carried without a negative vote with Council Members Chivinski and Thome excused.

CONSIDER PAYMENT OF BILLS DATED 8/9/19 THROUGH 8/16/19, TRANSFERS FOR THE PERIOD 8/6/19 THROUGH 8/20/19; AND PAYROLL FOR THE PERIOD 7/28/19 THROUGH 8/10/19; AND ACTION THEREON

Motion by Council Member Burkart, seconded by Council Member Bublitz, to approve payment of bills dated 8/9/19 through 8/16/19, transfers for the period 8/6/19 through 8/20/19, and payroll for the period 7/28/19 through 8/10/19. Motion carried without a negative vote with Council Members Chivinski and Thome excused.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Bublitz, seconded by Council Member Galbraith, to adjourn to closed session at 7:05 p.m. pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever, competitive or bargaining reasons require a closed session, more specifically, to discuss the cellular tower leases for location on the monopole constructed on Western Avenue. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Burkart, Verhaalen, and Galbraith voting in favor and Council Members Chivinski and Thome excused.

RECONVENE TO OPEN SESSION

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to reconvene to open session at 7:21 p.m. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Burkart, Verhaalen, and Galbraith voting in favor and Council Members Chivinski and Thome excused.

CONSIDER CELLULAR TOWER LEASE WITH AT&T FOR LOCATION ON THE MONOPOLE CONSTRUCTED ON WESTERN AVENUE; AND ACTION THEREON

Motion made by Council Member Arnett, seconded by Council Member Burkart, to approve the cellular tower lease with AT&T for location on the monopole constructed on Western Avenue, subject to staff and engineer approval of exhibits and a bill of sale to the City for the ground building previously occupied by AT&T at the water tower. Motion carried without a negative vote with Council Members Chivinski and Thome excused.

ADMINISTRATOR'S REPORT

Administrator/Treasurer Mertes received an email from Police Chief Frank about Country in the Burg. He said there were two citations for underage drinking issued, nine calls for service for disorderly conduct with three citations issued, and twenty-six intoxicated people received assistance such as calling a car service. There were no criminal arrests and he thought the event went well overall.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

COMMENTS & ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Verhaalen reported that he had received complaints about all of Highland Road being closed for construction and accusations that it was just to allow construction workers to park their vehicles. Administrator/Treasurer Mertes said that it was closed entirely for safety reasons after a very close call that endangered the crew.

Council Member Verhaalen stated that he had received complaints about the road condition of the McKinley Boulevard and Garfield Street intersection and it had been suggested to him that construction vehicles had contributed to the deterioration. He will follow-up with Engineering and Public Works Director Wiza on the matter.

Council Member Arnett read aloud the following statement:

On Saturday, August 24th, Cedarburg hosted Country in the Burg at Cedar Creek Park which brought 3,500 ticketed visitors and several hundred volunteers to our City. The event was headlined by #1 hit country singer Kip Moore and Cedarburg native Josh Thompson. To hold this event, the park was closed for 42 hours from Friday morning until the end of the show Saturday. By Sunday morning, the fence was down and the park was open to the public. In my observation, many more of my constituents used the park this weekend than usual. The event benefited the Wounded Warriors Project, Children's Hospital, and Mel's Charities.

On Sunday morning, I walked along Washington Avenue and stopped in at about a dozen local businesses. I am happy to report that almost every single one of them reported higher foot traffic, more crowded stores, and higher sales than a typical summer Saturday. Both Inns were 100% occupied. (By the way...headliner Kip Moore sat at the middle high-top table at the Stilt House and staff there was thrilled to report that they

were “slammed” all day. Staff at Maxwells reported making “tons of tips” after the show.)

While it is hard to quantify, we hosted many out of town visitors. A neighbor had a large group of her girlfriends in from Iowa. One volunteer served a gentleman from Texas. I met a number of people who drove well over an hour to get here for the show.

Our protective services reported no major incidents. It is a country show...there was a lot of drinking, but again, nothing out of the ordinary happened.

Incidentally, if anyone asks, Country in the Burg paid for every penny of police overtime.

So, congratulations to Alex Uhen for pulling off an event many told him would be impossible. He had a lot of support from many sponsors and the community, including some local community members who stepped up financially to support this event. And thanks to Mikko Hilvo and his staff. Mikko was there all day Saturday working for free to help make this event good for Cedarburg. The Cedarburg Dawgs were at the park very early Sunday making it perfect again. Additionally, there are other City staff and the Cedarburg Fire Department which deserve recognition. I’m sure I am missing many others.

There are 12,000 people in Cedarburg, and we will always hear from 12 complainers on social media, but I will take that 1,000 to 1 “satisfaction ratio” any day!

Speaking of social media, the City got rave reviews from its visitors.

So thanks again to all involved as I believe this event was a real success for our City.

MAYOR’S REPORT

The Mayor congratulated Wilo Corporation as the Business of the Year and thanked them for their outstanding contributions to the residents and community of the City of Cedarburg through a proclamation.

ADJOURNMENT

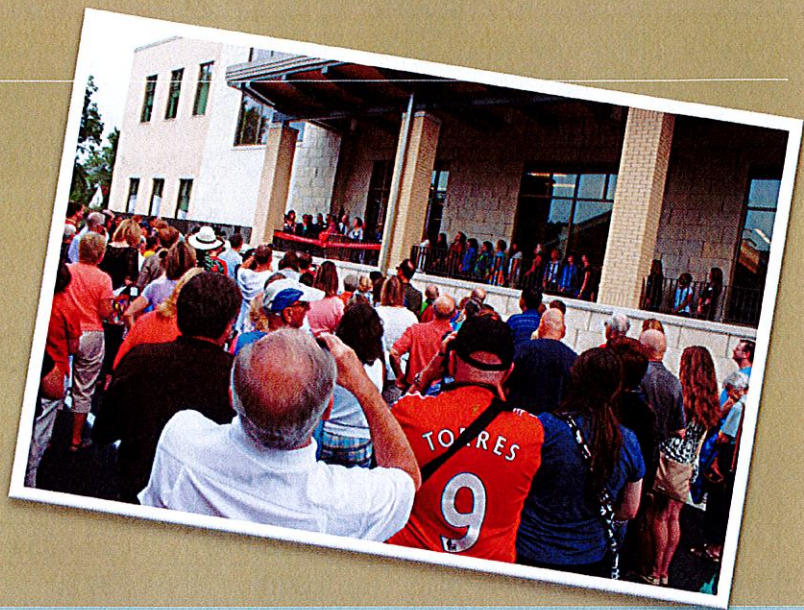
Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adjourn the meeting at 7:33 p.m. Motion carried without a negative vote with Council Members Chivinski and Thome excused.

Claire Woodall-Vogg
City Clerk

Cedarburg Public Library Annual Report 2018

Cedarburg Public Library provides information and resources to all citizens of the community for their continuing recreational, educational, and cultural needs.

~Library Board of Trustees Mission Statement



Linda Pierschalla, Library Director

Did You Know?

-The Community Room is available for rental for private gatherings such as birthday parties or showers or business events.

-The library has a hearing loop installed in the Community Room to assist those with hearing aids or hearing issues to easily hear the speaker.

-You can "book time with a librarian" for assistance using digital products, research, or other.

-We have free WiFi and in-library laptop rental available.

5th Year Anniversary!

Wow! It's been 5 years since we opened the door to our new building. Have we ever been busy! Take a look:

- 984,405 books and media items checked out
- 438,979 children's books and media items checked out
- 61,035 e-books checked out digitally
- 38,251 e-audiobooks checked out digitally
- 46,339 people attended programs/events
- 13,981 children/teens/adults attended summer programs
- 638,196 people entering the building (gate count)
- 8,825 Cedarburg residents owning a library card
- 4,160 non-residents owning a Cedarburg library card





Service Benchmarks

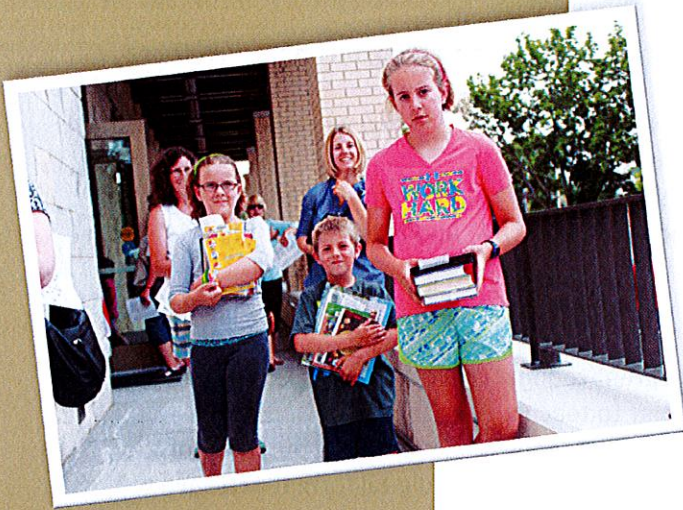
	2015	2016	2017	2018
Patron Use				
Number of visitors through the gate	123,679	124,354	128,970	123,108
Average number of visitors a day	370	372	375	358
Cardholders – resident **	9,357	8,787	8,618	8,825
Cardholders – nonresidents **	4,899	3,731	3,674	4,160
New library cards issued	987	857	844	902
Staff Services				
Reference/research questions answered	14,508	14,404	13,091	14,569
Number of youth programs offered	149	190	220	229
Attendance of youth at programs	7,925	7,655	8,229	8,593
Number of adult programs offered	100	120	157	210
Attendance at adult programs	1,385	1,431	2,525	2,250
Summer Reading Program youth attendance	6,998	6,223	5,425	1,284 *state wants us to collect differently
Staff FTE	12.86	12.99	12.89	12.85
Checkout of Library Materials				
Number of physical materials checked out	208,020	196,411	197,786	223,118
Number of digital materials checked out	17,318	18,614	21,447	25,658
Other Services				
Use of wifi by the public	No counter	47,822	50,937	75,255
Study room reservations	3,702	4,698	5,823	6,284
Public computer usage	9,501	9,346	7,846	7.165

Return on Investment

2018 per capita expenditure for library service from the City budget = \$62.11/year, or \$5.17/month.

Average Cedarburg family of 4 pays \$248/year or \$20.70/month, for library service.

*Average use presented below by a family in one month of library use.



Input Your Use	Library Materials & Services	Value of Services
20	Books Borrowed	\$ 300.00
6	Movies Borrowed	\$ 24.00
5	Music CDs Borrowed	\$ 60.00
2	Audiobooks Borrowed	\$ 30.00
4	Ebooks/Audiobooks Downloaded	\$ 40.00
4	Magazines Borrowed	\$ 8.00
2	Magazine/Newspaper Use in Library	\$ 2.00
1	Meeting Rooms Use (hours per month)	\$ 0.00
1	Program/Class Attended - Adult	\$ 10.00
4	Program/Class Attended - Child	\$ 24.00
4	Computer Use (hours per month)	\$ 48.00
2	Databases Used (number of separate databases)	\$ 20.00
3	Reference Assistance (number of questions)	\$ 45.00
Cost for services		\$ 611.00

*Where did these numbers come from? -- Per capita expenditures were collected from Wisconsin's 2015 Public Library Statistics, compiled by the [State Division for Libraries & Technology \(DLT\)](#). The return on investment is calculated by dividing each library's annual per capita expenditure by 12 (the number of months) to get a monthly per capita expenditure. The formula then divides the total value received each month by the monthly per capita expenditure.

Background Info:

Results from our 2017 Technology User Survey guided the library's actions and priorities for technology in 2018. The Library Board developed the following **Technology Vision Statement**:

The CPL Board of Trustees is committed to supporting, updating, and funding technology in three broad areas:

- **Leading edge "innovative" technology that attracts current and new users and makes CPL an important part of the regional technology hub.**
- **The behind-the-scenes "infrastructure" that staff rely on for library operations.**
- **The practical "daily use" technology that enjoys frequent use and high levels of public engagement.**

Outcome Goals Accomplished

Adobe Creative Suite – Part of Greater Cedarburg Foundation grant request of \$3,000 – This request covered the purchase of the expensive licenses and some money for a trainer to teach a class series.

Digital Conversion Lab – Part of Greater Cedarburg Foundation grant request. Covered the purchase of the equipment. Conversion lab allows people to convert old family slides and film to digital format and save to USB drives.

Virtual Reality Equipment – Part of Greater Cedarburg Foundation grant. Purchased equipment to use for programs, classes and events. Collaborated with high school students and clients of Portal Industries.

Microsoft Software Classes – Staff member taught public classes and we have had classes for City staff as well. Taught a class at Portal Industries for clients and staff.

Coding and Design Classes – Implemented in the summer of 2018. Educational programs and games for all ages. Taught by staff member.

Drones – Part of the coding classes and used in the summer of 2018.

CPL Radio

Thanks to funding from the Cedarburg Friends of the Library, we have been able to purchase extra equipment needed to boost our internet community radio station.

Programming includes and has included:

- Recorded children's storytimes and programs
- Recorded adult programs: Bridge the Divide, Local History, Local Culture, Local News.
- Community radio programs – high school kids/Cultural Center Blueburg Café/local people talking about their favorite books/interviews at the Humane Society/local pro golfer golf show Smash Factor with Andy Fish/local comedy show/audiobooks/old time radio/Local writer Jack Henke reading from his book of News Graphic columns/Jerry Anderson and History Spaces/Digital Confidence for small business, local residents who are marketing professionals developed a program to help small business owners use technology for marketing their products.

Listen to CPL Radio from your computer or smart phone via SoundCloud.

Currently, we are working with a consultant from WI Library Services agency in Madison to craft a whole 5 year strategic plan for the library to use in 2020-2025 to guide all services.

Wisconsin's Digital Library is a project of the [Wisconsin Public Library Consortium](#) (WPLC), with funding from Wisconsin Public Libraries and Public Library Systems. Additional support is provided by Library Services and Technology Act (LSTA) funds awarded to the Wisconsin Department of Public Instruction by the Federal Institute of Museum and Library Services.

[Wisconsin's Digital Library](#) was established in 2001 and is a shared, statewide collection of ebooks, audiobooks, magazines, and streaming video available for free to all Wisconsin public library card holders. Currently, Wisconsin's Digital Library is the collection of digital materials powered by [OverDrive](#) but it may grow to include other digital products in the future.



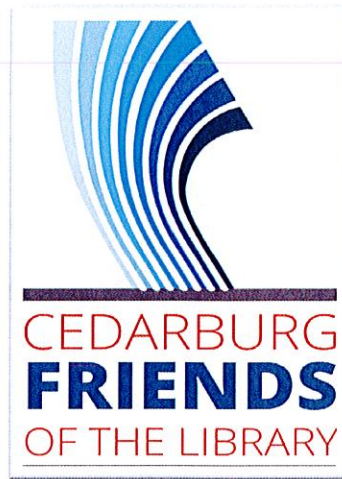
Monarch Library System includes the 31 public libraries in Dodge, Ozaukee, Sheboygan and Washington counties and Lakeland College.

Cedarburg residents have access via the Monarch Catalog to over a million items that are delivered 5 days a week. The Library System is an excellent example of resource sharing among 4 counties to reduce costs and increase services.

Some of the services provided by Monarch Library System to its member libraries including:

- Van Delivery to four counties
- ILS Administration
- Public Information Design
- Continuing Education Workshops
- Group Purchasing
- IT Services
- Member Grants
- Consulting Services
- Mobile Application
- Makerspace Equipment Available for Loan to Member Libraries

www.monarchcatalog.org



THANK YOU CEDARBURG FRIENDS OF THE LIBRARY!

WE COULDN'T DO IT WITHOUT OUR FRIENDS!!!

2018 FRIENDS CONTRIBUTION INCLUDE:

Summer Reading Program funding - \$3,750 Year-round programs funding \$2,250

Extra copies of bestsellers - \$2,000 Staff support - \$1,000 Various other projects - \$7,000

CEDARBURG PUBLIC LIBRARY

W63 N589 HANOVER AVENUE

CEDARBURG, WI 53012

www.cedarburglibrary.org

2018 LIBRARY BOARD OF TRUSTEES

SUE KARLMAN, PRESIDENT

DEWAYNA CHERRINGTON, VICE PRESIDENT

DEBRA GOEKS, SECRETARY

TODD BUGNACKI, SCHOOL DISTRICT LIASION

GARAN CHIVINSKI, CITY COUNCIL LIASION

JOYCELYN RUSSO

MEGHAN WIELEBSKI



CITY OF CEDARBURG

MEETING DATE: September 9, 2019

ITEM NO: 9A

TITLE: Consider request for Country in the Burg music event at Cedar Creek Park on August 29, 2020 and future years; and action thereon

ISSUE SUMMARY: Alex Uhan, Country in the Burg Founder, is requesting to hold the country music event again next year with a goal of it becoming an annual event in Cedarburg. The requested date for 2020 is August 29. He is also requesting that for future years, beyond 2020, we allow the event to be held in Cedarburg the weekend before Labor Day weekend.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT: none

ATTACHMENTS: Letter from Mel's Charities

INITIATED/REQUESTED BY: Alex Uhan

FOR MORE INFORMATION CONTACT: Mikko Hilvo, Assistant City Administrator, 262-375-7917



September 3, 2019

To: Cedarburg Common Council

From: Tom Stanton/Mel's Charities

Re: 2019-Country in the Burg

Dear Common Council Members:

I first want to thank you for approving in 2017 the ok for Alex Uhan to pursue his passion to organize an event the likes that had never been seen before in Cedarburg...Country in the Burg.

I mentioned to Alex on numerous occasions that he had "one shot" to prove the naysayers wrong.

From a guy who has been blessed to be surrounded by individuals/businesses who believe in our Great Times for Great Causes, I witnessed from start to finish Alex's team and this community work together to make Country in the Burg an event that people are still raving about and want to know what acts will be playing in 2020!

The day of the event, our band of 20 Mel's volunteers arrived at City Park. We were stunned how well and the layout of the park looked. We had a blast volunteering at the largest beverage tent from 4:30pm-9:30pm. Over those 5 hours there was not one incident that was reported to our group.

It was a magical evening, Mel's Charities is grateful not only to be a beneficiary but to be on the ground floor of something that once again will bring positive attention to Cedarburg, WI.

Sincerely,

TOM STANTON

Tom Stanton
Mel's Charities, Inc.

WATER RECYCLING CENTER - 555140

Responsibilities Include:

- Treat sewage including septage
- Maintain and operate 11 lift stations and Water Recycling Center
- Responsible for maintaining 59 plus miles of sanitary sewer in Cedarburg
- Annually inspect and televise sanitary sewers for diagnostic purposes and inspection of pipe replacement
- Clean sanitary sewers plus trouble spots and clean storm sewers
- Maintain records on GIS system
- Locate sewer lines for construction
- Respond to customer service calls
- In-house construction administration of sewer rehabilitation program
- Accept some water from remediation projects for treatment

DEPARTMENT SERVICES INDICATORS:	2017	2018	2019 Estimated	2020 Projected
Sanitary Sewers Cleaned (feet)	145,000	145,000	145,000	150,000
Sanitary Sewers Televised (feet)	25,000	25,000	15,000	20,000
Storm Sewers Cleaned (feet)	1000	100	100	100
Customer Service Calls	18	18	18	16
Basement Backups: Total/Problem in the Main	18/2	18/0	18/0	16/0

Performance Measures:

Performance Measurements Budget	2017	2018	2019 Estimated	2020 Projected
Annual O&M Budget	2,794,826	2,765,170	2,845,500	2,881,865
Amount Spent	2,663,358	2,863,513	2,831,601	2,800,000
Sewerage Treated, in 1000 gallons	680,000	780,000	784,000	849,282
Sewer Flow Rate, \$/1,000 gallons	5.22	5.3	5.4	7.55

Compliance Maintenance Annual Report, (0-4)	2017	2018	2019 Estimated	2020 Projected
TOTAL SCORE	4.00	4.00	4.00	4.00

2019 Significant Accomplishments:

- Replaced Bar Screen in headworks building
- Replaced truck #62 (A5)
- Built new Highland Lift Station (C2)
- Rebuilt Clarifier #1 and #2 drives (C2)
- Replaced Sludge Pumps and Controls #1 and #2
-

2020 Objectives to be accomplished:

- Replace Ferrous Chloride Tank, Feed System, Mixer and Phosphorus Analyzer
- Clean and Inspect Digester #1 and #2
- Replace (3) check valves at Garfield Lift Station
- Replace (2) air conditioning units on Control Building

Long Term Objectives:

- Update Evergreen Lift Station
- Update Dorchester Lift Station
- New effluent filtration system
- New Treatment Facility

Budget Variances:

- Reallocated contingency funds (\$40,000) adding them to regular operating budget lines.
- Salaries and benefits up
- 601-573825-225 Telemetry/Telephone up covering increased Lift Station Data costs(costs from contingency)
- 601-573825-294 Sludge Hauling increased due to higher costs(costs from contingency)
- 601-573825-372 Safety Equipment up due to increased equipment required(costs from contingency)
- 601-573830-340 Maintenance up from continuing equipment increases (cost from contingency)
- 601-573825-222&224 Reduced due to energy savings

Water Recycling Center Fund—601

573805—Administrative				2019	2019	2020	% CHANGE
Personnel	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
111 Salaries (3.41 FTE)	229,745	231,422	248,524	248,996	248,000	256,233	2.91%
135 Sick Pay Out	1,921	1,663	1,855	1,895	1,895	1,481	-21.85%
151 Social Security	18,775	18,741	20,166	19,498	19,422	19,988	2.51%
152 Retirement	29,388	30,006	19,887	16,571	16,505	17,536	5.82%
154 Health Insurance	40,381	38,093	37,224	34,800	34,500	33,672	-3.24%
155 Life Insurance	45	49	53	142	60	174	22.54%
159 Longevity	3,500	3,643	3,785	3,990	3,990	3,566	-10.63%
161 EAP/125 Admin.	36	247	339	500	500	500	0.00%
165 Workers' Comp. Insurance	153	154	147	126	126	123	-2.38%
Total	323,944	324,018	331,980	326,518	324,998	333,273	2.07%
573810—General Labor				2019	2019	2020	% CHANGE
Personnel	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
111 Salaries (4.0 FTE)	192,992	172,841	231,930	229,218	238,600	240,377	4.87%
112 Overtime	6,178	5,619	7,755	5,000	3,000	5,000	0.00%
120 Pager Pay				18,250	18,250	18,250	0.00%
151 Social Security	14,722	13,586	18,091	17,918	18,482	18,771	4.76%
152 Retirement	25,215	20,521	19,231	15,341	15,825	16,563	7.97%
154 Health Insurance	36,689	23,378	33,946	33,598	33,520	46,690	38.97%
155 Life Insurance	10	14	43	10	30	10	0.00%
165 Workers' Comp. Insurance	22,953	17,180	23,216	21,205	21,205	19,249	-9.22%
Total	298,759	253,139	334,212	340,540	348,912	364,910	7.16%
573815—Collection System				2019	2019	2020	% CHANGE
Personnel	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
111 Salaries (1.75 FTE)	104,656	118,513	103,759	100,086	105,440	104,180	4.09%
112 Overtime	1,719	3,010	2,270	4,000	2,000	4,000	0.00%
151 Social Security	8,154	9,152	7,818	7,963	8,219	8,120	1.97%
152 Retirement	13,735	12,817	8,474	6,818	7,037	7,111	4.30%
154 Health Insurance	15,355	20,322	22,468	24,330	20,254	26,033	7.00%
155 Life Insurance	93	35	58	35	35	35	0.00%
159 Longevity	1,764	0	0	0	0	0	0.00%
Total	145,476	163,849	144,847	143,232	142,985	149,479	4.36%
573835				2019	2019	2020	% CHANGE
Operating	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
360 Collections	40,846	22,946	28,400	28,400	28,400	28,400	0.00%
Total	40,846	22,946	28,400	28,400	28,400	28,400	0.00%
Total Expenditures	186,322	186,795	173,247	171,632	171,385	177,879	3.64%

573825—WRC Operations				2019	2019	2020	% CHANGE
Operating	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
222 Electric	99,707	101,405	93,281	110,000	95,000	100,000	-9.09%
224 Natural Gas	4,131	3,329	3,723	8,000	5,000	6,500	-18.75%
225 Telephone	5,267	5,759	6,379	5,500	6,000	9,000	63.64%
226 Water Service	4,835	4,242	4,182	5,000	5,000	5,000	0.00%
294 Sludge Hauling	234,252	201,410	236,823	280,000	280,000	300,000	7.14%
312 Computer Supplies	11,276	10,292	11,972	12,500	12,500	14,000	12.00%
370 Lab Supplies	22,696	24,113	22,000	22,000	20,000	22,000	0.00%
371 Coagulants	7,962	10,034	12,754	12,000	12,000	14,000	16.67%
372 Safety Equipment	5,685	7,759	6,826	8,000	7,000	9,000	12.50%
Total	395,811	368,343	397,940	463,000	442,500	479,500	3.56%
573830—WRC Maintenance				2019	2019	2020	% CHANGE
Operating	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
297 Refuse Collection	18,300	15,250	18,300	20,000	20,000	20,000	0.00%
340 Maintenance Supplies	40,298	44,253	44,500	44,500	44,500	50,500	13.48%
342 Janitorial Supplies	2,062	2,144	1,983	2,500	2,000	2,500	0.00%
Total	60,660	61,647	64,783	67,000	66,500	73,000	8.96%
573840—Lift Station				2019	2019	2020	% CHANGE
Operating	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
340 Lift Station Maintenance Supplies	63,508	60,523	63,500	63,500	63,500	63,500	0.00%
Total	63,508	60,523	63,500	63,500	63,500	63,500	0.00%
573845—Transportation				2019	2019	2020	% CHANGE
Operating	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
240 Repair and Maintenance	11,196	8,891	10,500	12,000	12,000	12,000	0.00%
Total	11,196	8,891	10,500	12,000	12,000	12,000	0.00%
573850—Administrative Services				2019	2019	2020	% CHANGE
Operating	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
210 Administrative Services	17,729	10,250	10,250	10,000	10,000	10,000	0.00%
211 Legal	432	24,117	29,318	20,000	20,000	12,000	-40.00%
215 Engineering	1,260	1,311	6,866	40,000	35,000	40,000	0.00%
216 Light & Water Billing	110,493	117,743	130,334	125,000	160,000	160,000	28.00%
218 Audit	5,500	5,500	5,500	5,500	5,500	5,500	0.00%
310 Office Supplies	198	307	35	1,500	1,000	1,000	-33.33%
320 Publications/Dues	355	387	131	600	300	500	-16.67%
323 DNR Fees	9,026	9,140	10,208	11,000	10,000	11,000	0.00%
330 Travel/Training	4,173	3,517	4,932	5,000	3,000	6,000	20.00%
390 Other Expenses	317	391	188	500	500	500	0.00%
510 Property—Liability Insurance	15,414	14,720	15,512	15,502	15,502	17,222	11.10%
Total	164,897	187,383	213,274	234,602	260,802	263,722	12.41%

573855-990 WRC Contingency Account				2019	2019	2020	% CHANGE
	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
990 Sewer Contingency Account	0	5,410		40,000	0	0	0.00%
Total	0	5,410	0	40,000	0	0	0.00%
573860 Debt Service - Principal & Interest				2019	2019	2020	% CHANGE
Operating	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
610 Principal	0			55,000	55,000	45,000	-18.18%
620 Interest	13,685	19,631	18,961	27,809	27,809	19,138	-31.18%
Total	13,685	19,631	18,961	82,809	82,809	64,138	0.00%
573870-540 Depreciation Expense				2019	2019	2020	% CHANGE
Operating	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
540 Depreciation Expense	1,048,949	1,124,400	1,191,268	1,030,000	1,030,000	1,030,000	0.00%
Total	1,048,949	1,124,400	1,191,268	1,030,000	1,030,000	1,030,000	0.00%
Total Sewer Expenses	2,567,731	2,600,180	2,799,665	2,831,601	2,803,406	2,861,922	1.07%
Revenues—Operating				2019	2019	2020	% CHANGE
Public Charges for Services	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
423200 Special Assessments					11,990		
464111 Residential	1,414,409	1,485,803	1,509,162	1,658,224	1,560,000	2,127,320	28.29%
464112 Commercial	441,373	433,849	438,414	453,076	442,036	622,715	37.44%
464113 Industrial	289,477	375,017	315,464	372,878	281,248	409,685	9.87%
464114 Public Authority	67,218	68,749	68,488	71,809	70,000	95,722	33.30%
464200 Miscellaneous	3,897	2,076	1,897	0	254	1,000	0.00%
464215 Sewer Connection Fee	19,780	112,683	166,471	0	42,000	10,000	0.00%
464220 Reserve Capacity Fee	8,597	52,473	78,179	0	19,000	5,000	0.00%
464310 Septage Hauler Revenues	65,437	45,951	62,560	45,000	50,000	60,000	33.33%
Total Operating Revenues	2,310,188	2,576,601	2,640,635	2,600,987	2,476,528	3,331,442	28.08%
Sewer Fund Operating Income	(257,543)	(23,579)	(159,030)	(230,614)	(326,878)	469,520	
Revenues—Non-Operating Revenues/Expenses				2019	2019	2020	% CHANGE
Miscellaneous Revenues—Interest	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
473900 Capital Contributions from Developer			535,500				
481100 Unrestricted Funds	17,126	19,926	34,149	10,000	30,000	10,000	0.00%
481121 WWTF Replacement Fund	7,311	18,744	36,135	10,000	35,000	10,000	0.00%
481122 Collection System Reconstruction	4,414	4,452	25,418	4,000	26,000	4,000	0.00%
481127/9 Impact Fees	128	366	1,860	100	3,000	100	0.00%
482215 Rent—City Property	1	4,401	1	1	1	1	0.00%
483315 Sale of City Property		64,750	5,701		15,000		
487000 Change in Market Value	(23,324)	(9,472)	(724)		23,713		
Total Miscellaneous Revenues	5,656	103,167	638,040	24,101	132,714	24,101	0.00%
Net Cost of Program				2019	2019	2020	% CHANGE
	2016	2017	2018	Budget	Estimated	Proposed	2020/2019
	(251,887)	79,588	479,010	(206,513)	(194,164)	493,621	-339.03%

WRC Capital Projects					
Collection System Fund	2020	2021	2022	2023	2024
Sommerset Ave., Wirth, Garfield St., Filmore				165,000	
Highland –Cedar Creek to Portland Rd			375,000		
Engineering	30,000	30,000	30,000	30,000	30,000
Madison–Walnut to Fair					
Evergreen Blvd., Franklin, Madison, Fair, Georgetown Dr., Windsor, Cedar Ridge					
Replace 3 check valves at Garfield Lift Station	60,000				
Harrison Ave., Hickory St., Oak St., Linden St., Monroe Ave.					250,000
Jackson, Hilgen, Sunnyside, Edgewater, Birch				500,000	
Evergreen Blvd.		50,000			
Thornapple, Layton			30,000		
St. John -Elm-Jefferson					
Arbor, Crescent, Glenwood, Lynwood	120,000				
Park Circle	155,000				
Farmstead Parking Lot to Cardinal	40,000				
Sewer Lining Lateral Repairs	50,000	35,000	35,000	35,000	35,000
Portland Rd 2 manholes and connect laterals from bathrooms		20,000			
Meadow-Woodland-Georgetown-Highwood					
Subtotal Collection System	455,000	135,000	470,000	730,000	315,000
Waste Water Treatment Plant Equipment Replacement Fund	2020	2021	2022	2023	2024
Vehicle Replacement #61					35,000
Vehicle Replacement #63					
Vehicle Replacement #62					
Vehicle Replacement #60					
Vehicle Replacement #66					
UV Bulbs (Bank A)		10,000			
UV Bulbs (Bank B)			10,000		
New Air Conditioners on Control Building	50,000				
New Ferrous Chloride Delivery System	250,000				
Effluent filtration			3,000,000		
Miscellaneous Equipment	40,000	40,000	40,000	40,000	40,000
Subtotal Treatment Plant	340,000	50,000	3,050,000	40,000	75,000
Total WRC Capital	\$795,000	\$185,000	\$3,520,000	\$770,000	\$390,000

Water Recycling Center Fund

2019 Budget—Retained Earnings Analysis

	Equipment Replacement	Collection Reconstruction	Impact Fees	Unrestricted	Total
Balance—December 31, 2018	\$2,173,236	\$1,629,119	\$536,260	\$12,945,006	\$17,283,621
2019					
Interest Earnings	35,000	26,000	3,000	(64,000)	
Yearly Allocations	226,000	572,000		(798,000)	
Impact Fees			19,000	(19,000)	
Disbursements:					
Miscellaneous Equipment	(40,000)				
Vehicle Replacement #62	(50,000)				
Bar Screen (Headworks Bldg.)	(100,000)				
New Ferrous Sulfate Delivery System	(200,000)				
Engineering		(30,000)			
Highland Lift Station		(1,500,000)			
Willowbrooke-Lexington-Aspen-Cambridge		(120,000)			
Projected Net Income/(Loss)				(326,878)	
Projected Balance, December 31, 2018	\$2,044,236	\$577,119	\$558,260	\$11,737,128	\$14,916,743
2020					
Interest Earnings	10,000	4,000	100	(14,100)	
Yearly Allocations	668,500	800,000		(1,468,500)	
Impact Fees			5,000	(5,000)	
Disbursements:					
Miscellaneous Equipment	(40,000)				
New Air Conditioners on Control Building	(50,000)				
New Ferrous Chloride Delivery System	(250,000)				
Engineering		(30,000)			
Replace 3 Check Valves at Garfield Lift Station		(60,000)			
Arbor, Crescent, Glenwood, Lynwood		(120,000)			
Park Circle		(155,000)			
Farmstead Parking Lot to Cardinal		(40,000)			
Sewer Lining Lateral Repairs		(50,000)			
Projected Net Income/(Loss)				493,621	
Projected Balance, December 31, 2019	\$2,382,736	\$926,119	\$563,360	\$10,743,149	\$14,615,364

LIFT STATION SUMMARY

<i>Lift Station Name</i>	<i>Year Built</i>	<i>Last Major Upgrade</i>	<i>Location in City</i>	<i>Number Of Pumps</i>	<i>Station Type</i>	<i>Forcemain Length Diameter</i>	<i>Pumping Rate gpm</i>	<i>Onsite Generator</i>	<i>Tributary</i>
Cedars	1962	1997	By WWTP	2	wet/dry wells	6" 40ft	175	Yes	Manhole by WWTP
Doerr	2002	none	Far South	2	Submersible	6" 1095ft	250	No	Pioneer Rd
Dorchester	1969	1999	North Central	2	wet/dry wells	4" 1252ft	150	Yes	Sheboygan Rd
Evergreen	1984	none	North West	2	wet/dry wells	4" 1060ft	140	Yes	Washington Ave
Garfield	1990	1998 2002	Southern	3	wet/dry wells	16" 3839ft	2500	Yes	WWTP
Highland	2019	2019	East	3	Submersible	12" 3428ft	1390	Yes	18 " Maple/RR
Johnson	2016	none	South Central	2	Submersible	6" 580ft	170	Yes (DPW)	Hamilton Rd
Kenzie	2016	none	North	2	Submersible	6" 200ft	210	Yes	Keup Rd
Keup	2003	2016	North East	2	Submersible	4" 600ft	70	Yes	Keup Rd
Portland	1991	none	East	2	Submersible	4" 1100ft	140	No	Line By RR
Riveredge	1989	none	Central	2	Submersible	6" 400ft	80	No	Mequon Ave

Village seeks permit for wastewater facility

By Melanie Boyung
Special to Conley Media

GRAFTON — The village of Grafton will take a final step this week for its new headworks facility, which is scheduled to be constructed this year.

The Plan Commission will hold a public hearing today for the Water and Wastewater Department headworks facility, which is estimated to cost about \$7.39 million total, that will be constructed at 1900 Ninth Ave. A hearing will be held because the department requires a conditional use permit for the wastewater treatment facility.

Last year, the Grafton Board of Public Works and Village Board approved a 16.9-percent increase to water and sewer rates to support maintenance and new construction for the Water and Wastewater Department. There was also a study by MSA Professional Services evaluating all wastewater infrastructure for capacity; how well the facilities would perform under future growth conditions; age and condition; if equipment is past useful life or deteriorating; and performance: operation efficiency of facilities, permit compliance and operations and maintenance.

The study showed that each level of wastewater treatment facilities in the village possessed deficiencies.

When the study was reviewed in September, the Board of Public Works



Photo by Mark Justesen

The Grafton Plan Commission will meet tonight to discuss the future of the Water and Waste Department's headworks facility.

discussed that much of the Water and Wastewater Department's facilities and infrastructure are at least 35 years old. MSA's Greg Gunderson, a

See **WATER** PAGE 5A

Water: Rates will rise

Continued from Page A1

member of the engineering team working with the village, noted then that such facilities typically have a 20-year design life.

The headworks building is the first of three projects the Water and Wastewater Department is planning through use of the new water rate revenue. The full project includes:

- **Headworks project:** the project would include a new building and updates to screening equipment, grit removal systems, pumping, electrical and generator upgrades. Construction is scheduled to begin this year. Estimated cost for the project is \$7.39 million, supported by a \$6.13 rate increase.

- **Biosolids project:** New

digester and thickening equipment in the treatment plant, with recommended scheduling in 2023. Estimated cost was \$6.25 million, supported by a \$5.41 per gallon rate increase.

- **Activated sludge project:** New pumping equipment and blowers with modernized controls, UV disinfection equipment and other related items, with project initiation recommended for 2028. The cost was estimated at \$2.64 million, supported by a \$2.26 per gallon rate increase.

Tonight's public hearing is only for the conditional use permit for the headworks building. The hearing will occur as part of the Plan Commission meeting, at 6 p.m. Tuesday at the Village Hall, 860 Badger Circle.

**SUMMARY
SEWER RATES & REVENUES**

<u>SEWER "USER CHARGE" RATES:</u>			<u>Present</u>	<u>Proposed</u>	<u>Percent Change</u>
Fixed Monthly Charge per Connection	\$/mo./connection		\$15.00	\$15.00	0.0%
Volume Charge per 1,000 gallons	\$/Mgal		\$5.40	\$7.55	39.7%
Pollutant Surcharge Rates:					
BOD	\$ per lb.		\$0.223	\$0.272	22.1%
TSS	\$ per lb.		\$0.315	\$0.393	24.7%
Phos.	\$ per lb.		\$6.519	\$7.905	21.3%
TKN	\$ per lb.		\$0.781	\$1.714	119.4%
Holding Tank Haulers	\$/Mgal		\$8.70	\$9.14	5.1%
Septic Tank Haulers	\$/Mgal		\$44.91	\$49.50	10.2%
Admin. Charge per Load	\$ per Load		\$10.00	\$10.00	0.0%

<u>REVENUES:</u>		<u>Present</u>		<u>Proposed</u>	<u>Increase / (Decrease)</u>	<u>% Change</u>
		\$	\$	\$		%
Category "A" (Domestic Sewage):						
Residential		1,409,440	2,134,010	724,570		51.4%
Commercial		435,594	625,484	189,890		43.6%
Industrial		266,500	411,773	145,273		54.5%
Public Authority		73,719	96,175	22,456		30.5%
Total Category "A"		2,185,253	3,267,442	1,082,189		49.5%
Tanker Trucks:						
Holding Tank Haulers		50,000	66,252	16,252		32.5%
Septic Tank Haulers		0	968	968	#DIV/0!	
Total Tanker Trucks		50,000	67,220	17,220		34.4%
TOTAL REVENUES		2,235,253	3,334,662	1,099,409		49.2%

SUMMARY: CASH REVENUES / CASH REQUIREMENTS

	Present	Proposed	
	\$	\$	
<u>CASH REVENUES:</u>			
Category "A" (Domestic Sewage)	2,185,253	3,267,442	
Tanker Trucks	50,000	67,220	
Total Revenues from User Charges	2,235,253	3,334,662	
<u>CASH REQUIREMENTS:</u>			
Operating Expenses:			
Sewer O&M	1,581,900	1,771,406	
Capital Requirements:			
Replacement Fund	197,910	668,500	
Sewer Main Reconstruction Accrual	400,000	800,000	
Debt Service WWTF		-	
Debt Service Collection	64,138	64,138	
WWTF Capital Outlay (Funded thru Rates) [Note 2]	-	-	
Collection System Capital Outlay (Funded thru Rates) [Note 2]	-	-	
Less: Interest Income on Unrestricted Funds (partial)	-	-	
Total Capital Requirements	662,048	1,532,638	
Total Operating & Capital Cash Requirement Funded Through Rates	2,243,948	3,304,044	3,331,136
NET CASH SURPLUS / (DEFICIT) FROM OPERATIONS [Note 3]	(8,695)	30,618	

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CITY OF CEDARBURG
Water Recycling Ctr Cash Investments
Current Period: AUGUST 2019
Monthly Report as of Date Printed

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Act Code	Last Dim Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
601-111300	PWSB Checking	\$0.00	\$1,849,220.08	\$1,429,707.44	\$419,512.64
601-111310	PWSB Payroll Checking	\$0.00	\$388,385.64	\$448,086.25	-\$59,700.61
601-112110	WWTF REPLACEMENT FUND	\$94,065.95	\$1,412.61	\$0.00	\$95,478.56
601-112111	COLLECTION SYSTEM REPLACEMENT	\$15,280.30	\$223.28	\$0.00	\$15,503.58
601-112113	WWTP IMPACT FEE INVESTMENTS	\$172,115.91	\$19,252.54	\$27.01	\$191,341.44
601-112114	BIOSOLIDS IMPACT FEE INVEST.	\$2,340.72	\$34.20	\$0.00	\$2,374.92
601-112115	SEWER CONNECTION FEE	\$361,802.55	\$42,587.58	\$0.00	\$404,390.13
601-113100	TEMPORARY INVESTMENTS-ST POOL	\$0.00	\$100,594.48	\$53,886.47	\$46,708.01
601-113910	PWSB MONEY MARKET	\$653,215.27	\$484,166.01	\$1,068,404.44	\$68,976.84
601-113912	WWTP Eq Repl - PWSB mm	\$1,472,287.67	\$159,549.45	\$511,523.42	\$1,120,313.70
601-113913	Collection Sys PWSB mm	\$1,512,762.52	\$356,428.01	\$1,370,395.83	\$498,794.70
601-114000	OTHER INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00
601-114110	WWTF REPLACEMENT - OTHER INV	\$0.00	\$0.00	\$0.00	\$0.00
601-114112	COLL SYSTEM - OTHER INVEST	\$0.00	\$0.00	\$0.00	\$0.00
601-114350	US BANK INVESTMENTS	\$1,112,654.63	\$30,685.04	\$3,842.16	\$1,139,497.51
601-114351	US BANK INV - EQUIP REPL	\$606,882.88	\$16,707.80	\$2,095.57	\$621,495.11
601-114352	US BANK INV - COLL SYS	\$101,075.87	\$2,836.36	\$349.18	\$103,563.05
		\$6,104,484.27	\$3,452,083.08	\$4,888,317.77	\$4,668,249.58

CITY OF CEDARBURG
TRANSFER LIST
8/21/19-9/4/19

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
8/26/2019	\$48,583.38	Light & Water-July charges
8/28/2019	\$217,000.00	PWSB Payroll
8/28/2019	\$6,603.31	Health Savings Accounts-contributions for 8/11/19-8/24/19
8/28/2019	\$2,267.17	ICMA-contributions for 8/11/19-8/24/19
8/28/2019	\$3,997.25	North Shore Bank-contributions for 8/11/19-8/24/19
8/28/2019	\$1,263.21	State of Wisconsin-child support payment
8/31/2019	\$73,434.67	WRS-July remittance
9/3/2019	\$160,706.25	DTC-interest payment
9/3/2019	\$85,006.94	WCA-September health insurance premiums
9/3/2019	\$6,322.62	MetLife-September dental insurance premiums
9/3/2019	\$645.48	Superior Vision-September vision insurance premiums
9/3/2019	\$1,288.62	Aflac-August premiums
9/3/2019	\$3,126.80	Minnesota Life-October life insurance premiums
9/4/2019	\$3,450.37	Light & Water-August charges
	<u>\$613,696.07</u>	

PWSB PAYROLL CHECKING ACCOUNT

8/30/2019	\$155,855.48	Payroll for 8/11/19-8/24/19
8/30/2019	\$62,052.66	Payroll taxes for 8/11/19-8/24/19
	<u>\$217,908.14</u>	

PWSB MONEY MARKET ACCOUNT

8/28/2019	\$500,000.00	PWSB Checking
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CITY OF CEDARBURG

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***Check Detail Register©**

AUGUST 2019

		Check Amt	Invoice	Comment
111300 PWSB Checking				
Paid Chk#	032708	8/23/2019	U.S. CELLULAR	
G 100-212000	ACCOUNTS PAYABLE	\$26.10	0325013151	EM - TELECOM
G 601-212000	ACCOUNTS PAYABLE	\$20.50	0325013151	CWRC - TELECOM
G 601-212000	ACCOUNTS PAYABLE	\$16.10	0325013151	CWRC - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$46.60	0325013151	BI - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0325013151	DPW - TELECOM
G 601-212000	ACCOUNTS PAYABLE	\$6.58	0325013151	CWRC - TELECOM
G 601-212000	ACCOUNTS PAYABLE	\$41.60	0325013151	CWRC - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0325013151	PARKS - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0325013151	PARKS - TELECOM
G 601-212000	ACCOUNTS PAYABLE	\$16.10	0325013151	CWRC - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$26.10	0325013151	EM - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0325013151	EM - TELECOM
G 601-212000	ACCOUNTS PAYABLE	\$41.60	0325013151	CWRC - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0325013151	PARKS - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0325013151	DPW - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$4.10	0325013151	ENG - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$41.60	0325013151	DPW - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$22.34	0325013151	CH - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$11.23	0325013151	ENG - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$0.55	0325013151	EM - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$3.02	0325013151	SRCTR - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$41.60	0325013151	PARKS - TELECOM
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0325013151	PARKS - TELECOM
Total U.S. CELLULAR		\$478.42		
Paid Chk#	032709	8/23/2019	WE ENERGIES	
G 100-212000	ACCOUNTS PAYABLE	\$5.41	045	BOY SCOUT HOUSE
G 100-212000	ACCOUNTS PAYABLE	\$8.87	082	FD
G 601-212000	ACCOUNTS PAYABLE	\$10.23	176	SEWER - DORCHESTER #4
G 100-212000	ACCOUNTS PAYABLE	\$7.04	213	GIRL SCOUT HOUSE
G 601-212000	ACCOUNTS PAYABLE	\$10.04	229	SEWER - EVERGREEN #7
G 601-212000	ACCOUNTS PAYABLE	\$8.70	296	SEWER - PARK LANE CWRC
G 240-212000	ACCOUNTS PAYABLE	\$1,072.75	384	POOL
G 601-212000	ACCOUNTS PAYABLE	\$3.16	423	SEWER - PARK LANE CONTROL BLDG
G 100-212000	ACCOUNTS PAYABLE	\$14.35	425	GYM
G 260-212000	ACCOUNTS PAYABLE	\$40.11	477	LIBRARY
G 100-212000	ACCOUNTS PAYABLE	\$35.25	495	DPW - ELECTRIC
G 100-212000	ACCOUNTS PAYABLE	\$7.32	522	EM
G 100-212000	ACCOUNTS PAYABLE	\$104.85	610	PD
G 100-212000	ACCOUNTS PAYABLE	\$4.89	666	LINCOLN BLDG
G 601-212000	ACCOUNTS PAYABLE	\$10.47	804	SEWER - KENZIE #11
G 601-212000	ACCOUNTS PAYABLE	\$9.85	866	SEWER - KEUP #10
G 601-212000	ACCOUNTS PAYABLE	\$9.17	928	SEWER - GARFIELD #9
G 601-212000	ACCOUNTS PAYABLE	\$11.08	943	SEWER - HIGHLAND #8
G 100-212000	ACCOUNTS PAYABLE	\$10.84	952	CH
G 100-212000	ACCOUNTS PAYABLE	\$18.02	957	DPW FACILITY

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G 100-212000	ACCOUNTS PAYABLE		\$22.60	971	FD
G 240-212000	ACCOUNTS PAYABLE		\$62.06	991	POOL
G 100-212000	ACCOUNTS PAYABLE		\$9.57	994	PD
Total WE ENERGIES			\$1,496.63		
Paid Chk# 032710	8/23/2019	A LYNEIS ELECTRIC LLC			
G 240-212000	ACCOUNTS PAYABLE		\$424.50	5760	POOL-REPAIR
Total A LYNEIS ELECTRIC LLC			\$424.50		
Paid Chk# 032711	8/23/2019	ADP, LLC.			
G 100-212000	ACCOUNTS PAYABLE		\$1,385.66	540865290	PAYROLL PROCESSING
G 100-212000	ACCOUNTS PAYABLE		\$483.36	540865996	PAYROLL PROCESSING
G 100-212000	ACCOUNTS PAYABLE		\$697.32	570865156	PAYROLL PROCESSING
Total ADP, LLC.			\$2,566.34		
Paid Chk# 032712	8/23/2019	AMERICAN RED CROSS			
G 240-212000	ACCOUNTS PAYABLE		\$380.00	22198021	POOL-SUPPLIES
Total AMERICAN RED CROSS			\$380.00		
Paid Chk# 032713	8/23/2019	ARLINGTON INTERNATIONAL			
G 100-212000	ACCOUNTS PAYABLE		\$150.00	4488	SRCTR-TOURS-ARLINGTON
Total ARLINGTON INTERNATIONAL			\$150.00		
Paid Chk# 032714	8/23/2019	BAKER & TAYLOR AV VIDMASS			
G 260-212000	ACCOUNTS PAYABLE		\$14.33	H37788460	LIBR-PUBLICATIONS
G 260-212000	ACCOUNTS PAYABLE		\$8.57	H37945370	LIBR-PUBLICATIONS
Total BAKER & TAYLOR AV VIDMASS			\$22.90		
Paid Chk# 032715	8/23/2019	BAKER & TAYLOR BOOKS			
G 260-212000	ACCOUNTS PAYABLE		\$472.86	2034716247	LIBR-PUBLICATIONS
G 260-212000	ACCOUNTS PAYABLE		\$368.24	2034721329	LIBR-PUBLICATIONS
G 260-212000	ACCOUNTS PAYABLE		\$46.44	2034721329	LIBR-PUBLICATIONS
G 260-212000	ACCOUNTS PAYABLE		\$418.46	2034732212	LIBR-PUBLICATIONS
G 260-212000	ACCOUNTS PAYABLE		\$45.00	2034732212	LIBR-FRIENDS DONATION
Total BAKER & TAYLOR BOOKS			\$1,351.00		
Paid Chk# 032716	8/23/2019	BARTCZAK, TJ			
G 220-212000	ACCOUNTS PAYABLE		\$50.00	CK REQ	REC-REFUND CANCELLATION LEGO STEM CLASS
Total BARTCZAK, TJ			\$50.00		
Paid Chk# 032717	8/23/2019	BEST WESTERN PREMIER			
G 100-212000	ACCOUNTS PAYABLE		\$255.00	CK REQ	ASSESSOR-TRAINING HOTEL
Total BEST WESTERN PREMIER			\$255.00		
Paid Chk# 032718	8/23/2019	BOLD TECHNOLOGIES			
G 100-212000	ACCOUNTS PAYABLE		\$704.21	20136	PD-SUPPORT SERVICES
Total BOLD TECHNOLOGIES			\$704.21		
Paid Chk# 032719	8/23/2019	CEDARBURG CREEK FARM			

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G 220-212000	ACCOUNTS PAYABLE		\$175.00	4562-7	REC-BOUNCE HOUSE
	Total CEDARBURG CREEK FARM		\$175.00		
Paid Chk# 032720	8/23/2019	CEDARBURG LIGHT & WATER			
G 100-212000	ACCOUNTS PAYABLE		\$1,973.29	CK REQ	WTR IMPACT FEE-A MANTEL PROP. W68N102 EVERGREEN BLVD
	Total CEDARBURG LIGHT & WATER		\$1,973.29		
Paid Chk# 032721	8/23/2019	CEDARBURG WOMANS CLUB			
G 260-212000	ACCOUNTS PAYABLE		\$22.00	CK REQ	LIBR-CWC LUNCHEON
	Total CEDARBURG WOMANS CLUB		\$22.00		
Paid Chk# 032722	8/23/2019	CINTAS CORPORATION			
G 260-212000	ACCOUNTS PAYABLE		\$36.56	4028030845	LIBR-MAINTENANCE
	Total CINTAS CORPORATION		\$36.56		
Paid Chk# 032723	8/23/2019	CITGO SUPER SALES			
G 100-212000	ACCOUNTS PAYABLE		\$127.98	14	EM-12 CAR WASH
	Total CITGO SUPER SALES		\$127.98		
Paid Chk# 032724	8/23/2019	COMPUTER EXPLORERS			
G 220-212000	ACCOUNTS PAYABLE		\$520.00	CK REQ	REC-REFUND TREE CLIMBING CLASS
	Total COMPUTER EXPLORERS		\$520.00		
Paid Chk# 032725	8/23/2019	CONLEY MEDIA, LLC			
G 100-212000	ACCOUNTS PAYABLE		\$108.00	2129638	PD-1 YR RENEWAL
	Total CONLEY MEDIA, LLC		\$108.00		
Paid Chk# 032726	8/23/2019	DIGITAL EDGE OF GRAFTON			
G 100-212000	ACCOUNTS PAYABLE		\$162.00	15607	REC-ACTIVITY GUIDE
G 220-212000	ACCOUNTS PAYABLE		\$2,160.00	15628	REC-ACTIVITY GUIDE
	Total DIGITAL EDGE OF GRAFTON		\$2,322.00		
Paid Chk# 032727	8/23/2019	DISCOVERY COACH			
G 100-212000	ACCOUNTS PAYABLE		\$815.00	15890	SRCTR-CHARTER ARLINGTON
	Total DISCOVERY COACH		\$815.00		
Paid Chk# 032728	8/23/2019	EGELHOFF LAWNMOWER SERVICE			
G 100-212000	ACCOUNTS PAYABLE		\$38.95	259624	PARKS-EQUIPMENT
	Total EGELHOFF LAWNMOWER SERVICE		\$38.95		
Paid Chk# 032729	8/23/2019	FIRESIDE THEATRE			
G 100-212000	ACCOUNTS PAYABLE		\$3,054.70	698551	SRCTR-BUDDY MATINEE
G 100-212000	ACCOUNTS PAYABLE		\$55.00	765071	SRCTR-MIGHTY FORTRESS DEPOSIT
G 100-212000	ACCOUNTS PAYABLE		\$55.00	765073	SRCTR-JOSEPH MATINEE DEPOSIT
	Total FIRESIDE THEATRE		\$3,164.70		
Paid Chk# 032730	8/23/2019	FORESTRY SUPPLIERS			
G 100-212000	ACCOUNTS PAYABLE		\$146.38	580124-00	PARKS-MAINTENANCE

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Total FORESTRY SUPPLIERS			\$146.38		
Paid Chk#	032731	8/23/2019	GEMPLER S		
G	100-212000	ACCOUNTS PAYABLE	\$45.48	INV000441585	PARKS-REPAIR & MAINTENANCE
Total GEMPLER S			\$45.48		
Paid Chk#	032732	8/23/2019	GENERAL COMMUNICATIONS, INC.		
G	100-212000	ACCOUNTS PAYABLE	\$127.20	272612	PD-EQUIPMENT
Total GENERAL COMMUNICATIONS, INC.			\$127.20		
Paid Chk#	032733	8/23/2019	GIUFFRE,CHARLOTTE		
G	220-212000	ACCOUNTS PAYABLE	\$55.00	CK REQ	REC-SOCCER REFUND
Total GIUFFRE,CHARLOTTE			\$55.00		
Paid Chk#	032734	8/23/2019	GRAFTON ROOFING AND HOME IMPR		
G	400-212000	ACCOUNTS PAYABLE	\$5,925.00	1578	PARKS-CENTENNIEL PARK ROOF
Total GRAFTON ROOFING AND HOME IMPR			\$5,925.00		
Paid Chk#	032735	8/23/2019	GRAINGER		
G	100-212000	ACCOUNTS PAYABLE	\$80.28	9258080747	PARKS-REPAIR
Total GRAINGER			\$80.28		
Paid Chk#	032736	8/23/2019	GROTHS COUNTRY GARDENS		
G	100-212000	ACCOUNTS PAYABLE	\$50.00	81219	PARKS-MAINTENANCE
Total GROTHS COUNTRY GARDENS			\$50.00		
Paid Chk#	032737	8/23/2019	JAMES IMAGING SYSTEMS, INC.		
G	100-212000	ACCOUNTS PAYABLE	\$250.24	25323943	2ND FLOOR COPIER
G	100-212000	ACCOUNTS PAYABLE	\$264.34	25323943	PARKS-COPIER
G	100-212000	ACCOUNTS PAYABLE	\$340.83	25323943	1ST FLOOR COPIER
Total JAMES IMAGING SYSTEMS, INC.			\$855.41		
Paid Chk#	032738	8/23/2019	JAMES IMAGING SYSTEMS-SHEB		
G	260-212000	ACCOUNTS PAYABLE	\$465.54	918461	LIBR-COPIERS
Total JAMES IMAGING SYSTEMS-SHEB			\$465.54		
Paid Chk#	032739	8/23/2019	JOHN P. LOCHEN CO., INC.		
G	100-212000	ACCOUNTS PAYABLE	\$641.95	T36199	PARKS-KUBOTA CLUTCH
Total JOHN P. LOCHEN CO., INC.			\$641.95		
Paid Chk#	032740	8/23/2019	JOHNSON CONTROLS FIRE PROT		
G	100-212000	ACCOUNTS PAYABLE	\$3,101.86	21122558	PD-ALARM TESTING
Total JOHNSON CONTROLS FIRE PROT			\$3,101.86		
Paid Chk#	032741	8/23/2019	JOHNSON SCHOOL BUS, INC.		
G	220-212000	ACCOUNTS PAYABLE	\$829.16	IVN52199	REC-TRANSPORTATION
Total JOHNSON SCHOOL BUS, INC.			\$829.16		
Paid Chk#	032742	8/23/2019	KISON, LISA MARIE		

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G 100-212000	ACCOUNTS PAYABLE		\$70.00	CK REQ	PARK-REFUND CANCELLED RENTAL
	Total KISON, LISA MARIE		\$70.00		
Paid Chk# 032743	8/23/2019	LAROSA LANDSCAPE COMPANY			
G 100-212000	ACCOUNTS PAYABLE		\$337.41	0002337-IN	PD-MAINTENANCE
	Total LAROSA LANDSCAPE COMPANY		\$337.41		
Paid Chk# 032744	8/23/2019	LENNY S POOL SERVICE			
G 240-212000	ACCOUNTS PAYABLE		\$185.55	155321	POOL-CHEMICALS
G 240-212000	ACCOUNTS PAYABLE		\$204.00	155446	POOL-CHEMICALS
	Total LENNY S POOL SERVICE		\$389.55		
Paid Chk# 032745	8/23/2019	MANESIS, LISA			
G 100-212000	ACCOUNTS PAYABLE		\$150.00	CK REQ	PARK-RENTAL CANCELLATION
	Total MANESIS, LISA		\$150.00		
Paid Chk# 032746	8/23/2019	MASTER PRINTWEAR			
G 220-212000	ACCOUNTS PAYABLE		\$984.50	6040	REC-SOCCER
	Total MASTER PRINTWEAR		\$984.50		
Paid Chk# 032747	8/23/2019	MEA-SEW			
G 100-212000	ACCOUNTS PAYABLE		\$30.00	1	TREAS-2019-2020 DUES
	Total MEA-SEW		\$30.00		
Paid Chk# 032748	8/23/2019	MOEGENBURG WINDOW CLEAN-CHUCK			
G 100-212000	ACCOUNTS PAYABLE		\$110.00	81419	COMPLEX-MAINTENANCE
	il MOEGENBURG WINDOW CLEAN-CHUCK		\$110.00		
Paid Chk# 032749	8/23/2019	NAPA AUTO PARTS			
G 100-212000	ACCOUNTS PAYABLE		\$26.50	5269-019785	PARKS-EQUIPMENT REPAIR
G 100-212000	ACCOUNTS PAYABLE		\$53.27	5269-023604	DPW-MAINTENANCE PARTS
	Total NAPA AUTO PARTS		\$79.77		
Paid Chk# 032750	8/23/2019	NASSCO, INC.			
G 100-212000	ACCOUNTS PAYABLE		\$175.32	S2507434.001	PARKS-REPAIR
	Total NASSCO, INC.		\$175.32		
Paid Chk# 032751	8/23/2019	NATIONAL TRUST FOR HISTORIC			
G 100-212000	ACCOUNTS PAYABLE		\$45.00	CK REQ	PLAN-MEMBERSHIP RENEWAL
	Total NATIONAL TRUST FOR HISTORIC		\$45.00		
Paid Chk# 032752	8/23/2019	OFFICE DEPOT			
G 100-212000	ACCOUNTS PAYABLE		\$27.96	348184550001	PD-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE		\$27.60	348185162001	PD-SUPPLIES
	Total OFFICE DEPOT		\$55.56		
Paid Chk# 032753	8/23/2019	ONTECH SYSTEMS, INC			
G 100-212000	ACCOUNTS PAYABLE		\$162.00	42735	ADMIN-KIM COMPUTER
G 220-212000	ACCOUNTS PAYABLE		\$688.34	42735	REC-COMPUTER

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Total ONTECH SYSTEMS, INC			\$850.34		
Paid Chk#	032754	8/23/2019	OZAUKEE ACE HARDWARE		
G 100-212000	ACCOUNTS PAYABLE		\$26.97	160376	COMPLEX-WEATHERSTRIPPING
Total OZAUKEE ACE HARDWARE			\$26.97		
Paid Chk#	032755	8/23/2019	RICOH USA, INC		
G 100-212000	ACCOUNTS PAYABLE		\$147.78	5057238792	PD-LEASE COPIERS
Total RICOH USA, INC			\$147.78		
Paid Chk#	032756	8/23/2019	SCHOEDEL, ERIC		
G 220-212000	ACCOUNTS PAYABLE		\$50.00	CK REQ	REC-REFUND LEGO STEM CLASS
Total SCHOEDEL, ERIC			\$50.00		
Paid Chk#	032757	8/23/2019	SHERWIN WILLIAMS CO.		
G 100-212000	ACCOUNTS PAYABLE		\$105.37	0022-1	PARKS-REPAIR
Total SHERWIN WILLIAMS CO.			\$105.37		
Paid Chk#	032758	8/23/2019	SHORT ELLIOTT HENDRICKSON INC		
G 100-212000	ACCOUNTS PAYABLE		\$360.71	372047	ENG-MONOPOLE
Total SHORT ELLIOTT HENDRICKSON INC			\$360.71		
Paid Chk#	032759	8/23/2019	SITEONE LANDSCAPE SUPPLY		
G 100-212000	ACCOUNTS PAYABLE		\$302.56	93637704-001	PARKS-MAINTENANCE
G 200-212000	ACCOUNTS PAYABLE		\$72.04	93683445-001	CEMETERY-MAINTENANCE
Total SITEONE LANDSCAPE SUPPLY			\$374.60		
Paid Chk#	032760	8/23/2019	STREICHER S POLICE EQUIPMENT		
G 100-212000	ACCOUNTS PAYABLE		\$286.98	11381258	PD-UNIFORMS
Total STREICHER S POLICE EQUIPMENT			\$286.98		
Paid Chk#	032761	8/23/2019	SYMBIONT		
G 601-212000	ACCOUNTS PAYABLE		\$243.75	49297	CWRC-GIS UPGRADE FOR DASHBOARD
G 601-212000	ACCOUNTS PAYABLE		\$165.00	49319	CWRC-GIS UPGRADE FOR DASHBOARD
Total SYMBIONT			\$408.75		
Paid Chk#	032762	8/23/2019	TADDY, ANDREW 1		
G 220-212000	ACCOUNTS PAYABLE		\$35.00	CK REQ	REC-REFUND TREE CLIMBING CLASS
Total TADDY, ANDREW 1			\$35.00		
Paid Chk#	032763	8/23/2019	TIME WARNER CABLE-PO BOX 4639		
G 100-212000	ACCOUNTS PAYABLE		\$1,026.50	702696601081	CH-INTERNET
G 100-212000	ACCOUNTS PAYABLE		\$134.98	707260101081	EM-INTERNET
G 240-212000	ACCOUNTS PAYABLE		\$134.98	709737801081	POOL-INTERNET
G 100-212000	ACCOUNTS PAYABLE		\$418.01	709872301080	PD-TELEPHONE
Total TIME WARNER CABLE-PO BOX 4639			\$1,714.47		
Paid Chk#	032764	8/23/2019	TRANS UNION LLC		
G 100-212000	ACCOUNTS PAYABLE		\$40.00	07906635	PD-MONTHLY SERVICE

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Total TRANS UNION LLC			\$40.00		
Paid Chk#	032765	8/23/2019	UNIFIRST CORPORATION		
G 100-212000	ACCOUNTS PAYABLE		\$52.06	096 1085541	PD-MAINTENANCE SUPPLIES
G 601-212000	ACCOUNTS PAYABLE		\$76.85	096 1086622	CWRC-SAFETY EQUIPMENT
G 601-212000	ACCOUNTS PAYABLE		\$76.85	096 1087687	CWRC-SAFETY EQUIPMENT
Total UNIFIRST CORPORATION			\$205.76		
Paid Chk#	032766	8/23/2019	VALU RITE CORPORATION		
G 100-212000	ACCOUNTS PAYABLE		\$1,125.00	CK REQ	ASSESSOR-COMM. MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE		\$1,083.33	CK REQ	ASSESSOR-REVALUATION
Total VALU RITE CORPORATION			\$2,208.33		
Paid Chk#	032767	8/23/2019	VIEVU		
G 100-212000	ACCOUNTS PAYABLE		\$40.00	VVSI-1000289	PD-BODY CAMERAS
Total VIEVU			\$40.00		
Paid Chk#	032768	8/23/2019	WI DEPT. OF TRANSPORTATION		
G 100-212000	ACCOUNTS PAYABLE		\$60.00	CK REQ	PD-BADGER TRACS CONF. REGISTRATION
Total WI DEPT. OF TRANSPORTATION			\$60.00		
Paid Chk#	032769	8/23/2019	WISCONSIN COACH LINES		
G 100-212000	ACCOUNTS PAYABLE		\$715.00	15786	SRCTR-TRANSPORTATION BUDDY HOLLY SHOW
Total WISCONSIN COACH LINES			\$715.00		
Paid Chk#	032770	8/23/2019	ZUBARIK, LYNDSLEY		
G 220-212000	ACCOUNTS PAYABLE		\$50.00	CK REQ	REC-REFUND LEGO STEM CLASS
Total ZUBARIK, LYNDSLEY			\$50.00		
Paid Chk#	032771	8/30/2019	AECOM TECHNICAL SERVICES INC		
G 400-212000	ACCOUNTS PAYABLE		\$3,150.72	2000251122	ENG-NR-216 COMPLIANCE 3/30/19-8/2/19
G 400-212000	ACCOUNTS PAYABLE		\$6,633.35	2000251148	ENG-BMP ANALYSIS 6/29/19-7/26/19
Total AECOM TECHNICAL SERVICES INC			\$9,784.07		
Paid Chk#	032772	8/30/2019	AT&T MOBILITY		
G 100-212000	ACCOUNTS PAYABLE		\$909.59	287289051101	PD-WIRELESS PHONES
Total AT&T MOBILITY			\$909.59		
Paid Chk#	032773	8/30/2019	AT&TPO BOX 5080		
G 100-212000	ACCOUNTS PAYABLE		\$48.47	262375760308	DPW-TELEPHONE
G 260-212000	ACCOUNTS PAYABLE		\$184.76	262375760308	LIBR-TELEPHONE
G 601-212000	ACCOUNTS PAYABLE		\$65.66	262375760308	CWRC-TELEPHONE
G 100-212000	ACCOUNTS PAYABLE		\$66.77	262375760308	CH-TELEPHONE
G 100-212000	ACCOUNTS PAYABLE		\$50.97	262375760308	FD-TELEPHONE
G 100-212000	ACCOUNTS PAYABLE		\$51.62	262375762408	PD-FAX
Total AT&TPO BOX 5080			\$468.25		
Paid Chk#	032774	8/30/2019	BOEHLKE BOTTLED GAS CORP.		
G 221-212000	ACCOUNTS PAYABLE		\$574.63	U0018812	DPW-MOTOR FUEL

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Total BOEHLKE BOTTLED GAS CORP.			\$574.63		
Paid Chk#	032775	8/30/2019	CINTAS CORPORATION		
G 100-212000	ACCOUNTS PAYABLE		\$144.65	4027699246	DPW-UNIFORMS/TOWELS
G 100-212000	ACCOUNTS PAYABLE		\$144.65	4028186126	DPW-UNIFORMS/TOWELS
Total CINTAS CORPORATION			\$289.30		
Paid Chk#	032776	8/30/2019	COMPLETE OFFICE OF WISCONSIN		
G 100-212000	ACCOUNTS PAYABLE		\$186.97	432106	SR CTR-LITERATURE RACKS/MAG HOLDERS/COFFEEMAKER
G 100-212000	ACCOUNTS PAYABLE		\$51.93	433021	SR CTR-MAGAZINE HOLDERS/BASE SUPPORTS
Total COMPLETE OFFICE OF WISCONSIN			\$238.90		
Paid Chk#	032777	8/30/2019	DIGITAL EDGE OF GRAFTON		
G 100-212000	ACCOUNTS PAYABLE		\$104.00	15834	BRANDING INIT.-COC LOGO MOVIE POSTERS
Total DIGITAL EDGE OF GRAFTON			\$104.00		
Paid Chk#	032778	8/30/2019	EMERGENCY SERVICES MARKETING C		
G 100-212000	ACCOUNTS PAYABLE		\$305.00	19-10634	PD-ONE YEAR SUBSCRIP/ONE YEAR TELEPHONE CALL COSTS
tal EMERGENCY SERVICES MARKETING C			\$305.00		
Paid Chk#	032779	8/30/2019	FASTENAL COMPANY		
G 100-212000	ACCOUNTS PAYABLE		\$12.96	WISAU112537	DPW-AA ALK BATTERIES
Total FASTENAL COMPANY			\$12.96		
Paid Chk#	032780	8/30/2019	FIRST CHOICE TREE CARE, INC.		
G 100-212000	ACCOUNTS PAYABLE		\$2,592.00	36846	PARKS-PO# PKS 924-ELM DISEASE INJECTIONS
Total FIRST CHOICE TREE CARE, INC.			\$2,592.00		
Paid Chk#	032781	8/30/2019	GALL PLUMBING, INC		
G 100-212000	ACCOUNTS PAYABLE		\$256.00	16005	PD-RESET & CLEAN IGNITION OF WATER HEATER
Total GALL PLUMBING, INC			\$256.00		
Paid Chk#	032782	8/30/2019	GENERAL COMMUNICATIONS, INC.		
G 100-212000	ACCOUNTS PAYABLE		\$395.00	273050	PD-HARRIS FEATURE ENCRYPTION
Total GENERAL COMMUNICATIONS, INC.			\$395.00		
Paid Chk#	032783	8/30/2019	GHD SERVICES, INC		
G 350-212000	ACCOUNTS PAYABLE		\$854.25	1014004	TID#4-SERVICES THRU 8/3/19 N39 W5789 HAMILTON ROAD
Total GHD SERVICES, INC			\$854.25		
Paid Chk#	032784	8/30/2019	ID NETWORKS		
G 100-212000	ACCOUNTS PAYABLE		\$1,857.00	275160	PD-ANNUAL SERVICE MAINT.-FINGERROLL
Total ID NETWORKS			\$1,857.00		
Paid Chk#	032785	8/30/2019	LIGHT AND WATER		
G 100-212000	ACCOUNTS PAYABLE		\$1,973.29	WTR IMPACT	L&W-W49N8013 TANAGER CT HOMES BY TOWNE

CITY OF CEDARBURG

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AUGUST 2019

			Check Amt	Invoice	Comment
Total LIGHT AND WATER			\$1,973.29		
Paid Chk#	032786	8/30/2019	NELSON & ASSOCIATES LLC		
G 100-212000	ACCOUNTS PAYABLE		\$1,691.10	1297	PD-SIG SAUER P320 PRO
Total NELSON & ASSOCIATES LLC			\$1,691.10		
Paid Chk#	032787	8/30/2019	OLIVER FIONTAR LLC		
G 350-212000	ACCOUNTS PAYABLE		\$5,628.94	528	TIF#4-DRAW 18
G 350-212000	ACCOUNTS PAYABLE		\$13,592.50	529	TIF#4-DRAW 18
Total OLIVER FIONTAR LLC			\$19,221.44		
Paid Chk#	032788	8/30/2019	OLSEN S PIGGLY WIGGLY		
G 220-212000	ACCOUNTS PAYABLE		\$31.80	37619	POMS-REFRESHMENTS
G 240-212000	ACCOUNTS PAYABLE		\$12.04	37644	POOL-CONCESSIONS
Total OLSEN S PIGGLY WIGGLY			\$43.84		
Paid Chk#	032789	8/30/2019	SHEFFIELD, MARY		
G 100-212000	ACCOUNTS PAYABLE		\$2,297.50	CONTRACT	ED-AUGUST 2019
Total SHEFFIELD, MARY			\$2,297.50		
Paid Chk#	032790	8/30/2019	SITEONE LANDSCAPE SUPPLY		
G 100-212000	ACCOUNTS PAYABLE		\$270.94	93781255-001	DPW-DEWITT CONTRACTORS SELECT
G 100-212000	ACCOUNTS PAYABLE		(\$135.47)	93796325-001	DPW-RETURN ONE DEWITT CONTRACTORS SELECT
Total SITEONE LANDSCAPE SUPPLY			\$135.47		
Paid Chk#	032791	8/30/2019	STREICHER S POLICE EQUIPMENT		
G 100-212000	ACCOUNTS PAYABLE		\$14.50	I1379496	PD-K-9 NAME TAG/PATCH
G 100-212000	ACCOUNTS PAYABLE		\$921.99	I1382650	PD-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE		\$444.99	I1382952	PD-UNIFORMS
Total STREICHER S POLICE EQUIPMENT			\$1,381.48		
Paid Chk#	032792	8/30/2019	TIME WARNER CABLE-PO BOX 4639		
G 100-212000	ACCOUNTS PAYABLE		\$117.48	707258501082	DPW-INTERNET
G 100-212000	ACCOUNTS PAYABLE		\$117.48	707258501082	PARKS-INTERNET
Total TIME WARNER CABLE-PO BOX 4639			\$234.96		
Paid Chk#	032793	8/30/2019	VISU-SEWER CLEAN & SEAL, INC.		
G 601-212000	ACCOUNTS PAYABLE		\$2,715.00	30509	CWRC-PO# CWRC894 MANHOLE/STEP REMOVAL
Total VISU-SEWER CLEAN & SEAL, INC.			\$2,715.00		
Paid Chk#	032794	8/30/2019	WISCONSIN HUMANE SOCIETY		
G 100-212000	ACCOUNTS PAYABLE		\$210.00	1507	PD-JULY BOARDING FEES
Total WISCONSIN HUMANE SOCIETY			\$210.00		
111300 PWSB Checking			\$88,157.94		

CITY OF CEDARBURG
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AUGUST 2019

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Fund Summary

111300 PWSB Checking

100 GENERAL FUND	\$37,940.67
200 CEMETERY FUND	\$72.04
220 RECREATION PROGRAMS FUND	\$5,628.80
221 FUEL SYSTEM - WASH BAY	\$574.63
240 SWIMMING POOL FUND	\$2,475.88
260 LIBRARY FUND	\$2,122.87
350 TIF DISTRICT FUND #4	\$20,075.69
400 CAPITAL IMPROVEMENTS FUND	\$15,709.07
601 WATER RECYCLING CENTER	\$3,558.29
	<hr/>
	\$88,157.94



City of Cedarburg

City Administrator's Report

September 5, 2019

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works — Interest continues on small residential developments.

The Public Works crew is working on street painting; street sweeping; selective sidewalk pouring for light repair, along with curb & gutter work around catch basins; and catch basin replacement.

Light & Water Utility — Equipment Operator Tom Barelmann has retired. There are two open positions for linemen.

Asplundh Tree Company will be working on line clearance in the Westlawn area for the next 12 weeks. Cedarburg Light & Water filed for a water rate increase last week. The Utility has approximately 120 customers out of 4,000 that have not had their water meter updated for remote reading, due to non-compliance.

Senior Center — The Mequon-Thiensville Artist League Art Show began Tuesday, September 3 and runs through the end of October.

Clerk — City Clerk Woodall-Vogg is working on new copier contracts and recodification proposals.

Library—Friends of the Library have launched this years Cedarburg Reads event with the Wisconsin Cheese Cookbook.

A \$2,000 donation was received for plaques on study chairs, in memory of former Library Board member Steve Ehlers.

Aide Dave Witkowski is leaving to run the Bookmobile for the Monarch Library System.

Parks, Recreation & Forestry— A fishing pier has been installed at Adlai Horn Park for an Eagle Scout project. The roof is completed on the Centennial Park building. Conquer the Burg will be held on Saturday, September 7.

The Forestry crew is working on tree removals, watering new trees, safety clearance pruning, ash tree treatment, service requests, dead tree survey, and fall tree planting in subdivisions.

Fire Department — Country in the Burg went well from the Fire Department standpoint.

Deputy Fire Chief Kim Esselmann is retiring and moving to passive membership after 20 years of service. Fire Chief Vahsholtz thanked her for her leadership and service to the City.

Water Recycling Center — The Highland Drive Lift Station work is progressing. The Utility is working on catch basin and line cleaning.

Police Department— Officers from the Cedarburg Police Department trained all K-8 school staff (public and private) for eight hours of Active Shooter Response the past two weeks. Each school was done separately following a system called ALICE (Alert, Lockdown, Inform, Counter, Evacuate). The training was well received by school administration and staff.

Country in the Burg went well with only a few incidents involving the Police Department.

A new siren has been installed next to the Police Station.


The Department is close to hiring a Dispatcher to fill the sixth position.

Assessor— Assessor Timm will attend Market Drive software training in DePere on September 9—10 and will be attending the Wisconsin Assessor's Institute in Oshkosh on September 16—18.

City Administrator — Thank you to the Safety and Wellness Committee, and others who contributed, in providing a wonderful Breakfast in the Park on August 18.

Area Administrator's will be meeting at the Town of Cedarburg next week. Lieutenant McNerney and Sergeant Kell will be presenting Active Shooter Response training.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Christy', with a stylized flourish extending from the end.

Christy Mertes
City Administrator/Treasurer

2019 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Coops	1				1	1							3
Single Family	3	3	1	4	2	4	3	3					23
Multi-family						1							1
Assessory Building			1	1	6	4	4	5					21
Addition/Alteration	8	6	19	17	16	15	18	15					114
Commerical New Constructio						2	1	1					4
Commercial Additions/Alterati	2	1	2	2	3	7	6	6					29
Pools	1												1
Razing				2	1	1							4
Heat/Vent	13	22	21	21	28	27	40	38					210
Signs	1	3	4	4	4	2	2	1					21
Plumbing	33	41	30	30	36	42	31	31					274
Electrical	32	33	31	25	39	32	50	56					298
Occupancy	6	16	6	10	6	8	4	5					61
TOTAL VALUE TO CITY	1,540,926	1,148,680	1,460,138	1,905,046	1,291,375	55,976,374	6,614,806	39,950,596					109,887,941
INSPECTIONS													
JOE JACOBS	12	7	5	13	6	12	4	3					62
MICHAEL BAIER	175	229	189	207	195	165	184	163					1510
ROGER KISON			16					25					41