

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
June 14, 2021 – 7:00 P.M.**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, June 14, 2021 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., in the second floor Council Chambers. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing: mhilvo@ci.cedarburg.wi.us.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bubnitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome, Barbara Lythjohan
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. PUBLIC HEARINGS
 - A. A Public Hearing to consider Ordinance No. 2021-13 to rezone the property located at N104 W6620 Susan Lane from RS-1 Temporary District to RS-3 Single Family Residential. Tax Key 13-022-14-002.00 (Close public hearing)*
8. APPROVAL OF MINUTES – May 24, 2021 Common Council minutes*
9. NEW BUSINESS
 - A. Consider Ordinance No. 2021-13 to rezone the property located at N104 W6620 Susan Lane from RS-1 Temporary District to RS-3 Single Family Residential; and action thereon*

- B. Consider bids received for the 2021 Asphalt Pavement Repair contract; and action thereon*
- C. Consider request from Big Brothers Big Sisters of Ozaukee County to hold a fundraising Whiskey Walk with local businesses on August 21, 2021; and action thereon*
- D. Consider Festivals of Cedarburg request to hold a Canine Carnival in the parking lot next to the Community Gym between Washington Avenue and Hanover Avenue and Pooch Parade on the downtown sidewalks on July 25, 2021; and action thereon*
- E. Consider application from Chamber of Commerce for July 4th parade permit; and action thereon*
- F. Consider Ordinance No. 2021-14 relating to blocking of sidewalks; and action thereon*
- G. Consider issuance of a Transient Entertainment License to Rainbow Valley Rides, Inc for the Ozaukee County Fair on July 28 (4:00 p.m. – 10:00 p.m.), July 29, 30, and 31 (noon – 10:00 p.m.), and August 1, 2021 (noon – 5:00 p.m.) and the request to waive the requirement for a Clean Up Bond as requested by Agricultural Society; and action thereon*
- H. Consider Mayor O’Keefe’s appointments to various Boards, Committees, and Commissions; and action thereon
- I. Consider allowing Direct Seller Permits; and action thereon
- J. Consider payment of bills dated 05/15/2021 through 06/04/2021, transfers for the period 05/27/2021 through 06/04/2021 and payroll for period 05/16/2021 through 05/29/2021; and action thereon*
- K. Consider License Applications; and action thereon
 - 1. Consider approval of new Operator’s License application for the period ending June 30, 2021 for Mary-Kay H. Bourboulas, George M. Myers, and Jenaiya L. Stolper; and action thereon***
 - 2. Consider original Class “B” fermented malt beverage (on or off-premise consumption) application for period ending June 30, 2021 of JKLM Distilling Partners, LLC, W62 N590 Washington Avenue, Suite B, Cedarburg, WI 53012, Mary-Kay H. Bourboulas, Agent, premises to be licensed: W62 N590 Washington Avenue, Suite B, known as Handen Distillery; and action thereon***
 - 3. Consider renewal Class “B” fermented malt beverage (on or off-premise consumption) application for period ending June 30, 2022 of JKLM Distilling Partners, LLC, W62 N590 Washington Avenue, Suite B, Cedarburg, WI 53012, Mary-Kay H. Bourboulas, Agent, premises to be licensed: W62 N590

Washington Avenue, Suite B, known as Handen Distillery; and action thereon***

4. Consider outdoor beverage license for Union House located at W62N559 Washington Avenue; and action thereon (Plan Commission 6/7/2021)*
5. Consider approval of new Operator's License applications for the period ending June 30, 2022; and action thereon***

Amy L. Clark
Tyler S. Dau
Ryan T. Eckman
Kelly S. Einbeck

Sarah N. Fahrendorf
Wendy A. Kickbush
Chad M. King
George M. Myers

Susan F. Opitz
Erin E. Schmidt
Chad W. Schmidt

6. Consider approval of renewal Operator's License applications for the period ending June 30, 2022; and action thereon***

Mary-Kay H. Bourboulas
Lois M. Bray
Kristin S. Burkart
Scott R. Galaszewski
Peter J. Jackson
Tracey M. Jackson
Jaime L. Jacobson
Stacy J. Kowalkowski

Mark C. Kowalkowski
Brian A. Kurlinski
Edmund A. Kwaterski Jr.
James D. Lake
Linda Martens
Brenda L. Mueller
George M. Myers
Sharon L. Nelson

Debra M. Newell
Sandra L. Oesterreich
Madeline O. Pagel
Caryn M. Sager
Mark J. Schubert
Neil P. Soukup
Scott W. Steffen
Jenaiya L. Stolper

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. Administrator's Report*
- B. Building Inspection Report*

11. COMMUNICATIONS

- A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C. Mayor Report
 - a. Proclamation for Bill Raymond – Senior Center van driver*

12. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is items B.

A. Approval of closed session minutes – May 24, 2021

B. Discussion on Boundary agreement between the Town of Cedarburg and City of Cedarburg

13. RECONVENE TO OPEN SESSION

14. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

6/10/21 tas

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@ci.cedarburg.wi.us.



CITY OF CEDARBURG PUBLIC MEETING POLICY DURING COVID-19

The City of Cedarburg will begin utilizing [zoom](#), an online meeting tool, to conduct City meetings. This includes all public meetings. We are cancelling all non-essential meetings and limiting agenda items but there are items that do require decisions to be made so that projects throughout the City can continue or get completed in a timely manner. We will continue to adhere to open meeting laws as set forth by the State of Wisconsin.



Most recently the Wisconsin Department of Justice issued an advisory on March 16, 2020, addressing this issue and stating that: "Governmental bodies typically can meet their open meetings obligations, while practicing social distancing to help protect public health, by conducting meetings via telephone conference calls if the public is provided with an effective way to monitor such calls (such as public distribution, at least 24 hours in advance, of dial-in information for a conference call)." The advisory emphasizes that "When an open meeting is held by teleconference or video conference, the public must have a means of monitoring the meeting. DOJ concludes that, under the present circumstances, a governmental body will typically be able to meet this obligation by providing the public with information (in accordance with notice requirements) for joining the meeting remotely, even if there is no central location at which the public can convene for the meeting.

CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 FOR PUBLIC

To download [zoom](#) on your mobile device, click on one of the following:



Here are the procedures for public to be able to view a meeting live through [zoom](#).

1. Contact the City Administrator, Mikko Hilvo, 2 hours in advance of the meeting you wish to attend via [zoom](#) by emailing him at mhilvo@ci.cedarburg.wi.us.
2. In your email Subject line please put down the meeting that you wish to attend (example: Common Council Meeting on 3-30-20 at 7:00pm).
3. Provide your Name, Address, Email, Phone Number to him via email with a request to join the meeting.
4. You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
5. All public participants will have their microphone muted.
6. If, during public comment, anyone wishes to talk they should request to do so through the chat feature or by using the "hand" to wave at the meeting organizer. The administrator of the meeting will unmute you at the appropriate time and ask you to make your comments.

If you are unable to utilize a computer, iPad, or tablet to view the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, we can email one to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.



CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 – FOR STAFF & BOARD MEMBERS

The City of Cedarburg will be utilizing the [zoom](#) app to hold public meetings starting March 23, 2020 until April 30, 2020. All meetings will adhere to Wisconsin Open Meetings Law. The [zoom](#) app provides an option for the public to join the meeting via computer, iPad, tablet, or phone. Meetings will also be recorded and made available through our Clerks office for viewing at a later time.

Here are the procedures for staff and board members to utilize [zoom](#).

1. The City Administrator, Mikko Hilvo, will email a meeting invite to each staff and board member 24 hours prior to the meeting.
2. If another staff member, council member, or presenter needs access to the meeting and the ability to discuss an item they should request to get a meeting invite by emailing mhilvo@ci.cedarburg.wi.us at minimum 6 hours prior to the meeting.
3. In your email Subject line please put down the meeting that you wish to attend. (Example: Common Council Meeting on 3-30-20 at 7:00pm)
4. Provide your Name, Address, Email, Phone Number and reason for attending the meeting to the administrator.
5. All agendas and documents that need to be shared during the meeting will be sent to members ahead of time and also provided electronically to the meeting organizer (City Administrator).
6. All meetings will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
7. All staff and/or board members will have their microphones on unless they mute it themselves. All public participants will have their microphone muted except during public comments or if they use the chat feature asking the administrator for permission to speak.
8. All Votes will be done through roll call.

If you are unable to utilize a computer, iPad, or tablet to participate in the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, it can be emailed to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.



**CITY OF CEDARBURG – COMMON COUNCIL
OFFICIAL NOTICE OF PUBLIC HEARING
ON THE REZONING OF THE 3.767 ACRE PARCEL OF LAND LOCATED
AT N104 W6620 SUSAN LANE**

NOTICE IS HEREBY GIVEN THAT the Common Council of the City of Cedarburg, WI will hold a PUBLIC HEARING on **Monday, June 14, 2021 at 7:00 p.m.** in the Council Chambers at City Hall, W63 N645 Washington Avenue, to rezone the 3.767-acre parcel located at N104 W6620 Susan Lane, Tax Key No.13-022-14-002.00 from RS-1 Temporary District to RS-3 Single Family Residential District.

More detailed information on the proposed rezoning is available for review in the City Planner's Office during regular business hours.

All interested persons wishing to be heard are invited to attend and offer comments. If you are unable to attend and would like to submit written comments, please direct them to the City Clerk's Office prior to the hearing.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Please contact the City Clerk's Office at (262) 375-7606.

Dated this 10th day of May, 2021.

Tracie Sette
City Clerk

Publish: May 18, 2021
May 25, 2021

**CITY OF CEDARBURG
COMMON COUNCIL
May 24, 2021**

**CC20210524-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held online on Monday, May 24, 2021, utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Jack Arnett, Patricia Thome, Barbara Lythjohan, Sherry Bublitz, Rick Verhaalen (joined at 8:00 p.m.), Robert Simpson, Kristin Burkart

Also Present - City Administrator Mikko Hilvo, Attorney Michael Herbrand, City Clerk Tracie Sette, Engineering & Public Works Director Mike Wieser, City Planner Jon Censky, news media and interested citizens.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk Sette verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

PUBLIC HEARINGS

Mayor O’Keefe opened the first Public Hearing at 7:05 p.m. regarding the application for Community Development Block Grant-Public Facilities Program Funds. The public was invited to attend to learn about ADA improvements proposed to city properties and provide comments on the proposed improvements. Administrator Hilvo provided an overview of the Community Development Block Grant (CDBG) program. He explained the funds are available for Public Facilities and summarized the community needs. He further explained the activities proposed in the CDBG application. Administrator Hilvo went on to explain there would be no residential or business displacement as a result of the proposed CDBG activities. Mayor O’Keefe opened the discussion to Council Members and the public.

In answer to Council Member Thome’s question, Administrator Hilvo responded that accessible toilets are included in the quotes for the ADA upgrades to City public facilities.

A motion was made by Council Member Thome to close the public hearing at 7:13 p.m., seconded by Council Member Bublitz. Motion carried unanimously by roll call vote with Council Member Simpson and Council Member Verhaalen absent for the vote. (5-0)

Mayor O’Keefe opened the second Public Hearing at 7:14 p.m. regarding the application for Community Development Block Grant-Public Facilities Program Funds. For this Public Hearing, the public was invited to learn about improvements proposed to the Cedarburg Senior Center and provide

comments on the proposed improvements. The Mayor is in support of bringing the City facilities up to ADA standards.

A motion was made by Council Member Thome, seconded by Council Member Lythjohan to close the Public Hearing at 7:18 p.m. Motion carried unanimously on a roll call vote with Council Member Verhaalen absent for the vote. (6-0).

APPROVAL OF MINUTES

A motion was made by Council Member Thome, seconded by Council Member Bublitz to approve the May 10 and May 17, 2021 Common Council minutes. Motion carried without a negative vote with Council Member Verhaalen absent for the vote.

NEW BUSINESS

CONSIDER JULY 4TH PARADE PROPOSAL FROM CHAMBER OF COMMERCE; AND ACTION THEREON

Maggie Dobson, Executive Director of Cedarburg Chamber of Commerce explained the 2021 July 4th parade proposal. Due to continuing COVID 19 concerns, the Chamber plans to lengthen the parade to allow for social distancing. They will also limit the ability of chairs to be placed along the parade route ahead of time to begin at 8:00 a.m. on July 4th. They will allow candy to be distributed from the floats.

Council Members Arnett, Thome and Bublitz support this event since it will be held entirely outdoors. The Chamber of Commerce feels strongly about not allowing parade goers to gather the prior evening to place chairs along the route. The ordinance allowing early reservation spots along the parade route will be addressed at the June 14, 2021 Council Meeting.

Council Member Arnett motioned to approve the July 4th parade proposal from the Chamber of Commerce as noted subject to changing the ordinance and discussing the parade permit at the June 14 Council Meeting, seconded by Council Member Bublitz. Motion carried without a negative vote.

CONSIDER REQUEST FROM THE AMERICAN LEGION AUXILIARY TO CLOSE HILBERT AVENUE BETWEEN PORTLAND ROAD & SPRING STREET FOR A CAR SHOW/VENDOR EVENT ON JUNE 12, 2021 FROM 7:00 A.M. – 6:00 P.M.; AND ACTION THEREON

Carol Szudrowitz, W55 N865 Cedar Ridge Drive, thanked the Council for their consideration to allow the American Legion Auxiliary to close Hilbert Avenue for the Car Show.

Council Member Arnett motioned to approve the request from the American Legion Auxiliary to close Hilbert Avenue between Portland Road and Spring Street for a Car Show/Vendor Event on June 12, 2021 from 7:00 a.m. – 6:00 p.m., seconded by Council Member Burkart. Motion passed without a negative vote.

CONSIDER MAYOR O'KEEFE'S APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS; AND ACTION THEREON

The Mayor will address additional appointees at the June 14 Council meeting.

CONSIDER 2020 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR) FOR THE WASTEWATER TREATMENT PLANT AND RESOLUTION NO 2021-09 ACCEPTING THE REPORT; AND ACTION THEREON

The Compliance Maintenance Annual Report (CMAR) is a DNR summary report used to determine the effectiveness of the sewerage system to meet DNR permit limits and to indicate areas of the system that may need improvement. In 2020, no points were deducted from any categories in the report. No action for improvement in the system is needed.

Lead Operator Dennis Grulkowski presented the report and explained how the Water Recycling Center has, on occasion, exceeded the daily average flow rate. The plant continues to work towards reducing phosphorus levels. Lead Operator Grulkowski explained how phosphorus is regulated by the State of Wisconsin yet guided by the Environmental Protection Agency (EPA). The City may consider partnering with Cedar Creek Farmers to help reduce phosphorus levels. The City received an excellent score from the Wisconsin Department of Natural Resources, however, it is not known if this score is sustainable for the future.

A motion was made by Council Member Thome to accept the CMAR report and approve Resolution No. 2021-09, seconded by Council Member Lythjohan. Motion carried without a negative vote.

CONSIDER APPROVAL OF PROFESSIONAL SERVICES CONTRACT AMENDMENT WITH CONCORD GROUP FOR PROJECT MANAGEMENT THROUGH THE REMAINDER OF THE HWY 60 BUSINESS PARK DEVELOPMENT; AND ACTION THEREON

The Concord Group has been assisting the City with project coordination and scheduling throughout the Hwy 60 Business Park design phase. The Concord group will continue to assist in coordinating construction activities and consulting with on-going DOT discussions. In the recent past, there have been many additional services provided along with meetings attended by the Concord Group which exceeded the contractual amount. These extra services prompted an amendment to their contract in the amount of \$13,600.

The Council discussed the level of comfort Director of Engineering Wieser has with the additional amount. He stated the additional sets of documents, spec books, plan books, grading plans, and field work all contributed to a justifiable increase to the Concord Group contract.

A motion was made by Council Member Bublitz to approve the professional services contract amendment with Concord Group for project management through the remainder of the Hwy 60 Business Park development in the amount of \$13,600, seconded by Council Member Lythjohan. Motion carried without a negative vote.

CONSIDER APPROVAL OF ENGINEERING SERVICES CONTRACT AMENDMENT WITH RA SMITH FOR THE HWY 60 BUSINESS PARK FOR ADDITIONAL SERVICES TO DATE AND SECONDARY ACCESS CONCEPTUAL LAYOUT ANALYSIS; AND ACTION THEREON

RA Smith is currently under contract with the City to complete the Business Park engineering design. Throughout the design process many additional tasks have arisen that were performed by RA Smith to keep the project moving forward, however, that has led to some cost overages. Most of the added cost came from the additional tasks as listed below:

- 3 sets of Bid Documents vs. one set
- Incorporating WILO grading plan into the business park grading plan
- WILO building pad certification
- Additional construction services performed for Phase 1
- Additional coordination with DOT
- Additional coordination meetings with WILO and other entities

The present contract amendment also includes secondary connection planning to Hilltop Drive and conceptual layouts to CTH I. This amendment does not include final design of the secondary access.

Council Member Thome feels comfortable with the additional contract amount RA Smith is requiring due to their long history with the City.

A motion was made by Council Member Bublitz to approve the engineering services contract amendment for \$96,000 with RA Smith for the Hwy 60 Business Park for additional services to date and secondary access conceptual layout analysis, seconded by Council Member Burkart. Motion carried without a negative vote.

DISCUSSION ON SPECIAL COUNCIL MEETING ON JUNE 21 TO SET THE 2022 BUDGET PARAMETERS; AND ACTION THEREON

Administrator Hilvo explained to the Council the need to discuss the 2022 preliminary budget in the month of June. He further explained a special meeting could be held or the budget discussions could be included in the June 28 Council meeting.

Council Member Bublitz requested budget documents from Department Heads be sent ahead of time to the Council for review, thereby, attempting to keep the meeting to a reasonable length.

No action was taken by the Council.

CONSIDER PAYMENT OF BILLS DATED 05/01/2021 THROUGH 05/14/2021, TRANSFERS FOR THE PERIOD 05/01/2021 THROUGH 05/21/2021 AND PAYROLL FOR PERIOD 05/02/2021 THROUGH 05/15/2021; AND ACTION THEREON

A motion was made by Council Member Burkart to pay the bills dated 05/01/2021 through 05/14/2021, transfers for the period 05/01/2021 through 05/21/2021, and payroll for period 05/02/2021 through 05/15/2021. Motion was seconded by Council Member Thome. Motion carried without a negative.

CONSIDER LICENSE APPLICATIONS; AND ACTION THEREON

A motion was made by Council Member Verhaalen and seconded by Council Member Bublitz to approve the new Operator's License applications for the period ending June 30, 2021 for Paige M. Kleinhans and Jakob I. Rynearson. Motion carried without a negative vote.

A motion was made by Council Member Lythjohan and seconded by Council Member Thome to approve the new Operator's License applications for the period ending June 30, 2022 for Pamela J. Helf and Natalie J. Heinrich. Motion carried without a negative vote.

A motion was made by Council Member Burkart and seconded by Council Member Verhaalen to approve the renewal Operator's Licenses for the period ending June 30, 2022 for the following:

Carol A. Ameen	H. Michael Hagerman	Cynthia M. Larson
Stephanie J.L. Baldwin	Michael G. Harrington	Mark E. Larson
Joey M. Baumle	Jake Hebda	Jason D. Mutza
Marcene L. Beischer	Sarah L. Hepburn	Jamie N. Nevins
Michael A. Bourbonais	Jill Hepburn	Nicholas M. Nevins
Mark S. Brock	Leslie E. Heppe	Constance J. Niebauer
Jonathan M. Brumwell	Elizabeth D. Hoffman	Annmarie J. Oswald
Jody L. Brzezinski	B.J. Homayouni	Robert L. Parson
Daniel M. Burback	Madissen M.	Michael J. Reimer
Karen T. Cannon	Homayouni	Erin A. Riley
	Payman Homayouni	
Ron A. Carr	Susan E. Hoppe	Jakob I. Rynearson
Shane R. Cassidy	Brian M. Jackson	Deborah A. Sajdak
Callen L. Cummings	Katherine A. Jackson	James M. Salp
Christine M. Curran	Teri L. Jackson	Jake J. Shanovich
Eva M. Danner	Christine M. Jackson	Jean Snow Lambo
Edward J. Dettloff	Elizabeth A. Jacobson	Michelle L. Taraboi
Gerald C. Driscoll	Anne E. Johnson	Ethan E. Taylor
Jonathan P. Dunne	MaryLee Katzka	Kerry K. Tharp
Mallory C. Fox	Randall H. Kison	Robert R. Vanderloop
Christina Gabrielson	Paige M. Kleinhans	Clarey B. Wamhoff
Jeanette L. Gabrys	Audrey L. Krick	Michelle Welch
Blaine E. Gibson	Angela M. Kroner	John A. Welk
Eric E. Grassel	Samantha J. Landre	Amy L. Whitney
Angela L. Habermann	Diane M. Lane	Stephen R. Wilson
Christine M. Habich	Kathleen A. Lanser	James W. Zipter

ADMINISTRATOR'S REPORT

In addition to the Administrator's report included in the packet, Administrator Hilvo expressed sympathy at the passing of Karrie Suhr who worked as the Pool Manager for the City for 35 years.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Thome inquired about the new electronic book bike at the Library.

MAYOR'S REPORT – None

ADJOURNMENT - CLOSED SESSION

A motion was made by Council Member Thome and seconded by Council Member Burkart, at 8:22 p.m., to adjourn to closed session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Specifically discussed was a possible boundary agreement between the City of Cedarburg and the Town of Cedarburg and an application to alter a highway on a line between the Town of Cedarburg and the City of Cedarburg relating to the connection of Forward Way to Hilltop Drive and related intergovernmental agreement. Motion carried on a roll call vote with Council Members Bublitiz, Arnett, Verhaalen, Thome, Lythjohan, Simpson and Burkart voting aye. (7-0)

RECONVENE TO OPEN SESSION

Open session reconvened at 9:14 p.m.

CONSIDER RESOLUTION NO. 2021-10 AUTHORIZING THE APPLICATION TO ALTER A HIGHWAY ON A LINE BETWEEN THE TOWN OF CEDARBURG AND THE CITY OF CEDARBURG; AND ACTION THEREON

A motion was made by Council Member Arnett to approve Resolution No. 2021-10 authorizing the application to alter a highway on a line between the Town of Cedarburg and the City of Cedarburg, seconded by Council Member Thome. Motion carried without a negative vote.

ADJOURNMENT

A motion made by Council Member Arnett and seconded by Council Member Bublitiz to adjourn the meeting at 9:19 p.m. Motion carried without a negative vote.

Tracie Sette
City Clerk

CITY OF CEDARBURG

MEETING DATE: June 14, 2021

ITEM NO: 7.A. & 9.A.

TITLE: A Public Hearing to consider Ordinance 2021-13 to rezone the property located at N104 W6620 Susan Lane from RS-1 Single-Family District to RS-3 Single-Family Residential District. Tax Key 13-022-14-002.00; and action thereon

ISSUE SUMMARY: Council members are reminded that in October 2020, you approved the applicant's annexation petition and consented to his seven-lot, single-family proposed development plan. As required by code, the site was placed in the Rs-1 Single-Family Residential District as temporary zoning until permanent zoning was established. The applicant is now requesting to rezone the site from Rs-1 to the Rs-3 Single-Family District as the permanent zoning for the property. Staff notes that the Rs-3 Zoning District matches the zoning on lands directly to the east.

In support of this rezoning request, the applicant has submitted a detailed concept plan showing the same layout as presented with his annexation petition which consists of seven (7) single-family lots ranging in size from 13,122 square feet to 31,860 square feet situated around a half-circle roadway that connects to Susan Lane. Staff notes that the applicant's submittal is of sufficient detail to comply with the preliminary plat requirements of State law and therefore, if this rezoning request and concept plan are approved, his next step will be to pursue final plat and development agreement approval.

Council Members are reminded that this development will result in the extension of Susan Lane as a through street. The intent would be that the south half of Susan Lane would be paid for by the City, as the fronting property is owned by the City, and the north half would be paid for by the developer. This will be clarified and documented in the development agreement at a future date.

Staff Comments:

Staff recommends rezoning this property to the Rs-3 Single-Family District that establishes a minimum lot size of 12,000 square feet. Regarding the preliminary development plans, staff has no objection subject to the stipulations listed below:

- Add storm sewer laterals for all lots.
- Verify that the turning radius is adequate to support the City's fire apparatus.
- Use a 100' taper for the south Susan Lane access curb line at match point on the east end.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: At their May 3 meeting, the Plan Commission reviewed this request and recommended rezoning by unanimous vote.

BUDGETARY IMPACT: Impacted fees - 6 new lot @ \$7,460.61 per lot = \$44,763.66

ATTACHMENTS:

- 7 lot preliminary Plan
- May 3, 2021, Plan Commission Minutes.

INITIATED/REQUESTED BY: Matthew and Minal Hahm. Owner

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

PRELIMINARY PLAN APPROVAL & REZONING RECOMMENDATION – HIDDEN GROVE

To: City of Cedarburg Plan Commission

Prepared by: Jonathan P Censky, City Planner

Agenda Item: **6.D.**

Meeting Date: May 3, 2021

General Information

Applicant:	Hahm Development LLC/Matthew Hahm
Location:	N104W6620 Susan Lane
Requested Action:	Rezoning Request
Existing Zoning:	Rs-1 (temporary)
Proposed Zoning:	Rs-3
Lot Size:	3.768-acres
Existing Land Use:	Residential

Report:

Commission members will recall that in September of 2020, you reviewed the applicant's annexation petition and his attached seven-lot, single-family development plan, and recommended the site be annexed into the City. Your recommendation was then considered and approved by the Common Council in October, and as required by code, the site placed in the Rs-1 Single-Family Residential District on a temporary basis until permanent zoning was approved. The applicant is now requesting to rezone the site from Rs-1 to the Rs-3 District as the permanent zoning for the property which is consistent with the zoning on lands directly to the east.

In support of his rezoning request, the applicant has submitted a detailed concept plan showing the same layout as before consisting of seven (7) single-family lots ranging in size from 13,122 square feet to 31,860 square feet situated around a half-circle roadway that connects to Susan Lane. Staff notes that the applicant's submittal is of sufficient detail to comply with the preliminary plat requirements of State law and therefore, if this rezoning request and concept plan is approved, his next step will be to pursue final plat and development agreement approval.

Commissioners are reminded that this development will result in Susan Lane becoming a through street. The intent would be that the south half of pavement would be paid for by the City, as the fronting property is owned by the City, and the north half would be paid for by the developer. This will be clarified and documented in the development agreement at a future date.

Staff Comments:

Staff recommends rezoning this property to the Rs-3 Single-Family District that establishes a minimum lot size of 12,000 square feet. In regard to the preliminary development plans, staff has no objection subject to the stipulations listed below:

- Add storm sewer laterals for all lots.
- Verify that the turning radius is adequate to support the City's fire apparatus.
- Use a 100' taper for the south Susan Lane access curb line at match point on the east end.

HIDDEN GROVE DEVELOPMENT CEDARBURG, WI

RECEIVED
APR 26 2021
CITY OF CEDARBURG

PROJECT NO. 19-722-074

CEDARBURG, WI

CONSULTING ENGINEER:

M SQUARED ENGINEERING

WISCONSIN OFFICE:
N19 W6719 COMMERCE CT
CEDARBURG, WI 53012
Phone (262) 376-4246
Fax (262) 375-2274



ILLINOIS OFFICE:
230 W. MONROE STREET
CHICAGO, IL 60606
Phone (312) 429-4976
Fax (262) 375-2274

PREPARED FOR:

HAHM DEVELOPMENTS, LLC
N104 W5812 HENRY CT
CEDARBURG, WI 53012

INDEX:

- 1: COVER SHEET
- 2: LOT LAYOUT
- 3: SITE LAYOUT - UTILITIES
- 4: PROFILE - SANITARY SEWER
- 5: PROFILE - STORM SEWER
- 6: SITE LAYOUT - SITE GRADING
- 7: PROFILE - ROADWAY
- 8-9: DETAILS

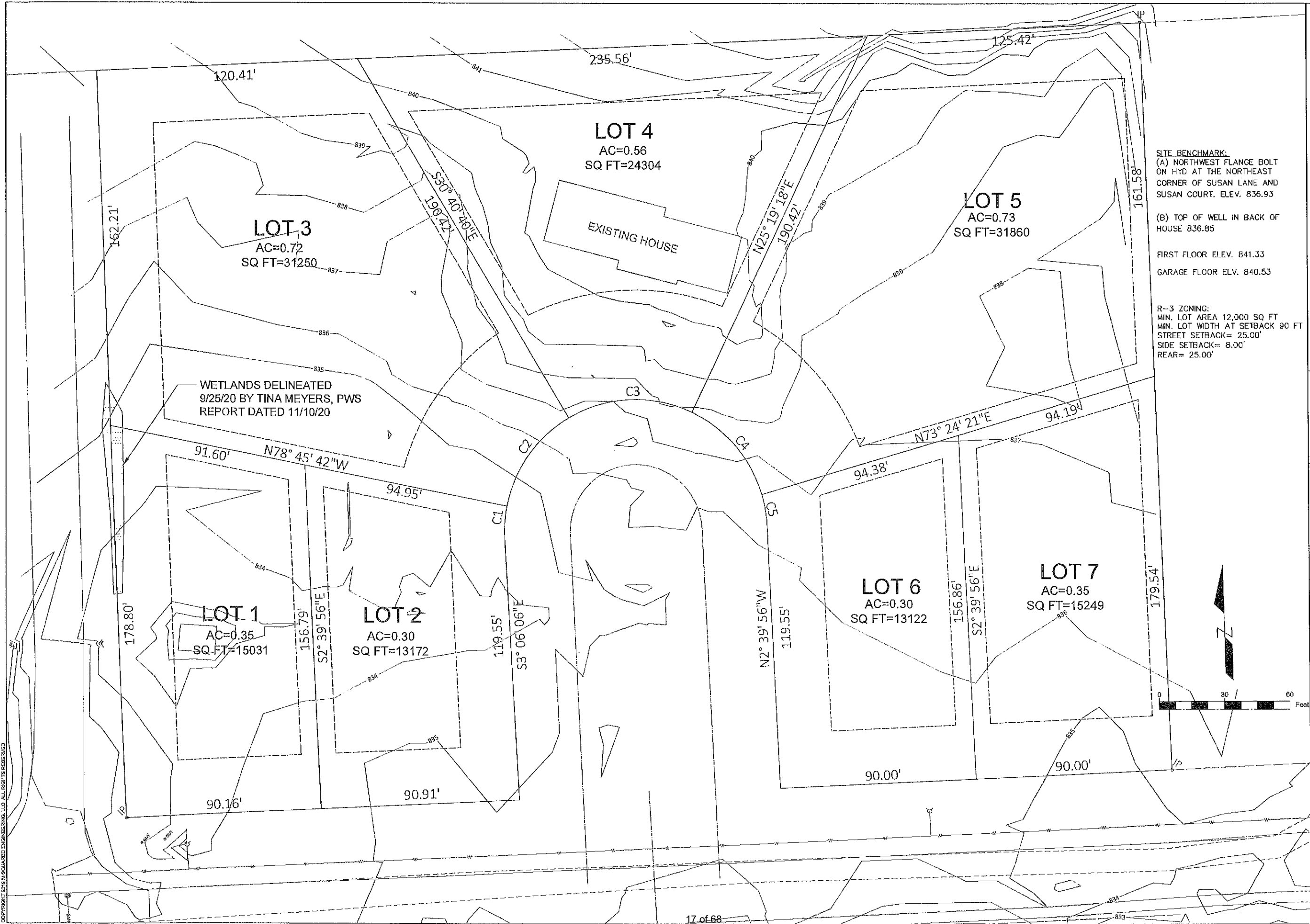
DATE: 04/28/2021



VICINITY MAP

03-022-14-002.00
CSM #341 LOT 1 Vol 2/3
3.767 ACRES

PROJECT: 19-722-074, 8/18/21, UNPUBLISHED, 11/10/20, DATE OF PLOT: 4/28/2021 8:53 AM
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SITE BENCHMARK:
(A) NORTHWEST FLANGE BOLT
ON HYD AT THE NORTHEAST
CORNER OF SUSAN LANE AND
SUSAN COURT. ELEV. 836.93
(B) TOP OF WELL IN BACK OF
HOUSE 836.85
FIRST FLOOR ELEV. 841.33
GARAGE FLOOR ELV. 840.53
R-3 ZONING:
MIN. LOT AREA 12,000 SQ FT
MIN. LOT WIDTH AT SETBACK 90 FT
STREET SETBACK= 25.00'
SIDE SETBACK= 8.00'
REAR= 25.00'



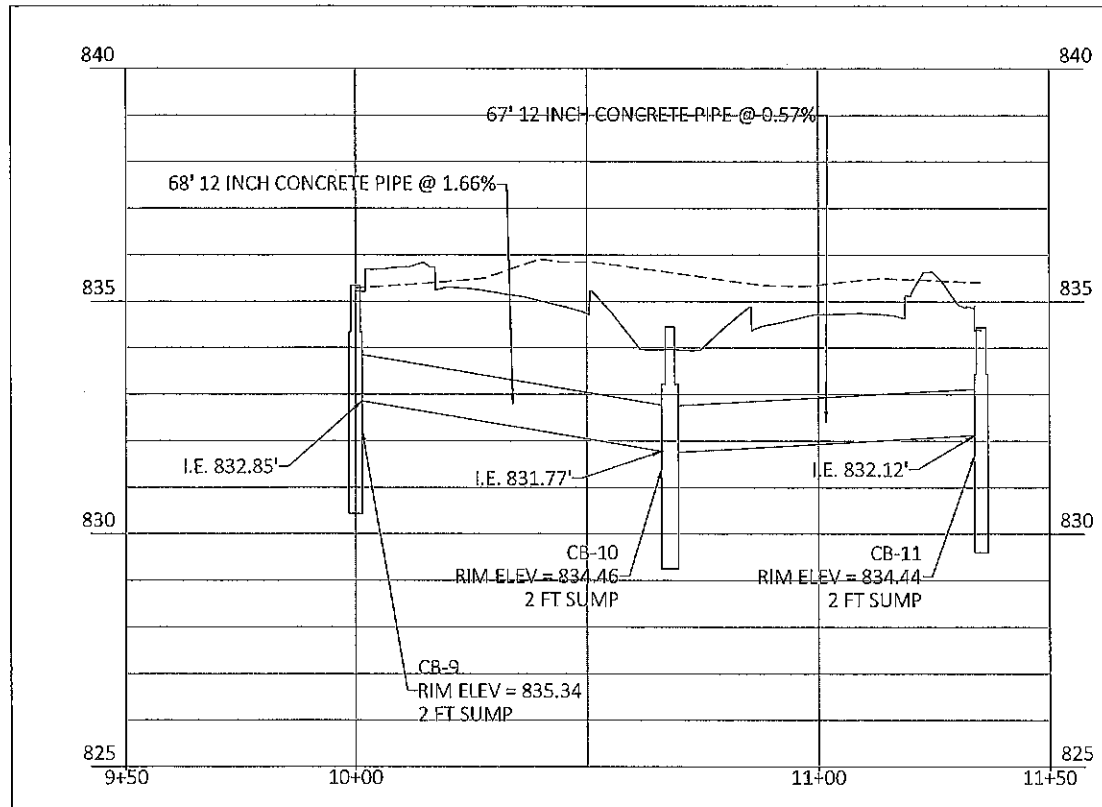
HIDDEN GROVE DEVELOPMENT:
CEDARBURG, WI
LOT LAYOUT

DRAWN BY:	DMM
DATE:	04/28/2021
CHECKED BY:	
HORIZ. SCALE:	
VERT. SCALE:	
PROJECT NO.	19-722-074
REVISIONS	
DATE:	REVISED BY:

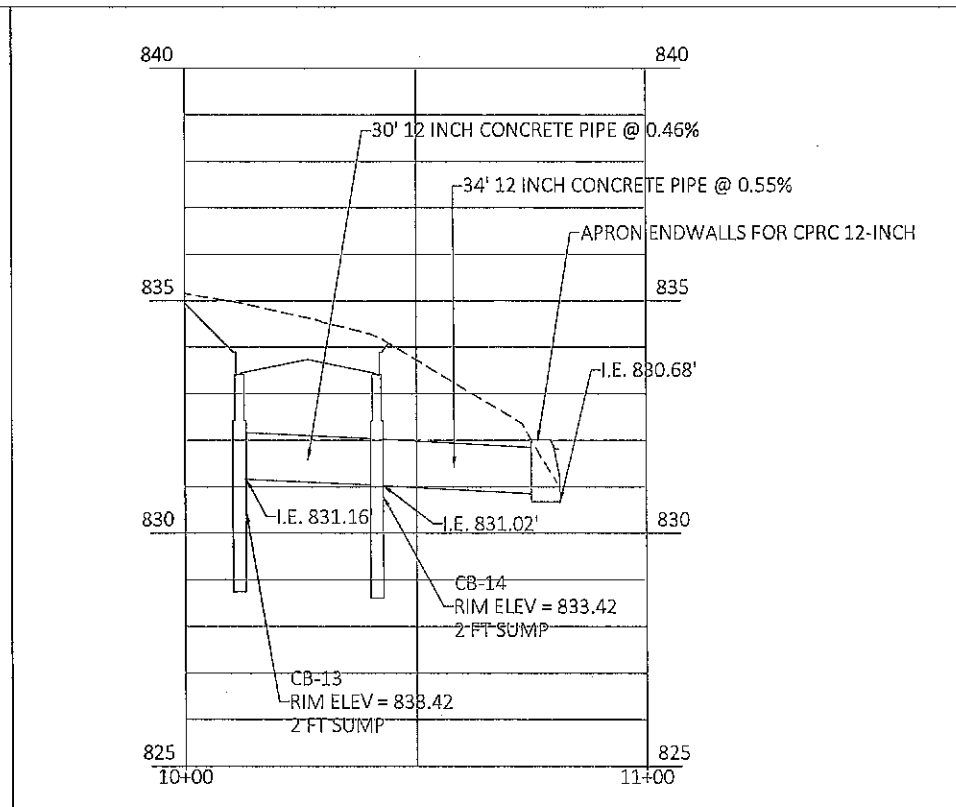
SHEET
2 OF 9

M Squared Engineering, LLC
...where engineering solutions meet water quality...
N19 W6719 COMMERCE CT
Cedarburg, WI 53012
Phone: (262)376-4246 www.msquaredengineering.com Fax: (262)375-2274

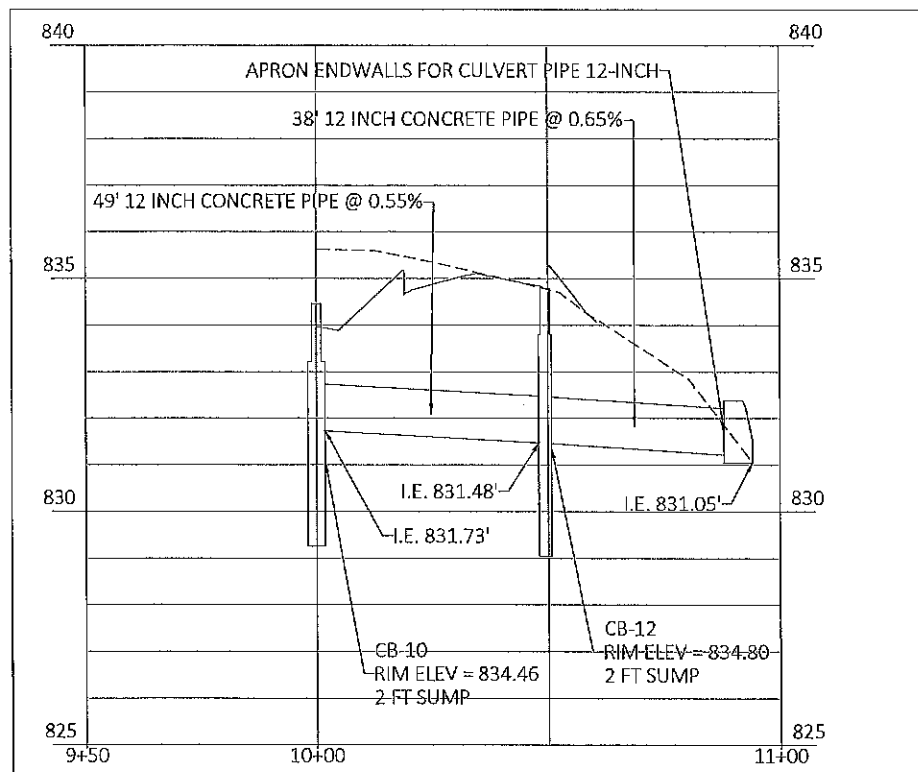
P:\PROJECTS\19-722-074 SUSAN LANE\DESIGN\SHETS.DWG DATE OF PLOT: 4/28/2021 8:44 AM
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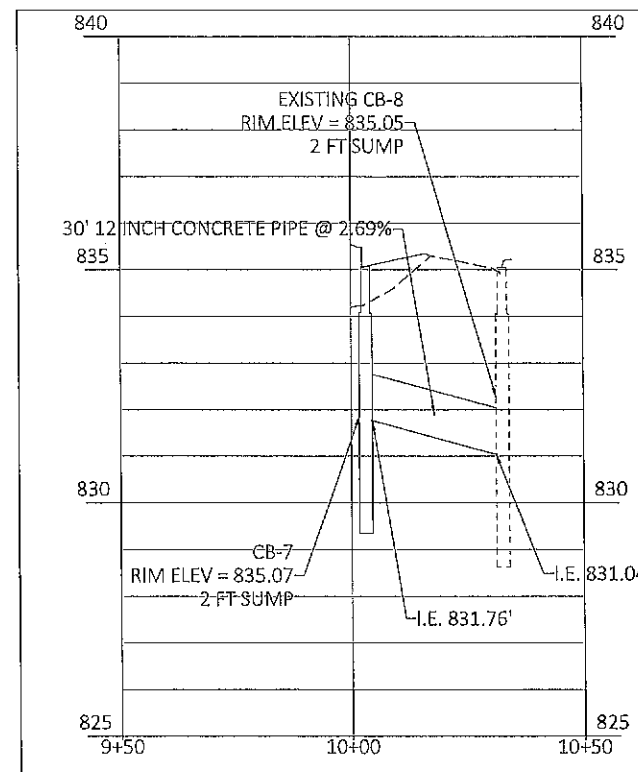
PROPOSED SUSAN LANE STORM SEWER-
WEST TO EAST CURB RETURNS
(SCALE - 1:20)



PROPOSED SUSAN LANE
STORM SEWER - EAST END
(SCALE - 1:20)



PROPOSED SUSAN LANE STORM SEWER- BIOSWALE TO POND
(SCALE - 1:20)



PROPOSED SUSAN LANE STORM SEWER- WEST END
(SCALE - 1:20)



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...where engineering solutions meet water quality...

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Cedarburg, WI 53012

Phone: (262)376-4246

Fax: (262)375-2274

www.msquaredengineering.com

HIDDEN GROVE DEVELOPMENT:
CEDARBURG, WI

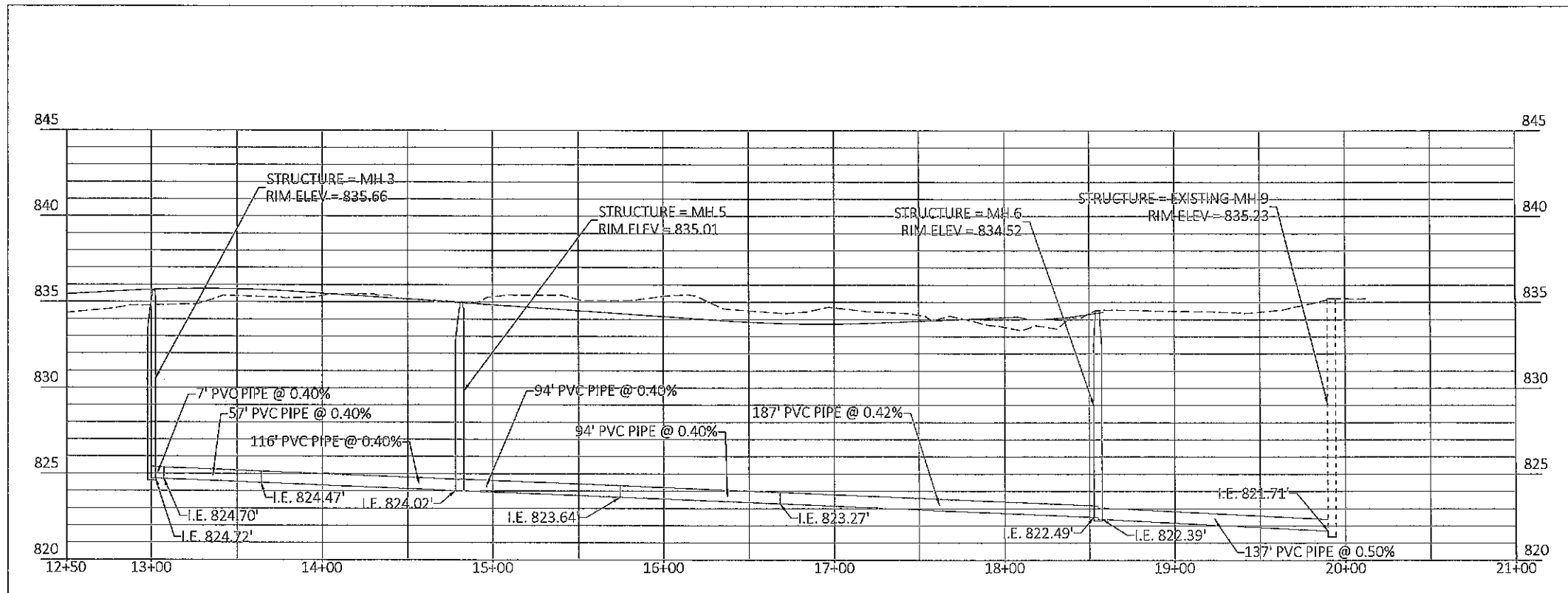
PROFILE - STORM SEWER

DRAWN BY: DMM
DATE: 04/28/2021
CHECKED BY:
HORIZ. SCALE:
VERT. SCALE:
PROJECT NO. 19-722-074

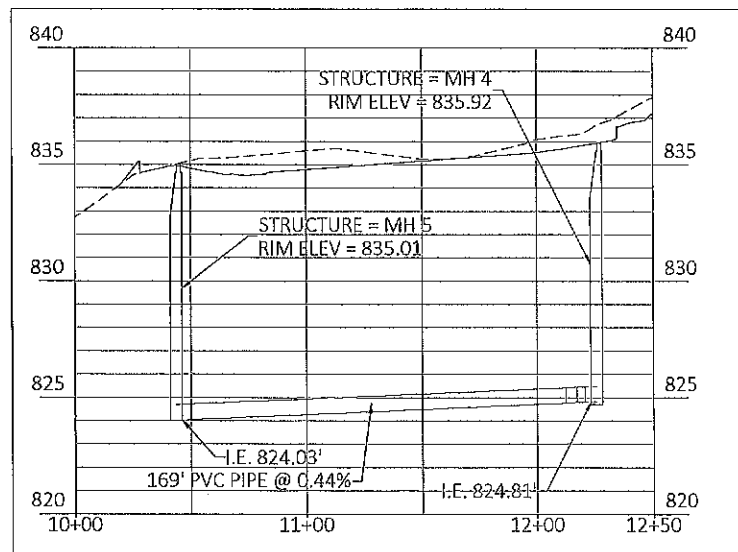
REVISIONS	
DATE	REVISED BY

SHEET
4 OF **9**

PROJECT: 19-722-074 SUSAN LANE SANITARY SEWER DWS DATE OF PLOT: 4/28/2021 8:44 AM
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PROPOSED SUSAN LANE
SANITARY PROFILE
(SCALE - 1:40)



PROPOSED SUZY Q COURT
SANITARY PROFILE
(SCALE - 1:40)



M Squared Engineering, LLC

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Cedarburg, WI 53012

Phone: (262)376-4246 www.msquaredengineering.com

Fax: (262)375-2274

HIDDEN GROVE DEVELOPMENT:
CEDARBURG, WI

PROFILE - SANITARY SEWER

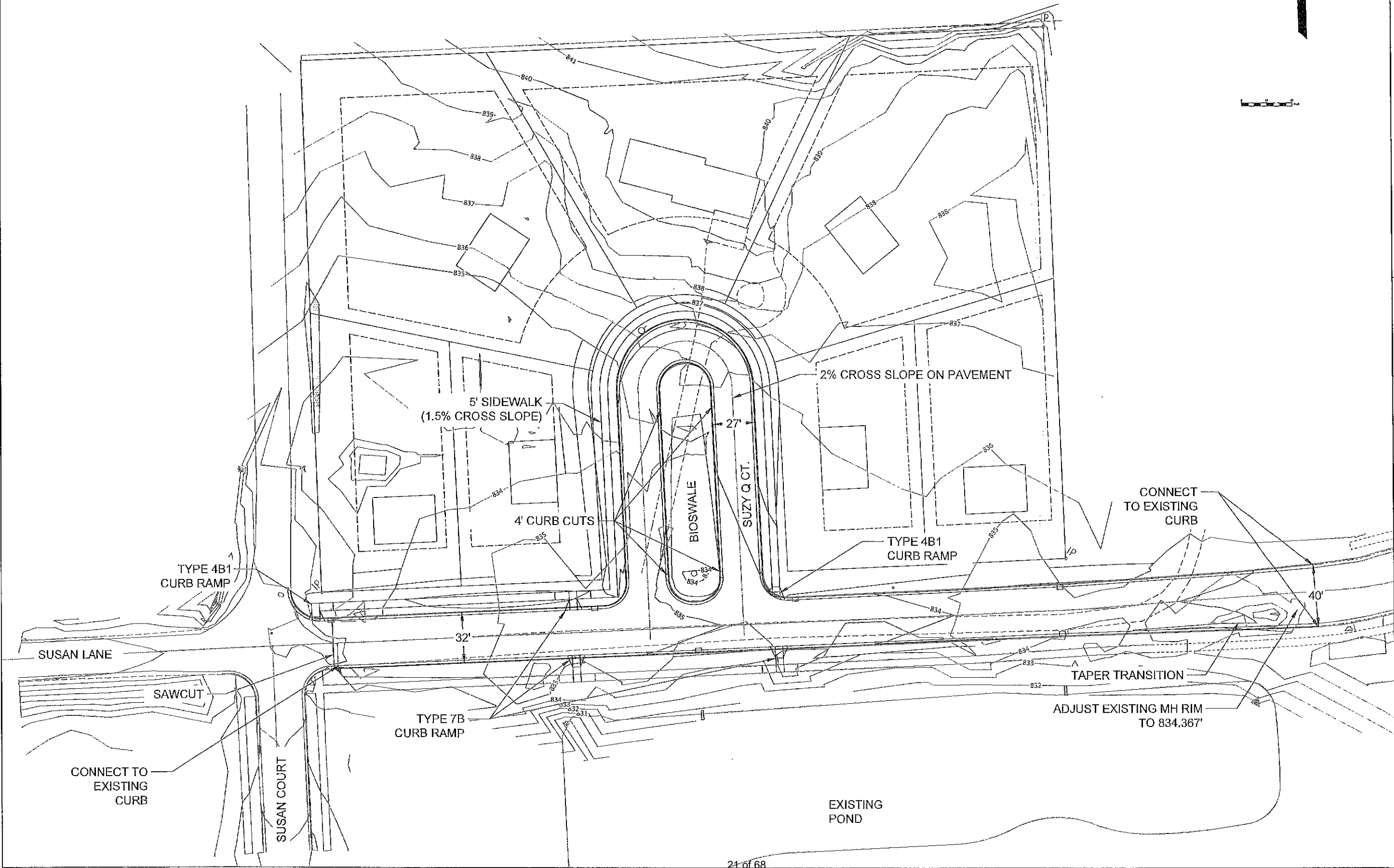
DRAWN BY: DMM
DATE: 04/28/2021
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HORIZ. SCALE:
VERT. SCALE:
PROJECT NO. 19-722-074

REVISIONS

DATE: REVISED BY:

SHEET
5 OF **9**

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**HIDDEN GROVE DEVELOPMENT:
CEDARBURG, WI**

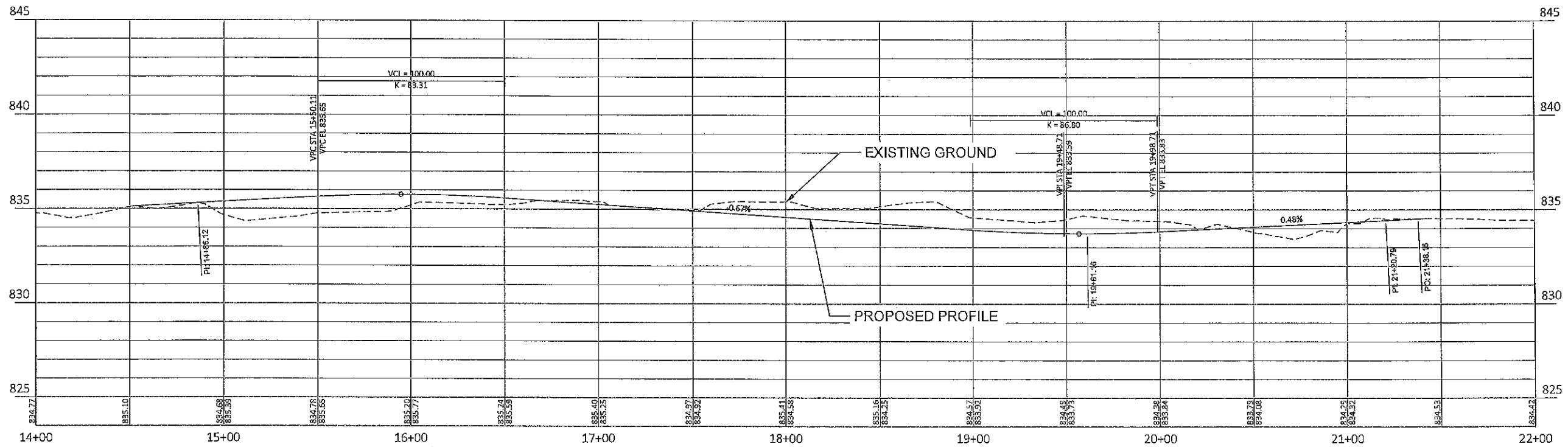
SITE LAYOUT - ROADWAY

DRAWN BY: DMM
DATE: 04/28/2021
CHECKED BY:
HORIZ. SCALE:
VERT. SCALE:
PROJECT NO. 19-722-074

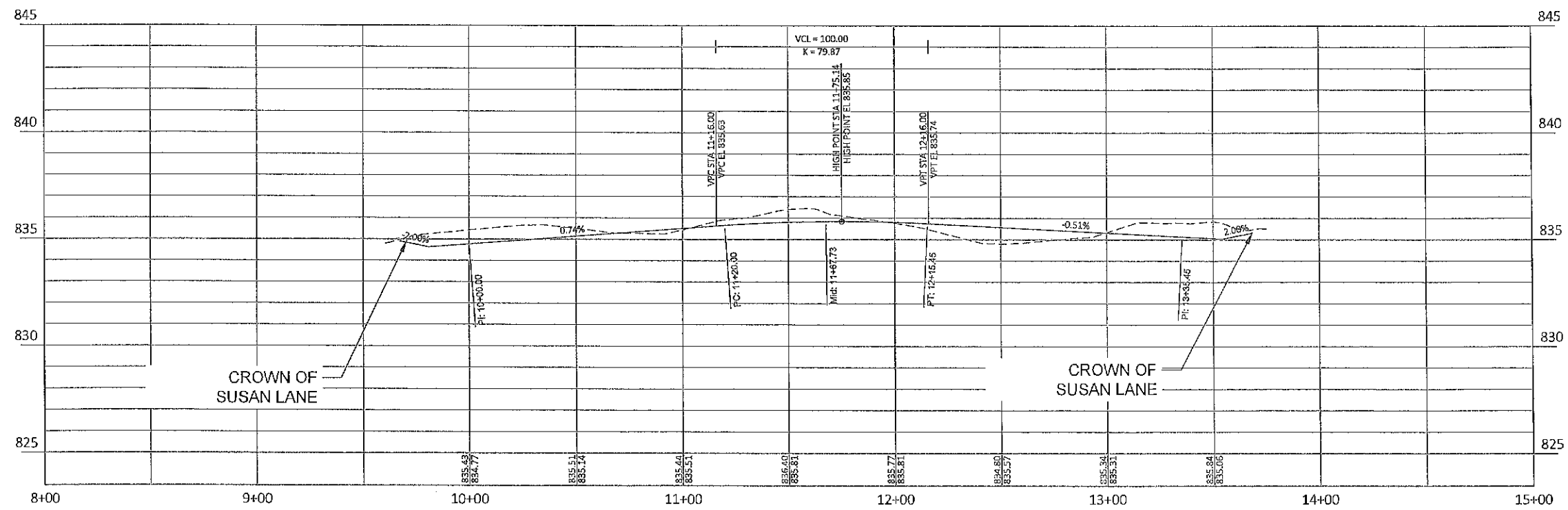
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SHEET
6 OF 9

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SUSAN LANE PROPOSED
ROAD PROFILE



SUZY Q COURT PROPOSED
ROAD PROFILE



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**HIDDEN GROVE DEVELOPMENT:
CEDARBURG, WI**

PROFILE - ROADWAY

DRAWN BY: DMM
DATE: 04/28/2021
CHECKED BY:
HORIZ. SCALE:
VERT. SCALE:
PROJECT NO. 19-722-074

REVISIONS	
DATE	REVISED BY:

SHEET
7 OF 9



**CITY OF CEDARBURG
PLAN COMMISSION**

**PLN20210503-1
UNAPPROVED MINUTES**

May 3, 2021

A regular meeting of the Plan Commission of the City of Cedarburg was held on Monday, May 3, 2021 via the [zoom](#) app. The meeting was called to order at 7:00 p.m. by Mayor Michael J. O'Keefe.

Roll Call Present - Mayor Michael J. O'Keefe, Council Member Patricia Thome, Vice Chairperson Mark Burgoyne, Kip Kinzel, Adam Voltz, Heather Cain, Sig Strautmanis

Also Present - City Planner Jon Censky, Council Member Robert Simpson, Administrative Secretary Victoria Guthrie, news media

STATEMENT OF PUBLIC NOTICE

Planner Censky confirmed that the agenda for the meeting had been posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

A motion was made by Council Member Thome, seconded by Commissioner Strautmanis, to approve the minutes of April 5, 2021. The motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Mayor O'Keefe offered the opportunity for the public to speak on any issue unrelated to the agenda items. He advised that the Plan Commissioners would not be able to respond to any comments since they were not noticed on the agenda. No comments from the audience were offered.

CONSIDER RECOMMENDATION OF APPROVAL FOR OUTDOOR ALCOHOL BEVERAGE LICENSE FOR THE STAGECOACH INN LOCATED AT W61N520 WASHINGTON AVENUE – BILL & ANNE CONLEY

Planner Censky reported that the Petitioners are requesting approval of an Outdoor Alcohol Beverage License to be able to serve drinks in the gathering area behind their establishment. Due to the property being located in the Historic Preservation District, the Landmarks Commission reviewed this request and recommended approval at their April 22, 2021 meeting.

Planner Censky notes that the Petitioners received Common Council approval of an Outdoor Amplified Sound or Music Permit for up to two events per week for this seating area. He stated that the Petitioners have been using this area for outdoor music events since the COVID-19 lockdown in 2020 in order to maintain their business; however, as lockdown restrictions have evolved, they wish to continue hosting patrons in this area. This outdoor space contains seating and tables and is defined with planters and decorative fencing.

Petitioner Bill Conley clarified that the area is not permanently fenced because they still use it as a parking lot. He compared the space as being similar to the Cedarburg Cultural Center outdoor event area, which is a patio that was constructed in their parking lot. Petitioner Conley explained that although there are various entrance points to this space, he has spoken with Police Chief Thomas Frank who raised no objections to this set up. He also assured Commissioners that they have not had any nuisance complaints stemming from this use, and expressed a willingness to address any potential issues in order to maintain this operation. Although they are currently using this space short-term, they may end up taking more permanent control measures if they decide to continue the use long-term. Petitioner Conley agreed to work with Planner Censky and Chief Frank to come up with a more agreeable set up if they decide to continue the use into 2022.

Action:

A motion was made by Mayor O'Keefe to recommend approval of the Outdoor Alcohol Beverage License for the Stagecoach Inn, with the contingency that if the Petitioners wish to continue operation in the area next year, they will resubmit their plans to the Plan Commission for review and approval. This motion was seconded by Council Member Thome and passed without a negative vote.

CONSIDER RECOMMENDATION OF APPROVAL FOR OUTDOOR ALCOHOL BEVERAGE LICENSE FOR THE NEW FORTUNE ASIAN CUISINE RESTAURANT LOCATED AT W62N547 WASHINGTON AVENUE – JIMMY PHOA

Planner Censky summarized the proposed service area as situated in the rear yard of the establishment, between their building and Romano's Pizzeria to the west. The area is enclosed by fencing and contains several tables and chairs. Ingress and egress to the area is restricted through their building. These plans were also reviewed by the Landmarks Commission during their April 22, 2021 meeting, and were recommended for approval.

Petitioner Jimmy Phoa was present for the meeting and explained that there is currently a two-foot gap in the fencing that could be accessed in an emergency evacuation. He agreed to send a copy of the site plan showing a Code compliant emergency access gate to Planner Censky, who will have Fire Chief Jeff Vahsholtz review to ensure this area meets Code.

Action:

A motion was made by Commissioner Strautmanis to recommend approval for the Outdoor Alcohol Beverage License on the condition that the Fire Chief reviews the plan to ensure the fence gate is Code compliant. This motion was seconded by Commissioner Voltz and passed without a negative vote.

CONSIDER APPROVAL OF EXTRATERRITORIAL LAND DIVISION FOR A 5.835-ACRE PARCEL FROM A 63.96-ACRE PARCEL LOCATED AT 255 WAUWATOSA ROAD IN THE TOWN OF CEDARBURG – PUMPKIN FARM LLC/DON THOMA

Planner Censky explained the extraterritorial plat approval jurisdiction for the City is the area within one and one-half miles of the City limits. Since this plat lies within that jurisdiction, any proposed plat approval must come from both the Town of Cedarburg and the City. If the land division results in the dedication of public right-of-way, the City of Cedarburg Common Council approval would be necessary; however, no such dedication for this division is required. The City of Cedarburg Plan Commission must issue their approval before the division can move forward.

When approving extraterritorial land divisions, Planner Censky explained the importance of consulting the *City of Cedarburg Smart Growth Comprehensive Land Use Plan – 2025* in order to ensure consistency with future land use in the area. This Plan has this area categorized as low density residential, unsewered. Mayor O’Keefe stated that he would like more time to review the division request in relation to the Land Use Plan before issuing an approval.

Action:

A motion was made by Mayor O’Keefe to postpone the land division request until the next Plan Commission meeting scheduled for June 7, 2021. The motion was seconded by Council Member Thome and passed with Mayor O’Keefe, Council Member Thome, Vice Chairperson Burgoyne, Commissioners Strautmanis, Cain and Voltz in favor, and Commissioner Kinzel opposed.

CONSIDER REZONING RECOMMENDATION FOR PARCEL LOCATED AT N104W6620 SUSAN LANE FROM RS-1 (TEMP) TO RS-3 SINGLE-FAMILY AND PRELIMINARY PLAT REVIEW – HIDDEN GROVE/HAHM DEVELOPMENTS LLC

Planner Censky reminded Commissioners that the Petitioner requested and was granted an annexation of his parcel into the City by the Common Council in October of 2020. As required by Code, the site was placed into the Rs-1 Single-Family Residential District on a temporary basis until permanent zoning was approved. This request is to officially rezone the property to the Rs-3 District.

In support of their rezoning request, the Petitioner submitted a detailed concept plan consisting of seven (7) single family lots ranging in size from 13,122 square feet to 31,860 square feet situated around a half-circle roadway that connects to Susan Lane. This development will result in Susan Lane becoming a through street.

City Staff recommends rezoning this property as proposed with the following stipulations from the developer:

1. Add storm sewer laterals for all lots.
2. Verify that the turning radius is adequate to support the City’s fire apparatus.
3. Use a 100-foot taper for the south Susan Lane access curb line to match the point on the east end.

Action:

A motion was made by Mayor O'Keefe to recommend approval to rezone the property from Rs-1 (temp) to Rs-3 as proposed. This motion was seconded by Council Member Thome and passed without a negative vote.

PROVIDE CONCEPT REVIEW/CONSULTATION FOR PROPOSED TWO-FAMILY SUBDIVISION LOCATED AT 6660 SUSAN LANE IN THE TOWN OF CEDARBURG – WYNDALE INVESTMENTS LLC/KINGS WAY HOMES

Planner Censky explained that the Petitioner has an offer to purchase the former Tillman quarry property, and intends to request an annex to the City for access to our municipal sewer and water service. However, before proceeding with the annexation request, Petitioner Craig Caliendo, President of Kings Way Homes, would like to get feedback from the Plan Commission on whether his proposed development on this parcel would get their support.

The submission indicates a site plan with 37 side-by-side ranch style buildings (total 74 units), located along a private road. This road enters the property from Susan Lane, heads north and then meanders around the existing lake (former Tillman quarry) and ends up back as a boulevard with access to Susan Lane. The proposed density of the project is 1.85 units per gross acre, 2.5 units per net acre, exclusive of the quarry.

Planner Censky explained that the *City of Cedarburg Smart Growth Comprehensive Land Use Plan – 2025* classifies the property as medium density residential to the south of the quarry and industrial and manufacturing to the north of the quarry. A review of the plans by City Staff raised the following concerns:

1. In a letter dated January 19, 2021 addressed to the City from the Southeastern Wisconsin Regional Planning Commission (SEWRPC), Executive Director Kevin Muhs states “a portion of the subject property is identified as a Critical Species Habitat known as the Cedarburg Woods-West Site.” Director Muhs continues, “following a review of the site preliminary vegetation inventory, it was found that the site provides essential habitat for two species listed as Special Concern by the Wisconsin Department of Natural Resources. In the Commission’s Amendment to the *Natural Areas and Critical Species Habitat Protection and Management Plan for the Southeastern Wisconsin Region* (Planning Report No. 42), it is recommended that the subject Critical Species Habitat site is preserved to the extent practicable without protective ownership.” In summary, Director Muhs concludes that the SEWRPC’s recommendation is that if further development is pursued on this property, “disturbance to the subject forest is kept to a minimum.”
2. *The City of Cedarburg Smart Growth Comprehensive Land Use Plan – 2025, Chapter 1, Goals, Objectives and Policies*, states “all natural areas and critical species habitat sites as identified in the Regional Natural Areas and Critical Species Habitat Protection and Management Plan should be preserved.”
3. Fire Chief Vahsholtz reviewed the proposed plans and wanted to address the quarry at the center of the development. He states that the Cedarburg and other area rescue teams are only certified to search up to a depth of 80 feet; however, he observed that the quarry is over 100 feet deep in areas. If any rescue efforts

ORDINANCE NO. 2021-13

**An Ordinance Rezoning the 3.767 Acre Parcel Located
at N104 W6620 Susan Lane**

The proposed ordinance having been submitted to the City Plan Commission for recommendation and notice having been given pursuant to Wis. Statute, the Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

The following described real estate situated in the City of Cedarburg, Wisconsin, presently being zoned as temporary RS-1 Single Family Residential District (Temporary) is hereby rezoned to RS-3 Single Family Residential District:

Parcel 1, Certified Survey Map 341 being of the Northwest ¼ of the Southeast ¼ of Section 22, Township 10 North, Range 21 East, Recorded in the Office of Register of Deed for Ozaukee County on January 15 1970 in Volume 2 of Certified Survey Maps 3 and 4, as Document 232642, in the Town of Cedarburg, Ozaukee County, Wisconsin which is bounded and described as follows:

Commencing at the Northeast corner of the Southeast ¼ of said Section; Thence S02°06'23"E along the East line of the Southeast ¼ of said Section, 1,006.08 feet; Thence S87°20'04"W 1,479.44 feet to the Southeast Corner of lot 1 of Certified Survey Map 341 being recorded in the Ozaukee County Courthouse in Volume 2, Pages 3-4 as Document Number 232642 and being the Point of Beginning; Thence S87°20'04"W along the North Right of Way line of Susan Lane and being the South line of said Certified Survey Map 341, 481.07 feet; Thence N02°15'59"W 341.02 feet; Thence N87°19'19"E 481.39 feet to the Northeast Corner of Lot 1 of said Certified Survey Map 341; Thence S02°12'46"E along the East line of said Certified Survey Map 341 341.12 feet to the Point of Beginning.

TAX KEY NUMBER: 13-022-14-002.00
ADDRESS: N104 W6620 SUSAN LANE
CEDARBURG, WI 53012

This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 14th day of June, 2021.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: June 14, 2021

ITEM NO: 9.B.

TITLE: Consider bids received for the 2021 Asphalt Pavement Repair contract; and action thereon. (Public Works and Sewerage Comm. 6/10/21)

ISSUE SUMMARY: Staff advertised and received bids for the 2021 Asphalt Pavement Repair contract. A total of three bids were received, with the low bid submitted by Payne & Dolan, Inc. Payne & Dolan is a very reputable contractor and has successfully completed many projects in Cedarburg in the past.

Payne & Dolan's bid was for \$ 342,392.75, which is over our budget of \$290,000. The bids were competitive and finished just below the engineer's estimate of \$352,000.

STAFF RECOMMENDATION: Staff recommends award for the 2021 Asphalt Pavement Repair contract to Payne & Dolan, Inc., based on their low unit price bid of \$ 342,392.75.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission will discuss the award of the 2021 Asphalt Pavement Repair contract at their June 10th meeting.

BUDGETARY IMPACT: \$ 342,392.75 is over the budget of \$290,000 and would require the use of fund balance through a budget amendment at a future meeting.

ATTACHMENTS: Bid Tabulation

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser – Director of Engineering and Public Works
262-375-7610

City of Cedarburg 2021 Asphalt Pavment Repair - Bid Tab

Base Bid

				Payne & Dolan, Inc.		Stark Pavement Corp.		Forward	
Item #	Description	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Traffic Control	LS	1	\$ 23,522.00	\$ 23,522.00	\$ 35,600.00	\$ 35,600.00	\$ 32,000.00	\$ 32,000.00
2	3-Inch Asphalt Mill	SY	6750	\$ 2.70	\$ 18,225.00	\$ 3.00	\$ 20,250.00	\$ 3.00	\$ 20,250.00
3	6-Inch Concrete Base Patching (15%)	SY	1000	\$ 75.00	\$ 75,000.00	\$ 70.75	\$ 70,750.00	\$ 108.00	\$ 108,000.00
4	Loop Detector Repair/Protection	LS	1	\$ 23,500.00	\$ 23,500.00	\$ 35,500.00	\$ 35,500.00	\$ 27,000.00	\$ 27,000.00
5	Excavation Below Subgrade	CY	50	\$ 42.00	\$ 2,100.00	\$ 60.00	\$ 3,000.00	\$ 100.00	\$ 5,000.00
6	1 1/4-Inch Dense Graded Base Course (For EBS-6 Inches Deep)	TON	100	\$ 23.00	\$ 2,300.00	\$ 30.00	\$ 3,000.00	\$ 50.00	\$ 5,000.00
7	24-Inch Concrete Curb & Gutter (Spot Replacement)	LF	100	\$ 69.75	\$ 6,975.00	\$ 56.00	\$ 5,600.00	\$ 80.00	\$ 8,000.00
8	5-Inch Concrete Sidewalk Remove & Replace (Spot Replacement)	SF	1000	\$ 9.20	\$ 9,200.00	\$ 9.50	\$ 9,500.00	\$ 12.00	\$ 12,000.00
9	Hot Mix Asphalt Pavement	TON	1250	\$ 75.80	\$ 94,750.00	\$ 78.80	\$ 98,500.00	\$ 95.00	\$ 118,750.00
10	Tack Coat	GAL	850	\$ 2.20	\$ 1,870.00	\$ 3.50	\$ 2,975.00	\$ 4.00	\$ 3,400.00
11	Glass Grid 8512	SY	6750	\$ 9.41	\$ 63,517.50	\$ 10.00	\$ 67,500.00	\$ 12.00	\$ 81,000.00
12	Pavement Marking, 4-Inch, Parking Stalls, Epoxy	LF	225	\$ 1.15	\$ 258.75	\$ 1.20	\$ 270.00	\$ 7.80	\$ 1,755.00
13	Pavement Marking, 4-Inch, Dotted White, Epoxy	LF	50	\$ 1.15	\$ 57.50	\$ 1.20	\$ 60.00	\$ 0.90	\$ 45.00
14	Pavement Marking, 4-Inch, Skip Yellow, Epoxy	LF	675	\$ 1.15	\$ 776.25	\$ 1.20	\$ 810.00	\$ 0.90	\$ 607.50
15	Pavement Marking, Stop Line 18-Inch Epoxy Marking	LF	65	\$ 5.25	\$ 341.25	\$ 5.30	\$ 344.50	\$ 17.60	\$ 1,144.00
16	Pavement Marking, Channelizing 8-Inch, Epoxy	LF	400	\$ 2.25	\$ 900.00	\$ 2.30	\$ 920.00	\$ 1.50	\$ 600.00
17	Pavement Marking, Cross Walk Special, Epoxy	LF	400	\$ 7.05	\$ 2,820.00	\$ 7.15	\$ 2,860.00	\$ 21.30	\$ 8,520.00
18	Pavement Marking, Arrows, Type 1, Epoxy	EA	4	\$ 125.00	\$ 500.00	\$ 127.00	\$ 508.00	\$ 247.00	\$ 988.00
19	Pavement Marking, Arrows, Type 2, Epoxy	EA	6	\$ 125.00	\$ 750.00	\$ 127.00	\$ 762.00	\$ 328.00	\$ 1,968.00
20	Pavement Marking, Words, Epoxy	EA	3	\$ 155.00	\$ 465.00	\$ 157.00	\$ 471.00	\$ 403.00	\$ 1,209.00
21	Pavement Marking, Curb, Epoxy	LF	1750	\$ 5.95	\$ 10,412.50	\$ 6.05	\$ 10,587.50	\$ 12.00	\$ 21,000.00
22	Pavement Marking, 4-Inch Double-Yellow Epoxy Marking	LF	920	\$ 2.35	\$ 2,162.00	\$ 2.40	\$ 2,208.00	\$ 1.75	\$ 1,610.00
23	Sawcutting	LF	300	\$ 5.30	\$ 1,590.00	\$ 5.00	\$ 1,500.00	\$ 5.00	\$ 1,500.00
24	Inlet Protection	EA	8	\$ 50.00	\$ 400.00	\$ 250.00	\$ 2,000.00	\$ 150.00	\$ 1,200.00

Payne & Dolan, Inc		Stark Pavement Corp.		Forward	
Total =	\$ 342,392.75	Total =	\$ 375,476.00	Total =	\$ 462,546.50



APPLICATION FOR PARADE/WALK/RUN PERMIT

Telephone: (262) 375-7606
FAX: (262) 375-7906

W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012

TO: City Clerk

In accordance with Section 7-11 of the Code of Ordinances of the City of Cedarburg, the undersigned makes application to hold a parade/run/walk on the streets of the City of Cedarburg.

Name of Organization: Big Brothers Big Sisters of Ozaukee

Address 2360 Dakota Dr. Grafton WI 53024 262-377-0784
Street City State Phone No.

Type of Event: Parade Testing Walk X Run Date of Event 08/21/2021 Setup Time 10:30 AM

Starting Time: 11:30-12:00 = Registration Approx. Termination Time: 4:30-5:30 = Reception/Program and Raffle Pulls
12:00-4:00 = Event/Testing

Parade Route (runs/walks must follow clockwise direction): Four interested establishments

Union House, Maxwell's, North 48, Lime Cantina

Approximate Number of Units in Parade or participants in Walk/Run: 150 max

Person in Charge: Nicole Below and Kristin Schlingman / Big Brothers Big Sisters of Ozaukee

Address: 2360 Dakota Drive, Grafton, WI 53024

Phone No.: 262-377-0784 Nicole's cell: 262-424-0856
Nicole's email: nicoleb@bbbsoz.org

06/04/2021
Date of Application

Nicole Below
Signature

Executive Director
Title

6/26/06 (X) Please see attached letter for additional event details. (X)

EXECUTIVE DIRECTOR

Nicole Bulow

BOARD OF DIRECTORS

Pam Grahl, *President*

Andy Wiziard, *Treasurer*

Kristin Schlingman, *Secretary*

Mary Steinbrenner, *Past Pres.*

BOARD MEMBERS

April Calvert

Sean Chronis

Lola Lawal

Michael Ratkovitch

Scott Valdez

ADVISORY BOARD

Dave Antoine

Pastor Paul Bulgerin

Ron Fedder

Mike Flynn

Myra George

Vickie Golden-Messing

Andrea Jorgensen

Amanda Kindschy-Hoffmann

Hani Malek

Marcos Mejia

Marlene C. Mravik

Bob Nisleit

Mark Schowalter

Kyle Tamboli

Mark Thibaudeau

Laurie Ziegler

City of Cedarburg

Common Council

W63 N645 Washington Avenue

P.O. Box 49

Cedarburg, WI 53012

Re: Big Brothers Big Sisters Wine & Whiskey Tasting Event

Dear Mikko and the Common Council:

Thank you for your consideration for our Event Permit Application. I wanted to take a moment to provide a more thorough description of the event in which we are seeking approval. The Wine & Whiskey Tasting will help raise additional funds to directly support one-to-one youth mentoring for Ozaukee County youth.

The Big Brothers Big Sisters Board of Directors wanted an event that will not only generate revenue that was lost last year due to the pandemic, but also an event that will highlight our mentoring programs along with local businesses that also struggled this past year. With these goals in mind, the Wine & Whiskey Tasting will focus on finding a fun way to support and spotlight our programs and Cedarburg businesses.

The Wine & Whiskey Tasting committee has worked closely with Cedarburg food and drink establishments to discuss ways to make this event safe and mutually beneficial. We have had many discussions around crowd control, consumption and portion control, ways to engage local retail businesses, and how to keep the focus on supporting Big Brothers Big Sisters of Ozaukee throughout the event.

We felt it was important that you were aware of the guidelines we are establishing to assure that this event is safe and fun for all attendees and establishments. At this time, four Cedarburg establishments expressed interest in participating, including North 48, Maxwell's, Union House, and Lime Cantina. We are also working directly with the liquor distributor, Badger Liquor Wine & Spirits, to set up and monitor distribution protocols, including consumption and portion control measures at each establishment. Measures include limiting the number of attendees to 150 people, limiting the number of participating establishments to five, limiting time at each establishment, offering food and drink pairings, and offering select pre-batched cocktails to aid in portion control. Big Brothers Big Sisters of Ozaukee is also working with our Liability Insurer, John L. Kirby & Associates, for fundraising/special event coverage.

In addition, we have taken into consideration concerns regarding crowd control at each establishment. Big Brothers Big Sisters of Ozaukee staff, Board of Directors,

**To create and support one-to-one mentoring relationships
that ignites the power and promise of youth.**

Ozaukee Nonprofit Center
Big Brothers Big Sisters of Ozaukee
2360 Dakota Drive, Grafton, WI 53024
262-377-0784 ³³ or ⁶⁸ www.bbbsoz.org

and/or volunteers will be present at each establishment to be additional support for maintaining the crowd and assuring participants are not leaving the premise with alcohol or carry-out drinks. Also, by limiting the number of overall attendees, grouping and rotating attendees between establishments, we hope to make group sizes more manageable at each location.

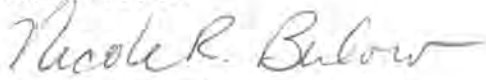
All event participants must be at least 21 years of age to participate, however our target demographic is individuals 35 and older. Event participants will check in at one of the participating establishments at 11:30 AM to receive their event bracelet. Based on my conversation with Zach, with the Wisconsin Department of Revenue-Alcohol and Tobacco Enforcement Unit, the licensed establishment will have their staff collect the \$20 fee on the day of the event, verifying ID's, provide the event bracelet, and will donate the total received back to Big Brothers Big Sisters of Ozaukee to satisfy all state statutes after the conclusion of the event.

The event will begin at 12:00pm. Attendees will be provided a swag bag, event map with menu, and event guidelines. This material will also highlight participating establishments, tasting menu, and local retail businesses that are also supporting the event. Attendees will be assigned a group and will begin their tasting at their designated establishment. We will allow 45 minutes for attendees to get to and from and enjoy the offerings at each establishment. Only attendees with the event bracelet can purchase the specialty drink at each location. Big Brothers Big Sisters of Ozaukee will be present at each location so that the organization is continually spotlighted through program displays, recruitment materials, and special raffles managed by Big Brothers Big Sisters staff and volunteers. Again, the purpose of the event is to raise funds for our mentoring programs and increase support and awareness of the Big Brothers Big Sisters mission and programs while also supporting the Cedarburg businesses that are participating.

To further maintain the focus on Big Brothers Big Sisters, attendees will be asked to join us for a short reception at 4:30pm so that we complete a small program to thank them for their participation and complete all raffle pulls. It is the goal to have the event completed by 5:30 pm so that individuals can enjoy dinner at a local Cedarburg business before heading home.

If you have any further questions regarding the event, Wine & Whiskey Tasting Chair, Kristin Schlingman and I, would be happy to meet to discuss the logistics further. We are excited to work closing with the City of Cedarburg and each participating establishment to assure the event is a safe, fun, and meaningful event for both Big Brothers Big Sisters of Ozaukee and Cedarburg businesses. Please do not hesitate to contact me with any questions. I can be reached at the office at 262-377-0784, on my cell phone at 262-424-0856, or via email at nicoleb@bbbsoz.org. Thank you for your time and consideration. I hope to hear good news very soon.

Sincerely,
Nicole R. Bulow


Executive Director

CC: Kristin Schlingman, Wine & Whiskey Tasting Chair & Board of Directors Secretary

**To create and support one-to-one mentoring relationships
that ignites the power and promise of youth.**

Ozaukee Nonprofit Center
Big Brothers Big Sisters of Ozaukee
2360 Dakota Drive, Grafton, WI 53024
262-377-0784 34 of 68 www.bbbsoz.org

Dog Fest

CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012

City Clerk

Telephone: (262) 375-7606

Fax: (262) 375-7906

APPLICATION FOR SPECIAL EVENT VENDING PERMIT

(Code of Ordinances; Sec. 6-2-11)

Name of Business: Festivals of Cedarburg Phone No. 262-377-3891

Address: PO Box 406 Cedarburg WI
Street City State

Nature of Merchandise and how displayed: Canine Carnival + Patch

Parade. Dog themed event with everything Dogs

Responsible Person (if other than applicant): 1

Address: _____
Street City State

Area requested: City Hall Parking lot + Senior Center Parking Lot + Community Center Parking Lot

Date(s): 7/25/21 Starting Time: 3:00 pm Ending Time: 7:00 pm

APPLICATION FEE: \$10 Set up: 2:00 pm
cash rec'd 5/27/21

Certificate of Insurance Provided (7 days before event): _____

5/27/21
Date

[Signature]
Signature of Applicant

FOR OFFICE USE ONLY

Approval of Clerk: _____

Date: _____

Approval of Police Chief: TJF/adk

Date: 5-27-21

Permit Number Issued: _____

Date: _____

CITY OF CEDARBURG

MEETING DATE: June 14, 2021

ITEM NO: 9.E.

TITLE: Consider July 4th Parade Proposal from Chamber of Commerce; and action thereon*

ISSUE SUMMARY: For countless years, it has been the pride of the Cedarburg Chamber of Commerce to present the 4th of July Parade & Hometown Celebration for the community. After last year's unfortunate cancellations, they are looking for ways to host again in 2021, understanding that it is not a comfortable situation for everyone – including both parade participants and spectators. For that reason, the Cedarburg Chamber, working closely with Cedarburg Police Department and Cedarburg Fire Department, has come up with a plan they feel offers the best way to hold the parade safely. With their assurance of support and enforcement, plus the support of the city, they hope to look forward to another patriotic day in Cedarburg on Sunday, July 4 starting at 11 a.m.

STAFF RECOMMENDATION: Approve of holding July 4th parade

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None

BUDGETARY IMPACT: None

ATTACHMENTS: Proposal from Chamber of Commerce including map

INITIATED/REQUESTED BY: Maggie Dobson, Chamber of Commerce

FOR MORE INFORMATION CONTACT: Maggie Dobson (262) 377-5856



Mayor Mike O'Keefe
City of Cedarburg Common Council
PO Box 47
Cedarburg, Wisconsin 53012

May 24, 2021

Dear Mayor O'Keefe,

For countless years, it has been the pride of the Cedarburg Chamber of Commerce to present the 4th of July Parade & Hometown Celebration for the community. After last year's unfortunate cancellations, we are looking for ways to host again in 2021, understanding that it is not a comfortable situation for everyone – including both parade participants and spectators.

For that reason, the Cedarburg Chamber, working closely with Cedarburg Police Department and Cedarburg Fire Department, has come up with a plan we feel offers the best way to hold the parade safely. With their assurance of support and enforcement, plus the support of the city, we hope to look forward to another patriotic day in Cedarburg on Sunday, July 4 starting at 11 a.m.

While we know the CDC has recently relaxed guidelines surrounding the pandemic for vaccinated people, we feel that Cedarburg could be seen in a bad light if we don't appear to have thought this through and offered precautions for those who still might not be comfortable in a large group situation. We want to do our best to accommodate all and still hold this event in 2021.

Thank you for working together with us to make this happen for our community.

Sincerely,

Maggie Dobson
Executive Director
Cedarburg Chamber of Commerce

Attachments

Proposal for temporary revision to parade route
Proposal for temporary amendment to July 3 "chair ordinance"
Parade participant rules & list of other proposed changes

The Cedarburg Chamber of Commerce has worked diligently to create a new set of plans for the #CedarburgStrong 2021 4th of July Parade, set for Sunday, July 4 at 11 a.m.

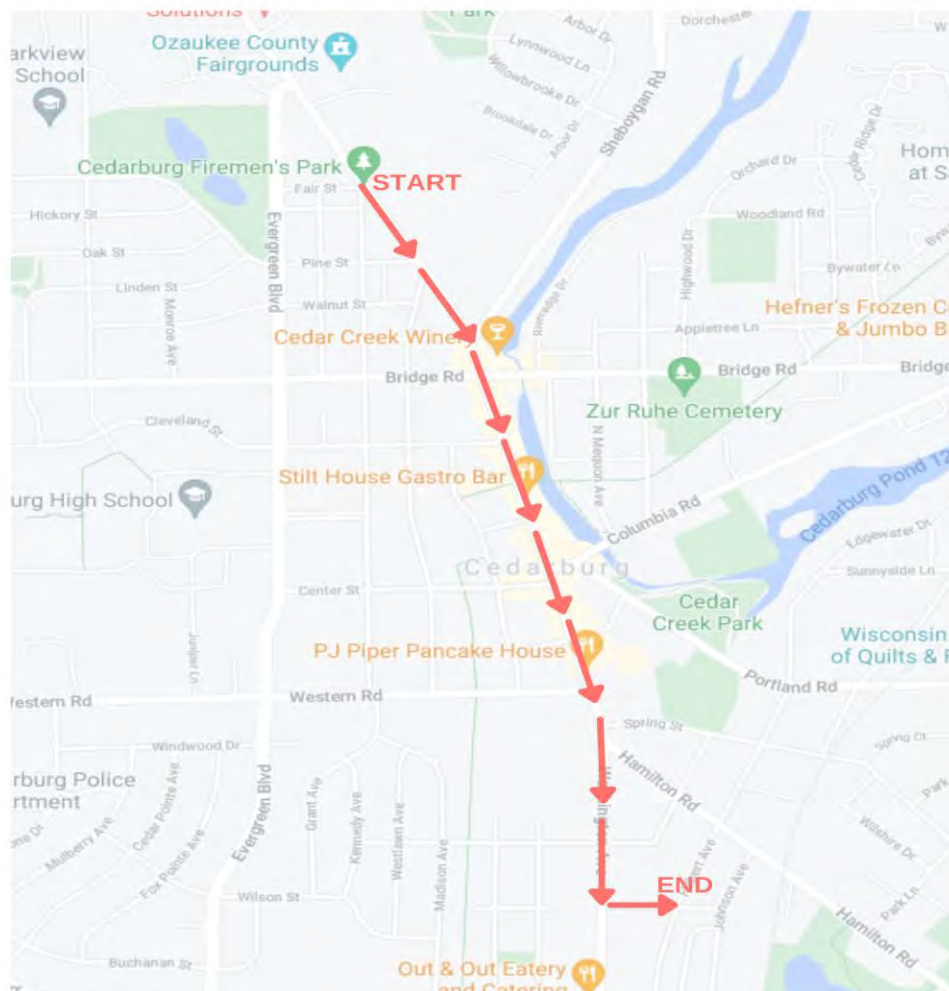
1) Extended 2021 parade route

- While crowd sizes can't be controlled, we hope to allow for as much spacing as possible. For this reason, we will begin at the original Fireman's Park starting point and move through downtown Cedarburg, but extend south to Wurthmann Street, turning left and ending at the corner of Hilbert and Wurthmann. **This is a 40% increase in the length of our parade, allowing for spectators to spread out.**

Proposed 2021 Parade Route - July 4

Staging and start at Fireman's Park as usual;
continue to Wurthmann & Hilbert where indicated.

This allows for an additional half mile of seating on Washington Ave. and 1/10th of a mile on Wurthmann.
Float exit will continue on Wurthmann to Johnson, then left or right to get to Hamilton or Lincoln.



2) Temporary amendment/modification to July 3 chair ordinance**

- While we understand that the daylong “seat saving” on July 3 is a fun and longstanding tradition for many, eliminating a second gathering that needs to be patrolled and monitored is important to the safety logistics of this year’s parade. We ask for a temporary modification to Ordinance 2018-04

ORDINANCE NO. 2018-04

An Ordinance Relating Blocking of Sidewalks

The Common Council of the City of Cedarburg, Wisconsin, hereby ordains as follows:

SECTION 1. Section 11-2- 7 of the Municipal Code of the City of Cedarburg is hereby amended as follows: SEC.11-2-7 OBSTRUCTING STREETS AND SIDEWALKS PROHIBITED.

(a) Obstructing Streets. No person shall stand, sit, loaf or loiter or engage in any sport or exercise on any public street, bridge or public ground within the City in such manner as to prevent or obstruct the free passage of pedestrian or vehicular traffic thereon or to prevent or hinder free ingress or egress to or from any place of business or amusement, church, public hall or meeting place.

(b) Blocking Sidewalk Prohibited. No person shall block any sidewalk by obstructing the same so that it is impossible for a pedestrian to travel along the sidewalk without leaving the sidewalk and walking on adjacent property or on the street. Chairs and other like obstacles for viewing of the 4th of July parade shall not be placed on any sidewalk prior to 7:00 p.m. the night before the parade. No items shall be affixed or attached to any trees, plantings, or fixtures in the right-of-way.

SECTION 2. This ordinance shall take effect upon its passage and publication as provided by law. Passed and adopted this 14th day of May, 2018.

Proposed amendment:

(b) Blocking Sidewalk Prohibited. No person shall block any sidewalk by obstructing the same so that it is impossible for a pedestrian to travel along the sidewalk without leaving the sidewalk and walking on adjacent property or on the street. Chairs and other like obstacles for viewing of the 2021 4th of July parade shall not be placed on any sidewalk prior to 8:00 a.m. on Sunday, July 4, 2021. No items shall be affixed or attached to any trees, plantings, or fixtures in the right-of-way.

****With this, we respectfully ask that the Chamber/City be united in messaging, emphasizing that this change is a necessary part of what makes our parade possible this year, and also for a partnership with CPD to enforce this temporary change on July 3, 2021.**

3) In addition to the above changes, the Chamber will also uphold the following:

- **LIMITED PARADE ENTRIES** to around 50, first come first served
- **LIMITED HANDOUTS** – we will allow candy this year but will create a “digital flyer” for businesses and organizations to use for promotion. This allows for advertising beyond the parade, as it can be seen by spectators and those who stay at home
- **LIMITED ADVERTISING** – we hope to bring the parade back to its roots and make it a true Cedarburg hometown celebration
- **JOINT MESSAGING** with the City – we need to be a united front to help the public understand that we’re all in this together to make it a great event for Cedarburg.
- **ENCOURAGED PHYSICAL DISTANCING AND MASKS** for both parade participants and spectators
- Record or livestream the parade (TBD)
- Eliminate the VIP viewing area because of limited staff and inability to properly monitor (this year only)

Approved motion from Cedarburg Chamber of Commerce Board of Directors Meeting, Wednesday, May 12, 2021:

Motion to move forward with the parade with extended route, with buy in from city/police/fire dept, and enforcement of no chair rule. Limited advertisement with the city to local community. Electronic option for flyers. Limited float entrance. No handouts. Encourage mask wearing.

ORDINANCE NO. 2021-14

An Ordinance Relating Blocking of Sidewalks

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 11-2-7 of the Municipal Code of the City of Cedarburg is hereby amended as follows:

SEC. 11-2-7 OBSTRUCTING STREETS AND SIDEWALKS PROHIBITED

- (a) **Obstructing Streets.** No person shall stand, sit, loaf, or loiter or engage in any sport or exercise on any public street, bridge or public ground within the City in such manner as to prevent or obstruct the free passage of pedestrian or vehicular traffic thereon or to prevent or hinder free ingress or egress to or from any place of business or amusement, church, public hall or meeting place.
- (b) **Blocking Sidewalk Prohibited.** No person shall block any sidewalk by obstructing the same so that it is impossible for a pedestrian to travel along the sidewalk without leaving the sidewalk and walking on adjacent property or on the street. Chairs and other like obstacles for viewing of the 4th of July parade shall not be placed on any sidewalk prior to 8:00 a.m. the morning of the parade. No items shall be affixed or attached to any trees, plantings, or fixtures in the right-of-way.

SECTION 2. SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 14th day of June 2021.

Attest:

Mike O'Keefe, Mayor

Tracie Sette, City Clerk

Approved as to form:

Michael Herbrand, City Attorney

**APPLICATION FOR LICENSE
TRANSIENT & TEMPORARY PUBLIC ENTERTAINMENT**
(Section 7-6 of City of Cedarburg Municipal Code)

CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, Wisconsin 53012

Phone (262) 375-7606
Fax (262) 375-7906

NAME OF OWNER Ronald J. Kedrowicz
(first) (middle initial) (last)

NAME OF BUSINESS/COMPANY Rainbow Valley Rides, Inc.

PERMANENT ADDRESS P.O. Box 60 Almond, WI 54909

PHONE NO. (715) 316-2073 or (715) 592-4526

NAME(S) & ADDRESS(ES) OF PERSON IN CHARGE:

Ronald J. Kedrowicz 11/08/1966
(first) (middle) (last) (date of birth)

LOCATON OF ENTERTAINMENT Cedarburg Firemens Park
Ozaukee County Fairgrounds

TYPE OF ENTERTAINMENT Carnival

DATE(S) 7/28/2021 Wed. 4-10pm
8/01/2021 TIME: From Thurs. - Sat. Noon-10pm to Sun. Noon-5pm

NAME, ADDRESS & TELEPHONE NUMBER OF SPONSOR:

Mark E. Larson 414-477-8136
(first) (middle) (last) (phone no.)

P.O. Box 173 Cedarburg WI
(street) (city) (state)

LAST THREE CITIES, TOWNS OR VILLAGES WHERE SIMILAR ACTIVITIES WERE CONDUCTED, INCLUDING DATES OF ACTIVITIES: (NAME, ADDRESSES, PHONE NO., SPONSORS)
Sussex Lions Daze - W244 N6200 Wenker Drive, Sussex (July 9-11) Tom A. 262-442-16
Fond du Lac Fair - 520 Fond du Lac Ave, Fond du Lac, (July 14-18) Matt - 920-251-119
Washington Ch/Fair - 3000 Hwy 91, West Bend (July 20-25) - Kelly B.

PLACE(S) & PHONE NUMBER(S) WHERE APPLICANT CAN BE CONTACTED FOR AT LEAST SEVEN DAYS AFTER LEAVING THIS CITY:

Brookfield WI - Chip - 715-340-3541

HEALTH CERTIFICATES FOR FOOD HANDLERS FILED WITH CITY CLERK (IF FOOD AND/OR DRINK IS PREPARED, HANDLED AND SOLD): (Food handlers will have)

DATE OF LAST STATE INSPECTION OF AMUSEMENT RIDES AND OTHER MECHANICAL
DEVICES: July 2, 2021
month/day/year

THE CITY RESERVES THE RIGHT TO REQUIRE INSPECTION OF ALL TENTS BY THE
CEDARBURG FIRE INSPECTOR.

REQUIREMENTS:

LICENSE FEE - \$50 per day

BONDED INSURANCE - Applicants who are nonresidents of Ozaukee County, Wisconsin, or residents of said county whose principal place of business is located outside of Wisconsin, shall file with the City Clerk a Clean Up Bond in favor of the City of Cedarburg in the principal sum of \$5,000 which shall be maintained in full force and effective for a period of one year commencing on the date of issuance of license.

INSURANCE - A certificate of liability insurance naming the City of Cedarburg as an additional insured in the amount of not less than \$1,000,000 for personal injury and property damage coverage shall also be filed with the City Clerk with the condition that the applicant shall indemnify and save harmless the City and its officers and agents and citizens against any injuries and damages resulting or arising from the conducting of any public entertainment for which the license is issued or from the performance by the applicant or his agents of any negligence incident to or pay all judgments, costs and charges that may be recovered against the City or any of its officers or agents by reason of the conduct of such public entertainment, together with the cost of defending any such action against the City, including actual attorney's fees.

EMPLOYEE LIST - Five days prior to entering the City of Cedarburg, a list of each person employed or otherwise engaged in such entertainment shall be provided to the Chief of Police, Cedarburg Police Department, W75 N444 Wauwatosa Road. [Tel: (262) 375-7620; Fax: (262) 375-7424] Also prior to opening each day, the applicant shall provide to the Chief of Police an updated list of each person employed or otherwise engaged in entertainment. If a complete list is not provided to the Chief of Police each day, the applicant may not open. This list shall include the full (first, middle and last) name, date of birth, driver's license number (including state) and current residence of each person.

I voluntarily grant the City of Cedarburg the right to investigate the statements I have made in this application. I understand the City of Cedarburg will be doing a background check on each employee, pursuant to Ordinance No. 98-27. I hereby certify that the above statements are true and correct.

Teri Kedzawig
Signature

5-10-21
Date

AA

FOR OFFICE USE ONLY

Date application received:	<u>5-20-21</u>
Date Certificate of Insurance received:	_____
Date Clean Up Bond received (if applicable):	<u>5-20-21 Waiver Letter</u>
Date of Common Council action:	_____
Date of approval of employee list by Chief of Police:	_____
Date fee paid @ \$50/day Amt: <u>\$250</u>	<u>ck # 10847 rec'd</u>
Health Certificate received (if applicable):	_____
Date last State Inspection of rides & mechanical devices:	_____
Date of Fire Inspector's approval of tent(s)(if applicable):	_____

Revised 5/04



Ozaukee County Agricultural Society

Sponsors of

OZAUKEE COUNTY FAIR

Cedarburg, Wisconsin 53012

City of Cedarburg
City Clerk's Office
Washington Ave.
Cedarburg, WI 53012

Regarding: Ozaukee County Fair Carnival
Rainbow Valley Rides
Clean up Bond

The Ozaukee County Agricultural Society sponsors the Ozaukee County Fair, would like to request a waiver of the cleanup bond required of our carnival for the 2016 Ozaukee County Fair. Fair dates are July 28th – August 1st, 2021.

As the Ozaukee County Agricultural Society is sponsoring the Fair, all our vendors are responsible to us to leave the grounds in the condition they found them.

Ultimately, our organization sees to it that this is what happens.

Thank you.

Sincerely,
Ozaukee County Agricultural Society, Inc.

Jody Brzezinski

Jody Brzezinski
Secretary, Ozaukee County Agricultural Society
Office: 262-375-6185
Cell: 262-442-8261
Email: jobreezy2@yahoo.com

CITY OF CEDARBURG

06/10/21 7:52 AM

Page 1

***Check Detail Register©**

Batch: 052021AP,052421AP,052621AP,052821AP,052821USC,060421AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
111300 PWSB Checking					
37802	05/21/21	ABLE DISTRIBUTING			
E 240-555320-340		MAINTENANCE SUPPLIE	\$331.20	S016469068.	POOL-REPAIR & MAINTENANCE
		Total	\$331.20		
37803	05/21/21	AERZEN USA CORPORATION			
E 601-573830-340		MAINTENANCE SUPPLIE	\$346.81	SEPI-21-002	CWRC-MAINTENANCE SUPPLIES
		Total	\$346.81		
37804	05/21/21	ALLIANCE TECHNOLOGY, LLC			
E 601-573835-360		COLLECTION SYSTEM M	\$251.95	34866	CWRC-COLLECTION SYSTEM MAINTENANCE
		Total	\$251.95		
37805	05/21/21	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319		PUBLICATIONS AND SU	\$17.90	H55119980	LIBR-PUBLICATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$32.27	H55147050	LIBR-PUBLICATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$322.56	H55191900	LIBR-PUBLICATIONS
		Total	\$372.73		
37806	05/21/21	BAKER & TAYLOR BOOKS			
E 260-555110-319		PUBLICATIONS AND SU	\$338.78	2035881970	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$50.00	2035900897	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$403.49	2035900897	LIBR-PUBLICATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$460.35	2035907907	LIBR-PUBLICATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$310.04	2035907908	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$135.00	2035923827	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$277.88	2035923827	LIBR-PUBLICATIONS
		Total	\$1,975.54		
37807	05/21/21	JUDY BAST			
R 100-463101		PUBLIC WORKS FEES	\$25.00	CK REQ	REFUND APPLIANCE PICKUP
		Total	\$25.00		
37808	05/21/21	KELLY BERGMAN			
E 700-519400-525		INSURANCE CLAIMS - 2	\$3,090.00	CK REQ	SETTLEMENT 2/10/21 AUTO PD CLAIM
		Total	\$3,090.00		
37809	05/21/21	BEYER'S HARDWARE			
E 100-533210-353		MAINTENANCE PARTS	\$25.47	164???	DPW-MAINTENANCE PARTS
E 100-555510-240		REPAIR AND MAINTENA	\$36.00	164429	PARKS-FORESTRY SUPPLIES
E 220-555390-347		SUPPLIES AND EXPENS	\$10.45	164492	REC-SUPPLIES & EXPENSES
E 100-533210-353		MAINTENANCE PARTS	\$3.16	164514	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$18.77	164515	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$18.47	164542	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	(\$5.49)	164543	DPW-MAINTENANCE PARTS
E 240-555320-340		MAINTENANCE SUPPLIE	\$41.80	164558	POOL-MAINTENANCE SUPPLIES
E 100-533210-353		MAINTENANCE PARTS	\$60.94	164563	DPW-MAINTENANCE PARTS
E 200-544210-240		REPAIR AND MAINTENA	\$2.19	164573	CEMETERY-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	\$0.49	164607	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$14.99	164633	DPW-MAINTENANCE PARTS

CITY OF CEDARBURG

06/10/21 7:52 AM

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***Check Detail Register©**

Batch: 052021AP,052421AP,052621AP,052821AP,052821USC,060421AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$227.24		
37810	05/21/21	CEDARBURG LIGHT & WATER			
G 100-256201		DUE TO L&W IMPACT F	\$2,049.98	CK REQ	WTR IMPACT FEE-ALLAN BUILDERS N82W4977 TERN TERRACE, LOT 21 SANDHILL TRAILS
Total			\$2,049.98		
37811	05/21/21	COMPLETE OFFICE OF WISCONSIN			
E 100-518100-380		EQUIPMENT/CAPITAL O	\$16,198.80	924960	COMPLEX-EQUIPMENT CAPITAL OUTLAY-CHAIRS
Total			\$16,198.80		
37812	05/21/21	DATAComm PLUS			
E 400-555110-824		LIBRARY BUILDING	\$3,551.46	73838	LIBR-LIBRARY BUILDING
Total			\$3,551.46		
37813	05/21/21	DUBLIN CONTRACTORS			
E 100-522230-240		REPAIR AND MAINTENA	\$5,173.00	15214	FD-REPAIR & MAINTENANCE
Total			\$5,173.00		
37814	05/21/21	EMERGENCY MEDICAL PRODUCTS			
E 100-522120-380		EQUIPMENT/CAPITAL O	\$44.91	2254174	PD-EQUIPMENT
E 100-522120-380		EQUIPMENT/CAPITAL O	\$80.28	2254874	PD-EQUIPMENT
Total			\$125.19		
37815	05/21/21	ENVIRONMENTAL CONSULTING & TES			
E 601-573825-370		LAB SUPPLIES	\$1,525.00	4547	CWRC-LAB SUPPLIES
Total			\$1,525.00		
37816	05/21/21	FASTENAL COMPANY			
E 100-522120-380		EQUIPMENT/CAPITAL O	\$784.29	WISAU12360	PD-EQUIPMENT
Total			\$784.29		
37817	05/21/21	HOUSEMAN & FEIND, LLP			
E 100-522110-212		ATTORNEY/CONSULTAN	\$529.73	73700	PD-LEGAL
Total			\$529.73		
37818	05/21/21	iREAD			
E 260-555110-322		DONATION EXPENDITU	\$113.90	W8BE7IL2	LIBR-DONATIONS
Total			\$113.90		
37819	05/21/21	JOSEPH JACOBS			
E 100-522310-210		PROFESSIONAL SERVIC	\$135.00	21-007	BI-ELECTRICAL 5/12-5/18/21
Total			\$135.00		
37820	05/21/21	JOYCE J L ENTERPRISES			
G 100-131060		INVOICE CLEARING AC	\$17.22	CK REQ	REFUND-OVERPAYMENT OF TAXES
Total			\$17.22		
37821	05/21/21	KUBALA-WASHATKO ARCHITECTS			
E 353-566710-210		PROFESSIONAL SERVIC	\$312.37	232803	TIF #6 PROFESSIONAL SERVICES
Total			\$312.37		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
37822	05/21/21	MID-AMERICAN RESEARCH CHEMICAL			
E 601-573835-360		COLLECTION SYSTEM M	\$473.25	0731345-IN	CWRC-COLLECTION SYSTEM MAINTENANCE
		Total	\$473.25		
37823	05/21/21	CHUCK MOEGENBURG			
E 100-518100-240		REPAIR AND MAINTENA	\$110.00	51721	COMPLEX-MAINTENANCE
		Total	\$110.00		
37824	05/21/21	NASSCO, INC.			
E 100-522100-240		REPAIR AND MAINTENA	\$55.94	S2677761.00	PD-REPAIR & MAINTENANCE
		Total	\$55.94		
37825	05/21/21	NATIONWIDE			
E 700-519400-510		PROPERTY INSURANCE	\$442.54	C-2381373	PD-K9 COVERAGE
		Total	\$442.54		
37826	05/21/21	NORTH CENTRAL LABORATORIES			
E 601-573825-370		LAB SUPPLIES	\$521.52	454250	CWRC-LAB SUPPLIES
		Total	\$521.52		
37827	05/21/21	OTIS ELEVATOR COMPANY			
E 260-555110-290		MAINT/CONTRACTED S	\$2,989.32	10040036918	LIBR-MAINTENANCE
		Total	\$2,989.32		
37828	05/21/21	OZAUKEE COUNTY CLERK			
E 100-514200-321		ELECTIONS LEGAL NOTI	\$100.30	SPRING ELE	ELECTION-LEGAL NOTICES
E 100-514200-310		OFFICE SUPPLIES	\$1,319.15	SPRING ELE	ELECTION-SUPPLIES
E 100-514200-321		ELECTIONS LEGAL NOTI	\$2.77	SPRING PRI	ELECTION-LEGAL NOTICES
		Total	\$1,422.22		
37829	05/21/21	OZAUKEE DISPOSAL CORPORATION			
E 601-573830-297		REFUSE COLLECTION	\$1,525.00	IN64381	CWRC-DUMPSTER APRIL 2021
		Total	\$1,525.00		
37830	05/21/21	PACE ANALYTICAL SERVICES, LLC			
E 601-573825-370		LAB SUPPLIES	\$25.00	2140100713	CWRC-LAB SUPPLIES
		Total	\$25.00		
37831	05/21/21	RICOH USA, INC			
E 100-522110-240		REPAIR AND MAINTENA	\$115.70	5061918691	PD-COPIERS
		Total	\$115.70		
37832	05/21/21	SCHAEFER POWER SYSTEMS, INC			
G 601-182331		STRUCTURES AND IMP	\$1,501.84	7381	CWRC-ROOF TOP UNITS
		Total	\$1,501.84		
37833	05/21/21	SHARP ELECTRONICS CORPORATION			
E 100-514700-385		EQUIPMENT OUTLAY	\$701.52	SH442405	TECH-COPIERS APRIL 2021
		Total	\$701.52		
37834	05/21/21	SIDECAR PUBLICATIONS LLC			
E 260-555110-382		LIBRARY TECHNOLOGY	\$348.00	INV-2420	LIBR-TECH

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$348.00		
37835	05/21/21	SNAP-ON INDUSTRIAL			
E 601-573840-340		MAINTENANCE SUPPLIE	\$228.47	ARV/480460	CWRC-MAINTENANCE
E 601-573830-340		MAINTENANCE SUPPLIE	\$66.67	ARV/480804	CWRC-MAINTENANCE
Total			\$295.14		
37836	05/21/21	SYMBIONT			
G 601-185335		ADVANCED TREATMEN	\$8,356.00	52528	CWRC-NEW COAGULANT SYSTEM
G 601-182329		LAND - FUTURE SITE	\$770.00	52531	CWRC-WRC CONCEPTUAL SITE PLAN
Total			\$9,126.00		
37837	05/21/21	TIME WARNER CABLE			
E 100-522110-225		TELEPHONE/COMMUNI	\$419.45	70987230105	PD-TELEPHONE
E 100-518100-225		TELEPHONE/COMMUNI	\$9.30	72687500105	CH-TELEPHONE
E 100-513100-225		TELEPHONE/COMMUNI	(\$40.07)	72687500105	MAYOR-TELEPHONE
E 100-513200-225		TELEPHONE/COMMUNI	(\$40.07)	72687500105	ADMIN-TELEPHONE
E 100-514100-225		TELEPHONE/COMMUNI	(\$15.43)	72687500105	CLERK-TELEPHONE
E 100-515600-225		TELEPHONE/COMMUNI	(\$27.75)	72687500105	TREAS-TELEPHONE
E 100-515400-225		TELEPHONE/COMMUNI	(\$33.91)	72687500105	ASSESSOR-TELEPHONE
E 100-522310-225		TELEPHONE/COMMUNI	(\$33.91)	72687500105	BI-TELEPHONE
E 100-533110-225		TELEPHONE/COMMUNI	(\$27.75)	72687500105	ENG-TELEPHONE
E 100-566310-225		TELEPHONE/COMMUNI	(\$33.91)	72687500105	PLAN-TELEPHONE
E 100-533210-225		TELEPHONE/COMMUNI	(\$21.59)	72687500105	DPW-TELEPHONE
E 220-555390-225		TELEPHONE/COMMUNI	(\$21.59)	72687500105	REC-TELEPHONE
E 100-555140-225		TELEPHONE/COMMUNI	(\$33.91)	72687500105	SRCTR-TELEPHONE
E 601-573825-225		TELEPHONE/COMMUNI	\$3.05	72687500105	CWRC-TELEPHONE
E 100-522410-225		TELEPHONE/COMMUNI	(\$27.75)	72687500105	EM-TELEPHONE
E 100-522230-225		TELEPHONE/COMMUNI	(\$33.91)	72687500105	FD-TELEPHONE
E 240-555320-225		TELEPHONE/COMMUNI	(\$15.43)	72687500105	POOL-TELEPHONE
E 240-555320-210		PROFESSIONAL SERVIC	\$134.98	72687500105	POOL-INTERNET
E 100-555510-220		Internet	\$112.97	72687500105	INERNET-CEDAR CREEK
E 601-573825-225		TELEPHONE/COMMUNI	\$134.98	72687500105	CWRC-INTERNET
E 260-555110-225		TELEPHONE/COMMUNI	\$91.73	72687500105	LIBR-TELEPHONE & INTERNET
E 100-514700-220		Internet	\$1,065.00	72687500105	CH-INTERNET
E 100-533210-350		OPERATING SUPPLIES	\$71.25	72687500105	FIRE LINES & INTERNET SHOP
E 100-555510-220		Internet	\$117.48	72687500105	FIRE LINES & INTERNET SHOP
E 100-555510-220		Internet	\$107.98	72687500105	GYM INTERNET
E 100-522410-220		Internet	\$134.98	72687500105	EM-INTERNET
G 100-131060		INVOICE CLEARING AC	\$210.00	72687500105	FD-DATA
Total			\$2,206.17		
37838	05/21/21	UNIFIRST CORPORATION			
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1184183	CWRC-SAFETY
E 100-518100-240		REPAIR AND MAINTENA	\$114.83	096 1184190	COMPLEX-REPAIR & MAINTENANCE
E 100-522100-340		MAINTENANCE SUPPLIE	\$69.86	096 1184191	PD-MAINTENANCE SUPPLIES
Total			\$263.04		
37839	05/21/21	WONDRA CONSTRUCTION INC			
E 353-566710-451		TIF - SANITARY SEWER	\$3,039.29	1200167.02	TIF #6-SANITARY SEWER

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E 353-566710-459		TIF - WATER SYSTEM	\$249,954.15	1200167.02	TIF #6-WATER SYSTEM
E 353-566710-460		TIF - STORMWATER MG	\$129,441.06	1200167.02	TIF #6-STORMWATER MGMT
E 353-566710-453		TIF - ROAD AND GUTTE	\$20,656.73	1200167.02	TIF #6-ROAD AND GUTTER
E 353-566710-452		TIF - GRADING	\$27,034.63	1200167.02	TIF #6-GRADING
E 353-566710-453		TIF - ROAD AND GUTTE	\$185,175.68	1200167.02	TIF #6-ROAD AND GUTTER
		Total	\$615,301.54		
37840	05/24/21	ICICLE TRICYCLES			
E 260-555110-322		DONATION EXPENDITU	\$5,069.00	19697	LIBR-DONATIONS
		Total	\$5,069.00		
37841	05/26/21	BAYCOM INC			
E 400-522110-807		STATION IMPROVEMEN	\$5,592.50	SRVCE3388	PD-STATION IMPROVEMENTS-SERVICE AGREEMENT 5/1/21-8/31/22
		Total	\$5,592.50		
37868	05/28/21	A LYNEIS ELECTRIC LLC			
E 100-533210-353		MAINTENANCE PARTS	\$125.43	6015	DPW-MAINTENANCE PARTS
		Total	\$125.43		
37869	05/28/21	AT&T LONG DISTANCE			
E 260-555110-225		TELEPHONE/COMMUNI	\$35.27	836841746	LIBR-LONG DISTANCE
E 100-522110-225		TELEPHONE/COMMUNI	\$4.19	836841746	PD-LONG DISTANCE
		Total	\$39.46		
37870	05/28/21	AT&T MOBILITY			
E 100-522110-225		TELEPHONE/COMMUNI	\$1,505.83	05192021	PD-WIRELESS
		Total	\$1,505.83		
37871	05/28/21	AT&T			
E 100-533210-225		TELEPHONE/COMMUNI	\$52.80	26237576030	DPW-TELEPHONE
E 260-555110-225		TELEPHONE/COMMUNI	\$304.32	26237576030	LIBR-TELEPHONE
E 601-573825-225		TELEPHONE/COMMUNI	\$101.50	26237576030	CWRC-TELEPHONE
E 100-518100-225		TELEPHONE/COMMUNI	\$97.93	26237576030	CH-TELEPHONE
E 100-522230-225		TELEPHONE/COMMUNI	\$90.74	26237576030	FD-TELEPHONE
E 100-522110-225		TELEPHONE/COMMUNI	\$88.15	26237576240	PD-TELEPHONE
		Total	\$735.44		
37872	05/28/21	BAKER TILLY US, LLP			
E 100-515900-210		PROFESSIONAL SERVIC	\$2,500.00	BT1829426	2020 AUDIT
		Total	\$2,500.00		
37873	05/28/21	BEYER'S HARDWARE			
E 100-533210-353		MAINTENANCE PARTS	\$5.98	164480	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$135.00	164480	DPW-MAINTENANCE PARTS
E 200-544210-230		GROUND MAINTENAN	\$47.47	164668	CEMETERY-GROUND MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$146.84	164720	POOL-MAINTENANCE
E 100-533311-363		SIGNS	\$440.51	164760	DPW-SIGNS
E 100-533210-353		MAINTENANCE PARTS	\$81.99	164773	DPW-MAINTENANCE PARTS
E 100-533311-363		SIGNS	\$3.49	164796	DPW-SIGNS
E 100-518100-240		REPAIR AND MAINTENA	\$115.97	164805	COMPLEX-REPAIR & MAINTENANCE

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E 100-533210-350		OPERATING SUPPLIES	\$7.98	164865	DPW-OPERATING
E 100-518100-240		REPAIR AND MAINTENA	\$4.99	164872	COMPLEX-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	\$6.38	164905	DPW-MAINTENANCE PARTS
		Total	\$996.60		
37874	05/28/21	BRAKE & EQUIPMENT COMPANY			
E 100-533210-353		MAINTENANCE PARTS	\$284.28	634241	DPW-MAINTENANCE PARTS
		Total	\$284.28		
37875	05/28/21	BSN SPORTS LLC			
E 220-555390-347		SUPPLIES AND EXPENS	\$292.45	912614680	REC-SUPPLIES & EXPENSES
E 220-555390-347		SUPPLIES AND EXPENS	\$171.16	912722842	REC-SUPPLIES & EXPENSES
		Total	\$463.61		
37876	05/28/21	CAMERA CORNER			
E 240-555320-290		MAINT/CONTRACTED S	\$95.00	47832-IN	POOL-CONTRACTED SERVICES
		Total	\$95.00		
37877	05/28/21	CARRICO AQUATIC RESOURCES INC			
E 240-555320-350		OPERATING SUPPLIES	\$9,150.00	20212142	POOL-OPERATING SUPPLIES
E 240-555320-350		OPERATING SUPPLIES	\$942.67	20212194	POOL-OPERATING SUPPLIES
E 240-555320-350		OPERATING SUPPLIES	\$137.00	20212203	POOL-OPERATING SUPPLIES
E 240-555320-350		OPERATING SUPPLIES	\$61.97	20212269	POOL-OPERATING SUPPLIES
		Total	\$10,291.64		
37878	05/28/21	CINTAS CORP			
E 260-555110-350		OPERATING SUPPLIES	\$66.87	4084831051	LIBR-OPERATING
E 100-533210-350		OPERATING SUPPLIES	\$183.54	5062777976	DPW-OPERATING
		Total	\$250.41		
37879	05/28/21	COMPLETE OFFICE OF WISCONSIN			
E 100-522110-310		OFFICE SUPPLIES	\$496.90	945509	PD-OFFICE SUPPLIES
		Total	\$496.90		
37880	05/28/21	EGELHOFF LAWNMOWER SERVICE			
E 100-533210-353		MAINTENANCE PARTS	\$45.70	284594	DPW-MAINTENANCE PARTS
		Total	\$45.70		
37881	05/28/21	FASTENAL COMPANY			
E 100-533210-353		MAINTENANCE PARTS	\$29.28	WISAU12381	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$109.94	WISAU12387	DPW-MAINTENANCE PARTS
		Total	\$139.22		
37882	05/28/21	FIVE CORNERS DODGE			
E 100-522120-240		REPAIR AND MAINTENA	\$38.16	77256	PD-MAINTENANCE
E 100-522120-240		REPAIR AND MAINTENA	\$77.36	77264	PD-MAINTENANCE
		Total	\$115.52		
37883	05/28/21	GOETZ S NURSERY LLC			
G 100-239837		DEVELOPERS DEPOSIT-	\$5,875.00	2401	TREES-DEVELOPERS
		Total	\$5,875.00		

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37884	05/28/21	GRAEF			
E 400-533750-874		DAM STUDIES	\$502.50	0115045	ENG-ENVIRONMENTAL FUND
		Total	\$502.50		
37885	05/28/21	GRAINGER			
E 100-555510-240		REPAIR AND MAINTENA	\$23.76	9908360432	PARKS-REPAIR & MAINTENANCE
		Total	\$23.76		
37886	05/28/21	GREAT AMERICAN COMFORT SHOES			
E 100-533210-350		OPERATING SUPPLIES	\$105.00	269	DPW-OPERATING-BUNTROCK
		Total	\$105.00		
37887	05/28/21	GUETZKE & ASSOCIATES, INC.			
E 100-533210-210		PROFESSIONAL SERVIC	\$407.00	1403821-IN	DPW-PROFESSIONAL SERVICES
E 100-518100-240		REPAIR AND MAINTENA	\$228.00	1836921-IN	COMPLEX-REPAIR & MAINTENANCE
E 240-555320-210		PROFESSIONAL SERVIC	\$189.00	1837021-IN	POOL-PROFESSIONAL SERVICES
		Total	\$824.00		
37888	05/28/21	HORIZON COMMERCIAL POOL SUPPLY			
E 240-555320-350		OPERATING SUPPLIES	\$4,166.05	210419007-A	POOL-OPERATING SUPPLIES
		Total	\$4,166.05		
37889	05/28/21	JANI-KING OF MILWAUKEE			
E 100-533210-350		OPERATING SUPPLIES	\$390.53	MIL06210389	DPW-OPERATING
		Total	\$390.53		
37890	05/28/21	JX ENTERPRISES INC.			
E 100-533210-353		MAINTENANCE PARTS	\$35.09	12145635P	DPW-MAINTENANCE PARTS
		Total	\$35.09		
37891	05/28/21	TIM LARSON			
E 220-555390-290		MAINT/CONTRACTED S	\$985.00	2021-01	REC-CONTRACTED SERVICES
		Total	\$985.00		
37892	05/28/21	LETTERS & SIGNS			
E 100-533311-363		SIGNS	\$554.00	4698	DPW-SIGNS
E 100-533311-363		SIGNS	\$346.00	4724	DPW-SIGNS
		Total	\$900.00		
37893	05/28/21	MASTER PRINTWEAR			
E 220-555390-347		SUPPLIES AND EXPENS	\$1,316.25	10131	REC-SUPPLIES & EXPENSES
E 220-555390-347		SUPPLIES AND EXPENS	\$1,336.50	10267	REC-SUPPLIES & EXPENSES
		Total	\$2,652.75		
37894	05/28/21	MENARD'S			
E 100-533210-353		MAINTENANCE PARTS	\$599.78	22624	DPW-MAINTENANCE PARTS
		Total	\$599.78		
37895	05/28/21	NAPA AUTO PARTS			
E 100-533210-353		MAINTENANCE PARTS	\$63.40	5269-128467	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$54.50	5269-129317	DPW-MAINTENANCE PARTS

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E 100-533210-353		MAINTENANCE PARTS	\$75.95	5269-129710	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$8.69	5269-129711	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$9.06	5269-129808	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$57.71	5269-129841	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$69.83	5269-130242	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$22.05	5269-130247	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$44.01	5269-130317	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$105.60	5269-130347	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$16.98	5269-130429	DPW-MAINTENANCE PARTS
Total			\$527.78		
37896	05/28/21	NORTHERN TOOL & EQUIPMENT			
E 100-533210-353		MAINTENANCE PARTS	\$449.00	47313619	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$398.00	47383123	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$144.99	47753809	DPW-MAINTENANCE PARTS
Total			\$991.99		
37897	05/28/21	OFFICE DEPOT			
E 100-522110-310		OFFICE SUPPLIES	\$146.71	16975308100	PD-OFFICE SUPPLIES
E 100-522110-310		OFFICE SUPPLIES	\$57.29	16975404100	PD-OFFICE SUPPLIES
E 100-522110-310		OFFICE SUPPLIES	\$69.59	16975405100	PD-OFFICE SUPPLIES
E 100-522110-310		OFFICE SUPPLIES	\$299.89	17254500600	PD-OFFICE SUPPLIES
E 100-522110-310		OFFICE SUPPLIES	\$221.99	17254511400	PD-OFFICE SUPPLIES
Total			\$795.47		
37898	05/28/21	OLIVER FIONTAR LLC			
E 350-566710-227		DEVELOPERS INCENTIV	\$57,910.00	639	TID #4 - DRAW #56
E 350-566710-227		DEVELOPERS INCENTIV	\$1,687.15	640	TID #4 - DRAW #56
Total			\$59,597.15		
37899	05/28/21	OLSENS PIGGLY WIGGLY			
E 100-522110-390		OTHER EXPENSES	\$102.50	40042	PD-OTHER EXPENSES
E 240-555320-340		MAINTENANCE SUPPLIE	\$4.72	40056	POOL-MAINTENANCE SUPPLIES
Total			\$107.22		
37900	05/28/21	ONTECH SYSTEMS, INC			
E 240-555320-290		MAINT/CONTRACTED S	\$676.24	57119	POOL-CONTRACTED SERVICES
Total			\$676.24		
37901	05/28/21	OSI COLLECTION SERVICES, INC.			
E 100-533210-351		GAS AND OIL EXPENSE	\$35.00	1054456	DPW-GAS & OIL
E 100-533210-351		GAS AND OIL EXPENSE	\$75.00	1054555	DPW-GAS & OIL
Total			\$110.00		
37902	05/28/21	PROSHRED SECURITY			
E 100-515600-210		PROFESSIONAL SERVIC	\$64.01	210075776	TREAS-PROFESSIONAL SERVICES
G 100-136100		ACCTS REC - FIRE DEP	\$119.55	210075776	FD-SHREDDING
E 100-522110-310		OFFICE SUPPLIES	\$358.65	210075776	PD-SHREDDING
E 100-514100-210		PROFESSIONAL SERVIC	\$55.79	210075776	CLERKS-SHREDDING
G 100-215915		EMPLOYEE REIMBURSE	\$7.00	210075776	EMPLOYEES REIMBURSEMENT

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$605.00		
37903	05/28/21	QUALITY STATE OIL CO.,INC.			
G 221-161500		FUEL INVENTORY	\$5,042.46	1788020	DPW-FUEL INVENTORY
G 221-161500		FUEL INVENTORY	\$4,567.03	1788021	DPW-FUEL INVENTORY
E 100-533210-351		GAS AND OIL EXPENSE	\$124.64	2898642	DPW-GAS & OIL
Total			\$9,734.13		
37904	05/28/21	R A SMITH NATIONAL			
E 353-566710-210		PROFESSIONAL SERVIC	\$90,717.10	156686	TIF #6 ENGINEERING
E 400-533311-854		STREET IMPROVEMENT	\$2,304.00	158266	2021 STREET & UTILITY PROJECT
E 353-566710-210		PROFESSIONAL SERVIC	\$6,050.50	158296	TIF #6 ENGINEERING (CONSTRUCTION)
E 353-566710-210		PROFESSIONAL SERVIC	\$47,163.31	158298	TIF #6 ENGINEERING (CONSTRUCTION)
Total			\$146,234.91		
37905	05/28/21	RAYMOND GEDDES & COMPANY, INC.			
E 260-555110-322		DONATION EXPENDITU	\$83.47	776671	LIBR-DONATIONS
Total			\$83.47		
37906	05/28/21	SHERRILL, INC.			
E 100-555510-240		REPAIR AND MAINTENA	\$95.88	INV-640837	FORESTRY SAFETY EQUIPMENT
Total			\$95.88		
37907	05/28/21	SHERWIN-WILLIAMS			
E 100-533311-240		REPAIR AND MAINTENA	\$811.58	4644-8	DPW-STREET REPAIR & MAINTENANCE
Total			\$811.58		
37908	05/28/21	SITEONE LANDSCAPE SUPPLY			
E 100-555510-240		REPAIR AND MAINTENA	\$39.66	108862153-0	FORESTRY SUPPLIES
E 100-533311-240		REPAIR AND MAINTENA	\$287.65	109436919-0	DPW-STREET REPAIR & MAINTENANCE
Total			\$327.31		
37909	05/28/21	STAFFORD ROSENBAUM LLP			
E 700-519400-546		INSURANCE CLAIMS - 2	\$258.70	1253125	INS CLAIMS-2019-SHELLY BUCK 12/21/19 CLAIM #GLB1071220
Total			\$258.70		
37910	05/28/21	SUBURBAN ASPHALT			
E 240-555320-340		MAINTENANCE SUPPLIE	\$3,750.00	21-066	POOL-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$3,750.00	21-066	PARKS-REPAIR & MAINTENANCE
Total			\$7,500.00		
37911	05/28/21	TAPCO			
E 100-533421-240		REPAIR AND MAINTENA	\$2,130.70	I697278	TRAFFIC SIGNAL REPAIR
Total			\$2,130.70		
37912	05/28/21	TERMINAL-ANDRAE INC.			
E 601-573830-340		MAINTENANCE SUPPLIE	\$1,265.00	52596	CWRC-MAINTENANCE SUPPLIES
Total			\$1,265.00		
37913	05/28/21	TRUCK COUNTRY-MILWAUKEE NORTH			
E 100-533210-353		MAINTENANCE PARTS	\$17.79	X207037843:	DPW-MAINTENANCE PARTS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$17.79		
37914	05/28/21	TRUCK EQUIPMENT INC			
E 100-533210-353		MAINTENANCE PARTS	\$225.76	953827-00	DPW-MAINTENANCE PARTS
Total			\$225.76		
37915	05/28/21	U.S. CELLULAR			
E 601-573825-225		TELEPHONE/COMMUNI	\$25.86	0439008978	CWRC-TABLET
E 100-522310-225		TELEPHONE/COMMUNI	\$469.86	0439008978	BI-TELECOM
E 100-533210-225		TELEPHONE/COMMUNI	\$25.36	0439008978	DPW-TABLET
E 601-573825-225		TELEPHONE/COMMUNI	\$38.86	0439008978	CWRC-TELECOM
E 100-555510-225		TELEPHONE/COMMUNI	\$10.86	0439008978	PARKS-TABLET
E 100-555510-225		TELEPHONE/COMMUNI	\$10.86	0439008978	PARKS-TABLET
E 100-533210-225		TELEPHONE/COMMUNI	\$39.86	0439008978	DPW-TABLET-HOTSPOT
E 601-573825-225		TELEPHONE/COMMUNI	\$39.86	0439008978	CWRC-TABLET
E 601-573825-225		TELEPHONE/COMMUNI	\$10.86	0439008978	CWRC-TABLET
E 100-555510-225		TELEPHONE/COMMUNI	\$42.86	0439008978	PARKS-TABLET
E 100-533110-225		TELEPHONE/COMMUNI	\$10.86	0439008978	ENG-TELECOM
E 100-555510-225		TELEPHONE/COMMUNI	\$10.86	0439008978	PARKS-TABLET
E 100-533210-225		TELEPHONE/COMMUNI	\$25.36	0439008978	DPW-IPAD
E 100-533210-225		TELEPHONE/COMMUNI	\$42.86	0439008978	DPW-TELECOM
E 100-533110-225		TELEPHONE/COMMUNI	\$18.90	0439008978	CH-TELECOM
E 100-533110-225		TELEPHONE/COMMUNI	\$38.86	0439008978	ENG-TELECOM
E 100-522310-225		TELEPHONE/COMMUNI	\$583.17	0439008978	BI-TELECOM
E 100-555145-225		TELEPHONE/COMMUNI	\$3.00	0439008978	SC-TELECOM
E 100-555510-225		TELEPHONE/COMMUNI	\$42.86	0439008978	PARKS-TELECOM
E 601-573825-225		TELEPHONE/COMMUNI	\$38.86	0439008978	CWRC-DUTY PHONE
Total			\$1,530.69		
37916	05/28/21	ULINE			
E 100-514100-310		OFFICE SUPPLIES	\$106.13	133660151	CLERKS-OFFICE SUPPLIES
Total			\$106.13		
37917	05/28/21	UNIFIRST CORPORATION			
E 100-533210-350		OPERATING SUPPLIES	\$119.51	096 1184185	DPW-OPERATING
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1185286	CWRC-SAFETY
E 100-533210-350		OPERATING SUPPLIES	\$49.51	096 1185288	DPW-OPERATING
Total			\$247.37		
37918	05/28/21	WISCONSIN DNR			
E 601-573850-323		STATE OF WI FEES	\$9,555.55	CK REQ	CWRC-ENVIRONMENTAL ANNUAL FEE
Total			\$9,555.55		
37919	05/28/21	WM CORPORATE SERVICES, INC.			
R 100-463101		PUBLIC WORKS FEES	\$809.42	835-2275-5	DPW-ROLLOFF EXCHANGE
Total			\$809.42		
37920	06/04/21	A LYNEIS ELECTRIC LLC			
E 100-533311-240		REPAIR AND MAINTENA	\$643.00	6016	DPW-STREET REPAIR & MAINTENANCE
Total			\$643.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
37921	06/04/21	AT&T MOBILITY			
E 100-522110-225		TELEPHONE/COMMUNI	\$123.64	05192021	EM-WIRELESS
		Total	\$123.64		
37922	06/04/21	BADGER POPCORN & CONCESSION			
E 240-555321-350		OPERATING SUPPLIES	\$5,112.83	471051	POOL-OPERATING
		Total	\$5,112.83		
37923	06/04/21	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319		PUBLICATIONS AND SU	\$25.13	H55234700	LIBR-PUBLICATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$53.86	H55290760	LIBR-PUBLICATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$17.93	H55334860	LIBR-PUBLICATIONS
		Total	\$96.92		
37924	06/04/21	BAKER & TAYLOR BOOKS			
E 260-555110-319		PUBLICATIONS AND SU	\$356.71	2035907903	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$100.00	2035907903	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$329.25	2035907904	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$145.00	2035907904	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$249.92	2035907905	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$221.00	2035907905	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$383.40	2035907906	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$90.00	2035907906	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$279.33	2035916780	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$26.00	2035916780	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$300.41	2035936412	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$70.00	2035936412	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$444.78	2035942176	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$20.00	2035942176	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$451.43	2035942177	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$20.00	2035942177	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$131.33	2035942178	LIBR-PUBLICATIONS
		Total	\$3,618.56		
37925	06/04/21	BOLD TECHNOLOGIES			
E 100-522100-240		REPAIR AND MAINTENA	\$735.24	26795	PD-ALARM SUPPORT
		Total	\$735.24		
37926	06/04/21	BONAFIDE SECURITY SOLUTIONS			
E 100-522230-240		REPAIR AND MAINTENA	\$237.81	INV-1914	FD-REPAIR & MAINTENANCE
		Total	\$237.81		
37927	06/04/21	BRAKE & EQUIPMENT COMPANY			
E 100-533210-353		MAINTENANCE PARTS	\$609.02	634892	DPW-MAINTENANCE PARTS
		Total	\$609.02		
37928	06/04/21	BRIDGES LIBRARY SYSTEM			
E 260-555110-382		LIBRARY TECHNOLOGY	\$240.00	2021-130102	LIBR-TECH
		Total	\$240.00		
37929	06/04/21	CEDAR CREST			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 240-555321-350		OPERATING SUPPLIES	\$1,043.64	0062114610	POOL-OPERATING
		Total	\$1,043.64		
37930	06/04/21	CEDARBURG CHAMBER OF COMMERCE			
E 100-519200-335		LEADERSHIP DEVELOP	\$300.00	052421	EMPLOYEE RELATIONS-LEADERSHIP
E 100-555140-210		PROFESSIONAL SERVIC	\$45.00	6121	SRCTR-PROF SERVICES
		Total	\$345.00		
37931	06/04/21	JONATHAN CENSKY			
E 100-566310-210		PROFESSIONAL SERVIC	\$6,073.80	21-005	PLAN-PROFESSIONAL SERVICES-MAY 2021
		Total	\$6,073.80		
37932	06/04/21	EMERGENCY MEDICAL PRODUCTS			
E 100-522130-310		OFFICE SUPPLIES	\$6.97	2257357	PD-OFFICE SUPPLIES
		Total	\$6.97		
37933	06/04/21	EXTREME SKI & BIKE			
E 100-522120-380		EQUIPMENT/CAPITAL O	\$204.64	1000000142	PD-EQUIP/CAPITAL
		Total	\$204.64		
37934	06/04/21	JANIS GRALEWSKI			
E 100-555140-210		PROFESSIONAL SERVIC	\$79.20	CK REQ	SRCTR-FITNESS INSTRUCTOR
		Total	\$79.20		
37935	06/04/21	GREAT LAKES COCA-COLA			
E 240-555321-350		OPERATING SUPPLIES	\$1,075.25	2694213605	POOL-OPERATING
		Total	\$1,075.25		
37936	06/04/21	GROTA APPRAISALS, LLC			
E 100-515400-210		PROFESSIONAL SERVIC	\$6,262.50	1642	ASSESSOR-JUNE 2021
		Total	\$6,262.50		
37937	06/04/21	HOME DEPOT CREDIT SERVICES			
E 100-533311-363		SIGNS	\$348.00	3692	DPW-SIGNS
E 220-555390-347		SUPPLIES AND EXPENS	\$19.12	3692	REC-SUPPLIES & EXPENSES
E 100-533311-363		SIGNS	\$367.14	3692	DPW-SIGNS
E 100-533311-363		SIGNS	(\$367.14)	3692	DPW-SIGNS
E 100-533210-350		OPERATING SUPPLIES	\$129.84	3692	DPW-OPERATING
E 100-533311-350		OPERATING SUPPLIES	\$657.78	3692	DPW-OPERATING
		Total	\$1,154.74		
37938	06/04/21	IBS OF SOUTHEASTERN WISCONSIN			
E 100-533210-353		MAINTENANCE PARTS	\$129.95	100686336	DPW-MAINTENANCE PARTS
		Total	\$129.95		
37939	06/04/21	JACKSON WESTERN LLC			
E 100-533311-210		PROFESSIONAL SERVIC	\$12.00	1617	STREETS-PROFESSIONAL SERVICES
		Total	\$12.00		
37940	06/04/21	JAMES IMAGING SYSTEMS, INC.			
E 260-555110-290		MAINT/CONTRACTED S	\$366.87	29372958	LIBR-MAINTENANCE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$366.87		
37941	06/04/21	KANOPY, INC.			
E 260-555110-319		PUBLICATIONS AND SU	\$356.00	249868	LIBR-PUBLICATIONS
Total			\$356.00		
37942	06/04/21	LAROSA LANDSCAPE COMPANY			
E 100-522100-240		REPAIR AND MAINTENA	\$515.25	0009343-IN	PD-MAINTENANCE JUNE 2021
Total			\$515.25		
37943	06/04/21	LUEDERS LAWN SEEDING & TRUCKIN			
E 100-555510-240		REPAIR AND MAINTENA	\$207.00	52421	REC-REPAIR & MAINTENANCE
Total			\$207.00		
37944	06/04/21	MASTER PRINTWEAR			
E 100-533210-350		OPERATING SUPPLIES	\$92.00	10342	DPW-OPERATING
E 220-555390-347		SUPPLIES AND EXPENS	\$350.00	10342	REC-SUPPLIES & EXPENSES
Total			\$442.00		
37945	06/04/21	NAPA AUTO PARTS			
E 100-533210-353		MAINTENANCE PARTS	\$5.59	5269-130699	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$7.73	5269-130840	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$3.72	5269-130859	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$190.52	5269-131075	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	(\$49.50)	5269-131092	DPW-MAINTENANCE PARTS
E 601-573840-340		MAINTENANCE SUPPLIE	\$19.42	5269-131492	CWRC-MAINTENANCE SUPPLIES
E 100-533210-353		MAINTENANCE PARTS	\$278.99	5269-131615	DPW-MAINTENANCE PARTS
E 601-573840-340		MAINTENANCE SUPPLIE	(\$2.87)	5269-131624	CWRC-MAINTENANCE SUPPLIES
E 100-533210-353		MAINTENANCE PARTS	\$22.55	5269-131629	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$25.43	5269-131642	DPW-MAINTENANCE PARTS
Total			\$501.58		
37946	06/04/21	NASSCO, INC.			
E 240-555320-350		OPERATING SUPPLIES	\$385.43	S2761144.00	POOL-OPERATING
E 240-555320-350		OPERATING SUPPLIES	\$272.22	S2761144.00	POOL-OPERATING
E 260-555110-350		OPERATING SUPPLIES	\$145.90	S2762661.00	LIBR-OPERATING
E 260-555110-350		OPERATING SUPPLIES	\$57.28	S2762661.00	POOL-OPERATING
Total			\$860.83		
37947	06/04/21	NEENAH FOUNDRY CO.			
E 601-573835-360		COLLECTION SYSTEM M	\$3,588.08	414173	CWRC-COLLECTION SYSTEM MAINT
Total			\$3,588.08		
37948	06/04/21	OFFICE DEPOT			
E 260-555110-310		OFFICE SUPPLIES	\$112.32	17170513200	LIBR-OFFICE SUPPLIES
Total			\$112.32		
37949	06/04/21	OLSENS PIGGLY WIGGLY			
E 100-522410-350		OPERATING SUPPLIES	\$6.27	40060	EM-OPERATING
E 100-533210-330		TRAVEL & TRAINING	\$21.86	40109	DPW-TRAVEL & TRAINING
Total			\$28.13		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
37950	06/04/21	PACE ANALYTICAL SERVICES, LLC			
E 601-573825-370		LAB SUPPLIES	\$195.00	2140101126	CWRC-LAB SUPPLIES
		Total	\$195.00		
37951	06/04/21	GUY POISSON			
R 100-463101		PUBLIC WORKS FEES	\$25.00	CK REQ	REFUND-APPLIANCE PICKUP
		Total	\$25.00		
37952	06/04/21	POSTNET WI104			
E 240-555320-380		EQUIPMENT/CAPITAL O	\$126.10	346712	POOL-EQUIPMENT
		Total	\$126.10		
37953	06/04/21	RENNERTS			
E 100-533210-353		MAINTENANCE PARTS	\$409.28	43632	DPW-MAINTENANCE PARTS
		Total	\$409.28		
37954	06/04/21	RNR WATER, LLC			
E 350-566710-210		PROFESSIONAL SERVIC	\$500.00	15	TID #6-PROFESSIONAL SERVICES
		Total	\$500.00		
37955	06/04/21	ELIZABETH ROLLAND			
E 100-555140-210		PROFESSIONAL SERVIC	\$56.10	CK REQ	SRCTR-INSTRUCTOR-TAICHI
		Total	\$56.10		
37956	06/04/21	RUEKERT & MIELKE			
E 601-573825-312		COMPUTER/COPIER SU	\$2,169.20	136577	CWRC-SCADA SERVICE WORK
		Total	\$2,169.20		
37957	06/04/21	LINDA SHORT			
E 100-555140-210		PROFESSIONAL SERVIC	\$79.20	CK REQ	SRCTR-FITNESS INSTRUCTOR
		Total	\$79.20		
37958	06/04/21	SOUTHSIDE TIRE CO., INC.			
E 100-533210-353		MAINTENANCE PARTS	\$258.38	856525	DPW-MAINTENANCE PARTS
		Total	\$258.38		
37959	06/04/21	STATE INDUSTRIAL PRODUCTS			
E 240-555320-340		MAINTENANCE SUPPLIE	\$211.95	902002566	POOL-MAINTENANCE SUPPLIES
		Total	\$211.95		
37960	06/04/21	STEVLIN S LOCK SHOP			
E 100-533210-353		MAINTENANCE PARTS	\$60.00	42321	DPW-MAINTENANCE PARTS
		Total	\$60.00		
37961	06/04/21	UNIFIRST CORPORATION			
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1186402	CWRC-SAFETY
E 100-533210-350		OPERATING SUPPLIES	\$49.51	096 1186404	DPW-OPERATING
		Total	\$127.86		
37962	06/04/21	WAUKESHA COUNTY TECH COLLEGE			
E 100-522120-330		TRAVEL & TRAINING	\$468.39	S0742799	PD-TRAVEL & TRAINING

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$468.39		
37963	06/04/21	TAKAKO WILLDEN			
E 100-555140-210		PROFESSIONAL SERVIC	\$84.00	CK REQ	SRCTR-INSTRUCTOR-CHAIR YOGA
Total			\$84.00		
37964	06/04/21	WISCONSIN HUMANE SOCIETY			
E 100-522110-213		ANIMAL POUND	\$120.00	2014	PD-STRAY FEES APRIL 2021
Total			\$120.00		
111300 PWSB Checking			\$1,004,384.62		

Fund Summary**111300 PWSB Checking**

100 GENERAL FUND	\$77,389.23
200 CEMETERY FUND	\$49.66
220 RECREATION PROGRAMS FUND	\$4,459.34
221 FUEL SYSTEM - WASH BAY	\$9,609.49
240 SWIMMING POOL FUND	\$28,039.46
260 LIBRARY FUND	\$16,444.00
350 TIF DISTRICT FUND #4	\$60,097.15
353 TIF DISTRICT #6	\$759,544.82
400 CAPITAL IMPROVEMENTS FUND	\$11,950.46
601 WATER RECYCLING CENTER	\$33,009.77
700 RISK MANAGEMENT FUND	\$3,791.24
	<hr/>
	\$1,004,384.62

CITY OF CEDARBURG
TRANSFER LIST
5/22/21-6/10/21

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
5/27/21	2,555.68	Light & Water - 1
5/27/21	1,553.35	Light & Water - 2
5/27/21	37,067.85	Light & Water - 3
5/31/2021	\$78,116.08	WRS April Remittance
6/1/2021	\$97,946.80	WPS-June health insurance premiums
6/1/2021	\$7,051.05	Delta Dental-June dental insurance premiums
6/2/2021	\$218,000.00	Transfer from checking to payroll
6/4/2021	\$7,473.48	PR#11 Health Savings Accounts
6/4/2021	\$1,622.02	PR#11 ICMA
6/4/2021	\$4,195.22	PR#11 North Shore Bank
6/4/2021	\$440.00	PR#11 Police Union
6/4/2021	\$346.15	PR#11 State of Wisconsin-child support
6/4/2021	\$250.00	PR#11 Wis Deferred Comp
6/4/2021	\$549.01	Superior Vision-June vision insurance premiums
	<hr/>	
	\$457,166.69	

PWSB PAYROLL CHECKING ACCOUNT

6/4/2021	\$153,835.58	Payroll for 5/16-5/29
6/4/2021	\$63,186.88	Payroll taxes for 5/16-5/29
	<hr/>	
	\$217,022.46	

PWSB MONEY MARKET

5/28/2021	\$400,000.00	PWSB Checking
5/21/2021	\$615,613.91	PWSB Checking
	<hr/>	
	\$1,015,613.91	

CITY OF CEDARBURG

MEETING DATE: June 14, 2021

ITEM NO: 9.K.4.

TITLE: Consider Outdoor Alcohol Beverage License for The Union House at W62 N559 Washington Avenue; and action thereon (Plan Comm. 5/3/2021)

ISSUE SUMMARY: The applicant is requesting approval of an Outdoor Alcoholic Beverage License to serve alcohol within a fenced in area in the rear parking lot directly west of their tavern. According to **Section 7-2-17(b)** of the City's Code of Ordinances, the applicant of such a request *shall accurately describe the outdoor seating area and shall indicate the nature of fencing or other measures intended to provide control over the operation of the outdoor seating area. If the premise is located within the Historic District, the Plan Commission shall take into consideration the recommendation of the Landmarks Commission.*

The proposed fenced area measures 20' by 32' and includes a fenced pathway extending from the building to this seating area. Ingress and egress will only be allowed through the building. The fence will be of attractive 4' high black aluminum preassembled fence panels.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: These plans were first reviewed by the Landmarks Commission on May 27th and they recommended approval. The plans were then presented to the Plan Commission last Monday, who convinced the applicant to eliminate the tent that was originally proposed for this area and instead asked that they simply fence in the area with the fence shown in the attached picture. The Commission also required that the fence be equipped with emergency access gate. Furthermore, the applicant was advised that no outdoor amplified sound will be allowed unless they seek and secure an Outdoor Amplified Sound permit through the Common Council. With that change the Plan Commission recommended approval.

BUDGETARY IMPACT: n/a

ATTACHMENTS:

- Unapproved Plan Commission minutes from the June 7, 2021, meeting.
- Minutes from the May 27, 2021, Landmarks Commission meeting.
- Union House site plan with the proposed fencing.

INITIATED/REQUESTED BY: Chris Homayowni

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

**CONSIDER RECOMMENDATION OF APPROVAL FOR OUTDOOR ALCOHOL
BEVERAGE LICENSE FOR THE UNION HOUSE LOCATED AT W62N559
WASHINGTON AVENUE – CHRIS HOMAYOUNI**

Planner Censky described the request by the Petitioner to install a tent as part of their crowd control effort for the above license in order to serve alcohol in the rear parking lot located on the west side of the tavern. Since this establishment is located in the Historic Preservation District, these plans were initially reviewed by the Landmarks Commission during their May 27, 2021 and recommended for approval. Police Chief Tom Frank has also reviewed this request and has no objection.

Petitioner Payman Homayouni was in attendance and explained that the idea of installing a tent is to delineate the area where beverages are served and consumed. Since other establishments are designating outdoor spaces for patrons this summer using fencing, planters, and other means of defining these areas, Commissioners requested the Petitioner use his proposed 4' high black aluminum fencing instead of a tent, with access still being limited through the building. Petitioner Homayouni readily agreed to this request. Planner Censky advised him that any requests to use amplified music in this outdoor area needs to be submitted to the Clerk's office, and any plans to serve alcohol on Washington Avenue during festivals must be taken through the Festival's Committee. The Petitioner was also advised that any recommendations from the Plan Commission will be forwarded to the Common Council for final consideration during their regular meeting scheduled for Monday, June 14.

Action:

A motion was made by Council Member Thome to recommend approval for the Outdoor Alcohol Beverage License with the condition that the Petitioner defines the service area by installing 4' black aluminum fencing instead of a installing a tent. This motion was seconded by Commissioner Kinzel and passed without a negative vote.

**LANDMARKS COMMISSION
May 27, 2021**

**LAN20210527-1
UNAPPROVED**

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, May 27, 2021 at Cedarburg City Hall, W63 N645 Washington Avenue, upper level, Council Chambers.

The meeting was called to order by Chairperson Judy Jepson at 6:59 p.m.

Roll Call: Present – Chairperson Judy Jepson, Council Member Barbara Lythjohan, Vice Chairperson James Pape, Tomi Fay Forbes, Chris Smith

 Excused – Tom Kubala, Robert Ross

 Also Present – City Planner Jon Censky, news media

STATEMENT OF PUBLIC NOTICE

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Commissioner Forbes and seconded by Chairperson Jepson to approve the minutes of the May 13, 2021 meeting. Motion carried without a negative vote with Commissioners Kubala and Ross excused.

Consider Recommending Outdoor Alcohol Beverage License Approval for the Union House Located at W62N559 Washington Avenue; and Action Thereon.

Petitioner Payman Homayouni attended to represent the Union House, and explained he would like to erect an event tent for the summer at his establishment. The proposed tent will occupy three parking places that are currently used by building tenants, and the tenants will park in spaces further away from the building. Access to the tent will be through the bar/restaurant only in order to maintain crowd control. A fence will extend from the back door to the entrance of the tent and a fence will also be located at the back. The tent will hold approximately eight 4-patron tables. Chairperson Jepson asked about the source of the name “Union House.” Petitioner Homayouni stated that a photo was found of the building, probably dating to the 1930s based on the cars in the photo. The name “Union House” was painted on the brick on the side of the building. Commissioner Smith asked about the Blatz sign, and Petitioner Homayouni stated that a visitor from New York was interested in purchasing the sign; however, it is not for sale. He added that he found on the sign the signature of the person who built it.

Action:

Vice Chairperson Pape made a motion to approve the tent as requested. Commissioner Smith seconded the motion. Motion carried without a negative vote with Commissioners Kubala and Ross excused.

Tomi Fay Forbes
Secretary

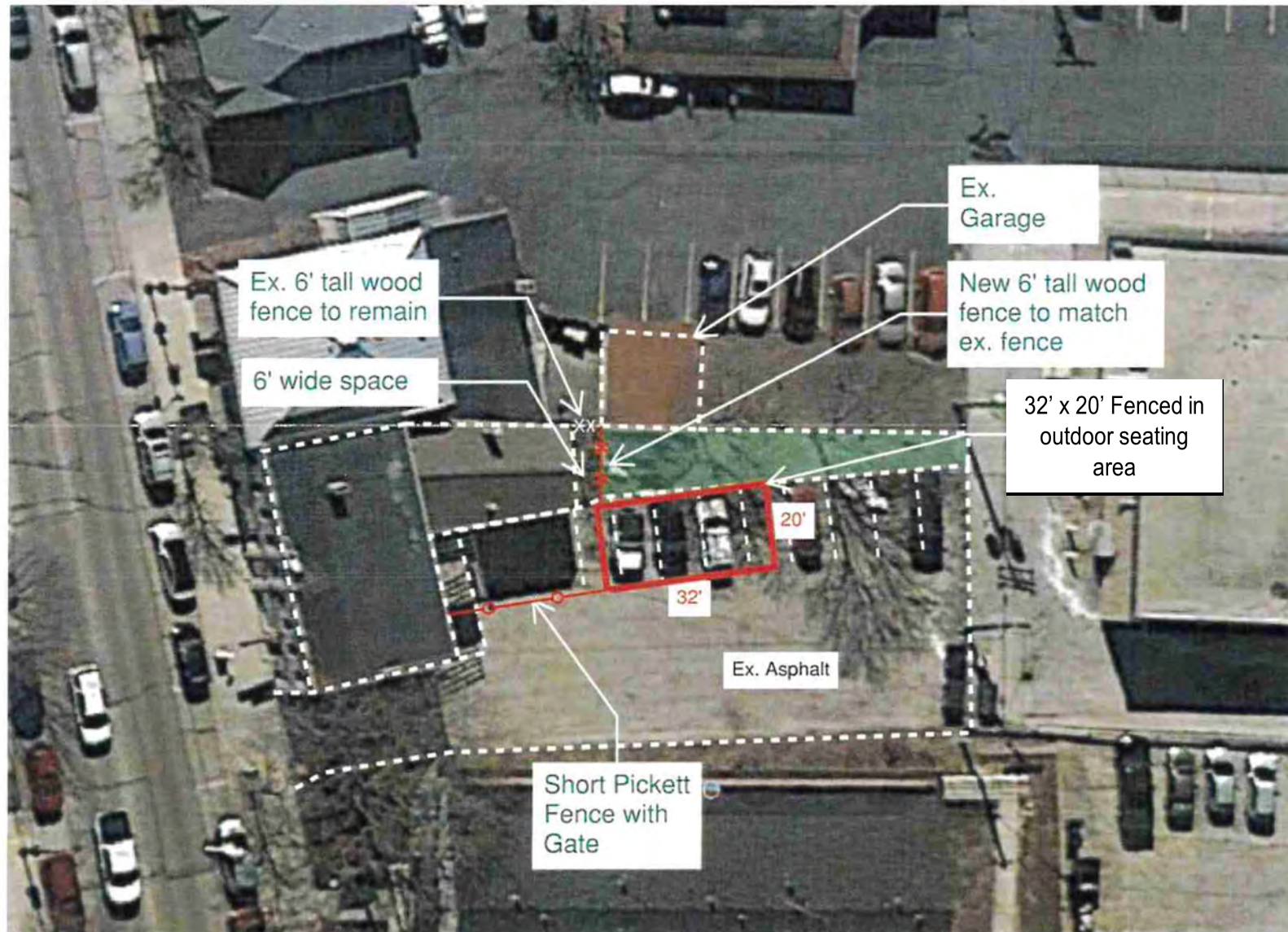
vrg

**Union House Cedarburg – Proposed 32'x20'
Fenced in Outdoor Seating Area
W62 N559 Washington Ave.**

RECEIVED

MAY 12 2021

CITY OF CEDARBURG





City of Cedarburg

City Administrator's Report

June 10, 2021

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works — The Street & Utility project is underway with the storm sewer and spot sanitary sewer installations complete. The northbound lane of Evergreen Blvd will be closed from the start of construction through to the Cedarburg High School summer break. The intersections at Center St, Victoria Ct and Cleveland St will remain open *unless work is being performed in these areas*. Once CHS is dismissed for summer break, both lanes of Evergreen Blvd will be closed (allowing only local traffic) until project is complete. Bids for the Asphalt Repair program (Washington Avenue between Center Street and Hamilton Road) were opened on June 8. The eastbound lane of Hwy. 60 is being prepared for proper access to the Business Park. Curb and gutter work began on Forward Way this week.

The Public Works crew is on unified summer hours and is working on concreting in the parks, catch basins, asphalt repair, line painting, and park system maintenance.

Parks, Recreation & Forestry—The Community Pool opened last weekend and attendance was over 1,000 patrons each day. Full summer hours for the pool began today. T-ball games and the Monday night league baseball games began this week. A Kick-Off to Summer Event is scheduled for Saturday, June 12 in Cedar Creek Park from 10:00 a.m.—1:00 p.m. Many of the summer recreation programs will begin next week.

Treasurer— The Department is gathering information for the new accounting software. Server access for the Departments has been set up and will be ready for use in August. The DOR distributed the form to accept the American Rescue Plan Act funds. Finance Director/Treasurer Mertes attended a webinar on Wednesday through Ehlers & Associates on Banking and Best Practices.

Library— A kickoff event for this year's reading program, "Reading Colors Your World" will be held June 12 at Cedar Creek Park from 10:00 a.m.—1:00 p.m. in conjunction with the Parks and Recreation Department. The new redesigned Library website will be done in three to four months. The Community Room is now open for group meetings. The Library is offering a community art project for patrons to add some weaving on a loom with the finished project to be displayed in the Children's room. Director Pierschalla purchased an upgraded zoom product for webinars and larger groups through a consortium.

Senior Center—The 26th Annual Senior Games "Communities of Strength," is taking place June 3—22, 2021 between area centers. The 2021 Senior Conference was a drive-thru event this year on Tuesday, June 8 at the Grafton Senior Center.

Clerk—The Department is completing the liquor license renewal process this month. The City was awarded the CDBG grant for an amount up to \$222,000 to update City facilities for ADA compliance. Clerk Sette will be attending a training session to determine the next steps in this process.

Water Recycling Center— Superintendent Hackert and Lead Operator Grulkowski attended a Cedar Creek Farmers meeting addressing future permits and phosphorous levels. The JetVac truck is out of service to troubleshoot an issue.

Administrator— The June 28 Common Council meeting will be the annual budget meeting with Department Heads. Administrative Assistant/Accountant I Sandy Welch has resigned effective Monday, June 14. As a result, the Treasurer's Office and the Clerk's Office have posted separate part-time position openings for their Departments.

Respectfully submitted,

Mikko Hilvo
City Administrator

2021 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Single Family	2	3	3	5	2								15
Duplex				2									2
Assessory Building			1	6	2								9
Addition/Alteration	34	15	26	28	20	1							124
Commerical New Constructio			1										1
Commercial Additions/Alterati			1			1							2
Pools			1										1
Razing			1	1									2
Heat/Vent	19	19	28	38	24	3							131
Signs	1		3		3								7
Plumbing	39	27	43	38	41	6							194
Electrical	28	27	42	44	39	4							184
Occupancy	7	4	6	8	7								32
TOTAL VALUE TO CITY	1,535,250	2,278,091	4,009,238	3,457,364	1,497,787	23,450							12,801,180
INSPECTIONS													
JOE JACOBS	3	3	1	4	5								16
MICHAEL BAIER	173	197	220	193	235	19							1037
ROGER KISON													1

**CITY of CEDARBURG
OFFICE of the MAYOR**

PROCLAMATION

WHEREAS, the strength of the American society depends on making certain all citizens are given the opportunity to know and experience the highest quality of life; and

WHEREAS, it is the experience of growing together and helping each other that contributes to this quality of life; and

WHEREAS, Bill Raymond has been providing that quality of life for citizens by driving the Senior Van for the past 25 years;

NOW, THEREFORE, BE IT RESOLVED THAT, I, Michael O’Keefe, Mayor of the City of Cedarburg, Wisconsin, do hereby extend the gratitude of the citizens of Cedarburg to Bill Raymond for donating his time and energy toward making a very positive difference in our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the City of Cedarburg, this 14th day of June 2021.

Michael O’Keefe, Mayor

Attest:

Tracie Sette, City Clerk