

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
May 10, 2021 – 7:00 P.M.**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, May 10, 2021 at 7:00 p.m.** The meeting will be held online utilizing the zoom app. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing: mhilvo@ci.cedarburg.wi.us.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome, Barbara Lythjohan
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. PRESENTATIONS
 - A. Presentation of the 2020 Audit Report; and direction thereon*
8. APPROVAL OF MINUTES – April 26, 2021 Common Council minutes*
9. NEW BUSINESS
 - A. Consider Mayor O'Keefe's appointments to various Boards, Committees, and Commissions; and action thereon
 - B. Annual Review and Certification of Code of Ethics*
 - C. Consider Outdoor Alcohol Beverage License for Stagecoach Inn/Five 20 Social Stop, W61 N520 Washington Avenue (Landmarks Commission 4/22/21; Plan Commission 5/3/21) ; and action thereon*

- D. Consider Outdoor Alcohol Beverage License for New Fortune Asian Cuisine, W62 N547 Washington Avenue (Landmarks Commission 4/22/21; Plan Commission 5/3/21); and action thereon*
- E. Consider payment of bills dated 04/17/2021 through 04/30/2021, transfers for the period 04/24/2021 through 05/04/2021 and payroll for period 04/18/2021 through 05/01/2021; and action thereon*
- F. Consider License Applications; and action thereon
 - 1. Consider approval of new Operator's License application for the period ending June 30, 2021 for Denisa E. Demczak; and action thereon***
 - 2. Consider approval of 2021-2022 alcohol, operator, and cigarette licenses (see attached list)*

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. Administrator's Report*
- B. Building Inspector's Report – January-April 2021*

11. COMMUNICATIONS

- A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C. Mayor Report
 - 1. Poppy Proclamation*

12. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is items B.

- A. Approval of closed session minutes – April 26, 2021
- B. Discussion on application to alter a highway on a line between the Town of Cedarburg and the City of Cedarburg, relating to the connection of Forward Way to Hilltop Drive, and related intergovernmental agreement

13. RECONVENE TO OPEN SESSION

14. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer.
All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.
City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

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To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@ci.cedarburg.wi.us.



CITY OF CEDARBURG PUBLIC MEETING POLICY DURING COVID-19

The City of Cedarburg will begin utilizing [zoom](#), an online meeting tool, to conduct City meetings. This includes all public meetings. We are cancelling all non-essential meetings and limiting agenda items but there are items that do require decisions to be made so that projects throughout the City can continue or get completed in a timely manner. We will continue to adhere to open meeting laws as set forth by the State of Wisconsin.



Most recently the Wisconsin Department of Justice issued an advisory on March 16, 2020, addressing this issue and stating that: "Governmental bodies typically can meet their open meetings obligations, while practicing social distancing to help protect public health, by conducting meetings via telephone conference calls if the public is provided with an effective way to monitor such calls (such as public distribution, at least 24 hours in advance, of dial-in information for a conference call)." The advisory emphasizes that "When an open meeting is held by teleconference or video conference, the public must have a means of monitoring the meeting. DOJ concludes that, under the present circumstances, a governmental body will typically be able to meet this obligation by providing the public with information (in accordance with notice requirements) for joining the meeting remotely, even if there is no central location at which the public can convene for the meeting.

CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 FOR PUBLIC

To download [zoom](#) on your mobile device, click on one of the following:



Here are the procedures for public to be able to view a meeting live through [zoom](#).

1. Contact the City Administrator, Mikko Hilvo, 2 hours in advance of the meeting you wish to attend via [zoom](#) by emailing him at mhilvo@ci.cedarburg.wi.us.
2. In your email Subject line please put down the meeting that you wish to attend (example: Common Council Meeting on 3-30-20 at 7:00pm).
3. Provide your Name, Address, Email, Phone Number to him via email with a request to join the meeting.
4. You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
5. All public participants will have their microphone muted.
6. If, during public comment, anyone wishes to talk they should request to do so through the chat feature or by using the "hand" to wave at the meeting organizer. The administrator of the meeting will unmute you at the appropriate time and ask you to make your comments.

If you are unable to utilize a computer, iPad, or tablet to view the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, we can email one to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.



CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 – FOR STAFF & BOARD MEMBERS

The City of Cedarburg will be utilizing the [zoom](#) app to hold public meetings starting March 23, 2020 until April 30, 2020. All meetings will adhere to Wisconsin Open Meetings Law. The [zoom](#) app provides an option for the public to join the meeting via computer, iPad, tablet, or phone. Meetings will also be recorded and made available through our Clerks office for viewing at a later time.

Here are the procedures for staff and board members to utilize [zoom](#).

1. The City Administrator, Mikko Hilvo, will email a meeting invite to each staff and board member 24 hours prior to the meeting.
2. If another staff member, council member, or presenter needs access to the meeting and the ability to discuss an item they should request to get a meeting invite by emailing mhilvo@ci.cedarburg.wi.us at minimum 6 hours prior to the meeting.
3. In your email Subject line please put down the meeting that you wish to attend. (Example: Common Council Meeting on 3-30-20 at 7:00pm)
4. Provide your Name, Address, Email, Phone Number and reason for attending the meeting to the administrator.
5. All agendas and documents that need to be shared during the meeting will be sent to members ahead of time and also provided electronically to the meeting organizer (City Administrator).
6. All meetings will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
7. All staff and/or board members will have their microphones on unless they mute it themselves. All public participants will have their microphone muted except during public comments or if they use the chat feature asking the administrator for permission to speak.
8. All Votes will be done through roll call.

If you are unable to utilize a computer, iPad, or tablet to participate in the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, it can be emailed to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.



2020 Financial Highlights Presented to the City of Cedarburg

Paul J. Frantz, CPA, Partner
Baker Tilly US, LLP
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Milwaukee, WI 53202
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Presentation to the Common Council of the City of Cedarburg

May 10, 2021

- **Audit Objective**

- The objective of our audit was to express our opinion on the financial statements of the City of Cedarburg as December 31, 2020.

- **Reports Issued**

- Financial Statements
 - Includes expressed audit opinion
- Reporting and Insights Letter
 - Includes all communications required under professional standards
 - Includes comments and recommendations resulting from our audit
 - Includes Information applicable to future audits

- **Financial Statements**

- Audit opinion
 - Unmodified opinion, commonly referred to as a “clean” opinion
 - Highest level of assurance you can receive from your auditor.
 - The financial statements are fairly presented in accordance with generally accepted accounting principles.
 - All appropriate disclosures have been properly reflected in the financial statements.
- Management’s Discussion and Analysis

Presentation to the Common Council of the City of Cedarburg

May 10, 2021

- **Financial Statements**
 - Financial Highlights
 - Governmental Funds

	General Fund	Capital Imp Fund	TID No. 4 District	TID No. 6 District	Debt Service Fund	Nonmajor Govt Funds
Revenues	\$ 9,055,845	\$ 2,307,250	\$ 11,568	\$ 1,433	\$ 1,792,085	\$ 2,432,825
Expenditures	9,229,320	2,010,715	1,164,377	2,002,636	1,819,886	1,938,583
Excess (deficiency)	(173,475)	296,535	(1,152,809)	(2,001,203)	(27,801)	494,242
Other sources/(uses)	592,907	262,598	-	6,473,280	355,155	4,015
Change in fund balance	419,432	559,133	(1,152,809)	4,472,077	327,354	498,257
Fund balance						
Beginning of year	3,356,208	725,076	1,793,516	-	102,335	2,560,881
End of year	<u>\$ 3,775,640</u>	<u>\$ 1,284,209</u>	<u>\$ 640,707</u>	<u>\$ 4,472,077</u>	<u>\$ 429,689</u>	<u>\$ 3,059,138</u>
Fund Balance consist of:						
Nonspendable	\$ 220,782	\$ -	\$ -		\$ -	\$ -
Restricted	-	-	640,707	4,472,077	429,689	1,565,107
Assigned	214,859	1,284,209	-	-	-	1,511,192
Unassigned (deficit)	3,339,999	-	-	-	-	(17,161)
Total	<u>\$ 3,775,640</u>	<u>\$ 1,284,209</u>	<u>\$ 640,707</u>	<u>\$ 4,472,077</u>	<u>\$ 429,689</u>	<u>\$ 3,059,138</u>

Health of General Fund Reserves:

Budgeted Expenditures for 2020	\$ 9,630,985				
Unassigned Fund Balance in GF	3,339,999				
	35%	Recommended range 10-25%			

Budgetary Compliance

A summary of the general fund budget to actual results follows:

	Final Budget	Actual	Variance
Revenues	8,749,569	9,055,845	306,276
Expenditures	9,630,985	9,229,320	(401,665)
Other sources/(uses)	849,452	592,907	(256,545)
Change in fund balance	(31,964)	419,432	451,396
Fund balance:			
Beginning of year		3,356,208	
End of year		<u>\$ 3,775,640</u>	

Presentation to the Common Council of the City of Cedarburg

May 10, 2021

- **Financial Statements**
 - Financial Highlights
 - Proprietary Funds

	Light and Water Utility	Sewer Utility	Internal Service Fund - Risk
Operating Revenues	\$ 13,623,288	\$ 3,478,756	\$ 315,717
Operating Expenditures (includes depreciation)	(11,914,561)	(2,914,319)	(307,507)
Operating Income	1,708,727	564,437	8,210
Nonoperating Revenues (Expenses), net	93,009	73,174	79,935
Capital Contributions	463,137	81,805	-
Transfers out	(841,887)	-	-
Change in net position	1,422,986	719,416	88,145
Net Position			
Beginning of year	46,633,598	17,326,186	63,959,784
End of year	<u>\$ 48,056,584</u>	<u>\$ 18,045,602</u>	<u>\$ 64,047,929</u>
Available Cash in Utilities			
Unrestricted Cash	\$ 9,226,019	\$ 3,023,543	\$ 1,143,812
Restricted Cash	921,639	3,522,534	-
	<u>\$ 10,147,658</u>	<u>\$ 6,546,077</u>	<u>\$ 1,143,812</u>

Presentation to the Common Council of the City of Cedarburg

May 10, 2021

- **Financial Statements**
 - Financial Highlights
 - Long-Term Debt

Type of debt	Governmental Activities	Business-type Activites	Total
General obligation bonds and notes	\$ 22,367,954	\$ 820,000	\$ 23,187,954
Premiums	632,520	21,485	654,005
Capital leases	119,920	-	119,920
Accumulated sick pay	449,766	486,462	936,228
Pollution remediation liability	409,600	-	409,600
Other long-term liabilities	-	49,542	49,542
	<u>\$ 23,979,760</u>	<u>\$ 1,377,489</u>	<u>\$ 25,357,249</u>
Statutory debt limit (5% of equalized value)	\$ 77,421,945		
Capacity for additional general obligation debt	\$ 54,233,991		
Percentage of capacity to debt limit		70%	

- **Report and Insights Letter**
 - Material weakness
 - Internal Controls over Financial Reporting
 - Two way communication regarding your audit
 - Other comments and recommendations
 - Required communication to those charged with governance

Presentation to the Common Council of the City of Cedarburg

May 11, 2021

It is a pleasure to serve you. While we work with the City's management and staff in reviewing the financial data and preparing the financial statements, our contract is with the Council and our responsibility is to report to the Council. Accordingly, if any Council member has any questions or comments concerning our audit, the financial statements, any of the reports presented, or any thing else covered, please contact me at 414.777.5506 or paul.frantz@bakertilly.com.

**CITY OF CEDARBURG
COMMON COUNCIL
APRIL 26, 2021**

**CC20210426-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held online on Monday, April 26, 2021, utilizing the Zoom app.

Mayor O'Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O'Keefe, Council Members Jack Arnett, Patricia Thome, Barbara Lythjohan, Sherry Bublitz, Rick Verhaalen, Robert Simpson, Kristin Burkart

Also Present - City Administrator Mikko Hilvo, Attorney Michael Herbrand, City Clerk Tracie Sette, Engineering & Public Works Director Mike Wieser, City Planner Jon Censky, news media and interested citizens.

STATEMENT OF PUBLIC NOTICE

At Mayor O'Keefe's request, City Clerk Sette verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

A motion was made by Council Member Bublitz and seconded by Council Member Verhaalen, to approve the April 12, 2021 Common Council minutes. Motion carried without a negative vote.

NEW BUSINESS

**CONSIDER FAIRWAY VILLAGE FINAL PLAT AND DEVELOPMENT AGREEMENT;
AND ACTION THEREON**

City Planner Censky explained Fairway Village subdivision is the first of two phases, consisting of eight (8) townhomes and (52) single family lots ranging in size from 8,080 square feet up to 16,000 square feet. This phase also includes the dedication of the right-of-way for the future road connection connecting the City Business Park to Hilltop Drive in the Town of Cedarburg. Part of the request includes a street tree and landscape plan. City Forester Westphal was also involved in the creation of the plan. This agreement serves to spell out the responsibilities of the Developer and the City. Staff review of the plat indicates full compliance with State pledge requirements. This plan is consistent with preliminary plans already approved. The Plan Commission approved this final plat and unanimously agreed to recommend the Council give final approval.

Mayor O'Keefe appreciates the tree wall that runs along Washington Avenue and commended the well thought out design.

Council Member Burkart expressed concerns about the lot sizes but supports the project citing the City needs more housing in Cedarburg.

City Planner Censky confirmed there will be a sidewalk in front of Fairway Village which will run along Washington Avenue and mentioned the architectural style theme of the subdivision will be determined by the Plan Commission.

According to the Newman Development group, the goal is to create more affordable housing in the City. They hope to maintain the valuation of the townhomes to the mid three hundred thousand range.

A motion was made by Council Member Thome to approve the final plat and development agreement for the first phase of Fairway Village to include the 13 staff recommendations as set forth on page eleven (11) in the Council packet and seconded by Council Member Arnett.

A discussion took place about the replacement of Autumn Blaze Maple Trees. City Forester Westphal cited the reasons why Autumn Blaze Maple Trees were not optimum trees to plant for the long term.

Motion carried without a negative vote.

DISCUSSION ON UTILIZING CONES TO BLOCK OFF PARKING FOR BUSINESSES IN THE DOWNTOWN DISTRICT; AND ACTION THEREON

Several downtown businesses currently utilize cones to block off parking spots in front of their business for ease of access to accommodate takeout orders. The City temporarily allowed this to assist the businesses through the pandemic. Concerns have been raised about the already limited parking in the downtown area. Other concerns brought to Administrator Hilvo's attention have been about the curb appeal of the cones.

Gordon Goggin, owner of the Stilt House, explained that his carryout business grew from 1% before the pandemic to 19% because of the pandemic.

Many Council Members expressed support of the local businesses utilizing the reserved parking system to aid in curbside pickup.

Council Member Verhaalen would like to see the cones removed during the hours those businesses are closed.

Council Member Arnett suggested perhaps painting new parking spaces to further utilize parking spaces.

Council Member Simpson expressed concerns with the ability of Cedarburg Police to enforce this parking situation without an ordinance in place.

A motion was made by Council Member Thome to revisit this agenda item at the first meeting in July 2021 and seconded by Council Member Simpson. Motion carried without a negative vote.

CONSIDER REQUEST TO OBTAIN A PARCEL BOUNDARY SURVEY FOR THE PROPERTY FRONTAGE JUST SOUTH OF HIGHLAND DRIVE BRIDGE OVER CEDAR CREEK; AND ACTION THEREON

The owner of the property at W51 N664 Highland Drive requested the City maintain the limestone retaining wall running along the south half of the owner's frontage on Highland Drive. The property owner made the original request in March of 2017 suggesting the wall was constructed by the City. This item was brought to the Common Council in June of 2018 and funding of a property survey by the Council was rejected. A portion of the wall has now begun to deteriorate. The cost of a boundary survey would be \$1,450. The cost of a road right away survey would be \$800.00. A title search was conducted, and no easements were found to be associated with this retaining wall.

Engineering Director Wieser discussed possible replacement cost estimates. One estimate, for \$50,000 - \$60,000, entails removal of the wall and grading of the slope back to the property line. The second estimate for \$55,000 - \$65,000 includes reconstructing the wall with landscape block. The final estimate for \$30,000 - \$40,000 includes reconstructing the wall with poured concrete.

Director Wieser explained the homeowner has no interest in obtaining a survey of the property and feels the City is responsible.

The Council discussed various ways the City could temporarily fix the portion of the wall that has fallen until next year when Highland Drive street repair will be done. This would provide a short-term fix until the owner and City could determine who is ultimately responsible.

Attorney Herbrand suggested the City not enter the property until an agreement is signed by the owner allowing City employees access to the wall and further detailing the City is not acknowledging any amount of ownership or responsibility of this property. This temporary fix would fall under the City's police powers maintaining the safety of city sidewalks.

A motion was made by Council Member Burkart directing City staff to repair the damaged part of (the Highland Drive) retaining wall with owner consent to be on the property and with the caveat that this is not an acknowledgement of the land belonging to the City, seconded by Council Member Bublitz. Motion carried without a negative vote.

DISCUSSION ON PROPOSED AMENDMENTS TO SECTIONS 6-2-8, 14-1-62, 14-1-70, 14-1-10, 14-1-100 AND CHAPTER FOUR OF TITLE SIX OF CITY CODE PERTAINING TO TREES AND SHRUBS

City Forester Westphal began working on updating the City Code pertaining to trees and shrubs many years ago. The Code is outdated and mainly centers around Dutch Elm Disease. He explained how he condensed many areas of the Code and updated verbiage. The portions of the Code relating to Dutch Elm Disease have been removed. The section on tree preservation was condensed and now references city policy since it is dealt with so infrequently. A standards and specifications section has been created along with a new section pertaining to tree protection. Parkway verbiage has been updated to include the term Tree Terrace.

The Council was invited to provide feedback on the proposed ordinance revision.

Current right-of-way widths in the City range from 60 feet to 66 feet. The Council discussed the range of right-of-way widths in the City. City Forester Westphal explained a 60 foot right of way will provide a seven-foot-wide tree terrace. He explained a ten-foot-wide tree terrace is optimal for tree growth as well as sidewalk preservation. Council Members explained the importance of the ability to adjust the right-of-way width based on varying sizes of construction developments. Council Member Arnett suggested the City should maintain the ability to adjust those widths without the need to change the ordinance for each instance. The ability to appeal should also be spelled out in the ordinance.

The Council Members thanked City Forester Westphal for his work on updating the ordinances and expressed appreciation at his depth of knowledge of the subject.

CONSIDER CHANGE IN MAY COMMON COUNCIL MEETING DATES; AND ACTION THEREON

Clerk Sette explained the last Monday in May, when a regular Council Meeting would normally take place, falls on Memorial Day and suggested the meeting be moved to May 24, the week prior.

A motion was made by Council Member Arnett to move the May 31 Council meeting to May 24 and seconded by Council Member Thome. Motion carried without a negative vote.

CONSIDER MAYOR O'KEEFE'S COUNCIL MEMBER APPOINTMENTS; AND ACTION THEREON

A motion was made by Council Member Verhaalen to approve the Mayoral Council Member appointments for 2021-2022 and seconded by Council Member Thome. Motion carried without a negative vote.

CONSIDER PAYMENT OF BILLS DATED 04/02/2021 THROUGH 04/16/2021, TRANSFERS FOR THE PERIOD 04/08/2021 THROUGH 04/20/2021 AND PAYROLL FOR PERIOD 04/04/2021 THROUGH 04/17/2021; AND ACTION THEREON

A motion was made by Council Member Burkart to pay the bills dated 04/02/2021 through 04/16/2021, transfers for the period 04/08/2021 through 04/20/2021, and payroll for period 04/04/2021 through 04/17/2021 and was seconded by Council Member Lythjohan. Motion carried without a negative.

ADMINISTRATOR'S REPORT

The Administrator's Report was included in the Council packet. In addition, Administrator Hilvo added that so far approximately 400 people have taken the Citizen Survey. He hopes more people will respond soon.

CLERK'S REPORT

Clerk Sette informed the Council of the 2021 Open Book and Board of Review dates. Open Book will take place on June 2, 2021 from 9:00 a.m. – 11:00 a.m. via phone or email only. The Board of Review will take place at City Hall (in person) on June 30, 2021 6:00 p.m. – 8:00 p.m.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Arnett explained the much-anticipated Evergreen Boulevard street repair will begin soon.

MAYOR’S REPORT – None

ADJOURNMENT - CLOSED SESSION

A motion was made by Council Member Thome and seconded by Council Member Bublitz, at 8:23 p.m., to adjourn to closed session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Specifically discussed was the Hwy 60 Business Park Land Offer and the application to alter a highway on a line between the Town of Cedarburg and the City of Cedarburg relating to the connection of Forward Way to Hilltop Drive and related intergovernmental agreement. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Verhaalen, Thome, Lythjohan, Simpson and Burkart voting aye. (7-0)

RECONVENE TO OPEN SESSION

Open session reconvened at 9:37 p.m.

CONSIDER HWY 60 BUSINESS PARK OFFER TO PURCHASE; AND ACTION THEREON

A motion was made by Council Member Arnett to approve the Hwy 60 Business Park Offer subject to the minor changes discussed in Closed Session and seconded by Council Member Burkart. Motion carried without a negative vote.

CONSIDER RESOLUTION AUTHORIZING THE APPLICATION TO ALTER A HIGHWAY CONNECTING FORWARD WAY TO HILLTOP DRIVE; AND ACTION THEREON

A motion was made by Council Member Arnett to postpone this item to a future Council Meeting and seconded by Council Member Bublitz. Motion carried without a negative vote.

ADJOURNMENT

A motion made by Council Member Arnett and seconded by Council Member Thome to adjourn the meeting at 9:39 p.m. Motion carried without a negative vote.

Tracie Sette
City Clerk

CITY OF CEDARBURG

MEETING DATE: May 10, 2021

ITEM NO: 9.B.

TITLE: Annual Review and Certification of Code of Ethics

ISSUE SUMMARY: The proper operation of democratic government requires that public officials and employees be independent, impartial, and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office is not to be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is established a code of ethics for all City of Cedarburg officials and employees. This code of ethics establishes guidelines for ethical standards of conduct for all such officials and employees. Each public official and employee shall review provisions of this code between May 1 and May 31 of each year and certify to the City Clerk by June 15 that such annual review has been undertaken.

STAFF RECOMMENDATION: Review Code of Ethics

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None

BUDGETARY IMPACT: None

ATTACHMENTS: Title 2-Chapter 5-Ethics Code

INITIATED/REQUESTED BY: Clerk's office

FOR MORE INFORMATION CONTACT: Clerk Tracie Sette (262) 375-7606

CHAPTER 5

Ethics Code (Ord. 2004-08)

2-5-1	Declaration of Policy
2-5-2	Responsibility of Public Office
2-5-3	Dedicated Service
2-5-4	Fair and Equal Treatment
2-5-5	Conflict of Interest
2-5-6	Advisory Opinion
2-5-7	Jurisdiction and Application
2-5-8	Sanctions
2-5-9	Distribution of Ethics Code

SEC. 2-5-1 DECLARATION OF POLICY.

The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office is not to be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is established in this Chapter a code of ethics for all City of Cedarburg officials and employees whether elected or appointed, paid or unpaid, including members of Council as well as boards, committees and commissions of the City (City agencies). The purpose of this Ethics Code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the City of Cedarburg and by directing disclosure by such officials and employees of private financial or other interests in matters affecting the City.

SEC. 2-5-2 RESPONSIBILITY OF PUBLIC OFFICE.

Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this State and carry out impartially the laws of the nation, state and municipality, to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their prime concern.

SEC. 2-5-3 DEDICATED SERVICE.

- (a) Officials and employees should adhere to the rules of work, professionalism and performance established as the standard for their positions by the appropriate authority.

- (b) Officials and employees should not exceed their authority or breach the law or ask others to do so, and they should work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work.

SEC. 2-5-4 FAIR AND EQUAL TREATMENT.

- (a) **Use of Public Property.** No official or employee shall request or permit the unauthorized use of City-owned vehicles, equipment, materials or property for personal convenience or profit.
- (b) **Fundraising.** No official or employee shall request or permit the use of city resources, city time or city equipment for the purpose of fundraising. No official or employee shall use his or her position, authority or influence, whether possessed or anticipated, to represent themselves as a city official or employee for private or public fundraising. (Ord. 2007-14)
- (b) **Obligations to Citizens.** No official or employee shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.

SEC. 2-5-5 CONFLICT OF INTEREST.

- (a) **Financial and Personal Interest Prohibited.** No official or employee, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties in the public interest contrary to the provisions of this Chapter or which would tend to impair independence of or action in the performance of official duties.
- (b) **Definitions.**
 - (1) Financial Interest. Any interest which shall yield, directly or indirectly, a monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the officer or employee.
 - (2) Personal Interest. Any interest arising from blood or marriage relationships or from close business or political associations, whether or not any financial interest is involved.
 - (3) Person. Any individual or legal entity.
- (c) **Specific Conflicts Enumerated.**
 - (1) Incompatible Employment. No official or employee shall engage in or accept private employment or render service for private interest when such employment or service is incompatible with the proper discharge of official duties or would tend to impair independence of judgment or action in the performance of official duties, unless otherwise permitted by law.
 - (2) Disclosure of Confidential Information. No official or employee shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the City, nor shall such information be used to advance the

financial or other private interests of the official or employee or others.

(3) Gifts and Favors.

- a. No public official or employee may use his or her public office to "obtain financial gain" or "anything of value" for the private benefit of himself or herself, for his or her immediate family, or for an organization with which he or she is associated.
- b. No person may directly or indirectly offer or give "anything of value" to a local public official or employee if it could reasonably be expected to affect that official's vote, official action or judgment, or if it could be construed as a reward for any official action or inaction on the part of the local public official or employee. No local public official or employee may accept "anything of value" tendered under such circumstances. "Anything of value" is defined as "money or property, favor, service, payment, advance, forbearance, loan or promise of future employment". Legal campaign contributions are exempt from the definitions. An official or employee is not to accept hospitality if, after consideration of the surrounding circumstances, it could reasonably be concluded that such hospitality would not be extended were it not for the fact that the guest, or a member of the guest's immediate family, was a City official or employee. This includes any discount on the price of admission, parking, or use of a box at a stadium that is tax exempt from general property taxes. Participation in celebrations, grand openings, open houses, informational meetings and similar events are excluded from this prohibition. This paragraph further shall not be construed to prevent candidates for elective office from accepting hospitality from citizens for the purpose of supporting the candidate's campaign.
- c. No local public official or employee may take any official action that affects a matter in which the public official or employee, a member of his or her immediate family, or an organization with which the official or employee is associated has a substantial financial interest.
- d. No local public official or employee may use his or her office or position in any way that produces or assists in producing a substantial benefit, either directly or indirectly, for the official or employee, any members of his or her immediate family, or an organization with which the official or employee is associated.

(4) Representing Private Interests Before City Agencies or Courts. No officer or employee shall appear on behalf of any private person (other than him or herself, his or her spouse or minor children) before any City agency. However, members of the Common Council may appear before City agencies on behalf of constituents in the course of their duties as representatives of the electorate or in the performance of public or civic obligations.

(d) **Contracts with the City.** No City officer or employee who, in his capacity as such officer or

employee, participates in the making of a contract in which he has a private pecuniary interest, direct or indirect, or performs in regard to that contract with some function requiring the exercise of discretion on his part shall enter into any contract with the City unless it is within the confines of Sec. 946.13

(e) **Disclosure of Interest in Legislation.**

- (1) Any member of the Common Council who has a financial interest or personal interest in any proposed legislation before the Common Council shall disclose on the records of the Common Council or the Ethics Board created by this Chapter the nature and extent of such interest.
- (2) Any other official or employee who has a financial interest or personal interest in any proposed legislative action of the Common Council or who serves on a board or committee, shall disclose the nature and extent of such interest.
- (3) If there is a conflict of interest for any official or employee, he or she must refrain from participating in any way including discussion, deliberations or action on the item.

SEC. 2-5-6 ADVISORY OPINION.

Any questions as to the interpretation of any provisions of this Code of Ethics Chapter shall be referred to the Personnel Committee serving as the Ethics Board or the City Attorney. The fact that a person seeks an advisory opinion and abides by the material facts as stated, is evidence of intent to comply with the Ethics Code.

SEC. 2-5-7 JURISDICTION AND APPLICATION.

- (a) The Personnel Committee shall have administrative jurisdiction over this Code of Ethics Chapter and shall be deemed the Ethics Board pursuant to Section 19.59 (3)(d) Wis. Stats. for that purpose. An individual may request an advisory opinion on the propriety of any matter to which he or she is or may become a party. However, the Personnel Committee has complete discretion as to whether to issue such an opinion. All requests and advisory opinions to the Ethics Board must be in writing.
- (b) The Personnel Committee may make recommendations with respect to amendments to this Code of Ethics Chapter.
- (c) Upon the sworn complaint of any person alleging facts which, if true, would constitute improper conduct under the provisions of this Chapter, the Personnel Committee shall conduct an investigation of the facts of the complaint; if the investigation indicates there may be a reasonable basis for the complaint justifying further investigation, the Committee shall conduct a public hearing in accordance with the common law requirements of due process, including notice, an opportunity to be heard, an opportunity to cross-examine witnesses and to present testimony and other evidence in support of the accused's position and an opportunity to be represented by counsel or other representatives at the expense of the accused. The Committee shall make written findings of fact and issue a written decision

- concerning the propriety of the conduct of the subject official or employee and shall refer the matter to the Common Council for final disposition.
- (d) In the event a member of the Personnel Committee is allegedly involved in an Ethics Code violation, the Mayor, subject to the confirmation of the Common Council, shall appoint another Council Member to temporarily replace the member of the Committee who is under investigation.

SEC. 2-5-8 SANCTIONS.

A determination that an official's or employee's actions constitute improper conduct under the provisions of this Chapter may constitute a cause of suspension, removal from office or employment or other action permitted by law.

SEC. 2-5-9 DISTRIBUTION OF ETHICS CODE.

- (a) The City Clerk shall cause a copy of this Code of Ethics to be distributed to every public official and employee of the City of Cedarburg within thirty (30) days after enactment of this Chapter. Each public official and employee elected, appointed or engaged thereafter shall be furnished a copy before entering upon his duties.
- (b) Each public official, the Mayor, the Chairman of each Board, Commission or Committee and, through the City Administrator, the Head of each Department shall, between May 1 and May 31 each year, review the provisions of this Code with his fellow Council, Board, Commission, Committee members or subordinates as the case may be and certify to the City Clerk by June 15 that such annual review had been undertaken. A copy of this Ethics Code Chapter shall be continuously posted on each department bulletin board wherever situated.

OUTDOOR ALCOHOLIC BEVERAGE LICENSE – STAGECOACH INN

To: City of Cedarburg Plan Commission

Prepared by: Jonathan P Censky, City Planner

Agenda Item: **6.A.**

Date: May 3, 2021

General Information

Applicant:	Bill & Anne Conley
Status of Applicant:	Owner/Tenant
Location:	W61N520 Washington Avenue
Requested Action:	Approve seating associated with an Outdoor Alcoholic Beverage License
Existing Zoning:	B-3 and HPD
Lot Size:	0.37 acres
Existing Land Use:	Bed & Breakfast

Report:

The applicants are requesting approval of an Outdoor Alcoholic Beverage License to be able to serve drinks in the rear yard gathering area behind the Stagecoach Inn. According to **Section 7-2-17(b)** of the City's Code of Ordinances, the applicant of such a request ***shall accurately describe the outdoor seating area and shall indicate the nature of fencing or other measures intended to provide control over the operation of the outdoor seating area. If the premise is located within the Historic District, the Plan Commission shall take into consideration the recommendation of the Landmarks Commission.*** Accordingly, these plans are before you for review and recommendation to the Common Council for final approval. The plans were unanimously recommended by the Landmarks Commission at their April 22, 2021 meeting.

Staff notes that the applicants have already received Common Council approval of an Outdoor Amplified Sound or Music Permit for up to two events per week for this seating area. This was approved under the newly adopted ordinance pertaining to outdoor sound. The amplified sound or music ordinance does not require Plan Commission review.

Staff Comments:

While the applicants have been using their backyard for outdoor music events for some time, they were unaware that there is an approval process for this type of use. When informed of the approval process, they filed the necessary application and plans for your consideration. The seating will consist of chairs randomly set up in this area along with several tables with chairs within the fenced in area. Police Chief Tom Frank has reviewed this request and has determined that this outdoor seating plan meets with their standards and therefore staff has no objection as proposed.



CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012
Telephone: (262) 375-7606
Fax: (262) 375-7906

copy
4/22/21
landmarks

City Clerk

Fee - \$50

APPLICATION FOR OUTDOOR ALCOHOLIC BEVERAGE LICENSE

Under the provisions of Chapter 125, Wis. Stats., the applicant must be in possession of a current Class B license. Name of individual, partnership or corporation with current Class B license:

Stagecoach 520 LLC fortheconley@yahoo.com

Premises address: W61 N 520 Washington Avenue

Agent (if corporation): Anne Conley Business phone: 262 375-0208

Describe in detail the outdoor area intended for serving alcoholic beverages: (attach site plan)

Pub inside building, back hall, basement, under tent in
front of building (festivals) deck and back lot, for outdoor
surrounding the deck

Sq. footage of proposed outdoor serving area: 220 sq ft Sq. footage of licensed premise: 6000 sq ft
inside the Inn

No amplified sound or music is permitted outside the enclosed premises (building). Amplified sound or music is not permitted in the outdoor serving area. There shall be a licensed operator in the outdoor serving area at all times when in operation.

▶ Every outdoor serving area shall be completely enclosed with a fence or other measures. Indicate nature of fencing and other measures intended to provide control over the operation of the outdoor serving area:

Concrete wall, fence sections, planters, bouncer and
signage

3/17/21
Date

Anne M. Conley
Signature

Event: Thursday, Friday and Saturdays

Chief of Police approval: _____ Date: _____

Plan Comm. approval: Date _____ Landmarks Comm. approval (if applicable): Date: 4/22/21

Notification of property owners within 150 feet: _____ Common Council approval: _____

Date Outdoor Alcoholic Beverage License issued: _____ License No.: _____



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“Off The Deck”

Action

A motion was made by Council Member Thome to recommend approval of the CSM as proposed. This motion was seconded by Mayor O'Keefe and carried without a negative vote with Commissioner Strautmanis excused.

REQUEST EXTRATERRITORIAL LAND DIVISION APPROVAL FOR TOWN OF CEDARBURG RESIDENTS TO DIVIDE THEIR PARCEL LOCATED AT 327 DOUGLAS LANE – ANDREW AND RHIANNON WILSON

Planner Censky reported that the Petitioners are seeking approval to divide their 4.6-acre parcel of land located at 327 Douglas Lane in the Town of Cedarburg into two separate lots of 3.049-acres and 1.542-acres. This parcel is within the City's extraterritorial plat approval jurisdiction; as such, the law allows the City to review and approve this proposed CSM. Although approval is required from the City of Cedarburg Plan Commission, this land division will not result in the dedication of public right-of-way, meaning approval from the City of Cedarburg Common Council is not necessary.

The proposed CSM is also scheduled for review by the Town of Cedarburg Plan Commission at their August 15, 2020 meeting. Accordingly, City of Cedarburg Plan Commission approval should be subject to the conditions established at that meeting.

Planner Censky reviewed the CSM and found that it complies with the Town of Cedarburg's Zoning Code requirements. In response to Council Member Burkart's request for clarification, Planner Censky explained that the City has extraterritorial plat review and approval authority extending out to about one mile and a half into the Town. Historically, towns were considered as holding places for lands that were ultimately to be annexed into cities. Authority was given to cities to review what is happening in those areas.

Action:

A motion was made by Council Member Thome to approve the extraterritorial land division provided that any conditions established at the Town of Cedarburg Plan Commission meeting on August 15, 2020 are met. This motion was seconded by Mayor O'Keefe. The motion carried without a negative vote with Commissioner Strautmanis excused.

DETERMINE SEPTEMBER 2020 PLAN COMMISSION MEETING DATE

This meeting date is set for Thursday, September 3, 2020.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

W11 N520 Washington Ave

It has been brought to the attention of Council Member Thome that there is a possibility that the Stagecoach Inn and Lime Cantina may be using amplified music in their outdoor areas. The Commission is aware of other establishments that have gone through the proper Outdoor Alcohol Beverage License process as per City Ordinance. Council

Member Thome stated that she believes the Commission needs to be consistent in requiring that businesses follow the proper processes.

Mayor O'Keefe acknowledged that these are tough times, but fair is fair and if some businesses are playing by the rules and getting all of their permissions in advance, he thinks it is reasonable to require that others do so as well. Mayor O'Keefe stated that this afternoon he spoke with Alex Uhan, who has been working with the Lime Cantina. Mr. Uhan assured him that the restaurant is working with the Cultural Center to avoid any overlap in outdoor music performances.

Commissioner Voltz wondered if there was a way for the Plan Commission to support these businesses as they go through the process and suggested scheduling an earlier meeting prior to September 3 for these businesses so that they do not lose out on the balance of the summer.

Commissioner Cain pointed out that amplification is limited in number by permit, so by default the majority of the sets should be acoustic. Council Member Thome confirmed this and added that six occurrences per year is the limit and they can only take place with approval and neighbor notification.

MAYOR'S ANNOUNCEMENTS

Mayor O'Keefe had no announcements

ADJOURNMENT

A motion was made by Council Member Thome, seconded by Commissioner Voltz, to adjourn the meeting at 7:56 p.m. The motion carried without a negative vote with Commissioner Strautmanis excused.

Victoria Guthrie
Administrative Assistant

Consider Recommendation of Outdoor Alcohol Beverage License Approval for Stagecoach Inn Located at W61N520 Washington Avenue; and Action Thereon

Planner Censky stated that the Stagecoach Inn was recently granted an outdoor amplified sound and music permit for their outdoor area located in the back (east) side of their property and would now like to obtain a license in order to serve alcoholic beverages in that area.

Petitioner Anne Conley advised Commissioners that they devised this outdoor set up for patrons last year in response to the COVID-19 lockdown of indoor gatherings and had no issues with neighbors or police. She described the area as being surrounded by decorative fencing and planters.

Action:

Commissioner Kubala made a motion to recommend approving the Outdoor Alcohol Beverage License as proposed. Commissioner Smith seconded the motion. Motion carried without a negative vote with Commissioners Forbes and Ross excused.

Consider Recommendation of Outdoor Alcohol Beverage License Approval for New Fortune Asian Cuisine Restaurant Located at W62N547 Washington Avenue; and Action Thereon

Planner Censky described the proposed area for serving as behind (west) of their building, located between their restaurant and Romano's Pizzeria. Their area is completely fenced in and accessed only through their restaurant. They also set up their outdoor area last year in response to the COVID-19 lockdown and stated that there were no issues from the neighbors or police.

Action:

Commissioner Smith made a motion to recommend approval of the Outdoor Alcohol Beverage License as proposed. Commissioner Kubala seconded the motion. Motion carried without a negative vote with Commissioners Forbes and Ross excused.

Consider Masonry Repair Approval for Cedarburg Coffee Roastery Building Located at W62N603 Washington Avenue; and Action Thereon

Peter Nichols, PE, from Statz Restoration and Engineering Company was at the meeting to describe the masonry work proposed for this Washington Avenue Historic contributing building, circa 1909. Engineer Nichols clarified that the work will be a masonry rebuild on the east parapet wall from the bottom of the brick corbelling to the top of the wall.

Action:

Commissioner Kubala made a motion to recommend approval of masonry repair subject to the following conditions:

1. Minimize the use of concrete block backing the face brick on the central portion of the parapet wall.
2. The full brick masonry on the outer edges of the central parapet wall.
3. No metal flashing through the front face of brick.
4. Match brick mortar to the historic mortar.

Commissioner Pape seconded the motion. Motion carried without a negative vote with Commissioners Forbes and Ross excused.

May 3, 2021 Plan Commission meeting minutes excerpt

CONSIDER RECOMMENDATION OF APPROVAL FOR OUTDOOR ALCOHOL BEVERAGE LICENSE FOR THE STAGECOACH INN LOCATED AT W61N520 WASHINGTON AVENUE – BILL & ANNE CONLEY

Planner Censky reported that the Petitioners are requesting approval of an Outdoor Alcohol Beverage License to be able to serve drinks in their rear yard gathering area behind their establishment. Due to the property being located in the Historic Preservation District, the Landmarks Commission reviewed this request and recommended approval at their April 22, 2021 meeting.

Planner Censky notes that the Petitioners received Common Council approval of an Outdoor Amplified Sound or Music Permit for up to two events per week for this seating area. He stated that the Petitioners have been using this area for outdoor music events since the COVID-19 lockdown in 2020 in order to maintain their business; however, as lockdown restrictions have evolved, they wish to keep hosting patrons in this area. He described the area as containing seating and tables within an area that is delineated with planters and decorative fencing.

Petitioner Bill Conley clarified that the area is not completely fenced in due to the fact that it is being used as a parking lot. He compared the space to the terrace being utilized by the Cedarburg Cultural Center for outdoor events. Petitioner Conley explained that there are currently various entrance points; however, he has spoken with Police Chief Thomas Frank who has no objections, and their establishment has had no issues arise from these events. He expressed a willingness to address any potential issues in order to maintain operation of this space. Although they are currently using this space short-term, they may end up taking more permanent control measures if they decide to continue the use long term. Petitioners agreed to work with Planner Censky and Chief Frank to come up with a more agreeable solution.

Action:

A motion was made by Mayor O’Keefe to recommend approval of the Outdoor Alcohol Beverage License for the Stagecoach Inn, with the contingency that the Petitioners will resubmit their plans to the Plan Commission next year, if they wish to continue operation in the area next year. This motion was seconded by Council Member Thome and passed without a negative vote.

CONSIDER RECOMMENDATION OF APPROVAL FOR OUTDOOR ALCOHOL BEVERAGE LICENSE FOR THE NEW FORTUNE ASIAN CUISINE RESTAURANT LOCATED AT W62N547 WASHINGTON AVENUE – JIMMY PHOA

Planner Censky summarized the area being proposed as situated in the rear yard of the establishment, between their building and Romano’s Pizzeria to the west. The area is surrounded by fencing, which encloses several tables and chairs. Ingress and egress to this area is only allowed through their building. These plans were also reviewed by

May 3, 2021 Plan Commission meeting minutes excerpt

the Landmarks Commission during their April 22, 2021 meeting, and were recommended for approval.

Petitioner Jimmy Phoa was present for the meeting and explained that there is currently a two-foot gap in the fencing that could be accessed in an emergency evacuation. He agreed to send a copy of the site plan to Planner Censky, who will have the Fire Chief review and provide feedback to ensure this area is up to Code.

Action:

A motion was made by Commissioner Strautmanis to recommend approval for the Outdoor Alcohol Beverage License on the condition that the Fire Chief reviews the plan to ensure it is Code compliant. This motion was seconded by Commissioner Voltz and passed without a negative vote.

CITY OF CEDARBURG

MEETING DATE: May 10, 2021

ITEM NO: 9.D.

TITLE: Consider Outdoor Alcohol Beverage License for The New Fortune Restaurant at W62 N547 Washington Avenue; and action thereon (Plan Comm. 5/3/2021)

ISSUE SUMMARY: The applicant is requesting approval of an Outdoor Alcoholic Beverage License to serve alcohol in the rear yard between their restaurant and Romano's Pizzeria to the west. As noted in the Conley blue sheet **Section 7-2-17(b)** of the City's Code of Ordinances, states the applicant of such a request ***shall accurately describe the outdoor seating area and shall indicate the nature of fencing or other measures intended to provide control over the operation of the outdoor seating area. If the premise is located within the Historic District, the Plan Commission shall take into consideration the recommendation of the Landmarks Commission.***

Their plans propose several tables with chairs within the fenced in area. The fence will be of attractive pine wood material with planter boxes mounted to each side and along the north side of this outdoor seating area the fence will stand be 4' tall, along the south side 5' tall and alongside 6' tall. Ingress and egress for this area will be only allowed through the building. They are, however, required to install a code compliant emergency access gate as a condition of Plan Commission approval.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: The plans were unanimously recommended by the Landmarks Commission at their April 22, 2021 meeting. At last Monday's meeting, the Plan Commission also recommended approval by unanimous vote subject to the applicant providing a code compliant emergency access gate to the fence.

BUDGETARY IMPACT: n/a

ATTACHMENTS:

- Unapproved Plan Commission minutes from the May 3, 2021 meeting.
- Minutes from the April 22, 2021 Landmarks Commission meeting.
- New Fortune site plan and area map.

INITIATED/REQUESTED BY: Phoa Enterprises

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

New Fortune Asian Cuisine

W62N547 Washington Avenue

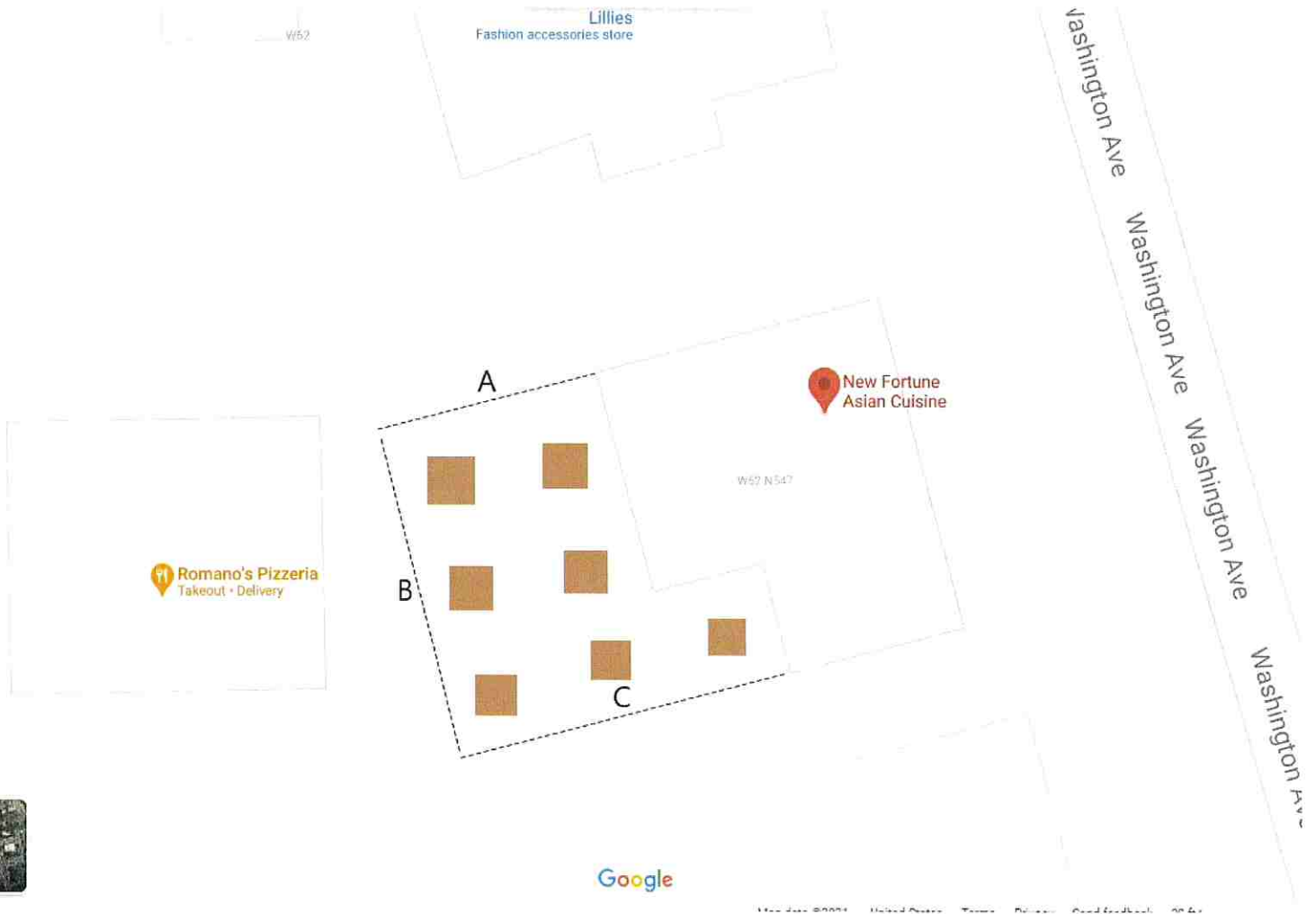
Cedarburg, WI 53012

Proposed alcohol permit for outdoor seating

A. North fence is approximately 18-20 feet long and 4 feet tall and constructed of pine wood. Planter boxes will extend the entire length for aesthetic purposes and crown control. No access in or out. Customers will have to come through the front of house to enter outdoor patio area.

B. Western fence is approximately 30-35 feet long and 6 feet tall. The portable fence is constructed of pine wood and extremely heavy duty. Customers will not have access in or out, and will have to come through the front of house to be seated outdoors.

C. Southern fence attached from New Fortune to Romano's, and has been there for many years. The fence stands about 5 feet tall and cannot be moved as the posts are constructed into the ground. Customers cannot leave or enter through this fence.



CITY OF CEDARBURG

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***Check Detail Register©**

Batch: 042221WE,042321AP,043021AP,043021USC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
111300 PWSB Checking					
37578	04/22/21	WE ENERGIES			
E 353-566710-459		TIF - WATER SYSTEM	\$3,227.04	CK REQ	GAS SERVICE FOR BOOSTER STATION IN BUSINESS PARK
		Total	\$3,227.04		
37579	04/23/21	AMANDA ANDING			
R 220-486000		MISCELLANEOUS REVE	\$50.00	CK REQ	REC-REFUND FIELD HOCKEY
		Total	\$50.00		
37580	04/23/21	APPLIED INDUSTRIAL TECHNOLOGIE			
E 601-573830-340		MAINTENANCE SUPPLIE	\$1,882.28	7021200006	CWRC-MAINTENANCE SUPPLIES
		Total	\$1,882.28		
37581	04/23/21	BEYER'S HARDWARE			
E 100-518100-240		REPAIR AND MAINTENA	\$13.98	163737	COMPLEX-REPAIR & MAINTENANCE
E 200-544210-240		REPAIR AND MAINTENA	\$39.98	163738	CEMETERY-REPAIR & MAINTENANCE
E 200-544210-240		REPAIR AND MAINTENA	\$83.35	163841	CEMETERY-REPAIR & MAINTENANCE
E 100-533210-350		OPERATING SUPPLIES	\$34.06	163844	DPW-OPERATING
E 100-555510-240		REPAIR AND MAINTENA	\$72.00	163868	PARK-REPAIR & MAINTENANCE
E 200-544210-240		REPAIR AND MAINTENA	\$6.49	163869	CEMETERY-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$32.43	163885	PARKS-REPAIR & MAINTENANCE
E 601-573825-372		SAFETY EQUIPMENT	\$16.89	163903	CWRC-SAFETY
E 100-555510-240		REPAIR AND MAINTENA	\$34.44	163917	PARKS-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	\$18.46	163969	DPW-MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	\$48.75	163981	DPW-MAINTENANCE
E 100-533210-350		OPERATING SUPPLIES	\$55.96	164037	DPW-OPERATING
E 100-555510-240		REPAIR AND MAINTENA	\$5.77	164041	PARKS-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	\$0.93	164053	COMPLEX-REPAIR & MAINTENANCE
E 601-573830-340		MAINTENANCE SUPPLIE	\$5.17	164062	CWRC-MAINTENANCE
E 601-573830-340		MAINTENANCE SUPPLIE	\$6.74	164064	CWRC-MAINTENANCE
E 200-544210-245		HOUSE MAINTENANCE	\$35.94	164162	CEMETERY-HOUSE MAINTENANCE
		Total	\$511.34		
37582	04/23/21	CEDARBURG LIGHT & WATER			
E 100-533420-222		ELECTRIC	\$172.66	8101	ENG-CITY STREET LIGHTS
G 100-256201		DUE TO L&W IMPACT F	\$2,049.98	CK REQ	WTR IMPACT FEE-CORNERSTONE DEVELOPMENT-N118W5572 LUCAS CT, LOT #64
G 100-256201		DUE TO L&W IMPACT F	\$2,049.98	CK REQ	WTR IMPACT FEE-KORNDORFER HOMES-W48N8126 HERON CT. LOT #32 (SANDHILL TRAILS)
G 100-256201		DUE TO L&W IMPACT F	\$2,049.98	CK REQ	WTR IMPACT FEE-KORNDORFER HOMES-N82W4947 TERN TERRACE LOT #20 (SANDHILL TRAILS)
		Total	\$6,322.60		
37583	04/23/21	CHIMNEY CONCEPTS			
E 260-555110-290		MAINT/CONTRACTED S	\$149.00	13001324	LIBR-MAINTENANCE
		Total	\$149.00		
37584	04/23/21	CUMMINS SALES & SERVICE			

CITY OF CEDARBURG

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***Check Detail Register©**

Batch: 042221WE,042321AP,043021AP,043021USC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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		Total	\$64.70		
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E 400-522110-807		STATION IMPROVEMEN	\$1,433.75	336480	PD-STATION IMPREOVEMENTS
		Total	\$1,433.75		
37586	04/23/21	E.L.S. LANDSCAPING & LAWN			
E 260-555110-290		MAINT/CONTRACTED S	\$1,783.00	16589	LIBR-MAINTENANCE
		Total	\$1,783.00		
37587	04/23/21	FESTIVALS OF CEDARBURG INC			
R 100-441110		LIQUOR & BEER LICENS	\$10.00	CK REQ	REFUND FOR SPECIAL B AND FESTIVAL PERMIT-STRAWBERRY FEST
R 100-443511		MISCELLANEOUS PERM	\$300.00	CK REQ	REFUND FOR SPECIAL B AND FESTIVAL PERMIT-STRAWBERRY FEST
		Total	\$310.00		
37588	04/23/21	GOLDFISH UNIFORMS			
E 100-522410-346		UNIFORMS	\$184.80	246576-1	PD-UNIFORMS
		Total	\$184.80		
37589	04/23/21	GRAINGER			
E 100-555510-240		REPAIR AND MAINTENA	\$64.72	9859240799	PARKS-REPAIR & MAINTENANCE
		Total	\$64.72		
37590	04/23/21	JOHNSON CONTROLS SECURITY SOLU			
E 100-518100-240		REPAIR AND MAINTENA	\$325.98	35746255	CH-MAINTENANCE
		Total	\$325.98		
37591	04/23/21	JOSEPH JACOBS			
E 100-522310-210		PROFESSIONAL SERVIC	\$150.00	21-005	BI-ELECTRICAL-3/30-4/10/21
		Total	\$150.00		
37592	04/23/21	KUBALA-WASHATKO ARCHITECTS			
E 353-566710-210		PROFESSIONAL SERVIC	\$177.63	232802	TIF #6 PROFESSIONAL SERVICES
		Total	\$177.63		
37593	04/23/21	LAROSA LANDSCAPE COMPANY			
E 100-522100-240		REPAIR AND MAINTENA	\$515.25	8987-IN	PD-MAINTENANCE
		Total	\$515.25		
37594	04/23/21	JULIE MALEK			
R 100-467200		PARK RENTAL FEES	\$30.00	CK REQ	REC-REFUND PARK RENTAL
		Total	\$30.00		
37595	04/23/21	MILLER MONUMENT CO, INC.			
R 200-465550		MONUMENTS & MARKE	\$50.00	CK REQ	CEMETERY MONUMENT PERMIT
		Total	\$50.00		
37596	04/23/21	CHUCK MOEGENBURG			
E 100-518100-240		REPAIR AND MAINTENA	\$110.00	4/14/21	CH-MAINTENANCE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$110.00		
37597	04/23/21	MULCAHY SHAW WATER, INC.			
E 601-573830-340		MAINTENANCE SUPPLIE	\$2,908.00	323250	CWRC-MAINTENANCE SUPPLIES
Total			\$2,908.00		
37598	04/23/21	NATIONAL ELEVATOR INSPECTION			
E 260-555110-290		MAINT/CONTRACTED S	\$80.00	0423679	LIBR-MAINTENANCE
E 100-518100-240		REPAIR AND MAINTENA	\$80.00	0423681	CH-MAINTENANCE
E 100-518100-240		REPAIR AND MAINTENA	\$128.00	0423723	CH-MAINTENANCE-SRCTR
Total			\$288.00		
37599	04/23/21	ONTECH SYSTEMS, INC			
E 100-514700-380		EQUIPMENT/CAPITAL O	\$959.88	56232	ADOBE FOR ADMIN & CLERKS
E 100-514100-312		COMPUTER/COPIER SU	\$611.64	56232	ADOBE FOR ADMIN & CLERKS
E 100-514700-380		EQUIPMENT/CAPITAL O	\$135.00	56273	MONITOR ADAPTERS FOR NEW COMPUTERS
E 100-514700-210		PROFESSIONAL SERVIC	\$863.52	56346	NEW COMPUTER BS&A SOFTWARE & WRC TROUBLE SHOOTING
E 601-573825-312		COMPUTER/COPIER SU	\$120.00	56346	NEW COMPUTER BS&A SOFTWARE & WRC TROUBLE SHOOTING
E 400-518100-806		CITY HALL IMPROVEME	\$13,800.00	56467	NEW SERVER & LICENSING
E 100-514700-380		EQUIPMENT/CAPITAL O	\$10,279.00	56467	NEW SERVER & LICENSING
Total			\$26,769.04		
37600	04/23/21	OWEN'S OFFICE SUPPLIES			
E 100-555510-240		REPAIR AND MAINTENA	\$135.00	30665	PARKS-REPAIR & MAINTENANCE
Total			\$135.00		
37601	04/23/21	PACE ANALYTICAL SERVICES, LLC			
E 601-573825-370		LAB SUPPLIES	\$847.00	2140099074	CWRC-LAB SUPPLIES
Total			\$847.00		
37602	04/23/21	PACE SYSTEMS, INC.			
E 100-522110-240		REPAIR AND MAINTENA	\$1,600.00	IN00035950	PD-SOFTWARE LICENSE 4/6/21-4/5/22
Total			\$1,600.00		
37603	04/23/21	PATRON POINT, INC.			
E 260-555110-382		LIBRARY TECHNOLOGY	\$89.05	1173	LIBR-TECH
Total			\$89.05		
37604	04/23/21	QUILL CORP.			
E 100-515600-310		OFFICE SUPPLIES	\$21.49	15970494	TREAS-OFFICE SUPPLIES
E 100-514100-310		OFFICE SUPPLIES	\$21.50	15970494	CLERKS-OFFICE SUPPLIES
Total			\$42.99		
37605	04/23/21	R.A. SMITH NATIONAL			
E 353-566710-210		PROFESSIONAL SERVIC	\$1,471.00	157576	TIF #6 ENGINEERING (CONSTRUCTION)
E 353-566710-210		PROFESSIONAL SERVIC	\$55,919.50	157594	TIF #6 ENGINEERING (CONSTRUCTION)
Total			\$57,390.50		
37606	04/23/21	RNOW INC			
E 601-573835-360		COLLECTION SYSTEM M	\$1,103.68	2021-59531	CWRC-COLLECTION SYSTEM MAINT

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E 601-573835-360		COLLECTION SYSTEM M	\$400.88	2021-59774	CWRC-COLLECTION SYSTEM MAINT
		Total	\$1,504.56		
37607	04/23/21	SCHICHEL NURSERY, INC.			
E 100-555510-341		TREES AND SUPPLIES	\$14,426.00	002380401	PARKS-TREES
		Total	\$14,426.00		
37608	04/23/21	CARLY SHURR			
R 220-486000		MISCELLANEOUS REVE	\$50.00	CK REQ	REC-REFUND FIELD HOCKEY CANCELLED
		Total	\$50.00		
37609	04/23/21	STATE INDUSTRIAL PRODUCTS			
E 240-555320-340		MAINTENANCE SUPPLIE	\$1,307.72	901942353	POOL-MAINTENANCE SUPPLIES
		Total	\$1,307.72		
37610	04/23/21	STREICHER'S POLICE EQUIPMENT			
E 100-522120-346		UNIFORMS	\$189.97	I1494943	PD-UNIFORMS
E 100-522120-346		UNIFORMS	\$96.00	I1497373	PD-UNIFORMS
		Total	\$285.97		
37611	04/23/21	SHANNON SUPANICH			
R 220-486000		MISCELLANEOUS REVE	\$40.00	CK REQ	REC-REFUND-STAY HOME ALONE CLASS
		Total	\$40.00		
37612	04/23/21	SUPERIOR CHEMICAL CORP.			
E 601-573840-340		MAINTENANCE SUPPLIE	\$228.20	299491	CWRC-MAINTENANCE SUPPLIES
		Total	\$228.20		
37613	04/23/21	TAPCO			
E 100-533311-363		SIGNS	\$63.00	I688929	DPW-SIGNS-UNDERPAYMENT
E 100-533311-363		SIGNS	\$8,161.15	I688929	DPW-SIGNS-WESTERN AVE
		Total	\$8,224.15		
37614	04/23/21	TIME WARNER CABLE			
E 100-518100-225		TELEPHONE/COMMUNI	\$71.64	0405201	CH-TELEPHONE
E 100-513100-225		TELEPHONE/COMMUNI	\$7.97	0405201	MAYOR-TELEPHONE
E 100-513200-225		TELEPHONE/COMMUNI	\$7.97	0405201	ADMIN-TELEPHONE
E 100-514100-225		TELEPHONE/COMMUNI	\$39.85	0405201	CLERK-TELEPHONE
E 100-515600-225		TELEPHONE/COMMUNI	\$23.91	0405201	TREAS-TELEPHONE
E 100-515400-225		TELEPHONE/COMMUNI	\$15.94	0405201	ASSESSOR-TELEPHONE
E 100-522310-225		TELEPHONE/COMMUNI	\$15.94	0405201	BI-TELEPHONE
E 100-533110-225		TELEPHONE/COMMUNI	\$23.91	0405201	ENG-TELEPHONE
E 100-566310-225		TELEPHONE/COMMUNI	\$15.94	0405201	PLAN-TELEPHONE
E 100-533210-225		TELEPHONE/COMMUNI	\$31.88	0405201	DPW-TELEPHONE
E 220-555390-225		TELEPHONE/COMMUNI	\$31.88	0405201	REC-TELEPHONE
E 100-555140-225		TELEPHONE/COMMUNI	\$15.94	0405201	SRCTR-TELEPHONE
E 601-573825-225		TELEPHONE/COMMUNI	\$63.76	0405201	CWRC-TELEPHONE
E 100-522410-225		TELEPHONE/COMMUNI	\$23.91	0405201	EM-TELEPHONE
E 100-522230-225		TELEPHONE/COMMUNI	\$15.94	0405201	FD-TELEPHONE
E 240-555320-225		TELEPHONE/COMMUNI	\$39.85	0405201	POOL-TELEPHONE
E 100-522110-225		TELEPHONE/COMMUNI	\$424.63	040921	PD-TELEPHONE

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E 100-555510-220		Internet	\$3.73	72227350104	CEDAR CREEK-INTERNET
E 100-555510-220		Internet	\$9.70	72227350104	GYM-INTERNET
G 100-136100		ACCTS REC - FIRE DEP	\$91.37	72687500104	FD-TELEPHONE
G 100-136100		ACCTS REC - FIRE DEP	\$210.00	72687500104	FD-TELEPHONE
E 100-514700-220		Internet	\$1,065.00	72687500104	CH INTERNET
E 100-533210-350		OPERATING SUPPLIES	\$117.48	72687500104	DPW 2 FIRE LINES/PARK INTERNET
E 100-555510-220		Internet	\$117.48	72687500104	DPW 2 FIRE LINES/PARKS INTERNET
E 100-555510-220		Internet	\$96.98	72687500104	GYM-INTERNET
E 100-522410-220		Internet	\$134.98	72687500104	EM-INTERNET
E 240-555320-210		PROFESSIONAL SERVIC	\$134.98	72687500104	POOL-INTERNET
E 100-555510-220		Internet	\$111.97	72687500104	CEDAR CREEK INTERNET
E 601-573825-225		TELEPHONE/COMMUNI	\$134.98	72687500104	CWRC-INTERNET
E 260-555110-225		TELEPHONE/COMMUNI	\$136.96	72687500104	LIBR-TELEPHONE
		Total	\$3,236.47		
37615	04/23/21	UNIFIRST CORPORATION			
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1179801	CWRC-SAFETY
E 100-533210-350		OPERATING SUPPLIES	\$49.51	096 1179803	DPW-OPERATING
E 100-518100-240		REPAIR AND MAINTENA	\$114.83	096 1179808	CH-REPAIR & MAINTENANCE
		Total	\$242.69		
37616	04/23/21	WE ENERGIES			
E 240-555320-224		NATURAL GAS	\$26.35	00042-00001	POOL-GAS
		Total	\$26.35		
37617	04/23/21	WONDRA CONSTRUCTION INC			
E 353-566710-451		TIF - SANITARY SEWER	\$399,402.46	1200167.02	TIF #6 UTILITY CONTRACT-SANITARY SEWER
E 353-566710-459		TIF - WATER SYSTEM	\$639,282.65	1200167.02	TIF #6 UTILITY CONTRACT-WATER
E 353-566710-460		TIF - STORMWATER MG	\$171,151.57	1200167.02	TIF #6 UTILITY CONTRACT-STORMWATER
		Total	\$1,209,836.68		
37618	04/23/21	XYLEM WATER SOLUTIONS			
E 601-573830-340		MAINTENANCE SUPPLIE	\$1,931.00	3556B67935	CWRC-MAINTENANCE SUPPLIES
		Total	\$1,931.00		
37619	04/30/21	ABLE DISTRIBUTING			
E 100-555510-240		REPAIR AND MAINTENA	\$302.65	S016469068.	PARKS-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$481.74	S016469068.	POOL-REPAIR & MAINTENANCE
		Total	\$784.39		
37620	04/30/21	ADAM ARENTZ			
R 200-486000		MISCELLANEOUS REVE	\$300.00	CK REQ	CREMAINS BURIAL
		Total	\$300.00		
37621	04/30/21	AT&T LONG DISTANCE			
E 260-555110-225		TELEPHONE/COMMUNI	\$51.12	838641746	LIBR-LONG DISTANCE
E 100-522110-225		TELEPHONE/COMMUNI	\$3.20	838641746	PD-LONG DISTANCE
		Total	\$54.32		
37622	04/30/21	AT&T MOBILITY			
E 100-522410-225		TELEPHONE/COMMUNI	\$123.64	04192021	EM-WIRELESS

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E 100-522110-225		TELEPHONE/COMMUNI	\$1,011.29	04192021	PD-WIRELESS
		Total	\$1,134.93		
37623	04/30/21	AT&T			
E 100-533210-225		TELEPHONE/COMMUNI	\$52.80	26237576030	DPW-TELECON
E 260-555110-225		TELEPHONE/COMMUNI	\$335.73	26237576030	LIBR-TELECON
E 601-573825-225		TELEPHONE/COMMUNI	\$99.15	26237576030	CWRC-TELECON
E 100-518100-225		TELEPHONE/COMMUNI	\$91.75	26237576030	CH-TELECON
E 100-522230-225		TELEPHONE/COMMUNI	\$94.89	26237576030	FD-TELECON
E 100-522110-225		TELEPHONE/COMMUNI	\$88.15	26237576240	PD-TELECON
		Total	\$762.47		
37624	04/30/21	AUTOMATIC ENTRANCES OF WI.,INC			
E 260-555110-290		MAINT/CONTRACTED S	\$405.00	2001519	LIBR-MAINTENANCE
		Total	\$405.00		
37625	04/30/21	CARRICO AQUATIC RESOURCES INC			
E 400-555320-865		SWIMMING POOL	\$1,097.58	20211532	POOL-CAPITAL IMPROVEMENT
		Total	\$1,097.58		
37626	04/30/21	CCP INDUSTRIES INC			
E 601-573825-372		SAFETY EQUIPMENT	\$174.15	IN02752838	CWRC-OPERATING
		Total	\$174.15		
37627	04/30/21	CEDARBURG LIGHT & WATER			
G 100-256201		DUE TO L&W IMPACT F	\$2,049.98	CK REQ	WTR IMPACT FEE-CONDO DEVELOPMENT-N113W6572 CEDARBURG TRAIL
G 100-256200		DUE TO LIGHT AND WA	\$2,049.98	CK REQ	WTR IMPACT FEE-CONDO DEVELOPMENT-N113W6576 CEDARBURG TRAIL
G 100-256201		DUE TO L&W IMPACT F	\$2,049.98	CK REQ	WTR IMPACT FEE-HOMES BY TOWNE-W48N8498 SANDPIPER LN, LOT #13
G 100-256201		DUE TO L&W IMPACT F	\$2,049.98	CK REQ	WTR IMPACT FEE-HILLCREST BUILDERS-N100W6687 SUSAN LANE, LOT #2
		Total	\$8,199.92		
37628	04/30/21	CINTAS CORP			
E 100-533210-350		OPERATING SUPPLIES	\$135.72	5059311471	DPW-OPERATING
		Total	\$135.72		
37629	04/30/21	CINTAS CORPORATION			
E 260-555110-290		MAINT/CONTRACTED S	\$66.87	4082262164	LIBR-MAINTENANCE
		Total	\$66.87		
37630	04/30/21	CONVERGENT SOLUTIONS, INC.			
E 100-522110-380		EQUIPMENT/CAPITAL O	\$1,985.20	51528	PD-EQUIPMENT/CAPITAL
		Total	\$1,985.20		
37631	04/30/21	CRESCENT LANDSCAPE SUPPLY INC			
E 100-555510-240		REPAIR AND MAINTENA	\$1,935.00	025385	PARKS-REPAIR & MAINTENANCE
		Total	\$1,935.00		
37632	04/30/21	CULLIGAN OF WEST BEND			
E 200-544210-245		HOUSE MAINTENANCE	\$76.50	502X0422960	CEMETERY RENTAL 3/1/21-5/31/21

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Total			\$76.50		
37633	04/30/21	DEMCO			
E 260-555110-380		EQUIPMENT/CAPITAL O	\$1,216.07	6940900	LIBR-EQUIPMENT
Total			\$1,216.07		
37634	04/30/21	FACILITY IT GROUP INC			
E 100-522100-240		REPAIR AND MAINTENA	\$750.00	210421-3	PD-REPAIR & MAINTENANCE
Total			\$750.00		
37635	04/30/21	FASTENAL COMPANY			
E 100-533210-353		MAINTENANCE PARTS	\$7.05	WISAU12319	DPW-MAINTENANCE PARTS
Total			\$7.05		
37636	04/30/21	FIVE CORNERS DODGE			
E 100-522120-240		REPAIR AND MAINTENA	\$1.20	129114	PD-REPAIR & MAINTENANCE-CAR #5
E 100-522120-240		REPAIR AND MAINTENA	\$77.36	76361	PD-REPAIR & MAINTENANCE-CAR #8
Total			\$78.56		
37637	04/30/21	ROBERT HECK			
R 100-463101		PUBLIC WORKS FEES	\$15.00	CK REQ	REFUND-APPLIANCE PICKUP
Total			\$15.00		
37638	04/30/21	HEIN ELECTRIC SUPPLY CO			
E 100-522100-340		MAINTENANCE SUPPLIE	\$103.62	802455-01	PD-MAINTENANCE SUPPLIES
Total			\$103.62		
37639	04/30/21	HERBST OIL, INC.			
G 221-161500		FUEL INVENTORY	\$4,722.77	69023	DPW-FUEL INVENTORY
G 221-161500		FUEL INVENTORY	\$4,683.48	77426	DPW-FUEL INVENTORY
Total			\$9,406.25		
37640	04/30/21	LESLIE HULTGREN			
R 220-467332		POMS REVENUE	\$130.00	CK REQ	REC-REFUND-POMS
Total			\$130.00		
37641	04/30/21	ILLINOIS LIBRARY ASSOCIATION			
E 260-555110-322		DONATION EXPENDITU	\$1,245.45	190540	LIBR-DONATION FRIENDS
Total			\$1,245.45		
37642	04/30/21	JAMES IMAGING SYSTEMS, INC.			
E 260-555110-290		MAINT/CONTRACTED S	\$349.21	29182369	LIBR-MAINTENANCE CONTRACT
Total			\$349.21		
37643	04/30/21	LEE RECREATION, LLC			
E 100-555510-240		REPAIR AND MAINTENA	\$1,090.00	13342-21	REC-REPAIR & MAINTENANCE
Total			\$1,090.00		
37644	04/30/21	LIESENER SOILS INC.			
E 100-555510-341		TREES AND SUPPLIES	\$150.00	0191754-IN	PARKS-TREES & SUPPLIES
Total			\$150.00		

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37645	04/30/21	MIDLAND HEALTH TESTING SERVICE			
G 100-156200		DUE FROM LIGHT & WA	\$178.84	M1337	L&W-DRUG TESTING
E 601-573850-210		PROFESSIONAL SERVIC	\$89.42	M1337	CWRC-DRUG TESTING
E 100-533210-210		PROFESSIONAL SERVIC	\$114.42	M1337	DPW--DRUG TESTING
		Total	\$382.68		
37646	04/30/21	NAPA AUTO PARTS			
E 100-533210-353		MAINTENANCE PARTS	\$219.52	5269-123834	DPW-MAINTENANCE PARTS
E 100-555145-240		REPAIR AND MAINTENA	\$91.99	5269-124143	SRCTR-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	\$47.11	5269-124375	DPW-MAINTENANCE PARTS
E 100-555145-351		GAS AND OIL EXPENSE	\$4.18	5269-124381	SRCTR-GAS AND OIL
E 601-573840-340		MAINTENANCE SUPPLIE	\$119.05	5269-124495	CWRC-MAINTENANCE SUPPLIES
E 601-573830-340		MAINTENANCE SUPPLIE	\$53.38	5269-124499	CWRC-MAINTENANCE SUPPLIES
E 100-533210-353		MAINTENANCE PARTS	\$24.63	5269-124630	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$16.00	5269-124906	DPW-MAINTENANCE PARTS
		Total	\$575.86		
37647	04/30/21	NASSCO, INC.			
E 260-555110-350		OPERATING SUPPLIES	\$268.37	S2751149.00	LIBR-OPERATING
		Total	\$268.37		
37648	04/30/21	NEWMAN CHEVROLET			
E 100-533210-353		MAINTENANCE PARTS	\$50.00	170976	DPW-MAINTENANCE PARTS
		Total	\$50.00		
37649	04/30/21	OFFICE DEPOT			
E 100-522110-310		OFFICE SUPPLIES	\$59.99	16967511700	PD-OFFICE SUPPLIES
		Total	\$59.99		
37650	04/30/21	OLIVER FIONTAR LLC			
E 350-566710-227		DEVELOPERS INCENTIV	\$8,299.14	637	TID#4 - DRAW #55
E 350-566710-227		DEVELOPERS INCENTIV	\$20,717.50	638	TID#4 - DRAW #55
		Total	\$29,016.64		
37651	04/30/21	PACE ANALYTICAL SERVICES, LLC			
E 601-573825-370		LAB SUPPLIES	\$25.00	2140099198	CWRC-LAB SUPPLIES
		Total	\$25.00		
37652	04/30/21	PETTY CASH			
G 240-118000		PETTY CASH	\$1,275.00	CK REQ	POOL START-UP CASH
		Total	\$1,275.00		
37653	04/30/21	PRECISION CUT WINDOW TINT, LLC			
E 100-522120-240		REPAIR AND MAINTENA	\$330.00	1040	PD-REPAIR & MAINTENANCE
		Total	\$330.00		
37654	04/30/21	REINDERS, INC.			
E 100-555510-243		FIELD MAINTENANCE S	\$1,545.24	1870431.00	PARKS-FIELD MAINTENANCE
		Total	\$1,545.24		
37655	04/30/21	RICOH USA, INC			

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E 100-522110-240		REPAIR AND MAINTENA	\$991.08	9028860138	PD-COPIERS
		Total	\$991.08		
37656	04/30/21	ROCIC TRAINING			
E 100-522130-330		TRAVEL & TRAINING	\$150.00	CK REQ	PD-TRAVEL & TRAINING
		Total	\$150.00		
37657	04/30/21	SHORT ELLIOTT HENDRICKSON INC			
E 100-533110-210		PROFESSIONAL SERVIC	\$1,197.71	403630	MONOPOLE PROFESSIONAL SERVICES
		Total	\$1,197.71		
37658	04/30/21	SOUTHSIDE TIRE CO., INC.			
E 100-533210-353		MAINTENANCE PARTS	\$987.88	855975	DPW-MAINTENANCE PARTS
E 601-573845-240		REPAIR AND MAINTENA	\$2,862.00	855975	DPW-MAINTENANCE PARTS
		Total	\$3,849.88		
37659	04/30/21	STEINIG TAL KENNEL, LLC			
E 100-522120-352		K-9 UNIT EXPENSE	\$950.00	1563	PD-K9 DONATION
		Total	\$950.00		
37660	04/30/21	STREICHER'S POLICE EQUIPMENT			
E 100-522120-346		UNIFORMS	\$43.24	I1497950	PD-UNIFORMS
		Total	\$43.24		
37661	04/30/21	SYMBIONT			
G 601-185335		ADVANCED TREATMEN	\$5,058.00	52346	CWRC-NEW COAGULANT SYSTEM
G 601-182329		LAND - FUTURE SITE	\$2,310.00	52349	CWRC-CONCEPTUAL SITE PLAN
G 601-185334		SECONDARY TREATME	\$8,157.50	52355	CWRC-FINAL PHOSPHORUS COMPLIANCE PLAN
E 100-533110-318		GIS MAPPING	\$190.00	52410	ENG-GIS MAPPING
		Total	\$15,715.50		
37662	04/30/21	T & N ACQUISITION COMPANY			
E 100-522120-347		SUPPLIES AND EXPENS	\$236.24	108287	PD-SUPPLIES & EXPENSES
		Total	\$236.24		
37663	04/30/21	THE UNIFORM SHOPPE			
E 100-522120-346		UNIFORMS	\$66.95	309680	PD-UNIFORMS
		Total	\$66.95		
37664	04/30/21	TRUCK COUNTRY-MILWAUKEE NORTH			
E 100-533210-353		MAINTENANCE PARTS	\$47.92	X207036923:	DPW-MAINTENANCE PARTS
		Total	\$47.92		
37665	04/30/21	U.S. CELLULAR			
E 601-573825-225		TELEPHONE/COMMUNI	\$25.77	433648482	CWRC-TABLET
E 100-522310-225		TELEPHONE/COMMUNI	\$38.86	433648482	BI-TELECOM
E 100-533210-225		TELEPHONE/COMMUNI	\$25.36	433648482	DPW-TABLET
E 601-573825-225		TELEPHONE/COMMUNI	\$38.86	433648482	CWRC-TELECOM
E 100-555510-225		TELEPHONE/COMMUNI	\$10.86	433648482	PARKS-TABLET
E 100-555510-225		TELEPHONE/COMMUNI	\$10.86	433648482	PARKS-TABLET
E 100-533210-225		TELEPHONE/COMMUNI	\$39.86	433648482	DPW-TABLET-HOTSPOT

CITY OF CEDARBURG

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***Check Detail Register©**

Batch: 042221WE,042321AP,043021AP,043021USC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-533110-225		TELEPHONE/COMMUNI	\$512.08	433648482	ENG-TABLET
E 601-573825-225		TELEPHONE/COMMUNI	\$10.86	433648482	CWRC-TABLET
E 100-555510-225		TELEPHONE/COMMUNI	\$10.86	433648482	PARKS-TABLET
E 100-533110-225		TELEPHONE/COMMUNI	\$607.98	433648482	ENG-TELECOM
E 100-555510-225		TELEPHONE/COMMUNI	\$10.86	433648482	PARKS-TABLET
E 100-533210-225		TELEPHONE/COMMUNI	\$25.36	433648482	DPW-IPAD
E 100-533210-225		TELEPHONE/COMMUNI	\$42.86	433648482	DPW-TELECOM
E 100-533110-225		TELEPHONE/COMMUNI	\$16.58	433648482	CH-TELECOM
E 100-533110-225		TELEPHONE/COMMUNI	\$38.86	433648482	ENG-TELECOM
E 100-555145-225		TELEPHONE/COMMUNI	\$2.82	433648482	SC-TELECOM
E 100-555510-225		TELEPHONE/COMMUNI	\$42.86	433648482	PARKS-TELECOM
E 601-573825-225		TELEPHONE/COMMUNI	\$38.86	433648482	CWRC-DUTY PHONE
Total			\$1,551.27		
37666	04/30/21	UNIFIRST CORPORATION			
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1180899	CWRC-SAFETY
E 100-533210-350		OPERATING SUPPLIES	\$49.51	096 1180901	DPW-OPERATING
Total			\$127.86		
37667	04/30/21	ERIC WAGNER			
R 220-467332		POMS REVENUE	\$130.00	CK REQ	REC-REFUND POMS CANCELLATION
Total			\$130.00		
37668	04/30/21	WISCONSIN DEPT OF JUSTICE-TIME			
E 100-522110-225		TELEPHONE/COMMUNI	\$422.25	455TIME-103	PD-TIME ACCESS 4/1/21-6/1/21
Total			\$422.25		
37669	04/30/21	WMCA			
E 100-514100-330		TRAVEL & TRAINING	\$15.00	CK REQ	CLERK-TRAVEL & TRAINING-SETTE
E 100-514100-330		TRAVEL & TRAINING	\$15.00	CK REQ	CLERK-TRAVEL & TRAINING-KLETZIEN
Total			\$30.00		
37670	04/30/21	TONY YOUNG			
E 100-522110-225		TELEPHONE/COMMUNI	\$100.00	124	PD-TELEPHONE/COMMUNICATIONS
Total			\$100.00		
111300 PWSB Checking			\$1,439,543.40		

CITY OF CEDARBURG

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***Check Detail Register©**

Batch: 042221WE,042321AP,043021AP,043021USC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary**111300 PWSB Checking**

100 GENERAL FUND	\$74,759.74
200 CEMETERY FUND	\$592.26
220 RECREATION PROGRAMS FUND	\$431.88
221 FUEL SYSTEM - WASH BAY	\$9,406.25
240 SWIMMING POOL FUND	\$3,265.64
260 LIBRARY FUND	\$6,175.83
350 TIF DISTRICT FUND #4	\$29,016.64
353 TIF DISTRICT #6	\$1,270,631.85
400 CAPITAL IMPROVEMENTS FUND	\$16,331.33
601 WATER RECYCLING CENTER	\$28,931.98
	<hr/>
	\$1,439,543.40

CITY OF CEDARBURG
TRANSFER LIST
4/24/21-5/4/21

Date	Amount	Transfer to
<hr/>		
PWSB CHECKING ACCOUNT		

5/1/21	(6,814.64)	Delta Dental May premium
4/28/21	(41,458.09)	L&W invoices

	<div style="border-top: 1px solid black; border-bottom: 3px double black; display: inline-block; padding: 0 10px;">\$ (48,272.73)</div>	
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PWSB PAYROLL CHECKING ACCOUNT

	<div style="border-top: 1px solid black; border-bottom: 3px double black; display: inline-block; padding: 0 10px;">\$0.00</div>	
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PWSB MONEY MARKET

	<div style="border-top: 1px solid black; border-bottom: 3px double black; display: inline-block; padding: 0 10px;">\$0.00</div>	
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STATE POOL

	<div style="border-top: 1px solid black; border-bottom: 3px double black; display: inline-block; padding: 0 10px;">\$0.00</div>	
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CITY OF CEDARBURG

MEETING DATE: May 10, 2021

ITEM NO: 9.F (2)

TITLE: Consider approval of 2021-2022 alcohol, operator, and cigarette licenses; and action thereon

ISSUE SUMMARY: Each year the Common Council approves the alcohol, operator and cigarette licenses for the next licensing year (2021-2022) after they have been approved by the Police Department and published in the *News Graphic*. Beginning this year, the Department of Revenue is asking that the premise descriptions be included in the presentation and approval process for alcohol licensing.

STAFF RECOMMENDATION: The Clerk's Office is recommending approval of alcohol, operator, and cigarette licenses as presented.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: N/A

ATTACHMENTS:

- List of alcohol, operator and cigarette licenses for approval.
- List of premises descriptions for each alcohol license application.

INITIATED/REQUESTED BY: Amy Kletzien, Deputy City Clerk

FOR MORE INFORMATION CONTACT: Amy Kletzien, Deputy City Clerk (375-7606)

CONSIDER APPROVAL OF 2021-2022 ALCOHOL, OPERATOR AND CIGARETTE LICENSES FOR:

Class "A" Fermented Malt Beverage and "Class A" Cider Only (Off-Premise Consumption Only):

Speedway LLC, 500 Speedway Drive, Enon, OH 45323, Michael R. Weber, Agent, premises to be licensed: W63 N121 Washington Avenue, known as **Speedway 4203.**

"Class A" Intoxicating Liquor (Off-Premise Consumption Only):

Sunshine Winery LLC, W63 N631 Washington Avenue, Cedarburg, WI 53012, Megan Schelwat, Agent, premises to be licensed: W63 N631 Washington Avenue, known as **Sunshine Winery.**

Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor (Off-Premise Consumption Only):

Bonus Inc., dba Olsen's Piggly Wiggly, W61 N286 Washington Avenue, Cedarburg, WI 53012, Ryan L. Olson, Agent, premises to be licensed: W61 N286 Washington Avenue, known as **Olsen's Piggly Wiggly #201.**

Toto's Inc., 4600 W. Brown Deer Road, Brown Deer, WI 53223, Jonathan P. Dunne, Agent, premises to be licensed: W63 N157 Washington Avenue, known as **Otto's Wine and Spirits - Cedarburg.**

Super Sales USA Inc., PO Box 493, Cedarburg, WI 53012, Douglas Gall, Agent, premises to be licensed: W62 N174 Washington Avenue, known as **Citgo Super Sales.**

Wisconsin CVS Pharmacy, LLC, One CVS Drive, M/C 1160, Woonsocket, RI 02895, Dione Jeffrey, Agent, premises to be licensed: W63 N152 Washington Avenue, known as **CVS Pharmacy #8775.**

Frannie's Market LLC, W61 N486 Washington Avenue, Cedarburg, WI 53012, Sarah Prasser, Agent, premises to be licensed: W61 N486 Washington Avenue, known as **Frannie's Market.**

Walgreen Co., P.O. Box 901, Deerfield, IL 60015, Deanna Liebelt, Agent, premises to be licensed: W62 N190 Washington Avenue, known as **Walgreens #13620.**

Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor (On or Off-Premise Consumption):

Ernie's Wine Bar LLC, N49 W5471 Portland Road, Cedarburg, WI 53012, Benjamin M. Grade, Agent, premises to be licensed: N49 W5471 Portland Road, known as **Ernie's Wine Bar.**

RCB Group Inc., W63 N699 Washington Avenue, Cedarburg, WI 53012, Richard C. Buser, Agent, premises to be licensed: W63 N699 Washington Avenue, known as **Maxwell's.**

C. Wieslers Inc., W61 N493 Washington Avenue, Cedarburg, WI 53012, Mike G. Jackson, Agent, premises to be licensed: W61 N493 Washington Avenue, known as **C. Wieslers.**

North 48 Inc., W62 N599 Washington Avenue, Cedarburg, WI 53012, Jordan Z. Cole, Agent, premises to be licensed: W62 N599 Washington Avenue, known as **North 48.**

Thomas Restaurant, LLC, W63 N688 Washington Avenue, Cedarburg, WI 53012, Nicole Thomas, Agent, premises to be licensed: W63 N688 Washington Avenue, known as **Tomaso's.**

Cedars III LLC, W53 N404 Park Lane, Cedarburg, WI 53012, Michael F. Kowalkowski, Agent, premises to be licensed: W53 N404 Park Lane, known as **Cedars III.**

MacBeebs LLC, Owned by Catherine Heebner, 2512 W. Sunnyside Lane, Mequon, WI 53092, Catherine Heebner, Agent, premises to be licensed: W62 N238 Washington Avenue, known as **Farmstead.**

Anvil Pub & Grille LLC, N70 W6340 Bridge Road, Cedarburg, WI 53012, Donna M. Taylor, Agent, premises to be licensed: N70 W6340 Bridge Road, known as **Anvil Pub & Grille.**

Settlers Inn LLC, W63 N657 Washington Avenue, Cedarburg, WI 53012, Joan D. Dorsey, Agent, premises to be licensed: W63 N657 Washington Avenue, known as **Settlers Inn.**

Cedarburg Art Museum & Society, Inc., W63 N675 Washington Avenue, Cedarburg, WI 53012, Samantha Landre, Agent, premises to be licensed: W63 N675 Washington Avenue, known as **Cedarburg Art Museum.**

Phoa Brothers, Inc., W62 N547 Washington Avenue, Cedarburg, WI 53012, Jimmy Phoa, Agent, premises to be licensed: W62 N547 Washington Avenue, known as **New Fortune Asian Cuisine.**

GG & KR LLC, W62 N630 Washington Avenue, Cedarburg, WI 53012, Gordon M. Goggin, Agent, premises to be licensed: W62 N630 Washington Avenue, known as **The Stilt House.**

Le's Pho LLC, W63 N146 Washington Avenue, Cedarburg, WI 53012, Ly Q. Le, Agent, premises to be licensed: W63 N146 Washington Avenue, known as **Le's Pho.**

Stagecoach 520 LLC, 177 Green Bay Road, Thiensville, WI 53092, Anne M. Conley, Agent, premises to be licensed: W61 N520 Washington Avenue, known as **Stagecoach Inn/Five 20 Social Stop.**

Union House Cedarburg LLC, W62 N559 Washington Avenue, Christopher M. Homayouni, Agent, premises to be licensed: W62 N559 Washington Avenue, known as **Union House Cedarburg.**

The Cheese Wedge, LLC, P.O. Box 698, Slinger, WI 53068, Jessica Youso, Agent, premises to be licensed: N56 W6339 Center Street, known as **The Wedge 53012 "Uncorked."**

Bozeman's Bar LLC, N50 W5586 Portland Road, Cedarburg, WI 53012, Erik Knuth, Agent, premises to be licensed: N50 W5586 Portland Road, known as **Bozeman's Bar.**

Cedarburg Cultural Center Inc., W62 N546 Washington Avenue, Cedarburg, WI 53012, Stephanie Hayes, Agent, premises to be licensed: W62 N546 Washington Avenue and W63 N627 Washington Avenue, known as **Cedarburg Cultural Center and Kuhefuss House Museum.**

Brandywine LLC, W61 N480 Washington Avenue, Cedarburg, WI 53012, Andrew Wilson, Agent, premises to be licensed: W61 N480 Washington Avenue, known as **Brandywine.**

Lime Cantina Inc., W62 N550 Washington Avenue, Cedarburg, WI 53012, Bradley J. Devorkin, Agent, premises to be licensed: W62 N550 Washington Avenue, known as **Lime Cantina.**

Peter Wollner Post #288 of the American Legion, W57 N481 Hilbert Avenue, Cedarburg, WI 53012, James A. Lee, Agent, premises to be licensed: W57 N481 Hilbert Avenue, known as **Peter Wollner Post #288 of the American Legion.**

The Shinery Neenah LLC, P.O. Box 128, Larsen, WI 54947, Troy Reissmann, Agent, premises to be licensed: W63 N678 Washington Avenue, known as **The Shinery Moonshine Co.**

Class "B" Fermented Malt Beverage (On or Off-Premise Consumption) and "Class C" Wine (On-Premise Consumption):

Donna M. Taylor, 1441 Keup Road, Grafton, WI 53024, premises to be licensed: N70 W6340 Bridge Road, known as **Cream & Crepe Café.**

J.L. Joyce Enterprises Inc., W63 N144 Washington Avenue, Cedarburg, WI 53012, James P. Joyce, Agent, premises to be licensed: W63 N144 Washington Avenue, known as **Jim's Grille.**

P.J. Piper LLC, W61 N514 Washington Avenue, Cedarburg, WI 53012, Judith Fergadakis, Agent, premises to be licensed: W61 N514 Washington Avenue, known as **P.J. Piper Pancake House.**

Class “B” Fermented Malt Beverage (On or Off-Premise Consumption):

Famous Sals of Cedarburg Wisconsin Inc., W63 N635 Washington Avenue, Cedarburg, WI 53012, Bekim Elmazi, Agent, premises to be licensed: W63 N635 Washington Avenue, known as **Sals Pizza**.

DK Enterprises Inc., 768 5th Avenue, Grafton, WI 53024, Daryl Kranich, Agent, premises to be licensed: W62 N601 Washington Avenue, known as **Creamy Pig**.

“Class B” Winery License (On or Off-Premise Consumption):

Wollersheim Winery Inc., 7876 Hwy 188, PO Box 87, Prairie Du Sac, WI 53578, Steven F. Danner, Agent, premises to be licensed: N70 W6340 Bridge Road, known as **Cedar Creek Winery**.

The Chiselled Grape Winery Inc., W64 N713 Washington Avenue, Cedarburg, WI 53012, Allen Naparalla, Agent, premises to be licensed: W64 N713 Washington Avenue, known as **The Chiselled Grape Winery**.

Cigarette Licenses for Period Ending June 30, 2022:

Bonus Inc. (Olsen's Piggly Wiggly)
W61 N286 Washington Avenue

Super Sales USA, Inc. (Citgo)
W62 N174 Washington Avenue

Speedway LLC
W63 N121 Washington Avenue

Walgreen Co. (#13620)
W62 N190 Washington Avenue

Toto's Inc.
Otto's Wine and Spirits – Cedarburg
W63 N157 Washington Avenue

New Operator's Licenses for Period Ending June 30, 2022

Carol D. Baranyk
Justin A. Bauer
Richard A. Dieffenbach
Benjamin C. Nummerdor

Terry D. Quillen
Kristine M. Schneider
Jason R. Van Auken
Katie L. Weber

Renewal Operator's Licenses for Period Ending June 30, 2022

Nicole A. Anderson
Hannah C. Aronson
Deborah Bath
Nicholas L. Behling
Roger E. Behling
Lindsey J. Berndt

James A. Lee
Mark J. Leonardelli
Pam Lidington
Todd R. Luft
Karissa J. Mathias
Brandon J. McCarthy

Tim J. Biloff
Rebecca R. Blau
Brian E. Boettcher
Mark A. Borden
Dave Bretsch
Joel M. Christophersen
William W. Conley
Emily J. Domaille
Tricia A. Dooley
Thomas M. Dorsey
Cassandra R.A. Duesing
Cynthia M. Dzikowski
Eric W. Engstrom
Suzanne V. Ernst
Kim M. Esselmann
Judi K. Even
Arthur E. Filter
Sydney K. Gaskell
Paul G. Goetz
Jack P. Goggin
Andrew W. Heidtke
Madeline J. Hosni
Heather K. Hovland
Ethan T. Huber
Dennis F. Jaeger
Kristin V. Kamke
Lane M. Kassner
Mark Kennedy
Charles A. Kison
Rebecca U. Knuth
Melissa A. Korinek
Bruce A. Krenzke
Shirley K. Krenzke
Geoffrey S. Krueger

Chris J. Morton
Carrie G. Mueller
Annette Mytko-Kennedy
Shelby L. Neelis
Richard H. Nielsen
Hannah T. Noegel
Polly H. Partain
Christine L. Pope
Bryan J. Price
Heather L. Rappa
Ronald H. Reimer
Elizabeth A. Reissmann
Keaton D. Reissmann
Jennifer L. Richter
David P. Richter
Zach R. Ringel
Mark D. Roberts
Richard H. Sauthoff
Timothy W. Schelwat
Tyler T. Schemenauer
Tori L. Schone
Ryan A. Schoonover
Richard S. Siefert
Laura M. Struebing
David E. Taylor
Jeff M. Theisen
Scott R. Thomas
Michele I. Tietz
David L. Vahsholtz
Benjamin Voith
Joseph P. Willbrandt
Captola R. Wolfe-Bacher
Jeffrey A. Wrobbel
John E. Zarling

Sorted by: License Prefix / No

From Date: 7/01/2021 To: 6/30/2022

Type: Class A Retail - Combo

<u>License no</u>	<u>Name</u>	<u>Address</u>	<u>Address 2</u>
I/BA2122 1	Super Sales USA, Inc.	W62 N174 Washington Avenue	P.O. Box 493 Cedarburg, WI 53012
Trade name:	Citgo Super Sales - Cedarburg	W62 N174 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: C -Store, Storage Rooms in Car Wash Building		
I/BA2122 2	Wisconsin CVS Pharmacy, LLC	One CVS Dr., MD25062A	Woonsocket, RI 02895
Trade name:	Wisconsin CVS Pharmacy, LLC	Db: CVS/Pharmacy #8775	W63 N152 Washington Avenue Cedarburg, WI 53012
	Location / Premises: Sales Floor and Storage Room		
I/BA2122 3	Bonus, Inc.	DBA/Olsen's Piggly Wiggly	W61 N286 Washington Avenue Cedarburg, WI 53012
Trade name:	D/B/A Olsen's Piggly Wiggly #201	W61 N286 Washington Avenue	P.O. Box 349 Cedarburg, WI 53012
	Location / Premises: 43,000 sq. ft. Grocery Store with regular sales floor and backroom storage		
I/BA2122 4	Walgreen Co.	300 Wilmot Rd., MS3215	P.O. Box 901 Deerfield, IL 60015
Trade name:	Walgreens #13620	W62 N190 Washington Ave.	Cedarburg, WI 53012
	Location / Premises: Retail drug store with sundries in a one-story building - 14,550 sq. ft.		
I/BA2122 5	Toto's Inc.	4600 W. Brown Deer Rd.	Milwaukee, WI 53233
Trade name:	Otto's Wine & Spirits	W63 N157 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Block Building and Warehouse		
I/BA2122 6	Frannie's Market LLC	W61N486 Washington Ave.	Cedarburg, WI 53012
Trade name:	Frannie's Market	W61 N486 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Alcohol will be sold from the main retail area. On the top shelf of the farmhouse cabinet, north wall of the building. Also sold from a foodsafe merchandise cooler in retail area in the center of the space. Storage of alcohol is in the bottom closed cabinet of the hutch in the retail space and back storage room.		

Business Licenses

Type: "Class A" Retail License

Sorted by: License Prefix / No
From Date: 7/01/2021 To: 6/30/2022

<u>License no</u>	<u>Name</u>	<u>Address</u>	<u>Address 2</u>
A2122- 1	Sunshine Winery, LLC	W63 N631 Washington Avenue	Cedarburg, WI 53012
Trade name:	Sunshine Winery, LLC	W63 N631 Washington Avenue	Cedarburg, WI 53012

Location / Premises: Main floor and second floor retail with sampling bars. Upstairs loft, and office for storage and office needs. Besides wine sales, Sunshine Winery sells wine related retail.

Business Licenses

Type: Class A Retail - Beer

Sorted by: License Prefix / No
From Date: 7/01/2021 To: 6/30/2022

<u>License no</u>	<u>Name</u>	<u>Address</u>	<u>Address 2</u>
AB2122- 1	Speedway LLC	500 Speedway Drive	Enon, OH 45323
Trade name:	Speedway #4203	W63 N121 Washington Avenue	Cedarburg, WI 53012
Location / Premises: General Sales Floor and Locked Cooler			

Business Licenses

Type: Class A Retail - Cider Only

Sorted by: License Prefix / No
From Date: 7/01/2021 To: 6/30/2022

<u>License no</u>	<u>Name</u>	<u>Address</u>	<u>Address 2</u>
2122-1	Speedway LLC	500 Speedway Drive	Enon, OH 45323
Trade name:	Speedway #4203	W63 N121 Washington Avenue	Cedarburg, WI 53012
Location / Premises: General Sales Floor and Locked Cooler			

Sorted by: License Prefix / No

From Date: 7/01/2021 To: 6/30/2022

Type: Class B Retail - Combo

<u>License no</u>	<u>Name</u>	<u>Address</u>	<u>Address 2</u>
I/B2122- 1	North 48 Inc.	W62 N599 Washington Avenue	Cedarburg, WI 53012
Trade name:	North 48	W62 N599 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Main floor, Liquor Room, Basement, Coolers, Festivals in front of business, Patio hours Sun - Thurs to 11 p.m./Fri & Sat to 12 a.m.		
I/B2122- 2	Ernie's Wine Bar LLC	N49 W5471 Portland Avenue	Cedarburg, WI 53012
Trade name:	Ernie's Wine Bar	N49 W5471 Portland Avenue	Cedarburg, WI 53012
	Location / Premises: Main floor, Basement and Patio.		
I/B2122- 3	GG & KR LLC	W62 N630 Washington Avenue	Cedarburg, WI 53012
Trade name:	The Stilt House	W62 N630 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Dining Room, Bar, Walk In Cooler, Basement Storage, Patio, Front for Festivals		
I/B2122- 4	Brandywine LLC	W61 N480 Washington Avenue	Cedarburg, WI 53012
Trade name:	Brandywine	W61 N480 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Served in main dining room, rear dining room, outdoor dining on Washington Avenue, rear patio, 2 tables on Spring Street. Stored in basement and bar in main dining room.		
I/B2122- 5	Cedars III LLC	W53 N404 Park Lane	Cedarburg, WI 53012
Trade name:	Cedars III	W53 N404 Park Lane	Cedarburg, WI 53012
	Location / Premises: Bowling Alley, Bar, Party Room, Deck, Basement.		
I/B2122- 6	Le's Pho LLC	W63 N146 Washington Avenue	Cedarburg, WI 53012
Trade name:	Le's Pho	W63 N146 Washington Ave.	Cedarburg, WI 53012
	Location / Premises: Under the counter, storage room, self display. Sold in the dining room & bar area		
I/B2122- 7	The Shinery Neenah LLC	P.O. Box 128	Larsen, WI 54947
Trade name:	The Shinery Moonshine Company	W63 N768 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: 2 room store, storage room, basement, front porch/deck. Outdoor tent located in driveway on northside of The Shinery during Strawberry Festival and Wine & Harvest Festival only.		

Sorted by: License Prefix / No

From Date: 7/01/2021 To: 6/30/2022

Type: Class B Retail - Combo

<u>License no</u>	<u>Name</u>	<u>Address</u>	<u>Address 2</u>
I/B2122- 8	Stagecoach 520 LLC	W61 N520 Washington Avenue	Cedarburg, WI 53012
Trade name:	Stagecoach Inn / The 520	W61 N520 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Pub, deck, back hall, basement, parlor, under tent in front of building (festivals), back lot seating area surrounding deck.		
I/B2122- 9	Thomas Restaurants, LLC.	W63 N688 Washington Avenue	Cedarburg, WI 53012
Trade name:	Tomaso's	W63 N688 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Restaurant, 1st Floor, Behind Bar, Office, on street in front of business(outside during Festivals).		
I/B2122- 10	Anvil Pub & Grille, LLC	N70 W6340 Bridge Rd.	Cedarburg, WI 53012
Trade name:	Anvil Pub & Grille, LLC	N70 W6340 Bridge Rd.	Cedarburg, WI 53012
	Location / Premises: 1,430 square feet (1st and 2nd Floor) in the building on the north end side of the Cedar Creek Settlement, N70 W6340 Bridge Road. Also, outside east of the building along the Mill race to the north end of the building.		
I/B2122- 11	The Cheese Wedge LLC	4179 Lily Rd.	West Bend, WI 53095
Trade name:	The Cheese Wedge 53012 "Uncorked"	N56 W6339 Center St.	Cedarburg, WI 53012
	Location / Premises: Bar area, upstairs (storage only), basement, kitchen		
I/B2122- 12	Settler's Inn, LLC.	W63 N657 Washington Avenue	Cedarburg, WI 53012
Trade name:	Settler's Inn	W63 N657 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Dining Room, Market, Basement, Kitchen and Street booth in front of building during Festivals.		
I/B2122- 13	Bozeman's Bar, LLC	223 Aqua View Rd.	Cedarburg, WI 53012
Trade name:	Bozeman's Bar	N50 W5586 Portland Rd.	Cedarburg, WI 53012
	Location / Premises: First floor service, liquor storage @ storage room and bar area. All liquor will be stored in Bozeman's bar area and basement storage for barrels. Patio on east side of bar until 9:00 p.m.		

Sorted by: License Prefix / No

From Date: 7/01/2021 To: 6/30/2022

Type: Class B Retail - Combo

<u>License no</u>	<u>Name</u>	<u>Address</u>	<u>Address 2</u>
I/B2122- 14	Phoa Brothers, Inc.	W62 N547 Washington Avenue	Cedarburg, WI 53012
Trade name:	New Fortune	W62 N547 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Basement cellar, 3 door cooler, waitress station, dining room tables, outdoor patio, selling on street in front of business during Strawberry Festival & Wine and Harvest Festival		
I/B2122- 15	RCB Group, Inc.	N161 W18878 Heather Lynn Cir.	Jackson, WI 53037
Trade name:	Maxwell's	W63 N699 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Entire building and patio		
I/B2122- 16	MacBeebs LLC Owned By Catherine Heebner	W62 N238 Washington Avenue	Cedarburg, WI 53012
Trade name:	The Farmstead	W62 N238 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Entire Bldg, Basement, and Enclosed Patio		
I/B2122- 17	Cedarburg Art Museum & Society, Inc.	W63 N675 Washington Avenue	Cedarburg, WI 53012
Trade name:	Cedarburg Art Museum & Society, Inc.	W63 N675 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Main building, rear paved lot/garden, carriage house, front yard, side yard and street during Festivals		
I/B2122- 18	Peter Wollner Post No. 288 Of The American Legion	W57 N481 Hilbert Avenue	Cedarburg, WI 53012
Trade name:	Peter Wollner Post No. 288 Of The American Legion	W57 N481 Hilbert Avenue	Cedarburg, WI 53012
	Location / Premises: Bar Area - Kitchen - Basement Bar & Hall Area - Patio & Deck - Outside Grounds & Main Hall Area		
I/B2122- 19	Union House - Cedarburg LLC	W62 N559 Washington Avenue	Cedarburg, WI 53012
Trade name:	Union House Cedarburg	W62 N559 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Restaurant, Bar, Kitchen, 2 Restrooms, Basement Storage On the street in front of the business for Strawberry Festival and Wine & Harvest Festival		
I/B2122- 20	Cedarburg Cultural Center, Inc.	(Cultural Center)	W62 N546 Washington Avenue
			Cedarburg, WI 53012
Trade name:	Cedarburg Cultural Center	W62 N546 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Cedarburg Cultural Center, CCC Terrace, CCC front sidewalk & parking lot during Festivals. Kuhefuss House Museum first floor, back yard of Kuhefuss House for service, enclosed front yard of Kuhefuss house for consumption.		

Sorted by: License Prefix / No

From Date: 7/01/2021 To: 6/30/2022

Type: Class B Retail - Combo

<u>License no</u>	<u>Name</u>	<u>Address</u>	<u>Address 2</u>
I/B2122- 21	C. Wiesler's Inc.	W61 N493 Washington Avenue	Cedarburg, WI 53012
Trade name:	C. Wieslers Inc.	W61 N493 Washington Avenue	Cedarburg, WI 53012
Location / Premises:		Basement, 1st, 2nd, and 3rd Floors, Outside Patio	

I/B2122- 22	Lime Cantina, Inc.	N34 W7525 Lincoln Blvd.	Cedarburg, WI 53012
Trade name:	Lime Cantina	W62 N550 Washington Avenue	Cedarburg, WI 53012
Location / Premises:		Alcohol to be served on first floor and patio. Alcohol to be stored in locked office. Beer to be stored downstairs.	

Sorted by: License Prefix / No

From Date: 7/01/2021

To: 6/30/2022

Type: Class B Retail - Beer

License noNameAddressAddress 2

B2122- 1	Famous Sals Of Cedarburg Wisconsin Inc.	W63N635 Washington Avenue	Cedarburg, WI 53012
Trade name:	Sals Pizza	W63 N635 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Pizza Shop. 7 Tables in Dining Room. Beer in Front Locked		
B2122- 2	Donna M. Taylor	N70 W6340 Bridge Road	Cedarburg, WI 53012
Trade name:	Cream & Crepe Cafe	N70 W6340 Bridge Rd.	Cedarburg, WI 53012
	Location / Premises: The southeast corner of the 1st floor consisting of 1,276 sq. feet, storage area of 280 square feet on the 2nd floor located on the southeast corner of the building at N70 W6340 Bridge Road.		
B2122- 3	P.J. Piper LLC	W61 N514 Washington Avenue	Cedarburg, WI 53012
Trade name:	P.J. Piper Pancake House	W61 N514 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Office, Kitchen, Dining Room		
B2122- 4	DK Enterprises Inc.		W62 N601 Washington Avenue
Trade name:	Creamy Pig	W62 N601 Washington Ave	Cedarburg, WI 53012
	Location / Premises: Cooler front counter, basement locked cabinet, tap tower, basement cooler. Consumed inside.		
B2122- 5	J.L. Joyce Enterprises, Inc.	D/B/A Jim's Grille	W63 N144 Washington Avenue
Trade name:	Jim's Grille	W63 N144 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Sold in Dining Room, Stored in Kitchen		

Sorted by: License Prefix / No

From Date: 7/01/2021 To: 6/30/2022

Type: Class C Wine

<u>License no</u>	<u>Name</u>	<u>Address</u>	<u>Address 2</u>
W2122- 1	P.J. Piper LLC	W61 N514 Washington Avenue	Cedarburg, WI 53012
Trade name:	P.J. Piper Pancake House	W61 N514 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Office, Kitchen, Dining Room		
W2122- 2	Donna M. Taylor	N70 W6340 Bridge Road	Cedarburg, WI 53012
Trade name:	Cream & Crepe Cafe	N70 W6340 Bridge Rd.	Cedarburg, WI 53012
	Location / Premises: The southeast corner of the 1st floor consisting of 1276 sq. feet, storage area of 280 square feet on the 2nd floor located on the southeast corner of the building at N70 W6340 Bridge Road		
W2122- 3	J.L. Joyce Enterprises, Inc.	D/B/A Jim's Grille	W63 N144 Washington Avenue
Trade name:	Jim's Grille	W63 N144 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Sold in Dining Room, Stored in Kitchen		

Sorted by: License Prefix / No

From Date: 7/01/2021 To: 6/30/2022

Type: Special Wine

<u>License no</u>	<u>Name</u>	<u>Address</u>	<u>Address 2</u>
W2122- 1	Wollersheim Winery, Inc.	7876 Hwy 188	P.O. Box 87 Prairie Du Sac, WI 53578
Trade name:	Cedar Creek Winery	N70 W6340 Bridge Rd.	Cedarburg, WI 53012
	Location / Premises: N70 W6340 Bridge Road, basementless extension to north side of main bldg. 27'x64' plus connected basement room 34'x99', adjacent 1st floor hallways consisting of 840 square feet, gathering area on the northwest corner consisting of 670 square feet, stairway to second floor extension north of the main building consisting of a hallway 158 square feet and the room at the north end consisting of 840 square feet, and outside area west side of premises.		
W2122- 2	The Chiselled Grape Winery, LLC	W64 N713 Washington Avenue	Cedarburg, WI 53012
Trade name:	The Chiselled Grape Winery, LLC	W64 N713 Washington Avenue	Cedarburg, WI 53012
	Location / Premises: Entire 1st Floor, covered porch & patio.		



City of Cedarburg

City Administrator's Report

May 6, 2021

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works — The sanitary sewer, storm sewer, and watermain work is completed for the Hwy. 60 Business Park. The next step is a booster station and the Forward Way road work. The Sidewalk program is completed. The Street & Utility project will begin late this week or early next week on Evergreen Blvd.

Parks, Recreation & Forestry — Swim lesson registration was held last week and resulted in 200 participants. Pool pass registration will now be held at the Community Pool on Mondays and Wednesdays from 4 p.m.—6 p.m. The adult softball and soccer programs started this week. The Department is still looking for pool banner sponsors.

The Forestry crew is working on planting trees and replacement trees throughout the City.

Treasurer — Finance Director/Treasurer Mertes attended the Spring Treasurer's Conference virtually last week and is working on the financial report for the State this week. The new BS&A software was installed today. The Community Pool computers were installed this week.

Senior Center — May is Older American's Month and the Center is preparing for the opening of the Art Show on May 10.

Police — There are 23 applicants for the patrol officer position. The Police and Fire Commission will conduct interviews over three evenings later this month. Lieutenants Fitting and Kell and Sergeant Weisenberger attended a weeklong Leadership training hosted by the FBI.

The new 911 system is up and running. The system is a remote position off of the Ozaukee County's main 911 equipment to save money (approx. 40K). They have been taking calls without any problems or concerns. Chief Frank will be submitting the grant reimbursement request in the near future.

Library — A Screen Free Week is being hosted by the Library on May 3—8 involving an outdoor scavenger hunt, with kites as prizes, in collaboration with Aurora Health, schools, and other Ozaukee County Libraries. The Friends of the Library Community Shredding event was a great success as a fundraiser for the Library. Bridge the Divide met online on Monday, May 3. The May events calendar is attached to this report.

The Library will be closed Friday, May 16 in the morning for phone system and active shooter training. The Library will re-open in the afternoon for patrons.

Water Recycling Center — Visu-Sewer is doing sewer grouting and lining work in multiple areas throughout the City but concentrating on the south east section, involving mostly easement and road program locations.

Clerk — This is Professional Municipal Clerk's week.

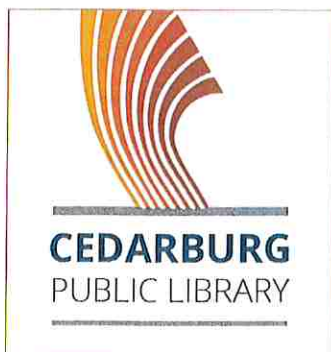
Administrator — The Health Insurance Committee will meet this week to gather information on the 2022 insurance options to present to the Personnel Committee and Common Council in the near future.

I attended a virtual ICMA Conference last week that focused on diversity training and initiatives.

I am attending a meeting this week to look at the safety measures for the Fourth of July events.

Respectfully submitted,

Mikko Hilvo
City Administrator



Library Links

May 2021



Recommends

Don't know what to read? Want to keep up with new books? Sign up to get the Patron Point Recommends newsletter sent to you every month.

Adult Services Programming: April

Bridge the Divide (virtual meeting)

Monday, May 3 | 6:00-8:00pm

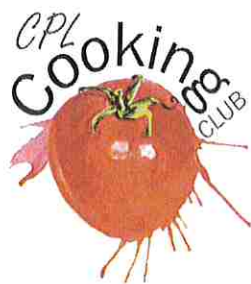


BTD is a forum for discussion and action around racial reconciliation. Please register at <http://www.bridgethedivide.life/event> to get the meeting link. For any questions, please contact Deb Bauer,

Community & Adult Services Librarian by calling (262) 375-7640 x206 or email dbauer@cedarburglibrary.org.

CPL Cooking Club (virtual meeting)

Thursday, May 8 | 4:00pm



Please join us on the second Thursday of every month for our CPL Cooking Club! In a virtual meeting via Zoom, we will preview the newest cookbooks that have been added to our collection. Then, for this month's Zoom meeting, please choose a recipe that you might make for a celebration like Mother's Day. To

get the Zoom invitation to the meeting, register online, call (262) 375-7640 x206 or email dbauer@cedarburglibrary.org.

CPL Needle Arts Club (virtual meeting)

Wednesdays, May 12 & 26 | 1:00-3:00pm

Interested in joining a needle arts club that meets during the daytime from the comfort of your own home?

Join the new virtual CPL Needle Arts Club that meets via Zoom on the 2nd and 4th Wednesday of every month. Needle artists of all levels are welcome. Learn from each other and have

fun! First time attendees, please contact Deb Bauer, Community Services & Adult Librarian, to register and receive the Zoom invitation to the meeting. Call (262) 375-7640 x206 or email dbauer@cedarburglibrary.org.



Cedarburg Friends Event



CFOL Annual Meeting

May 5, 2021 | 6pm

Cedarburg Friends of the Library Annual Meeting announcement - All CFOL members are welcome. Please email cfolibrary@gmail.com to get the Google Meet link.

SAVE THE DATE!

Dine In.

Do Good.

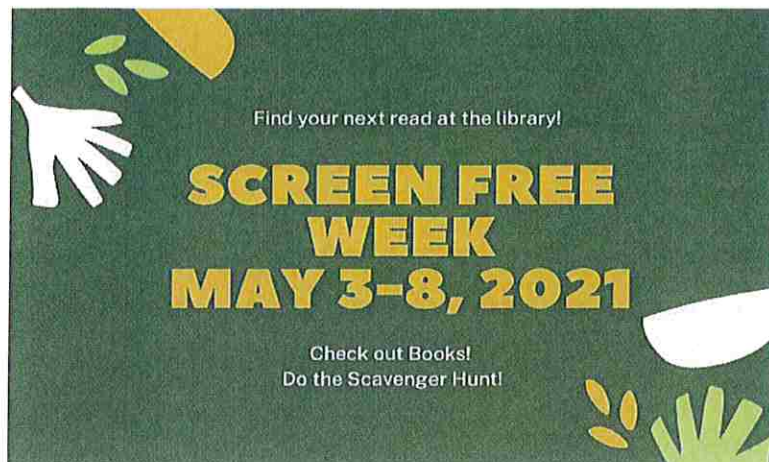
June 15, 2021

Purchase food at New Fortune Asian Restaurant in Cedarburg and a portion of the proceeds will go to the Friends. The Friends

support many of the programs in the library, including buying extra copies of best sellers, tech equipment, craft supplies, and Cedarburg Reads events.



WHAT'S HAPPENING IN THE LIBRARY?



Youth Services Programming: May

SCREEN FREE WEEK SCAVENGER HUNT!

May 3-8, 2021

This is your chance to put away your devices and get outside and EXPLORE! Get your Scavenger Hunt Form from the online calendar or stop by the Info Desk. Bring back your completed form to enter in a prize drawing to win a kite kit.

STORYTIME ON THE RADIO! *(online)*

Thursday, May 13 | 9:30am

Listen to a story on the radio! This month's theme is Classic Stories. Tune in to: <https://shows.acast.com/cpl-radio/episodes/radio-storytime>. Stories available as podcasts any time after original air date.

CHILDREN'S TINKER LAB

Explore STEAM concepts with the following activities in our ab. Registration Required – Check online Events Calendar for available 1 hour time slots. All materials will be provided for each project. *Workspace will be sanitized in between users.* **This month's activity:**

Robotis Pets!

May 5th - 19th

Stop by the Tinker Lab and assemble the Robotis Pets. It's like LEGO, but they move after they're built. Register for a time slot today!



FAMILY STORYTIME GRAB 'N GO

Thursdays, May 6 & 20

Stop by Youth Services this month to grab some books and a bag filled with storytime activities relating to **the zoo** and **dinosaurs**. Each bag contains a craft, rhyme, and more for little ones to keep busy! If you would like to share your craft, send us a picture to cburglib@gmail.com. While supplies last.

TINKER LAB GRAB 'N GO

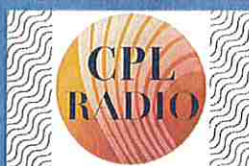
Friday, May 21 | Tinker Lab

Spider webs are super strong! How do they make them that strong? What would be the best materials for you to try at home? Take this Grab 'n Go to take home and find out. Take 2 paper plates, string, or things you have at home like straws or dry spaghetti noodles and weave a web. Send your pics at cblibkids@gmail.com!

FIVE MINUTE FLANNELS

Friday, May 28 | YouTube Online

Every last Friday of the month, tune into our YouTube channel and watch and enjoy 5 minutes of flannel fun. Once posted, they are available to watch anytime thereafter. Find the YouTube link on our home page: www.cedarburglibrary.org.



Storytime, Chapter a Day, and more on CPL Radio! Find the link on: www.cedarburglibrary.org



2021 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Single Family	2	3	3	5									13
Duplex				2									2
Assessory Building			1	6									7
Addition/Alteration	34	15	26	28									103
Commerical New Constructio			1										1
Commercial Additions/Alterati			1										1
Pools			1										1
Razing			1	1									2
Heat/Vent	19	19	28	38									104
Signs	1		3										4
Plumbing	39	27	43	38									147
Electrical	28	27	42	44									141
Occupancy	7	4	6	8									25
TOTAL VALUE TO CITY	1,535,250	2,278,091	4,009,238	3,457,364									11,279,943
INSPECTIONS													
JOE JACOBS	3	3	1	2									9
MICHAEL BAIER	173	197	220	193									784
ROGER KISON													1

CITY of CEDARBURG
OFFICE of the MAYOR

Proclamation

WHEREAS; America is the land of Freedom, preserved and protected, willingly and freely, by the men and women of the Armed Forces; and

WHEREAS; millions who have answered the call to arms have died on the field of battle; and a nation must be reminded of the price of war and the debt owed to those who have died in war; and

WHEREAS; the red crepe paper poppy, made by disabled veterans, has been designated as a symbol of the sacrifice of lives in all wars; and

WHEREAS; the annual distribution of these poppies by the American Legion Auxiliary has been officially recognized and endorsed by governmental leaders since 1922; and

WHEREAS; the proceeds of this worthy fund-raising campaign are used exclusively for the benefit of the disabled, needy veterans, and the widows and orphans of the deceased veterans; and

WHEREAS; the American Legion and Legion Auxiliary have pledged to remind citizens annually of this debt through the distribution of this memorial flower;

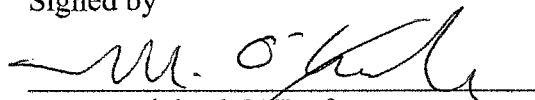
NOW, THEREFORE, I, Michael O'Keefe, Mayor of Cedarburg, do hereby proclaim May 2021 as

POPPY MONTH

and urge all citizens of this community to recognize the merits of this cause by contributing generously to its support through donations on **Saturday, May 15, 2021**

We also urge all patriotic citizens to wear a poppy as evidence of our gratitude.

Signed by



Mayor Michael O'Keefe

Attested:



Tracie Sette, City Clerk