

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
March 29, 2021 – 7:00 P.M.**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, March 29, 2021 at 7:00 p.m.** The meeting will be held online utilizing the zoom app. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing: mhilvo@ci.cedarburg.wi.us.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome, Barbara Lythjohan
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. APPROVAL OF MINUTES – March 8, 2021 Common Council minutes*
8. PRESENTATION
 - A. Cedarburg Public Library 2020 Annual Report*
9. NEW BUSINESS
 - A. Consider request from North Shore United Soccer Club for a utility extension to PWSB fields; and action thereon*
 - B. Consider Ordinance 2021-12 amending sign ordinance as recommended by the Plan Commission; and action thereon*
 - C. Consider bids received for the 2021 Street and Utility construction contract; and action thereon*
 - D. Review of the 2020 Annual Storm Water Compliance Report; and action thereon*

- E. Consider request to obtain a parcel boundary survey for the property frontage just south of Highland Drive bridge over Cedar Creek; and action thereon*
- F. Update on Woolen Mills Dam repairs; discussion only*
- G. Consider License/Permit Applications; and action thereon
 - 1. Consider approval of new Operator License application for the period ending June 30, 2021 for Mallory C. Fox, Julia E. McAndrew, Morgan P. Mueller, Jake J. Shanovich, William J. Walker***
 - 2. Authorize granting of temporary Class “B” licenses to Cedarburg Firemen’s Park, Inc. for Maxwell Street Days, Firemen’s Park, W65 N796 Washington Avenue, for September 5 and October 3, 2021 from 6:00 a.m. to 10:00 p.m.***
- H. Discussion on Citizen Survey; and action thereon*
- I. Consider payment of bills dated 02/27/2021 through 03/19/2021, transfers for the period 03/01/2021 through 03/26/2021 and payroll for period 02/21/2021 through 03/06/2021 and 03/07/21 through 03/20/21; and action thereon*

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. Administrator’s Report*

10. COMMUNICATIONS

- A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C Mayor Report

11. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed are items B and C. And pursuant to State Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. More specifically to discuss items C and D.

- A. Approval of closed session minutes – March 8, 2021
- B. Discussion on Hwy 60 Business Park Land Offer

- C. Discussion on Prochnow Landfill
- D. Update on claim involving possible litigation

12. RECONVENE TO OPEN SESSION

- A. Consider Hwy 60 business park Land Contract; and action thereon

13. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

3/25/21 tas

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@ci.cedarburg.wi.us.



CITY OF CEDARBURG PUBLIC MEETING POLICY DURING COVID-19

The City of Cedarburg will begin utilizing [zoom](#), an online meeting tool, to conduct City meetings. This includes all public meetings. We are cancelling all non-essential meetings and limiting agenda items but there are items that do require decisions to be made so that projects throughout the City can continue or get completed in a timely manner. We will continue to adhere to open meeting laws as set forth by the State of Wisconsin.



Most recently the Wisconsin Department of Justice issued an advisory on March 16, 2020, addressing this issue and stating that: "Governmental bodies typically can meet their open meetings obligations, while practicing social distancing to help protect public health, by conducting meetings via telephone conference calls if the public is provided with an effective way to monitor such calls (such as public distribution, at least 24 hours in advance, of dial-in information for a conference call)." The advisory emphasizes that "When an open meeting is held by teleconference or video conference, the public must have a means of monitoring the meeting. DOJ concludes that, under the present circumstances, a governmental body will typically be able to meet this obligation by providing the public with information (in accordance with notice requirements) for joining the meeting remotely, even if there is no central location at which the public can convene for the meeting.

CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 FOR PUBLIC

To download [zoom](#) on your mobile device, click on one of the following:



Here are the procedures for public to be able to view a meeting live through [zoom](#).

1. Contact the City Administrator, Mikko Hilvo, 2 hours in advance of the meeting you wish to attend via [zoom](#) by emailing him at mhilvo@ci.cedarburg.wi.us.
2. In your email Subject line please put down the meeting that you wish to attend (example: Common Council Meeting on 3-30-20 at 7:00pm).
3. Provide your Name, Address, Email, Phone Number to him via email with a request to join the meeting.
4. You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
5. All public participants will have their microphone muted.
6. If, during public comment, anyone wishes to talk they should request to do so through the chat feature or by using the "hand" to wave at the meeting organizer. The administrator of the meeting will unmute you at the appropriate time and ask you to make your comments.

If you are unable to utilize a computer, iPad, or tablet to view the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, we can email one to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.



CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 – FOR STAFF & BOARD MEMBERS

The City of Cedarburg will be utilizing the [zoom](#) app to hold public meetings starting March 23, 2020 until April 30, 2020. All meetings will adhere to Wisconsin Open Meetings Law. The [zoom](#) app provides an option for the public to join the meeting via computer, iPad, tablet, or phone. Meetings will also be recorded and made available through our Clerks office for viewing at a later time.

Here are the procedures for staff and board members to utilize [zoom](#).

1. The City Administrator, Mikko Hilvo, will email a meeting invite to each staff and board member 24 hours prior to the meeting.
2. If another staff member, council member, or presenter needs access to the meeting and the ability to discuss an item they should request to get a meeting invite by emailing mhilvo@ci.cedarburg.wi.us at minimum 6 hours prior to the meeting.
3. In your email Subject line please put down the meeting that you wish to attend. (Example: Common Council Meeting on 3-30-20 at 7:00pm)
4. Provide your Name, Address, Email, Phone Number and reason for attending the meeting to the administrator.
5. All agendas and documents that need to be shared during the meeting will be sent to members ahead of time and also provided electronically to the meeting organizer (City Administrator).
6. All meetings will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
7. All staff and/or board members will have their microphones on unless they mute it themselves. All public participants will have their microphone muted except during public comments or if they use the chat feature asking the administrator for permission to speak.
8. All Votes will be done through roll call.

If you are unable to utilize a computer, iPad, or tablet to participate in the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, it can be emailed to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.

**CITY OF CEDARBURG
COMMON COUNCIL
March 8, 2021**

**CC20210308-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held online on Monday, March 8, 2021, utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Sherry Bublit, Jack Arnett, Kristin Burkart, Rick Verhaalen, Patricia Thome, Robert Simpson, Barbara Lythjohan

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, Finance Director/Treasurer Christy Mertes, Director of Engineering and Public Works Mike Wieser, Police Chief Thomas Frank, interested citizens and news media.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member Bublit, to approve the February 16, 2021 Joint Common Council/Town Board minutes and the February 22, 2021 Common Council minutes. Motion carried without a negative vote.

NEW BUSINESS

CONSIDER RECOMMENDATION OF POLICE CHIEF TO DENY NEW OPERATORS LICENSE APPLICATION OF TRINITY CARLSON; AND ACTION THEREON

Police Chief Frank stated that he was recommending the license application for Trinity Carlson be denied based on her arrest and conviction record.

Motion made by Council Member Bublit, seconded by Council Member Simpson, to deny the new Operator license application for Trinity Carlson based on Police Chief Frank’s recommendation. Motion carried without a negative vote.

DISCUSSION ON IMPACT FEE STUDY; AND ACTION THEREON

Finance Director/Treasurer Mertes explained that the last impact fee study for the City was completed in 2012 by Baker Tilly. Through the study the need for the fees is justified, the fees are calculated and, in some cases, a total amount to be collected is set. For the Police Department and the Library, the fee was based on the debt financed for the building construction. In 2020 the City reached that total for the Police Department. Instead of refunding the fees collected over the amount necessary, Staff is recommending a new study be completed to evaluate the needs of the Police Department and other departments in the future due to the continuing growth of the City. The impact fee study would cover the Parks, Police, Library and Water Recycling Reserve Capacity impact fees.

Finance Director/Treasurer Mertes explained that three proposals were received from three firms: Baker Tilly (\$29,500), Ehlers (\$22,500), and Ruekert & Mielke (\$28,000).

Council Member Verhaalen confirmed with Finance Director/Treasurer Mertes that \$30,000 would need to be returned. When asked by Council Member Verhaalen if the \$30,000 could be used to pay for the impact fee study, Finance Director/Treasurer Mertes replied that it cannot.

In answer to Council Member Burkart's question, Finance Director/Treasurer Mertes stated that there are no glaring differences in the impact fee proposals.

In answer to Council Member Bublitz's question, Finance Director/Treasurer Mertes said there is no reason not to hire Ehlers for the impact fee study.

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve an Impact Fee study to be completed by Ehlers in an amount not to exceed \$22,500. Motion carried without a negative vote.

CONSIDER ORDINANCE NO. 2021-07 APPROPRIATING FUNDS IN THE GENERAL FUND FOR AN IMPACT FEE STUDY; AND ACTION THEREON

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve Ordinance No. 2021-07 appropriating funds in the General Fund for an Impact Fee study. Motion carried without a negative vote.

CONSIDER RECOMMENDATION FROM FINANCE COMMITTEE REGARDING FC-5 GENERAL FUND BALANCE POLICY; AND ACTION THEREON

Finance Director/Treasurer Mertes explained that Policy FC-5 has not been updated or revised since it was adopted in 1989. The Finance Committee is recommending a change be made to the level of unassigned fund balance for the General Fund. Currently the amount is based on a minimum of 2 months (=17%) and a maximum of 3 months (=25%) of the ensuing year's operating budget. The Committee is recommending the change from number of months to a percentage and an increase to both the minimum and maximum level to 20% and 35% respectively. The Committee has also made a recommendation as to how the fund balance should be used.

Council Member Arnett stated that a percentage is more accurate.

In answer to Mayor O’Keefe’s question, Finance Director/Treasurer Mertes stated that the fund balance will still be within the normal policy and this is just a different way of measuring.

Motion made by Council Member Bublit, seconded by Council Member Arnett, to approve the changes to Policy FC-5 as recommended by the Finance Committee. Motion carried without a negative vote.

CONSIDER RECOMMENDATION FROM FINANCE COMMITTEE REGARDING FC-10 FUND BALANCE POLICY; AND ACTION THEREON

Finance Director/Treasurer Mertes explained that the last time FC-10 was updated was in 2012 when there were changes made to how fund balance was categorized by the Governmental Accounting Standards Board (GASB). The Finance Committee is only recommending the deletion of a sentence in the first paragraph because there are different levels of fund balance.

Motion made by Council Member Arnett, seconded by Council Member Lythjohan, to approve the changes to Policy FC-10 as recommended by the Finance Committee. Motion carried without a negative vote.

CONSIDER AWARD OF CONTRACT FOR THE HWY. 60 BUSINESS PARK ROADWAY CONTRACT; AND ACTION THEREON

Director Wieser explained that staff advertised and received bids for the Hwy. 60 Business Park roadway work. This contract entails the construction of the Business Park internal roadway, improvements to STH 60 and the 5 Corners intersection as required by the DOT. A total of four bids were received, with the low bid submitted by Wondra Construction in the amount of \$1,415,131.61. This bid is well below the engineer’s estimate and is in line with the TIF budget. Wondra Construction has previously been awarded the Hwy 60 Business Park Utility contract.

In answer to Mayor O’Keefe’s question, City Attorney Herbrand explained that if the contractor goes over budget, it will need to be approved by the Common Council.

Motion made by Council Member Burkart, seconded by Council Member Thome, to award the contract for the Hwy. 60 Business Park Roadway contract to Wondra Construction in an amount not to exceed \$1,415,131.61. Motion carried without a negative vote.

CONSIDER AWARD OF CONTRACT FOR THE 2021 SIDEWALK REPLACEMENT PROGRAM; AND ACTION THEREON

Director Weiser explained that staff advertised and received bids for the 2021 Sidewalk Replacement Program. This contract entails the replacement of sidewalk slabs that have been deemed defective according to the City’s Sidewalk Replacement Policy. The program focuses on the Georgetown Subdivision and spreads to other areas throughout the City due to resident requests. One bid was received from Forward Equipment LLC for \$65,170, which is over the budgeted amount. Staff is recommending award of the 2021 Sidewalk Replacement contract to Forward Equipment LLC but to reduce the project to not exceed the budget of \$45,000.

In answer to Council Member Simpson's question, Director Wieser explained that there is a lot of this type of work available this year. Port Washington's project is four times larger than Cedarburg's and they only received one bid, as well.

In answer to Council Member Verhaalen's question, Director Weiser replied that he will determine what work should be done within the budget amount.

Council Member Verhaalen asked if there was a grading system for sidewalks similar to the street grading. Director Wieser replied that there is not a grading system for sidewalks; however, there is a policy in place that outlines and helps him determine which sidewalks should be replaced.

City Attorney Herbrand stated that there is a good policy in place for Sidewalk Replacements and the Common Council should consider awarding the bid, rejecting the bid, or rebidding the project.

Motion made by Council Member Bublitz, seconded by Council Member Thome, to award the 2021 Sidewalk Replacement Program to Forward Equipment in an amount no to exceed \$65,170. Motion carried without a negative vote.

CONSIDER ORDINANCE 2021-11 OUTDOOR AMPLIFIED SOUND AND MUSIC PERMIT; AND ACTION THEREON

City Administrator Hilvo presented revised Ordinance No. 2021-11 to be in effect for 2021 based on the Common Council and community input provided at the February 22 meeting. He highlighted that any amplified music or sound exceeding 80 decibels will require a permit under this subsection, the annual permit fee will be \$250, and all requests for amplified music or sound shall be approved by the Plan Commission and the Common Council and will be limited to two (2) events per week.

In answer to Council Member Burkart's question, City Administrator Hilvo explained that there is not a time limit on an event. Council Member Burkart stated that she would prefer evening hours only, or a time limit per event. Council Member Bublitz suggested that an event be limited to four hours.

Police Chief Frank expressed concern for enforcing decibel levels. The Department will only purchase one reader, which may create some issues that will need to be worked through.

In answer to Council Member Bublitz's question, City Administrator Hilvo explained that the events should be self-monitored by the event holder. Officers should only check decibels when there are issues are complaints.

Mayor O'Keefe stated that measuring decibel levels is less ambiguous and will benefit the officers.

Police Chief Frank stated that his Department is willing to enforce decibel levels for one year and will come back to the Common Council if they are experiencing problems.

It was the consensus of the Common Council to limit each event to four (4) hours.

Michelle Tietz from Lime Cantina explained that she downloaded an app on her phone to measure decibel levels and it was easy to do and the levels remained between 80 – 85 decibels.

Council Member Thome expressed concern for hearing music eight blocks away from downtown, near her home, and is in favor of measuring decibel levels.

Council Member Bublitz asked the public and businesses to be courteous to one another, as this will be another summer when people want to be outside. It is important to support and help local businesses stay afloat.

Council Member Arnett asked if it was necessary to have approval from the Plan Commission and the Common Council for an Amplified Music permit, as this seems cumbersome and time consuming. City Administrator Hilvo stated that this is the current process.

Council Member Thome opined that the Plan Commission has the expertise and history to evaluate Amplified Music applications and that businesses can plan ahead to allow for the meetings.

Council Member Bublitz agreed with Council Member Arnett that the Common Council can evaluate and issue an Amplified Music permit without prior Plan Commission approval.

Council Member Simpson questioned if there should be consequences for too many citations and how many that would be. It would be beneficial for the business owner to have this information.

City Attorney Herbrand opined that it was fair to set a limit for citations. He suggested that three citations could lead to revocation.

Samantha Landre of the Cedarburg Art Museum asked if the Police Department was willing to do a test with the Art Museum and help them calibrate their equipment. Police Chief Frank said that it would be good to test the different equipment and help the business owners stay compliant.

In answer to Michelle Tietz's question, City Administrator Hilvo stated that if a business wanted amplified music at lunch and dinner on the same day, that it would be two events. An event could always be supplemented with acoustical music beyond the four-hour limit.

In answer to Council Member Thome's question, City Attorney Herbrand stated that there is no legal requirement to go through the Plan Commission with the Amplified Music applications.

Mayor O'Keefe stated that this is a reasonable template for the Amplified Music Permit application process, and it can always be changed.

Council Member Bublitz confirmed the following changes: an event will be four hours, Plan Commission review will be eliminated, three citations could lead to revocation of permit, and each business will be allowed two events per week with notification.

Council Member Arnett asked if recalibration of equipment was cumbersome and could be eliminated.

Council Member Lythjohan opined that calibration once each year, rather than every six months, would be less cumbersome.

City Attorney Herbrand stated that calibration of equipment helps with enforcement.

It was the consensus of the Common Council to change the calibration period to 9 months.

Motion made by Council Member Arnett, seconded by Council Member Burkart, to approve Ordinance No. 2021-11 Outdoor Amplified Sound and Music permit as amended: remove Plan Commission approval (e)(4); must be calibrated every 9 months (e)(8)(c); limited to three citations before permit is revoked (e)(8)(d); each organization or business is allowed a maximum of two (2) days per week, limited to four hours each day, for amplified music or sound (e)(10). Motion carried without a negative vote.

DISCUSSION ON IN-PERSON/ZOOM CITY MEETINGS; AND ACTION THEREON

Mayor O'Keefe asked for a consensus on beginning in-person meetings.

After a lengthy discussion, it was determined that the Common Council will begin hybrid meetings allowing in-person meetings with the zoom component available on June 14, 2021. This will allow a two-week period after the time it is expected that most people will be vaccinated, by the end of May 2021.

Motion made by Council Member Bublitz, seconded by Council Member Simpson, to begin hybrid Common Council meetings on June 14, 2021. Motion carried without a negative vote.

CONSIDER FOURTEENTH-AMENDED AGREEMENT FOR THE OPERATION OF THE MID-MORAINES MUNICIPAL COURT; AND ACTION THEREON

City Administrator Hilvo explained that the City of Cedarburg is a member of the Mid-Moraine Municipal Court and as such shall approve any changes to the agreement. The changes recommended are in line with how the court currently operates.

Motion made by Council Member Lythjohan, seconded by Council Member Bublitz, to approve the fourteenth-amended agreement for the operation of the Mid-Moraine Municipal Court. Motion carried without a negative vote.

CONSIDER EXTENSION OF ALCOHOL PREMISE DESCRIPTION FOR THE SHINERY, W63 N678 WASHINGTON AVENUE, CEDARBURG, WI 53012, TROY REISSMAN, AGENT, FOR AN OUTDOOR TENT LOCATED IN THE DRIVEWAY ON THE NORTHSIDE OF THE SHINERY DURING STRAWBERRY FESTIVAL AND WINE & HARVEST FESTIVAL ONLY; AND ACTION THEREON

Motion made by Council Member Arnett, seconded by Council Member Burkart, to allow the extension of the alcohol premise description for The Shinery, W63 N678 Washington Avenue,

Cedarburg, WI 53012, Troy Reissman, agent, for an outdoor tent located in the driveway on the northside of The Shinery during Strawberry Festival and Wine & Harvest Festival only. Motion carried without a negative vote.

CONSIDER RESOLUTION NO. 2021-05 AUTHORIZING THE SALE OF OUTLOT 1 OF CERTIFIED SURVEY MAP NO. 2811, TAX KEY 13-034-14-000.02; AND ACTION THEREON

City Attorney Herbrand stated that this item was approved by the Common Council at the February 23 meeting. This action resolves the authorization of the sale and allows City Administrator Hilvo to sign the closing documents.

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to adopt Resolution No. 2021-05 authorizing the sale of outlot 1 of Certified Survey Map No. 2811, Tax Key 13-034-14-000.02. Motion carried without a negative vote.

CONSIDER LICENSE/PERMIT APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Bublitz, seconded by Council Member Lythjohan, to approve new Operator License application for the period ending June 30, 2021 for Rebecca Blau; and action thereon

CONSIDER PAYMENT OF BILLS DATED 01/30/2021 THROUGH 02/26/2021, TRANSFERS FOR THE PERIOD 02/13/2021 THROUGH 02/28/2021 AND PAYROLL FOR PERIOD 02/07/2021 THROUGH 02/20/2021; AND ACTION THEREON

Council Member Verhaalen questioned the transfer of the Cedarburg School District tax settlement. City Administrator Hilvo said this was a normal process to collect the money and transfer it to the School District.

Motion made by Council Member Burkart, seconded by Council Member Verhaalen, to approve payment of bills dated 01/30/2021 through 02/26/2021, transfers for the period 02/13/2021 through 02/28/2021 and payroll for the period 02/07/2021 through 02/20/2021. Motion carried without a negative vote.

ADMINISTRATOR'S REPORT

City Administrator Hilvo reported that the Fire Shared Services Report that was prepared by the Wisconsin Policy Forum will be presented on Thursday, March 11 at 6:00 p.m. via a webinar, and will be posted for the public on Friday, March 12.

A Joint Town Board/Common Council meeting is scheduled for April 7, 2021 at Town Hall to discuss Fire shared services.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Arnett stated that current statistics show that progress is being made against COVID19. More people are being vaccinated daily and the number of cases is decreasing. He also stated that the Zarling property will be vacated soon and will be a great asset to the community, with its public access to the Milwaukee River. He encouraged the Council Members to provide their input on uses for the property.

MAYOR REPORT

Mayor O'Keefe encouraged the Council Members to read the Fire Shared Services Report.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Burkart, seconded by Council Member Lythjohan, to adjourn to closed session at 8:55 p.m. pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, to consider cellular tower lease with T-Mobile for location on the monopole constructed on Western Avenue. Approval of February 22, 2021 closed session minutes. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Burkart, Verhaalen, Simpson, Thome and Lythjohan voting aye.

RECONVENE TO OPEN SESSION

Motion made by Council Member Thome, seconded by Council Member Burkart, to reconvene to open session at 9:14 p.m. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Burkart, Verhaalen, Simpson, Thome, and Lythjohan voting aye.

DISCUSSION AND POSSIBLE ACTION ON CELLULAR TOWER LEASE WITH T-MOBILE FOR LOCATION ON THE MONOPOLE CONSTRUCTED ON WESTERN AVENUE; AND ACTION THEREON

Motion made by Council Member Bublitz, seconded by Council Member Burkart, to approve a cellular tower lease with T-Mobile for location on the monopole constructed on Western Avenue. Motion carried without a negative vote.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Lythjohan, to adjourn the meeting at 9:17 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

CEDARBURG PUBLIC LIBRARY **ANNUAL** **REPORT FOR 2020**

ESSENTIAL SERVICE

139,966 PHYSICAL ITEMS CHECKED OUT

We heard many great comments about the library being a lifeline during the pandemic. We are happy to be open for you to visit in person, or pickup your materials by curbside.

53,137 USES OF ELECTRONIC RESOURCES

We saw a huge uptick in the use of our e-books, e-audiobooks, research databases, Ancestry, Kanopy streaming service for documentaries and educational resources. Thank you for letting us know how essential these resources are to you.

WIFI FOR ALL 18,008 USES

We expanded the reach of our wifi outside the library's walls and into the parking lot.

Wifi is essential for work, school, job hunting, and communication. Parking lot users told us how valuable this is to them.

74,061 VISITS

Many people still prefer to come into the library and retrieve their materials. For some, we are their only human contact for the day. While we cannot do our normal in-person programming, regular library visits have helped improve many community members lives, thanks for letting us know! We averaged over 6,000 visits a month.

3,663 RESEARCH QUESTIONS

Help with filling out job applications, resume writing, financial aid, tax assistance, local history or any research; our professional librarians take pride in helping people when they have nowhere else to turn.

4,894 VIRTUAL PROGRAM ATTENDANCE

Our staff was creative during the pandemic and made online programs for ALL ages. Storytimes for little ones and Memory Cafes for our special seniors. Thank you for letting us know how vital these are for you and your loved ones. We had 24,608 views of our pre-recorded programs.

FUNDING

The library is funded primarily through property taxes. Per capita is \$62.80. For the cost of 3 books, Cedarburg residents have access to well over 1 million books in the Monarch Library System and the shared resources of 32 libraries in Ozaukee, Sheboygan, Dodge and Washington Counties along with Lakeland College.

CEDARBURG PUBLIC LIBRARY **ANNUAL** **REPORT FOR 2020**

ESSENTIAL SERVICE

E-BOOKS AND E-AUDIOBOOKS

Wisconsin's Digital Library (<https://wplc.overdrive.com/>) provides free ebooks and digital audiobooks to holders of Wisconsin public library cards. Ask us how!

ONE APP ONE TAP

Use the Libby app to quickly get to ebooks, digital audiobooks and digital magazines. Find the free app in the app store on your device.

MONARCH 2 GO APP

Can't find your library card? Use the Monarch 2 Go app to check out books, check your account, place holds, renew materials and more! Works for all 32 libraries.

CREATIVEBUG ONLINE ARTS AND CRAFTS CLASSES

Creativebug is the number one inspirational resource for DIY, crafters and makers. Access it with your library card and see what you can create!

MEDICI TV

View classical performances from symphonies, orchestras, operas and more from around the world in the comfort of your own home. Your library card will take you anywhere!

GALE COURSES

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CITY OF CEDARBURG

MEETING DATE: March 29, 2021

ITEM NO: 9.A.

TITLE: Consider request from North Shore United Soccer Club for a utility extension to PWSB fields; and action thereon

ISSUE SUMMARY: North Shore United Soccer Club is looking to potentially build a small indoor practice facility at their PWSB field location on Washington Ave - N. Cedarburg Rd. That land is located in the City of Mequon. Before they move forward with any additional planning for this facility they would need to know if the City of Cedarburg would be willing to extend utilities to the building. If the extension is approved, they would then be required to work with the City of Mequon to get approvals for the building. City staff would also work with Mequon to create an amendment to a previous Intergovernmental Cooperation Agreement, dated February 12, 1986, between the two municipalities (copy attached). The cost of the utility extension would be paid by North Shore United.

STAFF RECOMMENDATION: Staff recommends allowing the extension, subject to reaching an amended Intergovernmental Cooperation Agreement with the City of Mequon to amend the previous agreement related to the property.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: none

BUDGETARY IMPACT: Potential revenue to the Utilities (Water/Sewer).

ATTACHMENTS: Map of proposed building site, Map of current utilities near the site, Mequon agreement

INITIATED/REQUESTED BY: Joe Hammas, North Shore United

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator

PREVIOUSLY UNKNOWN
10" Sanitary Sewer
Main and Sanitary
Manhole (Approximate location)

Actual location
of sewer
in the field

60741

60740

60730

Washington Ave



Imagery ©2021 Maxar Technologies, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2021

100 ft

Measure distance

Total area: 39,383.29 ft² (3,658.83 m²)

Total distance: 795.32 ft (242.41 m)

INTERGOVERNMENTAL COOPERATION AGREEMENT

THIS AGREEMENT made and entered into as of this
12th day of February, 1986 by and between THE CITY
 OF MEQUON, Ozaukee County, Wisconsin and THE CITY OF CEDAR-
 BURG, Ozaukee County, Wisconsin.

WITNESSETH

WHEREAS, St. Mary's Hospital of Milwaukee desires to purchase an approximately twenty-five and nine/tenths (25.9) acre parcel of land located near the intersection of Pioneer Road and Highway 57 in the City of Mequon, Ozaukee County, Wisconsin and when combined with an approximately 66' x 360' piece of land owned by Wisconsin Electric Power Company, is immediately contiguous to the City of Cedarburg (which parcel is located west of Highway 57 and fronts on the south side of Pioneer Road and is described more particularly on Exhibit A attached hereto; such parcel is hereinafter referred to as the "Parcel"); and

WHEREAS, St. Mary's Hospital of Milwaukee proposes to construct an ambulatory care center on an approximately four (4) acre parcel of land located in the northeast corner of the Parcel, (the four (4) acre parcel, which is immediately contiguous to the City of Cedarburg, is described more particularly in Exhibit B attached hereto and is hereinafter referred to as the "4 acre parcel"); and St. Mary's Hospital of Milwaukee intends to hold the remaining twenty-one and nine/tenths (21.9) acres of the Parcel for future development of additional health care facilities (the twenty-one and nine/tenths acre parcel is described more particularly in Exhibit C hereto and is hereinafter referred to as the "21.9 acre parcel"); and

WHEREAS, the City of Mequon does not currently have available, nor is it expected in the foreseeable future that it will have available, municipal sanitary sewer or water service to meet the needs of the proposed ambulatory care center on the 4 acre parcel or potential future development on the 21.9 acre parcel; and

WHEREAS, the City of Cedarburg operates a municipal utility providing sanitary sewer and water service to customers within its service area; and

WHEREAS, due to the proximity of the Parcel to the City of Cedarburg, it is most expedient and efficient for the City of Cedarburg to provide sanitary sewer and water service to the Parcel; and

WHEREAS, a valid petition for detachment of the 4 acre parcel from the City of Mequon has been filed with the City Clerk of the City of Mequon and also a valid petition for attachment of the 4 acre parcel to the City of Cedarburg has been filed with the City Clerk of the City of Cedarburg; and

WHEREAS, in recognition of the need for increased health care services to serve the requirements of the residents of Ozaukee County and particularly the residents of the City of Mequon and the City of Cedarburg, the parties hereto desire to enter this agreement pursuant to the provisions of Section 66.30 of the Wisconsin Statutes (entitled "Intergovernmental Cooperation") whereby the 4 acre parcel is to be detached from the City of Mequon and attached to the City of Cedarburg and the City of Cedarburg agrees to extend municipal sanitary sewer and water service to the entire Parcel, including specifically to the 21.9 acre parcel that will remain within the City of Mequon, all on and subject to the terms and conditions of this Agreement; and

WHEREAS, it is the intent of the Common Councils of Mequon and Cedarburg that any further development of health care facilities on the 21.9 acre parcel would not involve the detachment of lands from the City of Mequon.

NOW, THEREFORE, in consideration of the mutual promises and covenants and other good and valuable consideration the sufficiency of which is hereby acknowledged, the parties hereto, being legally advised in the premises and intending to be bound, agree as follows:

1. Pursuant to the provisions of Section 66.022 of the Wisconsin Statutes, the City of Mequon, by a vote of three-fourths of all the members of the governing body of the City of Mequon, shall enact an ordinance detaching the 4 acre parcel from the City of Mequon for attachment to the City of Cedarburg.

2. Pursuant to the provisions of Section 66.022 of the Wisconsin Statutes, the City of Cedarburg, by a vote of three-fourths of all the members of the governing body of the City of Cedarburg, shall enact an ordinance attaching the 4 acre parcel to the City of Cedarburg.

3. The City of Cedarburg agrees and commits to permanently provide to the 4 acre parcel and the ambulatory care center to be constructed thereon all needed sanitary sewer and water service to ensure proper operation of such ambulatory care center.

4. Pursuant to Section 66.30 of the Wisconsin Statutes, the City of Cedarburg agrees to service the 21.9 acre parcel with sanitary sewer and water service, provided that such parcel can be serviced from the sewerage treatment facilities in existence at the time of the application for such service, and further provided, subject to the provisions below that the City of Cedarburg shall be under no obligation to expand its sanitary sewer facilities solely to accomodate health care facilities constructed on the 21.9 acre parcel. If there is a question at the time of the application as to the capability of the sanitary sewer facilities to service the 21.9 acre parcel, the decision of the Department of Natural Resources in that regard shall be binding on the parties. In the event that, at the time of any proposed development of the 21.9 acre parcel there is not adequate sewer capability to serve such development, the City of Cedarburg agrees to provide sanitary sewer service if the owner of said 21.9 acre parcel, in its sole discretion, agrees to pay for improvements to the system to ensure adequate capability. This Agreement will remain in effect until such time as sanitary sewer service is made available to the 21.9 acre parcel by the City of Mequon. Facilities constructed upon the 21.9 acre parcel that are serviced by the City of Cedarburg will continue to be so serviced unless changed by mutual agreement of the City of Mequon, the City of Cedarburg and the owner of the 21.9 acre parcel.

5. The undertaking and commitment by the City of Cedarburg to provide sanitary sewer and water services (subject to the limitation with respect to the 21.9 acre parcel noted above) is to treat the entire Parcel as if it were within the corporate limits of the City of Cedarburg and the service area of the sanitary sewer and water service systems for purposes of the provision of such services. The City of Cedarburg shall be entitled to charge the users of such service in accordance with its normal and customary practice. It is understood that St. Mary's Hospital of Milwaukee will bear all costs of connecting the proposed ambulatory care center and any other facilities contemplated by this Agreement to a point in the City of Cedarburg where municipal sanitary sewer and water systems have capability adequate for the proposed construction. In no case will the costs of

connection, user fees or increasing capability be the responsibility of the City of Mequon.

6. The Common Councils of the City of Cedarburg and the City of Mequon recognize that certain approvals and agreements are necessary to fulfill the provisions hereof and hereby commit to take all reasonable measures to obtain such approvals and agreements.

7. The City of Cedarburg and the City of Mequon enter this Agreement in recognition of the unique circumstances present in this situation, which include the detachment/attachment of land, the extension of municipal services into a neighboring municipality, the tax exempt status of the entity proposing the project and the humanitarian interests at stake in developing health care facilities. Neither party intends by its action to create any precedent either for the future detachment of other land or for the future extension of utility service beyond its municipal boundaries.

8. If any provision hereof is deemed invalid or unenforceable for any reason, the remaining provisions hereof shall be fully enforceable in accordance with their terms; provided, however, that this Agreement shall not be effective until enactment, pursuant to Section 66.022 of the Wisconsin Statutes, of the detachment and attachment ordinances referred to above.

9. Each party recognizes and understands that, following completion of the detachment/attachment process, the municipal ordinances of the City within whose corporate boundaries each parcel is located will necessarily apply to such parcel and development thereon. The City of Mequon and the City of Cedarburg recognize that they may desire to negotiate an agreement setting forth each City's responsibility to provide police and fire services to the 21.9 acre parcel when the nature of any development on such parcel becomes known. Each City agrees to have representatives meet and discuss such issue when the specific circumstances concerning development of the 21.9 acre parcel are finalized, but under no circumstances can this be construed or interpreted as any agreement in principle or otherwise.

10. This Agreement has been approved by a three-quarters vote of all the members of the Common Council of the City of Mequon and of the City of Cedarburg.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first written above.

CITY OF MEQUON

Lynn W. Elly
Mayor

CITY OF CEDARBURG

Robert W. H. H. H.
Mayor

Countersigned

Louise K. K. K.
City Clerk

Dorothy M. M. M.
City Clerk

City Attorney

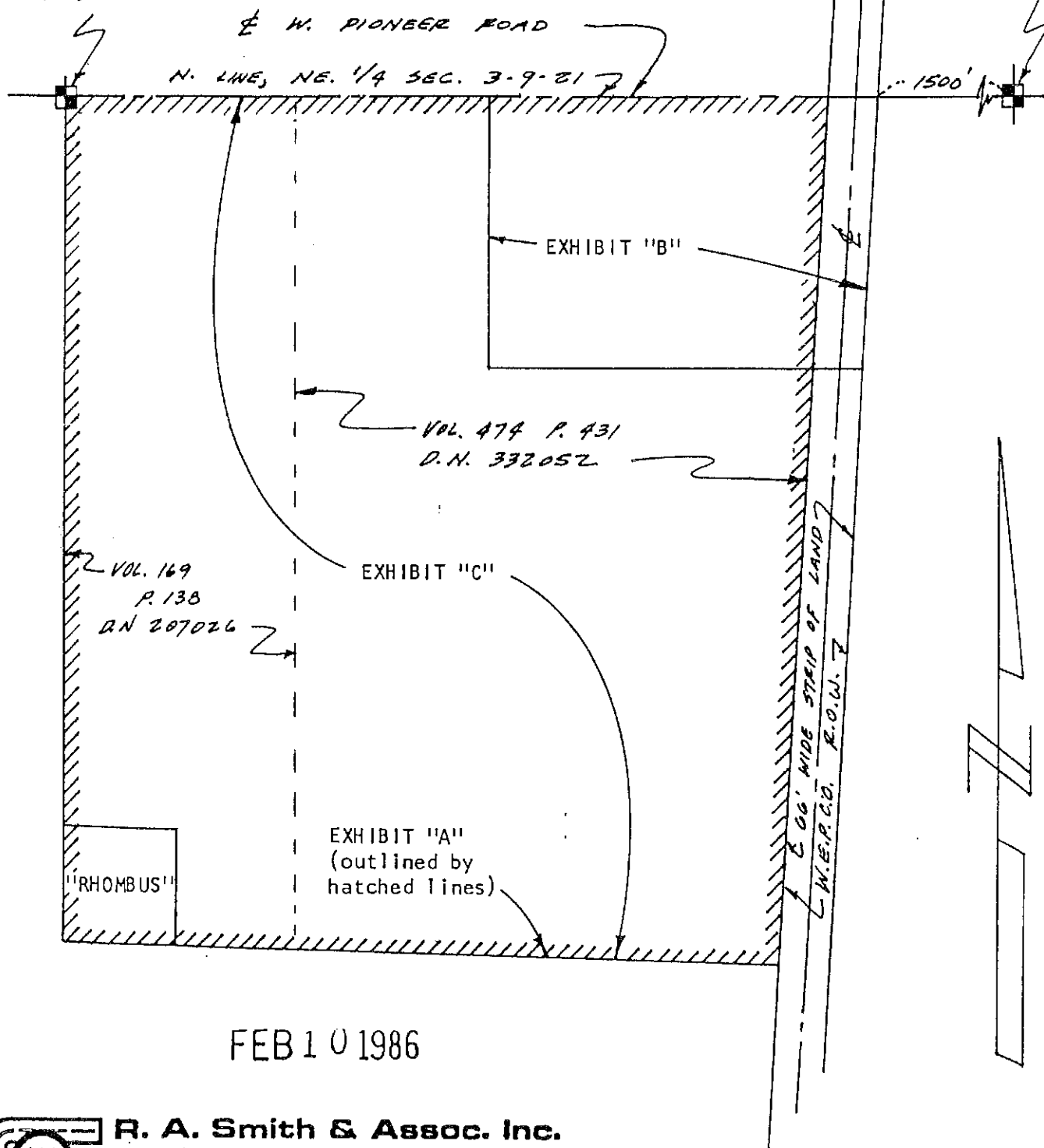
Approved as to form:

Lowell D. D. D.
City Attorney

MAP SHOWING EXHIBITS "A", "B" AND "C"

N. 1/4 COR.
SEC. 3-9-21

N.E. COR.
SEC. 3-9-21



FEB 10 1986



R. A. Smith & Assoc. Inc.

MUNICIPAL-INDUSTRIAL-SANITARY-CIVIL ENGINEERS
SURVEYORS

17400 W. NORTH AVENUE
BROOKFIELD, WISC. 53008

PH. (414) 788-1777

EXHIBIT "A"

All that part of the Northwest One-quarter (1/4) of the Northeast One-quarter (1/4) of Section Three (3), Town Nine (9) North, Range Twenty-one (21) East, City of Mequon, Ozaukee County, Wisconsin, bounded and described as follows:

Commencing at the Northeast corner of said Section 3; thence West, 1600 feet, more or less, along the North line of said Northeast One-quarter Section to the West line of a 66 foot wide strip of land (the center line of which is described in a warranty deed in Volume 49 of Deeds on Pages 399 and 400 and as recorded in Document Number 66921 in the office of the Register of Deeds of said Ozaukee County and to the point of beginning; thence West, 1035 feet, more or less, along the North line of said Northeast One-quarter Section, along the North of a parcel of land described in Volume 474 of Deeds on Page 431 and recorded as Document Number 332052, and along the North line of a parcel of land described in Volume 169 of Deeds on Page 138 and recorded as Document Number 207026 to the Northwest corner of said Northeast One-quarter Section; thence South, 1104.84 feet along the West line of said Northeast One-quarter Section to the Southwest corner of said parcel of land described in said Document Number 207026; thence East, 950 feet, more or less, along the South line of said parcel of land described in said Document Number 207026 and along the South line of said parcel of land described in said Document Number 332052 to above said West line of said 66 foot wide strip of land; thence Northerly, 1150 feet, more or less, along said West line of the point of beginning.

Containing 25.9 acres of land, more or less.

EXHIBIT "B"

All that part of the Northwest One-quarter (1/4) of the Northeast One-quarter (1/4) of Section Three (3), Town Nine (9) North, Range Twenty-one (21) East, City of Mequon, Ozaukee County, Wisconsin, bounded and described as follows:

Commencing at the Northeast corner of said Section 3; thence West, 1500 feet, more or less, along the North line of said Northeast One-quarter Section to the East line of 66 foot wide strip of land which is described in a warranty deed in Volume 49 of Deeds on Page 398 and recorded as Document Number 66920 in the office of the Register of Deeds of said Ozaukee County, to the Westerly boundary of the City of Cedarburg and to the point of beginning; thence continuing West, 494.00 feet along said North line; thence South, at right angles to said North line, 360 feet, more or less; thence East, 475 feet, more or less, parallel with said North line to said East line of said 66 foot wide strip of land and to said Westerly boundary of the City of Cedarburg; thence Northerly, 360 feet, more or less, along said East line and along said Westerly boundary to the point of beginning.

Containing 4.000 acres of land.

It is intended by this legal description to describe a 4.000 acre parcel of land which lies partly within a parcel of land described in Volume 49 of Deeds on Page 398 and recorded as Document No. 66920 in the office of the Register of Deeds said Ozaukee County, partly within a parcel of land described in Volume 49 of Deeds on Pages 399 and 400 and recorded as Document Number 66921 in said office, and partly within a parcel of land described in Volume 474 of Deeds on Page 431 and recorded as Document No. 332052 in said office. Said 4.000 acre parcel of land is bounded as follows: On the East by said East line of said 66 foot wide strip of land; on the North by the North lines of said three above listed parcels of land; on the West by a line which is perpendicular to said North lines and which is located 494.00 feet West of said East line as measured along said North lines; and on the South by a line which is South of and parallel to said North lines and which is located in such a position so as to have the parcel of land contain 4.000 acres of land.

EXHIBIT "C"

All that part of the Northwest One-quarter (1/4) of the Northeast One-quarter (1/4) of Section Three (3), Town Nine (9) North, Range Twenty-one (21) East, City of Mequon, Ozaukee County, Wisconsin, bounded and described as follows:

Commencing at the Northeast corner of said Section 3; thence West, 1500 feet, more or less, along the North line of said Northeast One-quarter Section to the East line of a 66 foot wide strip of land which is described in a warranty deed in Volume 49 of Deeds on Page 398 and recorded as Document Number 66920 in the office of the Register of Deeds of said Ozaukee County and to the Westerly boundary of the City of Cedarburg; thence continuing West, 494.00 feet along the North line of said Northeast One-quarter Section, along the North line of a parcel of land described in Volume 474 of Deeds on Page 431 and recorded as Document Number 332052, and along the North line of a parcel of land described in Volume 169 of Deeds on Page 138 and recorded as Document Number 20026 to the Northwest corner of said Northeast One-quarter Section; thence South, 1104.84 feet along the West line of said Northeast One-quarter Section to the Southwest corner of said parcel of land described in said Document Number 207026; thence East, 950 feet, more or less, along the South line of said parcel of land described in said Document Number 207026 and along the South line of said parcel of land described in said Document Number 332052 to the West line of a 66 foot wide strip of land (the center line of which is described in a warranty deed in Volume 49 of Deeds on Page 399 and 400 and recorded as Document Number 66921 in the office of the Register of Deeds of said Ozaukee County); thence Northerly along said West line to the South line of a 4.000 acre parcel of land (Said 4.000 acre parcel of land is bounded as follows: On the East by said East line of said 66 foot wide strip of land; on the North by said North line of said Northeast One-quarter Section; on the West by a line which is perpendicular to said North line and which is located 494.00 feet West of said East line as measured along said North line; and on the South by a line which is South of and parallel to said North line and which is located in such a position so as to have the parcel of land contain 4.000 acres of land); thence West, 475 feet, more or less, along said South line to the West line of said 4.000 acre parcel of land; thence North, 360 feet, more or less, along said West line to said North line and to the point of beginning;

EXCEPTING THEREFROM: A rhombic shaped parcel of land in the Southwest corner of the above described parcel of land, having one side of the rhombus contiguous with the West line of said above described parcel, having one side contiguous with the South line of said above described parcel and having an area such that, when said area is subtracted from the area of the above described parcel of land, 21.9 acres of land remain.

Containing 21.9 acres of land.

It is intended by this description to include all of the land described in the above said warranty deeds with Document Numbers 332052 and 207026, to exclude therefrom the land described in the above said 4.000 acre parcel of land and to exclude therefrom the above said rhombic shaped parcel of land so that the resulting parcel of land contains 21.9 acres of land.

CITY OF CEDARBURG

MEETING DATE: March 29, 2021

ITEM NO: 9.B.

TITLE: Consider Ordinance No. 2021-12 updating Sec. 15-5 of the Municipal Code to allow internally illuminated signs in the M-1, M-2 and the M-3 Zoning Districts; and action thereon (Plan Comm. 01/07/19)

ISSUE SUMMARY: At a recent meeting of the Plan Commission, when considering the Zuern Building Products and Design Center signage, it was noted that a change to the sign code would be forthcoming to address interior lit signs in the Manufacturing Zoned Districts. A review of our records indicates that the City did amend the Sign Code in January of 2019 to add appropriate standards for interior lit signs in the Manufacturing Districts but failed to remove the verbiage that states “*illumination shall be external only*”. Accordingly, this item is simply to correct that oversight. The change is reflected in the attached draft ordinance.

Council Members are reminded that the changes to the Sign Code in Ordinance [2019-01](#), served to require that internally illuminated signs be constructed with an opaque and/or dark background where light shines only through the lettering and logos. It also encourages dark colored backgrounds on the sign face and discourages bright colors such as red, orange, and yellow. With respect to design, new signs will be designed to reflect the look and use of material of the principal structure on the site.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: At their March 1, 2021 meeting, the Plan Commission recommended approval by unanimous vote.

BUDGETARY IMPACT: n/a

ATTACHMENTS:

- March 1, 2021 Plan Commission Minutes
- Ordinance No. 2021-12

INITIATED/REQUESTED BY: The Plan Commission

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

**CITY OF CEDARBURG
PLAN COMMISSION**

**PLN20210301-1
UNAPPROVED MINUTES**

March 1, 2021

A regular meeting of the Plan Commission of the City of Cedarburg was held on Monday, March 1, 2021 via the [zoom](#) app. The meeting was called to order at 7:01 p.m. by Mayor Michael J. O'Keefe.

Roll Call Present - Mayor Michael J. O'Keefe, Council Member Patricia Thome, Kip Kinzel, Adam Voltz, Heather Cain, Sig Strautmanis

Excused - Vice Chairperson Mark Burgoyne

Also Present - City Planner Jon Censky, City Administrator Mikko Hilvo, Council Members Kristin Burkart, Rick Verhaalen, Robert Simpson, Barbara Lythjohan, Administrative Secretary Victoria Guthrie

STATEMENT OF PUBLIC NOTICE

Planner Censky confirmed that the agenda for the meeting had been posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

A motion was made by Council Member Thome, seconded by Commissioner Kinzel, to approve the minutes of February 1, 2021. The motion carried without a negative vote with Vice Chairperson Burgoyne excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Mayor O'Keefe offered the opportunity for the public to speak on any issue unrelated to the agenda items. He advised that the Plan Commissioners would not be able to respond to any comments since they were not noticed on the agenda. No comments from the audience were offered.

CONSIDER REQUEST FOR MOBILE FOOD VENDOR LICENSE – THAT TACO GUY LLC/ANDREA ACOSTA

This application was forwarded to the Plan Commission for approval. After the agenda for this meeting was distributed, it was brought to Planner Censky's attention that the Common Council had passed Ordinance 2019-07, changing the requirements of approval. Plan Commission approval is no longer needed for these licenses unless an appeal is made on a license previously denied by the Clerk. Therefore, there is no need for the Plan Commission to act on this request.

RECOMMENDATION OF SIGN CODE MODIFICATION SECTION 15.5.7 TO ALLOW ILLUMINATED SIGNS IN MANUFACTURING DISTRICTS – CITY OF CEDARBURG

Planner Censky explained that in 2019, an Ordinance was adopted with the intent to modify the illumination and design of signs in the Manufacturing Districts of M-1, M-2 and

M-3. However, due to a scrivener's error on Ordinance 2019-01, the Code requiring external illumination was never removed. This recommendation serves to correct that error by striking Section 15-5-7(5)(d), which states that *illumination shall be external only*.

Action:

A motion was made by Commissioner Kinzel to recommend striking the statement on Section 15-5-7(5)(d) regarding external illumination of signs in the Manufacturing District. This motion was seconded by Commissioner Strautmanis and passed without a negative vote with Vice Chairperson Burgoyne excused.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

No comments or announcements were made.

MAYOR'S ANNOUNCEMENTS

Mayor O'Keefe had no announcements.

ADJOURNMENT

A motion was made by Commissioner Voltz, seconded by Commissioner Kinzel, to adjourn the meeting at 7:05 p.m. The motion carried without a negative vote with Vice Chairperson Burgoyne excused.

Victoria Guthrie
Administrative Assistant

ORDINANCE NO. 2021-12

An Ordinance Amending the Standards for Manufacturing

The Common Council of the City of Cedarburg, Wisconsin, hereby ordains as follows:

SECTION 1. Section 15-5-14(d)(5)d of the Sign Code of the City of Cedarburg is hereby amended as follows:

SEC. 15-5-7 GENERAL PHYSICAL REQUIREMENTS

- (5) Manufacturing Districts (M-1, M-2 and M-3).
 - a. **All permanent signs require a permit.** Total square footage of all signs shall be determined by Section 15-5-14(b). Multi-tenant/Use Buildings Section 15-5-14(c) shall apply.
 - b. **Projecting signs** shall not exceed thirty-two (32) square feet per surface area, be not less than eight (8) feet above the ground level and shall not project into public right-of-way or over the property line.
 - c. **Ground/freestanding signs**, or wall signs shall not exceed thirty-six (36) square feet per surface area. Ground/freestanding signs shall be no higher than 8 feet above ground level.
 - d. ~~**Illumination shall be external only.**~~
 - e. **Appearance.** Signs shall be designed in accordance with Sec. 15-5-7 (o) Design and Placement.

SECTION 2. This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 29th day of March 29, 2021.

Mike O'Keefe, Mayor

Countersigned:

Approved as to form:

Tracie Sette, City Clerk

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: March 29, 2021

ITEM NO: 9.C.

TITLE: Consider bids received for the 2021 Street and Utility construction contract; and action thereon.
(Public Works and Sewerage Comm. 3/11/21)

ISSUE SUMMARY: Staff advertised and received bids for the 2021 Street and Utility construction contract. A total of seven bids were received, with the low bid submitted by Kopplin & Kinas Co. Inc. Kopplin & Kinas is headquartered out of Green Lake and has successfully completed projects in Cedarburg in the past. Their most recent work in Cedarburg was on the 2016 Street & Utility Project.

Kopplin and Kinas' bid was for \$ 926,953.96, which is within our budget. The bids were competitive with the next 3 bids coming in within \$ 100,000.00.

STAFF RECOMMENDATION: Staff recommends award for the 2021 Street and Utility Construction contract to Kopplin & Kinas Co. Inc., based on their low unit price bid of \$ 926,953.96

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission recommended the award of the 2021 Street and Utility Construction contract to Kopplin and Kinas Co. Inc. based on their low bid.

BUDGETARY IMPACT: \$ 926,953.96 is within budget, and will be split up between streets, storm sewer, sanitary sewer, and water main budgets.

ATTACHMENTS: Bid Tabulation

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser – Director of Engineering and Public Works
262-375-7610

City of Cedarburg 2021 Street & Utility Project - Bid Tab

Base Bid

Item #	Description	Units	Quantity	Kopplin & Kinas Co. Inc.		Super Western Inc.		Denny Rahn Excavating, Inc.		Buteyn-Peterson Construction		Vinton Construction		Soper Sewer and Water		Willkomm Excavating and Grading	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Traffic Control	LS	1	\$ 21,765.00	\$ 21,765.00	\$ 25,955.00	\$ 25,955.00	\$ 18,500.00	\$ 18,500.00	\$ 34,000.00	\$ 34,000.00	\$ 95,000.00	\$ 95,000.00	\$ 75,000.00	\$ 75,000.00	\$ 19,069.40	\$ 19,069.40
2	Common Excavation	CY	5,300	\$ 16.72	\$ 88,616.00	\$ 19.94	\$ 105,682.00	\$ 14.43	\$ 76,479.00	\$ 24.34	\$ 129,002.00	\$ 16.95	\$ 89,835.00	\$ 16.80	\$ 89,040.00	\$ 25.82	\$ 136,846.00
3	Bed Rock Excavation	CY	500	\$ 0.01	\$ 5.00	\$ 50.10	\$ 25,050.00	\$ 50.00	\$ 25,000.00	\$ 25.00	\$ 12,500.00	\$ 0.01	\$ 5.00	\$ 60.00	\$ 30,000.00	\$ 140.05	\$ 70,025.00
4	Open Graded Base Course	TON	6,800	\$ 20.44	\$ 138,992.00	\$ 21.50	\$ 146,200.00	\$ 18.69	\$ 127,092.00	\$ 19.72	\$ 134,096.00	\$ 19.95	\$ 135,660.00	\$ 24.20	\$ 164,560.00	\$ 21.68	\$ 147,424.00
5	Finish Grading	SY	12,900	\$ 1.08	\$ 13,932.00	\$ 0.96	\$ 12,384.00	\$ 1.08	\$ 13,932.00	\$ 1.08	\$ 13,932.00	\$ 0.85	\$ 10,965.00	\$ 1.08	\$ 13,932.00	\$ 0.88	\$ 11,352.00
6	Hot Mix Asphalt Pavement	TON	4,100	\$ 58.12	\$ 238,292.00	\$ 58.20	\$ 238,620.00	\$ 58.12	\$ 238,292.00	\$ 58.12	\$ 238,292.00	\$ 58.20	\$ 238,620.00	\$ 58.12	\$ 238,292.00	\$ 61.63	\$ 252,683.00
7	Tack Coat	GAL	1,050	\$ 2.00	\$ 2,100.00	\$ 2.00	\$ 2,100.00	\$ 2.00	\$ 2,100.00	\$ 2.00	\$ 2,100.00	\$ 2.00	\$ 2,100.00	\$ 2.00	\$ 2,100.00	\$ 2.08	\$ 2,184.00
8	18"-30" Concrete Curb & Gutter Remove & Replace (spot replacemen	LF	2,000	\$ 30.00	\$ 60,000.00	\$ 41.25	\$ 82,500.00	\$ 30.00	\$ 60,000.00	\$ 43.25	\$ 86,500.00	\$ 35.00	\$ 70,000.00	\$ 32.00	\$ 64,000.00	\$ 47.23	\$ 94,460.00
9	Median Nose (Modified)	EA	5	\$ 650.00	\$ 3,250.00	\$ 600.00	\$ 3,000.00	\$ 650.00	\$ 3,250.00	\$ 700.00	\$ 3,500.00	\$ 1,500.00	\$ 7,500.00	\$ 650.00	\$ 3,250.00	\$ 665.11	\$ 3,325.55
10	Median Nose (Standard)	EA	4	\$ 750.00	\$ 3,000.00	\$ 525.00	\$ 2,100.00	\$ 750.00	\$ 3,000.00	\$ 625.00	\$ 2,500.00	\$ 1,500.00	\$ 6,000.00	\$ 750.00	\$ 3,000.00	\$ 587.97	\$ 2,351.88
11	5" Concrete Sidewalk Remove & Replace	SF	5,400	\$ 6.55	\$ 35,370.00	\$ 8.37	\$ 45,198.00	\$ 6.97	\$ 37,638.00	\$ 7.90	\$ 42,660.00	\$ 8.10	\$ 43,740.00	\$ 6.00	\$ 32,400.00	\$ 7.96	\$ 42,984.00
12	7" Concrete Sidewalk Remove & Replace	SF	250	\$ 72.60	\$ 18,150.00	\$ 76.36	\$ 19,090.00	\$ 63.00	\$ 15,750.00	\$ 67.40	\$ 16,850.00	\$ 79.20	\$ 19,800.00	\$ 67.00	\$ 16,750.00	\$ 69.67	\$ 17,417.50
13	Curb Ramp Detectable Warning Field (24"x48")	EA	18	\$ 265.00	\$ 4,770.00	\$ 40.00	\$ 720.00	\$ 265.00	\$ 4,770.00	\$ 200.00	\$ 3,600.00	\$ 600.00	\$ 10,800.00	\$ 265.00	\$ 4,770.00	\$ 41.64	\$ 749.52
14	Sawcutting	LF	400	\$ 2.60	\$ 1,040.00	\$ 2.55	\$ 1,020.00	\$ 3.40	\$ 1,360.00	\$ 4.00	\$ 1,600.00	\$ 3.00	\$ 1,200.00	\$ 3.80	\$ 1,520.00	\$ 2.08	\$ 832.00
15	Water for Dust Control (Ordered by City)	MGAL	100	\$ 34.70	\$ 3,470.00	\$ 41.97	\$ 4,197.00	\$ 35.00	\$ 3,500.00	\$ 38.00	\$ 3,800.00	\$ 0.01	\$ 1.00	\$ 55.00	\$ 5,500.00	\$ 25.97	\$ 2,597.00
16	Restoration	SY	2,000	\$ 5.68	\$ 11,360.00	\$ 8.51	\$ 17,020.00	\$ 7.50	\$ 15,000.00	\$ 8.00	\$ 16,000.00	\$ 5.10	\$ 10,200.00	\$ 6.00	\$ 12,000.00	\$ 5.31	\$ 10,620.00
17	Inlet Protection	EA	20	\$ 52.00	\$ 1,040.00	\$ 175.00	\$ 3,500.00	\$ 60.00	\$ 1,200.00	\$ 65.00	\$ 1,300.00	\$ 50.00	\$ 1,000.00	\$ 55.00	\$ 1,100.00	\$ 104.10	\$ 2,082.00
18	4" Underdrain	LF	2,400	\$ 10.30	\$ 24,720.00	\$ 15.50	\$ 37,200.00	\$ 37.00	\$ 88,800.00	\$ 11.28	\$ 27,072.00	\$ 16.50	\$ 39,600.00	\$ 28.00	\$ 67,200.00	\$ 15.68	\$ 37,632.00
19	6" PVC SDR 35 Storm Lateral w/ Granular Backfill	LF	150	\$ 75.00	\$ 11,250.00	\$ 30.00	\$ 4,500.00	\$ 75.00	\$ 11,250.00	\$ 50.00	\$ 7,500.00	\$ 35.00	\$ 5,250.00	\$ 60.00	\$ 9,000.00	\$ 52.92	\$ 7,938.00
20	12" RCP Storm Sewer Pipe CL V w/ Granular Backfill	LF	260	\$ 85.00	\$ 22,100.00	\$ 50.00	\$ 13,000.00	\$ 85.00	\$ 22,100.00	\$ 70.00	\$ 18,200.00	\$ 70.00	\$ 18,200.00	\$ 76.00	\$ 19,760.00	\$ 61.88	\$ 16,088.80
21	15" Class IV RCP Storm Sewer w/ Granular Backfill	LF	207	\$ 86.00	\$ 17,802.00	\$ 60.00	\$ 12,420.00	\$ 86.00	\$ 17,802.00	\$ 62.00	\$ 12,834.00	\$ 70.20	\$ 14,531.40	\$ 78.00	\$ 16,146.00	\$ 62.94	\$ 13,028.58
22	18" Class III RCP Storm Sewer w/ Granular Backfill	LF	52	\$ 115.00	\$ 5,980.00	\$ 70.00	\$ 3,640.00	\$ 115.00	\$ 5,980.00	\$ 77.00	\$ 4,004.00	\$ 75.20	\$ 3,910.40	\$ 100.00	\$ 5,200.00	\$ 66.43	\$ 3,454.36
23	24" Class III RCP Storm Sewer w/ Granula Backfill	LF	1,198	\$ 87.00	\$ 104,226.00	\$ 75.00	\$ 89,850.00	\$ 87.00	\$ 104,226.00	\$ 92.00	\$ 110,216.00	\$ 83.75	\$ 100,332.50	\$ 90.00	\$ 107,820.00	\$ 83.77	\$ 100,356.46
24	24"x35" CMP Storm Sewer	LF	55	\$ 210.00	\$ 11,550.00	\$ 80.00	\$ 4,400.00	\$ 210.00	\$ 11,550.00	\$ 142.00	\$ 7,810.00	\$ 121.00	\$ 6,655.00	\$ 110.00	\$ 6,050.00	\$ 590.58	\$ 32,481.90
25	30" Round CMP to 24"x35" CMP Transition (10' long)	EA	1	\$ 2,595.00	\$ 2,595.00	\$ 800.00	\$ 800.00	\$ 2,595.00	\$ 2,595.00	\$ 1,685.00	\$ 1,685.00	\$ 1,900.00	\$ 1,900.00	\$ 6,000.00	\$ 6,000.00	\$ 3,541.12	\$ 3,541.12
26	48" Storm Manhole (including casting)	EA	9	\$ 2,435.00	\$ 21,915.00	\$ 3,000.00	\$ 27,000.00	\$ 2,435.00	\$ 21,915.00	\$ 2,345.00	\$ 21,105.00	\$ 2,975.00	\$ 26,775.00	\$ 3,250.00	\$ 29,250.00	\$ 3,961.29	\$ 35,651.61
27	60" Storm Manhole (including casting)	EA	3	\$ 3,435.00	\$ 10,305.00	\$ 3,500.00	\$ 10,500.00	\$ 3,435.00	\$ 10,305.00	\$ 3,392.00	\$ 10,176.00	\$ 3,656.00	\$ 10,968.00	\$ 3,800.00	\$ 11,400.00	\$ 3,222.95	\$ 9,668.85
28	Standard Catch Basin (including casting)	EA	15	\$ 1,735.00	\$ 26,025.00	\$ 2,150.00	\$ 32,250.00	\$ 1,735.00	\$ 26,025.00	\$ 2,025.00	\$ 30,375.00	\$ 2,458.00	\$ 36,870.00	\$ 2,550.00	\$ 38,250.00	\$ 2,488.80	\$ 37,332.00
29	Remove & Replace 48" Sanitary Manhole (including casting & seal	EA	4	\$ 6,355.00	\$ 25,420.00	\$ 3,500.00	\$ 14,000.00	\$ 6,355.00	\$ 25,420.00	\$ 4,292.00	\$ 17,168.00	\$ 5,124.00	\$ 20,496.00	\$ 6,750.00	\$ 27,000.00	\$ 7,884.49	\$ 31,537.96
30	Sanitary Manhole Chimney Repair	EA	2	\$ 975.00	\$ 1,950.00	\$ 800.00	\$ 1,600.00	\$ 975.00	\$ 1,950.00	\$ 1,505.00	\$ 3,010.00	\$ 1,819.00	\$ 3,638.00	\$ 1,200.00	\$ 2,400.00	\$ 1,645.38	\$ 3,290.76
31	Remove & Replace Existing Cleanout with 36" Sanitary Manhole (inclu	EA	1	\$ 2,325.00	\$ 2,325.00	\$ 2,500.00	\$ 2,500.00	\$ 2,325.00	\$ 2,325.00	\$ 5,022.00	\$ 5,022.00	\$ 5,754.00	\$ 5,754.00	\$ 4,800.00	\$ 4,800.00	\$ 9,881.03	\$ 9,881.03
32	Replace 6" Valve & Valve Box with Connections	LF	1	\$ 4,905.00	\$ 4,905.00	\$ 2,500.00	\$ 2,500.00	\$ 4,905.00	\$ 4,905.00	\$ 11,075.00	\$ 11,075.00	\$ 8,278.00	\$ 8,278.00	\$ 7,800.00	\$ 7,800.00	\$ 9,630.64	\$ 9,630.64
33	Alter existing 1" Water Service	EA	1	\$ 1,845.00	\$ 1,845.00	\$ 2,500.00	\$ 2,500.00	\$ 1,845.00	\$ 1,845.00	\$ 1,000.00	\$ 1,000.00	\$ 2,525.00	\$ 2,525.00	\$ 5,600.00	\$ 5,600.00	\$ 665.53	\$ 665.53
34	2" Foam Insulation	SF	50	\$ 5.00	\$ 250.00	\$ 25.00	\$ 1,250.00	\$ 5.00	\$ 250.00	\$ 8.00	\$ 400.00	\$ 3.00	\$ 150.00	\$ 6.00	\$ 300.00	\$ 8.53	\$ 426.50
35	Geogrid	SY	1,500	\$ 2.17	\$ 3,255.00	\$ 3.33	\$ 4,995.00	\$ 3.00	\$ 4,500.00	\$ 2.95	\$ 4,425.00	\$ 2.50	\$ 3,750.00	\$ 3.10	\$ 4,650.00	\$ 3.40	\$ 5,100.00

Kopplin & Kinas Co. Inc.	Super Western Inc.	Denny Rahn Excavating, Inc.	Buteyn-Peterson Construction	Vinton Construction	Soper Sewer and Water	Willkomm Excavating and Grading
Total = \$ 943,570.00	Total = \$ 999,241.00	Total = \$ 1,010,606.00	Total = \$ 1,035,309.00	Total = \$ 1,052,009.30	Total = \$ 1,125,840.00	Total = \$ 1,174,708.95

Alternate Bid

Item #	Description	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
4A	5" Open Graded Base Course	TON	3778	\$ 20.44	\$ 77,222.32	\$ 21.50	\$ 81,227.00	\$ 18.69	\$ 70,610.82	\$ 20.22	\$ 76,391.16	\$ 19.95	\$ 75,371.10	\$ 24.20	\$ 91,427.60	\$ 22.25	\$ 84,060.50
4B	4" Dense-Graded Base Course	TON	3022	\$ 15.62	\$ 47,203.64	\$ 17.37	\$ 52,492.14	\$ 14.47	\$ 43,728.34	\$ 15.00	\$ 45,330.00	\$ 16.25	\$ 49,107.50	\$ 20.20	\$ 61,044.40	\$ 17.85	\$ 53,942.70
6A	Hot Mix Asphalt Pavement	TON	4100	\$ 57.62	\$ 236,242.00	\$ 56.00	\$ 229,600.00	\$ 57.62	\$ 236,242.00	\$ 57.62	\$ 236,242.00	\$ 56.00	\$ 229,600.00	\$ 57.62	\$ 236,242.00	\$ 59.33	\$ 243,253.00

Kopplin & Kinas Co. Inc.	Super Western In.	Denny Rahn Excavating Inc.	Buteyn-Peterson Construction	Vinton Construction	Soper Sewer and Water	Willkomm Excavating and Grading
Total = \$ 360,667.96	Total = \$ 363,319.14	Total = \$ 350,581.16	Total = \$ 357,963.16	Total = \$ 354,078.60	Total = \$ 388,714.00	Total = \$ 381,256.20

Total Base Bid Plus Alternate Bid Items

Kopplin & Kinas	Super Western Inc.	Denny Rahn Excavating Inc.	Buteyn-Peterson Construction	Vinton Construction	Soper Sewer and Water	Willkomm Excavating and Grading
Total = \$ 926,953.96	Total = \$ 977,740.14	Total = \$ 995,803.16	Total = \$ 1,020,884.16	Total = \$ 1,031,807.90	Total = \$ 1,111,702.00	Total = \$ 1,155,858.15

* Soper Sewer and Water Total Base Bid plus Alternate different than original bid due to math error

CITY OF CEDARBURG

MEETING DATE: March 29, 2021

ITEM NO: 8.D.

TITLE: Review of the 2020 Annual Storm Water Compliance Report; and action thereon.

ISSUE SUMMARY: As part of our municipal storm water permit, the DNR requires we prepare and submit a lengthy annual compliance report. They also require certification that the report has been presented to the governing body.

The report is submitted electronically, and a copy is included in your Council packet. There are also numerous sub-reports and files which are attached to the annual report, but you will not be able to access these files due to size limitations. If anyone is interested in viewing these attachments, please contact me.

STAFF RECOMMENDATION: A motion to accept the report would be appreciated.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Compliance with DNR storm water requirements will be costly and time consuming.

ATTACHMENTS: Copy of Annual Storm Water Compliance Report
Summary of 2020 storm water accomplishments

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser – Director of Engineering and Public Works
262-375-7610

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Reporting Information

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: City of Cedarburg MS4 Compliance Annual Report

County: Ozaukee

Municipality: Cedarburg City

Permit Number: S049972

Facility Number: 25526

Reporting Year: 2020

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program *(S050075-03 General Permit and S058416-04 Madison Area Group Permit shall have a written storm water management program that describes in detail how the permittee intends to comply with the permit requirements for each minimum control measure. Updated programs are due to the department by March 31, 2021.)*
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory *(S050075-03 General Permit and S058416-04 Madison Area Group Permit 2.6.1 - inventory due to the department by March 31, 2021.)*
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan *(S050075-03 General Permit and S058416-04 Madison Area Group Permit 2.6.2 – document due to the department by March 31, 2021.)*
 - Total Maximum Daily Load documents *(*If applicable, see permit for due dates.)*
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
 - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31, 2023)*
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality Cedarburg City

Facility ID # or (FIN): 25526

Updated Information: ☐ Check to update mailing address information

Mailing Address: P O Box 49

Mailing Address 2:

City: Cedarburg

State: Wisconsin

Zip Code: 53012-0049 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☒ Select to **create new** primary contact

First Name: Mike

Last Name: Wieser

☒ Select to **update** current contact information

Title: Director of Engineering

Mailing Address: W63 N645 Washington Avenue

Mailing Address 2:

City: Cedarburg

State: WI

Zip Code: 53012 xxxxx or xxxxx-xxxx

Phone Number: 262-375-7610 Ext: xxx-xxx-xxxx

Email: mwieser@ci.cedarburg.wi.us

Additional Contacts Information (Optional)

☒ I&E Program₃₇

**Individual with responsibility for:
(Check all that apply)**

- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name: Jacob

Last Name: Fincher

Title: Executive Director

Mailing Address: 600 E. Greenfield Avenue

Mailing Address 2:

City: Milwaukee

State: WI

Zip Code: 53204 xxxxx or xxxxx-xxxx

Phone Number: 414-382-1766 Ext: xxx-xxx-xxxx

Email: fincher@swwtwater.org

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach Southeastern Wisconsin Watersheds Trust, Inc.

☒ Public Involvement and Participation Southeastern Wisconsin Watersheds Trust, Inc.

☒ Illicit Discharge Detection and Elimination Ashley Leisgang, AECOM

☐ Construction Site Pollutant Control

☐ Post-Construction Storm Water Management

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☒ Yes ☐ No

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (08/19)

Minimum Control Measures- Section 1 : Complete**1. Public Education and Outreach**

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Delivery Mechanism that best describes how the topics were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	1/1/2020		
Project/Event Name	Respect our Waters Website		
Delivery Mechanism	Website * Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: General Watershed & Stormwater Edu...	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

Event Start Date	9/25/2020		
Project/Event Name	Streamed & Televised Public Service Announcements		
Delivery Mechanism	Media offering * Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: General Watershed & Stormwater Educ...	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

Event Start Date	11/1/2020		
Project/Event Name	Watershed Specific Email		
Delivery Mechanism	Other *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: General Watershed & Stormwater Edu...	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

Event Start Date	1/1/2020		
Project/Event Name	Targeted Social Media Advertisement & Post Campaigns		
Delivery Mechanism	Social media post *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: General Watershed & Stormwater Edu...	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

Event Start Date	10/1/2020		
Project/Event Name	Photo Contest		
Delivery Mechanism	Social media post *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents 40	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

<input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other		
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Event Start Date	11/24/2020		
Project/Event Name	GI Workshop for Development Professionals		
Delivery Mechanism	Workshop*		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	51-100	<input checked="" type="radio"/> Yes <input type="radio"/> No

b. Brief explanation on Public Education and Outreach reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

For more information on above mechanisms and activities, please see Attachments I & II

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	11/23/2020		
Project/Event Name	Survey to develop list of prioritized education needs		
Delivery Mechanism	Other		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input checked="" type="checkbox"/> Other: Stormwater Education Priorities	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	12/16/2020		
Project/Event Name	Adopt Your Drain		
Delivery Mechanism	Other hands-on event		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

For more information on the above mechanisms and activities, please see Attachment II.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have? ☐ Unsure
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? ☐ Unsure
- c. From the municipality's routine screening, how many were confirmed illicit discharges? ☐ Unsure
- d. How many illicit discharge complaints did the municipality receive? ☐ Unsure
- e. From the complaints received, how many were confirmed illicit discharges? ☐ Unsure
- f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? ☐ Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☒ Verbal Warning

☐ Written Warning (including email)

☐ Notice of Violation

☐ Civil Penalty/ Citation

Additional Information: _____

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

AECOM performed Cedarburg's 2020 dry weather screening and prepared the Illicit Discharge Report (See Attached)

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? ☐ Unsure
- b. How many construction sites with one acre or more of ☐ Unsure

land disturbing construction activity did the municipality issue permits for in the reporting year?

- c. How many erosion control inspections did the municipality ☐ Unsure complete in the reporting year?

- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ No Authority

☒ Verbal Warning

☒ Written Warning (including email)

☒ Notice of Violation

☐ Civil Penalty/ Citation

☒ Stop Work Order

☐ Forfeiture of Deposit

☐ Other - Describe below

- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Erosion control inspections associated with building construction are handled by the Building Inspector. Larger sites, such as new subdivision development, are handled by the Engineering Department.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management facilities* have received local approval ? ☐ Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.

- b. Does the municipality utilize privately owned storm water management facilities in its pollutant reduction analysis? ☒ Yes ☐ No ☐ Unsure

- c. If Yes, How many privately owned storm water management facilities were inspected in the reporting year ? ☒ Unsure

Inspections completed by private land owners should be included in the reported number.

- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

<input type="checkbox"/> No Authority	
<input checked="" type="checkbox"/> Verbal Warning	0
<input checked="" type="checkbox"/> Written Warning (including email)	0
<input checked="" type="checkbox"/> Notice of Violation	0
<input type="checkbox"/> Civil Penalty/ Citation	
<input type="checkbox"/> Forfeiture of Deposit	
<input checked="" type="checkbox"/> Complete Maintenance	0
<input checked="" type="checkbox"/> Bill Responsible Party	0
<input type="checkbox"/> Other - Describe below	

- e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Some private storm water ponds are inspected after heavy rainfall events.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Facility Inspections ☐ Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management facilities ? 16 ☐ Unsure
- b. How many new municipally owned storm water management facilities were installed in the reporting year ? 0 ☐ Unsure
- c. How many municipally owned storm water management facilities were inspected in the reporting year? 16 ☐ Unsure
- d. What elements are looked at during inspections (250 character limit)?

City owned hydrodynamic separators are vacuumed out annually. Storm water pond outlet structures are checked and cleaned after heavy rainfall events. Catch basin sumps are cleaned annually

- e. How many of these facilities required maintenance? 5 ☐ Unsure

- f. Brief explanation on Storm Water Management Facility inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) ☐ Not Applicable

- g. How many municipal properties require a SWPPP? ☐ Unsure
- h. How many inspections of municipal properties have been conducted in the reporting year? ☐ Unsure
- i. Have amendments to the SWPPPs been made?
☒ Yes ☐ No ☐ Unsure
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

A SWPPP has been created for the City of Cedarburg Public Works Facility (See Attached)

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Collection Services - Street Sweeping / Cleaning Program ☐ Not Applicable

- l. Did the municipality conduct street sweeping/cleaning during the reporting year?
☒ Yes ☐ No ☐ Unsure
- m. If known, how many tons of material was removed? ☐ Unsure
- n. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No
- o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
☒ Yes - Explain frequency Downtown area - weekly, Other areas - Bi-weekly
☐ No - Explain _____
☐ Not Applicable

Collection Services - Catch Basin Sump Cleaning Program ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No ☐ Unsure
- q. How many catch basin sumps were cleaned in the reporting year? ☐ Unsure
- r. If known, how many tons of material was collected? ☐ Unsure
- s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☐ No

t.

If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?

- ☒ Yes- Explain frequency All catch basin sumps cleaned annually
- ☐ No - Explain _____
- ☐ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No ☐ Unsure
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No ☐ Unsure
- w. Where are the residents directed to store the leaves for collection?
- ☐ Pile on terrace ☒ Pile in street ☐ Bags on terrace ☐ Unsure
- ☐ Other - Describe _____
- x. What is the frequency of collection?
weekly after mid-September
- y. Is collection followed by street sweeping/cleaning? ☒ Yes ☐ No ☐ Unsure
- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? 113 ☐ Unsure
- ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	<u>0</u>	<u>0</u>	<u>93</u>	<u>310</u>	<u>560</u>	<u>112</u>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	<u>0</u>	<u>0</u>	<u>3350</u>	<u>4850</u>	<u>0</u>	<u>1000</u>
<u>Other</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2250</u>	<u>6350</u>	<u>0</u>

- ac. Was salt applying machinery calibrated in the reporting year? ☒ Yes ☐ No ☐ Unsure
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☒ Yes ☐ No ☐ Unsure

Training Date	Training Name	# Attendance
<u>11/17/2020</u>	<u>In House Salt Reduction Training</u>	<u>14</u>

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any*

questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page

Public Works crew attended and In House training on salt reduction strategies.

Internal (Staff) Education & Communication

- af. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements ? ☒ Yes ☐ No ☐ Unsure

If yes, describe what training was provided (250 character limit):

Green Infrastructure Workshop

When: January 22, 2020

How many attended: 2

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

Elected Officials

Staff presents the Annual Storm Water Report to mayor and common council

Municipal Officials

City Staff are occasionally briefed on storm water issues at employee meetings

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Public Works managers are informed of latest storm water regulations and best practices.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☒ Yes ☐ No ☐ Unsure

If yes, check the areas the map items that got updated or changed:

☐ Storm water treatment facilities

☒ Storm pipes

- ☐ Vegetated swales
- ☒ Outfalls
- ☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (09/20)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

Element: Public Education and Outreach

1000	1000	1000	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Public Involvement and Participation

1025	1025	1025	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Illicit Discharge Detection and Elimination

4675	6000	6000	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Construction Site Pollutant Control

3300	4000	4000	<u>Permit fee and/or deposit/escrow</u>
------	------	------	---

Element: Post-Construction Storm Water Management

1000	1000	1000	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Pollution Prevention

17182	18000	18000	<u>General revenue fund</u>
-------	-------	-------	-----------------------------

Other (describe)

Storm Sewer System Map

1500	1500	1500	<u>General revenue fund</u>
------	------	------	-----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Storm Water Quality Management Plan Update was completed in 2019 (See Attached).

Do not close your work until you SAVE.

--	--	--	--	--	--	--

Form 3400-224 (09/20)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Municipal Facility SWPPP

 File Attachment

[SWPPP_FinalwithSignatures.pdf](#)

Storm Sewer System Map

 File Attachment

[StormSystemMap36x48_NAD83.pdf](#)

Attach - Other Supporting Documents

AR EO

 File Attachment

[AttachmentI_CityofCedarburg_SweetWaterEducationOutreachActivities.docx](#)

AR EO

 File Attachment

[AttachmentII_SweetWaterEducationOutreachMetrics.pdf](#)

AR IP

 File Attachment

[AttachmentIII_CityofCedarburg_SweetWaterPublicParticipationInvolvement.docx](#)

AR EO

 File Attachment

[CityofCedarburgSupplementaryInformation.docx](#)

AR SWQM

 File Attachment

[Cedarburg_SWMP_Final_Report_compressed3.pdf](#)

AR LeafYardMgmt

 File Attachment

[BrushPickup.pdf](#)

AR LeafYardMgmt

 File Attachment

[LeafCollection.pdf](#)

AR WintRdMain

 File Attachment

[SnowandIceControlPolicy.pdf](#)

AR PP

 File Attachment

[2020STORMWATERPOLLUTIONPREVENTION.docx](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

IDDE Program

 File Attachment

[Final 2020 Cedarburg IDDE Report.pdf](#)

PP BMPInsp

 File Attachment

[PublicWorksQuarterlySiteInspections.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Cedarburg City MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- ☐ Authorized municipal contact using WAMS ID.
- ☐ Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- ☐ Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:

Title:

Authorized Signature.

- ☐ I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

2020 ANNUAL STORM WATER REPORT SUMMARY

PERMIT CONDITIONS IMPOSED ON CITY:

Implement a storm water public education and outreach program.
Inform the public of activities required under the permit.
Maintain a program to detect and remove illicit discharges.
Enforce erosion and sediment control for construction sites.
Monitor post construction water quality controls.
Sustain a water pollution prevention program.
Achieve compliance with suspended solids and phosphorus reduction goals.
Maintain and update City storm sewer mapping.

ANNUAL ACCOMPLISHMENTS:

Cleaned over 1700 catch basin sumps as well as 6 hydrodynamic separators. (32 tons sediment)
Issued 59 erosion control permits and 1 storm water management permit.
Provided a full display rack of storm water related information brochures at City Hall.
Maintained and updated a storm water webpage.
Assisted AECOM with illicit discharge investigations.
Swept downtown streets weekly and residential streets biweekly. (20 tons sediment)
Collected and composted leaves, brush, and yard waste.
Collected and recycled (or burned) used motor oil.
Installed 5 new catch basins with 2-foot sumps which incorporate the "Dump No Waste Drains To Stream" logo on the cast iron curb head.
Updated storm sewer mapping on GIS.
Participated in the Sweetwater "Respect Our Waters" program for metropolitan Milwaukee.

CITY OF CEDARBURG

MEETING DATE: March 29, 2021

ITEM NO: 9.E.

TITLE: Consider request to obtain a parcel boundary survey for the property frontage just south of Highland Drive bridge over Cedar Creek; and action thereon. (Public Works and Sewerage Comm. 3/11/21)

ISSUE SUMMARY: The owner of the property at W51 N664 Highland Drive has asked the City to maintain the limestone retaining wall running along the south half of his frontage on Highland Drive. His original request was a letter sent in March of 2017. This item was in front of the Common Council in June of 2018 and funding of a property survey was rejected. A portion of the wall has now begun to fall. The Public Works and Sewerage Commission directed staff to obtain a survey of the property to determine ownership of the wall abutting the sidewalk. The cost of a boundary survey on the parcel is \$ 1,450.

STAFF RECOMMENDATION: Staff recommends a boundary survey on the parcel be done to determine ownership of the wall.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission recommended a survey be done to determine ownership of the wall.

BUDGETARY IMPACT: \$1,450 from Engineering Professional Services account.

ATTACHMENTS: Homeowner letter from March of 2017
Current photo of wall

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser – Director of Engineering and Public Works
262-375-7610

March 19, 2017

Tom Wiza
Director of Engineering and Public Works
City of Cedarburg
P.O. Box 49
W63 N645 Washington Ave
Cedarburg, WI 53012

Re: Highland Drive Stone Retaining Wall

Dear Tom,

Several years ago, I approached the City of Cedarburg regarding the ownership and maintenance of the stone retaining wall adjacent to our property along Highland Drive. At that time, you told me the wall was built by Elmer Weber (the original owner of our home) and the wall belonged to me. This was further supported by the City Attorney in a letter where he stated that he believed your statements to be true.

The purpose of my letter is to clarify who is responsible for the maintenance and repair of the Highland Drive retaining wall. Based on my research, I would suggest that the stone wall was built by the City of Cedarburg to retain the eastern hillside after the roadway was widened to provide two lane access to the new "Highland Avenue Bridge" project completed in 1939 and is located within the 60' Right of Way defining Highland Drive. I present the following information for your consideration.

1. I located three iron pipes along property lines (Exhibit 1). Pipe "A" located at the south end of the retaining wall (Exhibit 2). Pipe "B" located on Michael Doll's property across the street from the south end of the retaining wall (Exhibit 3). Rough measurements between these two pipes would indicate they define the 60' R.O.W. (Exhibit 4). Pipe "C" is located east of the retaining wall midway down the hill (Exhibit 5). The location of these three pipes would indicate that the wall is built within the 60' R.O.W.
2. The "Highland Avenue Bridge" was completed in 1939 as part of FDR's Federal Emergency Administration of Public Works Program. This information is noted on the brass commemoration plaque located on the northwest corner of the bridge structure (Exhibit 6).
3. The concrete sidewalk located in front of the retaining wall is stamped "Lifetime Construction Company 1938" (see Exhibits 1 and 7).
4. Public records indicate that Elmer Weber obtained a building permit for the construction of his new home on April 15, 1954. The builder's original construction drawings are dated February 20, 1954. Construction of Weber's home occurred 15 years after the completion of the "Highland Avenue Bridge" and road improvements.

A survey of available historical photos of the "Highland Avenue Bridge" and vicinity help to understand the context in which the Highland Avenue improvements occurred.

1. A blowup of an 1870's lithograph (Rappold Collection) of Cedarburg (Exhibit 8) shows an artist's view of the original lightweight steel bridge, historic road and the nature of the topography adjacent to the roadway.
2. A photograph taken in 1892 (Exhibit 9) more accurately explains the nature of the steel bridge, unpaved roadway and surrounding topography. Exhibit 1 indicates the approximate location of the steel bridge and roadway. It is interesting to note that remnants of the original bridge foundation are still visible along the northern creek edge.
3. Photograph #1447 (Exhibit 10 - Rappold Collection) shows the steel bridge still in use during construction of the new bridge. Note the topography of the hillside along the roadway to the south.

In conclusion, the information presented above would indicate that the retaining wall in question was built by the City of Cedarburg on public land as part of the "Highland Avenue Bridge" project completed in 1939. At this point, I will assume that the responsibility for maintenance and repair rests with the City of Cedarburg. If there is information to the contrary, please let me know.

Sincerely,

A handwritten signature in cursive script, appearing to read "Allen Washatko".

Allen Washatko
W51 N664 Highland Drive
Cedarburg, WI 53012

(262) 617-6801

FEDERAL EMERGENCY
ADMINISTRATION OF PUBLIC WORKS

FRANKLIN D. ROOSEVELT
PRESIDENT OF THE UNITED STATES

HAROLD L. ICKES
ADMINISTRATOR OF PUBLIC WORKS

HIGHLAND AVENUE BRIDGE
1939

CITY OF CEDARBURG

HERMAN A. ZEUNERT
CITY CLERK

FRED W. HUGGEN
CITY CLERK

W. E. WAGNER
FRED KNEUBER
ALFRED R. RICH

FRED J. SCHUETTE
EDWIN H. GOLLINICK
ALBERT W. SCHERR

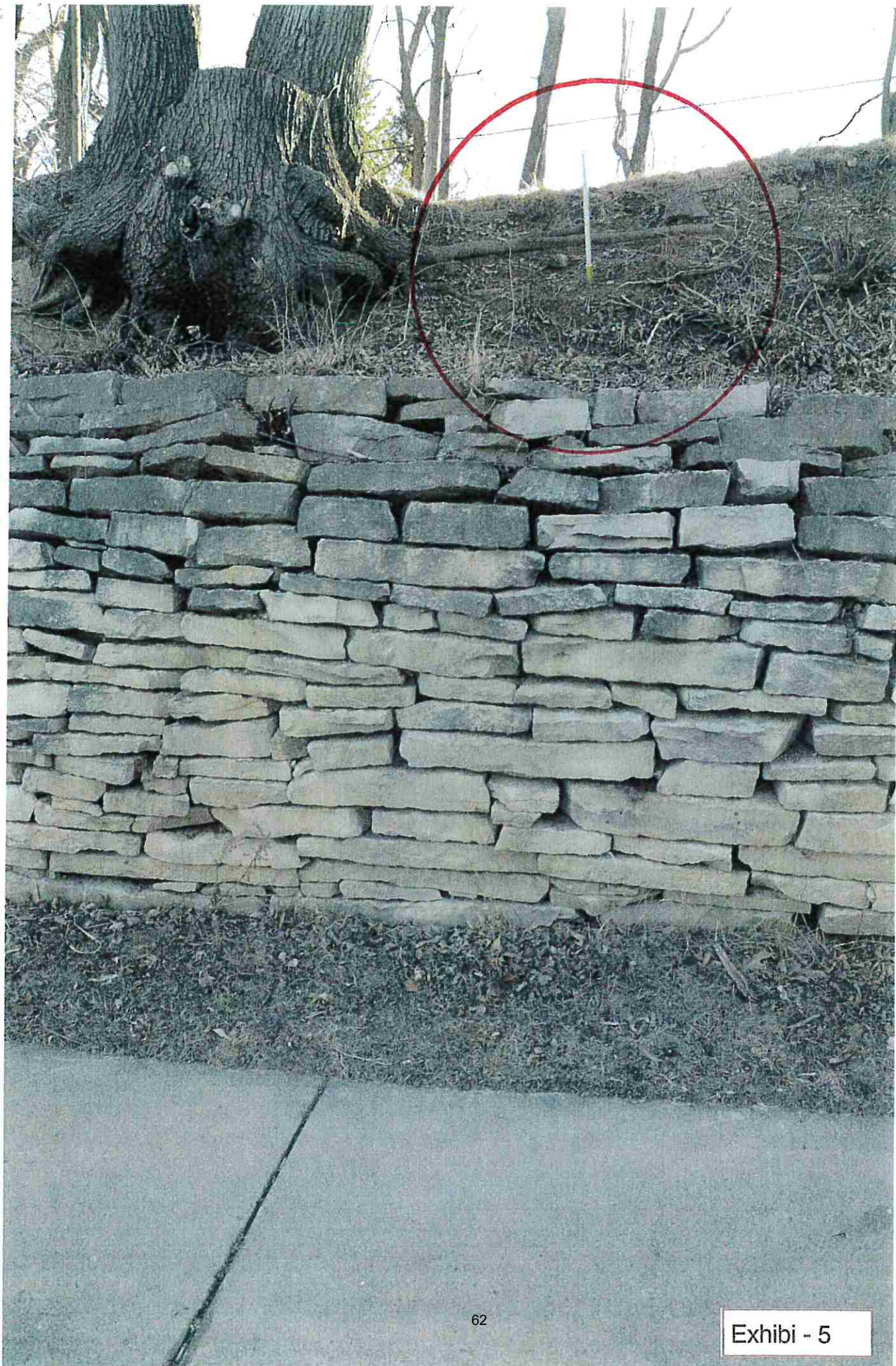
ALDEN RICH

WALTER B. RYAN
CITY CLERK

CHARLES A. WILKINSON
CITY CLERK



Exhibit - 7



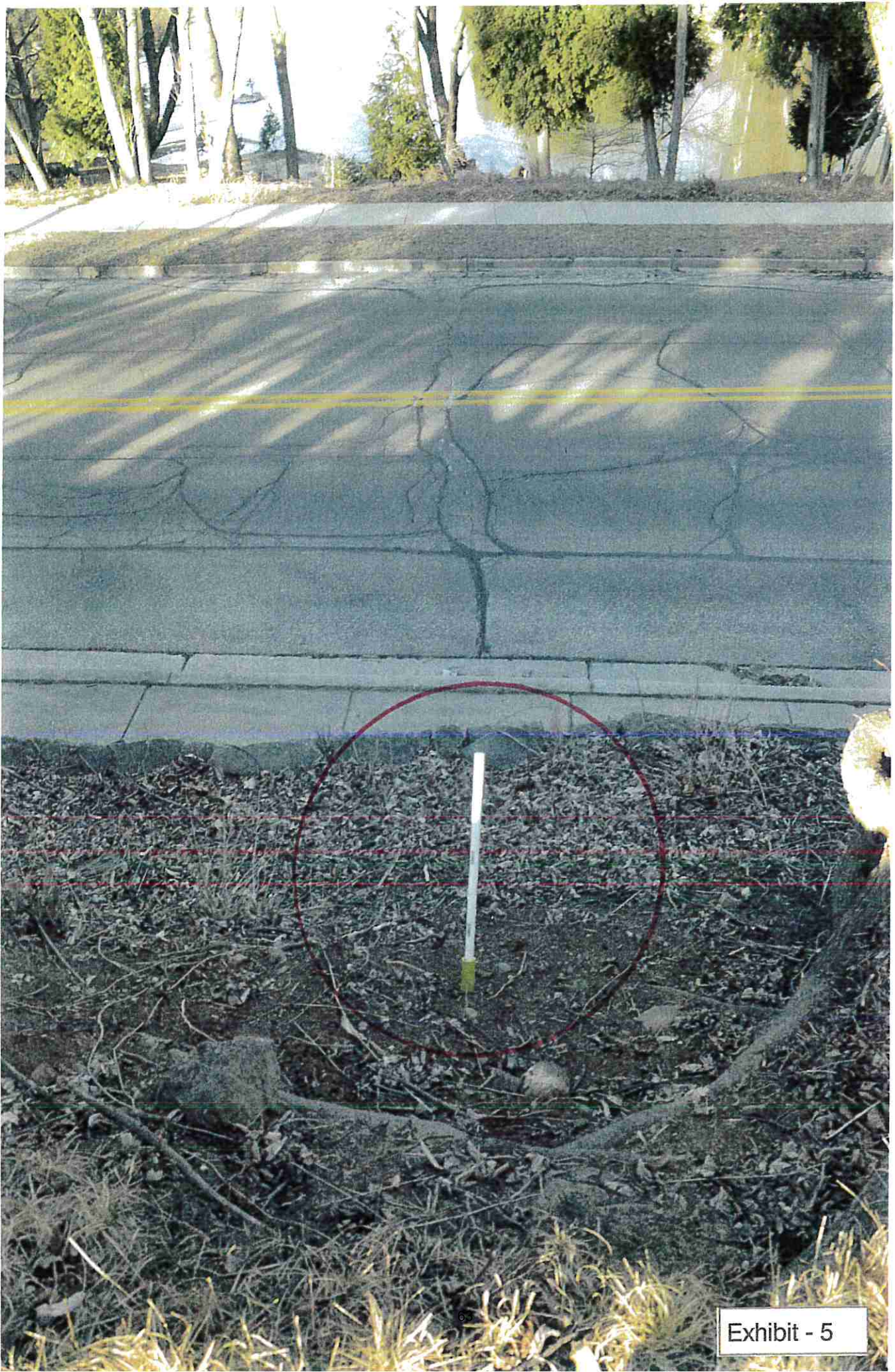


Exhibit - 5



Exhibit - 2

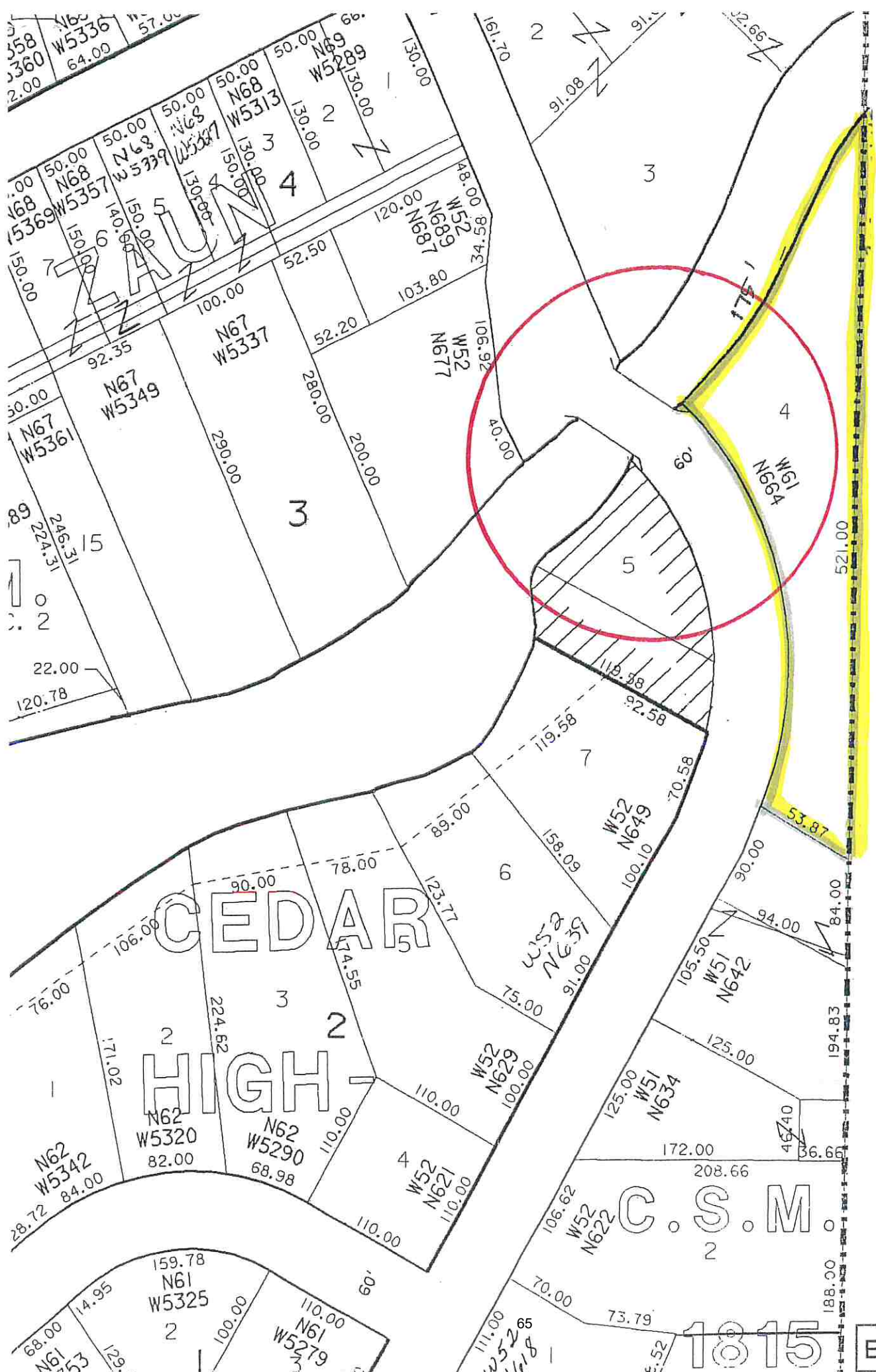
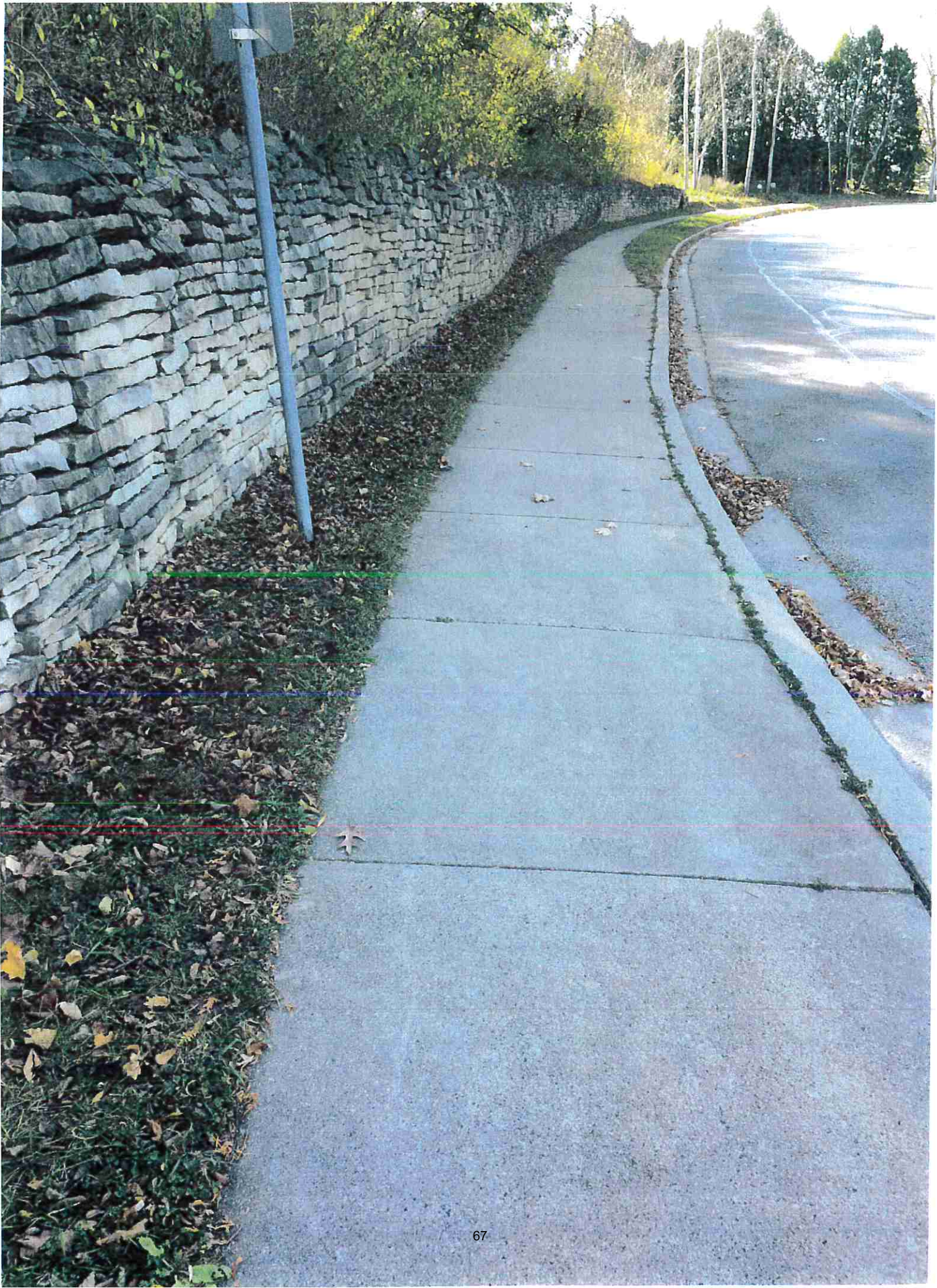


Exhibit - 4







3/1/21

CITY OF CEDARBURG

MEETING DATE: March 29, 2021

ITEM NO: 9.F.

TITLE: Update on Woolen Mills Dam repairs

ISSUE SUMMARY: Repairs to Woolen Mills Dam, which is located just north of Bridge Road on Cedar Creek, were planned to be completed this year. The City retained Graef to prepare plans and specifications for the work, but last fall during the design the DNR informed the City that a dam break failure analysis would be needed for the Woolen Mills dam. Graef has recently received response from the DNR regarding the hydraulic model to be used for the dam break analysis and can now begin that work.

According to our Municipal Dam Grant the City would have needed to submit the plans and specification for the Woolen Mills Dam Repairs to the DNR by April 30, 2021. Due to the delays, that would not be possible and the DNR has granted a time extension for plan completion until June 30, 2022

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Estimated \$800,000 for repairs, with a possible 50/50 matching grant through the Municipal Dam Grant Program.

ATTACHMENTS: Copy of DNR letter granting time extension.

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser – Director of Engineering and Public Works
262-375-7610



March 23, 2021

Mr. Mike Wieser, P.E.
Director of Engineering and Public Works
W63 N645 Washington Avenue
Cedarburg, WI 53012

**SUBJECT: Variance Request to Extend the Plans & Specifications Deadline
Municipal Dam Grant Program Woolen Mill Dam Repair/Reconstruction**

Dear Mr. Wieser:

I am approving your request for a variance from s. NR 335.06(4), Wis. Admin. Code. Doing so means that the City of Cedarburg will have until **June 30, 2022**, to submit revised plans and specifications to the Department for the project listed above.

Variances for the Municipal Dam Grant Program are allowed under s. NR 335.15, Wis. Admin. Code. Given the justification you provided we conclude that extending the plans and specifications deadline for this project is in the best interest of all parties.

- Please note that the grant award agreement for this project will be issued after the plans and specifications and bids have been submitted and approved by the DNR Water Regulation and Zoning Engineer. Bids are due within 90 days of the plans and specifications approval date. The grant award agreement will be issued within 30 days of the bid approval date. Construction costs incurred prior to issuance of the dam grant award agreement are not eligible for reimbursement.

If you have any questions about this variance approval or concerns about the grant program requirements, please contact Wendy Peich, DNR Grant Manager, by e-mail at Wendy.Peich@wisconsin.gov or by phone (608) 852-1358.

Sincerely,

Wendy Peich

for
Jim Ritchie, Director
Bureau of Community Financial Assistance

C: Andrea Stern, WDNR Water Regulation & Zoning Engineer, Waukesha Service Center *via email*
Tanya Lourigan, WDNR Chief Dams and Floodplain Section, Madison *via email*
Wendy Peich, WDNR Grant Manager, Madison

CITY OF CEDARBURG

MEETING DATE: March 29, 2021

ITEM NO: 9.H.

TITLE: Discussion on Citizen Survey; and action thereon*

ISSUE SUMMARY: The citizen survey is scheduled to be done in April with results provided to the council by the end of May. The survey is done every two years to provide insight into the perspectives of our residents on a variety of issues. The first set of questions are multiple choice and typically do not change from previous years surveys. This set is divided in to three sections with the first section evaluating how often various services are used and how residents feel about the City, the second section focuses on the importance and quality of services and the third section seeks input on budgeting priorities. The second set of questions relate to current issues the City is looking for input on. It includes yes/no questions along with an opportunity for comments. The focus this year is on Diversity, Economic Development, and Fire Services. The last set of questions are related to demographics. This helps validate the survey by matching the survey takers to the actual demographics of the City.

STAFF RECOMMENDATION: Seeking input from Council on the survey questions.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Diversity Committee has discussed and approved the diversity related questions.
The Economic Development Board has reviewed the economic development questions with no changes requested.

BUDGETARY IMPACT: None

ATTACHMENTS: Draft Survey

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator

Citizen Survey

1. Please indicate how frequently, if ever, you utilize the following City services.

	Daily	Weekly	Monthly	Seasonally	Annually	Rarely	Never
Bike and Pedestrian Trails (Interurban Trail)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public Library Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Police Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fire Protection and Prevention Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emergency Medical Services (ambulance)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building Permits and Inspections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enforcement of Property Maintenance/Nuisance Codes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
City Parking Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recycling Collection Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Refuse Collection Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leaf and Brush Pickup (curbside)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Brush/Yardwaste Drop Off Site (New)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Please check the box that comes closest to your opinion for each of the following questions. How would you rate:

	Excellent	Good	Fair	Poor	No Opinion
Cedarburg as a place to live?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Feeling a part of the community?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Your neighborhood as a place to live?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cedarburg as a place to raise children?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cedarburg as a place to retire?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cedarburg Schools?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cedarburg as a Diverse, Equitable, and Inclusive Community?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The overall quality of life in Cedarburg?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cedarburg as an environmentally friendly City?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cedarburg as a place to work?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The direction Cedarburg is moving for the future?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordability of living in Cedarburg?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Variety of housing options (apt.,condos,single family homes, duplexes...)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The availability of entertainment/events?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The availability of restaurants?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. We would like you to rate the importance of the following City services. For each service listed below, please check the box that best reflects your opinion.

	Very Important	Somewhat Important	Somewhat Unimportant	Not Important	No Opinion/Not Aware of Service
Support for a variety of development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Very Important	Somewhat Important	Somewhat Unimportant	Not Important	No Opinion/Not Aware of Service
Public Library Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior Center Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Appearance of City-Owned Buildings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forestry: Tree Pruning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forestry: Tree and Stump Removal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forestry: Tree Planting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks: Bike and Pedestrian Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks: Playgrounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks: Appearance of City Parks and Greenways	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks: Cedarburg Community Pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Economic Development Assistance to Businesses	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Efforts to Improve the quantity/variety of housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building Permits and Inspections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enforcement of Property Maintenance/Nuisance Codes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Land Use, Planning, and Zoning Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leaf and Brush Pickup Curbside	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Brush/Yardwaste Drop-off site (new)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recycling Collection Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Refuse Collection Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Police Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emergency Medical Services (ambulance)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Very Important	Somewhat Important	Somewhat Unimportant	Not Important	No Opinion/Not Aware of Service
Fire Protection and Prevention Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: City Parking Lots	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: City's Sidewalk System	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: Removal of Snow and Ice from City Streets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: Traffic Signs and Signals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: Street Lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: Street Maintenance and Sweeping	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: Street Repair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Storm Drainage Systems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Storm Water Ponds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Initiatives Regarding Diversity, Equity, & Inclusion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. We would like your opinion on the quality of City services provided by the City of Cedarburg. For each service, please check the box that best represents your opinion.

	Excellent Quality	Good Quality	Fair Quality	Poor Quality	Don't Know
Support for a variety of development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public Library Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior Center Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Appearance of City-Owned Buildings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forestry: Tree Pruning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forestry: Tree and Stump Removal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forestry: Tree Planting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks: Bike and Pedestrian Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks: Playgrounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent Quality	Good Quality	Fair Quality	Poor Quality	Don't Know
Parks: Appearance of City Parks and Greenways	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks: Cedarburg Community Pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Economic Development Assistance to Businesses	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Efforts to Improve the quantity/variety of housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building Permits and Inspections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enforcement of Property Maintenance/Nuisance Codes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Land Use, Planning, and Zoning Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leaf and Brush Pickup Curbside	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Brush/Yardwaste Drop-off site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recycling Collection Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Refuse Collection Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Police Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emergency Medical Services (ambulance)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fire Protection and Prevention Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: City Parking Lots	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: City's Sidewalk System	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: Removal of Snow and Ice from City Streets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: Traffic Signs and Signals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: Street Lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent Quality	Good Quality	Fair Quality	Poor Quality	Don't Know
Road Maintenance: Street Maintenance and Sweeping	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Maintenance: Street Repair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Storm Drainage Systems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Storm Water Ponds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Initiatives Regarding Diversity, Equity, & Inclusion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Budgeting Priorities

An important part of this survey is to help the City with budgeting priorities. The next set of questions focus on budgeting priorities.

5. If you were making the choices for the City of Cedarburg and an **extra \$100,000** were hypothetically available to be added to the existing budgets, how much would you put in each of the following program area?

Community Services:

Library and Senior Center

Economic Development:

Business Development,
Marketing, and Planning

Refuse and Recycling:

Collection, Recycling,
Leaf/Brush pickup, Yard
Waste Drop-off site

Finance and Administrative
Services

Emergency Medical
Services (EMS)

Police Protection

Fire Suppression and
Prevention

Parks: Maintenance and
Playgrounds

Pool - Outdoor Community
Pool

Forestry: Tree Planting

Forestry: Pruning, Tree
Removals, and stump
removals

Storm Water Management:

Flood Control, Storm
Sewer Maintenance

Road Maintenance and
Construction

6. If you were making the choices for the City of Cedarburg and had to hypothetically **reduce \$100,000** from existing budgets, how much would you cut in each of the following program areas?

Community Services:

Library and Senior Center

Economic Development:

Business Development,
Marketing, and Planning

Refuse and Recycling:

Collection, Recycling,
Leaf/Brush pickup, Yard
Waste Drop-off site

Finance and Administrative
Services

Emergency Medical
Services (EMS)

Police Protection

Fire Suppression and
Prevention

Parks: Maintenance and
Playgrounds

Pool - Outdoor Community
Pool

Forestry: Tree Planting

Forestry: Pruning, Tree
Removals, and stump
removals

Storm Water Management:
Flood Control, Storm
Sewer Maintenance

Road Maintenance and
Construction

Other questions and comments section

The next set of questions are general questions in regards to several City services.

7. Should the City increase funding for EMS services? (Hiring additional full-time staff to respond to calls based on the increased call volumes and decrease in volunteers responding to calls.)

☐ Yes

☐ No

Comments

8. Would you be in favor of a consolidated Fire Department with neighboring communities?

☐ Yes

☐ No

Comments

9. Do you think we have enough diversity in our housing inventory? (Housing diversity refers to a range of housing options available to residents. Advantages of having diverse housing are economic stability, ability to accommodate our aging population, ability to accommodate all people that work in our community and sustaining families in our community.)

☐ Yes

☐ No

Comments

10. Is Cedarburg a welcoming, inclusive, and equitable place for people of all races, ethnicities, and cultures? If not, what could improve this?

☐ Yes

☐ No

Comments

11. Are there types of businesses you would like to see locate or relocate to Cedarburg?

12. What type of development would you be in favor of within the City? (You may select more than one)

- ☐ Apartments
- ☐ Condos
- ☐ Single Family Residential
- ☐ Duplexes
- ☐ Multi-Family Units
- ☐ Retail Businesses
- ☐ Manufacturing Businesses
- ☐ Mixed use (housing and commercial)
- ☐ Hotel

Other (please specify)

13. What general area(s) of the City of Cedarburg do you feel needs the most attention in terms of investment, rehabilitation, or redevelopment? Please provide suggestions below using common neighborhood names, street names or landmarks. What do you think needs to be done?

14. The City of Cedarburg is interested in any additional comments or suggestions you may have regarding the City budget or City government. Any comments you make will be kept anonymous. Please feel free to include your comments below.

Demographics

The City will compare the demographics of the responding citizens to the overall Census figures for Cedarburg. It is important to affirm that the responding citizens represent the community Household Demographics Information.

15. What is your gender?

- ☐ Male
- ☐ Female
- ☐ Other

16. What is your age?

- ☐ 18-29
- ☐ 30-39
- ☐ 40-49
- ☐ 50-59
- ☐ 60 or older

17. Are you currently married or in a domestic partnership?

- ☐ Yes
- ☐ No
- ☐ Widowed

18. How long have you lived in Cedarburg?

- ☐ 5 years or less
- ☐ 6-20 years
- ☐ 20+ years

19. Do you own, rent, or live with someone (not paying for housing) as your primary residence?

- ☐ Own
- ☐ Rent
- ☐ Live with someone

20. Which of the following statements best describes the location at which you live?

- ☐ Northeast Side of the City (consider Washington Ave./Bridge rd being the Center of the City)
- ☐ Northwest Side of the City (consider Washington Ave./Bridge rd being the Center of the City)
- ☐ Southeast Side of the City (consider Washington Ave./Bridge rd being the Center of the City)
- ☐ Southwest Side of the City (consider Washington Ave./Bridge rd being the Center of the City)

21. What is your current annual household income?

- ☐ Less than \$24,999
- ☐ \$25,000 - \$49,999
- ☐ \$50,000 - \$74,999
- ☐ \$75,000 - \$99,999
- ☐ \$100,000 - \$149,999
- ☐ \$150,000 or more

22. What is your employment status?

- ☐ Employed Full-Time
- ☐ Employed Part-Time
- ☐ Self-Employed
- ☐ Presently Unemployed
- ☐ Student
- ☐ Retired
- ☐ Stay at home parent

23. If employed, what is your profession

- ☐ Homemaker
- ☐ Service Occupation
- ☐ Sales and office occupations
- ☐ Education
- ☐ Management, professional, and related occupations
- ☐ Farming, fishing, and forestry occupations
- ☐ Construction, extraction, and maintenance
- ☐ Production, transportation, and material moving occupations
- ☐ Other

24. What is your highest education degree completed?

- ☐ Less than High School
- ☐ High School/GED
- ☐ Associate Degree/Some College
- ☐ Bachelor's Degree
- ☐ Masters Degree or Higher

25. Please check the race you best identify yourself with:

- ☐ White
- ☐ Black or African American
- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Native Hawaiian and other Pacific Islander
- ☐ Hispanic or Latino
- ☐ Two or more races
- ☐ Some other race

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CITY OF CEDARBURG

03/24/21 8:17 AM

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***Check Detail Register©**

Batch: 030521AP,031221AP,031921AP,031921WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
111300 PWSB Checking					
37247	03/05/21	AECOM TECHNICAL SERVICES INC			
E 400-533440-475		STORMWATER IMPROV	\$727.93	2000466139	ENG-STORMWATER
		Total	\$727.93		
37248	03/05/21	ALLIANCE TECHNOLOGY, LLC			
E 601-573835-360		COLLECTION SYSTEM	\$245.95	34431	CWRC-COLLECTION SYSTEM MAINTENANCE
		Total	\$245.95		
37249	03/05/21	AMISH CRAFTSMEN GUILD II			
E 100-555510-384		LEGACY TREE & BENCH	\$779.90	CK REQ	PARKS-LEGACY BENCH PAYMENT
		Total	\$779.90		
37250	03/05/21	AURORA HEALTH CARE			
E 601-573850-210		PROFESSIONAL SERVI	\$48.00	530002	NEW EMPLOYEE DRUG SCREEN
		Total	\$48.00		
37251	03/05/21	BADGER STATE WASTE, LLC			
E 601-573825-294		SLUDGE HAULING	\$21,060.00	2951	CWRC-SLUDGE HAULING FEBRUARY 2021
		Total	\$21,060.00		
37252	03/05/21	BAKER & TAYLOR BOOKS			
E 260-555110-319		PUBLICATIONS AND SU	\$113.68	2035765765	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$357.89	2035765765	LIBR-FRIENDS DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$21.44	2035765766	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$283.39	2035765766	LIBR-FRIENDS DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$158.20	2035779820	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$175.00	2035779820	LIBR-DONATIONS
		Total	\$1,109.60		
37253	03/05/21	BAKER TILLY US, LLP			
E 100-515900-210		PROFESSIONAL SERVI	\$1,000.00	BT1763567	TREAS-2020 AUDIT
		Total	\$1,000.00		
37254	03/05/21	BARTLETT MANUFACTURING CO. LLC			
E 100-555510-240		REPAIR AND MAINTENA	\$79.93	91873	PARKS-REPAIR & MAINTENANCE
		Total	\$79.93		
37255	03/05/21	BEYER'S HARDWARE			
E 100-555510-240		REPAIR AND MAINTENA	\$55.47	162705	PARKS-REPAIR & MAINTENANCE
E 260-555110-350		OPERATING SUPPLIES	\$76.93	162723	LIBR-OPERATING SUPPLIES
E 100-533450-340		MAINTENANCE SUPPLIE	\$13.99	162733	DPW-MAINTENANCE SUPPLIES
E 100-518100-350		OPERATING SUPPLIES	\$2.18	162766	COMPLEX-OPERATING
E 100-518100-350		OPERATING SUPPLIES	\$17.99	162905	COMPLEX-OPERATING SUPPLIES
E 100-518100-350		OPERATING SUPPLIES	\$14.98	162915	COMPLEX-OPERATING SUPPLIES
E 100-518100-350		OPERATING SUPPLIES	\$52.77	162946	COMPLEX-OPERATING SUPPLIES
E 100-533210-353		MAINTENANCE PARTS	\$3.79	162950	DPW-MAINTENANCE
E 100-533210-350		OPERATING SUPPLIES	\$12.94	163001	DPW-OPERATING SUPPLIES
E 100-518100-240		REPAIR AND MAINTENA	\$5.98	163050	COMPLEX-REPAIR & MAINTENANCE
E 220-555390-347		SUPPLIES AND EXPENS	\$75.98	163138	REC-SUPPLIES & EXPENSES

CITY OF CEDARBURG

03/24/21 8:17 AM

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***Check Detail Register©**

Batch: 030521AP,031221AP,031921AP,031921WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$333.00		
37256	03/05/21	CARDMEMBER SERVICE			
E 100-514100-315		POSTAGE	\$165.00	6174	CLERKS-POSTAGE
E 100-555140-310		OFFICE SUPPLIES	\$3.99	6174	SRCTR-OFFICE SUPPLIES
E 100-522100-340		MAINTENANCE SUPPLIE	\$109.46	6174	PD-MAINTENANCE SUPPLIES
E 100-515600-310		OFFICE SUPPLIES	\$50.25	6174	ASSESSOR-OFFICE SUPPLIES
E 220-555390-394		POMS EXPENSES	\$1,196.81	6182	POMS EXPENSES
E 220-555390-347		SUPPLIES AND EXPENS	\$23.88	6182	REC-SUPPLIES & EXPENSES
E 220-555390-347		SUPPLIES AND EXPENS	\$15.00	6190	PARKS-SUPPLIES & EXPENSES
E 601-573825-312		COMPUTER/COPIER SU	\$182.76	6208	CWRC-COMPUTER
E 601-573825-372		SAFETY EQUIPMENT	\$316.61	6208	CWRC-SAFETY
E 601-573830-340		MAINTENANCE SUPPLIE	\$622.75	6208	CWRC-MAINTENANCE SUPPLIES
E 601-573835-360		COLLECTION SYSTEM	\$4.51	6208	CWRC-COLLECTION SYSTEM
E 601-573840-340		MAINTENANCE SUPPLIE	\$234.15	6208	CWRC-MAINTENANCE SUPPLIES
E 601-573850-211		EXTRAORDINARY SERV	\$252.25	6208	CWRC-EXTRAORDINARY
E 601-573850-330		TRAVEL & TRAINING	\$165.60	6208	CWRC-TRAVEL & TRAINING
E 100-533210-353		MAINTENANCE PARTS	\$12.99	6216	DPW-MAINTENANCE PARTS
E 100-533210-350		OPERATING SUPPLIES	\$961.25	6216	DPW-OPERATING
E 100-513200-330		TRAVEL & TRAINING	\$229.98	6621	ADMIN-TRAVEL & TRAINING
E 100-514100-310		OFFICE SUPPLIES	\$35.00	6621	CLERK-OFFICE SUPPLIES
E 260-555110-382		LIBRARY TECHNOLOGY	\$12.44	6621	LIBR-TECHNOLOGY-ZOOM
E 260-555110-223		MARKETING	\$40.89	6639	LIBR-MARKETING
E 260-555110-240		REPAIR AND MAINTENA	\$63.90	6639	LIBR-REPAIR & MAINTENANCE
E 260-555110-310		OFFICE SUPPLIES	\$248.28	6639	LIBR-OFFICE SUPPLIES
E 260-555110-315		POSTAGE	\$12.44	6639	LIBR-TECHNOLOGY
E 260-555110-319		PUBLICATIONS AND SU	\$190.54	6639	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$136.93	6639	LIBR-DONATIONS
E 260-555110-331		GRANT EXPENDITURES	\$903.00	6639	LIBR-GRANT EXPENDITURES
E 260-555110-350		OPERATING SUPPLIES	\$627.12	6639	LIBR-OPERATING
E 260-555110-382		LIBRARY TECHNOLOGY	\$132.98	6639	LIBR-TECH
E 260-555110-330		TRAVEL & TRAINING	(\$50.00)	6639	LIBR-TRAVEL & TRAINING
E 100-533210-350		OPERATING SUPPLIES	(\$147.70)	6761	PARKS-OPERATING
E 100-555510-320		PROF PUBLICATIONS A	\$455.00	6761	PARKS-PUBLICATIONS & DUES
E 100-555510-330		TRAVEL & TRAINING	\$260.00	6761	PARKS-TRAVEL & TRAINING
E 100-555510-240		REPAIR AND MAINTENA	\$26.50	6761	PARKS-REPAIR & MAINTENANCE`
E 100-522100-240		REPAIR AND MAINTENA	\$695.60	6779	PD-REPAIR & MAINTENANCE
E 100-522100-340		MAINTENANCE SUPPLIE	\$91.00	6779	PD-MAINTENANCE
E 100-522110-225		TELEPHONE/COMMUNI	\$31.93	6779	PD-TELEPHONE
E 100-522110-313		PRINTING-NEWSLETTE	\$17.99	6779	PD-POSTAGE
E 100-522110-330		TRAVEL & TRAINING	\$251.67	6779	PD-TRAVEL & TRAINING
E 100-522110-347		SUPPLIES AND EXPENS	\$236.94	6779	PD-SUPPLIES & MAINTENANCE
E 100-522120-330		TRAVEL & TRAINING	\$628.36	6779	PD-TRAVEL & TRAINING
E 100-522120-347		SUPPLIES AND EXPENS	\$577.32	6779	PD-SUPPLIES & EXPENSES
E 100-522120-380		EQUIPMENT/CAPITAL O	\$871.14	6779	PD-EQUIPMENT/CAPITAL
E 100-555140-210		PROFESSIONAL SERVI	\$25.80	6829	SRCTR-PROFESSIONAL SERVICES
Total			\$10,922.31		
37257	03/05/21	CEDAR CORPORATION			

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E 400-533311-854		STREET IMPROVEMENT	\$825.00	106216	2020 STREET & UTILITY PROJECT
E 400-533440-475		STORMWATER IMPROV	\$105.00	106216	2020 STREET & UTILITY PROJECT
G 601-184313		COLLECTION MAINS AN	\$285.00	106216	2020 STREET & UTILITY PROJECT
G 400-156200		DUE FROM LIGHT & WA	\$285.00	106216	2020 STREET & UTILITY PROJECT
		Total	\$1,500.00		
37258	03/05/21	JON CENSKY			
E 100-566310-210		PROFESSIONAL SERVI	\$5,615.40	21-0002	PLAN-PROFESSIONAL SERVICES-FEB 2021
		Total	\$5,615.40		
37259	03/05/21	CINTAS CORPORATION			
E 260-555110-350		OPERATING SUPPLIES	\$67.77	4076919591	LIBR-OPERATING
		Total	\$67.77		
37260	03/05/21	CONLEY MEDIA, LLC			
E 100-514100-325		LEGAL PUBLICATIONS	\$470.45	265190221	CLERK-LEGAL PUBLICATIONS
E 100-514200-321		ELECTIONS LEGAL NOT	\$26.33	265190221	ELECTIONS-LEGAL NOTICES
		Total	\$496.78		
37261	03/05/21	ADAM MUNDT			
E 100-522120-380		EQUIPMENT/CAPITAL O	\$1,585.71	07273	PD-EQUIPMENT/CAPITAL OUTLAY
		Total	\$1,585.71		
37262	03/05/21	FIVE CORNERS DODGE			
E 100-522120-240		REPAIR AND MAINTENA	\$253.00	74574	PD-REPAIR & MAINTENANCE-CAR #9
E 100-522120-240		REPAIR AND MAINTENA	\$18.95	74598	PD-REPAIR & MAINTENANCE
		Total	\$271.95		
37263	03/05/21	GLIDDEN TRAINING & CONSULTING			
E 100-522120-330		TRAVEL & TRAINING	\$537.00	112088	PD-TRAVEL & TRAINING
		Total	\$537.00		
37264	03/05/21	GROTA APPRAISALS, LLC			
E 100-515400-210		PROFESSIONAL SERVI	\$6,262.50	1527	ASSESSOR-PROFESSIONAL SERVICES
		Total	\$6,262.50		
37265	03/05/21	HALO BRANDED SOLUTIONS			
E 601-573825-372		SAFETY EQUIPMENT	\$464.73	5022459	CWRC-SAFETY EQUIPMENT
		Total	\$464.73		
37266	03/05/21	HOME DEPOT CREDIT SERVICES			
E 601-573835-360		COLLECTION SYSTEM	\$113.18	3692	CWRC COLLECTION SYSEM MAINTENANCE
		Total	\$113.18		
37267	03/05/21	IBS OF SOUTHEASTERN WISCONSIN			
E 601-573845-240		REPAIR AND MAINTENA	\$450.00	100684061	CWRC-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	(\$172.00)	100684152	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$239.90	100684406	DPW-MAINTENANCE PARTS
E 601-573845-240		REPAIR AND MAINTENA	\$105.95	100684482	CWRC-REPAIR & MAINTENANCE
E 601-573845-240		REPAIR AND MAINTENA	(\$272.00)	257410	CWRC-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	(\$258.00)	4450888	DPW-MAINTENANCE PARTS

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Total			\$93.85		
37268	03/05/21	JANI-KING OF MILWAUKEE			
E 260-555110-290		MAINT/CONTRACTED S	\$951.90	MIL03210431	LIBR-MAINTENANCE
Total			\$951.90		
37269	03/05/21	JM BRENNAN, INC.			
E 100-518100-240		REPAIR AND MAINTENA	\$260.00	SALES00012	COMPLEX-MAINTENANCE-CH
E 100-518100-240		REPAIR AND MAINTENA	\$260.00	SALES00012	COMPLEX-MAINTENANCE-LINC. BLDG
E 100-518100-240		REPAIR AND MAINTENA	\$260.00	SALES00012	COMPLEX-MAINTENANCE-GYM
Total			\$780.00		
37270	03/05/21	KANOPY, INC.			
E 260-555110-319		PUBLICATIONS AND SU	\$410.00	237985	LIBR-PUBLICATIONS
Total			\$410.00		
37271	03/05/21	LANGE ENTERPRISES			
E 700-519400-524		INSURANCE CLAIMS - 2	\$155.87	75402	DPW-INSURANCE CLAIMS 2020
Total			\$155.87		
37272	03/05/21	MULCAHY SHAW WATER, INC.			
E 601-573830-340		MAINTENANCE SUPPLIE	\$1,698.92	323129	CWRC-MAINTENANCE SUPPLIES
Total			\$1,698.92		
37273	03/05/21	NASSCO, INC.			
E 260-555110-310		OFFICE SUPPLIES	\$399.91	S2726234.00	LIBR-OFFICE SUPPLIES
E 260-555110-310		OFFICE SUPPLIES	\$36.00	S2726234.00	LIBR-OFFICE SUPPLIES
Total			\$435.91		
37274	03/05/21	NEWMAN CHEVROLET			
E 700-519400-525		INSURANCE CLAIMS - 2	\$1,352.20	28331	FD-INSURANCE CLAIMS 2021-TAHOE UNIT #154
Total			\$1,352.20		
37275	03/05/21	DAVID NIMMER			
E 100-519200-343		AWARDS, SUPPLIES	\$25.00	CK REQ	LIBR-FIVE YEAR SERVICE AWARD
Total			\$25.00		
37276	03/05/21	OFFICE DEPOT			
E 260-555110-310		OFFICE SUPPLIES	\$56.73	15552802400	LIBR-OFFICE SUPPLIES
Total			\$56.73		
37277	03/05/21	ONTECH SYSTEMS, INC			
E 100-514100-312		COMPUTER/COPIER SU	\$33.98	54914	CLERK-COMPUTER - ADOBE PRO DC
E 100-514700-210		PROFESSIONAL SERVI	\$375.68	55096	TECH-PROF SERVICES-CLERK ADOBE, ENG, TREAS, MICROSOFT PATCHES
E 100-514700-380		EQUIPMENT/CAPITAL O	\$752.00	55265	TECH-DESKTOP CARE & WEBROOT
Total			\$1,161.66		
37278	03/05/21	ORKIN COMMERCIAL SERVICES			
E 260-555110-290		MAINT/CONTRACTED S	\$76.25	208459913	LIBR-MAINTENANCE
Total			\$76.25		

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37279	03/05/21	MOTION & CONTROL ENTERPRISES L			
E 100-533210-353		MAINTENANCE PARTS	\$26.58	Z61557-003	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$498.71	Z62657-001	DPW-MAINTENANCE PARTS
		Total	\$525.29		
37280	03/05/21	RNR WATER, LLC			
E 350-566710-210		PROFESSIONAL SERVI	\$125.00	12	PROFESSIONAL SERVICES-AMCAST
		Total	\$125.00		
37281	03/05/21	SYMBIONT			
E 100-533110-318		GIS MAPPING	\$3,930.50	52133	GIS MAPPING
		Total	\$3,930.50		
37282	03/05/21	TRESTER HOIST & EQUIPMENT			
E 601-573830-340		MAINTENANCE SUPPLIE	\$630.00	7254456	CWRC-MAINTENANCE SUPPLIES
		Total	\$630.00		
37283	03/05/21	WACPC - REGISTRATION			
E 220-555390-394		POMS EXPENSES	\$1,225.00	CK REQ	POMS COMPETITION
		Total	\$1,225.00		
37284	03/12/21	ASCENSION WISCONSIN AT WORK			
E 100-522130-210		PROFESSIONAL SERVI	\$112.00	165790	PD-AUX PD MEDICAL SCREENING
		Total	\$112.00		
37285	03/12/21	BADGER TRUCK CENTER,INC.			
E 100-533210-353		MAINTENANCE PARTS	\$795.00	795951	DPW-MAINTENANCE PARTS
		Total	\$795.00		
37286	03/12/21	BEYER'S HARDWARE			
E 100-533210-353		MAINTENANCE PARTS	\$31.97	163106	DPW-MAINTENANCE PARTS
E 100-522120-240		REPAIR AND MAINTENA	\$7.49	163112	PD-REPAIR & MAINTENANCE
E 100-518100-240		REPAIR AND MAINTENA	\$52.60	163118	COMPLEX-REPAIR & MAINTENANCE
E 100-518100-240		REPAIR AND MAINTENA	\$43.97	163141	COMPLEX-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$8.58	163154	PARKS-REPAIR & MAINTENANCE
E 100-518100-240		REPAIR AND MAINTENA	\$8.49	163169	COMPLEX-REPAIR & MAINTENANCE
E 601-573830-340		MAINTENANCE SUPPLIE	\$37.77	163228	CWRC-MAINTENANCE SUPPLIES
		Total	\$190.87		
37287	03/12/21	BH TUBES			
E 100-533210-353		MAINTENANCE PARTS	\$321.11	10712	DPW-MAINTENANCE PARTS
		Total	\$321.11		
37288	03/12/21	BOEHLKE BOTTLED GAS CORP.			
G 221-161500		FUEL INVENTORY	\$1,053.23	138481	DPW-FUEL INVENTORY
		Total	\$1,053.23		
37289	03/12/21	BRAUN THYSENKRUPP ELEVATOR			
E 100-518100-240		REPAIR AND MAINTENA	\$239.68	15361	COMPLEX-MAINTENANCE
		Total	\$239.68		

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37290	03/12/21	BROOKS TRACTOR			
E 100-533210-353		MAINTENANCE PARTS	\$744.84	280897	DPW-MAINTENANCE PARTS
		Total	\$744.84		
37291	03/12/21	BURKE TRUCK & EQUIPMENT CO.			
E 100-533210-353		MAINTENANCE PARTS	\$193.30	28219	DPW-MAINTENANCE PARTS
		Total	\$193.30		
37292	03/12/21	TRINITY CARLSON			
R 100-441124		OPERATOR LICENSES	\$35.00	CK REQ	REFUND OPERATOR LICENSE
		Total	\$35.00		
37293	03/12/21	CITY CEDARBURG-PETTY CASH			
E 100-514100-311		RECORDING FEES	\$30.00	CK REQ	CLERKS-RECORDING FEES
E 100-515600-390		OTHER EXPENSES	\$0.78	CK REQ	TREAS-SHORTAGE ON 2020 TAX PAYMENT
		Total	\$30.78		
37294	03/12/21	CONVERGENT SOLUTIONS, INC.			
E 100-522110-240		REPAIR AND MAINTENA	\$350.00	51204	PD-ANNUAL SOFTWARE RENEWAL
		Total	\$350.00		
37295	03/12/21	EMERGENCY MEDICAL PRODUCTS			
E 100-522120-380		EQUIPMENT/CAPITAL O	\$2,707.45	2236720	PD-EQUIPMENT/CAPITAL OUTLAY
		Total	\$2,707.45		
37296	03/12/21	ENGINE AND TRANSMISSION EXCHAN			
E 100-522120-240		REPAIR AND MAINTENA	\$457.91	186563	PD-REPAIR & MAINTENANCE 2016 INTERCEPTOR
		Total	\$457.91		
37297	03/12/21	GEMMA FALCONER			
R 220-467329		SUMMER SOCCER	\$55.00	CK REQ	REC-REFUND SOCCER
		Total	\$55.00		
37298	03/12/21	FASTENAL COMPANY			
E 100-533210-353		MAINTENANCE PARTS	(\$847.96)	WISAU12022	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$234.33	WISAU12165	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$179.25	WISAU12216	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$862.58	WISAU12226	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$134.55	WISAU12245	DPW-MAINTENANCE PARTS
		Total	\$562.75		
37299	03/12/21	GRAFTON ACE HARDWARE			
E 100-522410-240		REPAIR AND MAINTENA	\$21.55	165868	EM-REPAIR & MAINTENANCE-GARAGE WORK
		Total	\$21.55		
37300	03/12/21	JAMES IMAGING SYSTEMS, INC.			
E 260-555110-312		COMPUTER/COPIER SU	\$393.32	28802795	LIBR-COPIER
		Total	\$393.32		
37301	03/12/21	KUBALA-WASHATKO ARCHITECTS			
G 100-264000		Branding Initiative	\$2,000.00	CK REQ	SERVICES FOR BRANDING INITIATIVE

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Total			\$2,000.00		
37302	03/12/21	KRISIE MANSELL			
R 220-467329		SUMMER SOCCER	\$55.00	CK REQ	REC-REFUND SOCCER
Total			\$55.00		
37303	03/12/21	MASTER PRINTWEAR			
E 220-555390-394		POMS EXPENSES	\$180.00	9738	REC-POMS EXPENSE
Total			\$180.00		
37304	03/12/21	MID-STATE EQUIPMENT			
E 100-533210-353		MAINTENANCE PARTS	\$497.26	H68106	DPW-MAINTENANCE PARTS
Total			\$497.26		
37305	03/12/21	MILLER-BRADFORD AND RISBERG			
E 100-555510-380		EQUIPMENT/CAPITAL O	\$4,097.00	E01088	PARKS-EQUIPMENT/CAPITAL
Total			\$4,097.00		
37306	03/12/21	MORTON SALT INC			
E 100-533450-450		SNOW AND ICE MATERI	\$31,411.96	5402260202	DPW-SNOW & ICE MATERIALS
E 100-533450-450		SNOW AND ICE MATERI	\$2,787.60	5402278064	DPW-SNOW & ICE MATERIALS
E 100-533450-450		SNOW AND ICE MATERI	\$17,625.78	5402279415	DPW-SNOW & ICE MATERIALS
Total			\$51,825.34		
37307	03/12/21	OLIVER FIONTAR LLC			
E 350-566710-227		DEVELOPERS INCENTIV	\$19,779.98	631	TID #4 - DRAW #52
E 350-566710-227		DEVELOPERS INCENTIV	\$22,515.00	632	TID #4 - DRAW #52
Total			\$42,294.98		
37308	03/12/21	OLSENS PIGGLY WIGGLY			
E 100-514200-310		OFFICE SUPPLIES	\$31.00	39795	ELECTIONS-OFFICE SUPPLIES
Total			\$31.00		
37309	03/12/21	OZAUKEE COUNTY CLERK OF			
R 100-451101		COURT PENALTIES & C	\$150.00	CK REQ	BOND TIANA M. CANNIZZARO CPD CASE 21-4728
Total			\$150.00		
37310	03/12/21	PITNEY BOWES GLOBAL FINANCIAL			
E 100-514100-315		POSTAGE	\$379.89	3313027057	CLERK-POSTAGE METER-1/1-3/29/21
Total			\$379.89		
37311	03/12/21	QUALITY RESOURCE GROUP, INC			
E 100-522110-390		OTHER EXPENSES	\$627.66	2009711	PD-AWARD PLAQUE
E 100-522110-240		REPAIR AND MAINTENA	\$375.64	2012867	PD-REPAIR & MAINTENANCE
Total			\$1,003.30		
37312	03/12/21	SABEL MECHANICAL, LLC			
E 601-573840-340		MAINTENANCE SUPPLIE	\$497.50	21011	CWRC-MAINTENANCE SUPPLIES
Total			\$497.50		
37313	03/12/21	SETTLERS INN			
E 100-514200-310		OFFICE SUPPLIES	\$784.80	106199	ELECTION-SUPPLIES

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Total			\$784.80		
37314	03/12/21	SHARP ELECTRONICS CORPORATION			
E 100-514700-385		EQUIPMENT OUTLAY	\$698.82	SH432541	TECH-COPIERS MARCH 2021
Total			\$698.82		
37315	03/12/21	SOUTHSIDE TIRE CO., INC.			
E 100-533210-353		MAINTENANCE PARTS	\$230.74	855383	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$1,415.28	855461	DPW-MAINTENANCE PARTS
Total			\$1,646.02		
37316	03/12/21	STATE INDUSTRIAL PRODUCTS			
E 100-533210-353		MAINTENANCE PARTS	\$299.56	901877646	DPW-MAINTENANCE PARTS
Total			\$299.56		
37317	03/12/21	STREICHER'S POLICE EQUIPMENT			
E 100-522120-380		EQUIPMENT/CAPITAL O	\$1,103.37	11485542	PD-EQUIPMENT/CAPITAL OUTLAY
Total			\$1,103.37		
37318	03/12/21	TIME WARNER CABLE			
E 260-555110-225		TELEPHONE/COMMUNI	\$238.69	021321	LIBR-TELEPHONE & INTERNET
E 100-522110-225		TELEPHONE/COMMUNI	\$434.00	022521	PD-INTERNET
E 100-518100-225		TELEPHONE/COMMUNI	\$66.93	030521	CH-TELEPHONE
E 100-513100-225		TELEPHONE/COMMUNI	\$7.43	030521	MAYOR-TELEPHONE
E 100-513200-225		TELEPHONE/COMMUNI	\$7.43	030521	ADMIN-TELEPHONE
E 100-514100-225		TELEPHONE/COMMUNI	\$37.15	030521	CLERK-TELEPHONE
E 100-515600-225		TELEPHONE/COMMUNI	\$22.29	030521	TREAS-TELEPHONE
E 100-515400-225		TELEPHONE/COMMUNI	\$14.86	030521	ASSESSOR-TELEPHONE
E 100-522310-225		TELEPHONE/COMMUNI	\$14.86	030521	BI-TELEPHONE
E 100-533110-225		TELEPHONE/COMMUNI	\$22.29	030521	ENG-TELEPHONE
E 100-566310-225		TELEPHONE/COMMUNI	\$14.86	030521	PLAN-TELEPHONE
E 100-533210-225		TELEPHONE/COMMUNI	\$29.72	030521	DPW-TELEPHONE
E 220-555390-225		TELEPHONE/COMMUNI	\$29.72	030521	REC-TELEPHONE
E 100-555140-225		TELEPHONE/COMMUNI	\$14.86	030521	SRCTR-TELEPHONE
E 601-573825-225		TELEPHONE/COMMUNI	\$59.44	030521	CWRC-TELEPHONE
E 100-522410-225		TELEPHONE/COMMUNI	\$22.29	030521	EM-TELEPHONE
E 100-522230-225		TELEPHONE/COMMUNI	\$14.86	030521	FD-TELEPHONE
E 240-555320-225		TELEPHONE/COMMUNI	\$37.15	030521	POOL-TELEPHONE
E 100-533210-350		OPERATING SUPPLIES	\$8.75	3301	DPW-DIGITAL ADAPTERS
Total			\$1,097.58		
37319	03/12/21	TKK ELECTRONICS, LLC			
E 400-522120-724		OFFICER EQUIPMENT	\$2,255.76	140789	PD-EQUIPMENT-LAPTOP
Total			\$2,255.76		
37320	03/12/21	TRANS UNION LLC			
E 100-522110-225		TELEPHONE/COMMUNI	\$55.00	02105885	PD-MONTHLY SERVICE-FEBRUARY 2021
Total			\$55.00		
37321	03/12/21	TRANSUNION RISK & ALTERNATIVE			
E 100-522110-225		TELEPHONE/COMMUNI	\$75.00	428298	PD-FEBRUARY 2021

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$75.00		
37322	03/12/21	U.S. BANK			
E 100-514100-310		OFFICE SUPPLIES	\$117.55	39138	CLERK-OFFICE SUPPLIES-SAFETY DEPOSIT BOX
Total			\$117.55		
37323	03/12/21	UNEMPLOYMENT INSURANCE			
E 700-519400-393		UNEMPLOYMENT COMP	\$42.83	692109-000-	UNEMPLOYMENT CHARGES-FEBRUARY 2021
Total			\$42.83		
37324	03/12/21	UNIFIRST CORPORATION			
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1172054	CWRC-SAFETY EQUIPMENT
E 100-533210-350		OPERATING SUPPLIES	\$49.51	096 1172056	DPW-OPERATING SUPPLIES
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1173181	CWRC-SAFETY EQUIPMENT
E 100-533210-350		OPERATING SUPPLIES	\$49.51	096 1173183	DPW-OPERATING SUPPLIES
Total			\$255.72		
37325	03/12/21	UW VETERINARY CARE			
E 700-519400-524		INSURANCE CLAIMS - 2	\$866.92	190853	PD-K9 EXPENSE
Total			\$866.92		
37326	03/12/21	VANTAGE FINANCIAL			
E 400-555510-610		DEBT SERVICE - PRINCI	\$3,123.29	39887	GRAPPLE TRUCK-PRINCIPAL
E 400-555510-620		DEBT SERVICE - INTER	\$484.71	39887	GRAPPLE TRUCK-INTEREST
Total			\$3,608.00		
37327	03/12/21	WISCONSIN DEPT OF JUSTICE			
E 100-522110-225		TELEPHONE/COMMUNI	\$112.00	L4603T	PD-MARCH 2021
Total			\$112.00		
37328	03/12/21	WINTER EQUIPMENT COMPANY			
E 100-533450-340		MAINTENANCE SUPPLIE	\$1,626.78	IV47650	DPW-MAINTENANCE SUPPLIES
Total			\$1,626.78		
37329	03/12/21	WISCONSIN MUNIC CLERKS ASSN			
E 100-514100-330		TRAVEL & TRAINING	\$15.00	CK REQ	CLERK-TRAVEL& TRAINING-SPRING MEETING
Total			\$15.00		
37330	03/12/21	WM CORPORATE SERVICES, INC.			
E 100-533730-290		MAINT/CONTRACTED S	\$18,398.52	6607272-227	CH-RECYCLING
E 100-533710-290		MAINT/CONTRACTED S	\$40,468.40	6607272-227	CH-GARBAGE
E 100-533710-290		MAINT/CONTRACTED S	\$175.00	6607272-227	CH-CAN EXCHANGE FEES
Total			\$59,041.92		
37331	03/12/21	ZIPs AW DIRECT			
E 100-533210-353		MAINTENANCE PARTS	\$557.43	846354	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$379.99	846354	DPW-MAINTENANCE PARTS-#7
Total			\$937.42		
37332	03/12/21	ZUERN BUILDING PRODUCTS			
E 100-555510-240		REPAIR AND MAINTENA	\$75.62	293071	PARKS-REPAIR & MAINTENANCE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$75.62		
37333	03/19/21	ADVANCED DISPOSAL-			
R 100-463101		PUBLIC WORKS FEES	\$395.89	E100014667	DPW-ROLL-OFF EXCHANGE FEBRUARY 2021
Total			\$395.89		
37334	03/19/21	ADVOCATE AURORA HEALTH CARE			
E 100-522130-210		PROFESSIONAL SERVI	\$25.00	195441711	PD-PROFESSIONAL SERVICES
Total			\$25.00		
37335	03/19/21	AIRGAS USA LLC			
E 100-533210-350		OPERATING SUPPLIES	\$33.60	9977745697	DPW-OPERATING SUPPLIES
Total			\$33.60		
37336	03/19/21	AURORA HEALTH CARE			
E 100-522130-210		PROFESSIONAL SERVI	\$25.00	703870	PD-PROFESSIONAL SERVICES
Total			\$25.00		
37337	03/19/21	BAKER TILLY US, LLP			
E 100-515900-210		PROFESSIONAL SERVI	\$13,950.00	BT1773174	TREAS-AUDIT 2020
E 601-573850-218		SEWER AUDIT	\$5,500.00	BT1773174	CWRC-AUDIT 2020
Total			\$19,450.00		
37338	03/19/21	BOGIE ENTERPRISES, INC.			
E 601-573835-360		COLLECTION SYSTEM	\$509.48	21-0015307	CWRC-COLLECTION SYSTEM MAINTENANCE
Total			\$509.48		
37339	03/19/21	BROOKS TRACTOR			
E 100-533210-353		MAINTENANCE PARTS	\$1,182.51	281037	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$331.25	M50540	DPW-MAINTENANCE PARTS
Total			\$1,513.76		
37340	03/19/21	BS& A SOFTWARE			
E 400-518100-806		CITY HALL IMPROVEME	\$20,575.00	133686	TREAS-ACCOUNTING SOFTWARE
Total			\$20,575.00		
37341	03/19/21	BUBLITZ PLUMBING & HEATING			
E 100-555510-240		REPAIR AND MAINTENA	\$255.00	22440	PARKS-REPAIR & MAINTENANCE-BOY SCOUT HOUSE
Total			\$255.00		
37342	03/19/21	BURKE TRUCK & EQUIPMENT CO.			
E 100-533210-353		MAINTENANCE PARTS	\$3,243.18	28299	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$2,592.03	28300	DPW-MAINTENANCE PARTS
Total			\$5,835.21		
37343	03/19/21	CEDARBURG LIGHT & WATER			
G 100-256201		DUE TO L&W IMPACT F	\$2,049.98	CK REQ	WTR IMPACT FEE-HOMES BY TOWNE-W49N8021 TANAGER CT
G 100-256201		DUE TO L&W IMPACT F	\$2,049.98	CK REQ	WTR IMPACT FEE-CORNERSTONE DEVELOPMENT-N111W5833 CAROLYN CT
Total			\$4,099.96		

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37344	03/19/21	CEDARBURG SCHOOL DISTRICT			
E 220-555390-228		SCHOOL DISTRICT FEE	\$480.00	31621	REC-SCHOOL DISTRICT FEES
		Total	\$480.00		
37345	03/19/21	CINTAS CORPORATION			
E 100-533210-350		OPERATING SUPPLIES	\$119.60	4069356707	DPW-OPERATING
E 100-533210-350		OPERATING SUPPLIES	\$119.60	4071362373	DPW-OPERATING
		Total	\$239.20		
37346	03/19/21	CITY OF WAUWATOSA			
E 100-522110-240		REPAIR AND MAINTENA	\$200.00	ALPR	PD-2021 ALPR
		Total	\$200.00		
37347	03/19/21	COMPLETE OFFICE OF WISCONSIN			
E 100-514200-310		OFFICE SUPPLIES	\$204.40	897235	ELECTIONS-OFFICE SUPPLIES
		Total	\$204.40		
37348	03/19/21	CONCORD GROUP			
E 353-566710-210		PROFESSIONAL SERVI	\$8,405.00	2020E951/11	BUSINESS PARK-PROFESSIONAL SERVICES
		Total	\$8,405.00		
37349	03/19/21	EGELHOFF LAWNMOWER SERVICE			
E 100-555510-240		REPAIR AND MAINTENA	\$63.60	282003	PARKS-REPAIR & MAINTENANCE
		Total	\$63.60		
37350	03/19/21	ETE REMAN			
E 100-522120-240		REPAIR AND MAINTENA	\$457.91	186563	PD-REPAIR & MAINTENANCE
		Total	\$457.91		
37351	03/19/21	FASTENAL COMPANY			
E 100-533210-353		MAINTENANCE PARTS	\$87.98	WISAU12260	DPW-MAINTENANCE PARTS
		Total	\$87.98		
37352	03/19/21	FRIES ADVERTISING AIDS			
G 100-131060		INVOICE CLEARING AC	\$30.00	CK REQ	OVERPAYMENT OF DELINQUENT PROPERTY TAX
		Total	\$30.00		
37353	03/19/21	FUNTACTICS SOCCER CAMP			
E 220-555390-290		MAINT/CONTRACTED S	\$1,664.00	MIGHTY MIT	REC-CONTRACTED SERVICES
		Total	\$1,664.00		
37354	03/19/21	MARGARET GLOUDEMAN			
R 100-463101		PUBLIC WORKS FEES	\$15.00	CK REQ	APPLIANCE PICKUP REFUND
		Total	\$15.00		
37355	03/19/21	GOLLNICK & SONS TREE SERVICE			
E 200-544210-210		PROFESSIONAL SERVI	\$3,500.00	21147	PARKS-TREE REMOVALS ZUR RUHE
		Total	\$3,500.00		
37356	03/19/21	GRAINGER			
E 100-555510-240		REPAIR AND MAINTENA	\$203.72	9824225065	PARKS-REPAIR & MAINTENANCE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$203.72		
37357	03/19/21	HOUSEMAN & FEIND, LLP			
E 100-516100-211		EXTRAORDINARY SERV	\$3,005.00	73270	ATTORNEY-EXTRAORDINARY SERVICES
E 400-533750-841		PROCHNOW	\$40.00	73270	PROCHNOW
E 352-566710-212		ATTORNEY/CONSULTA	\$260.00	73270	TID #3
E 353-566710-212		ATTORNEY/CONSULTA	\$320.00	73270	TID #6
E 100-522110-212		ATTORNEY/CONSULTA	\$2,240.00	73314	PD-LEGAL
Total			\$5,865.00		
37358	03/19/21	KEMIRA WATER SOLUTIONS, INC.			
E 601-573825-371		COAGULANTS	\$5,249.50	9017699780	CWRC-COAGULANTS
Total			\$5,249.50		
37359	03/19/21	LAKESIDE INTERNATIONAL LLC			
E 100-533210-353		MAINTENANCE PARTS	\$361.76	3086042P	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$978.84	3086151P	DPW-MAINTENANCE PARTS
Total			\$1,340.60		
37360	03/19/21	MACQUEEN EQUIPMENT			
E 100-533210-353		MAINTENANCE PARTS	\$117.44	P18463	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$369.10	P18501	DPW-MAINTENANCE PARTS
Total			\$486.54		
37361	03/19/21	MATHESON TRI-GAS			
E 100-533210-350		OPERATING SUPPLIES	\$30.81	51769666	DPW-OPERATING
Total			\$30.81		
37362	03/19/21	MID-AMERICAN RESEARCH CHEMICAL			
E 100-518100-350		OPERATING SUPPLIES	\$81.91	0726159-IN	COMPLEX-OPERATING
Total			\$81.91		
37363	03/19/21	CHUCK MOEGENBURG			
E 100-518100-240		REPAIR AND MAINTENA	\$110.00	31121	COMPLEX-MAINTENANCE
Total			\$110.00		
37364	03/19/21	MUNICIPAL ENVIRONMENTAL GROUP			
E 601-573850-215		ENGINEERING	\$1,268.30	31121	CWRC-MEMBERSHIP DUES 2021
Total			\$1,268.30		
37365	03/19/21	NAPA AUTO PARTS			
E 100-533210-353		MAINTENANCE PARTS	(\$7.40)	5269-010748	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	(\$11.99)	5269-045609	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$74.21	5269-093411	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	(\$74.21)	5269-093660	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$39.75	5269-093660	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$37.77	5269-115153	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$21.06	5269-115474	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$164.99	5269-115566	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$82.95	5269-116172	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$54.31	5269-116611	DPW-MAINTENANCE PARTS

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E 100-533210-353		MAINTENANCE PARTS	\$81.35	5269-116645	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$21.34	5269-117028	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$15.33	5269-117056	DPW-MAINTENANCE PARTS
E 100-522410-350		OPERATING SUPPLIES	\$109.69	5269-117192	EM-OPERATING-#3 REPAIR
E 100-533210-353		MAINTENANCE PARTS	\$13.34	5269-117251	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$13.26	5269-117448	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$32.42	5269-117727	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$15.33	5269-117746	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$26.26	5269-118538	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$56.37	5269-118894	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$11.99	5269-653758	DPW-MAINTENANCE PARTS
		Total	\$778.12		
37366	03/19/21	NASSCO, INC.			
E 100-555510-240		REPAIR AND MAINTENA	\$295.15	S2733954	PARKS-REPAIR & MAINTENANCE
		Total	\$295.15		
37367	03/19/21	OFFICE DEPOT			
E 100-522310-310		OFFICE SUPPLIES	\$24.61	16091134300	BI-OFFICE SUPPLIES
E 100-533110-310		OFFICE SUPPLIES	\$44.22	16091134300	ENG-OFFICE SUPPLIES
E 100-533110-310		OFFICE SUPPLIES	\$25.19	16091265900	ENG-OFFICE SUPPLIES
		Total	\$94.02		
37368	03/19/21	ONTECH SYSTEMS, INC			
E 100-514700-380		EQUIPMENT/CAPITAL O	\$5,040.00	55445	TECH-DESKTOP REPLACEMENTS
E 100-514700-210		PROFESSIONAL SERVI	\$764.00	55558	TECH-PROFESSIONAL SERVICE
		Total	\$5,804.00		
37369	03/19/21	OZAUKEE DISPOSAL CORPORATION			
E 601-573830-297		REFUSE COLLECTION	\$1,525.00	IN63555	CWRC-DUMPSTER PICKUP FEBRUARY 2021
		Total	\$1,525.00		
37370	03/19/21	OZAUKEE ECONOMIC DEVELOPMENT			
E 100-511100-320		PROF PUBLICATIONS A	\$1,500.00	2021	MEMBERSHIP DUES 2021
		Total	\$1,500.00		
37371	03/19/21	PACE ANALYTICAL SERVICES, LLC			
E 601-573825-370		LAB SUPPLIES	\$35.00	2140097370	CWRC-LAB SUPPLIES
		Total	\$35.00		
37372	03/19/21	QUALITY STATE OIL CO.,INC.			
G 221-161500		FUEL INVENTORY	\$3,329.68	1786470	DPW-FUEL INVENTORY
G 221-161500		FUEL INVENTORY	\$5,372.00	1786471	DPW-FUEL INVENTORY
		Total	\$8,701.68		
37373	03/19/21	RECOGNITION SPECIALISTS, INC.			
E 100-533110-310		OFFICE SUPPLIES	\$24.80	34993	ENG-OFFICE SUPPLIES-URBANЕК
		Total	\$24.80		
37374	03/19/21	RNOW INC			
E 100-533210-353		MAINTENANCE PARTS	\$487.30	2021-59623	DPW-MAINTENANCE PARTS

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E 601-573835-360		COLLECTION SYSTEM	\$116.79	2021-59652	CWRC-COLLECTION SYSTEM MAINTENANCE
		Total	\$604.09		
37375	03/19/21	RUDIG TROPHIES			
E 220-555390-347		SUPPLIES AND EXPENS	\$744.00	72644	REC-SUPPLIES-TROPHIES
		Total	\$744.00		
37376	03/19/21	SAN-A-CARE, INC.			
E 100-533210-350		OPERATING SUPPLIES	\$530.55	540443	DPW-OPERATING
		Total	\$530.55		
37377	03/19/21	SNAP-ON INDUSTRIAL			
E 100-533210-353		MAINTENANCE PARTS	\$125.00	ARS/148064	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$165.69	ARV/471806	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$123.85	ARV/471998	DPW-MAINTENANCE PARTS
		Total	\$414.54		
37378	03/19/21	TAPCO			
E 100-533311-363		SIGNS	(\$470.00)	17175A	DPW-SIGNS
E 100-533311-363		SIGNS	\$1,144.20	I688929	DPW-SIGNS
E 100-533311-363		SIGNS	\$79.80	I691631	DPW-SIGNS
		Total	\$754.00		
37379	03/19/21	THE UNIFORM SHOPPE			
E 100-522120-346		UNIFORMS	\$59.80	308216	PD-UNIFORMS
E 100-522130-346		UNIFORMS	\$6.00	308235	PD-UNIFORMS
E 100-522120-346		UNIFORMS	\$94.95	308236	PD-UNIFORMS
E 100-522110-346		UNIFORMS	\$17.00	308272	PD-UNIFORMS
		Total	\$177.75		
37380	03/19/21	TIME WARNER CABLE			
E 601-573825-225		TELEPHONE/COMMUNI	\$134.98	030621	CWRC-INTERNET
E 100-555510-220		Internet	\$96.98	030721	GYM-INTERNET
E 100-522110-225		TELEPHONE/COMMUNI	\$424.63	030921	PD-TELEPHONE
E 100-555510-220		Internet	\$111.97	030921	CEDAR CREEK PARK-INTERNET
E 100-522410-220		Internet	\$134.98	031421	EM-INTERNET
E 100-522110-225		TELEPHONE/COMMUNI	\$26.26	2801	PD-DIGITAL ADAPTERS
		Total	\$929.80		
37381	03/19/21	ANTHONY YOUNG			
E 100-522110-240		REPAIR AND MAINTENA	\$50.00	123	PD-REPAIR & MAINTENANCE
		Total	\$50.00		
37382	03/19/21	UNIFIRST CORPORATION			
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1174273	CWRC-SAFETY
E 100-533210-350		OPERATING SUPPLIES	\$49.51	096 1174275	DPW-OPERATING
E 601-573830-342		JANITORIAL SUPPLIES	\$73.50	096 1174280	CWRC-JANITORIAL
		Total	\$201.36		
37383	03/19/21	WALDSCHMIDTS TOWN & COUNTRY			
E 601-573840-340		MAINTENANCE SUPPLIE	\$617.77	745113	CWRC-MAINTENANCE SUPPLIES

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Total			\$617.77		
37384	03/19/21	WE ENERGIES			
E 100-555510-224		NATURAL GAS	\$141.93	0707973696-	BOY SCOUT HOUSE
E 100-522100-224		NATURAL GAS	\$31.08	0711276804-	PD
E 100-522100-224		NATURAL GAS	\$1,294.77	0711276804-	PD
E 601-573840-340		MAINTENANCE SUPPLIE	\$13.65	0711836389-	SEWER - EVERGREEN #7
E 601-573825-224		NATURAL GAS	\$509.05	0712590709-	SEWER - PARK LANE CONTROL BLDG
E 601-573825-224		NATURAL GAS	\$223.86	0713182701-	SEWER - PARK LANE UV
E 100-518100-224		NATURAL GAS	\$1,068.36	0713912926-	CH
E 601-573840-340		MAINTENANCE SUPPLIE	\$10.62	0713912926-	SEWER - KENZIE #11
E 100-522230-224		NATURAL GAS	\$1,126.21	0713912926-	FD
E 100-522410-224		NATURAL GAS	\$129.57	0713912926-	EM
E 601-573840-340		MAINTENANCE SUPPLIE	\$63.05	0713912926-	SEWER - GARFIELD #9
E 100-518100-224		NATURAL GAS	\$1,179.15	0713912926-	GYM
E 601-573840-340		MAINTENANCE SUPPLIE	\$10.84	0713912926-	SEWER - KEUP #10
E 100-522230-224		NATURAL GAS	\$770.23	0713912926-	FD
E 100-533210-224		NATURAL GAS	\$1,479.62	0713912926-	DPW FACILITY
E 601-573840-340		MAINTENANCE SUPPLIE	\$10.70	0713912926-	SEWER - DORCHESTER #4
E 100-518100-224		NATURAL GAS	\$1,031.88	0713912926-	LINCOLN BLDG
E 601-573840-340		MAINTENANCE SUPPLIE	\$16.70	0713912926-	SEWER - HIGHLAND #8
E 260-555110-224		NATURAL GAS	\$1,240.98	0714144119-	LIBRARY
E 100-555510-224		NATURAL GAS	\$197.91	0719886467-	GIRL SCOUT HOUSE
Total			\$10,550.16		
37385	03/19/21	WISCONSIN DNR			
E 601-573850-330		TRAVEL & TRAINING	\$45.00	CK REQ	CWRC-TRAINING-OBRY DNR LICENSE RENEWAL
Total			\$45.00		
37386	03/19/21	WONDRA CONSTRUCTION INC			
E 353-566710-451		TIF - SANITARY SEWER	\$195,035.48	1200167.02	TIF #6 UTILITY CONTRACT-SANITARY SEWER
E 353-566710-460		TIF - STORMWATER MG	\$4,644.63	1200167.02	TIF #6 UTILITY CONTRACT-STORMWATER MGMT SYS
Total			\$199,680.11		
37387	03/19/21	ZORN COMPRESSOR & EQUIPMENT			
E 100-518100-240		REPAIR AND MAINTENA	\$53.39	335031-00	COMPLEX-REPAIR & MAINTENANCE
E 100-518100-240		REPAIR AND MAINTENA	\$842.41	336051-00	COMPLEX-REPAIR & MAINTENANCE
E 100-518100-240		REPAIR AND MAINTENA	(\$118.41)	339998-00	COMPLEX-REPAIR & MAINTENANCE
Total			\$777.39		
111300 PWSB Checking			\$570,382.11		

CITY OF CEDARBURG

03/24/21 8:17 AM

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***Check Detail Register©**

Batch: 030521AP,031221AP,031921AP,031921WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary**111300 PWSB Checking**

100 GENERAL FUND	\$218,672.55
200 CEMETERY FUND	\$3,500.00
220 RECREATION PROGRAMS FUND	\$5,744.39
221 FUEL SYSTEM - WASH BAY	\$9,754.91
240 SWIMMING POOL FUND	\$37.15
260 LIBRARY FUND	\$7,376.60
350 TIF DISTRICT FUND #4	\$42,419.98
352 TIF DISTRICT FUND #3	\$260.00
353 TIF DISTRICT #6	\$208,405.11
400 CAPITAL IMPROVEMENTS FUND	\$28,421.69
601 WATER RECYCLING CENTER	\$43,371.91
700 RISK MANAGEMENT FUND	\$2,417.82
	<hr/>
	\$570,382.11

CITY OF CEDARBURG
TRANSFER LIST
3/1/2021-3/26/2021

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
3/1/2021	\$495.98	WindRiver-February fees
3/1/2021	\$148,556.25	DTC-Interest payments
3/1/2021	\$98,653.86	WPS-March health insurance premiums
3/1/2021	\$7,330.39	Delta Dental-March dental insurance premiums
3/5/2021	\$970.62	Aflac-February premiums
3/5/2021	\$526.44	Superior Vision-March vision insurance premiums
3/5/2021	\$2,734.18	Minnesota Life-April premiums
3/10/2021	\$12,916.61	State of Wisconsin-February sales tax
3/10/2021	\$205,000.00	PWSB Payroll
3/10/2021	\$1,604.55	PR#5 ICMA
3/10/2021	\$4,193.36	PR#5 North Shore Bank
3/10/2021	\$6,251.48	PR#5 Health Savings Accounts
3/10/2021	\$467.50	PR#5 Police Union
3/10/2021	\$250.00	PR#5 Wis Deferred Comp
3/10/2021	\$346.15	State of Wisconsin-PR#5 child support
3/10/2021	\$1,500.00	Pitney Bowes-postage
3/24/2021	\$209,000.00	PWSB Payroll
3/24/2021	\$1,611.60	PR#5 ICMA
3/24/2021	\$4,223.21	PR#5 North Shore Bank
3/24/2021	\$6,251.48	PR#5 Health Savings Accounts
3/24/2021	\$467.50	PR#5 Police Union
3/24/2021	\$250.00	PR#5 Wis Deferred Comp
3/24/2021	\$346.15	State of Wisconsin-PR#5 child support
	<u>\$441,762.98</u>	

PWSB PAYROLL CHECKING ACCOUNT

3/12/2021	\$143,965.11	Payroll for 2/21/21-3/6/21
3/12/2021	\$60,408.21	Payroll taxes for 2/21/21-3/6/21
3/26/2021	\$146,364.10	Payroll for 3/7/21-3/22/21
3/26/2021	<u>\$62,518.48</u>	Payroll taxes for 3/7/21-3/22/21
	\$413,255.90	

PWSB MONEY MARKET

3/1/2021	\$100,000.00	PWSB Checking
3/12/2021	\$150,000.00	PWSB Checking
3/19/2021	\$300,000.00	PWSB Checking
3/25/2021	<u>\$209,000.00</u>	PWSB Checking
	\$759,000.00	

STATE POOL

3/12/2021	\$256,632.15	State Trust Fund Loan-payoff monopoly loan
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City of Cedarburg

City Administrator's Report

March 25, 2021

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works — The 2021 Street & Utility project will begin mid-April on Evergreen Blvd.

The Public Works and Forestry crews are working on tree removals and street sweeping, ball diamonds, ice rink removal, and park maintenance. Brush pick up begins on April 5.

Parks, Recreation & Forestry— The pickleball and tennis courts went up this week. The Summer activity guide is out and registration begins April 5 (playground camp registration began Monday, March 22).

Fire Department— The Fire Consolidation Study was released last week. The Common Council and Town Board will meet on April 7 to discuss the study. Mayor O'Keefe is forming a committee to review and discuss the document and make a recommendation that is in the best interest of the community.

Police—The Department is in the process of hiring an entry-level officer and received 59 applications. The Officers who patrol on bicycles will be out in the community this week.

Treasurer— The annual audit is still ongoing. The Department is starting to work on the Impact Fee information that is required for the updated study. The Department is getting new accounting software and a new server for the City to allow greater access and work toward a paperless system. Finance Director/ Treasurer Mertes is gathering information and working with Baker Tilly to determine what type of expenses will be allowed for the American Rescue Act Plan.

Senior Center— Additional Seniors are able to participate at the Center, with ten people allowed in a room. The van is still operating with only one passenger while wearing a mask.

Water Recycling Center— Superintendent Hackert is overseeing the CVMIC grant again this year, which is a \$5,000 matching funds grant for reimbursement on safety and training expenses.

Library— National Library week is April 4-10.

Light & Water— The Utility's annual audit was completed last week. The Utility is deciding the color and location of the City name for the new water tower on Wauwatosa Rd./Sherman Rd. Last week the PSC announced that the Utility may start disconnection of service if a customer has not paid a bill in full and if the utility and customer have not reached an agreement on a deferred payment agreement beginning April 15, 2021. The Utility is currently working with these customers.

Clerk — In-person absentee voting began on Tuesday, March 23—April 2, 2021 in the Clerk's Office. The Department has received over 1,000 absentee ballot requests to-date. Municode is in the process of converting the City Ordinances into an updated Code. This process takes six to eight months to complete.

City Administrator— The current mask mandate is in effective until April 5, and all City employees should continue to wear masks in City buildings.

Respectfully submitted,



Mikko Hilvo
City Administrator