

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
SEPTEMBER 25, 2017 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on Monday, September 25, 2017 at 7:00 p.m. at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the Council Chambers.

AGENDA

1. CALL TO ORDER - Mayor Kip Kinzel
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Kip Kinzel, Council Members John Czarnecki, Jack Arnett, Rick Verhaalen, Mitch Regenfuss, Patricia Thome, Mike O’Keefe

Excused - Council Member Dick Dieffenbach
5. STATEMENT OF PUBLIC NOTICE
6. APPROVAL OF MINUTES* - September 11, 2017
7. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. PUBLIC HEARINGS
 - * A. Consider Resolution No. 2017-16 to amend the Comprehensive Land Use Plan – 2025 for the 13.38 acre west portion of the 18.70 acre parcel located approximately 506’ south of Highway 60 from the High Density Residential Elderly Housing (10.9 to 20 units per acre) Use Classification to the High Density Residential (10.9 to 16.1 units per acre) Use Classification; and action thereon (Plan Comm. 08-07-17)
 - * B. Consider Ordinance No. 2017-20 to rezone the above property from Temporary RS-1 Single-Family Residential District to RM-2/PUD Multiple-Family Residential District/Planned Unit Development Overlay District; and action thereon (Plan Comm. 08-07-17)

9. NEW BUSINESS

- * A. Consider bids received for the Western Road communications monopole construction; and action thereon
- * B. Consider Ordinance No. 2017-21 amending Sec. 10-1-27(a) of the Municipal Code to prohibit parking on Center Street adjacent to the Interurban Trail crossing; and action thereon (Public Works and Sewerage Commission 09/14/17)
- * C. Consider participation in Community Rivers Program with Riveredge Nature Center; and action thereon
- * D. Consider payment of bills for the period 09/07/17 through 09/14/17, transfers for the period 09/06/17 through 09/19/17, and payroll for the period 08/27/17 through 09/07/17; and action thereon
- *** E. Consider License Applications; and action thereon
 - 1. Consider approval of new Operators License application for the period ending June 30, 2018 for Allison E. Wray; and action thereon
 - 2. Consider approval of renewal Operators License applications for the period ending June 30, 2018 for Kimberly R. Eggleston and Jennifer P. Smith; and action thereon

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- * A. Administrator's Report

11. COMMUNICATIONS

- ** A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C. Mayor's Report

12. ADJOURNMENT – CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statutes 19.85(1)(g) to confer with legal counsel for the Common Council who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved, more specifically, to discuss the Frasher Shabani claim against the City for a vehicle accident that occurred on January 15, 2016, and 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, to consider a Developer's Agreement with HSI regarding the St. Francis Borgia site. Approval of September 11, 2017 closed session minutes.

13. RECONVENE TO OPEN SESSION

14. Consider possible settlement of the Frasher Shabani claim against the City for a vehicle accident that occurred on January 15, 2016; and action thereon

15. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting, but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606
E-MAIL: cityhall@ci.cedarburg.wi.us

09/21/17 ckm

**CITY OF CEDARBURG
COMMON COUNCIL
September 11, 2017**

**CC20170911-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, September 11, 2017, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Acting Mayor O'Keefe called the meeting to order at 7:00 p.m.

ROLL CALL: Present - Common Council – Council Members Jack Arnett, Dick Dieffenbach, Rick Verhaalen, Patricia Thome, Mike O'Keefe

Excused - Mayor Kip Kinzel, Council Members John Czarnecki, Mitch Regenfuss

Also Present - City Administrator/Treasurer Christy Mertes, City Attorney Michael Herbrand, Director of Engineering and Public Works Tom Wiza, Deputy City Clerk Amy Kletzien, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Acting Mayor O'Keefe's request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

Council Member O'Keefe stated as Acting Mayor he is retaining his right to vote as Council member of the 7th Aldermanic District.

APPROVAL OF MINUTES

Motion made by Council Member Dieffenbach, seconded by Council Member Arnett, to approve the minutes from the August 28, 2017 meeting. Motion carried without a negative vote with Council Members Czarnecki and Regenfuss excused.

COMMENTS & SUGGESTIONS FROM CITIZENS – None

NEW BUSINESS

CONSIDER RESOLUTION NO. 2017-15 COMMENDING FIDDLEHEADS FOR SMALL BUSINESS OF THE YEAR AWARD; AND ACTION THEREON

Motion made by Council Member Dieffenbach, seconded by Council Member Thome, to adopt Resolution No. 2017-15 commending Fiddleheads for Small Business of the Year Award. Motion carried without a negative vote with Council Members Czarnecki and Regenfuss excused.

CONSIDER BIDS RECEIVED FOR THE 2017 ASPHALT PAVEMENT REPAIR PROGRAM; AND ACTION THEREON

Director Wiza explained that \$45,000 was budgeted for asphalt repairs and \$24,606 of this has already been expended for the chip sealing of Pioneer Road. However, this project is small and will be within budget, as the patch at the Wastewater Plant will come out of their budget. A total of four bids were received to repair work on Buchanan Street, Fox Pointe Avenue, London Court, and the Wastewater Treatment Plant. The lowest responsive bid was submitted by Poblocki Paving Corporation in the amount of \$26,266.00.

Motion made by Council Member Arnett, seconded by Council Member Thome, to award the 2017 asphalt pavement repair program to Poblocki Paving Corporation in the total amount of \$26,266.00. Motion carried without a negative vote with Council Members Czarnecki and Regenfuss excused.

CONSIDER EXTENSION OF CASH FARM LEASE WITH RODEN ECHO VALLEY, LLC FOR 2018; AND ACTION THEREON

Director Wiza explained that the City has had an annual cash farm lease with Robert Roden for 47 acres at 6603 Highway 60 since 1999. While the land is eventually intended to be used for business park development, there is a little chance of development occurring in 2018. Mr. Roden has agreed to an increase in rent to \$70 acre. Director Wiza said that Mr. Roden has been an exceptional renter who rotates his crops, controls weeds, and does not track mud on Highway 60.

Council Member Arnett stated that he recommended renewal of the lease because the property has no utilities and it will be some time before any work can begin.

In answer to Council Member O'Keefe's question, Director Wiza explained that the soil boring that was done in 1998 is still good. If any further testing would need to be done, the City would need to buy out that portion of the crops.

Motion made by Council Member Thome, seconded by Council Member Arnett, to extend the cash farm lease with Roden Echo Valley, LLC at the rental fee of \$70 per acre. Motion carried without a negative vote with Council Members Czarnecki and Regenfuss excused.

CONSIDER MAYOR KINZEL'S REAPPOINTMENT OF JOSEPH DORR AND BLAINE HILGENDORF TO THE LIGHT AND WATER COMMISSION (TERMS EXPIRE 09/30/20) AND APPOINTMENT OF KERRY THARP TO THE PUBLIC ART COMMISSION (TERM EXPIRES 04/30/19); AND ACTION THEREON

Council Member Dieffenbach stated that the Light & Water Commissioners serve for a long time and he suggested that the City consider term limits for Board, Commission and Committee members in the future.

Council Member Arnett stated that depth of experience is important on the Light and Water Commission.

Council Member Thome explained that there is a nice mix of people on the Light and Water Commission who hold a great wealth of information.

Motion made by Council Member Thome, seconded by Council Member Arnett, to approve Mayor Kinzel's reappointment of Joseph Dorr and Blaine Hilgendorf to the Light and Water Commission (terms expire 9/30/20) and the appointment of Kerry Tharp to the Public Art Commission (term expires 4/30/19). Motion carried without a negative vote with Council Members Czarnecki and Regenfuss excused.

CONSIDER PAYMENT OF BILLS FOR THE PERIOD 08/31/17 THROUGH 09/05/17, TRANSFERS FOR THE PERIOD 08/23/17 THROUGH 09/05/17, AND PAYROLL FOR THE PERIOD 08/13/17 THROUGH 08/26/17; AND ACTION THEREON

In answer to Council Member Dieffenbach's question, City Administrator/Treasurer Mertes explained that the \$20,000 payment to Emerald Tree Care is for treatment of street trees.

Council Member Dieffenbach questioned the need for three Costco memberships. City Administrator/Treasurer Mertes explained that the cards are issued to one person and it is too difficult to have one person be available for each visit to Costco for supplies.

In answer to Council Member Dieffenbach's inquiry into the payment to Waste Management for street sweepings, Director Wiza explained that sediment collected by the street sweeper needs to be hauled to Waste Management along with catch basin refuse, as required by the DNR. The leaves that are collected in the fall are composted.

Motion made by Council Member Dieffenbach, seconded by Council Member Thome, to approve payment of bills for the period 08/31/17 through 09/05/17, transfers for the period 08/23/17 through 09/05/17, and payroll for the period 08/13/17 through 08/26/17. Motion carried without a negative vote with Council Members Czarnecki and Regenfuss excused.

CONSIDER LICENSE APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Thome, seconded by Council Member Arnett, to approve new Operators License applications for the period ending June 30, 2018 for Margaret Dobson, Madilyn M. Hill, Jake E. Krajenska, John M. Padberg, and Matthew T. Robinson. Motion carried without a negative vote with Council Members Czarnecki and Regenfuss excused.

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve renewal Operators License applications for the period ending June 30, 2018 for Marilyn S. Fisher, Christina N. Gabrielson, Josh P. McCutcheon, Jeffrey O. Peterson, and Hailey E. Weissinger. Motion carried without a negative vote with Council Member Czarnecki and Regenfuss excused.

ADMINISTRATOR'S REPORT

City Administrator/Treasurer Mertes explained that she is in the process of budget meetings with Department Heads. Budget presentations will be made at the October 9 Common Council meeting

and the Public Hearing will be held at the October 30 meeting. Council Member Dieffenbach asked to receive the draft budget as early as possible prior to the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Arnett explained that the Branding Committee received 15 responses to their RFPs. The Committee finished their fifth and final interview today and will make a decision within a week.

In answer to Council Member Dieffenbach's question, Director Wiza explained that Mercury Marine and the City have been working together on the final trucking plan to remove the bladders from Adlai Horn Park. In answer to Council Member Arnett's question, Director Wiza stated that he has documented the status of the current roads to assess any damage after the removal.

MAYOR'S REPORT - None

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Thome, seconded by Council Member Dieffenbach, to adjourn to closed session at 7:22 p.m. pursuant to State Statutes 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, to discuss possible negotiations with BMO Harris Bank for the purchase of property on Columbia Road. Approval of closed session minutes of 8/28/17. Motion carried unanimously on a roll call vote with Council Members Arnett, Dieffenbach, Verhaalen, Thome, and O'Keefe voting aye and Council Members Czarnecki and Regenfuss excused.

RECONVENE TO OPEN SESSION

Motion made by Council Member Dieffenbach, seconded by Council Member Arnett, to reconvene to open session at 7:43 p.m. Motion carried unanimously on a roll call vote with Council Members Arnett, Dieffenbach, Verhaalen, Thome, and O'Keefe voting aye and Council Members Czarnecki and Regenfuss excused.

ADJOURNMENT

Motion made by Council Member Thome, seconded by Council Member Arnett, to adjourn the meeting at 7:43 p.m. Motion carried without a negative vote with Council Members Czarnecki and Regenfuss excused.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

CITY OF CEDARBURG

MEETING DATE: September 25, 2017

ITEM NO: 8. A. & 8. B.

TITLE:

- A. Consider Resolution No. 2017-16 to amend the Comprehensive Land Use Plan – 2025 for the 13.38 acre west portion of the 18.70 acre parcel located approximately 506' south of Highway 60 from the High Density Residential Elderly Housing (10.9 to 20 units per acre) Use Classification to the High Density Residential (10.9 to 16.1 units per acre) Use Classification; and action thereon (Plan Comm. 08-07-17)
- B. Consider Ordinance No. 2017-20 to rezone the above property from Temporary RS-1 Single-Family Residential District to RM-2/PUD Multiple-Family Residential District/Planned Unit Development Overlay District; and action thereon (Plan Comm. 08-07-17)

ISSUE SUMMARY:

Council Members are reminded that before any zoning action can take place State law requires that the Comprehensive Land Use Plan and the proposed Zoning be consistent with each other. Our review of the Stroebe Multi-Family project reveals that while the existing use classification for his site is similar to the use being proposed, it differs in that the existing classification targets elderly housing only and the proposal before you is for high density housing without restriction on age. Accordingly, the Comprehensive Land Use Plan 2025 must be amended before proceeding ahead with the rezoning petition. Specifically, Resolution 2017-16 will serve to reclassify the future use of this site from High Density Elderly Housing at a density of up to 20 units per acre to High Density Multiple-Family at a density not to exceed 16.1 units per acre.

This project will consist of 12 sixteen-unit apartment buildings for a total of 192 units at a density of 10.3 units/gross acres or 14.9 units/net acre (Net acreage = Gross acreage minus right-of-way dedication and conservancy area). The project will be served by a private driveway/parking system including 383 parking stalls, 192 of which will be enclosed and the remaining 191 will be surface stalls, resulting in a count of 2 parking stalls per unit. City Code requires 1.5 stalls per unit. The zoning required to support this project is shown in the attached Ordinance No. 2017- 20 as RM-2/PUD Residential Multiple-Family District with a Planned Unit Development Overlay District.

Nonconformity to Standards:

As part of the PUD request, the applicant is seeking your recommendation to adjust the following standards of the underlying Rm-2 basic use district:

1. Code Requirement – Maximum 8 Units per Structure

Nonconformity – all buildings will have 16 units

Procedure:

Since this project was reviewed by the Plan Commission and recommended for approval, the next step in the process is for the public hearing on the Land Use Plan amendment and then the public hearing on the rezoning request to consider public comment before rendering your decisions. If these requests are approved, the applicant will then finalize the details of his site, architectural, landscaping, storm

water management and exterior lighting plans and submit them to the Plan Commission for their review and approval.

Impact fee:

192 units @ 5,202.34 per unit = \$998,849.28 due at the time of building permit application.

Staff Comments:

Since the location of this site is far removed from our downtown business and service area and even further from the south business district, it is tough to argue that it is within walking distance to those shopping environments. However, the Land Use Plan does classify the property directly to the north as commercial to address the every-day shopping needs and services of this project and other development in the area. Furthermore, as we are now nearing the planning stage for the Highway 60 Business Park, this project will help serve the residential needs of the employment base for that park.

Mr. Stroebel's project will be served by sewer and water facilities extended from The Glen at Cedar Creek subdivision. These facilities will now be extended through this site to the north property line and made available to serve the future commercial development of those lands. With respect to the sewer system, Mr. Stroebel has addressed the concerns City Engineer Tom Wiza.

Staff notes that this site is downstream from several large tracks of undeveloped parcels and therefore the applicant will need to work closely with our City Engineer to insure proper grading and storm water management. Furthermore, since the applicant's plans now show an extensive pond in the upland conservancy area at the east end of this site, DNR approval will be needed. Since the pond will likely require extensive tree cutting and shrubbery removal, a Tree Cutting and Clearing Permit from the City will also be required. This permit will be reviewed by the City Forester before being submitted to this Commission for your review and recommendation. The Common Council will make the final decision.

The following will need to be addressed:

- The applicant will be required to loop the water main around the east side of the development.
- Water Superintendent Tim Martin advised that a second feed will be required from Sheboygan Road through the proposed Geo-grid access.
- The applicant will be required to sprinkler the buildings with monitoring.
- The Fire Department will need to confirm radius of driveways is adequate for the large fire trucks.
- The applicant will need to meet with the Fire Department to determine fire hydrant location.
- WDNR, City Plan Commission and Common Council approval of a Tree Cutting and Clearing Plan for the removal of trees in preparation for the work within the C-4 District.
- The applicant having the Floodplain, Wetlands and Upland Conservancy District field verified and staked.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

At their August 7, 2017 meeting, the Plan Commission recommended approval by unanimous vote.

BUDGETARY IMPACT:

Impact Fees - 192 units @ \$5,202.34/unit = \$998,849.28

ATTACHMENTS:

- Rezoning Petition
- Concept Site and Architectural Plans
- Ordinance No. 2017-20
- Resolution No. 2017-16

INITIATED/REQUESTED BY: S. Duane Stroebel, Jr.

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

**CITY OF CEDARBURG
RESOLUTION NO. 2017-16**

**A Resolution Amending the City of Cedarburg
Comprehensive Land Use Plan - 2025
for the 13.38 Acre West Portion of the 18.70 Acre Parcel Located
on the East Side of Sheboygan Road Approximately 506' South of Highway 60**

WHEREAS, the City of Cedarburg, pursuant to the provisions of Section 62.23 of the Wisconsin Statutes, has created a City Plan Commission; and

WHEREAS, the City Plan Commission has prepared a plan for the physical development of the City of Cedarburg and environs, said plan known as *The City of Cedarburg Smart Growth Comprehensive Plan -2025* and

WHEREAS, the City Plan Commission on the 7th day of January 2008 recommended the aforementioned Comprehensive Plan and on the 25th day of February 2008 the Common Council adopted the plan; and

WHEREAS, the adopted Land Use Plan recommends High Density Residential Elderly Housing (10.9 to 20 units per acre) Use as shown on the Land Use Map; and

WHEREAS, a proposed multi-family apartment housing project on this property would require amending the High Density Residential Elderly Housing (10.9 to 20 units per acre) Use to the High Density Residential (10.9 to 16.1 units per acre) Use classification; and

WHEREAS, the Plan Commission reviewed the requested amendment on August 7, 2017, and the Common Council held a public hearing on September 25, 2017 to consider amending the Plan and found such change to be appropriate and compatible with the existing and future nearby uses.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 66.1001(4)(b) of the Wisconsin Statutes, the City of Cedarburg Common Council on the 25th day of September 2017, hereby amends *The City of Cedarburg Smart Growth Comprehensive Land Use Plan - 2025*, as follows: the 13.38 acre west portion of the of the 18.70 acre parcel directly north of The Glen at Cedar Creek Subdivision is hereby classified as High Density Residential (10.9 to 16.1 units per acre) Use in the Comprehensive Land Use Plan – 2025.

Passed and adopted this 25th day of September 2017.

Kip Kinzel, Mayor

Attest:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

**CITY OF CEDARBURG
ORDINANCE NO. 2017-20**

**An Ordinance Rezoning 13.38 Acres of the 18.70 Acre Parcel
Located on the East Side of Sheboygan Road
Approximately 506' South of Highway 60**

The proposed ordinance having been submitted to the City Plan Commission for recommendation and notice having been given pursuant to Wis. Statute, the Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

The following described real estate situated in the City of Cedarburg, Wisconsin, presently zoned Temporary Rs-1 Single Family Residential District is hereby rezoned to Rm-2/PUD Multiple-Family Residential/Planned Unit Development Overlay District:

Part of the Northwest ¼ of the Northwest ¼ of Section 23, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, bounded and described as follows:

Commencing at the Northwest corner of said Northwest ¼ Section; thence South 02°13'26" East along the west line of said ¼ Section a distance of 955.00 feet to the point of beginning of the lands to be described; thence North 87°12'03" East 33.00 feet to a point; thence North 00°33'41" West 250.51 feet to a point; thence North 87°12'03" East 905.03 feet to a point; thence South 00°00'00" East 30.08 feet to a point; thence South 05°00'02" East 541.55 feet to a point; thence South 68°11'55" West 36.31 feet to a point; thence South 44°59'59" West 28.61 feet to a point; thence South 11°18'34" West 18.39 feet to a point in the South line of the Northwest ¼ of the Northwest ¼ of said Section 23; thence South 87°08'31" West along said South line 910.85 feet to a point in the West line of said Northwest ¼ Section; thence North 02°13'26" West along said West line 371.04 feet to the point of beginning.

Said land contains 582,998 square feet or 13.38 acres.

This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 25th day of September 2017.

Kip Kinzel, Mayor

Countersigned:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney



TERRACE REALTY

August 2, 2017

Mr. John Censky
City of Cedarburg
W63 N645 Washington Av.
Cedarburg WI 53012

Dear Mr. Censky,

We have provided the necessary information as requested for the action specified on the Plan Commission Agenda for August 7, 2017. The development is a low density high end multiple family community with upscale amenities that are sought by today's "renters by choice". It serves a desirable yet underserved market in the Cedarburg and Ozaukee County area that is growing every day.

Per the city's master plan, the property is currently planned for high density elderly multi-family that allows for a maximum of 20 units per acre with a 3-story limitation. We are requesting rezoning to RM-2 (PUD) multi-family with a 2-story limitation. A development consisting of a club house facility and twelve 2-story 16-unit buildings at an overall density of 10.26 units per acre is being proposed. We are also open to the permanent creation of 4.5 acres of open space or parkland on the east end of the parcel to facilitate a continuation of the walking trail coming from the south.

The development will have a very unique "craftsman" architectural style that will feature a variety of materials, texture and colors. Wood or hardi plank will be used in the form of shakes, horizontal siding or board and batten treatments. Stone will also be used on the building exteriors as well as standing seam roof accents in highlighted areas. All apartments will have separate townhouse style private entrances while featuring spacious floor plans, granite countertops, stainless steel appliances, private balconies or patios, in unit washer/dryer, walk in closets, central heat and air, etc. Unit types will be predominantly two bedrooms; but studios, one bedroom and two bedrooms with dens will also be available. Each apartment will have access to either an attached or detached garage as well as an additional surface spot. Rents are expected to range from approximately \$1,000 to \$2,200 per month.

The clubhouse facility will feature a resort-style swimming pool, a 24-hour fitness facility, free WI FI, a package drop off/pick up center and a large meeting area. Offices for on site management will also be located in the building.

Further development of the architectural detailing and landscaping is anticipated as the approval process proceeds.

There will be no roads or facilities on the property that will require maintenance or upkeep by the City of Cedarburg. The total taxable value of the development will be in excess of \$20 Million. Per statute, the impact fees alone will total almost \$1 Million for the development. No TIF is being requested so all real estate taxes will begin flowing immediately to the respective taxing jurisdictions.

W61 N488 Washington Avenue
Cedarburg, WI 53012
262-377-1050
www.terrace-realty.com

Adjustments have been made to the site plan as a result of comments at the April Plan Commission meeting. We will be happy to elaborate on those changes in person at next week's meeting.

This is a quality development that will benefit the City of Cedarburg and its residents, current and future, in many ways for years to come. I look forward to proceeding through the process to make the development a reality. Thank you for your time and attention.

Sincerely,



Duey Stroebel

SHEBOYGAN RD MULTI-FAMILY DEVELOPMENT PETITION**DATE:** 07/17/2017**TO:** Jonathan Censky, City of Cedarburg**FROM:** Troy Hartjes, R.A. Smith National and Duey Stroebel, Terrace Realty**PROJECT INTRODUCTION**

The project consists of twelve – 16-unit 2 story apartment buildings with attached and detached garages and a clubhouse facility that will be located east of Sheboygan Road (CTH I) and approximately 700 feet south of the intersection of Sheboygan Road (CTH I) and STH 60. As is specifically permitted, an environmental corridor located directly east of the site will be maintained with storm water facilities and a trail being added to enhance the access and aesthetics of the corridor. The project coincides with the Sheboygan Road corridor toward STH 60 with residential development ultimately transitioning to commercial development. It is requested that the Comprehensive land Use Plan be amended from High Density Residential Elderly Housing not to exceed 20 units/acre with a 3 story limitation to High Density Residential not to exceed 16.1 units/acre with a 2 story limitation. A zoning change is also requested from the temporary Rs-1 District to RM-2(PUD) District. The petition items have been addressed below in accordance to Section 13-1-69 of the City of Cedarburg Zoning Ordinance.

Petition Item 13-1-69(i)(2)a.1. – DATA PERTINENT TO COMPREHENSIVE EVALUATION

1. Total site size including environmental corridor = 814,307 S.F. (18.69 acres). Total area to be included in the PUD Planned Unit Development Overlay District = 582,998 S.F. (13.3838 acres) Includes 40 foot dedicated right-of-way

2. Total area of Open Space = 197,000 S.F. (4.5 acres)

3. PUD Calculations = 192 units/13.38 acres = 14.35 units/acre

PUD Calculations = 192 units/18.69 acres = 10.27 units/acre (including environmental corridor)

4. Proposed number of Dwelling Units = 12 (16 Unit) Buildings = 192 Units

5. Minimum Lot Area Requirement

11 - 2 bedroom units x 3300 S.F. = 36,300 S.F.

5 – 1 bedroom units x 2700 S.F. = 13,500 S.F.
49,800 S.F.

12 buildings x 49,800 S.F. = 597,600 S.F.

6. Population Analysis = Existing infrastructure that the proposed development will be connecting to is adequately sized for the expected population of the proposed development. Existing sanitary that will be connected to from the south is 21-inches and the existing water main that will be connected to within Sheboygan Road is 12-inches.

7. Dwelling Unit Building Area Footprint (including attached garages) = 156,207 S.F.

8. FAR Calculation = Floor Area/PUD Area = $247,956/582,998 = 0.43$ (including attached garages)

Floor Areas based on architectural drawings and includes attached garages

First Floor Area = 10,901 S.F.

Second Floor Area = 9,762 S.F.
20,663 S.F.

Total Floor Area = 12 buildings x 20,663 S.F. = 247,956 S.F.

9. Additional data and requirements for municipal services – See Attached Utility Plan showing proposed infrastructure with new sanitary sewer, water main and storm sewer sized appropriately for the development with connections to existing facilities shown.

Petition Item 13-1-69(i)(2)a.2. – GENERAL SUMMARY OF ESTIMATED VALUE OF STRUCTURES AND SITE IMPROVEMENT COSTS, INCLUDING LANDSCAPING AND SPECIAL FEATURES.

Site improvement costs without buildings = \$1,300,000

Lump sum cost of \$20,000,000 including almost \$1,000,000 in impact fees.

Petition Item 13-1-69(i)(2)a.3. – OUTLINE OF ORGANIZATIONAL STRUCTURE OF A PROPERTY OWNER'S OR MANAGEMEN'S ASSOCIATION

The property owner, Duey Stroebel, has owned the property solely for over 20 years and annexed the property into the City of Cedarburg approximately 10 year ago. It is his intent to build and own the development long term. Stroebel and his company, Terrace Realty, Inc., has a long and successful track record of developing, owning and managing quality real estate throughout the Ozaukee County area.

Petition Item 13-1-69(i)(2)a.4. – PROPOSED DEPARTURES FROM CITY ZONING REGULATIONS, ORDINANCES, ADMINISTRATIVE RULES OR OTHER UNIVERSAL GUIDELINES

PUD requested for Minimum Lot Area Requirement

11 - 2 bedroom units x 3300 S.F. =	36,300 S.F.
5 - 1 bedroom units x 2700 S.F. =	<u>13,500 S.F.</u>
	49,800 S.F.

12 buildings x 49,800 S.F. = 597,600 S.F.
Total RM-2 Site Area = 582,998 S.F. (excluding environmental corridor)

Petition Item 13-1-69(i)(2)a.5. – DEVELOPMENT TIMETABLE

Construction to commence late 2017 with estimated completion date of late 2019.

Petition Item 13-1-69(i)(2)b.1. – PLAT OR CERTIFIED SURVEY MAP SHOWING PLAN OF DEVELOPMENT

See Rezoning Exhibits Previously Submitted to City

Petition Item 13-1-69(i)(2)b.2. – LEGAL DESCRIPTION OF BOUNDARIES OF LANDS INCLUDED IN PROPOSED PUD PLANNED UNIT DEVELOPMENT OVERLAY DISTRICT

See Rezoning Exhibits Previously Submitted to City

Petition Item 13-1-69(i)(2)b.3. – DESCRIPTION OF THE RELATIONSHIP BETWEEN DEVELOPMENT AND SURROUNDING PROPERTIES

The development coincides with the surrounding properties as the Sheboygan Road corridor south of STH 60 is projected for development. The project coincides with the of the Sheboygan Road corridor toward STH 60 with residential development ultimately transitioning to commercial development. The project stands alone and is not affected by adjacent properties under different ownership.

Petition Item 13-1-69(i)(2)b.4. – LOCATION OF PUBLIC AND PRIVATE ROADS, DRIVEWAYS, AND PARKING FACILITIES AND THE CALCULATIONS USED TO JUSTIFY THE NUMBER OF SPACES PROPOSED

See Attached Concept Plan for location of public and private roads, driveways, and parking facilities.

Total proposed parking spaces = 235 (surface stalls)
Total proposed garages = 192 (attached and detached)
Total parking available = 427

Parking spaces required = 192 proposed units x 1.5 cars per unit = 288 parking spaces

Petition Item 13-1-69(i)(2)b.5. – THE SIZE, ARRANGEMENT, AND LOCATION OF PROPOSED BUILDINGS

See Attached Concept Plan

Petition Item 13-1-69(i)(2)b.6. – LOCATION OF INSTITUTIONAL, RECREATIONAL AND OPEN SPACE AREAS

See Attached Concept Plan

Petition Item 13-1-69(i)(2)b.7. – THE TYPE, SIZE AND LOCATION OF ALL STRUCTURES

As shown on the attached Concept Plan the twelve – 16-unit apartment buildings will be served by sanitary sewer ranging in size from 8-inches to 21-inches and 8-inch water main. Storm sewer will be constructed with inlets throughout the site that drain into stormwater detention facilities.

Petition Item 13-1-69(i)(2)b.8. – GENERAL LANDSCAPE TREATMENT

As shown on the attached Concept Plan trees and planting areas are planned throughout the development.

Petition Item 13-1-69(i)(2)b.9. – ARCHITECTURAL PLANS, ELEVATIONS AND PERSPECTIVE DRAWINGS AND SKETCHES ILLUSTRATING PROPOSED STRUCTURES

See Attached architectural plans.

Petition Item 13-1-69(i)(2)b.10. – THE EXISTING AND PROPOSED LOCATION OF PUBLIC SANITARY SEWER, WATER SUPPLY FACILITIES, AND STORMWATER DRAINAGE FACILITIES

As shown on the attached Concept Plan the twelve – 16-unit apartment buildings will be served by sanitary sewer ranging in size from 8-inches to 21-inches and 8-inch water main. Storm sewer will be constructed with inlets throughout the site that drain into stormwater detention facilities. The proposed sanitary will connect to existing 21-inch sanitary from the property to the south which was set up for future development. The proposed water main will connect to an existing 12-inch water main located on Sheboygan Road (CTH I).

Petition Item 13-1-69(i)(2)b.11. – THE EXISTING AND PROPOSED LOCATION OF ALL PRIVATE UTILITIES OR OTHER EASEMENTS

See Attached Utility Plan. A 40' dedicated right-of-way is shown along Sheboygan Road with a 25 foot setback to all buildings.

Petition Item 13-1-69(i)(2)b.12. – CHARACTERISTICS OF SOILS

See attached soil survey information

Petition Item 13-1-69(i)(2)b.13. – EXISTING TOPOGRAPHY ON SITE WITH MINIMUM 2 FOOT CONTOURS

See Attached Utility Plan with 2 foot contours provided.

**Petition Item 13-1-69(i)(2)b.14. – ANTICIPATED COMPATIBILITY WITH EXISTING
ADJACENT LAND USES**

The proposed development will be compatible with existing and adjacent land uses as the Sheboygan Road corridor is planned for future single family and multi-family development with existing utilities being purposely extended and sized for development.

Petition Item 13-1-69(i)(2)b.15. – IF DEVELOPMENT IS TO BE STAGED, A STAGING PLAN

See development time table referenced previously.

ZONING EXHIBIT

Part of the Northwest 1/4 of the Northwest 1/4 of Section 23, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, bounded and described as follows:

Commencing at the Northwest corner of said Northwest 1/4 Section; thence South 02°13'26" East along the West line of said 1/4 Section a distance of 955.00 feet to the point of beginning of lands to be described; thence North 87°46'34" East 33.00 feet to a point; thence North 00°33'41" West 250.51 feet to a point; thence North 87°12'03" East 905.03 feet to a point; thence South 00°00'00" West 30.08 feet to a point; thence South 05°00'02" East 541.55 feet to a point; thence South 68°11'55" West 36.31 feet to a point; thence South 44°59'59" West 28.61 feet to a point; thence South 11°18'34" West 18.39 feet to a point in the South line of the Northwest 1/4 of the Northwest 1/4 of said Section 23; thence South 87°08'31" West along said South line 910.85 feet to a point in the West line of said Northwest 1/4 Section; thence North 02°13'26" West along said West line 371.04 feet to the point of beginning.

Said land contains 582,998 square feet or 13.3833 acres

April 27, 2017

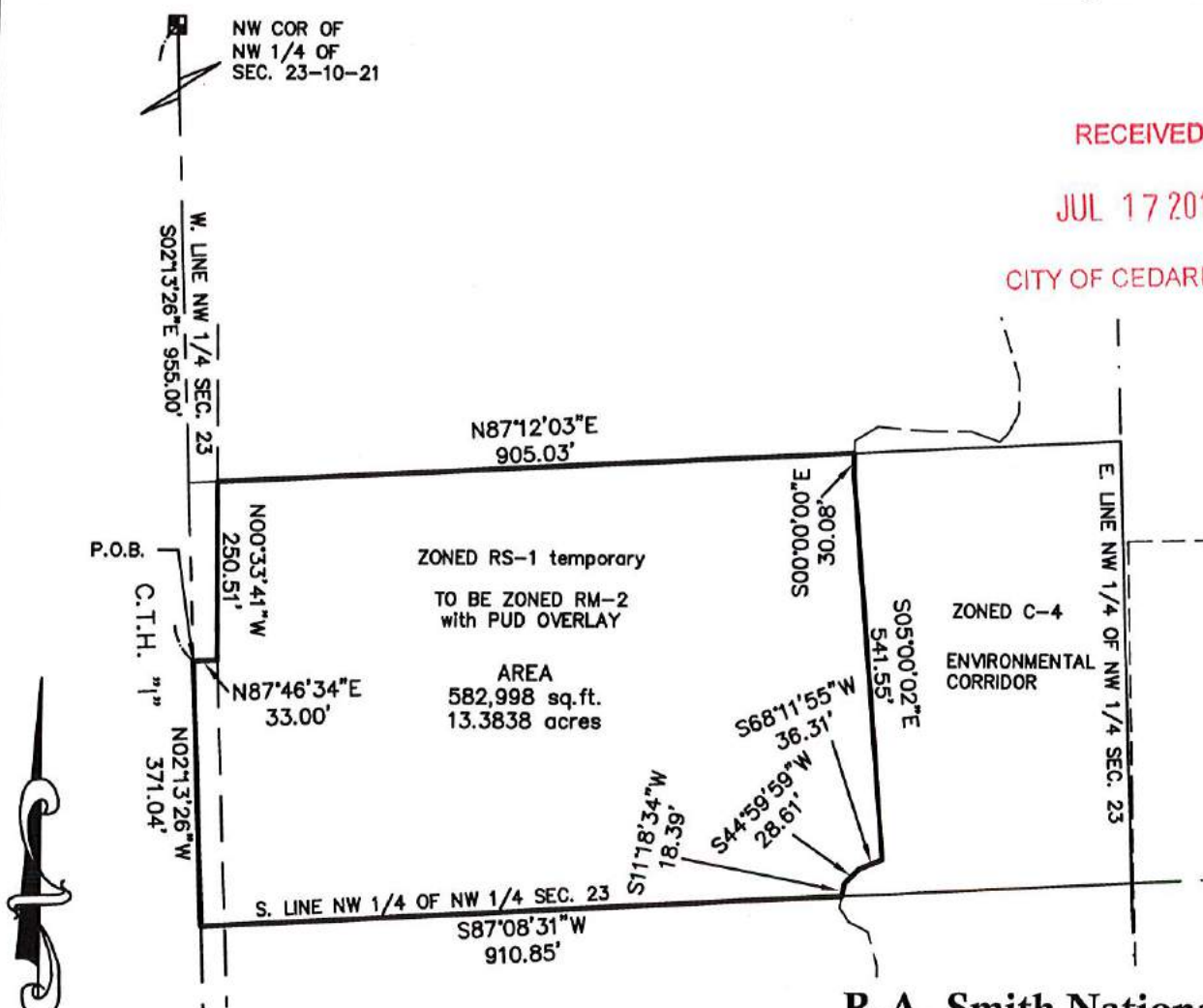
Drawing No. 167095-RMK

R.A. Smith National, Inc.

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JUL 17 2017

CITY OF CEDARBURG



R.A. Smith National, Inc.

Beyond Surveying
and Engineering

16745 W. Bluemound Road, Brookfield WI 53005
262-781-1000 Fax 262-797-7373 www.rasmithnational.com
Appleton, WI Irvine, CA Pittsburgh, PA

S:\5167095\dwg\
ZX101B250.dwg\REZONE WEST

SHEET 1 OF 1

ZONING EXHIBIT

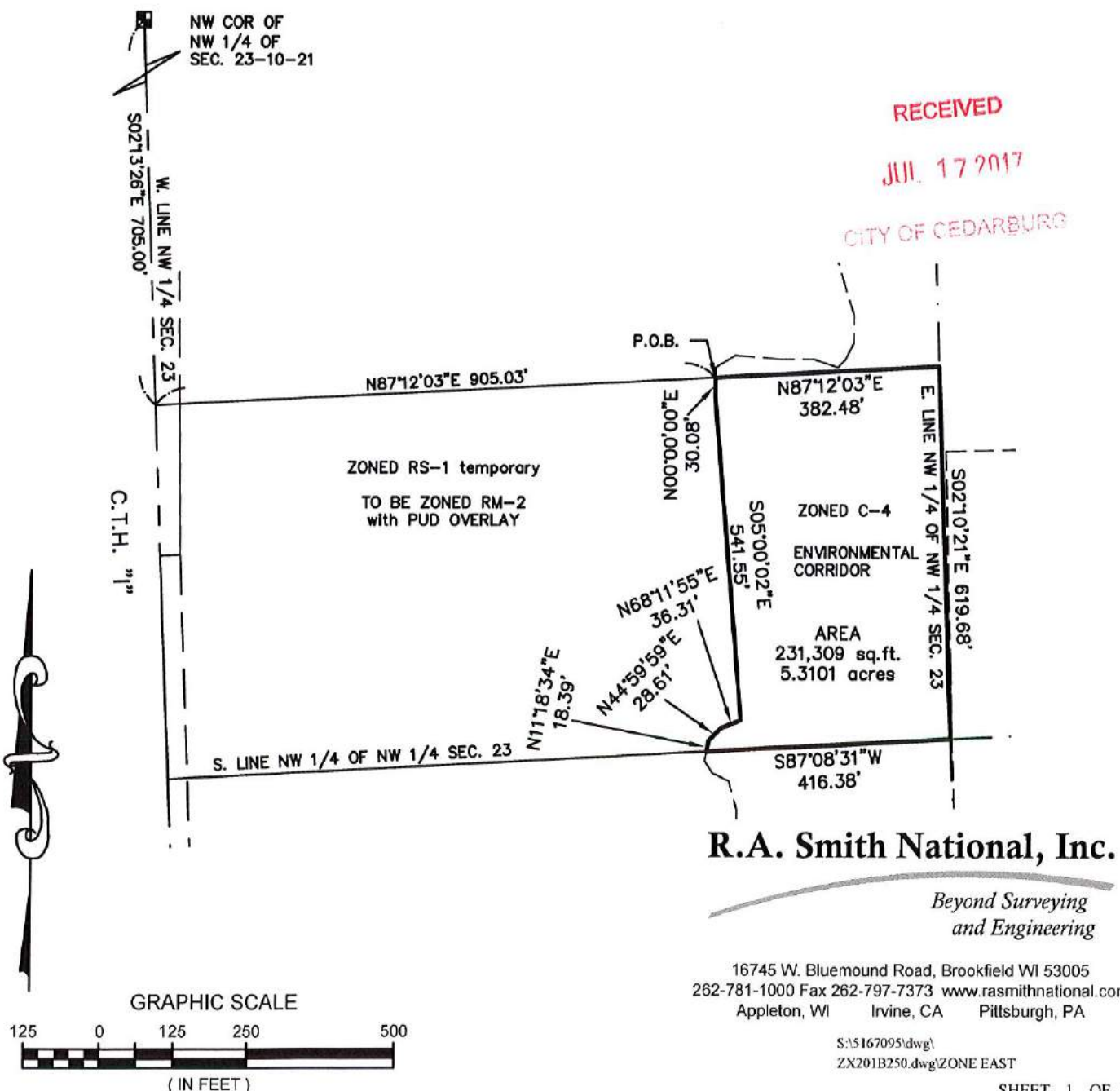
Part of the Northwest 1/4 of the Northwest 1/4 of Section 23, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, bounded and described as follows:

Commencing at the Northwest corner of said Northwest 1/4 Section; thence South 02°13'26" East along the West line of said 1/4 Section a distance of 705.00 feet to a point; thence North 87°12'03" East 905.03 feet to the point of beginning of lands to be described; thence North 87°12'03" East 382.48 feet to a point in the East line of the Northwest 1/4 of the Northwest 1/4 of said Section 23; thence South 02°10'21" East along said East line 619.68 feet to a point in the South line of the Northwest 1/4 of the Northwest 1/4 of said Section 23; thence South 87°08'31" West along said South line 416.38 feet to a point; thence North 11°18'34" East 18.39 feet to a point; thence North 44°59'59" East 28.61 feet to a point; thence North 68°11'55" East 36.31 feet to a point; thence North 05°00'02" West 541.55 feet to a point; thence North 00°00'00" East 30.08 feet to the point of beginning.

Said land contains 231,309 square feet or 5.3101 acres

April 27, 2017

Drawing No. 167095-RMK



R.A. Smith National, Inc.



DATE	DESCRIPTION

R.A. Smith National
Beyond Surveying and Engineering
 www.ra-smithnational.com

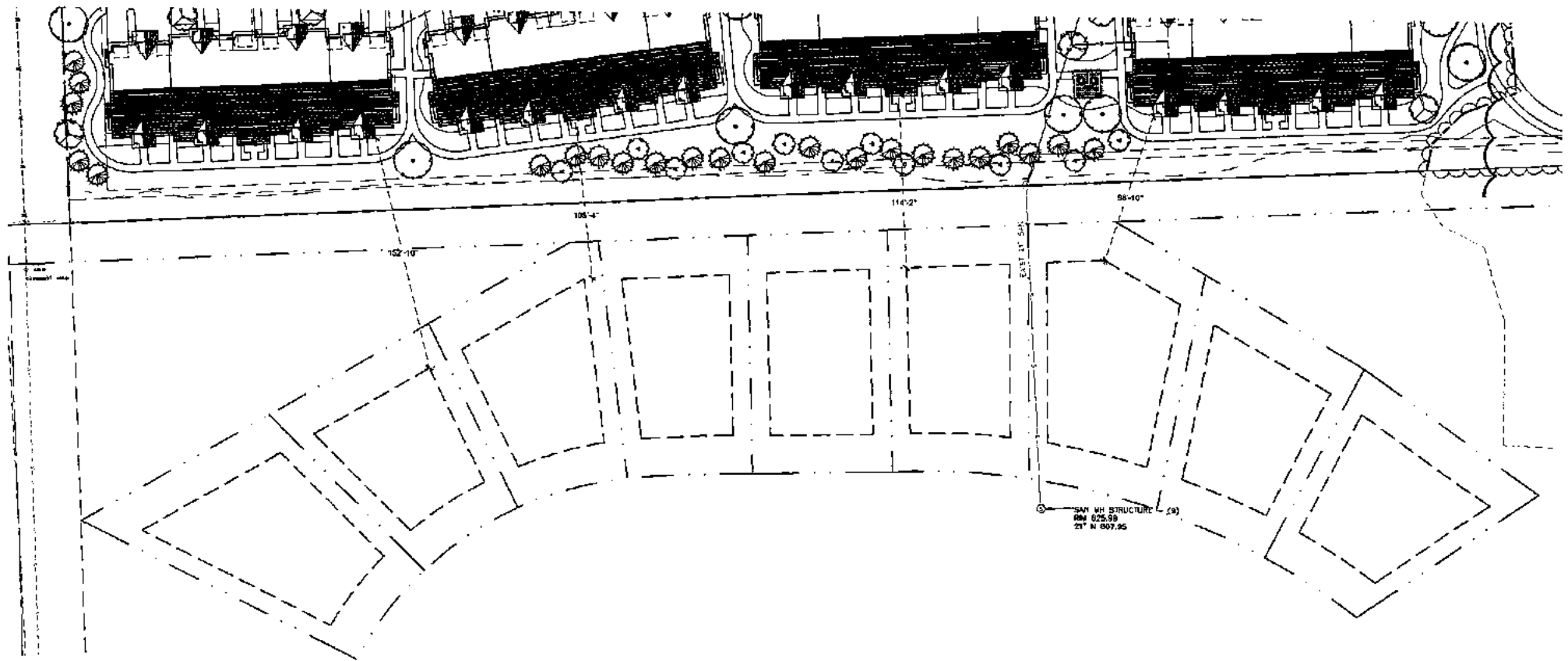
SHEBOYGAN RD. MULTI-FAMILY DEV.
CEDARBURG, WI
PRELIMINARY SITE PLAN

RECEIVED

JUL 17 2017

CITY OF CEDARBURG

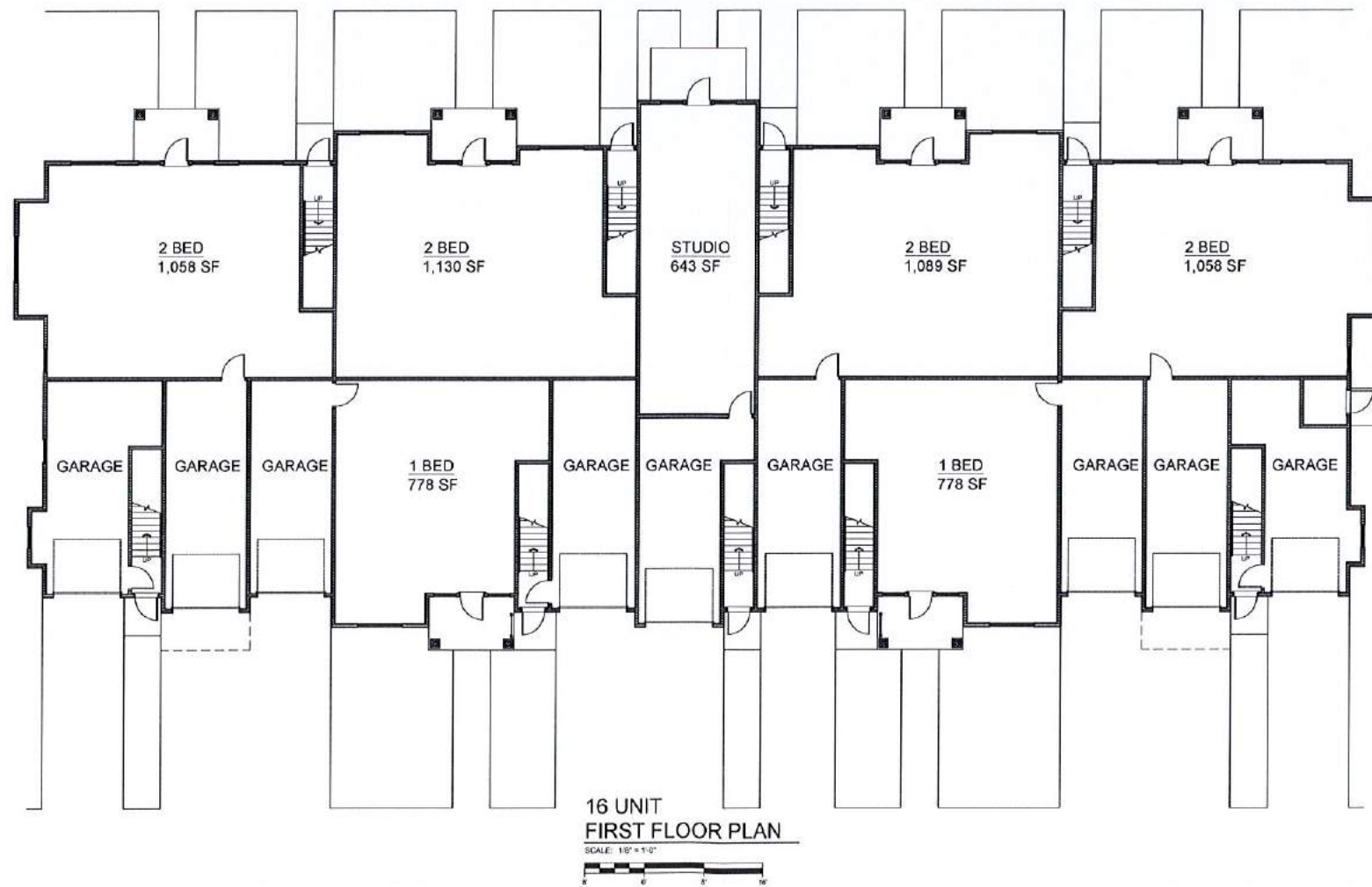
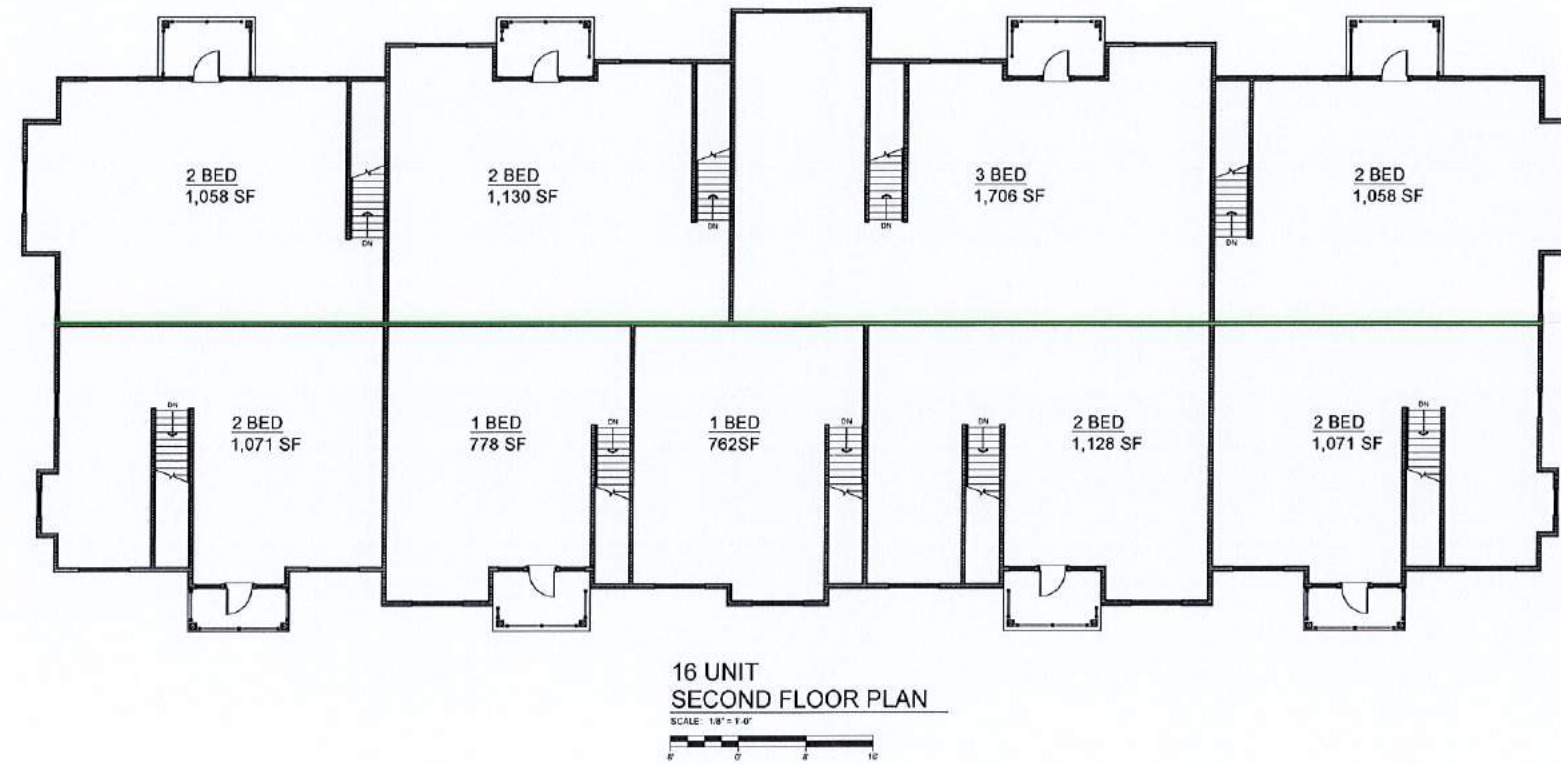
© COPYRIGHT 2017 R.A. Smith National, Inc.
DATE: 7/17/2017
SCALE: 1" = 40'
JOB NO. 1170043
PROJECT MANAGER: TROY T. HARTJES, P.E.
DESIGNED BY: ALS
CHECKED BY: TTH
SHEET NUMBER SP101





SHEBOYGAN ROAD APARTMENTS

CONCEPT
RENDERING



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CITY OF CEDARBURG

PRELIMINARY DRAWING - NOT FOR CONSTRUCTION

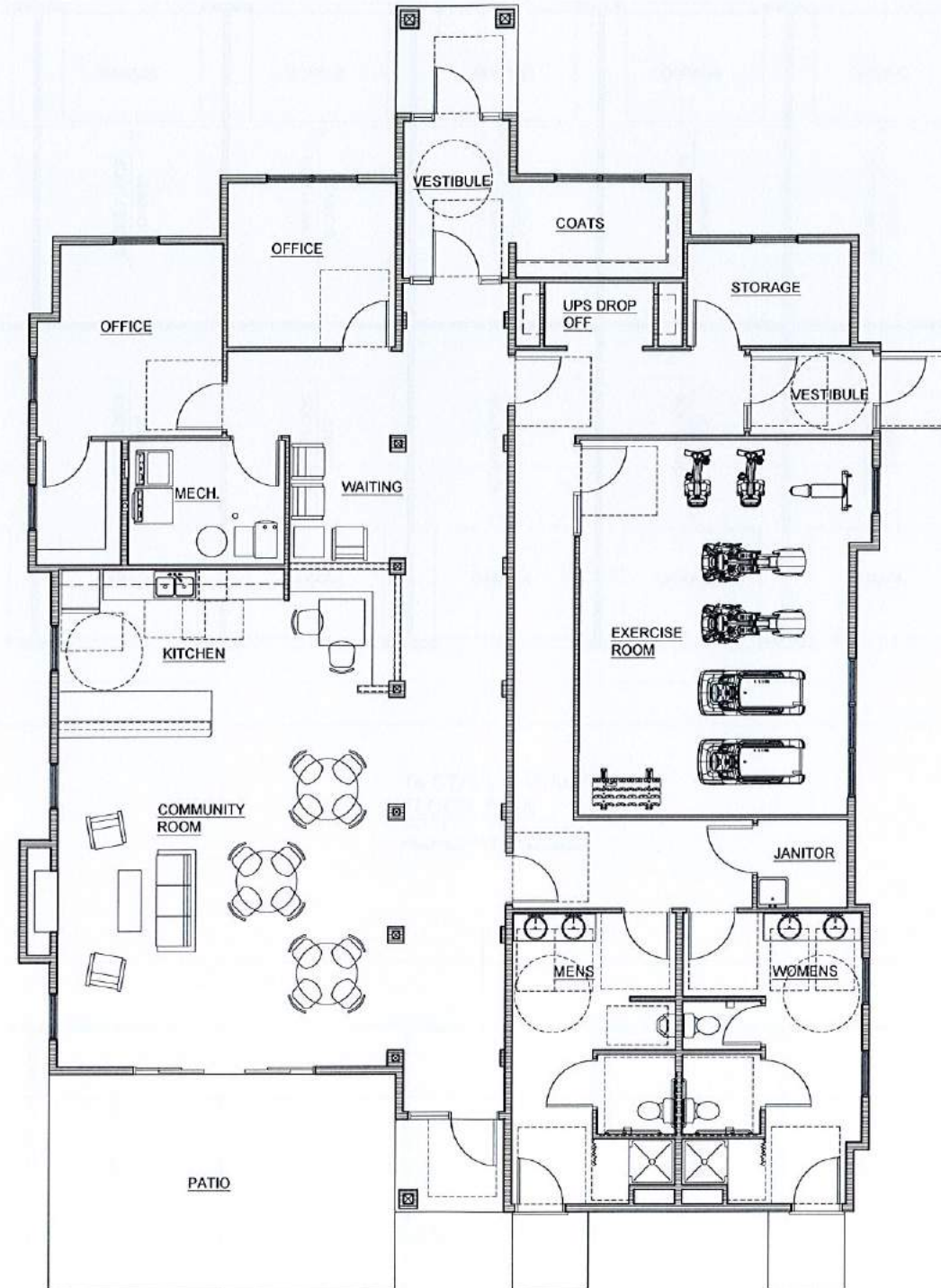
PRELIMINARY
SHEET DATES:

M+A DESIGN, INC.
25 SOUTH MAIN STREET
FOND DU LAC, WISCONSIN 54635
l.petrine@madesigninc.net (920) 922-8170

OWNER:
TERRACE REALTY
W61 N488 WASHINGTON AVENUE
CEDARBURG, WI 53012

NEW PROJECT FOR:
SHEBOYGAN ROAD APARTMENTS
SHEBOYGAN ROAD
CEDARBURG, WI 53012

2017 © M+A DESIGN, INC.	JOB NUMBER:
	2017.22
	SHEET:
	A1.0



OUTDOOR POOL
(SEE CIVIL PLANS)

CLUBHOUSE
FLOOR PLAN

SCALE: 1/4" = 1'-0"



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PRELIMINARY DRAWING - NOT FOR CONSTRUCTION

PRELIMINARY SHEET DATES:

M+A DESIGN, INC.
25 SOUTH MAIN STREET
FOND DU LAC, WISCONSIN 54635
info@ma-design.com (920) 922-8170

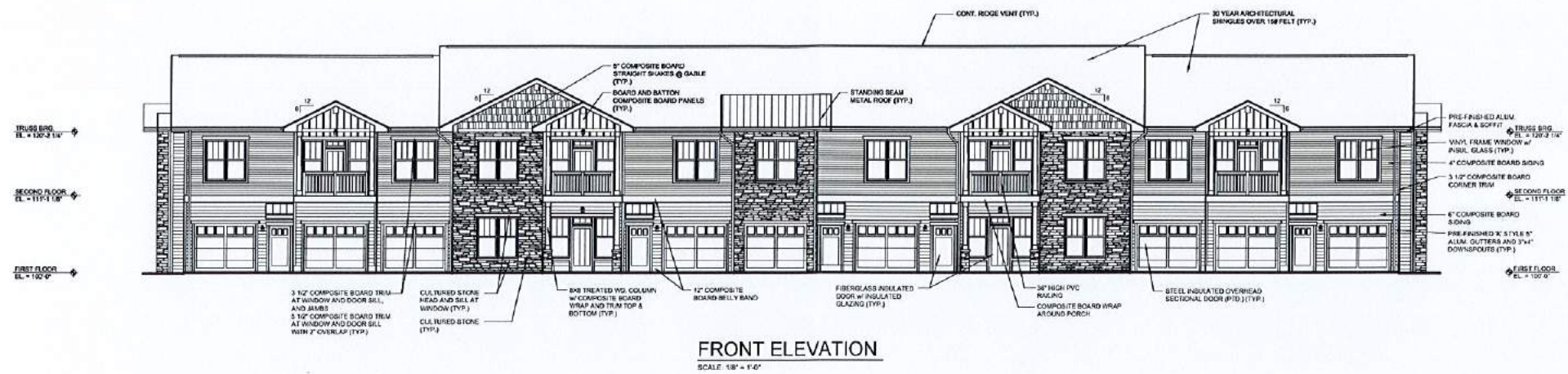
OWNER:

TERRACE REALTY
W81 N488 WASHINGTON AVENUE
CEDARBURG, WI 53012

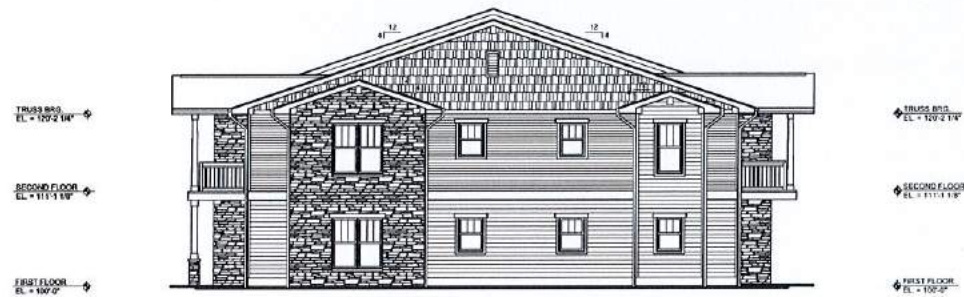
NEW PROJECT FOR:

SHEBOYGAN ROAD APARTMENTS
SHEBOYGAN ROAD
CEDARBURG, WI 53012

2017 © M+A DESIGN, INC.	JOB NUMBER:
	2017.22
	SHEET
	A1.1



FRONT ELEVATION
SCALE: 1/8" = 1'-0"



LEFT SIDE ELEVATION
SCALE: 1/8" = 1'-0"



RIGHT SIDE ELEVATION
SCALE: 1/8" = 1'-0"



REAR ELEVATION
SCALE: 1/8" = 1'-0"

PRELIMINARY SHEET DATES:

M+A DESIGN, INC.
25 SOUTH MAIN STREET
PO BOX 140, CEDARBURG, WI 53012
L.petrine@madesigninc.net (920) 822-8770

OWNER: **TERRACE REALTY**
W61 N488 WASHINGTON AVENUE
CEDARBURG, WI 53012

NEW PROJECT FOR: **SHEBOYGAN ROAD APARTMENTS**
SHEBOYGAN ROAD
CEDARBURG, WI 53012

JOB NUMBER:	2017.22
SHEET	A2.0

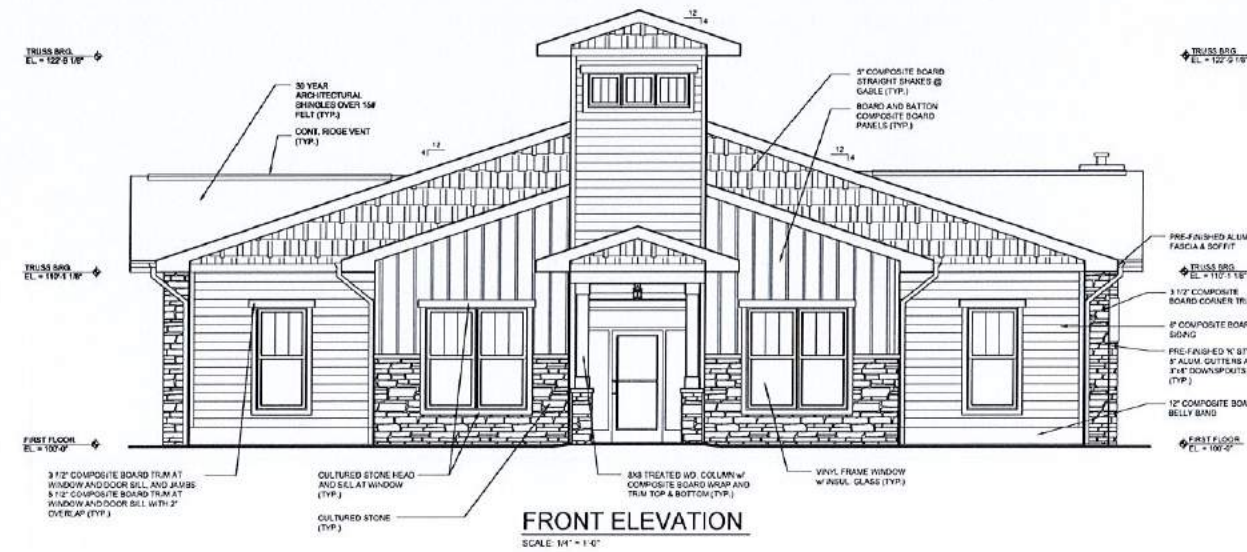
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JUL 17 2017
CITY OF CEDARBURG



LEFT SIDE ELEVATION
SCALE: 1/4" = 1'-0"



REAR ELEVATION
SCALE: 1/4" = 1'-0"



FRONT ELEVATION
SCALE: 1/4" = 1'-0"



RIGHT SIDE ELEVATION
SCALE: 1/4" = 1'-0"

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JUL 17 2017
CITY OF CEDARBURG

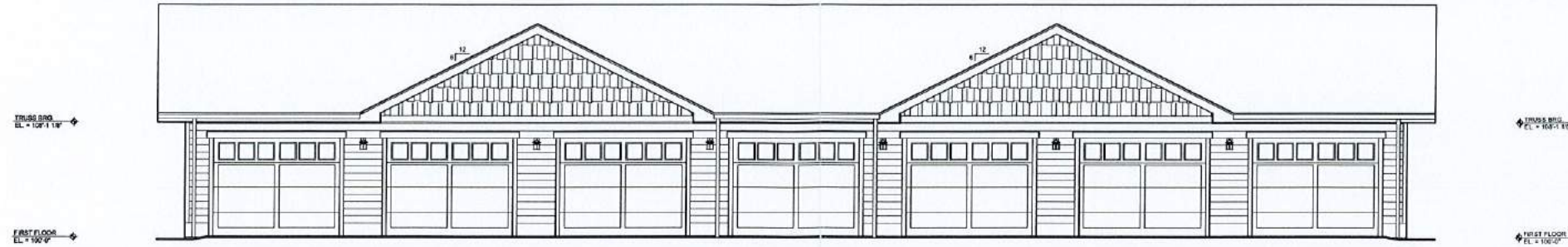
PRELIMINARY SHEET DATES:

M-A DESIGN, INC.
35 SOUTH MAIN STREET
POND AU LAC, WISCONSIN 54655
L.pierre@madesigninc.net (920) 922-8770

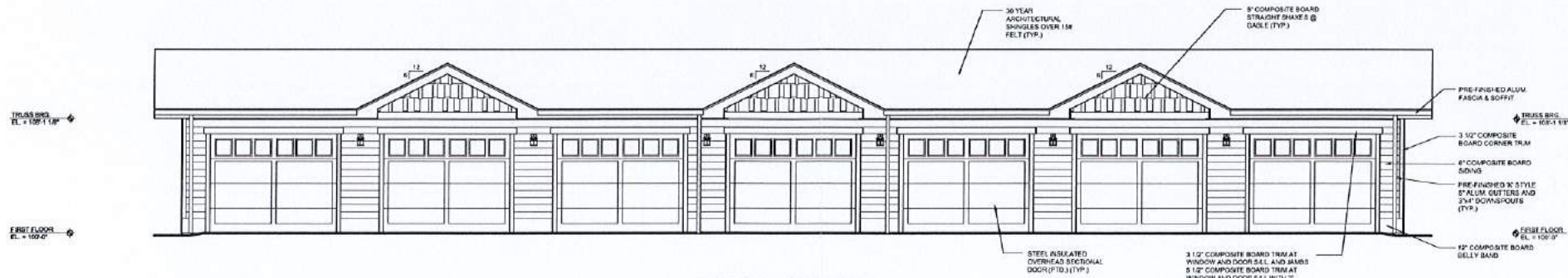
OWNER: **TERRACE REALTY**
1601 N 888 WASHINGTON AVENUE
CEDARBURG, WI 53012

NEW PROJECT FOR: **SHEBOYGAN ROAD APARTMENTS**
SHEBOYGAN ROAD
CEDARBURG, WI 53012

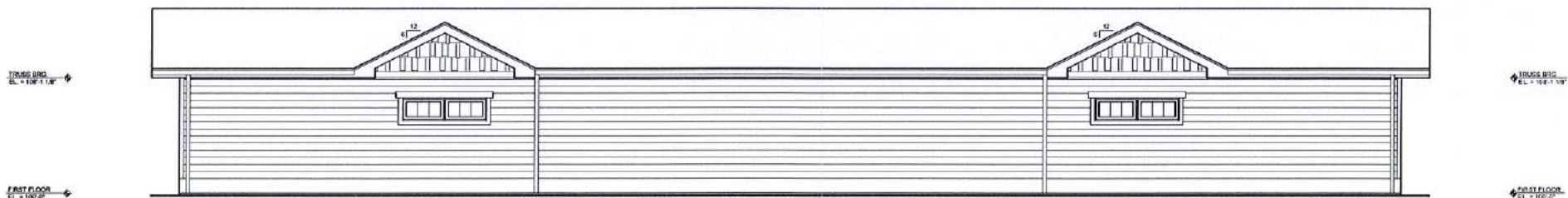
JOB NUMBER:
2017.22
SHEET
A2.1



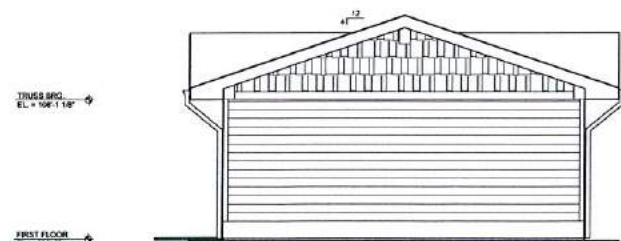
14 STALL GARAGE
FRONT & REAR ELEVATION
SCALE: 1/4" = 1'-0"



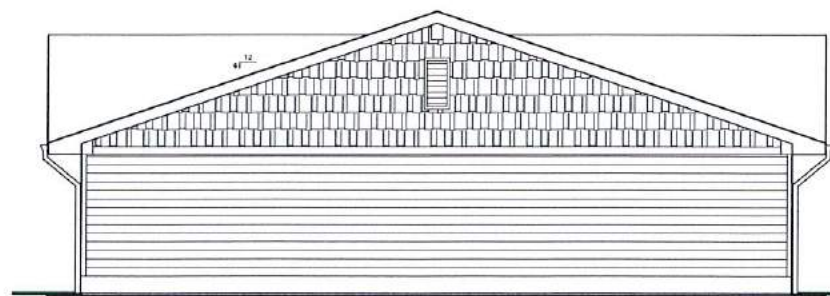
7 STALL GARAGE
FRONT ELEVATION
SCALE: 1/4" = 1'-0"



7 STALL GARAGE
REAR ELEVATION
SCALE: 1/4" = 1'-0"



7 STALL GARAGE
END ELEVATION
SCALE: 1/4" = 1'-0"



14 STALL GARAGE
END ELEVATION
SCALE: 1/4" = 1'-0"



RECEIVED
JUL 17 2017
CITY OF CEDARBURG

PRELIMINARY DRAWING - NOT FOR CONSTRUCTION

PRELIMINARY SHEET DATES:

OWNER:

M+A DESIGN, INC.

25 SOUTH MAIN STREET
FOND DU LAC, WISCONSIN 54635
l.petrie@madesigninc.net (920) 922-8170

NEW PROJECT FOR:

TERRACE REALTY

W61 N488 WASHINGTON AVENUE
CEDARBURG, WI 53012

SHEBOYGAN ROAD APARTMENTS

SHEBOYGAN ROAD
CEDARBURG, WI 53012

JOB NUMBER:

2017.22

SHEET

A2.2

CITY OF CEDARBURG

MEETING DATE: September 25, 2017

ITEM NO: 9. A.

TITLE: Consider bids received for the Western Road communications monopole construction; and action thereon.

ISSUE SUMMARY: Staff advertised for and received bids for construction of the Western Road communications monopole. A total of six bids were received, with the low bid coming from Vinco, Inc. in the amount of \$291,160.00.

Vinco is a well-established communications tower manufacturer, they were in attendance at the pre-bid meeting, and SEH has recommended award to them.

STAFF RECOMMENDATION: Staff recommends award of the Western Road communications monopole construction to Vinco based on their low lump sum bid of \$291,160.00.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: \$291,160.00 plus engineering and construction inspection costs.

ATTACHMENTS: SEH bid award recommendation
Bid tabulation

INITIATED/REQUESTED BY: Tom Wiza/Christy Mertes

FOR MORE INFORMATION CONTACT: Tom Wiza-Director of Engineering and Public Works
262-375-7610



Building a Better World
for All of Us®

September 19, 2017

RE: City of Cedarburg, Wisconsin
Western Road Communications Tower
SEH No. 141581 14.00

Mr. Tom Wiza
Director of Engineering and Public Works
City of Cedarburg
W63 N645 Washington Ave.
Cedarburg, WI 53012

Dear Tom:

On September 19, 2017 at 11 a.m. the City of Cedarburg completed a bid request for the construction of a communications tower at Western Road. Six bids were received prior to the 11 a.m. deadline. The bid packets were accepted and opened immediately after the deadline. Bids were checked for a Bid Tab, Bid Bond, and Addendum Acknowledgement. Total Lump Sum Bids were read aloud and recorded on a BIDS RECEIVED TAB (Attached).

Following the bid opening, SEH reviewed all bid document packages for completeness to bid requirements. All contractors had complete and acceptable bid packages.

As Lump Sum Bid amounts were reasonably close to that identified in the feasibility report, SEH requested that the bidders verify components included in the bid so as not to have missed a portion of the bid request. The responses from the contractors regarding missed or assumed items are minor in nature to the total cost of the estimates.

We have reviewed the bid information for the above referenced project, and recommend awarding the project to Vinco Inc. at their Lump Sum Bid Price of **\$291,160.00**.

SEH welcomes the opportunity to work with the City of Cedarburg and seeing this important project to a successful completion. Should you have any additional needs or requirements, please contact me directly at 612.325.9995.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

Dale Romsos
Project Manager

dmk

cc: Brian Depies – SEH Delafield

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-5196
SEH is 100% employee-owned | sehinc.com | 651.490.2000 | 800.325.2055 | 888.908.8166 fax



Building a Better World
for All of Us®

Western Road Communications Tower
City of Cedarburg
Dale Romsos, PM

BIDS RECEIVED

SEH No. 141581 64.20
Client No. 2016-08

Bid Date: Tuesday, September 19, 2017

Page 1

Bidder	Addendum Acknowledged	10% Bid Bond	Bid Amount
Vertical Limit	✓	✓	\$371,965.00
Structural Tower SC	✓	✓	\$360,064.00
Pieper Electric	✓	✓	\$395,343.00
IHC	✓	✓	\$299,990.00
Vinco	✓	✓	\$291,160.00
Joe Daniels Cor.	✓	✓	\$330,330.00

q:\ae\c\cedbut\138807\5-final-dsgn\52-specs-proj-man\bids received.docx

CITY OF CEDARBURG

MEETING DATE: September 25, 2017

ITEM NO: 9. B.

TITLE: Consider Ordinance No. 2017-21 amending Section 10-1-27(a) of the Municipal Code to prohibit parking on Center Street adjacent to the Interurban Trail crossing; and action thereon. (Public Works and Sewerage Comm. 09/14/17)

ISSUE SUMMARY: The City has received several complaints about poor sight distance at the Interurban Trail crossing on Center Street. When large vehicles are parked close to the trail, motorists have a difficult time seeing trail users and vice versa. Because parking is at a premium in this area, providing good sight distance has to be balanced against the loss of street parking.

Council Member Dieffenbach has discussed options with neighboring businesses and residents, and in the end we have come up with a street parking revision which will only eliminate one parking space while significantly improving the sight distance.

STAFF RECOMMENDATION: Staff recommends adoption of Ordinance 2017-21.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission recommended adjusting the parking limits adjacent to the trail as stated in the Ordinance.

BUDGETARY IMPACT: \$100 for traffic paint.

ATTACHMENTS:

- Unofficial Minutes of September 14, 2017 Public Works/Sewerage Commission meeting
- Copy of proposed ordinance

INITIATED/REQUESTED BY: Council Member Dieffenbach with input from residents.

FOR MORE INFORMATION CONTACT: Tom Wiza – Director of Engineering and Public Works
(262)375-7610

ORDINANCE NO. 2017-21

**An Ordinance Prohibiting Parking on Center Street
Adjacent to the Interurban Trail Crossing**

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 10-1-27 (Parking Prohibited Zones) of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

- (a) **Parking Prohibited Zones.** No person shall park or leave standing any vehicle upon any of the following highways, streets or parts thereof, except temporarily for the purpose of and while actually engaged in receiving or discharging passengers. Either the operator or owner of any vehicle may be held responsible for the violation of this section.

(88) On the north side of Center Street 32 feet east and 15 feet west of the Interurban Trail, and on the south side of Center Street 38 feet east and 25 feet west of the Interurban Trail.

SECTION 2. This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 25th day of September 2017.

Kip Kinzel, Mayor

Attest:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand

Mr. Schulz would like it placed on the next agenda. He wants to know who enforces this and who is responsible. He is not afraid to take this to another level if he has too.

CONSIDER REQUEST FROM RESIDENT AT N104 W7490 ST. JAMES COURT FOR CITY TO REPLACE DRIVE APPROACH HAVED BY CITY STREET TREE; AND ACTION THERE ON

Director Wiza explained that resident at N104 W7490 St. James Court has requested that the City replace his concrete driveway approach because it is substantially heaved by a City street tree. Mr. Dan Stair was present and explained how the rain water pools on the sidewalk and that it freezes. He asked about mud jacking the sidewalk. Pictures were presented to show about a 2 inch area that has heaved.

The City does have an annual sidewalk program where we eliminate trip hazards. This street is also on the schedule for replacement in 2018.

Motion made by Commissioner Slavin, seconded by Council Member Mike O'Keefe to make the fix to his drive approach next year during the street and utility project. Motion carried unanimously with Commissioner Dries and Mayor Kinzel excused and Commissioner Schumacher absent.

CONSIDER STREET PARKING REVISIONS ON CENTER STREET JUST WEST OF HANOVER AND ADJACENT TO THE INTERURBAN TRAIN; AND ACTION THEREON

Director Wiza explained that Council Member Dick Dieffenbach had forwarded a proposal to address ongoing parking concerns on Center Street just west of Hanover Avenue. Parking issues in this area have been contentious and there are legitimate competing goals that neighbors and businesses have expressed. Concerns are the pedestrian and bicycle safety at the bike path crossing, shortage of parking at the library, historical society depot including the area businesses. Center Street is narrow and should parking be allowed on both sides? Council Member Dick Dieffenbach's proposal includes eliminating one parking spot on both east and west approached to the Interurban Trail and adding two spaces on the north side of Center Street between Hanover Ave and the Library/Interurban Deport driveway.

Discussion was held and Commissioner Guse opposed adding two spots on Center Street. Assistant Fire Chief William Hintz gave several examples on why adding parking spots on Center Street would not be beneficial especially trying to maneuver the fire department's ladder truck and snow plowing efforts.

Mary Velnetske of the Historical Society was present and expressed concerns about losing a parking space in front of the depot. She also expressed concerns that the library has not been cooperative with parking either.

Discussions were held about the municipal parking lot on Center and Hanover. Should there be better signage? Should the two hour parking on Hanover Ave in front of LaBudde be reconsidered to no restrictions?

Motion made by Commissioner Guse, seconded by Commissioner Slavin to eliminate one

parking spot on both east and west side of the interurban trail and paint yellow in the curb area and to make the crossing more distinctive. Motion carried unanimously with Commissioner Dries and Mayor Kinzel excused and Commissioner Schumacher absent.

PRESENTATION OF PROPOSED 2018 BUDGET FOR ENGINEERING, PUBLIC WORKS AND SEWER DEPARTMENTS; AND ACTION THEREON

Director of Engineering and Public Works Tom Wiza, Water Recycling Center Superintendent Eric Hackert and Public Works Superintendent Joel Bublitz each presented their department budget and budgetary items. Public Works Secretary Kim Gordon spoke on behalf of cemeteries. Although we have been requested to maintain a zero increase, there are things out of our control and Commissioner Guse praised them for still maintaining a zero increase. Superintendent Eric Hackert stated Waste Water is now going to be called Water Recycling Center. Motion made by Commissioner Graham, seconded by Commissioner Beck to recommend the Council to accept the budget as presented. Motion carried unanimously with Commissioner Dries and Mayor Kinzel excused and Commissioner Schumacher absent.

UPDATE ON PUBLIC WORKS OPERATIONS

Director Wiza showed the Asphalt bids. There were 4 bids and Poblocki Paving Corp was awarded the contract at the September 11, 2017 Common Council meeting. They came in with the lowest bid at \$26,266. This is for Buchanan Street, Fox Pointe Ave, London Court and Water Recycling Center

Superintendent Bublitz explained that they are still working on street painting, catch basins and street sweeping. They are going around the city doing the second round of crack sealing and leaf pick up will start soon. They are also helping out Park and Forestry when they can

Superintendent Bublitz expressed he would like some guidance and clarification of special brush pick-ups. What is a special pick up? Fourth of July, Graduation, County Fair?

Superintendent Bublitz also requested guidance for when the flags should be placed. He would like both of these items on the agenda for next time.

UPDATE ON SEWERAGE PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Water Recycling Center Superintendent Hackert discussed the effluent data report from June, July and August 2017.

Third round of interviews done and they hired Bill Hess but another person has left so Superintendent Hackert continues to interview.

New Jet Vac truck is here and they continue to work on catch basins.

IDENTIFY FUTURE AGENDA ITEMS

CITY OF CEDARBURG

MEETING DATE: September 25, 2017

ITEM NO: 9. C.

TITLE: Consider participation in Community Rivers Program with Riveredge Nature Center; and action thereon

ISSUE SUMMARY: Riveredge Nature Center has started the Community Rivers Program in 2017 with Newburg as the pilot municipality. Riveredge is asking the City to participate in the program for 2018 and supplied us with the following quote for the program. The theme is inspire, inform and engage. The following pages describe the programs that would be provided to the residents.

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: \$8,000 added to the 2018 budget

ATTACHMENTS: Riveredge proposal

INITIATED/REQUESTED BY: Christy Mertes

FOR MORE INFORMATION CONTACT: Mandie Zopp, 375-2715



Community Rivers Program Proposal – City of Cedarburg

*Increasing Water Quality through Education & Outreach
in Your Community*

Riveredge Nature Center builds nature-rich partnerships that help improve the health of our communities and natural world. Through the Community Rivers Program (CRP), Riveredge is connecting rural and suburban communities within the upper Milwaukee River watershed to their local water resources to inspire appreciation, educate, and enable positive land management changes.

Become a Healthy River Community

Inspire

Help residents develop a passion for and connection with the Milwaukee River watershed right in their own backyards

Inform

Educate residents on how to install rain barrels, green infrastructure, planting with native species, composting and more!

Engage

Working hand-in-hand to empower communities and their residents to implement best practices for keeping their river healthy and clean.



This program is endorsed by the following organizations: Fund for Lake Michigan, Southeastern Wisconsin Watersheds Trust, Milwaukee Riverkeeper, Milwaukee Metro Sewerage District, Prairie Nursery, Treasures of Oz, Ozaukee Washington Land Trust, and Ozaukee and Washington Counties.

PROPOSED PARTNERSHIP

Riveredge Nature Center recommends the following CRP program package for City of Cedarburg. This package provides community residents and businesses with inspirational and educational programs that will help to create a healthier Milwaukee River watershed. The direct service fee for the package of programs listed below is \$8,000.

Inspirational Programs

Kayak/Canoe Trip (*1 per year*) - Join Riveredge to see the Milwaukee River watershed from a whole new view, on kayak. Trips will be conducted on rivers/streams within the partnering community; however, if this is not possible, trips that focus on the greater Milwaukee River watershed and Cedar Creek Sub-watershed will be conducted.

Community Events (*presence at 3/year*) – Bring the CRP to Cedarburg events. Riveredge will host an informational booth with hands-on activities that will inspire participants to have fun and become water stewards.

Watershed Bus Tour (*1 per year*) – Learn about land use practices in Upper Milwaukee River watershed (which includes the Cedar Creek Sub-watershed) and how even the smallest changes in your landscape can influence water quality.

Informational/Educational Program

Landscaping Workshop (*1 per year*) - Learn how to design and landscape your yard with native plants. Create designs for your own rain garden, prairie, and/or flower garden that birds and butterflies will enjoy. Landscaping with native plants is also a great way to reduce flooding and decrease pollution going into nearby waterways.

Rain Barrel Workshop (*1 per year*) - Riveredge Nature Center wants to help our communities take action to manage storm-water and improve water quality. Families are invited to come build their very own rain barrel with step by step instruction on how to create and then put your rain barrel to use! Workshop supplies are such that each family will be allowed one barrel per registration fee.

Community Engagement

River Clean-up Program (*1 per year*) - Help keep the Milwaukee River and its shoreline clean and healthy by joining in a river clean-up along Cedar Creek.

Stormwater Stenciling Event (*1 per year*) – Have fun painting and marking stormwater drains that will increase Cedarburg resident awareness of what flows into our waterways.

Property Consultations (*by Riveredge Land Managers, 8 hrs/year*) - Want expert advice on what to plant on your property? Let Riveredge help you. With over a decade of experience, our Land Manager will assist you in planning your landscape. Municipalities may choose to have consultation on public owned land or to provide the consultation to private land owners.

Community Recognition

“Healthy River Community” signs (4 signs/community) – Be recognized for the communities’ values to have clean and healthy waterways that enhance habitat for wildlife.

CITY OF CEDARBURG
TRANSFER LIST
9/6/2017-9/19/2017

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
9/6/2017	\$2,722.65	Minnesota Life-October life premiums
9/12/2017	\$2,940.96	Light & Water-August charges
9/13/2017	\$187,000.00	PWSB Payroll
9/14/2017	\$467.50	Police Association Union-contributions for 8/27/17-9/9/17
9/14/2017	\$3,123.99	ICMA-contributions for 8/27/17-9/9/17
9/14/2017	\$4,369.90	North Shore Bank-contributions for 8/27/17-9/9/17
9/14/2017	\$5,320.15	Health Savings Accounts-contributions for 8/27/17-9/9/17
9/19/2017	\$24,745.83	Light & Water-August charges
	<u>\$227,968.33</u>	

PWSB PAYROLL ACCOUNT		
9/15/2017	\$128,710.75	Payroll for 8/27/17-9/9/17
9/15/2017	\$58,255.92	Payroll taxes for 8/27/17-9/9/17
	<u>\$186,966.67</u>	

PWSB MONEY MARKET ACCOUNT		
9/13/2017	\$300,000.00	PWSB Checking

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111300 PWSB Checking

Unpaid		ADVANCED DISPOSAL			
E 100-463101	PUBLIC WORKS FEES	\$667.04	E10001206812	DPW-AUGUST ROLL OFF EXCHANGES	
	Total ADVANCED DISPOSAL	\$667.04			
Unpaid		AIRGAS USA LLC			
E 100-533210-353	MAINTENANCE PARTS	\$40.30	9947273930	DPW-CYLINDER RENTALS	
	Total AIRGAS USA LLC	\$40.30			
Unpaid		ALS WINDOW CLEANING/ENCORE ONE			
E 100-518100-240	REPAIR AND MAINTENANCE	\$2,034.00	75007	COMPLEX-WINDOW CLEANING CH & LINCOLN BLDG	
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$1,407.00	75007	LIBR-WINDOW CLEANING	
	Total ALS WINDOW CLEANING/ENCORE ONE	\$3,441.00			
Unpaid		AURORA HEALTH CARE			
E 601-573805-161	EAP/125 ADMIN	\$25.00	83756	WW-DRUG SCREEN	
	Total AURORA HEALTH CARE	\$25.00			
Unpaid		BAKER & TAYLOR AUDIOBOOK PRE			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$36.77	2033113864	LIBR-CMDS	
	Total BAKER & TAYLOR AUDIOBOOK PRE	\$36.77			
Unpaid		BAKER & TAYLOR BOOKS			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$460.73	2033113896	LIBR-BOOKS	
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$174.29	2033113897	LIBR-BOOKS	
	Total BAKER & TAYLOR BOOKS	\$635.02			
Unpaid		BEAR GRAPHICS, INC.			
E 100-514200-310	OFFICE SUPPLIES	\$438.19	0778802	ELECTIONS-VOTER NUMBER PADS	
	Total BEAR GRAPHICS, INC.	\$438.19			
Unpaid		BEARINGS, INC.			
E 601-573830-340	MAINTENANCE SUPPLIES	\$3,943.08	0077957-IN	WW-ES30HSU 7300105HSU	
	Total BEARINGS, INC.	\$3,943.08			
Unpaid		BEYER S HARDWARE STORE			
E 100-533210-350	OPERATING SUPPLIES	\$31.47	131902	DPW-WHITE MARKING PAINT	
E 240-555320-340	MAINTENANCE SUPPLIES	\$14.83	132011	POOL-DECK BRUSH	
E 240-555320-340	MAINTENANCE SUPPLIES	\$171.89	132168	POOL-HARDWARE	
E 100-555510-240	REPAIR AND MAINTENANCE	\$17.09	132189	PARKS-SAFETY MAX GLOVES	
E 100-555510-240	REPAIR AND MAINTENANCE	\$10.60	132220	PARKS-ISOPPRO ALCOHOL/PUTTY	
E 100-555510-240	REPAIR AND MAINTENANCE	\$2.51	132246	PARKS-TRASH BAGS	
E 100-533210-350	OPERATING SUPPLIES	\$4.13	132387	DPW-FOOD CONTAINERS	
E 100-555510-240	REPAIR AND MAINTENANCE	\$8.99	132412	PARKS-9V BATTERY	
E 100-533210-350	OPERATING SUPPLIES	\$5.39	132621	DPW-HARDWARE	
E 100-555510-240	REPAIR AND MAINTENANCE	\$4.31	132735	PARKS-POLY/VARN BRUSH	
E 100-555510-240	REPAIR AND MAINTENANCE	\$33.97	132748	PARKS-ENAMEL/SPREADER	
E 240-555320-340	MAINTENANCE SUPPLIES	\$3.86	132997	POOL-12" SHIM	

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E 100-533210-353	MAINTENANCE PARTS	\$23.39	133042	DPW-DRILL BIT
E 240-555320-340	MAINTENANCE SUPPLIES	\$62.07	133137	POOL-FAN/PLUG/CRIMPER TOOL
E 240-555320-340	MAINTENANCE SUPPLIES	\$24.72	133154	POOL-MURIATIC ACID/ROACH RIDD
E 100-533210-353	MAINTENANCE PARTS	\$15.44	133471	DPW-CORNER IRONS
E 100-533210-353	MAINTENANCE PARTS	\$39.50	133508	DPW-HARDWARE/WHLBARROW TIRE
E 100-533210-350	OPERATING SUPPLIES	\$36.85	133543	DPW-SPOT REMOVER/GORILLA TAPE/STAIN REMOVER
E 200-544210-350	OPERATING SUPPLIES	\$5.64	133583	CEM-SINGLE CUT KEY
E 260-555110-310	OFFICE SUPPLIES	\$27.51	133605	LIBR-DRILL BITS
E 601-573830-340	MAINTENANCE SUPPLIES	\$5.39	133607	WW-FLEX. COUPLING
E 200-544210-350	OPERATING SUPPLIES	\$25.63	133612	CEM-SPOT SPRINKLER/ACTION HOE
E 601-573830-340	MAINTENANCE SUPPLIES	\$9.43	133615	WW-ANYWHERE MATCHES/PARACORD
E 100-518100-240	REPAIR AND MAINTENANCE	\$26.98	133652	COMPLEX-AAA BATTERIES
E 200-544210-350	OPERATING SUPPLIES	(\$19.79)	133688	COMPLEX-CREDIT- ACTION HOE
E 100-518100-350	OPERATING SUPPLIES	\$33.69	133689	COMPLEX-TORCH KIT/MOTOR OIL/BRACKETS/ELBOWS/U-BOLT
E 100-533210-353	MAINTENANCE PARTS	\$22.41	133711	DPW-VEH #75 CLR TUBING
E 260-555110-322	DONATION EXPENDITURES	\$17.09	133733	LIBR-OVE GLOVE
Total BEYER S HARDWARE STORE		\$664.99		
Unpaid BIRCHWOOD SNOW & LANDSCAPE				
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$290.00	88146	LIBR-SEPTEMBER LAWN SERVICES
Total BIRCHWOOD SNOW & LANDSCAPE		\$290.00		
Unpaid BREHMER LAWN CARE, LLC				
E 200-544210-210	PROFESSIONAL SERVICES	\$2,404.00	587	CEM-ZUR RUHE -AUGUST 2017 CUT & TRIM
Total BREHMER LAWN CARE, LLC		\$2,404.00		
Unpaid BURKE TRUCK & EQUIPMENT CO.				
E 100-533210-353	MAINTENANCE PARTS	\$25.11	21883	DPW-BUSHING
E 100-533210-353	MAINTENANCE PARTS	\$259.47	21907	DPW-PS TAILGATE LATCH ADJ RODS/CLEVIS/SPACERS
Total BURKE TRUCK & EQUIPMENT CO.		\$284.58		
Unpaid CARQUEST AUTO PARTS				
E 100-533210-353	MAINTENANCE PARTS	\$17.01	1976-319265	DPW-GROOVE JNT PLIER
E 100-533210-353	MAINTENANCE PARTS	\$36.17	1976-319272	DPW-SIMPL CEM-BATTERIES
E 100-533210-353	MAINTENANCE PARTS	\$5.20	1976-319276	DPW-TIRE VALVES
E 100-533210-353	MAINTENANCE PARTS	\$28.78	1976-319330	DPW-VEH#51-WIPER BLADES
E 100-533210-353	MAINTENANCE PARTS	\$11.49	1976-319475	DPW-COUPERS
E 100-533210-351	GAS AND OIL EXPENSE	\$23.80	1976-319513	DPW-VEH#1-FUEL/LUBE
E 100-533210-353	MAINTENANCE PARTS	\$56.09	1976-319543	DPW-VEH#77-PRESS REGULATOR
E 100-533210-353	MAINTENANCE PARTS	\$14.28	1976-319755	DPW-GEN PURPOSE HAND PADS
E 100-533210-353	MAINTENANCE PARTS	\$27.59	1976-319756	DPW-TIEDOWN
Total CARQUEST AUTO PARTS		\$220.41		
Unpaid CINTAS CORPORATION				
E 100-533210-350	OPERATING SUPPLIES	\$127.31	184843753	DPW-UNIFORMS

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	Check Amt	Invoice	Comment
Total CINTAS CORPORATION	\$127.31		
Unpaid			
CINTAS FIRST AID & SAFETY			
E 100-533210-350 OPERATING SUPPLIES	\$121.03	5008748032	DPW-FIRST AID SUPPLIES
Total CINTAS FIRST AID & SAFETY	\$121.03		
Unpaid			
CITY CEDARBURG-PETTY CASH			
E 100-555140-310 OFFICE SUPPLIES	\$6.99	PETTY CASH	SR CTR-CARD CLASS SUPPLIES
G 100-215915 EMPLOYEE REIMBURSEMENTS	\$50.00	PETTY CASH	EE REIMB-8/30/17 WELLNESS WED-APPLES
G 100-215915 EMPLOYEE REIMBURSEMENTS	\$48.00	PETTY CASH	EE REIMB-9/6/17 WELLNESS WED-CORN
Total CITY CEDARBURG-PETTY CASH	\$104.99		
Unpaid			
COUNTY MATERIALS CORPORATION			
E 100-533440-240 REPAIR AND MAINTENANCE	\$760.00	2970748-00	DPW-ENDWALL/TRASHGUARD GALV/COVER
Total COUNTY MATERIALS CORPORATION	\$760.00		
Unpaid			
CRETEX SPECIALTY PRODUCTS INC			
E 100-533440-240 REPAIR AND MAINTENANCE	\$1,010.00	027167	DPW-PRO-RINGS
Total CRETEX SPECIALTY PRODUCTS INC	\$1,010.00		
Unpaid			
EGELHOFF LAWNMOWER SERVICE			
E 100-555510-240 REPAIR AND MAINTENANCE	\$31.10	227254	PARKS-SPOOLS/SPRINGS
E 200-544210-350 OPERATING SUPPLIES	\$19.95	230140	CEM-OIL
E 601-573830-340 MAINTENANCE SUPPLIES	\$6.60	230856	WW-CLIPS
E 601-573830-340 MAINTENANCE SUPPLIES	\$60.70	230896	WW-SPLINE SCREW/SLEEVE
E 200-544210-350 OPERATING SUPPLIES	\$58.40	231326	CEM-BELT
E 200-544210-350 OPERATING SUPPLIES	\$0.60	231348	CEM-BALANCE DUE ON BELTS
E 100-555510-240 REPAIR AND MAINTENANCE	\$73.95	232413	PARKS-COMPLETE FORESTRY HELMET
E 100-533210-353 MAINTENANCE PARTS	\$23.90	232891	DPW-SOLENOID KIT
Total EGELHOFF LAWNMOWER SERVICE	\$275.20		
Unpaid			
FACTORY MOTOR PARTS CO.			
E 100-533210-351 GAS AND OIL EXPENSE	\$204.27	45-513906	DPW-ACP MODULE/GAS FILTER
E 100-533210-353 MAINTENANCE PARTS	\$375.44	50-1737101	DPW-HOSE ASM-FUEL
Total FACTORY MOTOR PARTS CO.	\$579.71		
Unpaid			
FASTENAL COMPANY			
E 100-533450-340 MAINTENANCE SUPPLIES	\$117.59	WISAU95164	DPW-THRUST STARTING FLUID
E 100-533210-353 MAINTENANCE PARTS	\$297.26	WISAU95263	DPW-M GIV PR/CHUCK KEY
Total FASTENAL COMPANY	\$414.85		
Unpaid			
FINDAWAY WORLD LLC			
E 260-555110-319 PUBLICATIONS AND SUBSCRI	\$39.98	227105	LIBR-REPLACEMENT PLAYAWAY FEE
Total FINDAWAY WORLD LLC	\$39.98		
Unpaid			
FIRST ADVANTAGE OCC HEALTH SVC			
E 100-533210-210 PROFESSIONAL SERVICES	\$71.84	2509541708	DPW-DRUG TESTING
E 601-573805-161 EAP/125 ADMIN	\$71.84	2509541708	WW-DRUG TESTING
G 100-156200 DUE FROM LIGHT & WATER	\$71.84	2509541708	L&W-DRUG TESTING

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total FIRST ADVANTAGE OCC HEALTH SVC	\$215.52		
Unpaid GEMPLER S			
E 100-533450-340 MAINTENANCE SUPPLIES	\$98.26	SI0696963	DPW-T-HANDLE RATCHET BINDER
Total GEMPLER S	\$98.26		
Unpaid GRAFTON SENIOR CENTER			
E 100-555140-390 OTHER EXPENSES	\$654.00	(100)	SR CTR-8/30/17 BREWERS TRIP
Total GRAFTON SENIOR CENTER	\$654.00		
Unpaid HD SUPPLY WATERWORKS, LTD			
E 100-533440-240 REPAIR AND MAINTENANCE	\$502.20	H708996	DPW-12X15 CLAMPS
Total HD SUPPLY WATERWORKS, LTD	\$502.20		
Unpaid HERBST OIL, INC.			
G 100-161500 FUEL INVENTORY	\$4,018.61	65613	DPW-UNLEADED/ETHANOL
G 100-161500 FUEL INVENTORY	\$4,358.28	65643	DPW-DIESEL-LOW SULFUR
Total HERBST OIL, INC.	\$8,376.89		
Unpaid HI-LINE			
E 100-533210-353 MAINTENANCE PARTS	\$211.46	10562454	DPW-HOUSING WEATHER PACKS
Total HI-LINE	\$211.46		
Unpaid HOUSEMAN & FEIND, LLP			
E 100-522110-212 ATTORNEY/CONSULTANT	\$1,020.70	42061	PD-AUGUST TRAFFIC
E 100-516100-211 EXTRAORDINARY SERVICES	\$1,349.00	42103	AMCAST AUGUST LEGAL SERVICES
E 100-522110-212 ATTORNEY/CONSULTANT	\$224.00	42104	PD-AUG LEGAL-PETITION
E 100-516100-211 EXTRAORDINARY SERVICES	\$5,345.61	42104	AUG SVCS-HSI/LIQ LIC/MONOPOLE/PLAN COMM
Total HOUSEMAN & FEIND, LLP	\$7,939.31		
Unpaid JACKSON CONCRETE INC.			
E 100-533311-240 REPAIR AND MAINTENANCE	\$531.00	0083601-IN	DPW-#1 STONE SLURRY
E 100-533311-240 REPAIR AND MAINTENANCE	\$531.00	0084361-IN	DPW-#1 STONE SLURRY
Total JACKSON CONCRETE INC.	\$1,062.00		
Unpaid JANI-KING OF MILWAUKEE/ROYAL F			
E 260-555110-290 MAINT/CONTRACTED SERVIC	\$897.00	MIL09170390	LIBR-SEPTEMBER JANITORIAL SERVICES
Total JANI-KING OF MILWAUKEE/ROYAL F	\$897.00		
Unpaid JOHN M. ELLSWORTH CO., INC.			
E 100-533210-351 GAS AND OIL EXPENSE	\$1,051.20	0523837-IN	DPW-REFURB SCHUTZ METAL PAL
Total JOHN M. ELLSWORTH CO., INC.	\$1,051.20		
Unpaid KELBE BROS. EQUIPMENT CO., INC			
E 100-533311-240 REPAIR AND MAINTENANCE	\$795.00	B11428	DPW-SPECTRA PREC LASER LEVEL
Total KELBE BROS. EQUIPMENT CO., INC	\$795.00		
Unpaid LA ROSA LANDSCAPE			
E 100-522100-340 MAINTENANCE SUPPLIES	\$137.71	57491	PD-8/9/2017 BED MAINTENANCE

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		Check Amt	Invoice Comment
Total	LA ROSA LANDSCAPE	\$137.71	
Unpaid	LANSER GARAGE & TOWING, INC.		
E 100-533210-353	MAINTENANCE PARTS	\$337.50	36856 DPW-VEH# 97--8/29/17 TOW CHARGE
Total	LANSER GARAGE & TOWING, INC.	\$337.50	
Unpaid	LIGHT AND WATER		
E 601-573850-216	L&W BILLING	\$10,066.46	6681 WW-SEPTEMBER 2017 SEWERAGE WATER BILLING
Total	LIGHT AND WATER	\$10,066.46	
Unpaid	MID-MORAIN ASSOCIATION-JACKSO		
E 100-511100-330	TRAVEL & TRAINING	\$24.75	DINNER MTG COUNCIL-9/27/17 DINNER MTG-O'KEEFE
otal	MID-MORAIN ASSOCIATION-JACKSO	\$24.75	
Unpaid	MOEGENBURG, CHUCK		
E 100-518100-240	REPAIR AND MAINTENANCE	\$110.00	CLEANING COMPLEX-9/1 & 12 CLEAN ENTRY
Total	MOEGENBURG, CHUCK	\$110.00	
Unpaid	OFFICE DEPOT		
E 260-555110-310	OFFICE SUPPLIES	\$99.80	957070215001 LIBR-MULTIPURPOSE LABELS
Total	OFFICE DEPOT	\$99.80	
Unpaid	OSI ENVIRONMENTAL, INC.		
E 100-533730-290	MAINT/CONTRACTED SERVIC	\$85.00	1038437 DPW-USED OIL COLLECTION FEE
Total	OSI ENVIRONMENTAL, INC.	\$85.00	
Unpaid	OZAUKEE ACE HARDWARE		
E 100-533311-350	OPERATING SUPPLIES	\$17.61	151475 DPW-BLADE CUTOFF MTL
Total	OZAUKEE ACE HARDWARE	\$17.61	
Unpaid	PAYNE & DOLAN, INC.		
E 100-533311-240	REPAIR AND MAINTENANCE	\$394.56	1509257 DPW-COMMERCIAL GRADE 4 9/5 MM
Total	PAYNE & DOLAN, INC.	\$394.56	
Unpaid	PITNEY BOWES GLOBAL FINANCIAL		
E 100-514100-240	REPAIR AND MAINTENANCE	\$112.51	3304292359 CLERKS-POSTAGE METER LEASE PAYMENT
Total	PITNEY BOWES GLOBAL FINANCIAL	\$112.51	
Unpaid	PORT-A-JOHN		
E 200-544210-240	REPAIR AND MAINTENANCE	\$77.00	1276278-IN CEM-RESTROOM-BRIDGE/HIGHWOOD
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$77.00	1276482-IN PARKS-RESTROOM-HAMILTON/PARK LN-IMM CEM.
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$77.00	1276483-IN PARKS-RESTROOM-WAUWATOSA ACROSS FROM CPD
Total	PORT-A-JOHN	\$231.00	
Unpaid	PRESENTA PLAQUE CORP.		
E 100-514100-310	OFFICE SUPPLIES	\$139.41	21795 CLERKS-PO#CLK 786- POCKET PLAQUES
Total	PRESENTA PLAQUE CORP.	\$139.41	

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Unpaid	PRO BILLIARD CO.			
E 100-555140-310	OFFICE SUPPLIES	\$600.00	364990	SR CTR-COMPLETE RECOVER,/REPLACE DROP POCKETS
E 100-555140-390	OTHER EXPENSES	\$200.00	364991	SR CTR-INSTALL NEW RUBBER CUSHIONS/FACINGS
	Total PRO BILLIARD CO.	\$800.00		
Unpaid	QUILL CORP.			
E 100-518100-350	OPERATING SUPPLIES	\$255.75	9669924	COMPLEX-COFFEE
	Total QUILL CORP.	\$255.75		
Unpaid	RNOW INC			
E 100-533210-353	MAINTENANCE PARTS	\$48.43	2017-51979	DPW-BUZZER/WTR FILTERS
	Total RNOW INC	\$48.43		
Unpaid	ROAD EQUIPMENT PARTS CENTER			
E 100-533210-353	MAINTENANCE PARTS	\$17.92	WM858825	DPW-U-BOLTS/U-BOLT NUTS
	Total ROAD EQUIPMENT PARTS CENTER	\$17.92		
Unpaid	SCHMIDT CUSTOM FLOORS, INC			
E 100-518100-240	REPAIR AND MAINTENANCE	\$1,945.00	117543	COMPLEX-BUFF GYM FLOOR B&C
	Total SCHMIDT CUSTOM FLOORS, INC	\$1,945.00		
Unpaid	SCHOLASTIC LIBRARY PUBLISHING			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$152.10	15601378	LIBR-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$20.15	15609627	LIBR-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$18.20	15609628	LIBR-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$241.80	15613249	LIBR-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$236.60	15613250	LIBR-BOOKS
	Total SCHOLASTIC LIBRARY PUBLISHING	\$668.85		
Unpaid	SHERWIN INDUSTRIES, INC.			
E 100-533311-240	REPAIR AND MAINTENANCE	\$384.00	SC039012	DPW-GLASS BEADS TYPE 1-132CHWY/TACK IN PAILS
	Total SHERWIN INDUSTRIES, INC.	\$384.00		
Unpaid	TIME WARNER CABLE			
E 100-514700-220	Internet	\$1,039.60	702696601091	CH-INTERNET
E 240-555320-210	PROFESSIONAL SERVICES	\$159.99	709737801090	POOL-BLDG CP APT-LL-INTERNET
	Total TIME WARNER CABLE	\$1,199.59		
Unpaid	TRUCK COUNTRY OF WISC			
E 100-533210-353	MAINTENANCE PARTS	\$93.08	X203561310:0	DPW-SWITCH-AMU PARK
	Total TRUCK COUNTRY OF WISC	\$93.08		
Unpaid	TRUGREEN PROCESSING CENTER			
E 200-544210-230	GROUNDS MAINTENANCE	\$150.00	72075850	CEM-8/30/17 INSECT/DISEASE CONTROL-IMM CEM
	Total TRUGREEN PROCESSING CENTER	\$150.00		
Unpaid	UNIFIRST CORPORATION			

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		Check Amt	Invoice	Comment
E 601-573825-372	SAFETY EQUIPMENT	\$79.27	096 0977025	WW-UNIFORMS
E 100-533210-350	OPERATING SUPPLIES	\$45.42	096 0977030	DPW-UNIFORMS
E 601-573825-372	SAFETY EQUIPMENT	\$40.66	096 0978026	WW-UNIFORMS-ADJUSTED PAYMENT
E 100-533210-350	OPERATING SUPPLIES	\$45.42	096 0978031	DPW-UNIFORMS
E 100-518100-240	REPAIR AND MAINTENANCE	\$46.44	096 0978042	COMPLEX-MOP HANDLE/MOPS
E 260-555110-240	REPAIR AND MAINTENANCE	\$23.34	096 0978046	LIBR-MATS/MOP HANDLE/MOPS
Total UNIFIRST CORPORATION		\$280.55		
Unpaid VERIZON WIRELESS				
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$631.58	9791843338	PD-PHONE
Total VERIZON WIRELESS		\$631.58		
Unpaid WALDSCHMIDTS TOWN & COUNTRY				
E 601-573830-340	MAINTENANCE SUPPLIES	\$4,255.00	595330	WW-PO# WW781-KUBOTA SNOWBLOWER/ACCESS.
E 601-573840-340	MAINTENANCE SUPPLIES	\$7,500.00	595330	WW-PO# WW781-KUBOTA SNOWBLOWER/ACCESS.
Total WALDSCHMIDTS TOWN & COUNTRY		\$11,755.00		
Unpaid WASTE MANAGEMENT OF WI-MN				
E 100-533311-240	REPAIR AND MAINTENANCE	\$686.57	0051716-2286-	DPW-7/24/17 STREET SWEEPING
E 100-533730-290	MAINT/CONTRACTED SERVIC	\$106.60	6084376-2275-	DPW-RECYCLE MATERIALS OVERAGE
Total WASTE MANAGEMENT OF WI-MN		\$793.17		
Unpaid WE ENERGIES				
E 100-522410-224	NATURAL GAS	\$10.56	0073-603-522	EM-WESTERN RD
E 100-522230-224	NATURAL GAS	\$50.26	0461-777-971	FD-MEQUON AVE
E 100-555510-224	NATURAL GAS	\$11.17	1010-312-045	PARKS-BOY SCOUT HOUSE
E 100-555510-224	NATURAL GAS	\$12.98	1201-902-213	PARKS-GIRL SCOUT HOUSE
E 601-573840-224	NATURAL GAS	\$12.98	1215-012-928	WW-GARFIELD ST LS #9
E 601-573840-224	NATURAL GAS	\$11.80	1231-799-804	WW-KENZIE WAY LS #11
E 260-555110-224	NATURAL GAS	\$153.82	2664-690-477	LIBR-HANOVER
E 100-533210-222	ELECTRIC	\$38.26	3090-975-495	DPW-HWY 60 ELECTRIC
E 601-573840-224	NATURAL GAS	\$13.07	3226-404-229	WW-EVERGREEN CT LS #7
E 601-573825-224	NATURAL GAS	\$10.56	3676-352-296	WW-PARK LN WWTP-UV
E 240-555320-224	NATURAL GAS	\$3,922.34	3800-407-384	POOL-EVERGREEN BLVD
E 100-522230-224	NATURAL GAS	\$54.02	3867-586-082	FD-MEQUON AVE
E 100-518100-224	NATURAL GAS	\$40.60	4273-838-952	COMPLEX-CITY HALL WASHINGTON
E 601-573840-224	NATURAL GAS	\$14.19	4840-580-943	WW-HIGHLAND DR LS #8
E 100-518100-224	NATURAL GAS	\$27.20	6030-376-666	COMPLEX-LINCOLN BLDG
E 601-573825-224	NATURAL GAS	\$29.89	6058-143-423	WW-PARK LN CONTROL BLDG
E 100-533210-224	NATURAL GAS	\$197.88	6625-353-957	PW FAC.-JOHNSON AVE
E 601-573840-224	NATURAL GAS	\$11.17	6625-972-176	WW-DORCHESTER LS #4
E 240-555320-224	NATURAL GAS	\$57.21	6829-107-991	POOL-EVERGREEN BLVD-STE 2
E 601-573840-224	NATURAL GAS	\$11.77	7009-148-866	WW-KEUP RD LS #10
E 100-522100-224	NATURAL GAS	\$10.56	7090-613-994	PD-WAUWATOSA RD UNIT G
E 100-522100-224	NATURAL GAS	\$285.13	7289-351-610	PD-WAUWATOSA RD
E 100-518100-224	NATURAL GAS	\$77.60	9472-045-425	COMPLEX-GYM WASHINGTON
Total WE ENERGIES		\$5,065.02		

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Unpaid	WESTERN CULVERT & SUPPLY INC.			
E 100-533311-240	REPAIR AND MAINTENANCE	\$938.25	053450	DPW-12X20' CMP/BANDS FOR WESTLAWN SCHOOL
Total	WESTERN CULVERT & SUPPLY INC.	\$938.25		
Unpaid	ZUERN BUILDING PRODUCTS			
E 100-533311-240	REPAIR AND MAINTENANCE	\$7.34	35985	DPW-2X6-10' SPF FOR CONCRETE FORMS-BB FIELD
Total	ZUERN BUILDING PRODUCTS	\$7.34		
	111300 PWSB Checking	\$75,116.13		

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$37,502.75
200 CEMETERY FUND	\$2,721.43
240 SWIMMING POOL FUND	\$4,416.91
260 LIBRARY FUND	\$4,296.18
601 WATER RECYCLING CENTER	\$26,178.86
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	\$75,116.13

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111300 PWSB Checking

Unpaid ADP, LLC.

E 100-515600-210 PROFESSIONAL SERVICES \$524.18 499462027 TREAS-8/26/2017 PAYROLL

Total ADP, LLC. \$524.18

Unpaid AECOM TECHNICAL SERVICES INC

E 400-533440-472 NR216 COMPLIANCE \$1,599.03 37960903 STORMWATER MODEL UPDATE

Total AECOM TECHNICAL SERVICES INC \$1,599.03

Unpaid AMERICAN RED CROSS-HEALTH/SAFE

E 220-555390-372 SAFETY EQUIPMENT \$160.00 22044149 REC-BABYSITTERS TRAINING

Total AMERICAN RED CROSS-HEALTH/SAFE \$160.00

Unpaid AT&T

E 100-522110-225 TELEPHONE \$193.46 414Z45-63209 PD-PHONE

Total AT&T \$193.46

Unpaid BEYER S HARDWARE STORE

E 100-522110-380 EQUIPMENT/CAPITAL OUTLA \$3.59 132643 PD-VELCRO STRIP

E 100-522120-240 REPAIR AND MAINTENANCE \$15.07 133460 PD-WINDSHIELD FLUID

E 100-518100-350 OPERATING SUPPLIES \$32.88 133541 COMPLEX-3V LITH BATTERIES/BOWL BRUSH/CUT KEY

E 100-522110-380 EQUIPMENT/CAPITAL OUTLA \$17.24 133571 PD-3V LITH BATTERIES

Total BEYER S HARDWARE STORE \$68.78

Unpaid BOEHLKE HARDWARE

E 601-573830-340 MAINTENANCE SUPPLIES \$373.25 37998 WW-RK 71 REPAIR KIT/VAC BRK

Total BOEHLKE HARDWARE \$373.25

Unpaid BRAUN THYSSENKRUPP ELEVATOR

E 100-518100-240 REPAIR AND MAINTENANCE \$209.88 130865

COMPLEX-9/1/17 TO 10/31/17 BI-MONTHLY EXAM & LUBE CONTRACT

Total BRAUN THYSSENKRUPP ELEVATOR \$209.88

Unpaid CEDARBURG FIRE DEPARTMENT

G 100-251200 DUE TO FIRE DEPARTMENT \$728.98 GRANT REIM FD-2017 CVMIC SAFETY GRANT PROCEEDS-EYE WASH

Total CEDARBURG FIRE DEPARTMENT \$728.98

Unpaid CENSKY, JON

E 100-566310-210 PROFESSIONAL SERVICES \$5,618.00 17-0008 PLANNER-AUGUST 2017 SERVICES

Total CENSKY, JON \$5,618.00

Unpaid COLUMBIA ST. MARYS CORPORATE W

E 100-522130-210 PROFESSIONAL SERVICES \$102.00 29606

PD-PRE-PLACEMENT REVIEW/AUDIOGRAM/DRUG SCREEN 8/1/17

Total COLUMBIA ST. MARYS CORPORATE W \$102.00

Unpaid COMMUNITY PRINTING INC.

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		Check Amt	Invoice	Comment
E 100-522110-313	PRINTING-NEWSLETTERS, ET	\$137.00	22301	PD-CONDITIONAL RELEASE & CONTACT
	Total COMMUNITY PRINTING INC.	\$137.00		
Unpaid	CONLEY MEDIA, LLC			
E 100-514100-325	LEGAL PUBLICATIONS	\$505.58	265190817	CLERK-LEGAL NOTICES
E 100-522110-313	PRINTING-NEWSLETTERS, ET	\$264.18	6400817	PD-POLICE DISPATCHER ADS
	Total CONLEY MEDIA, LLC	\$769.76		
Unpaid	CULLIGAN OF WEST BEND			
E 200-544210-245	HOUSE MAINTENANCE	\$76.50	502X02725606	CEM-SOFTENING EQUIP RENTAL 9/1-11/30/17
	Total CULLIGAN OF WEST BEND	\$76.50		
Unpaid	DIGITAL EDGE OF GRAFTON			
E 220-555390-309	RECREATION BROCHURE EX	\$1,980.00	12306	REC-2017 PARK & REC WINTER GUIDE
	Total DIGITAL EDGE OF GRAFTON	\$1,980.00		
Unpaid	E.L.S. LANDSCAPING & LAWN			
E 400-522230-807	STATION IMPROVEMENTS	\$2,154.00	13841	FD-PO# CFD783-DOWN PYMT FOR PROPOSAL 5080-RETAINING WALL REPAIR
	Total E.L.S. LANDSCAPING & LAWN	\$2,154.00		
Unpaid	ENVIRONMENTAL PRODUCTS & SYS			
E 601-573830-340	MAINTENANCE SUPPLIES	\$110.40	171528	WW-MX40 M8 PLEATED PANEL FILTERS
	Total ENVIRONMENTAL PRODUCTS & SYS	\$110.40		
Unpaid	EUROFINS S-F ANALYTICAL			
E 601-573825-217	OUTSIDE LAB TESTING	\$524.50	17082804	WW-8/2 BIOSOLIDS METALS & NUTRIENTS ANALYSIS
	Total EUROFINS S-F ANALYTICAL	\$524.50		
Unpaid	FASTENAL COMPANY			
E 601-573835-298	COLLECTION SYSTEM CLEAN	\$266.37	WISAU95102	WW-GREASE GUN/WHITE LITH GREASE
	Total FASTENAL COMPANY	\$266.37		
Unpaid	FREISTADT AUTOMOTIVE INC			
E 100-522120-240	REPAIR AND MAINTENANCE	\$141.64	6199	PD-VEH#2-PROPANE-REPLACE SOLENOID
E 100-522120-240	REPAIR AND MAINTENANCE	\$180.00	6200	PD-VEH #8-CHECK ENGINE LIGHT/PROPANE LIGHT
	Total FREISTADT AUTOMOTIVE INC	\$321.64		
Unpaid	GARBER, ANDREW			
R 100-463101	PUBLIC WORKS FEES	\$30.00	REFUND	PARTIAL REFUND OF APPLIANCE PICKUP FEE
	Total GARBER, ANDREW	\$30.00		
Unpaid	GERMANTOWN IRON & STEEL			
E 400-522230-807	STATION IMPROVEMENTS	\$4,827.00	779301	FD-FURNISH AND INSTALL RAILINGS
	Total GERMANTOWN IRON & STEEL	\$4,827.00		
Unpaid	GRAINGER			
E 100-518100-350	OPERATING SUPPLIES	\$85.14	9542930442	COMPLEX-CARTRIDGE REGULATOR FOR ELKAY
E 100-518100-350	OPERATING SUPPLIES	\$37.05	9544152169	COMPLEX-SIDEWALL/CEILING REGISTERS

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		Check Amt	Invoice	Comment	
	Total GRAINGER	\$122.19			
Unpaid	GUETZKE & ASSOCIATES, INC.				
	E 260-555110-290 MAINT/CONTRACTED SERVIC	\$288.00	7821317-IN	LIBR-ANNUAL TEST & INSPECTION	
	Total GUETZKE & ASSOCIATES, INC.	\$288.00			
Unpaid	INTOUCH THERAPEUTIC MASSAGE LL				
	G 100-215915 EMPLOYEE REIMBURSEMENTS	\$240.00	CHAIR MASS	WELLNESS-9/19/17 CHAIR MASSAGES	
	Total INTOUCH THERAPEUTIC MASSAGE LL	\$240.00			
Unpaid	LARK UNIFORM OUTFITTERS INC				
	E 100-522120-346 UNIFORMS	(\$8.70)	247670	PD-RETURN OF NAVY POLY STREET SHIRT	
	E 100-522120-346 UNIFORMS	\$898.95	247779	PD-BLACK BODY ARMOUR	
	E 100-522120-346 UNIFORMS	\$124.99	249715	PD-BLACK SIDE ZIP VALSETZ	
	Total LARK UNIFORM OUTFITTERS INC	\$1,015.24			
Unpaid	LIGHT AND WATER				
	E 601-573830-340 MAINTENANCE SUPPLIES	\$157.00	6664	WW-SLUDGE PIPE REPAIR	
	G 100-256200 DUE TO LIGHT AND WATER	\$287.84	GRANT REIM	L&W-2017 CVMIC SAFETY GRANT-LOCKOUT/TAGOUT STN & ACCESS.	
	G 100-256201 DUE TO L&W IMPACT FEES	\$1,856.42	WTR IMPACT	L&W-IMPACT FEE-W57N1132 KENZIE WAY-CORNERSTONE DEV.	
	Total LIGHT AND WATER	\$2,301.26			
Unpaid	MASTER PRINTWEAR				
	E 220-555390-347 SUPPLIES AND EXPENSES	\$907.20	893	REC-FOAM FOOTBALLS	
	E 220-555390-347 SUPPLIES AND EXPENSES	\$1,203.90	919	REC-FLAG FOOTBALL JERSEYS/T-SHIRTS	
	Total MASTER PRINTWEAR	\$2,111.10			
Unpaid	MCCUTCHEON, JOSH				
	R 100-443514 PLAN REVIEW	\$27.50	REFUND	REIMBURSEMENT FOR WITHDRAWN APPLICATION	
	Total MCCUTCHEON, JOSH	\$27.50			
Unpaid	MOEGENBURG RESEARCH INC				
	E 601-573850-215 ENGINEERING	\$2,400.00	2017327-IN	WW-APPRAISAL-HIGHLAND LIFT STATION PROPERTY	
	Total MOEGENBURG RESEARCH INC	\$2,400.00			
Unpaid	NAPA AUTO PARTS				
	E 100-522410-350 OPERATING SUPPLIES	\$6.89	5269-899672	EM-PURPLE POWER/BRUSH	
	Total NAPA AUTO PARTS	\$6.89			
Unpaid	OFFICE DEPOT				
	E 260-555110-310 OFFICE SUPPLIES	\$44.97	956435148001	LIBR-WIPES	
	E 260-555110-310 OFFICE SUPPLIES	\$192.08	956436210001	LIBR-RANBOW BAGS/TAPE/MARKERS	
	Total OFFICE DEPOT	\$237.05			
Unpaid	ONTECH SYSTEMS, INC				
	E 100-514700-210 PROFESSIONAL SERVICES	\$483.50	30933	IT-MANAGED SERVICES-SERVER CARE	

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		Check Amt	Invoice	Comment
Total ONTECH SYSTEMS, INC		\$483.50		
Unpaid	OZAUKEE ECONOMIC DEVELOPMENT			
E 100-566310-330	TRAVEL & TRAINING	\$25.00	MEETING	ECON DEV-9/26/17 OED BREAKFAST MEETING
otal OZAUKEE ECONOMIC DEVELOPMENT		\$25.00		
Unpaid	PORT-A-JOHN			
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$77.00	1275875-IN	PARKS-SEASONAL RESTROOM-PORTLAND/MILL
Total PORT-A-JOHN		\$77.00		
Unpaid	RK CONSTRUCTION & INSPECTION,			
E 100-522310-210	PROFESSIONAL SERVICES	\$150.00	INSPECT6ION 6	BLDG INSPECTIONS WEEK OF 8/28-9/1
Total RK CONSTRUCTION & INSPECTION,		\$150.00		
Unpaid	STAPLES ADVANTAGE			
E 100-514200-310	OFFICE SUPPLIES	\$298.77	8046144402	ELECTIONS-BINDERS
Total STAPLES ADVANTAGE		\$298.77		
Unpaid	STARNET TECHNOLOGIES			
E 601-573825-225	TELEPHONE	\$726.00	0090414-IN	WW-NCC OUTDOOR TRANSPONDER
Total STARNET TECHNOLOGIES		\$726.00		
Unpaid	STATE OF WISCONSIN DOJ-PO2688+			
E 100-522110-310	OFFICE SUPPLIES	\$182.00	L4603T	PD-AUGUST 2017 TIME
Total STATE OF WISCONSIN DOJ-PO2688+		\$182.00		
Unpaid	TIME WARNER CABLE			
E 100-518100-225	TELEPHONE	\$67.00	708014601082	CH-PRI
E 100-513100-225	TELEPHONE	\$7.44	708014601082	MAYOR-PRI
E 100-513200-225	TELEPHONE	\$7.44	708014601082	ADMINISTRATOR-PRI
E 100-514100-225	TELEPHONE	\$37.22	708014601082	CLERK-PRI
E 100-515600-225	TELEPHONE	\$22.33	708014601082	TREASURER-PRI
E 100-515400-225	TELEPHONE	\$14.89	708014601082	ASSESSOR-PRI
E 100-522310-225	TELEPHONE	\$14.89	708014601082	BLDG INSP.-PRI
E 100-533110-225	TELEPHONE	\$22.33	708014601082	ENG-PRI
E 100-566310-225	TELEPHONE	\$14.89	708014601082	PLAN-PRI
E 100-533210-225	TELEPHONE	\$29.78	708014601082	DPW-PRI
E 220-555390-225	TELEPHONE	\$29.78	708014601082	REC-PRI
E 100-555140-225	TELEPHONE	\$14.89	708014601082	SR CTR-PRI
E 601-573825-225	TELEPHONE	\$59.55	708014601082	WW-PRI
E 100-522410-225	TELEPHONE	\$22.33	708014601082	EM-PRI
E 100-522230-225	TELEPHONE	\$14.89	708014601082	FD-PRI
E 240-555320-225	TELEPHONE	\$37.22	708014601082	POOL-PRI
E 100-522110-225	TELEPHONE	\$489.80	709872301090	PD-PRI2
Total TIME WARNER CABLE		\$906.67		
Unpaid	TIRES UNLIMITED AUTOMOTIVE			
E 100-522120-240	REPAIR AND MAINTENANCE	\$891.30	256355	PD-6 EAG UG GW3 TIRES
E 100-522120-240	REPAIR AND MAINTENANCE	\$297.10	257509	PD-2 EAG IG GWE TORES

CITY OF CEDARBURG
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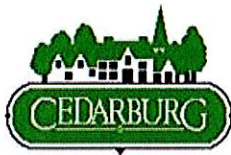
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		Check Amt	Invoice	Comment
Total	TIRES UNLIMITED AUTOMOTIVE	\$1,188.40		
Unpaid	TRANSUNION RISK & ALTERNATIVE			
E 100-522110-225	TELEPHONE	\$25.00	428298	PD-AUGUST 2017 TLOXP
Total	TRANSUNION RISK & ALTERNATIVE	\$25.00		
Unpaid	UNIFIRST CORPORATION			
E 601-573830-342	JANITORIAL SUPPLIES	\$48.55	096 0977042	WW-MATS/WIPERS
Total	UNIFIRST CORPORATION	\$48.55		
Unpaid	VEOLIA ES INDUSTRIAL SERVICES			
E 601-573825-294	SLUDGE HAULING	\$18,444.00	1003-26384	WW-JULY 2017 BIOSOLIDS HAULING
Total	VEOLIA ES INDUSTRIAL SERVICES	\$18,444.00		
Unpaid	WASTE MANAGEMENT OF WISCONSIN			
E 100-533710-290	MAINT/CONTRACTED SERVIC	\$34,151.91	6103746-2275-	RUBBISH - AUGUST 2017
E 100-533730-290	MAINT/CONTRACTED SERVIC	\$16,519.36	6103746-2275-	RECYCLING - AUGUST 2017
Total	WASTE MANAGEMENT OF WISCONSIN	\$50,671.27		
Unpaid	WISCONSIN PARK & RECREATION			
E 220-555390-330	TRAVEL & TRAINING	\$300.00	CONFERENC	REC-11/7-10 ANNUAL CONF.-D. FRIESS
E 220-555390-330	TRAVEL & TRAINING	\$300.00	CONFERENC	REC-11/7-10 ANNUAL CONF.-M. ANDERSON
Total	WISCONSIN PARK & RECREATION	\$600.00		
	111300 PWSB Checking	\$103,350.12		

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$66,140.82
200 CEMETERY FUND	\$76.50
220 RECREATION PROGRAMS FUND	\$4,880.88
240 SWIMMING POOL FUND	\$37.22
260 LIBRARY FUND	\$525.05
400 CAPITAL IMPROVEMENTS FUND	\$8,580.03
601 SEWERAGE FUND	\$23,109.62
	\$103,350.12



City of Cedarburg

City Administrator's Report

September 21, 2017

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works— Bids for the Monopole project were opened on Tuesday. Work on the Sandhill Trails Subdivision will begin next week. The grading and utility work will be done this fall and the paving will be done in Spring 2018.

Assistant Engineer Wieser is working on road ratings and certification and the RFPs for the 2018 Street & Utility project.

The Public Works crew is working on street sweeping, crack sealing, ditch work, catch basins and manhole replacements.

Parks, Recreation & Forestry— Director Hilvo met with Town of Cedarburg last week and had a good discussion on joint programming and joint field use at their complex. He will be presenting these ideas to the Parks, Recreation and Forestry Board and the Common Council. Director Hilvo met with Mercury Marine on Tuesday to discuss the restoration plan for Adlai Horn Park. The Department helped with the first Color run/walk that they co-sponsored with Festivals during Wine & Harvest Festival.

The Parks crew has been working on preparing for the Wine & Harvest Festival, grass cutting, park maintenance, sport field maintenance, creek walk, and watering flowers. The Department will be watering young trees that were newly planted.

Police— The Police Department will be working with Cedarburg Light & Water to determine the cost and viability to mount two cameras on the Community Center Gym.

Light & Water—The Utility will be rebuilding a portion of the Electric Utility system from the downtown area to Tyler Street.

Wastewater— William (Bill) Hess began employment last week at the Plant and another new employee should be starting on October 2. The Department is working on catch basins.

Training—Confined Space training was held Tuesday at the Cedarburg Fire Department.

City Assessor Timm is attending the Assessor Institute on Tuesday through Friday.

Director Hilvo will be attending the National Parks & Recreation conference next week.

Team Building was held on September 20 for City employees who did not attend in July.

Administrator— The Safety Committee met on Monday; City Attorney Herbrand and I met on Wednesday to discuss the first monopole lease contract; and today I met with a few Council Members to discuss an action plan for the Hwy 60 property. The Health Insurance Committee also met today to discuss the WCA renewal and look at a plan from the Wisconsin Education Foundation.

Flu shots were offered today at Cedarburg Light & Water and will be available at the Senior Center on October 10 from 10:00 a.m.—noon.

Respectfully submitted,

Christy Mertes
City Administrator