

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
JANUARY 30, 2017 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on Monday, January 30, 2017 at 7:00 p.m. at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the Council Chambers.

AGENDA

1. CALL TO ORDER - Mayor Kip Kinzel
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Kip Kinzel, Council Members John Czarnecki, Jack Arnett, Dick Dieffenbach, Rick Verhaalen, Mitch Regenfuss, Patricia Thome, Mike O’Keefe
5. STATEMENT OF PUBLIC NOTICE
6. APPROVAL OF MINUTES* - January 9, 2017 Meeting
7. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. PUBLIC HEARINGS
 - * A. Public Hearing – Consider Ordinance No. 2017-02 amending Sec. 13-1-55(c) of the Zoning Code to allow residential use of existing single-family and two-family homes as a permitted use in the B-3 Central Business District; and action thereon (Plan Commission 11/07/16)
 - * B. Public Hearing – Consider Ordinance No. 2017-03 to rezone/shift the limits of the 100 year floodplain in an area within the third phase of the Glen at Cedar Creek Subdivision on the east side of Sheboygan Road south of Highway 60 from RS-4/PUD/FFO Single Family Residential/Planned Unit Development/Flood Fringe Overlay to RS-4/PUD Single Family Residential/Planned Unit Development; and action thereon (Plan Commission 08/01/16)

9. NEW BUSINESS

- A. Referral to Plan Commission of the rezoning petition of St. Francis Borgia, c/o HSI Properties, LLC., for the St. Francis Borgia School Properties located at N44 W6035 – N43 W6005 Hamilton Road and the parking lot property across the street, including the vacant parcel extending from the parking lot north to Spring Street; and action thereon
- * B. Consider the request of JW's 19th Tee, LLC and Messina II, Inc. to amend the Class "B" beer license premise descriptions to exclude the dates of February 15, 2017 through February 19, 2017 for the Columbia St. Mary's Center at W67 N890 Washington Avenue; and action thereon
- * C. Consider the Public Works and Sewerage Commission recommendation for future operations of the new public works yard waste drop-off site, including hours of operation, services provided, and user fee; and action thereon (Public Works and Sewerage Comm. 01/12/17)
- * D. Consider request from Police Chief to fill a vacant Dispatcher position; and action thereon
- * E. Consider revised Policy PR-1 - Park Reservations as it relates to athletic field reservations; and action thereon
- * F. Discussion and possible action on proposed Ordinance No. 2017-04 creating Sec. 7-1-26 of the Municipal Code of Ordinances pertaining to the keeping of domesticated chickens
- * G. Consider payment of bills for the period 01/12/17 through 01/23/17, transfers for the period 01/07/17 through 01/24/17, and payroll for the period 01/01/17 through 01/14/17; and action thereon
- *** H. Consider License Applications; and action thereon
 - 1. Consider approval of new Operators License applications for the period ending June 30, 2017 for Sandra J. Arndt, Michael R. Bennett, Cynthia A. Benning, Clare M. Bergquist, Micah J. Drengler, Margaret Knitter, Paul V. Micha, Amy B. Radtke, and Karen A. Rambadt; and action thereon
 - 2. Consider approval of renewal Operators License application for the period ending June 30, 2017 for Terri J. Heidtke; and action thereon
 - 3. Authorize issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc., for Winter Festival to be held on Saturday, February 18, 2017 from 8:30 a.m. to 10:00 p.m. and on Sunday, February 19, 2017 from 8:30 a.m. to 4:00 p.m.

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- * A. Administrator's Report

11. COMMUNICATIONS

- ** A. Comments and suggestions from citizens
B. Comments and announcements by Council Members
C. Mayor's Report

12. ADJOURNMENT

It is possible that members of, and possibly a quorum of members of other Boards, Committees and Commissions may be in attendance at this meeting. However, no formal action will be taken by any governmental body other than the Common Council. Attendance is for the purpose of information and exchange.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606

E-MAIL: cityhall@ci.cedarburg.wi.us

01/26/17 ckm

**CITY OF CEDARBURG
COMMON COUNCIL
January 9, 2017**

**CC20170109-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, January 9, 2017, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor Kinzel called the meeting to order at 7:00 p.m.

ROLL CALL: Present - Common Council – Mayor Kip Kinzel, Council Members John Czarniecki, Jack Arnett, Dick Dieffenbach, Rick Verhaalen, Mitch Regenfuss, Patricia Thome, Mike O’Keefe

Also Present - City Administrator/Treasurer Christy Mertes, City Attorney Michael Herbrand, Director of Engineering and Public Works Tom Wiza, Police Chief Thomas Frank, Wastewater Superintendent Eric Hackert, Deputy City Clerk Amy Kletzien, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor Kinzel’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member O’Keefe, to approve the special and regular minutes of the December 12, 2016 meetings.

Council Member Verhaalen made a correction to add Council Member Thome to the following sentence on page 12: Council Member Verhaalen, Council Member Arnett, Council Member Thome, and Director Hilvo met with some representatives from the School District to collaborate and discuss reducing the costs of programs.

Motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

PRESENTATIONS

Swearing in of Patrol Officer Bradley Meyer

Deputy City Clerk Kletzien swore in Patrol Officer Bradley Meyer.

NEW BUSINESS

CONSIDER RESOLUTION NO. 2017-02 COMMENDING RETIRING PUBLIC WORKS EMPLOYEE PAUL REGNITZ FOR HIS YEARS OF SERVICE TO THE CITY; AND ACTION THEREON

Motion made by Council Member Dieffenbach, seconded by Council Member Verhaalen, to adopt Resolution No. 2017-02 commending retiring Public Works employee Paul Regnitz for his years of service to the City. Motion carried without a negative vote.

CONSIDER RESOLUTION NO. 2017-03 COMMENDING RETIRING WASTEWATER TREATMENT PLANT OPERATOR TRACEY RINK FOR HIS YEARS OF SERVICE; AND ACTION THEREON

Motion made by Council Member O'Keefe, seconded by Council Member Thome, to adopt Resolution No. 2017-03 commending retiring Wastewater Treatment Plant Operator Tracey Rink for his years of service to the City. Motion carried without a negative vote.

CONSIDER AMENDMENT #4 TO THE PRAIRIE VIEW SUBDIVISION DEVELOPMENT AGREEMENT; AND ACTION THEREON

Director Wiza explained that Homes by Towne had attempted to complete all subdivision improvements for Prairie View Subdivision Phase II in fall of 2016, but unfavorable weather conditions caused them to fall short. They managed to place the concrete curbing and binder asphalt, but sidewalks and Cable TV installation will have to wait until spring.

He continued to explain that the conditions for placing the asphalt were less than ideal and Homes by Towne has agreed to inspect and repair any failed asphalt in summer of 2017 and then delay the final asphalt surface placement until fall of 2018.

This amendment to the Development Agreement revises the timetable accordingly and extends the bond expiration date to December 31, 2018.

In answer to Council Member Verhaalen's question regarding the change to the time period from 2010 – 2017, Director Wiza stated that this is the fourth amendment to the original Prairie View Subdivision agreement.

Motion made by Council Member Thome, seconded by Council Member Arnett, to approve amendment #4 to the Prairie View Subdivision Development Agreement. Motion carried without a negative vote.

CONSIDER REQUEST FROM POLICE CHIEF TO FILL A VACANT DISPATCHER POSITION; AND ACTION THEREON

Chief Frank explained that one of the emergency services dispatchers has submitted a letter of resignation and his last day is January 10, 2017.

In answer to Council Member Dieffenbach's questions, Chief Frank stated that the Department has six dispatchers and that provides them with bare minimum coverage. In regard to a joint dispatch center, he stated that this was explored during a two year study period and it was determined that none of the current facilities were large enough to house a dispatch center for the entire County. It would have been more expensive and less efficient to do so.

Council Member Dieffenbach asked if the southern Ozaukee County municipalities have considered their own dispatch center. Chief Frank stated that discussions have taken place over the last several months to determine if this is a possibility.

Council Member Dieffenbach stated that he supports replacing the dispatcher and commended Chief Frank for reaching out to area Departments.

Council Member Czarnecki asked how many dispatchers work each day. Chief Frank stated that there is one dispatcher per shift and a dispatcher is added for a power shift during second shift hours when it is the busiest. On rare occasions, five dispatchers may work in a 24 hour period. Chief Frank explained that the dispatchers are responsible for clerical duties during their shifts.

Motion made by Council Member Regenfuss, seconded by Council Member Czarnecki, to approve the Police Chief's request to fill a vacant Dispatcher position. Motion carried without a negative vote.

CONSIDER ORDINANCE NO. 2017-01 AMENDING SEC. 2-4-17 OF THE CODE OF ORDINANCES TO ELIMINATE THE COMMUNITY POOL COMMISSION AND AMENDING SEC. 2-4-6 OF THE CODE PERTAINING TO THE PARKS, RECREATION AND FORESTRY BOARD; AND ACTION THEREON

City Administrator/Treasurer Mertes explained that Ordinance No. 2017-01 has been drafted to eliminate the Community Pool Commission, as there is no longer a pool agreement with the Town of Cedarburg. The ordinance also modifies the section of the Code pertaining to the Parks, Recreation and Forestry Board so that the pool is under the purview of the Board. Finally, there is a change in the membership section of the Parks, Recreation and Forestry Board to eliminate the provision that the Board Chair is also a member of the Plan Commission. This change was made to the section of the Code pertaining to the Plan Commission in 2012, but was never changed in this section.

In answer to Council Member Verhaalen's question, City Administrator/Treasurer Mertes explained that two senior adults need to serve on the Parks, Recreation and Forestry Board because they oversee the Senior Center.

Council Member Dieffenbach stated that he was opposed to abolishing the Community Pool Commission because he hopes the City and Town of Cedarburg can work together in the future.

Mayor Kinzel stated that the Commission can be reinstated if there is another joint pool agreement in the future.

Motion made by Council Member O'Keefe, seconded by Council Member Czarnecki, to adopt Ordinance No. 2017-01 amending Sec. 2-4-17 of the Code of Ordinances to eliminate the Community Pool Commission and amending Sec. 2-4-16 of the Code pertaining to the Parks, Recreation and Forestry Board. Motion carried with Council Members Czarnecki, Arnett, Verhaalen, Regenfuss, Thome and O'Keefe voting in favor and Council Member Dieffenbach opposed.

CONSIDER AGREEMENT WITH AGILEX FOR ACCOUNTS PAYABLES; AND ACTION THEREON

City Administrator/Treasurer Mertes explained that in an effort to create efficiencies in time and money, the Treasurer's office would like to work with Agilex in the payment of City vendors. To do this, the City would send a list to Agilex of vendors to pay, the City would send an ACH payment to Agilex for the total amount due to all vendors, and Agilex would make the payment to the vendor via credit card payment. The vendor will receive an email with a one-time use only credit card number. The City will receive a rebate with this process; one half percent will be retained by Agilex and the balance will be paid to the City. Paul Hultgren, Ashley York, Robb Thiel were available to answer questions.

Paul Hultgren explained that they work with municipalities, schools and businesses to help optimize the payment process. It is a free service and based on their review of our accounts, they estimate that the City could earn approximately \$75,000 in rebates.

In answer to Council Member Dieffenbach's questions, Paul Hultgren explained that Agilex will rebate the City on a monthly basis. They will contact our vendors to see if they accept Master Card on the City's behalf.

In answer to Council Member Thome's question, Paul Hultgren stated that Agilex is on the agenda to work with the Village of Grafton. City Administrator/Treasurer Mertes received references from the School District of New Berlin, Lake Geneva Joint #1 School District, Kobussen Buses, Merton Community Schools, and Lake Geneva (2 districts).

In answer to Council Member Verhaalen's question, Paul Hultgren stated that Agilex has been in business for 13 months.

Council Member Arnett asked if the rebate was coming from the payee. Paul Hultgren explained that the payee is paying the Master Card fee, which is passed along to the vendor. This is an attractive method of payment because they normally get paid faster through Master Card.

Mayor Kinzel commented that it will save the City from issuing so many checks each month.

City Administrator/Treasurer Mertes added that it will save on paper, time and postage.

Council Member Dieffenbach stated that it will help with bank reconciliations.

Council Member Dieffenbach asked if Agilex was insured and requested that Agilex provide copies of their insurance coverage to the City.

Motion made by Council Member Dieffenbach, seconded by Council Member Arnett, to approve the agreement with Agilex for accounts payables. Motion carried with Council Members Czarnecki, Arnett, Dieffenbach, Verhaalen, Thome and O'Keefe voting in favor and Council Member Regenfuss recusing himself.

CONSIDER PAYMENT OF BILLS FOR THE PERIOD 12/09/16 THROUGH 12/21/16, TRANSFERS FOR THE PERIOD 12/10/16 THROUGH 12/30/16, AND PAYROLL FOR THE PERIOD 12/04/16 THROUGH 12/31/16; AND ACTION THEREON

Motion made by Council Member Dieffenbach, seconded by Council Member Czarnecki, to approve payment of bills for the period 12/09/16 through 12/21/16, transfers for the period 12/10/16 through 12/30/16, and payroll for the period 12/04/16 through 12/31/16. Motion carried without a negative vote.

CONSIDER LICENSE APPLICATIONS; AND ACTION THEREON

Motion made by Council Member O'Keefe, seconded by Council Member Czarnecki, to approve new Operators License applications for the period ending June 30, 2017 for Andrew William Conley, Ashley J. Daley, and Patrick R. Riley. Motion carried without a negative vote.

ADMINISTRATOR'S REPORT

City Administrator/Treasurer Mertes stated that Mayor Kinzel, City Attorney Herbrand, City Planner Censky and she met with HSI and the neighbors of St. Francis Borgia and their attorneys last week Tuesday. HSI and the neighbors are going to meet to come to a compromise.

The Community Development Authority is tentatively meeting on January 24 to discuss a developer agreement. Spending to date on this project is \$41,000.

In answer to Council Member Czarnecki's questions, City Attorney Herbrand stated that a good majority of the \$41,000 has resulted in getting up to speed on the site and knowing the possibilities. It is money well spent and is not wasted. City Attorney Herbrand explained that the deliverables will be providing needed information to move forward on a developer's agreement.

City Administrator/Treasurer Mertes explained that the City's health insurance plan will not change this year; however, Caremark will be the new prescription provider. This was decided at the end of December because the insurance provider could not make their proposal work with the prescription provider. Therefore, the City is paying an 8% increase in health insurance instead of the 12% increase that was originally proposed to keep the current plan.

In answer to Council Member Dieffenbach's question, City Administrator/Treasurer Mertes stated that the financial picture has not changed.

City Administrator/Treasurer Mertes stated that an insurance review for 2018 will take place this summer.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS & ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Czarnecki stated that elected officials are elected to a representative government and representative democracy. When Council Members are elected they are required and agree to be knowledgeable and engaged in all aspects of the City (budgets, services benefits, and costs). They are required to be dispassionate and to address the needs of all residents and to consider all of the needs of the City, along with considering today's needs and future needs of the City.

He continued by saying that the No Vote group is:

- not listening to the needs of the residents or the City and they do not care about the City's needs
- not listening to the needs of the Downtown businesses – bars, restaurants, shops and salons
- not listening to the needs of the School District
- not concerned about the budgets for the pool, parks, Police Department, Recreation Department or the Library
- not concerned about the dwindling volunteers for the Fire Department or the budget impact of such
- not concerned about tree trimming, trash removal, road repair, brush pick-up or flower baskets
- not concerned about the rising costs of City personnel or their benefits.

The No Vote group is fractured and is not one group. The No Vote group(s) has different opinions, agendas, hopes and goals.

Parts of this group are hiring attorneys and are trying to “negotiate” with the City and the developer on behalf of their individual groups.

The residents of Cedarburg elected the Council Members to represent them and the City. The No Vote group elected us too.....they are represented by us as well.

Council Member Czarnecki shared an example of putting passion before the resident's needs....a rallied cause before the City's future. Former Mayor John Kuerschner shared this story before he became a Council Member in the late 1980s when the Piggly Wiggly was proposing their store and he lived across the street. He was opposed of the project because it was across from his home. He and others brought in legal counsel to stop the project. They were able to get a petition to force a super majority; therefore, the project was delayed. But ultimately the store was approved. What started out as an emotional response to change in his neighborhood, Mr. Kuerschner quickly came to understand the convenience and benefit of having this amenity across the street from his house.

Council Member Czarnecki stated that it is the Council's duty to do what is in the best interest of the City.

Council Member Verhaalen introduced the idea of the Council adopting a unanimous vote process, which would require a unanimous vote the first time an item is brought before the Council for a vote. If anyone has any doubts about the decision, then one no vote will bring the item back at the next meeting. Then when the item comes back a second time it would require a majority vote. The down side to this process is that it would delay items. However, when there is not much time to review an item, this process would allow extra time to review it. He learned that West Bend uses this process and he is presenting it to the Cedarburg Common Council for consideration in the future.

Council Member Arnett provided the following comments:

Public Works Building

The Public Works & Sewerage Commission is meeting this Thursday, January 12. The Public Works Building was responsible for just over 80% of the tax increase this year. The average homeowner is paying \$12 per month or about \$144 per year for this new facility. One of the

popular selling points for the new facility was significantly increased drop off times for lawn waste. Council Member Arnett feels strongly that residents who use the drop off facility should not be charged an additional annual fee for an access card. He would propose an access card which carries a deposit that is refundable if the card is returned. The cost of the card should be the approximate cost of issuing the card (maybe \$25) or whatever is appropriate. Council Member Arnett urged the Commission to not charge our residents any additional annual and ongoing fees to use this facility for which they are already paying dearly.

Liquor License Changes

Council Member Arnett requested that the Clerk mail the revised law pertaining to hours of operation to all active license holders in the City.

Saint Francis Borgia

Council Member Arnett is concerned about some of the divisive rhetoric which has entered our community, and he addressed it in a public forum and open meeting as follows:

On page 77 of today's Council package, we read: "City staff met with HSI and the neighbors of SFB and their attorneys on Tuesday." (January 3rd)

Additionally, we read: "The neighbors of the property have hired an attorney, and will be meeting with HSI next week to work on a plan that the neighbors could endorse..."

To me this all sounds positive, the City, the Developer, and those opposed to the zoning change are all gathering to share information and communicate and listen to each other.

However, in a social media post from four days ago, a leader of the opposition group states: "As of Tuesday afternoon, HSI has not made any changes to their proposal in response to Common Council requests and the public hearing on November 14. They claim that the community is "afraid of change" as they continue to push for the 26.2 units per acre development on a site that is recommended to have a maximum of 10.8 units per acre according to the City's Comprehensive plan. *As a result of their unresponsiveness*, the SFB discussion has been removed from the January 9, 2017 agenda. It was previously removed from the December 12, 2016 agenda due to a lack of response."

By saying "as a result of their unresponsiveness..." this individual is implying that the Council has pulled the discussion from the agenda due to the developer's "lack of response."

- Why does this individual omit that he was actually at the meeting with the developer?
- Why does he omit the fact that it was HSI, not the Council, that pulled the agenda item so that HSI could meet with the opposition group and listen?
- Why does he omit the fact that all sides are actually working together?

Council Member Arnett shared a picture of the front page of the opposition group's online petition that was printed a few hours ago.

- Why does the opposition group still have the oversized rendering on its front page....a rendering which has been withdrawn and was never presented to this Council?
- The Journal Sentinel published a revised rendering. Why hasn't the opposition group?

The original online petition mentioned "four-stories", language which has subsequently been removed. I have a question for the manager of that online petition:

- How many signed the petition before you removed the reference to four-stories?
- Why does this group still have a "flyover" rendering on the front page of its web page which is seven months old, has been withdrawn by the developer, and has never even been presented to the Common Council?

The result of this rhetoric has been to create confusion and divide the City.

Council Member Arnett said there should be a real debate on the impact of this project. As a Council, they have a responsibility and an obligation to govern based on the real facts, and the actual most recent proposal, not dated renderings and on-line hyperbole.

An elderly woman visited City Hall a few weeks ago, and begged that the City not allow the SFB Church to be torn down. In my opinion, she and many others are victims of this hyperbole.

For these reasons, Council Member Arnett insisted that whatever final plan is presented by the developer, be available for public viewing in City Hall and the Public Library for at least two weeks prior to any vote. He asked to debate the actual facts once they are finally available.

Council Member Arnett called on the opposition groups to do the same, to update your sites by removing dated and withdrawn proposals, tell the truth about ongoing cooperation/discussions, and when available, present the revised final plans prior to the vote, so that we are all dealing with the same facts and can have a healthy debate on the actual proposal instead of internet rumors. He asked for a civil and factual debate on the positives and negatives of this proposal and how it will affect the City in the future.

MAYOR'S REPORT

Mayor Kinzel issued a Proclamation for School Choice Week in Cedarburg – January 22-28, 2017.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member O'Keefe, seconded by Council Member Thome, to adjourn to closed session at 7:53 p.m. pursuant to State Statutes 19.85(1)(e) to deliberate or negotiate the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically, to discuss negotiations with the Cedarburg Police Officers' Association, Local 223. Approval of closed session minutes of November 28, 2016. Motion carried unanimously on a roll call vote.

RECONVENE TO OPEN SESSION

Motion made by Council Member Dieffenbach, seconded by Council Member Thome, to reconvene the meeting at 8:07 p.m. Motion carried unanimously on a roll call vote.

DISCUSSION REGARDING AN AGREEMENT BETWEEN THE CITY OF CEDARBURG AND THE CEDARBURG POLICE OFFICERS' ASSOCIATION, LOCAL 223, AND CONSIDER RESOLUTION NO. 2017-01 RATIFYING THE AGREEMENT; AND ACTION THEREON

Motion made by Council Member O'Keefe, seconded by Council Member Thome, to ratify the agreement between the City of Cedarburg and the Cedarburg Police Officers' Association, Local 223 by adopting Resolution No. 2017-01. Motion carried without a negative vote.

ADJOURNMENT

Motion made by Council Member Dieffenbach, seconded by Council Member Arnett, to adjourn the meeting at 8:09 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

CITY OF CEDARBURG

MEETING DATE: January 30, 2016

ITEM NO: 8. A.

TITLE: Consider Ordinance No. 2017-02 amending Sec. 13-1-55(c) of the Zoning Code to allow residential use of existing single-family and two-family homes as a permitted use in the B-3 Central Business District; and action thereon (Plan Commission 11/07/16)

ISSUE SUMMARY:

The issue of whether or not to list residential uses as permitted in the B-3 District has been discussed on and off for years and out of fear of potentially losing the business climate in our downtown area to residential uses, the issue was dropped a number of years ago. This issue originally surfaced back when a home owner along Cleveland Avenue located within the B-3 District was trying to refinance his home at which time it was discovered that single-family structures/uses are not technically permitted in this District. Consequently, his property title was clouded by the legal non-conforming status of the use and structure.

Council Members are reminded that the impacts of having a nonconforming use/structure can be limiting going forward. More specifically, Total lifetime structural repairs or alterations are limited to no more fifty percent (50%) of the City's equalized assessed value over the lifetime of the structure unless it is permanently changed to conform to the rules of the B-3 District. Furthermore, if the existing residential use is ever discontinued for 12 consecutive months, any future use of the structure must conform to the rules of the B-3 District. Accordingly, to resolve this problem, Council Members are being asked to consider this zoning text amendment which is intended to simply add to the Permitted Uses of the B-3 District: *(53) Residential use of only single-family and two-family structures that existed prior to the adoption of this Ordinance.*

Staff notes that when viewing historic photos of Cedarburg, it is obvious that residential uses were part of the original fabric of the downtown area. Only with the introduction of zoning in the 1920's did communities begin to categorize and separate uses into different areas/zones resulting in the development patterns of today. Because Cedarburg's downtown area predates our own zoning ordinance, its original development pattern includes a mix of residential, institutional and commercial structures that add to its charm.

Our records reveal that at their September 2013 meeting, the Landmarks Commission also weighed in on this issue when they made the following motion: the Landmarks Commission recommends that residential usage of the buildings in the B-3 Central Business District be permitted, and that if a building is converted to commercial usage, it should be allowed to be converted back to residential usage. This recommendation I based on the following points:

- Historically, Cedarburg was a mix of residential and commercial buildings.
- The mix of architectural styles and uses adds to the City's attractiveness.
- If the Code change is enacted, the City could potentially eliminate all residential use on the first floor of buildings in the B-3 District.
- There is more potential for long-term use of the downtown structures if owners can use them for commercial or residential. This offers economic benefits to the property owner, making the building more appealing for an owner to purchase and retain.
- Should there be a significant economic down turn, building owners who are unable to rent out their storefronts could hypothetically simply convert buildings into housing rental units. While we desire to retain the commercial feel of the downtown, it is imperative that the buildings be maintained. It is better that a building be converted to residential use than for it to sit vacant and deteriorate.
- Zoning ordinances, over time, often kill historic towns when a mix of uses is no longer permitted. This Commission does not want to see the business district buildings homogenized.

Staff has completed a drive-by survey of the downtown area and found that only about 28 structures would fall into the category that could be affected by this code change. This list includes 21 structures along Washington Avenue, 4 along Western Avenue, 2 each on Center and Cleveland Streets, and 1 on Columbia Road.

STAFF RECOMMENDATION: Approve.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: At their November 7, 2016 meeting, the Plan Commission recommended approval by unanimous vote.

BUDGETARY IMPACT: N/A

ATTACHMENTS:

- Ordinance Number 2017-02
- Plan Commission minutes from the November 7, 2016 meeting.
- List of Residential Structures in the B-3 District.

INITIATED/REQUESTED BY:

Greg Zimmerschied

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

ORDINANCE NO. 2017-02

**An Ordinance Amending Section 13-1-55(c) of the
Zoning Code Pertaining to Permitted Uses
in the B-3 Central Business District**

The Common Council of the City of Cedarburg, Wisconsin, hereby ordains as follows:

SECTION 1. Section 13-1-55(c) of the City of Cedarburg Municipal Code is hereby amended to read as follows:

13-1-55 B-3 CENTRAL BUSINESS DISTRICT

(c) Permitted Uses.

(61) Residential use of single-family and two-family structures that existed prior to the adoption of this Ordinance.

SECTION 2. Effective Date. This ordinance shall take effect upon passage and publication as provided by law.

Passed and adopted this 30th day of January, 2017.

Kip Kinzel, Mayor

Attest:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

Action:

Commissioner Zimmerschied moved to recommend rezoning the Carriage Trace Apartment Complex from RM-2 to RM-2/PUD as requested. The motion was seconded by Mayor Kinzel and carried without a negative vote, with Vice Chairperson Burgoyne excused.

MOTION TO REMOVE FROM THE TABLE AND DISCUSSION REGARDING A ZONING TEXT AMENDMENT RECOMMENDATION TO ADD “RESIDENTIAL USE OF SINGLE-FAMILY AND TWO-FAMILY STRUCTURES” TO THE LIST OF PERMITTED USES IN THE B-3 BUSINESS DISTRICT

Commissioner Zimmerschied recused himself from the meeting.

Action to Remove from the Table:

Council Member Czarnecki moved to remove the item from the table. The motion was seconded by Commissioner Poellot and carried without a negative vote, with Vice Chairperson Burgoyne excused.

Discussion:

Planner Censky noted that the issue of whether or not to list residential uses as permitted uses in the B-3 District was held over from the September 6, 2016 meeting. It should be noted that since the October 2016 meeting, staff has reviewed the inventory list that Commissioners received for the September meeting and has removed a few structures from that list because they were never used as a residence. Having completed that survey, the list now stands at twenty-eight structures that would fall into the category for consideration, which includes twenty-one structures along Washington Avenue, four along Western Avenue, two each on Center and Cleveland Streets, and one on Columbia Road.

Commissioners concluded it was unlikely that the commercial character of downtown Cedarburg would disappear. They agreed that commercial is the highest and best use for the downtown. It was also concluded that the change in the Code would make it easier for property owners to keep their structures occupied. It was noted that the owner of a ranch home on Cleveland Street found it difficult to refinance due to the non-conformity of its use and another property owner is finding it difficult to sell without the possibility of residential use.

Greg Zimmerschied, owner of homes on Western Road, pointed out that his buildings have always been residential properties and residential is likely their best use.

Action:

A motion was made by Commissioner von Barga, seconded by Council Member Czarnecki, to recommend amendment of the B-3 Central Business District by adding *“(53) Residential use of single-family and two-family structures that existed prior to the adoption of this Ordinance.”* under Permitted Uses. The motion carried without a

negative vote, with Commissioner Zimmerschied recused and Vice Chairperson Burgoyne excused.

Commissioner Zimmerschied returned to his position on the Plan Commission.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

No comments or announcements were offered.

MAYOR'S ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

A motion was made by Commissioner Cain, seconded by Mayor Kinzel, to adjourn the meeting at 7:50 p.m. The motion carried without a negative vote, with Vice Chairperson Burgoyne excused.

Darla Drumel,
Administrative Secretary

RESIDENTIAL BUILDINGS IN THE B-3 DISTRICT

1.	13-050-01-09-000 W64 N713 Washington Avenue	
2.	13-079-01-03-001 W63 N681-83 Washington Avenue	
3.	13-079-01-03-002 W63 N677-79 Washington Avenue	
4.	13-079-01-03-004 W63 N671 Washington Avenue	
5.	13-079-01-03-005 W63 N667 Washington Avenue	
6.	13-079-03-02-002 W63 N654/56 Washington Avenue	
7.	13-079-01-07-001 W63 N647 Washington Avenue	
8.	13-107-03-04-001 W62 N634 Washington Avenue	
9.	13-107-04-06-000 W63 N627 Washington Avenue	
10.	13-107-03-08-000 W62 N616 Washington Avenue	
11.	13-107-03-06-000 W62 N628 Washington Avenue	
12.	13-107-04-14-000 W62 N589 Washington Avenue	
13.	13-107-04-13-000 W62 N591 Washington Avenue	
14.	13-107-02-02-002 W62 N556 Washington Avenue	
15.	13-107-06-01-001 W62 N541 Washington Avenue	
16.	13-107-06-01-003 W62 N539 Washington Avenue	
17.	13-107-01-03-0006 W61 N488 Washington Avenue	
18.	13-107-07-04-000 W61 N479 Washington Avenue	
19.	13-107-07-01-001 W61 N497 Washington Avenue	
20.	13-107-06-05-002 N50 W6208 Western Road	
21.	13-050-09-15-000 N50 W6222 Western Road	

22.	13-085-0003.000 N57 W6296 Center Street	
23.	13-085-0004.000 N57 W6316 Center Street	
24.	13-107-03-15-002 N58 W6208 Columbia Road	
25.	13-086-01-01-002 N65 W6405 Cleveland Street	
26.	13-086-01-01-001 N65 W6415 Cleveland Street	
27.	13-050-09-16-000 N50 W6238 Western Road	2 residential buildings on the parcel
28.	13-050-11-02-000 N69 W6427 Bridge Road	

Created by: Jon Censky, City Planner
Date: 12/9/2016

CITY OF CEDARBURG

MEETING DATE: January 30, 2017

ITEM NO: 8. B.

TITLE: Consider Ordinance No. 2017-03 to rezone/shift the limits of the 100 year floodplain in an area within the third phase of the Glen at Cedar Creek Subdivision on the east side of Sheboygan Road south of Highway 60 From RS-4/PUD Single Family Residential/Planned Unit Development/Flood Fringe Overlay to RS-4/PUD Single Family Residential/Planned Unit Development; and action thereon (Plan Commission 08/01/2017)

ISSUE SUMMARY:

As part of the third phase of the Glen at Cedar Creek Subdivision, the applicant is proposing to shift the limits of the 100-year floodplain from the rear of those lots along the east side of the long cul-de-sac in this phase toward the creek and then increase the limits of floodplain in the area just northeast of the end of that cul-de-sac. (See the attached exhibit). Procedurally, this shift will be accomplished through the rezoning as summarized in the attached ordinance and is needed for this phase of the development to move forward.

Since receiving approval of the preliminary plat in December 2015, the applicant has been working to address the technical issues necessary to satisfy the requirements of the Wisconsin Department of Natural Resources. Having completed that work, they have now received consent from the WDNR and FEMA to move ahead with this rezoning request. This floodplain change will allow for the introduction of fill to raise the elevation of the five aforementioned lots to improve their buildable status.

According to Section 13-1-66 (j) ((b) of the Zoning Code: **Ordinance amendments may be made upon petition of any interested party according to the provisions of s. 62.23, Stats., for cities and villages, or 59.69, Stats., for counties. Such petitions shall include all necessary data required by Sec. 13-1-66(o) and 13-1-66(i) (a) (2).**

1. **The proposed amendment shall be referred to the zoning agency for a public hearing and recommendation to the governing body. The amendment and notice of public hearing shall be submitted to Department Regional office for review prior to the hearing. The amendment procedure shall comply with the provisions of s. 2.23, Stats., for cities and villages or s. 59.69, Stats, for counties.**
2. **No amendment shall become effective until reviewed and approved by the Department.**
3. **All persons petitioning for a map amendment that obstructs flow, increasing regional flood height 0.01 foot or more, shall obtain flooding easements or other appropriate legal arrangements from all adversely affected property owners and notify local units of government before the amendment can be approved by the governing body.**
4. **For amendments in areas with no water surface profiles, the zoning agency or board shall consider data submitted by the Department, the zoning administrator's visual on-site inspections and other available information.**

STAFF COMMENTS:

On November 30, 2016, the City received a Letter of Map Amendment (LOMA) from The Federal Emergency Management Agency (FEMA) indicating that they have conditionally approved this adjustment. Attached is the LOMA with the conditions of approval. Staff recommends approval subject to the conditions listed in the aforementioned LOMA Letter.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: At its August 1, 2016 meeting, the Plan Commission recommended approval by unanimous vote.

BUDGETARY IMPACT: N/A

ATTACHMENTS:

- Ordinance No. 2017-03

- Minutes of the August 1, 2016 Plan Commission meeting.
- Letter of Map amendment from FEMA
- Floodplain Boundary Exhibit A

INITIATED/REQUESTED BY: John Wahlen – Cornerstone Development

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

ORDINANCE NO. 2017-03

**An Ordinance Rezoning For Modifications to the Location
of the 100-Year Floodplain Area within the Third
Phase of the Glen at Cedar Creek Subdivision
(East Side of Sheboygan Road South of Highway 60)**

The proposed ordinance having been submitted to the City Plan Commission for recommendation and notice having been given pursuant to Wis. Statute, the Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

The following described real estate situated in the City of Cedarburg, Wisconsin, presently being RS-4/PUD/FFO Single-Family Residential District/Planned Unit Development/Flood Fringe Overlay is hereby rezoned to RS-4/PUD Single-Family Residential District/Planned Unit Development in accordance with "Exhibit A" floodplain boundary. (Note: the area within the described real estate presently zoned C-4 Upland Conservancy shall remain C-4):

The area of the 100-year floodplain along the rear portion of the lots located along the east side of the long cul-de-sac within the adjacent outlet.

This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 30th day of January, 2017.

Kip Kinzel, Mayor

Countersigned:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

Motion to Continue Discussion:

Commissioner von Barga moved to suspend the rules to open this topic back up for discussion. The motion was seconded by Mayor Kinzel without a negative vote with Commissioner Poellot excused.

Marlene McGrew, owner of property to the north, spoke of her concerns about water from the new roof falling onto her backyard shed and asked that the property line between the parcels be established.

REQUEST FOR CONSERVANCY REZONING RECOMMENDATION TO ADJUST A PORTION OF THE 100-YEAR FLOODPLAIN LIMIT FOR THE GLEN AT CEDAR CREEK – CORNERSTONE DEVELOPMENT

Planner Censky explained that as part of the second phase of the Glen at Cedar Creek development, the applicant has been working on technical requirements needed to make certain modifications to the location of the 100-year floodplain limits. Specifically, the applicant proposes decreasing the area of the 100-year floodplain along the rear portion of the lots located along the east side of the long cul-de-sac that extends toward Cedar Creek and increasing the area of floodplain just northeast of the end of the cul-de sac.

According to Section 13-1-66 (j) ((b) of the Zoning Code: **Ordinance amendments may be made upon petition of any interested party according to the provisions of s. 62.23, Stats., for cities and villages, or 59.69, Stats., for counties. Such petitions shall include all necessary data required by Sec. 13-1-66(o) and 13-1-66(i) (a) (2).**

- 1. The proposed amendment shall be referred to the zoning agency for a public hearing and recommendation to the governing body. The amendment and notice of public hearing shall be submitted to Department Regional office for review prior to the hearing. The amendment procedure shall comply with the provisions of s. 2.23, Stats., for cities and villages or s. 59.69, Stats, for counties.**
- 2. No amendment shall become effective until reviewed and approved by the Department.**
- 3. All persons petitioning for a map amendment that obstructs flow, increasing regional flood height 0.01 foot or more, shall obtain flooding easements or other appropriate legal arrangements from all adversely affected property owners and notify local units of government before the amendment can be approved by the governing body.**
- 4. For amendments in areas with no water surface profiles, the zoning agency or board shall consider data submitted by the Department, the zoning administrator's visual on-site inspections and other available information.**

Planner Censky informed Commissioners that Pinnacle Engineering have been working with the Department of Natural Resources on this amendment and have secured their approval.

City Engineering and Planning staff has no objection and recommends approval subject to the applicant satisfying all DNR requirements.

Matt Carey from Pinnacle Engineering clarified this was for Phase 3 of the development and not for Phase 1. It takes about six months to get approval from the DNR and then has to be approved by FEMA after the Plan Commission approves. These residents will not need flood insurance.

Action:

Vice Chairperson Burgoyne moved to approve the rezoning to adjust a portion of the 100-year floodplain per the recommended approval by the DNR. The motion was seconded by Mayor Kinzel and carried without a negative vote with Commissioner Poellot excused.

REQUEST FOR CONCEPT APPROVAL OF PLANS FOR AN APARTMENT BUILDING AT W61 N397 WASHINGTON AVENUE AT THE SOUTHWEST CORNER OF WASHINGTON AVENUE AND JACKSON STREET – LAKESIDE DEVELOPMENT

Planner Censky explained that the applicant was at the June Plan Commission meeting requesting feedback and direction regarding architecture, building size and height, building location and any other input for the redevelopment of this site. That request resulted in a rather lengthy discussion about the size and look of the project, but before Commissioners would offer support they asked for the following considerations:

- Show surrounding buildings on the plans to get a sense of relationship to the proposed structure.
- Consider reducing the density and three-stories may be too high for this area.
- Consider stone and traditionally-sized brick, a 12/12 pitched roof and copper gutters.
- Design should be such that it retains the historic integrity of the neighborhood.
- Consider mitigating the size of the structure by introducing a well-conceived landscape plan.

Based on that feedback, the applicant has submitted revised plans that better reflect the scope and feel of the project and is before the Plan Commission in accordance with the concept review requirement of the PUD Zoning. Because the issues of density and size have not nailed down yet, City staff felt it premature to pursue rezoning at this meeting. Accordingly, the intent of this request is to allow review by all City Departments to assess the feasibility and potential impacts of the project on City infrastructure and resources as well as its conformity with the provisions of the Zoning Code. It also allows the petitioner to offer further feedback regarding issues that may have to be addressed with the submittal of their PUD petition.

Commissioners are reminded that the PUD Ordinance was recently amended to allow for increased flexibility when determining such things as density, building height and



Federal Emergency Management Agency

Washington, D.C. 20472

November 30, 2016

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

The Honorable Kip Kinzel
Mayor, City of Cedarburg
City Hall
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012

IN REPLY REFER TO:

Case No.: 16-05-6776R
Community Name: City of Cedarburg, WI
Community No.: 550312

Dear Mayor Kinzel:

91 7199 9991 7035 8953 4798

We are providing our comments with the enclosed Conditional Letter of Map Revision (CLOMR) on a proposed project within your community that, if constructed as proposed, could revise the effective Flood Insurance Study report and Flood Insurance Rate Map for your community.

If you have any questions regarding the floodplain management regulations for your community, the National Flood Insurance Program (NFIP) in general, or technical questions regarding this CLOMR, please contact the Director, Mitigation Division of the Federal Emergency Management Agency (FEMA) Regional Office in Chicago, IL, at (312) 408-5500, or the FEMA Map Information eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP). Additional information about the NFIP is available on our website at <http://www.fema.gov/nfip>.

Sincerely,

Patrick "Rick" Sacbibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

List of Enclosures:

Conditional Letter of Map Revision Comment Document

cc: Mr. James Brunnquell
Village President
Village of Grafton

Mr. Lee Schlenvogt
Chairman
Ozaukee County

Mr. Jon Censky
City Planner
City of Cedarburg

Ms. Michelle Staff, CFM
Wisconsin Department of Natural Resources

Mr. Thomas Johnson
Building Inspector
Village of Grafton

Mr. Andy Holschbach
Land & Water Management Director
Ozaukee County

Mr. Matthew Carey, P.E., LEED AP
Project Engineer
Pinnacle Engineering Group

Mr. Dylan Crisp
Project Engineer
Pinnacle Engineering Group



Federal Emergency Management Agency

Washington, D.C. 20472

CONDITIONAL LETTER OF MAP REVISION COMMENT DOCUMENT

COMMUNITY INFORMATION		PROPOSED PROJECT DESCRIPTION	BASIS OF CONDITIONAL REQUEST
COMMUNITY	City of Cedarburg Ozaukee County Wisconsin	FILL DETENTION BASIN OTHER	HYDRAULIC ANALYSIS NEW TOPOGRAPHIC DATA FLOODWAY
	COMMUNITY NO.: 550312		
IDENTIFIER	Glen at Cedar Creek	APPROXIMATE LATITUDE & LONGITUDE: 43.317, -87.979 SOURCE: USGS QUADRANGLE DATUM: NAD 83	
AFFECTED MAP PANELS			
TYPE: FIRM* NO.: 55089C0178F DATE: December 4, 2007		* FIRM - Flood Insurance Rate Map	

FLOODING SOURCE(S) AND REACH DESCRIPTION

See Page 2 for Additional Flooding Sources

Cedar Creek -- At Village of Grafton Corporate Limit to approximately 1,500 feet upstream of Village of Grafton Corporate Limit

PROPOSED PROJECT DESCRIPTION

Flooding Source	Proposed Project	Location of Proposed Project
Cedar Creek	Fill Placement & Grading	From Village of Grafton Corporate Limit to approximately 640 feet upstream of Village of Grafton Corporate Limit
	Other - Compensatory Storage	From approximately 640 feet upstream of Village of Grafton Corporate Limit to approximately 1,200 feet upstream of Village of Grafton Corporate Limit
	New Detention Basin	Approximately 1,350 feet upstream of Village of Grafton Corporate Limit

SUMMARY OF IMPACTS TO FLOOD HAZARD DATA

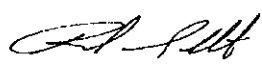
Flooding Source	Effective Flooding	Proposed Flooding	Increases	Decreases
Cedar Creek	Zone AE	Zone AE	Yes	Yes
	Floodway	Floodway	None	Yes
	BFES*	BFES	None	Yes
	Zone X (unshaded)	Zone X (unshaded)	Yes	Yes

* BFES - Base (1-percent-annual-chance) Flood Elevations

COMMENT

This document provides the Federal Emergency Management Agency's (FEMA's) comment regarding a request for a CLOMR for the project described above. This document is not a final determination; it only provides our comment on the proposed project in relation to the flood hazard information shown on the effective National Flood Insurance Program (NFIP) map. We reviewed the submitted data and the data used to prepare the effective flood hazard information for your community and determined that the proposed project meets the minimum floodplain management criteria of the NFIP. Your community is responsible for approving all floodplain development and for ensuring that all permits required by Federal or State/Commonwealth law have been received. State/Commonwealth, county, and community officials, based on their knowledge of local conditions and in the interest of safety, may set higher standards for construction in the Special Flood Hazard Area (SFHA), the area subject to inundation by the base flood. If the State/Commonwealth, county, or community has adopted more restrictive or comprehensive floodplain management criteria, these criteria take precedence over the minimum NFIP criteria.

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Map Information eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 847 South Pickett Street, Alexandria, VA 22304-4605. Additional information about the NFIP is available on the FEMA website at <http://www.fema.gov/nfip>.


Patrick "Rick" Sacbibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

16-05-6776R 104



Federal Emergency Management Agency

Washington, D.C. 20472

CONDITIONAL LETTER OF MAP REVISION COMMENT DOCUMENT (CONTINUED)

OTHER COMMUNITIES AFFECTED BY THIS CONDITIONAL REQUEST

CID Number: 550310

Name: Unincorporated Areas of Ozaukee County, WI

AFFECTED MAP PANELS

TYPE: FIRM*

NO.: 55089C0178F

DATE: December 4, 2007

CID Number: 550314

Name: Village of Grafton, WI

AFFECTED MAP PANELS

TYPE: FIRM*

NO.: 55089C0178F

DATE: December 4, 2007

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Map Information eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 847 South Pickett Street, Alexandria, VA 22304-4605. Additional Information about the NFIP is available on the FEMA website at <http://www.fema.gov/nfip>.

Patrick "Rick" Sacbibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

16-05-6776R 104



Federal Emergency Management Agency
Washington, D.C. 20472

**CONDITIONAL LETTER OF MAP REVISION
COMMENT DOCUMENT (CONTINUED)**

COMMUNITY INFORMATION

To determine the changes in flood hazards that will be caused by the proposed project, we compared the hydraulic modeling reflecting the proposed project (referred to as the proposed conditions model) to the hydraulic modeling used to prepare the Flood Insurance Study (FIS) (referred to as the effective model). If the effective model does not provide enough detail to evaluate the effects of the proposed project, an existing conditions model must be developed to provide this detail. This existing conditions model is then compared to the effective model and the proposed conditions model to differentiate the increases or decreases in flood hazards caused by more detailed modeling from the increases or decreases in flood hazards that will be caused by the proposed project.

The table below shows the changes in the BFEs:

BFE Comparison Table

Flooding Source: Cedar Creek		BFE Change (feet)	Location of maximum change
Existing vs. Effective	Maximum increase	0.0	N/A
	Maximum decrease	0.0	N/A
Proposed vs. Existing	Maximum increase	0.0	N/A
	Maximum decrease	0.1	Approximately 1,575 feet upstream of Village of Grafton Corporate Limit
Proposed vs. Effective	Maximum increase	0.0	N/A
	Maximum decrease	0.1	Approximately 1,150 feet upstream of Village of Grafton Corporate Limit

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Map Information eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 847 South Pickett Street, Alexandria, VA 22304-4605. Additional Information about the NFIP is available on the FEMA website at <http://www.fema.gov/nfip>.

Patrick "Rick" Sacbabit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration



Federal Emergency Management Agency
Washington, D.C. 20472

**CONDITIONAL LETTER OF MAP REVISION
COMMENT DOCUMENT (CONTINUED)**

COMMUNITY INFORMATION (CONTINUED)

DATA REQUIRED FOR FOLLOW-UP LOMR

Upon completion of the project, your community must submit the data listed below and request that we make a final determination on revising the effective FIRM and FIS report. If the project is built as proposed and the data below are received, a revision to the FIRM and FIS report would be warranted.

- Form 1, entitled "Overview & Concurrence Form". Detailed application and certification forms must be used for requesting final revisions to the maps. Therefore, when the map revision request for the area covered by this letter is submitted, Form 1 must be included. If as-built conditions differ from the proposed plans, please submit new forms, which may be accessed at http://www.fema.gov/plan/prevent/fhm/dl_mt-2.shtm, or annotated copies of the previously submitted forms showing the revised information.
- Form 2, entitled "Riverine Hydrology & Hydraulics Form"
- Form 3, entitled "Riverine Structures Form"
- Hydraulic analyses, for as-built conditions, of the base flood; the 10-percent, 2-percent, and 0.2 percent annual chance floods; and the regulatory floodway, together with a topographic work map showing the revised floodplain and floodway boundaries. Please ensure that the revised information ties in with the current effective information at the downstream and upstream ends of the revised reach.
- An annotated copy of the FIRM, at the scale of the effective FIRM, that shows the revised floodplain and floodway boundary delineations shown on the submitted work map and how they tie into the floodplain and floodway boundary delineations shown on the current effective FIRM at the downstream and upstream ends of the revised reach
- As-built plans, certified by a registered professional engineer, of all proposed project elements
- A copy of the public notice distributed by your community, stating its intent to revise the regulatory floodway, or a signed statement by your community that it has notified all affected property owners and affected adjacent jurisdictions
- Documentation of the individual legal notices sent to property owners who will be affected by any widening/shifting of the base floodplain and/or any BFE increases along Cedar Creek

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Map Information eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 847 South Pickett Street, Alexandria, VA 22304-4605. Additional Information about the NFIP is available on the FEMA website at <http://www.fema.gov/nfip>.

Patrick "Rick" Sacbilbit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

16-05-6776R 104



Federal Emergency Management Agency

Washington, D.C. 20472

CONDITIONAL LETTER OF MAP REVISION COMMENT DOCUMENT (CONTINUED)

COMMUNITY INFORMATION (CONTINUED)

- A letter stating that your community will adopt and enforce the modified regulatory floodway, OR, if the State/Commonwealth has jurisdiction over either the regulatory floodway or its adoption by your community, a copy of your community's letter to the appropriate State/Commonwealth agency notifying it of the modification to the regulatory floodway and a copy of the letter from that agency stating its approval of the modification
- An officially adopted maintenance and operation plan for the detention basins along Cedar Creek. This plan, which may be in the form of a written statement from the community Chief Executive Officer, an ordinance, or other legislation, must describe the nature of the maintenance activities, the frequency with which they will be performed, and the title of the local community official who will be responsible for ensuring that the maintenance activities are accomplished.
- FEMA's fee schedule for reviewing and processing requests for conditional and final modifications to published flood information and maps may be accessed at http://www.fema.gov/plan/prevent/fhm/frm_fees.shtm. The fee at the time of the map revision submittal must be received before we can begin processing the request. Payment of this fee can be made through a check or money order, made payable in U.S. funds to the National Flood Insurance Program, or by credit card (Visa or MasterCard only). Please forward the payment, along with the revision application, to the following address:

LOMC Clearinghouse
847 South Pickett Street
Alexandria, VA 22304-4605

After receiving appropriate documentation to show that the project has been completed, FEMA will initiate a revision to the FIRM and FIS report. Because the flood hazard information (i.e., base flood elevations, base flood depths, SFHAs, zone designations, and/or regulatory floodways) will change as a result of the project, a 90-day appeal period will be initiated for the revision, during which community officials and interested persons may appeal the revised flood hazard information based on scientific or technical data.

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Map Information eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 847 South Pickett Street, Alexandria, VA 22304-4605. Additional information about the NFIP is available on the FEMA website at <http://www.fema.gov/nfip>.

A handwritten signature in black ink, appearing to read "Rick Sacbibit", is located above the name of the Branch Chief.

Patrick "Rick" Sacbibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

16-05-6776R 104



Federal Emergency Management Agency
Washington, D.C. 20472

**CONDITIONAL LETTER OF MAP REVISION
COMMENT DOCUMENT (CONTINUED)**

COMMUNITY INFORMATION (CONTINUED)

COMMUNITY REMINDERS

We have designated a Consultation Coordination Officer (CCO) to assist your community. The CCO will be the primary liaison between your community and FEMA. For information regarding your CCO, please contact:

Ms. Christine Stack
Director, Mitigation Division
Federal Emergency Management Agency, Region V
536 South Clark Street, Sixth Floor
Chicago, IL 60605
(312) 408-5500

This comment is based on the flood data presently available. If you have any questions about this document, please contact the FEMA Map Information eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP) or by letter addressed to the LOMC Clearinghouse, 847 South Pickett Street, Alexandria, VA 22304-4605. Additional information about the NFIP is available on the FEMA website at <http://www.fema.gov/nfip>.

Patrick "Rick" Sacibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

16-05-6776R 104



Federal Emergency Management Agency

Washington, D.C. 20472

November 30, 2016

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Mr. James Brunnquell
Village President, Village of Grafton
860 Badger Circle
Grafton, WI 53024

IN REPLY REFER TO:

Case No.: 16-05-6776R
Community Name: Village of Grafton, WI
Community No.: 550314

Dear Mr. Brunnquell:

91 7199 9991 7035 8953 4804

We are providing our comments with the enclosed Conditional Letter of Map Revision (CLOMR) on a proposed project within your community that, if constructed as proposed, could revise the effective Flood Insurance Study report and Flood Insurance Rate Map for your community.

If you have any questions regarding the floodplain management regulations for your community, the National Flood Insurance Program (NFIP) in general, or technical questions regarding this CLOMR, please contact the Director, Mitigation Division of the Federal Emergency Management Agency (FEMA) Regional Office in Chicago, IL, at (312) 408-5500, or the FEMA Map Information eXchange (FMIX) toll free at 1-877-336-2627 (1-877-FEMA MAP). Additional information about the NFIP is available on our website at <http://www.fema.gov/nfip>.

Sincerely,

Patrick "Rick" Sacbibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

List of Enclosures:

Conditional Letter of Map Revision Comment Document

cc: The Honorable Kip Kinzel
Mayor, City of Cedarburg

Mr. Lee Schlenvogt
Chairman
Ozaukee County

Mr. Thomas Johnson
Building Inspector
Village of Grafton

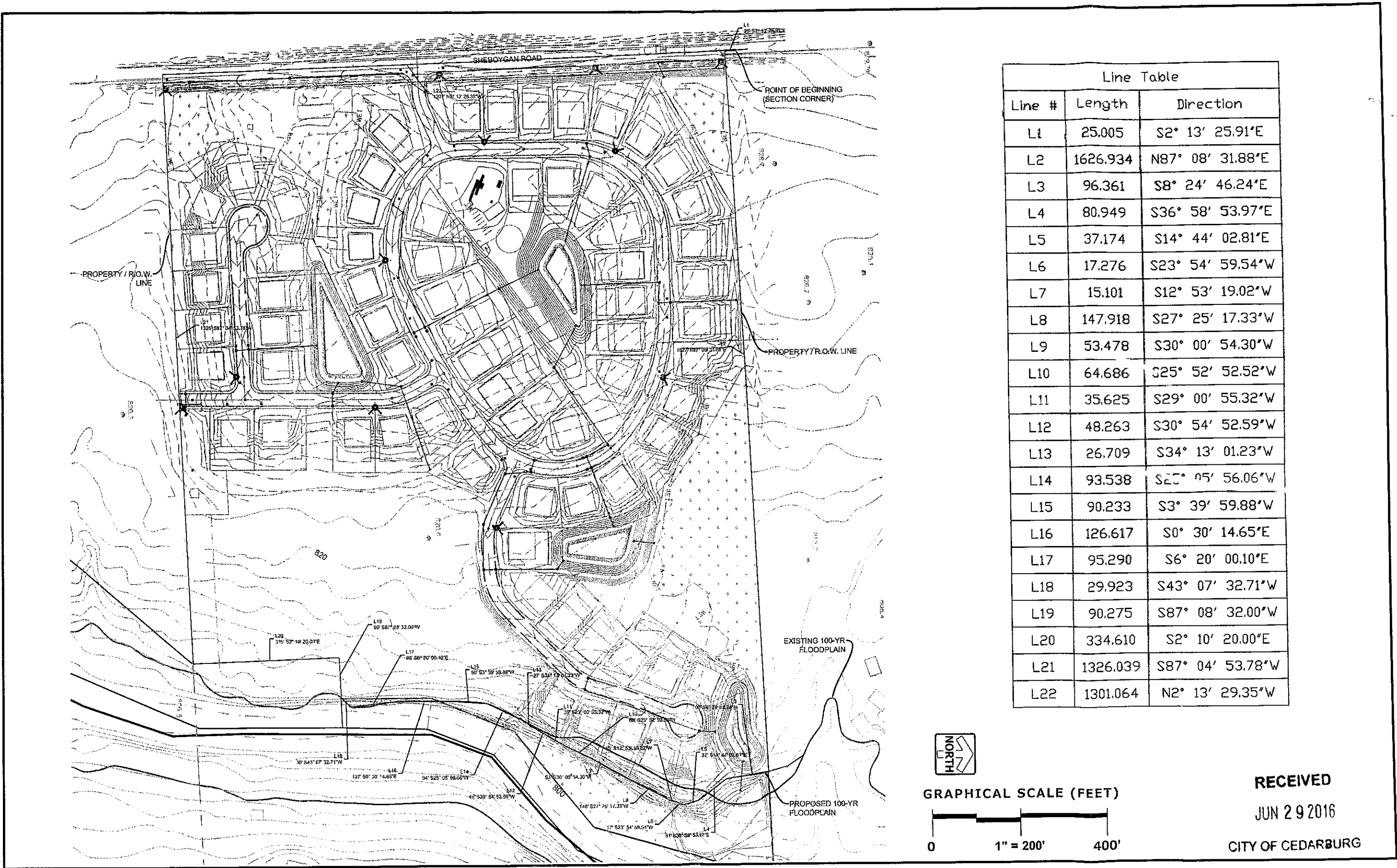
Ms. Michelle Staff, CFM
Wisconsin Department of Natural Resources

Mr. Jon Censky
City Planner
City of Cedarburg

Mr. Andy Holschbach
Land & Water Management Director
Ozaukee County

Mr. Matthew Carey, P.E., LEED AP
Project Engineer
Pinnacle Engineering Group

Mr. Dylan Crisp
Project Engineer
Pinnacle Engineering Group



FLOODPLAIN BOUNDARY EXHIBIT A

PINNACLE ENGINEERING GROUP

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CITY OF CEDARBURG

06/16/16

CITY OF CEDARBURG

MEETING DATE: January 30, 2016

ITEM NO: 9. B.

TITLE: Consider the request of JW's 19th Tee, LLC and Messina II, Inc. to amend the Class "B" beer license premise descriptions to exclude the dates of February 15, 2017 through February 19, 2017 for the Columbia St. Mary's Center at W67 N890 Washington Avenue; and action thereon

ISSUE SUMMARY: The Milwaukee Curling Club is holding a large tournament at the Columbia St. Mary's Center from February 15 through February 19. The premises descriptions of the Class "B" beer licenses held by JW's 19th Tee, LLC and Messina II, Inc. at that location need to be amended prior to a temporary Class "B" beer license being issued directly to the Curlers enabling them to sell beer and wine coolers during their international bonspiel. This will allow the Curling Club to sell beer and wine coolers for this event.

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: N/A

ATTACHMENTS: Requests from both businesses to amend the premise descriptions

INITIATED/REQUESTED BY: Curling Club/Ozaukee County

FOR MORE INFORMATION CONTACT: Connie McHugh

I am requesting that the premises description of the fermented malt beverage license issued to JWB 19th Tee LLC be modified to exclude the dates of February 15 through February 19, 2017, for the Columbia St. Mary's Center premises located at W67 N890 Washington Ave, Cedarburg, WI 53012, pursuant to s. 125.04 (3)(h) of the Wisconsin Statutes. I am requesting this modification so that the Milwaukee Curling Club, which exclusively occupies and utilizes the Columbia St. Mary's Center premises from October through March each year can apply for a temporary fermented malt beverage license for their upcoming event.

Jodi L. Wisniefski

Printed Name

1/18/17

Date

I am requesting that the premises description of the fermented malt beverage license issued to Messina II Inc. be modified to exclude the dates of February 15 through February 19, 2017, for the Columbia St. Mary's Center premises located at W67 N890 Washington Ave, Cedarburg, WI 53012, pursuant to s. 125.04 (3)(h) of the Wisconsin Statutes. I am requesting this modification so that the Milwaukee Curling Club, which exclusively occupies and utilizes the Columbia St. Mary's Center premises from October through March each year can apply for a temporary fermented malt beverage license for their upcoming event.

CARMELO RAFFAELE 1-18-17
Printed Name Date



CITY OF CEDARBURG

MEETING DATE: January 30, 2017

ITEM NO: 9. C.

TITLE: Consider the Public Works and Sewerage Commission recommendation for future operations of the new public works yard waste drop-off site, including hours of operation, services provided, and user fee; and action thereon.

ISSUE SUMMARY: Discussion was held at the January Public Works and Sewerage Commission meeting on the future operation of the yard waste drop-off site. Since this facility will be gated and unmanned, we can offer greatly extended hours of operation. We propose to offer 6-day per week 12-hour a day service, which should alleviate any backups and accommodate everyone's schedule. A summary of the recommended fees, rules, and hours of operation are attached.

STAFF RECOMMENDATION: Staff agrees with the attached Commission recommendations.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: See attached summary.

BUDGETARY IMPACT: Most of the cost to set up the yard waste site is included in the Public Works Building budget. There are some costs for security cameras, access cards, card reader, automatic gates, and the administration costs to issue cards and maintain the data base.

ATTACHMENTS: Summary of the proposed yard waste operational parameters recommended by the Public Works and Sewerage Commission.

Copy of the January 12th, 2017 Public Works and Sewerage Commission meeting minutes.

INITIATED/REQUESTED BY: Staff

FOR MORE INFORMATION CONTACT: Tom Wiza – Director of Engineering and Public Works
(262)375-7610
Joel Bublitz – Superintendent of Public Works
(262)375-7636

CITY OF CEDARBURG

PROPOSED YARD WASTE DROP-OFF SITE OPERATION

1. A \$30.00 one-time fee and a \$30.00 replacement fee if the card is lost or damaged. (A corrupted card will be replaced without a fee as long as the old card is turned in.)
2. Card holders will be issued the list of rules with their cards.
3. Accept: Yard Waste, Grass Clippings, Brush, Cardboard, Waste Oil, Anti-Freeze, Lead Acid Batteries.
4. Accept: **Bagged** Garlic Mustard, Teasel, Purple Loosestrife, Wild Parsnip, and other invasive vegetation.
5. Free wood chips will be made available to residents on a first-come, first serve basis.
6. The site is “self-service” only and will not be manned.
7. The Drop-Off Site will be the last area cleared of snow.
8. The rules are to be clearly posted at the site.
9. One-way traffic only through the site: entry at north gate and exit at south gate.
10. Open all year-round.
11. Open 7:00 a.m. to 7:00 p.m. six (6) days a week.
12. Closed on Tuesdays. (To allow for clearing the site.)
13. Staff to investigate issuance of cards by mail, email or phone and/or made available at the Public Works Facility office in addition to in-person application.
14. Proof of residence required.

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION**

January 12, 2017

**PW/SEW20170112-1
UNAPPROVED MINUTES**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, January 12, 2017 at Cedarburg Department of Public Works building, W59 N306 Johnson Avenue. The meeting was called to order at 7:00 p.m. by Mayor Kinzel.

Roll Call: Present - Mayor Kip Kinzel, Council Member Mike O'Keefe, Bill Oakes, Charles Schumacher, Jim Slavin, Judy Guse, Bob Dries, Sandra Beck

Absent - Gary Graham

Also Present - Director of Engineering & Public Works Tom Wiza, Public Works Superintendent Joel Bublitz, Wastewater Superintendent Eric Hackert, Administrative Secretary Darla Drumel

STATEMENT OF PUBLIC NOTICE

Administrative Secretary Drumel confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

It was noted that Bob Dries should be added to those excused on all motions made in the minutes of November 10, 2016.

A motion was made by Commissioner Oakes, seconded by Mayor Kinzel, to approve the minutes of November 10, 2016 with the correction to add "Dries" to the list of Commissioners excused on all motions made at the meeting. The motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

DISCUSS FUTURE OPERATIONS OF THE NEW PUBLIC WORKS YARD WASTE DROP-OFF SITE, INCLUDING HOURS OF OPERATION, SERVICES PROVIDED AND USER FEE; AND ACTION THEREON

Director Wiza stated that with the creation of the new gated yard waste drop-off site at the new Public Works facility, set up with assigned pass cards, access can be more

flexible as far as days and hours of operation. There are already diverging opinions on what services should be provided and whether a fee should be charged for the pass cards. City staff recommendations are as follows:

\$30.00 Initial Pass Card Fee
\$30.00 Fee for Lost or Damaged Pass Card

Hours of Operation:

Six days per week 7:00 a.m. to 7:00 p.m.

Closed Tuesdays

Open March 15th through December 21st

Accepting:

Yard Waste, Grass Clippings, Brush, Cardboard, Waste Oil, Anti-Freeze, Lead Acid Batteries

Superintendent Bublitz noted that in discussions on what could be dropped off at the yard; cardboard was the most requested addition. The vendor would pick the cardboard twice a week without a charge. If open the entire year, it would be made clear that the yard waste area would be the last area cleared in snow events. He recommended that it would be closed on Tuesdays to allow time to clear out the materials dropped off. Hours from 7:00 a.m. to 7:00 p.m. would be fine, but low light could possibly cause problems with the camera images and with tripping hazards, etc. He emphasized how dangerous the old situation was and the intent is to keep residents out of the Public Works yard.

Commissioner Oakes was receptive to a \$30 fee for the initial card. Commissioner Schumacher agreed that a fee is appropriate.

Commissioner Beck suggested that because the property owners are already paying for the facility, some might strongly object to paying a fee. She requested that one or two days the yard waste site should be open for free.

Commissioner Guse opined that everyone should be treated the same. She pointed out that Grafton is allowing users of their facility to renew on-line.

Mayor Kinzel advised that some Council Members would likely object to a fee. He added that a fee could be considered sometime in the future. He, however, was comfortable with a one-time fee and a replacement fee.

Superintendent Bublitz explained that there were dangerous bottlenecks with the old facility. He expects that bottlenecks would be avoided with more available hours.

Commissioner Schumacher moved to recommend the Common Council approve a card system for the new yard waste facility with the following elements:

1. A \$30.00 one-time fee and a \$30.00 replacement fee if the card was lost or damaged. (A corrupted card would be replaced without a fee as long as the old card is turned in.)
2. Open 7:00 a.m. to 7:00 p.m. six (6) days a week year-round.
3. Yard Waste, Grass Clippings, Brush, Cardboard, Waste Oil, Anti-Freeze, Lead Acid Batteries would be accepted at the site.
4. That cardboard would also be collected at the site.
5. The facility would be closed on Tuesdays.
6. That it be made clear that the site is "self-service" only and would not be staffed.

The motion was seconded by Commissioner Oakes.

Commissioner O'Keefe suggested that a license plate camera be added and Superintendent Bublitz responded that it was investigated but was too expensive.

Mayor Kinzel directed that a list of rules for the use of the facility be provided to all when they receive their key cards. Superintendent Bublitz reported that the facility would also have adequate display of the rules.

Commissioner Dries wondered if the key cards could possibly be obtained through the mail. Staff would consider this when setting up the system for administering the key cards.

Commissioner Beck stated that she would be voting against the motion because she feels that free days should be offered.

The motion carried with Mayor Kinzel, Council Member O'Keefe and Commissioners Oaks, Schumacher, Slavin, Guse and Dries voting in favor, Commissioner Beck voting nay, and with Commissioner Graham absent.

REPORTS

Update on sewerage plant operations and discussion of monthly reports for the month of November and December

Superintendent Hackert advised that operations at the plant were going well. A new employee will be starting in collection and another one in the laboratory. He is still seeking a third. It would be probably six months before some relief is provided for the current employees while training is occurring.

He received approval to purchase of a new jet vac from Northern Sewer Products. The trade-in value on the old one was too low, so it will be placed on the Wisconsin auction site.

Commissioner Guse suggested that a letter be drafted by the Commission to recognize the extraordinary efforts of Wastewater Department staff to maintain operations at 50% staffing levels.

Update on Public Works Operations

Superintendent Bublitz reported that his crews have been out dealing with catch basins blocked with ice and snow during the week's rain events.

IDENTIFY FUTURE AGENDA ITEMS

Commissioner Dries requested information on whether or not properties on private roads received property tax credit for reduced City services.

ADJOURNMENT

Commissioner Oakes moved to adjourn the meeting at 7:45 p.m. The motion was seconded by Schumacher and carried without a negative vote, with Commissioner Graham absent.

Darla Drumel
Administrative Secretary Drumel

CITY OF CEDARBURG

MEETING DATE: January 9, 2017

ITEM NO: 9. D.

TITLE: Consider request from Police Chief to fill a vacant Dispatcher position; and action thereon

ISSUE SUMMARY: One of the emergency services dispatchers is retiring. His last day is February 27, 2017. I am requesting permission to replace this position and start the hiring process. It may take up to two months to hire a replacement, followed by several months of training.

STAFF RECOMMENDATION: Authorize the hiring of one dispatcher to fill the vacancy.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT: Positive impact – there will be several months that the position will be vacant and the new employee will start at a lower pay rate.

ATTACHMENTS: None

INITIATED/REQUESTED BY: Chief Thomas J. Frank

FOR MORE INFORMATION CONTACT: Chief Frank, 375-7620

CITY OF CEDARBURG

MEETING DATE: January 31, 2017

ITEM NO: 9. E.

TITLE: Consider revised Policy PR-1 - Park Reservations as it relates to athletic field reservations; and action thereon

ISSUE SUMMARY: The park rental fees were last changed in October 2015. We are requesting to add ATHLETIC FIELD rental fees to help cover maintenance costs of our park facilities. In addition we are requesting to add that 75% of participants in an organization must be City of Cedarburg residents in order to receive the resident rental rate. The athletic field rental fees would be \$10/hour for residents and \$20/hr for non-residents.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: Parks, Recreation, & Forestry Board approved at last meeting.

BUDGETARY IMPACT: Positive. Potential increase in revenue.

ATTACHMENTS: Revised PR-1

INITIATED/REQUESTED BY: Mikko Hilvo, Director of Parks, Recreation, & Forestry

FOR MORE INFORMATION CONTACT: Mikko Hilvo

**CITY OF CEDARBURG
POLICY/PROCEDURE MANUAL**

SUBJECT: PARK RESERVATIONS

PR-1

General: Anyone desiring use of a specific park area for their particular group; or anyone who wants to bring beer and/or wine into a public park, must apply for and obtain a Park Reservation Permit. The only exception is if a not-for-profit organization has reserved the entire park for a public city-wide event (e.g., 4th of July, Summer Sounds). In that circumstance, individuals may bring beer and/or wine into the park for their personal consumption without a park permit.

If beer or wine are to be sold, a Temporary Class "B" license must be obtained from the City Clerk's office (issued to "bona fide" clubs, fair associations or agricultural societies, churches, lodges or societies that have been in existence for at least six months and to veterans' organizations only).

The parks with comfort stations are the only parks available for rental. The only parks available to all parties for reservation are Adlai Horn Park, Cedar Creek Park, Cedar Pointe Park, Centennial Park, Zeunert Park and Willowbrooke Park. The Legion Park, next to the American Legion Hall, is primarily used in conjunction with a function at the Legion Hall. Cedar Creek, Centennial and Willowbrooke Parks are divided into areas for this purpose, while Legion Park is rented in its entirety.

Adlai Horn Park has only one area available for rental.

Cedar Creek Park has five areas for reservation. Rental of Area #1 must include the picnic shelter. Area #2 must include reservation of the bandshell. The park also has playground equipment and a comfort station.

Cedar Pointe Park has only one area available for rental which includes a picnic shelter. The park also has playground equipment and a comfort station. If the baseball field is to be used, it must be reserved.

Centennial Park has 3 areas for reservation. The gazebo must be rented with Area #1. The park has a comfort station, playground equipment, and two lagoons. The park is adjacent to the Cedarburg Community Pool.

Willowbrooke Park is divided into 2 areas.

Zeunert Park has only one area available for rental which includes a picnic shelter.

Legion Park is not divided into areas. An "All Areas" park fee is charged for reserving this park.

Boy Scout Park is rented only for community-wide events and is not available for private picnics. An "All Areas" park fee is charged for reserving this park.

Reservations for all park facilities are handled by the Parks and Recreation Department. Cedarburg Community Pool rentals are handled by the Pool Manager. NOTE: Picnic tables will be provided for each reserved area.

Exemption(s) from park rental fees are provided for the Strawberry Festival, Fall Wine and Harvest Festival, Winter Festival, German Festival, the 4th of July Celebration, and Summer Sounds. No other exemptions will be allowed.

Procedure: 1. Applicant for a park permit requests a particular date and park area. The schedule is checked to verify availability. If available, an application form is filled out in its entirety, particularly noting the person in charge and his/her telephone number and address.

2. The applicant is advised of the appropriate fee as shown on Attachment "A". The fee must be paid at the time of application.

If beer or wine are to be sold, an application for a Temporary Class "B" license should be completed at the City Clerk's office. Cost of the license is \$10, payable upon issuance by the Clerk's office. If hours are requested other than those listed in Policy CC-15, Common Council approval is needed. The applicant should check filing deadlines with the Clerk's office.

The use of loudspeakers or amplifying devices in the parks of the City of Cedarburg is prohibited unless the party desiring to use such loudspeaker or amplifying device first obtains a permit from the Chief of Police, as required in Section 11-2-9 of the Municipal Code.

3. Upon payment of fee, three (3) copies of the completed application form are made. The original copy of the reservation is given to the applicant, along with a map showing the park area reserved. The applicant is advised to have the reservation slip, as well as the Temporary Class "B" license, if selling beer and/or wine with them at the park on the day of picnic.

One copy of the reservation is given to the Police Department; one is kept in the Parks and Recreation Department file, and one to the Parks and Forestry Superintendent.

4. A refund can be made to applicants requesting such a refund, when the event was cancelled due to rain-out, or if the park reservation is cancelled by the applicant giving such notice to City Hall at least 24 hours (including a full 8-hour work day) prior to the date reserved. The fee paid for a Temporary Class "B" license is not refundable.

Approved: 02/18/88 Parks and Recreation Commission

Revised: 03/15/89	Revised: 12/11/95	Revised: 10/29/07
Revised: 03/14/90	Revised: 12/13/99	Revised: 12/14/09
Revised: 10/28/91	Revised: 12/18/00	Revised: 11/28/11
Revised: 11/30/92	Revised: 02/12/07	Revised: 10/26/15

**CITY OF CEDARBURG
POLICY/PROCEDURE MANUAL**

SUBJECT: FEE POLICY "All Areas" Rental

Attachment "A"

<u>PARKS</u>	<u>CITY RESIDENT*</u>	<u>NON-RESIDENT*</u>
Boy Scout Park	\$60.00	\$120.00
No Electric Power Available		
Boy Scout Building	\$100.00	\$200.00
Cedar Creek Park	\$200.00	\$400.00
Centennial Park (Excluding Pool)	\$200.00	\$400.00
Legion Park	\$60.00	\$120.00
No Electric Power Available		
Georgetown Park	\$60.00	\$120.00
Adlai Horn Park	\$60.00	\$120.00
Wegmann Park	\$60.00	\$120.00
Woodland Park	\$60.00	\$120.00
Wurthmann Park	\$60.00	\$120.00
Pioneer Park	\$60.00	\$120.00
Ball Field/hour no prep	\$20.00	\$40.00
Ball Field-lights, no prep	\$40.00	\$80.00
Ball Field-no lights, prep	\$90.00	\$120.00
Ball Field-lights, prep	\$120.00	\$170.00

Ball Field-prep only hourly rate + benefits +10%; hourly rate + benefits + 20%

Football field same as ballfields

TOURNAMENTS

Ball Field/day	\$200.00	\$300.00
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Ball Field Deposit	\$100.00	\$100.00
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Tennis Court/hour/court	\$10.00	\$20.00
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Basketball Court/hour	\$10.00	\$20.00
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<u>Parks Athletics Fields/hour</u>	<u>\$10.00</u>	<u>\$20.00</u>
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Volleyball Court/hour/court	\$10.00	\$20.00
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Court Deposit	None	None
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Photography-Commercial & Advertising/hour/day	\$30.00 \$200.00	\$30.00 \$200.00
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Equipment-Park Bench	\$5.00	\$10.00
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Equipment-Picnic Table	\$10.00	\$20.00
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Equipment-Recreation	\$10.00	\$20.00
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Equipment-Deposit	\$25.00	\$25.00
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*Includes Wisconsin and Ozaukee County Sales Tax of 5.6%

**CITY OF CEDARBURG
POLICY/PROCEDURE MANUAL**

Attachment "B"

FEE SCHEDULE FOR PARK AREAS AND BUILDINGS

	<u>CITY RESIDENT</u>	<u>NON-RESIDENT*</u>
ALL CITY PARKS		
Designated Park Areas	\$50.00 each Area	\$100.00 each Area
(Cedar Creek #3, #4, & #5; Willowbrooke #1 & #2; Centennial #2 & #3)		
<hr/>		
CEDAR CREEK PARK		
Band Shell w/Area 2	\$80.00	\$160.00
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CEDAR CREEK PARK		
Shelter Building w/Area 1	\$80.00	\$160.00
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CENTENNIAL PARK		
Gazebo w/Area 1	\$80.00	\$160.00
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CEDAR POINTE PARK		
Shelter Building	\$80.00	\$160.00
<hr/>		
ZEUNERT PARK		
Shelter Building	\$80.00	\$160.00
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Definition of Residency

Parks

A resident is defined as anyone whose permanent residence is within the corporate city limits of Cedarburg. Individuals living within the town of Cedarburg or Cedarburg School District, but not within the corporate city limits of Cedarburg are considered non-residents and pay non-resident rates.

*Non-resident includes anyone living in the Town of Cedarburg

Motion made by Glenn Herold, seconded by Scott King, to deny any possible proposals to build a practice baseball field at Prairie View Park. Motion carried without a negative vote with Paul Rushing excused.

Review Athletic Field Rental Fees for 2017; and Action Thereon

Director Hilvo explained current rental fees and introduced a potential athletic field rental fee for 2017. The fees would be \$10 per hour for a resident of the City of Cedarburg and \$20 per hour for a non-resident. Terry Wagner asked if these fees are comparable to other communities and Director Hilvo stated that they are. Board Members also discussed how many participants must be a resident of the City of Cedarburg and Director Hilvo said it should be 75% at least.

Motion made by Terry Wagner, seconded by Glenn Herold, to approve the addition of athletic field rental fees of \$10 per hour for residents of the City of Cedarburg and \$20 per hour for non-residents with the addition that 75% of a group's participants must be City of Cedarburg residents to receive the resident rate. Motion carried without a negative vote with Paul Rushing excused.

Consider 2017 Cedarburg Community Pool Fees; and Action Thereon

Director Hilvo explained that since the Town of Cedarburg pulled out of the pool agreement, the Pool Commission will be dissolved and the Parks, Recreation and Forestry Board will now be handling pool related issues. Director Hilvo is not recommending fees be increased this season because fees have increased every previous year in recent history. He believes that since the Town of Cedarburg residents will be considered non-residents at the pool, this will help to increase pool revenues. He is also including a 10% early bird discount and 5% Cedarburg Friends of Recreation group discount if a season pass is bought by April 28, 2017.

Motion made by Glenn Herold, seconded by Scott King, to approve the proposed 2017 Cedarburg Community Pool fees with the addition of a 10% early bird discount and a 5% Cedarburg Friends of Recreation group discount. Motion carried without a negative vote with Paul Rushing excused.

Discuss Beer Garden at the Cedarburg Community Pool; and Action Thereon

Director Hilvo explained that Gordon Goggins, owner of the Stilt House, has approached him in regards to taking over beer garden operations for the 2017 season. The beer gardens would be at the pool as they were last year, but the Stilt House would take over coordinating the events. They would also split the proceeds from the event with the Cedarburg Friends of Recreation.

Motion made by Scott King, seconded by Glenn Herold, to approve the beer garden schedule and proposal for 2017. Motion carried without a negative vote with Paul Rushing excused.

Discuss Behling Field Restoration; and Action Thereon

Director Hilvo said that because of the creek cleanup, there are numerous barren areas surrounding Behling Field and they need to come up with a plan as to what to put in those areas. Council Member Verhaalen inquired about the number of trees that are still up in the left field area and Director Hilvo said there are not many remaining because of the cleanup path. Director Hilvo asked the Board members to look at these areas and come back to the next meeting with suggestions on what to do with the space.

CITY OF CEDARBURG

MEETING DATE: January 30, 2017

ITEM NO: 9. F.

TITLE: Discussion and possible action on proposed Ordinance No. 2017-04 creating Sec. 7-1-26 of the Municipal Code of Ordinances pertaining to the keeping of domesticated chickens

ISSUE SUMMARY: After receiving numerous inquiries about the raising of chickens in the City of Cedarburg, staff was asked to draft an ordinance governing chickens and that draft is before you for consideration here tonight. This ordinance will serve to establish the rules that will govern the raising chickens in Cedarburg. Under this Ordinance, those raising chickens will be limited to no more than four domesticated chickens on a lot so long as the chicken raising activity does not disturb adjacent neighbors. Chicken raising activity will be restricted to the rear yard only and all coops, pens, nesting boxes and any other structure must be located at least 30 feet from a neighboring residential structure. All coops and pens must be clean, dry and kept in a neat and sanitary condition. To insure that impacts of raising chickens are kept to a minimum, this ordinance establishes a permitting process and sets forth all conditions that must be achieved and then maintained throughout the chicken keeping operation.

STAFF RECOMMENDATION: Approve

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: N/A

ATTACHMENTS:

- Ordinance No. 2017-04

INITIATED/REQUESTED BY: Cedarburg Common Council

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

CITY OF CEDARBURG
ORDINANCE NO. 2017-04
KEEPING OF DOMESTICATED CHICKENS

**An Ordinance Creating Section 7-1-26
Of the City of Cedarburg Code of Ordinances**

WHEREAS, the City desires to provide for the health, safety, and well-being of its residents, to ensure and maintain property conditions and values, and to provide a domestic and sustainable source of nourishing food through limited chicken egg production in a residential environment respecting its urban surroundings and rural origins;

THEREFORE, the Common Council of the City of Cedarburg, Wisconsin do ordain as follows:

That a new section be created in the City of Cedarburg Code of Ordinances as follows:

SEC. 7-1-26 KEEPING OF DOMESTICATED CHICKENS

(a) Purpose. The purpose of this section is to establish conditions under which small-scale keeping of domestic chickens for personal use and enjoyment may be permitted on lots zoned for single-family residential use.

(b) Definitions. In this section:

- (1) "Abutting property" means all real property that in any way shares a boundary with the real property of the applicant or permittee.
- (2) "Chicken" means a female hen (*Gallus domesticus*) of any age, including chicks. "Chicken" should be interpreted to encompass the singular and the plural.
- (3) "Coop" means an enclosed structure in which a chicken roosts or is housed.
- (4) "Rear yard" has the meaning set forth in Section 13-1-240(b)(123), as amended, of this Code.

(c) Permit and Compliance With Section Required.

- (1) No owner of real property shall keep or allow to be kept a live chicken within the City without a valid permit issued under this section.
- (2) No occupant of real property shall keep or allow to be kept a live chicken within the City unless the occupant holds a valid permit issued under this

section or the owner of the real property holds a valid permit issued under this section.

- (3) No owner or occupant of real property shall keep a live chicken within the City contrary to the terms of this section or contrary to the terms of any permit issued under this section.

(d) Procedure Governing Permits.

- (1) To apply for a permit under this section, the applicant must complete and submit the following to the Building Inspector:
- (i) An application form signed by all owners of record. If an owner of record is a trust or business entity, the application form shall be signed by the trustee, a corporate officer, or member or manager of a limited liability entity. If the applicant is a tenant or occupant of the premises, the application form must be signed by the applicant and be countersigned by all owners of record as evidence of the owner's consent to the tenant or occupant obtaining a permit.
 - (ii) The registration number of the applicant's completed Livestock Premises Registration with the Wisconsin Department of Agriculture, Trade, and Consumer Protection;
 - (iii) A non-refundable application fee as set forth in the annual fee schedule;
 - (iv) A site plan showing the location of all structures located on the applicant's real property, the location of all structures located on all abutting property, and the site of the proposed coop.
- (2) Each permit shall pertain to a single parcel of real property as set forth in the property tax records of the City.
- (3) A permit shall be issued only for a parcel which is zoned for single-family residential use. No permit shall be issued for any parcel which contains a condominium, duplex, or any type of multi-family residential use.
- (4) Each permit shall allow the keeping of no more than four (4) chickens in strict compliance with the conditions set forth in subsection (e).
- (5) A permit shall not be transferable in any way.
- (6) The permit year commences on January 1 and end on December 31 of each calendar year. Permits applied for after January 1 of a year will expire on December 31 of that year; permit fees shall not be pro-rated.
- (7) If there are no changes to be made to the information submitted in the original application, a permittee shall renew the permit annually by paying the renewal fee. If the permittee wishes to make changes, the permittee shall submit a new full application.

(e) Conditions for Keeping Chickens. The following conditions shall apply to each permit issued under this section:

1. No roosters or other crowing fowl are permitted.
2. Noise from chickens shall not be so loud as to disturb a person of ordinary sensitivity.
3. No chicken may be kept within a principal residence or a garage.
4. Chickens shall be kept as pets and for personal use only. No owner shall sell or barter eggs or engage in chicken breeding or fertilizer production for commercial purposes;
5. Chickens shall be housed in a coop. A coop shall be no less than three (3) cubic feet of space per chicken and must be connected to a secured and fully ventilated pen (also required) which contains not less than seven cubic feet of space per chicken and an appropriately sized nesting box (also required) at a rate of not less than one box per two birds. Pens shall be properly sized as will permit full spread of the kept birds wingspan and allow each chicken to walk and run;
6. No person shall keep a chicken in any location on the property other than the rear yard.
7. All coops, pens, nesting boxes, and any other structure or enclosure associated with the keeping of chickens must be located at least 30 feet from a neighboring residential structure, at least five feet from a side or rear property line and at least five feet from the residence on the property where the chickens, or other similar domesticated fowl, are kept.
8. Coops and pens shall not be located closer than 75 feet from the ordinary high water mark of a lake, stream, creek or river.
9. Upon death of a chicken, the permittee must promptly dispose of the chicken in a sanitary manner;
10. The onsite slaughtering of chickens is prohibited;
11. Chickens shall be kept and handled in a sanitary manner.
12. Chickens must be kept in a coop and pen when not being monitored by a responsible individual. Chickens shall be secured in the coop during non-daylight hours;
13. The coop and pen system shall be properly designed, laid-out and maintained as will provide safe and healthy living conditions for chickens while minimizing adverse impacts on the neighborhood through use of material, colors, architecture and special site design that are complimentary to the existing buildings on the premise and in the surrounding area.
14. All coops must be clean, dry and kept in a neat and sanitary condition at all times.
15. The coop shall be enclosed on all sides and have a roof and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird-proof wire or fencing of no more than one-inch openings.
16. All enclosures must provide adequate ventilation as well as sun protection, and be sanitary, insulated, weatherproofed and impermeable to rodents, wild birds and predators, including dogs and cats. These enclosures must also be

- sound and moisture-proof and maintained in good repair with sufficient space for freedom of movement and retention of body heat with elevated perches for natural roosting position. The nesting boxes must be elevated off the ground;
17. Provisions must be made for the routine removal and lawful disposal of chicken waste in order to prevent any adverse effects related to odor or unsanitary conditions;
18. Chickens shall not be turned loose or taken to the local humane society when no longer wanted.
19. In addition to compliance with the requirements of this section, no one shall keep a chicken that causes any nuisance, unhealthy condition, creates a public health threat, or otherwise interferes with the normal use of property and the enjoyment of life by humans or other animals.

(f) Inspection and Orders. The City shall have the power, whenever it may deem reasonably necessary, to enter a structure or property where a chicken is kept to ascertain whether the permittee is in compliance with this Section. The permittee shall be responsible for all costs associated with inspections. In addition to all other remedies available to the City, the Building Inspector may issue orders requiring compliance with the provisions of this Section.

(g) Permit Revocation. In addition to all other remedies available to the City, the City shall revoke a permit issued under this section in the event that the Building Inspector has issued two or more violations of this Section to a permittee. Once a permit is revoked, it shall not be reissued.

This ordinance shall take effect upon passage and posting.

Passed and adopted this 30th day of January 2017.

Kip Kinzel, Mayor

Countersigned:

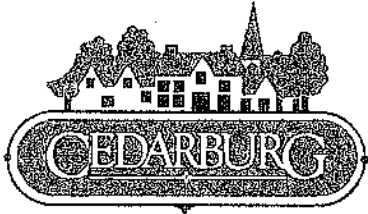
Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG
TRANSFER LIST
1/7/2017-1/24/17

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
1/9/2017	\$283,787.00	CVMIC-Insurance invoices
1/11/2017	\$7,000.00	PWSB Payroll
1/16/2017	\$508.32	AFLAC-December premiums
1/16/2017	\$2,896.35	Minnesota Life-February premiums
1/16/2017	\$74,921.14	January-health insurance premiums
1/18/2017	\$409.15	Superior Vision-January premiums
1/18/2017	\$218,000.00	PWSB Payroll
1/19/2017	\$3,109.43	ICMA-contributions for 1/1/17-1/14/17
1/19/2017	\$467.50	Police Association Union-contributions for 1/1/17-1/14/17
1/19/2017	\$3,490.00	North Shore Bank-contributions for 1/1/17-1/14/17
1/19/2017	\$5,791.67	Health Savings Accounts-contributions for 1/1/17-1/14/17
	<u>\$600,380.56</u>	
PWSB PAYROLL ACCOUNT		
1/13/2017	\$5,864.10	Payroll for CFD for 4th quarter
1/13/2017	\$1,163.14	Payroll taxes for CFD for 4th quarter
1/20/2017	\$147,680.15	Payroll for 1/1/17-1/14/17
1/20/2017	\$70,074.57	Payroll taxes for 1/17/17-1/14/17
	<u>\$224,781.96</u>	
PWSB MONEY MARKET ACCOUNT		
1/17/2017	\$7,066,675.34	Cedarburg School District-tax settlement
1/17/2017	\$935,542.10	MATC-tax settlement
1/20/2017	\$300,000.00	PWSB Checking
	<u>\$8,302,217.44</u>	
BMO HARRIS TAX COLLECTION ACCOUNT		
1/17/2017	\$14,923.63	Mequon-Thiensville School District-tax settlement
1/17/2017	\$1,465,562.10	Ozaukee County-tax settlement
	<u>\$1,480,485.73</u>	
CORNERSTONE TAX COLLECTION ACCOUNT		
1/17/2017	\$200,000.00	State Pool



CITY OF CEDARBURG

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		Check Amt	Invoice	Comment
111300 PWSB Checking				
Unpaid		PENFLEX, INC.		
E 100-522230-152	RETIREMENT	\$1,000.00	16-0675	FD-LOSA BASE FEE-PROGRAM YEAR 2016
Total PENFLEX, INC.		\$1,000.00		
UBS FINANCIAL SERVICES				
Unpaid				
E 100-522230-152	RETIREMENT	\$16,861.39	2016 LOSA	FD-2016 LOSA PROGRAM
Total UBS FINANCIAL SERVICES		\$16,861.39		
111300 PWSB Checking		\$17,861.39		

Fund Summary

111300 PWSB Checking

100 GENERAL FUND	\$17,861.39
	<u>\$17,861.39</u>

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CITY OF CEDARBURG

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		Check Amt	Invoice	Comment
111300 PWSB Checking				
Unpaid ACE IRON & STEEL				
E 400-533210-847	DPW CENTER IMPROVEMENT	\$25,606.30	PW FACILITY	PW FACILITY CONSTRUCTION-JANUARY 19, 2017
	Total ACE IRON & STEEL	\$25,606.30		
Unpaid ADP, LLC.				
E 100-515600-210	PROFESSIONAL SERVICES	\$404.27	485912308	TREAS-12/31/16 PAYROLL
	Total ADP, LLC.	\$404.27		
Unpaid AMERICAN MARKETING & PUBLISHIN				
E 100-555140-310	OFFICE SUPPLIES	\$295.00	10003515	SR CTR-CEDARBURG, WI 17-CONTRACT #1811458
	Total AMERICAN MARKETING & PUBLISHIN	\$295.00		
Unpaid AURORA EAP				
E 100-519200-161	EAP/125 ADMIN	\$404.25	IN 15491	EMPL REL-QRTLY PAYMENT-1/1/17-3/31/17
G 100-156200	DUE FROM LIGHT & WATER	\$105.00	IN 15491	L&W-QRTLY PAYMENT-1/1/17-3/31/17
	Total AURORA EAP	\$509.25		
Unpaid BADGERETTE POM POM INC				
E 220-555390-347	SUPPLIES AND EXPENSES	\$478.00	REGISTRATIO POMS-2016 WISC JR SPIRIT CHAMPIONSHIPS	
	Total BADGERETTE POM POM INC	\$478.00		
Unpaid BERGSTROM-BRYAN, LYNN ANN				
G 100-261400	OVERPAYMENT OF TAXES	\$4,744.38	TAX REFUND	2016 TAX REFUND
	Total BERGSTROM-BRYAN, LYNN ANN	\$4,744.38		
Unpaid BEYER S HARDWARE STORE				
E 601-573845-240	REPAIR AND MAINTENANCE	\$14.39	127883	WW-BLK OX DRILL BIT
E 100-522100-340	MAINTENANCE SUPPLIES	\$5.92	127917	PD-LAUNDRY SOAP
E 100-533210-350	OPERATING SUPPLIES	\$27.04	127948	DPW-VALVE/COUPLING
E 100-518100-350	OPERATING SUPPLIES	\$27.84	127949	COMPLEX-CORNER BRACE/CORNER IRONS
E 100-533210-350	OPERATING SUPPLIES	\$9.88	127954	DPW-MNT TAPE
E 100-522410-240	REPAIR AND MAINTENANCE	\$49.41	128001	EM-BLDG WIRE/CONNECTORS/RECEPTACLES
E 100-522410-240	REPAIR AND MAINTENANCE	\$19.41	128002	EM-OLD WORK BOX/NMB CABLE
E 100-518100-350	OPERATING SUPPLIES	\$32.89	128014	COMPLEX-FUEL TRTMT/AERO LOCK EASE/ADHESIVE
E 100-533210-350	OPERATING SUPPLIES	\$15.07	128019	DPW-CORNER SAVER
E 100-533210-350	OPERATING SUPPLIES	\$5.20	128066	DPW-GALV COUPLING/NIPPLE
E 100-533210-350	OPERATING SUPPLIES	\$0.57	128091	DPW-HARDWARE
E 100-533210-350	OPERATING SUPPLIES	\$10.78	128094	DPW-HARDWARE
	Total BEYER S HARDWARE STORE	\$218.40		
Unpaid BRECKENRIDGE LANDSCAPE LLC				
E 400-533210-847	DPW CENTER IMPROVEMENT	\$12,229.95	PW FAC CON	PW FACILITY CONSTRUCTION-JANUARY 19, 2017
	Total BRECKENRIDGE LANDSCAPE LLC	\$12,229.95		
Unpaid BUBLITZ CREATIVE				
E 100-522110-240	REPAIR AND MAINTENANCE	\$35.00	3211	PD-DECEMBER 2016 WEBSITE UPDATES-FIXED LOGO SCROLLER ON PD SITE



CITY OF CEDARBURG

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		Check Amt	Invoice	Comment
Total BUBLITZ CREATIVE		\$35.00		
Unpaid	BURKE TRUCK & EQUIPMENT INC			
E 100-533210-353	MAINTENANCE PARTS	\$1,390.88	21132	DPW-RR3K CAN RECEIVER COMP
Total BURKE TRUCK & EQUIPMENT INC		\$1,390.88		
Unpaid	CAPITAL ONE COMMERCIAL			
G 220-263000	PARK AND RECREATION DEPOSI	\$30.08	008485	REC-COFFEE & KLEENEX
E 400-533210-847	DPW CENTER IMPROVEMENT	\$1,292.92	008562	PW FAC.-EDSAL RACKS
Total CAPITAL ONE COMMERCIAL		\$1,323.00		
Unpaid	CAR MAID			
E 601-573845-240	REPAIR AND MAINTENANCE	\$109.95	77401	WW-COMPLETE 4 WHEEL ALIGNMENT-2009 SIERRA
Total CAR MAID		\$109.95		
Unpaid	CARDINAL CONSTRUCTION COMPANY			
E 400-533210-847	DPW CENTER IMPROVEMENT	\$93,769.25	PW FACILITY	PW FACILITY CONSTRUCTION-JANUARY 19, 2017
Total CARDINAL CONSTRUCTION COMPANY		\$93,769.25		
Unpaid	CARQUEST AUTO PARTS			
E 601-573845-240	REPAIR AND MAINTENANCE	\$126.37	1976-308907	WW-WASHER FLUID/TIE ROD END
E 100-533210-353	MAINTENANCE PARTS	\$16.78	1976-308946	DPW-VEH #78-HALOGEN HEADLIGHT
E 100-533210-353	MAINTENANCE PARTS	\$38.21	1976-309101	DPW-VEH #78-TPMS SENSOR
E 100-533210-353	MAINTENANCE PARTS	\$115.18	1976-309187	DPW-VEH #18-FARM TRUCK BATTERY
E 100-533210-351	GAS AND OIL EXPENSE	\$16.94	1976-309233	DPW-VEH#78-OIL FILTER/XTRME BLUE
Total CARQUEST AUTO PARTS		\$313.48		
Unpaid	CCP INDUSTRIES INC			
E 601-573830-350	OPERATING SUPPLIES	\$252.20	IN01825110	WW-NITRILE POWDER FREE GLOVES
Total CCP INDUSTRIES INC		\$252.20		
Unpaid	CEDARBURG SCHOOL DISTRICT			
E 220-555390-290	MAINT/CONTRACTED SERVIC	\$100.00	RENTAL	REC-WEBSTER ADULT B-BALL NOV-DEC 2016
E 220-555390-290	MAINT/CONTRACTED SERVIC	\$960.00	RENTAL	REC-PARKVIEW YOUTH B-BALL JAN-FEB 2017
E 220-555390-290	MAINT/CONTRACTED SERVIC	\$585.00	RENTAL	REC-THORSON YOUTH B-BALL-JAN-FEB 2017
E 220-555390-290	MAINT/CONTRACTED SERVIC	\$360.00	RENTAL	REC-WEBSTER ADULT B-BALL-JAN-FEB 2017
E 220-555390-290	MAINT/CONTRACTED SERVIC	\$1,200.00	RENTAL	REC-V. GYM YOUTH B-BALL-JAN-FEB 2017
E 220-555390-290	MAINT/CONTRACTED SERVIC	\$1,500.00	RENTAL/CUS	REC-WESTLAWN-JAN-FEB, 2017-SATURDAYS CUSTODIAL
E 220-555390-290	MAINT/CONTRACTED SERVIC	\$3,210.00	RENTAL/CUS	REC-WEBSTER JAN-FEB 2017
Total CEDARBURG SCHOOL DISTRICT		\$7,915.00		
Unpaid	CINTAS CORPORATION			
E 100-533210-350	OPERATING SUPPLIES	\$108.31	184793325	DPW-UNIFORMS
E 100-533210-350	OPERATING SUPPLIES	\$108.31	184794849	DPW-UNIFORMS
Total CINTAS CORPORATION		\$216.62		
Unpaid	COLUMBIA ST. MARYS CORPORATE W			
E 100-522130-210	PROFESSIONAL SERVICES	\$340.00	28569	PD-DECEMBER 2016 AUDIOGRAMS



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		Check Amt	Invoice	Comment
Unpaid				
	total COLUMBIA ST. MARYS CORPORATE W	\$340.00		
Unpaid				
	COMPLETE OFFICE OF WISCONSIN			
E 100-522110-310	OFFICE SUPPLIES	\$9.72	725537	PD-PENS
E 100-522110-310	OFFICE SUPPLIES	\$193.97	726708	PD-RECEIPT BOOKS
E 100-522110-310	OFFICE SUPPLIES	\$27.71	728302	PD-RECEIPT BOOK
E 100-514100-310	OFFICE SUPPLIES	\$33.44	735714	CLERKS-FILE JACKETS
E 100-515600-310	OFFICE SUPPLIES	\$15.67	735714	TREAS-6.5X9.5 KRAFT ENVELOPES
	Total COMPLETE OFFICE OF WISCONSIN	\$280.51		
Unpaid				
	CONLEY MEDIA, LLC			
E 100-511100-111	SALARIES	\$222.76	74261216	SR CTR-NOV & DEC 2016 HOLIDAY CRAFT SALE ADS
	Total CONLEY MEDIA, LLC	\$222.76		
Unpaid				
	DEMCO			
E 260-555110-310	OFFICE SUPPLIES	\$473.19	6038481	LIBR-BOOK CLEANER/DVD CASES/ADHESIVE
	Total DEMCO	\$473.19		
Unpaid				
	EMMERICH, JOSEPH			
G 100-261400	OVERPAYMENT OF TAXES	\$454.87	TAX REFUND	2016 TAX REFUND
	Total EMMERICH, JOSEPH	\$454.87		
Unpaid				
	EUROFINS S-F ANALYTICAL			
E 601-573825-217	OUTSIDE LAB TESTING	\$75.80	17011102	WW-NITROGEN
	Total EUROFINS S-F ANALYTICAL	\$75.80		
Unpaid				
	EXTINGUISHERS AT RANDOM LLC			
E 100-522110-240	REPAIR AND MAINTENANCE	\$33.00	FIRE EXT.	PD-11 FIRE EXT. INSPECTION
	Total EXTINGUISHERS AT RANDOM LLC	\$33.00		
Unpaid				
	FASTENAL COMPANY			
E 601-573830-340	MAINTENANCE SUPPLIES	\$270.77	WISAU89899	WW-POWER ACT COGS
E 601-573830-340	MAINTENANCE SUPPLIES	\$396.48	WISAU89900	WW-ELBOWS/CPLGS/NIPPLES
E 601-573830-340	MAINTENANCE SUPPLIES	\$14.73	WISAU89901	WW-1/2 X 4SS316
	Total FASTENAL COMPANY	\$681.98		
Unpaid				
	FOX WELDING			
E 601-573830-340	MAINTENANCE SUPPLIES	\$83.29	350603	WW-COMPRESSED GAS
	Total FOX WELDING	\$83.29		
Unpaid				
	GALL PLUMBING, INC			
E 100-522100-240	REPAIR AND MAINTENANCE	\$450.81	13812	PD-REPAIR WOMENS RESTROOM SINK
	Total GALL PLUMBING, INC	\$450.81		
Unpaid				
	GEMPLER S			
E 400-533210-847	DPW CENTER IMPROVEMENT	\$168.00	SI03104103	PW FAC-TOOL RACK
	Total GEMPLER S	\$168.00		
Unpaid				
	GENERAL COMMUNICATIONS, INC.			



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		Check Amt	Invoice	Comment
E 100-522110-240	REPAIR AND MAINTENANCE	\$14,535.00	234950	PD-2017 ANNUAL MAINTENANCE AGREEMENT
Total	GENERAL COMMUNICATIONS, INC.	\$14,535.00		
Unpaid	HUEBL, KATHLEEN <i>Olsen's Piggly Wiggly</i>			
E 100-519200-343	AWARDS, SUPPLIES	\$150.00	SERVICE AW	25 YEARS CONTINUOUS SERVICE AWARD
Total	HUEBL, KATHLEEN	\$150.00		
Unpaid	INTERNATIONAL SOCIETY OF			
E 100-555510-320	PROF PUBLICATIONS AND DU	\$265.00	RENEWAL	PARKS-MEMBERSHIP DUES ISA/SMAWAA
Total	INTERNATIONAL SOCIETY OF	\$265.00		
Unpaid	JAMES IMAGING SYSTEMS, INC.			
E 100-514700-385	EQUIPMENT OUTLAY	\$528.55	19986460	1ST FLOOR COPIER RENTAL
E 100-514700-385	EQUIPMENT OUTLAY	\$448.05	19986460	2ND FLOOR COPIER RENTAL
E 100-555510-350	OPERATING SUPPLIES	\$493.08	19986460	PARK & REC-COPIER RENTAL
Total	JAMES IMAGING SYSTEMS, INC.	\$1,469.68		
Unpaid	JOSEPH JACOBS			
E 100-522310-210	PROFESSIONAL SERVICES	\$135.00	17-001	B.I.-JANUARY 2017 INSPECTIONS
Total	JOSEPH JACOBS	\$135.00		
Unpaid	KLEEMAN MECHANICAL INC			
E 400-533210-847	DPW CENTER IMPROVEMENT	\$17,346.86	PW FACILITY	PW FACILITY CONSTRUCTION
Total	KLEEMAN MECHANICAL INC	\$17,346.86		
Unpaid	LARK UNIFORM OUTFITTERS INC			
E 100-522130-346	UNIFORMS	\$87.95	233175	PD-WITHER SHIRT
E 100-522120-346	UNIFORMS	\$210.84	234191	PD-BELT/CUFF CASE
E 100-522120-346	UNIFORMS	\$148.90	234227	PD-PROTAC USB/LED SAFE BAND
E 100-522110-346	UNIFORMS	\$20.95	234230	PD-BELTS
E 100-522120-346	UNIFORMS	\$15.95	234347	PD-WI STATE SEAL
E 100-522120-346	UNIFORMS	\$80.85	234726	PD-PANTS/SEW IN CREASES/DICKIES
Total	LARK UNIFORM OUTFITTERS INC	\$565.44		
Unpaid	LEVASH, JASON			
G 100-261400	OVERPAYMENT OF TAXES	\$3,587.98	TAX REFUND	2016 TAX REFUND
Total	LEVASH, JASON	\$3,587.98		
Unpaid	M SQUARED ENGINEERING LLC			
E 400-533311-876	2016 STREET & UTILITY PROJ	\$7,990.00	16187	STREETS-2017 STREET PROJECT ENGINEERING
E 400-533440-877	STORM SEWER CAPITAL PRJ	\$2,380.00	16187	STORM-2017 STREET PROJECT ENGINEERING
G 601-187023	STREET & UTILITY IMPROVEM	\$3,740.00	16187	WW-2017 STREET PROJECT ENGINEERING
G 400-156200	DUE FROM LIGHT & WATER	\$2,890.00	16187	L&W-2017 STREET PROJECT ENGINEERING
Total	M SQUARED ENGINEERING LLC	\$17,000.00		
Unpaid	MARCINIAK, CHASE A.			
G 100-261400	OVERPAYMENT OF TAXES	\$51.87	TAX REFUND	2016 TAX REFUND
Total	MARCINIAK, CHASE A.	\$51.87		



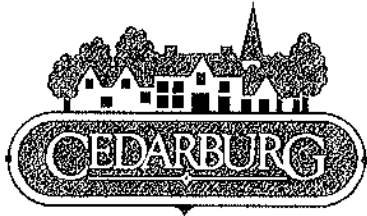
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		Check Amt	Invoice	Comment
Unpaid	MID-MORaine ASSOCIATION-JACKSO			
E 100-511100-330	TRAVEL & TRAINING	\$23.50	MEETING	COUNCIL-1/25/17 DINNER MTG-DIEFFENBACH
	total MID-MORaine ASSOCIATION-JACKSO	\$23.50		
Unpaid	MILWAUKEE SPRING & ALIGNMENT			
E 100-533210-353	MAINTENANCE PARTS	\$53.02	34962	DPW-U BOLTS W/NUTS & WASHERS
	Total MILWAUKEE SPRING & ALIGNMENT	\$53.02		
Unpaid	MOEGENBURG, CHUCK			
E 100-518100-240	REPAIR AND MAINTENANCE	\$110.00	CLEANING	COMPLEX-JANUARY 2017-CLEAN WINDOWS ON ENTRY/ENTRY
	Total MOEGENBURG, CHUCK	\$110.00		
Unpaid	MONARCH LIBRARY SYSTEM			
E 260-555110-381	SHARED SYSTEM SERVICES	\$14,336.36	413435	LIBR-ECONTENT CHARGES
E 260-555110-381	SHARED SYSTEM SERVICES	\$935.93	413463	LIBR-INTEGRATION LICENSE (SIP2) CHARGES
E 260-555110-223	MARKETING	\$17.00	413474	LIBR-PHASE 2 MARKETING
	Total MONARCH LIBRARY SYSTEM	\$15,289.29		
Unpaid	MTAW			
E 100-515600-330	TRAVEL & TRAINING	\$120.00	CONFERENC	TREAS-2017 SPRING CONFERENCE REG.-C. MERTES
E 100-515600-320	PROF PUBLICATIONS AND DU	\$55.00	DUES	TREAS-2017 MTAW DUES-C. MERTES
E 100-515600-320	PROF PUBLICATIONS AND DU	\$55.00	DUES	TREAS-2017 MTAW DUES-K. HUEBL
E 100-515600-330	TRAVEL & TRAINING	\$25.00	RECERTIF.	TREAS-MTAW RECERTIFICATION-C. MERTES
	Total MTAW	\$255.00		
Unpaid	NAPA AUTO PARTS			
E 601-573845-240	REPAIR AND MAINTENANCE	\$54.86	862211	WW-TIE ROD END-INNER 2009 SIERRA
E 601-573845-240	REPAIR AND MAINTENANCE	\$54.86	862550	WW-TIE ROD END-VEH #61
	Total NAPA AUTO PARTS	\$109.72		
Unpaid	NASSCO, INC.			
E 100-522100-340	MAINTENANCE SUPPLIES	\$38.39	S2130227.002	PD-MICRELL ANTIBAC. LOTION SOAP
E 260-555110-350	OPERATING SUPPLIES	\$446.01	S2136381.001	LIBR-HAND TOWELS/CLEANERS
	Total NASSCO, INC.	\$484.40		
Unpaid	NEWMAN CHEVROLET			
E 100-533210-353	MAINTENANCE PARTS	\$98.75	152039	DPW-BELT KIT-VEH #81
	Total NEWMAN CHEVROLET	\$98.75		
Unpaid	NORTH CENTRAL LABORATORIES			
E 601-573825-217	OUTSIDE LAB TESTING	\$131.21	383897	WW-BUFFER SOLUTION
	Total NORTH CENTRAL LABORATORIES	\$131.21		
Unpaid	OFFICE DEPOT			
E 260-555110-310	OFFICE SUPPLIES	\$67.76	891204268001	LIBR-BATTERIES/PURELL
E 260-555110-310	OFFICE SUPPLIES	\$106.37	891204570001	LIBR-SANITIZER GEL/SCOTCH TAPE
	Total OFFICE DEPOT	\$174.13		



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		Check Amt	Invoice	Comment
Unpaid	OLSEN S PIGGLY WIGGLY			
E 100-555140-210	PROFESSIONAL SERVICES	\$51.22	32309	SR CTR-SPECIAL EVENTS SUPPLIES
E 100-519200-343	AWARDS, SUPPLIES	\$26.99	32330	EMPL REL-CAKE FOR T. RINKS RETIREMENT 1/13/17
E 100-519200-343	AWARDS, SUPPLIES	\$32.39	32338	EMPL REL-CAKE FOR P. REGNITZ RETIREMENT-1/16/17
	Total OLSEN S PIGGLY WIGGLY	\$110.60		
Unpaid	ONTECH SYSTEMS, INC			
E 100-514700-210	PROFESSIONAL SERVICES	\$21.41	25862	IT-1/15/17 QUARTERLY MAINTENANCE TRAVEL
	Total ONTECH SYSTEMS, INC	\$21.41		
Unpaid	OZAUKEE CHIEFS ASSOC.			
E 100-522110-320	PROF PUBLICATIONS AND DU	\$25.00	17-100	PD-2017 ANNUAL DUES
	Total OZAUKEE CHIEFS ASSOC.	\$25.00		
Unpaid	OZAUKEE COUNTY CLERK OF COURTS			
R 100-451101	COURT PENALTIES & COSTS	\$500.00	BOND	BOND-RYAN S STERNHAGEN 04/24/1984 CASE 17-530
	Total OZAUKEE COUNTY CLERK OF COURTS	\$500.00		
Unpaid	OZAUKEE COUNTY REGISTER OF			
E 100-514100-311	RECORDING FEES	\$30.00	RECORDING	ENG-CU PERMIT #2015-09-09-01/2016-03-07-1 JKLM DISTILLING
	Total OZAUKEE COUNTY REGISTER OF	\$30.00		
Unpaid	PITNEY BOWES GLOBAL FINANCIAL			
E 100-514100-240	REPAIR AND MAINTENANCE	\$112.51	3302562453	CLERKS-LEASE PAYMENT
	Total PITNEY BOWES GLOBAL FINANCIAL	\$112.51		
Unpaid	ROAD EQUIPMENT PARTS CENTER			
E 100-533210-353	MAINTENANCE PARTS	\$99.68	WM842381	DPW-BAND CLAIMPS/SHOP RAGS & TOWELS
	Total ROAD EQUIPMENT PARTS CENTER	\$99.68		
Unpaid	ROONEY, KEVIN			
G 100-261400	OVERPAYMENT OF TAXES	\$108.24	TAX REFUND	2016 TAX REFUND
	Total ROONEY, KEVIN	\$108.24		
Unpaid	RUEKERT & MIELKE			
G 601-187032	SHEBOYGAN RD LIFT STATION	\$1,341.25	117651	WW-SHEBOYGAN LS-NOV 26-DEC 31, 2016 SERVICES
E 601-573825-312	COMPUTER/COPIER SUPPLIE	\$971.97	117652	WW-SCADA-NOVEMBER 26-DECEMBER 31, 2016 SERVICES
	Total RUEKERT & MIELKE	\$2,313.22		
Unpaid	RUNKEL, KEVIN			
E 100-522410-240	REPAIR AND MAINTENANCE	\$21.75	REIMBURSEM	EM-PURCHASE OF ELECTRICAL SUPPLIES FOR GARAGE
	Total RUNKEL, KEVIN	\$21.75		
Unpaid	SERSEN, LEONARD			
G 100-261400	OVERPAYMENT OF TAXES	\$3,914.33	TAX REFUND	2016 TAX REFUND



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Total SERSEN, LEONARD		\$3,914.33		
Unpaid	SIEFKES, ANDREW J			
R 220-486000	MISCELLANEOUS REVENUE	\$150.00	REFUND	REFUND FOR CANCELLATION OF POMS CLASS
Total SIEFKES, ANDREW J		\$150.00		
Unpaid	SOLAR RECREATION			
E 220-555390-356	SOLAR RECREATION	\$7,224.00	INSTRUCTION	REC-DEC 2016-MARCH 2017 WEST LAWN BASKETBALL
Total SOLAR RECREATION		\$7,224.00		
Unpaid	STAPLES ADVANTAGE			
E 100-514100-310	OFFICE SUPPLIES	\$319.66	8042513978	CLERKS-PAPER/ENV/OFFICE SPLYS
E 100-518100-350	OPERATING SUPPLIES	\$89.88	8042513978	COMPLEX-WASTEBASKETS
Total STAPLES ADVANTAGE		\$409.54		
Unpaid	STARK PAVEMENT CORPORATION			
E 400-533210-847	DPW CENTER IMPROVEMENT	\$264,709.43	PW FACILITY	PW FACILITY CONSTRUCTION-JANUARY 19, 2017
Total STARK PAVEMENT CORPORATION		\$264,709.43		
Unpaid	STATE PAINTING COMPANY			
E 400-533210-847	DPW CENTER IMPROVEMENT	\$22,311.70	PW FACILITY	PW FACILITY CONSTRUCTION
Total STATE PAINTING COMPANY		\$22,311.70		
Unpaid	STREICHER S POLICE EQUIPMENT			
E 100-522120-346	UNIFORMS	\$44.99	11243271	PD-UNIFORMS
E 100-522120-347	SUPPLIES AND EXPENSES	\$3,220.74	11243531	PD-S&W AMMUNITION
E 100-522410-346	UNIFORMS	\$68.73	11244049	EM-NAMEPLATES/WHISTLES
Total STREICHER S POLICE EQUIPMENT		\$3,334.46		
Unpaid	SUPERIOR MASONRY BUILDERS INC			
E 400-533210-847	DPW CENTER IMPROVEMENT	\$7,514.50	PW FACILITY	PW FACILITY CONSTRUCTION-JANUARY 19, 2017
Total SUPERIOR MASONRY BUILDERS INC		\$7,514.50		
Unpaid	SYMBIONT			
E 601-573850-210	PROFESSIONAL SERVICES	\$152.00	45210	WW-DECEMBER 2016 SERVICES
Total SYMBIONT		\$152.00		
Unpaid	TIME WARNER CABLE			
E 100-522110-225	TELEPHONE	\$491.64	709872301	PD-PRI 2
Total TIME WARNER CABLE		\$491.64		
Unpaid	TYCO INTEGRATED SECURITY LLC			
E 100-518100-240	REPAIR AND MAINTENANCE	\$218.34	27880765	CH-2/1/17-4/30/17 QUARTER BILLING
Total TYCO INTEGRATED SECURITY LLC		\$218.34		
Unpaid	UNIFIRST CORPORATION			
E 601-573825-372	SAFETY EQUIPMENT	\$37.86	096 0942292	WW-UNIFORMS
Total UNIFIRST CORPORATION		\$37.86		



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Unpaid	VALUE LINE PUBLISHING			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$1,000.00	11286819	LIBR-SUBSCRIPTION 3/10/17-3/02/18
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$212.00	11286820	LIBR-SUBSCRIPTION 3/24/17-9/15/17
	Total VALUE LINE PUBLISHING	\$1,212.00		
Unpaid	VEOLIA ES INDUSTRIAL SERVICES			
E 601-573825-294	SLUDGE HAULING	\$20,412.00	1003-25507	WW-DEC 2016-HAULING OF BIOSOLIDS
	Total VEOLIA ES INDUSTRIAL SERVICES	\$20,412.00		
Unpaid	VERIZON WIRELESS			
E 100-522110-225	TELEPHONE	\$629.33	9777828909	PD-PHONE
	Total VERIZON WIRELESS	\$629.33		
Unpaid	WAYSIDE NURSERIES, INC.			
G 100-239837	DEVELOPERS DEPOSIT-TREE PL	\$2,835.00	112400	PARKS-PO# PKS-714-DEVELOPERS TREES
G 100-239837	DEVELOPERS DEPOSIT-TREE PL	\$1,787.00	112512	PARKS-PO# PKS-714 & PKS-602-DEVELOPERS TREES
	Total WAYSIDE NURSERIES, INC.	\$4,622.00		
Unpaid	WELLEL-BLASKI, TRICIA			
R 100-463101	PUBLIC WORKS FEES	\$25.00	REFUND	REFUND OF APPLIANCE PICKUP FEE-ITEM GONE PRIOR TO PICKUP
	Total WELLEL-BLASKI, TRICIA	\$25.00		
Unpaid	ZUERN BUILDING PRODUCTS			
E 100-533210-350	OPERATING SUPPLIES	\$212.40	898943	DPW-TREATED LUMBER
E 400-533210-847	DPW CENTER IMPROVEMENT	\$64.10	898974	PW FAC-LUMBER FOR NEW SHOP TOOL RACKS
E 400-533210-847	DPW CENTER IMPROVEMENT	\$137.73	899162	PW FAC.-TREATED LUMBER
	Total ZUERN BUILDING PRODUCTS	\$414.23		
	111300 PWSB Checking	\$566,035.76		

Fund Summary

111300 PWSB Checking

100 GENERAL FUND	\$45,993.33
220 RECREATION PROGRAMS FUND	\$15,797.08
260 LIBRARY FUND	\$17,594.62
400 CAPITAL IMPROVEMENTS FUND	\$458,410.74
601 SEWERAGE FUND	\$28,239.99
	\$566,035.76



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		Check Amt	Invoice	Comment
111300 PWSB Checking				
Unpaid				
NAVSURFWARCENDIV CRANE				
E 100-522120-380	EQUIPMENT/CAPITAL OUTLA	\$300.00	CONTRACT	PD-AGREEMENT NO. N00164LE0884-16 - NIGHT VISION WEAPON SIGHT
Total		\$300.00		
111300 PWSB Checking		\$300.00		
Fund Summary				
111300 PWSB Checking				
100 GENERAL FUND		\$300.00		
		\$300.00		



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		Check Amt	Invoice	Comment
111300 PWSB Checking				
Unpaid	DACCO INC OF WISCONSIN			
E 400-533210-847	DPW CENTER IMPROVEMENT	\$635.00	106918	PW FACILITY-JANUARY 2017 RENT-OFFICE TRAILER
Total	DACCO INC OF WISCONSIN	\$635.00		
111300	PWSB Checking	\$635.00		

Fund Summary

111300 PWSB Checking	
400 CAPITAL IMPROVEMENTS FUND	\$635.00
	\$635.00



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		Check Amt	Invoice	Comment
111300 PWSB Checking				
Unpaid ASCAP				
E 220-555390-290	MAINT/CONTRACTED SERVICE	\$341.00	500610514	REC-2017 LICENSE FEE
	Total ASCAP	\$341.00		
Unpaid ASSOCIATED BENEFIT & RISK CON.				
E 100-515600-210	PROFESSIONAL SERVICES	\$1,534.00	105269	TREAS-JANUARY 2017 CONSULTING
G 100-156200	DUE FROM LIGHT & WATER	\$383.00	105269	L&W-JANUARY 2017 CONSULTING
	Total ASSOCIATED BENEFIT & RISK CON.	\$1,917.00		
Unpaid B G N R				
G 100-261400	OVERPAYMENT OF TAXES	\$192.38	TAX REFUND	2016 TAX REFUND
	Total B G N R	\$192.38		
Unpaid BAKER & TAYLOR AUDIOBOOK PRE				
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$30.76	2032513448	LIBR-CMDS
	Total BAKER & TAYLOR AUDIOBOOK PRE	\$30.76		
Unpaid BAKER & TAYLOR AV PRE PROCESS				
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$25.13	B40129690	LIBR-DVDS
	Total BAKER & TAYLOR AV PRE PROCESS	\$25.13		
Unpaid BAKER & TAYLOR BOOKS				
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$10.43	2032530236	LIBR-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$33.76	2032530237	LIBR-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$16.57	2032530238	LIBR-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$37.37	2032553005	LIBR-BOOKS
	Total BAKER & TAYLOR BOOKS	\$98.13		
Unpaid BAKER TILLY VICHROW KRAUSE, LL				
E 100-515900-210	PROFESSIONAL SERVICES	\$7,500.00	BT1046559	PROGRESS BILLING #1-DECEMBER 2016 AUDIT SERVICES
	Total BAKER TILLY VICHROW KRAUSE, LL	\$7,500.00		
Unpaid BEN MEADOWS CO.				
E 100-555510-240	REPAIR AND MAINTENANCE	\$45.02	SIO3082877	PARKS-GLOVES
	Total BEN MEADOWS CO.	\$45.02		
Unpaid BEYER S HARDWARE STORE				
E 220-555390-347	SUPPLIES AND EXPENSES	\$11.83	11.83	REC-SINGLE CUT KEY/HARDWARE
E 100-555510-240	REPAIR AND MAINTENANCE	\$35.98	126529	PARKS-3 DRAWER CART/STORAGE
E 100-555510-240	REPAIR AND MAINTENANCE	\$86.29	126970	PARKS-CONCRETE MIX
E 100-555510-240	REPAIR AND MAINTENANCE	\$6.99	127174	PARKS-BOUNTY BASIC TOWELS
E 100-555510-240	REPAIR AND MAINTENANCE	\$16.38	127205	PARKS-HARDWARE
E 100-555510-240	REPAIR AND MAINTENANCE	\$10.79	127455	PARKS-UTILITY BROOM
E 400-533210-847	DPW CENTER IMPROVEMENT	\$16.55	127614	PW FAC-PAINT TAPE
E 100-533210-353	MAINTENANCE PARTS	\$32.78	127636	WIRE CONN/SWITCH BOX
E 100-533210-350	OPERATING SUPPLIES	\$2.83	127648	DPW-FELT PAD/SHALLOW BOX



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E 100-55510-240	REPAIR AND MAINTENANCE	\$16.63	127659	PARKS-CABLE TIES/LUBRICANT
E 400-533210-847	DPW CENTER IMPROVEMENT	\$5.73	127665	PW FAC-HARDWARE
E 100-522410-240	REPAIR AND MAINTENANCE	\$30.65	127697	EM-PVC PIPES/COUPLINGS
E 100-518100-350	OPERATING SUPPLIES	\$67.24	127737	COMPLEX-CARPET CLEANERS
E 400-533210-847	DPW CENTER IMPROVEMENT	\$13.38	127747	PW FAC-ISOPROP ALCOHOL/FELT PAD
E 400-533210-847	DPW CENTER IMPROVEMENT	\$27.26	127755	PW FAC-GALV NIPPLES/BUSHINGS
E 601-573830-340	MAINTENANCE SUPPLIES	\$12.13	127757	WW-TUBE BENDER
E 400-533210-847	DPW CENTER IMPROVEMENT	\$31.16	127758	PW FAC-SWITCH BOX/RECEPTABLE/WALL PLATE
E 400-533210-847	DPW CENTER IMPROVEMENT	\$81.32	127761	PW FAC-CONNECTORS/BUSHINGS
E 100-518100-350	OPERATING SUPPLIES	\$67.49	127764	COMPLEX-MOP BUCKET/WRINGER
E 400-533210-847	DPW CENTER IMPROVEMENT	\$24.28	127778	PW FAC-VOLTAGE TEST KIT
E 400-533210-847	DPW CENTER IMPROVEMENT	\$32.20	127786	PW FAC-CARPET CLEANER RENTAL
E 601-573830-340	MAINTENANCE SUPPLIES	\$53.08	127840	WW-SCRAPERS
Total BEYER S HARDWARE STORE		\$682.97		
Unpaid BORNSTEIN, ROBERT				
G 100-261400	OVERPAYMENT OF TAXES	\$36.41	TAX REFUND	2016 TAX REFUND
Total BORNSTEIN, ROBERT		\$36.41		
Unpaid BRAUN THYSSENKRUPP ELEVATOR				
E 100-518100-240	REPAIR AND MAINTENANCE	\$202.89	123770	COMPLEX-1/1-2/28/17 EXAM AND LUBE CONTRACT
Total BRAUN THYSSENKRUPP ELEVATOR		\$202.89		
Unpaid BRAUN, ERIKA				
G 100-261400	OVERPAYMENT OF TAXES	\$2,464.82	TAX REFUND	2016 TAX REFUND
Total BRAUN, ERIKA		\$2,464.82		
Unpaid BUBLITZ CREATIVE				
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$35.00	3212	LIBR-DECEMBER 2016 WEBSITE UPDATES
Total BUBLITZ CREATIVE		\$35.00		
Unpaid CARQUEST AUTO PARTS				
E 601-573830-340	MAINTENANCE SUPPLIES	\$55.06	1976-307949	WW-CONVENTIONAL GREENFS/ANTIFREEZE
E 100-55510-240	REPAIR AND MAINTENANCE	\$17.26	1976-308525	PARKS-CWP 22-1
E 100-533210-353	MAINTENANCE PARTS	\$6.97	1976-308584	DPW-CHROME POLISH & APPL PADS
E 100-533210-353	MAINTENANCE PARTS	\$38.21	1976-308809	DPW-VEH #78 TPMS SENSOR
Total CARQUEST AUTO PARTS		\$117.50		
Unpaid CEDARBURG FIRE DEPARTMENT				
E 100-522230-235	OPERATING EXPENSES	\$61,190.75	QTRLY PYMT	FD-1ST QTR 2017 OPERATING EXPENSES PAYMENT
Total CEDARBURG FIRE DEPARTMENT		\$61,190.75		
Unpaid CEDARBURG LIGHT & WATER				
E 601-573850-216	L&W BILLING	\$8,908.93	6467	JANUARY 2017 SEWERAGE BILLING
Total CEDARBURG LIGHT & WATER		\$8,908.93		
Unpaid CEDARBURG SENIOR CENTER				
E 100-519200-343	AWARDS, SUPPLIES	\$200.00	DONATION	TRACEY RINK RETIREMENT RECOG. DONATION



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Total CEDARBURG SENIOR CENTER		\$200.00		
Unpaid	CITY CEDARBURG-PETTY CASH			
G 100-264000	SENIOR CENTER TOURS	\$40.00	PETTY CASH	SR TOURS-DRIVER TIP FOR 12/8/16 FIRESIDE CHRISTMAS TOUR
G 100-261400	OVERPAYMENT OF TAXES	\$30.45	PETTY CASH	TAX BILL REFUND-LOBERG 130510116000
G 100-261400	OVERPAYMENT OF TAXES	\$81.63	PETTY CASH	2015 DELINQ TAX PYMT-TRAINING REINFORCE.
Total CITY CEDARBURG-PETTY CASH		\$152.08		
Unpaid	CLEAN SOURCE LLC			
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$575.00	123116-CPL	LIBR-DECEMBER 2016 JANITORIAL
Total CLEAN SOURCE LLC		\$575.00		
Unpaid	COMMUNITY PRINTING INC.			
E 601-573850-216	L&W BILLING	\$201.31	15921	WW-CL&W INSERT-SEWER RATES
Total COMMUNITY PRINTING INC.		\$201.31		
Unpaid	COMPASS MINERALS AMERICA			
E 100-533450-450	SNOW AND ICE MATERIALS	\$3,670.77	71556881	DPW-TREATED SALT-PO# DPW695
E 100-533450-450	SNOW AND ICE MATERIALS	\$26,025.70	71556881	DPW-TREATED SALT
Total COMPASS MINERALS AMERICA		\$29,696.47		
Unpaid	COMPLETE OFFICE OF WISCONSIN			
E 100-522310-310	OFFICE SUPPLIES	\$22.88	726997	B.I.-DYMO ADDRESS LABELS
E 100-515600-310	OFFICE SUPPLIES	\$74.20	726997	TREAS-FILE JACKETS/25' CAT5E CABLE
E 100-514700-312	COMPUTER/COPIER SUPPLIE	\$8.18	726997	IT-25' CAT53 CABLE
Total COMPLETE OFFICE OF WISCONSIN		\$105.26		
Unpaid	CONLEY MEDIA, LLC			
E 100-514100-325	LEGAL PUBLICATIONS	\$429.63	265191216	CLERKS-DECEMBER 2016 LEGAL NOTICES
Total CONLEY MEDIA, LLC		\$429.63		
Unpaid	CORELOGIC REAL ESTATE TAX SVC			
G 100-261400	OVERPAYMENT OF TAXES	\$3,931.76	TAX REFUND	2016 TAX REFUND WILDE, KEITH 130790615000
Total CORELOGIC REAL ESTATE TAX SVC		\$3,931.76		
Unpaid	CURLEY, MICHAEL F.			
G 100-261400	OVERPAYMENT OF TAXES	\$191.39	TAX REFUND	2016 TAX REFUND
Total CURLEY, MICHAEL F.		\$191.39		
Unpaid	DIERINGER, BETH			
R 220-486000	MISCELLANEOUS REVENUE	\$250.00	REFUND	REFUND FOR DANCE CLASS CANCELLATION
Total DIERINGER, BETH		\$250.00		
Unpaid	DIGITAL EDGE OF GRAFTON			
G 220-263000	PARK AND RECREATION DEPOSI	\$186.00	11234	REC-LETTERS TO SANTA
Total DIGITAL EDGE OF GRAFTON		\$186.00		
Unpaid	EXTINGUISHERS AT RANDOM LLC			



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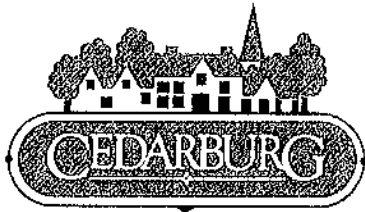
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E 100-555510-290	MAINT/CONTRACTED SVC	\$9.00	FIRE EXT.	PARKS-BOY SCOUT HOUSE-INSPECTIONS
E 100-555510-290	MAINT/CONTRACTED SVC	\$6.00	FIRE EXT.	PARKS-CONCESSION STAND-INSPECTIONS
E 240-555320-340	MAINTENANCE SUPPLIES	\$9.00	FIRE EXT.	POOL-EXT. INSPECTIONS
E 601-573825-372	SAFETY EQUIPMENT	\$242.50	FIRE EXT.	WW-EXT. INSPECTIONS
Total EXTINGUISHERS AT RANDOM LLC		\$266.50		
Unpaid FIRST ADVANTAGE OCC HEALTH SVC				
E 100-519200-210	PROFESSIONAL SERVICES	\$20.00	2511131612	EMPL REL-DRUG TESTING
G 100-156200	DUE FROM LIGHT & WATER	\$10.00	2511131612	L&W-DRUG TESTING
E 100-519200-210	PROFESSIONAL SERVICES	(\$10.00)	2511141612	EMPL REL.-CREDIT
otal FIRST ADVANTAGE OCC HEALTH SVC		\$20.00		
Unpaid FISCHER, RONALD				
G 100-261400	OVERPAYMENT OF TAXES	\$78.99	TAX REFUND	2016 TAX REFUND
Total FISCHER, RONALD		\$78.99		
Unpaid GALLS LLC				
E 100-522410-346	UNIFORMS	\$61.51	006710545	EM-REVERSED AMERICAN FLAGS
Total GALLS LLC		\$61.51		
Unpaid GENERAL COMMUNICATIONS, INC.				
E 100-533210-350	OPERATING SUPPLIES	\$62.00	234993	DPW-POWER PRODUCTS BATTERY
E 100-533210-350	OPERATING SUPPLIES	\$60.00	235041	DPW-PCTEL MAGNETIC MOUNTS
Total GENERAL COMMUNICATIONS, INC.		\$122.00		
Unpaid GODEJOHN, RICHARD G. & CHERYL				
G 100-261400	OVERPAYMENT OF TAXES	\$262.05	TAX REFUND	2016 TAX REFUND
Total GODEJOHN, RICHARD G. & CHERYL		\$262.05		
Unpaid GORELICK, ORRIN				
G 100-261400	OVERPAYMENT OF TAXES	\$269.32	REFUND	2016 TAX REFUND
Total GORELICK, ORRIN		\$269.32		
Unpaid GUTHRIE & FREY				
E 100-518100-240	REPAIR AND MAINTENANCE	\$75.00	0166042	COMPLEX-2/1-4/30/17 R.O. SYSTEM RENTAL
Total GUTHRIE & FREY		\$75.00		
Unpaid HEAVY EQUIPMENT SPECIALISTS				
E 100-533311-363	SIGNS	\$1,055.90	24095	DPW-RESEAL TWO CYLINDERS
Total HEAVY EQUIPMENT SPECIALISTS		\$1,055.90		
Unpaid HERBERT, BRIAN				
G 100-261400	OVERPAYMENT OF TAXES	\$188.90	TAX REFUND	2016 TAX REFUND
Total HERBERT, BRIAN		\$188.90		
Unpaid HOME DEPOT CREDIT SERVICES				
E 601-573830-340	MAINTENANCE SUPPLIES	\$113.80	603532201041	WW-MAESTRO SENSOR SWITCHES
E 601-573830-340	MAINTENANCE SUPPLIES	\$160.79	603532201041	WW-PVC UNIONS/COPPER ALLOY BOLTS
E 601-573830-340	MAINTENANCE SUPPLIES	\$245.38	603532201041	WW-BRUSHES



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Unpaid				
E 601-573830-340	MAINTENANCE SUPPLIES	(\$15.98)	603532201041	WWW-CREDIT-BREAKER
E 100-533210-350	OPERATING SUPPLIES	\$18.97	603532201041	DPW-BOSCH XTREME HMR
E 100-522410-240	REPAIR AND MAINTENANCE	\$187.85	603532201041	EM-CAT5E RISER CABLES
E 100-533210-350	OPERATING SUPPLIES	\$48.81	603532201041	DPW-LATE FEES AND FINANCE CHARGES
E 601-573830-362	TOOLS	\$32.20	603532201041	WWW-COPPER ALLOY
Total HOME DEPOT CREDIT SERVICES		\$791.82		
Unpaid				
HOUSEMAN & FEIND, LLP				
E 100-522110-212	ATTORNEY/CONSULTANT	\$1,113.20	41071	PD-TRAFFIC
E 100-516100-211	EXTRAORDINARY SERVICES	\$969.00	41083	LEGAL-AMCAST
E 100-516100-211	EXTRAORDINARY SERVICES	\$4,559.80	41107	LEGAL-OPEN RECORDS REQ./SFB CTY LIQUOR LICENSE
E 400-533750-841	PROCHNOW	\$38.00	41107	LEGAL-PROCHNOW
Total HOUSEMAN & FEIND, LLP		\$6,680.00		
Unpaid				
IAAO				
E 100-515400-320	PROF PUBLICATIONS AND DU	\$255.00	DUES	ASSESSOR-MEMBERSHIP AND RES CANDIDACY FEES
Total IAAO		\$255.00		
Unpaid				
IBS OF SOUTHEASTERN WISCONSIN				
E 100-533210-353	MAINTENANCE PARTS	\$121.95	208957	DPW-MTP-34-VEH#53
Total IBS OF SOUTHEASTERN WISCONSIN		\$121.95		
Unpaid				
INFOGROUP				
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$3,000.00	10003082628	LIBR-REFERENCE
Total INFOGROUP		\$3,000.00		
Unpaid				
JACKSON, HUGH A.				
G 100-261400	OVERPAYMENT OF TAXES	\$121.42	TAX REFUND	2016 TAX REFUND
Total JACKSON, HUGH A.		\$121.42		
Unpaid				
JOURNAL SENTINEL, INC.				
E 100-514100-310	OFFICE SUPPLIES	\$319.80	RENEWAL	CLERKS-7 DAY/12 MO SUBSCRIPTION RENEWAL
Total JOURNAL SENTINEL, INC.		\$319.80		
Unpaid				
LA ROSA LANDSCAPE				
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$89.91	52604	LIBR-DECEMBER 2016 SHOVEL/DE-ICE
Total LA ROSA LANDSCAPE		\$89.91		
Unpaid				
LAKE COUNTRY MUNICIPAL COURT				
E 400-533210-847	DPW CENTER IMPROVEMENT	\$635.00	106918	PW FACILITY-JANUARY 2017 RENT-OFFICE TRAILER
Total LAKE COUNTRY MUNICIPAL COURT		\$635.00		
Unpaid				
LAKESHORE NEWSPAPERS, INC				
E 100-514100-310	OFFICE SUPPLIES	\$78.00	RENEWAL	CLERKS-2017 ANNUAL SUBSCRIPTION NEWSGRAPHIC
E 100-555510-320	PROF PUBLICATIONS AND DU	\$78.00	RENEWAL	PARKS-ANNUAL SUBSCRIPTION-NEWSGRAPHIC
Total LAKESHORE NEWSPAPERS, INC		\$156.00		



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Unpaid	LEACH, RICHARD J.			
E 100-519200-343	AWARDS, SUPPLIES	\$200.00	SERVICE AW	30 YEARS CONTINUOUS SERVICE AWARD
Total	LEACH, RICHARD J.	\$200.00		
Unpaid	LEAGUE OF WI.MUNICIPALITIES			
E 100-511100-320	PROF PUBLICATIONS AND DU	\$3,804.64	RENEWAL	ADMIN-2017 STANDARD DUES
Total	LEAGUE OF WI.MUNICIPALITIES	\$3,804.64		
Unpaid	LIESENER SOILS INC.			
E 100-533450-210	PROFESSIONAL SERVICES	\$1,440.00	0145626-IN	DPW-TRUCKING SNOW
Total	LIESENER SOILS INC.	\$1,440.00		
Unpaid	LIGHT AND WATER			
G 100-256201	DUE TO L&W IMPACT FEES	\$1,791.91	IMPACT FEES	WTR SPLY-CORNERSTONE DEV. N114W5862 JAMES CR
G 100-256201	DUE TO L&W IMPACT FEES	\$1,791.91	IMPACT FEES	WTR SPLY-CORNERSTONE DEV. N114W5787 JAMES CR
E 601-573850-320	PROF PUBLICATIONS AND DU	\$277.50	RENEWAL	WW-SPLT COST OF ANNUAL SYSTEM MEMBERSHIP RENEWAL
Total	LIGHT AND WATER	\$3,861.32		
Unpaid	MCCONEGHY, DANIEL			
G 100-261400	OVERPAYMENT OF TAXES	\$10,480.27	TAX REFUND	2016 TAX REFUND
Total	MCCONEGHY, DANIEL	\$10,480.27		
Unpaid	MID MORAINÉ MUNICIPAL COURT			
R 100-451101	COURT PENALTIES & COSTS	\$187.00	BOND	SIERRA T HILLSMAN 10/4/98 CPD CITE 7G800655N9 CEPD CASE 17-140
Total	MID MORAINÉ MUNICIPAL COURT	\$187.00		
Unpaid	MIDLAND HEALTH TESTING, INC.			
E 100-519200-210	PROFESSIONAL SERVICES	\$213.32	7622	EMPL REL.-DRUG TESTING
G 100-156200	DUE FROM LIGHT & WATER	\$106.68	7622	L&W-DRUG TESTING
Total	MIDLAND HEALTH TESTING, INC.	\$320.00		
Unpaid	MILWAUKEE TECH DISTRIBUTING			
E 100-533210-353	MAINTENANCE PARTS	\$167.44	M2511	DPW-'N'TYPE PASS. WEIGHTS
E 100-533210-353	MAINTENANCE PARTS	\$375.81	M2514	DPW- PLUG/PATCH COMBO UNITS
Total	MILWAUKEE TECH DISTRIBUTING	\$543.25		
Unpaid	MUNICIPAL PROPERTY INSURANCE			
E 700-519400-510	PROPERTY INSURANCE	\$34,513.00	RENEWAL	2017 PROPERTY INS RENEWAL-
Total	MUNICIPAL PROPERTY INSURANCE	\$34,513.00		
Unpaid	NEHER ELECTRIC SUPPLY			
E 100-518100-350	OPERATING SUPPLIES	\$94.80	351095-00	COMPLEX-SYLVANIA TUBES
Total	NEHER ELECTRIC SUPPLY	\$94.80		
Unpaid	NORTH AMERICAN POLICE WORK DOG			



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E 800-522120-352	K-9 UNIT EXPENSE	\$45.00	RENEWAL	PD-2017 MEMBERSHIP (EMMRICH/JAKE)
tal	NORTH AMERICAN POLICE WORK DOG	\$45.00		
Unpaid	NOVAK, CHRISTOPHER			
G 100-261400	OVERPAYMENT OF TAXES	\$48.58	TAX REFUND	2016 TAX REFUND
	Total NOVAK, CHRISTOPHER	\$48.58		
Unpaid	NPELRA			
E 100-513200-320	PROF PUBLICATIONS AND DU	\$195.00	RENEWAL	ADMIN-2017 DUES-MERTES, C
	Total NPELRA	\$195.00		
Unpaid	ONTECH SYSTEMS, INC			
E 400-533210-847	DPW CENTER IMPROVEMENT	\$1,465.00	25673	PW FAC-SONICWALL
E 400-533210-847	DPW CENTER IMPROVEMENT	\$399.00	25680	PW FAC-SONICWALL COMP. 1 YEAR RENEWAL
E 100-514700-210	PROFESSIONAL SERVICES	\$483.50	25703	IT-DECEMBER SERVER CARE
	Total ONTECH SYSTEMS, INC	\$2,347.50		
Unpaid	OWEN S OFFICE SUPPLIES			
E 100-522310-310	OFFICE SUPPLIES	\$467.00	24571	BLDG INSP.-3 PART NCR PERMITS
	Total OWEN S OFFICE SUPPLIES	\$467.00		
Unpaid	OZAUKEE ACE HARDWARE			
E 100-533210-350	OPERATING SUPPLIES	\$5.84	148571	DPW-COUPPL BRS3/4 MH-3/4 FP
	Total OZAUKEE ACE HARDWARE	\$5.84		
Unpaid	OZAUKEE COUNTY CLERK			
E 100-514200-310	OFFICE SUPPLIES	\$1,606.00	ELECTIONS	ELECTIONS-ANNUAL MAINTENANCE ICE MACHINE/EQUIP.
	Total OZAUKEE COUNTY CLERK	\$1,606.00		
Unpaid	OZAUKEE COUNTY CLERK OFCOURTS			
R 100-451101	COURT PENALTIES & COSTS	\$500.00	BOND	BOND-GREGORY J VOELLER 8/22/66 CASE 17-102
tal	OZAUKEE COUNTY CLERK OFCOURTS	\$500.00		
Unpaid	OZAUKEE COUNTY REGISTER OF			
E 100-514100-311	RECORDING FEES	\$30.00	RECORDING	ENG-AMENDMENT TO CU PERMIT 2015-04-06B-HOMETOWN
	Total OZAUKEE COUNTY REGISTER OF	\$30.00		
Unpaid	OZAUKEE COUNTY TOURISM COUNCIL			
E 100-511100-320	PROF PUBLICATIONS AND DU	\$100.00	DUES	COUNCIL-2017 PARTNERSHIP RENEWAL
tal	OZAUKEE COUNTY TOURISM COUNCIL	\$100.00		
Unpaid	OZAUKEE DISPOSAL CORPORATION			
E 601-573830-297	REFUSE COLLECTION	\$1,525.00	IN39112	WW-2 YARD DUMPSTER (PICK UP)-DECEMBER 2016
	Total OZAUKEE DISPOSAL CORPORATION	\$1,525.00		
Unpaid	POSTMASTER, CEDARBURG			
E 100-514100-315	POSTAGE	\$141.00	STAMPS	CLERKS-300 STAMPS FOR ABSENTEE BALLOTS



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Total POSTMASTER, CEDARBURG				
		\$141.00		
Unpaid	PRIEM, JEFFREY			
G 100-261400	OVERPAYMENT OF TAXES	\$111.83	TAX REFUND	2016 TAX REFUND
	Total PRIEM, JEFFREY	\$111.83		
Unpaid	QUALITY STATE OIL CO., INC.			
G 100-161500	FUEL INVENTORY	\$10,526.68	12180075	DECEMBER 2016 FUEL USAGE
	Total QUALITY STATE OIL CO., INC.	\$10,526.68		
Unpaid	RAWSKI MICHAEL A II			
G 100-261400	OVERPAYMENT OF TAXES	\$1,998.33	TAX REFUND	2016 TAX REFUND
	Total RAWSKI MICHAEL A II	\$1,998.33		
Unpaid	RIVISTAS SUBSCRIPTION SERVICES			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$4,061.27	27884	LIBR-VARIOUS MAGAZINE SUBSCRIPTIONS
	Total RIVISTAS SUBSCRIPTION SERVICES	\$4,061.27		
Unpaid	RUEKERT & MIELKE			
E 601-573850-210	PROFESSIONAL SERVICES	\$480.00	117256	WW-1/1/17 TO 12/31/17 SERVICES
E 100-533110-318	GIS MAPPING	\$1,440.00	117256	ENG-GIS MAPPING 1/1/17-12/31/17
	Total RUEKERT & MIELKE	\$1,920.00		
Unpaid	SAN-A-CARE, INC.			
E 100-518100-350	OPERATING SUPPLIES	\$522.50	428054	ICE MELT PRO
E 100-518100-350	OPERATING SUPPLIES	\$458.18	428055	COMPLEX-3M EASY TRAP DUSTER/CLEANER/BRUSH ASSY
	Total SAN-A-CARE, INC.	\$980.68		
Unpaid	SCHEWAT, TIMOTHY W			
G 100-261400	OVERPAYMENT OF TAXES	\$132.77	TAX REFUND	2016 TAX REFUND
	Total SCHEWAT, TIMOTHY W	\$132.77		
Unpaid	SCHMITT, RANDOLPH J.			
G 100-261400	OVERPAYMENT OF TAXES	\$569.00	TAX REFUND	2016 TAX REFUND
	Total SCHMITT, RANDOLPH J.	\$569.00		
Unpaid	SEEK CAREERS/STAFFING INC			
E 100-515600-210	PROFESSIONAL SERVICES	\$336.80	104608	TREAS-12/19-12/25/16 TEMP-MAYER, SANDY
E 100-515600-210	PROFESSIONAL SERVICES	\$336.80	105575	TREAS-1/2-8/17 TEMP SERVICES-MAYER, SANDY
	Total SEEK CAREERS/STAFFING INC	\$673.60		
Unpaid	SILK SCREEN SPECIALISTS, INC.			
E 220-555390-347	SUPPLIES AND EXPENSES	\$491.00	21970	REC-TANKS/FLANNEL PANTS/SHORTS/SWEATSHIRTS
	Total SILK SCREEN SPECIALISTS, INC.	\$491.00		
Unpaid	SNAP-ON INDUSTRIAL			
E 400-533210-847	DPW CENTER IMPROVEMENT	\$228.96	ARV/31200728	PW FAC-NOZZLES



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		Check Amt	Invoice	Comment
E 100-533210-385	EQUIPMENT OUTLAY	\$10,960.99	ARV/31232962	DPW-FMTKTECH1
	Total SNAP-ON INDUSTRIAL	\$11,189.95		
Unpaid SUPANICH SHANNON				
R 220-467335	TOTAL BODY FITNESS	\$60.00	REFUND	FEE REFUND-SESSIONS 2 & 3 TOTAL BODY FITNESS
	Total SUPANICH SHANNON	\$60.00		
Unpaid TIME WARNER CABLE				
E 100-518100-225	TELEPHONE	\$67.02	708014601	PRI-CH
E 100-513100-225	TELEPHONE	\$7.45	708014601	PRI-MAYOR
E 100-513200-225	TELEPHONE	\$7.45	708014601	PRI-ADMINISTRATOR
E 100-514100-225	TELEPHONE	\$37.23	708014601	PRI-CLERKS
E 100-515600-225	TELEPHONE	\$22.34	708014601	PRI-TREAS
E 100-515400-225	TELEPHONE	\$14.89	708014601	PRI-ASSESSOR
E 100-522310-225	TELEPHONE	\$14.89	708014601	PRI-BLDG INSP
E 100-533110-225	TELEPHONE	\$22.34	708014601	PRI-ENG
E 100-566310-225	TELEPHONE	\$14.89	708014601	PRI-PLANNING
E 100-533210-225	TELEPHONE	\$29.79	708014601	PRI-DPW
E 220-555390-225	TELEPHONE	\$29.79	708014601	PRI-REC
E 100-555140-225	TELEPHONE	\$14.89	708014601	PRI-SR CTR
E 601-573825-225	TELEPHONE	\$59.57	708014601	PRI-WW
E 100-522410-225	TELEPHONE	\$22.34	708014601	PRI-EM
E 100-522230-225	TELEPHONE	\$14.89	708014601	PRI-FD
E 240-555320-225	TELEPHONE	\$37.23	708014601	PRI-POOL
E 240-555320-210	PROFESSIONAL SERVICES	\$174.99	709737801	POOL-BLDG CP APT LL
	Total TIME WARNER CABLE	\$591.99		
Unpaid TOWN OF GRAFTON				
E 100-533710-290	MAINT/CONTRACTED SERVIC	\$105.18	867992	GARBAGE PICKUP FOR 2016-PIONEER ROAD-ZARLING
E 100-533730-290	MAINT/CONTRACTED SERVIC	\$33.12	867992	RECYCLING PICKUP FOR 2016-PIONEER ROAD-ZARLING
	Total TOWN OF GRAFTON	\$138.30		
Unpaid TRUCK COUNTRY OF WISC				
E 100-533210-353	MAINTENANCE PARTS	\$31.81	X207005899:0	DPW-AIR BAG MOUNTING BRACKET
	Total TRUCK COUNTRY OF WISC	\$31.81		
Unpaid ULINE				
E 400-533210-847	DPW CENTER IMPROVEMENT	\$893.19	83172182	PW FAC-SMOOTH BOLLARD SLEEVES/RACK PROTECTORS
	Total ULINE	\$893.19		
Unpaid UNEMPLOYMENT INSURANCE				
E 700-519400-393	UNEMPLOYMENT COMPENSA	\$157.87	000008139884	DECEMBER 2016 UNEMPLOYMENT INS.
	Total UNEMPLOYMENT INSURANCE	\$157.87		
Unpaid UNIFIRST CORPORATION				
E 601-573825-372	SAFETY EQUIPMENT	\$37.86	096 0941278	WW-UNIFORMS



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Total UNIFIRST CORPORATION				
		\$37.86		
Unpaid	USTA			
E 220-555390-320	PROF PUBLICATIONS AND DU	\$35.00	RENEWAL	REC-2017 MEMBERSHIP RENEWAL
	Total USTA	\$35.00		
Unpaid	VERMONT SYSTEMS INC.			
E 240-555320-290	MAINT/CONTRACTED SERVIC	\$1,476.00	53085	POOL-PASS MGMT/RT SYS/RECTRAC SYS
E 220-555390-290	MAINT/CONTRACTED SERVIC	\$2,714.34	53086	REC-WEB INTERNET SOFTWARE/WEBTRAC
	Total VERMONT SYSTEMS INC.	\$4,190.34		
Unpaid	WCMA			
E 100-513200-320	PROF PUBLICATIONS AND DU	\$138.00	DUES	ADMIN-2017 MEMBERSHIP DUES
	Total WCMA	\$138.00		
Unpaid	WE ENERGIES			
E 100-522410-224	NATURAL GAS	\$156.58	0073-603-522	EM-WESTERN RD
E 100-522230-224	NATURAL GAS	\$1,282.76	0461-777-971	FD-MEQUON AVE
E 100-555510-224	NATURAL GAS	\$212.54	1010-312-045	BOY SCOUT HOUSE
E 100-555510-224	NATURAL GAS	\$151.56	1201-902-213	GIRL SCOUT HOUSE
E 601-573840-224	NATURAL GAS	\$69.06	1215-012-928	WW-GARFIELD ST #9
E 260-555110-224	NATURAL GAS	\$1,224.09	2664-690-477	LIBRARY-HANOVER AVE
E 100-533210-222	ELECTRIC	\$675.08	3090-975-495	DPW-HWY 60 ELECTRIC
E 601-573840-224	NATURAL GAS	\$15.34	3226-404-229	WW-EVERGREEN CT #7
E 601-573825-224	NATURAL GAS	\$288.12	3676-352-296	WW-PARK LN WWTP-UV
E 240-555320-224	NATURAL GAS	\$26.35	3800-407-384	POOL-EVERGREEN BLVD
E 100-522230-224	NATURAL GAS	\$725.86	3867-586-082	FD-MEQUON AVE
E 100-518100-224	NATURAL GAS	\$1,264.70	4273-838-952	CITY HALL
E 601-573840-224	NATURAL GAS	\$15.25	4840-580-943	WW-HIGHLAND DR #8
E 100-518100-224	NATURAL GAS	\$1,474.43	6030-376-666	LINCOLN BLDG
E 601-573825-224	NATURAL GAS	\$614.23	6058-143-423	WW-PARK LN-CONTROL BLDG
E 100-533210-224	NATURAL GAS	\$4,093.91	6625-353-957	PW FAC-JOHNSON AVE
E 601-573840-224	NATURAL GAS	\$11.66	6625-972-176	WW-DORCHESTER #4
E 240-555320-224	NATURAL GAS	\$10.23	6829-107-991	POOL-STE 2
E 601-573840-224	NATURAL GAS	\$12.38	7009-148-866	WW-KEUP RD #10
E 100-522100-224	NATURAL GAS	\$10.23	7090-613-994	PD-WAUWATOSA RD UNIT G
E 100-522100-224	NATURAL GAS	\$1,506.04	7289-351-610	PD-WAUWATOSA RD
E 100-518100-224	NATURAL GAS	\$1,673.83	9472-045-425	GYM
	Total WE ENERGIES	\$15,514.23		
Unpaid	WELLS FARGO REAL ESTATE TAX			
G 100-261400	OVERPAYMENT OF TAXES	\$3,249.26	TAX REFUND	2016 TAX REFUND-NATALIE ANDRAE 13-0560103000
	Total WELLS FARGO REAL ESTATE TAX	\$3,249.26		
Unpaid	WISCONSIN EMERGENCY MANAGEMENT			
E 100-522120-330	TRAVEL & TRAINING	\$200.00	CONFERENC	PD-EMERG. MGMT CONFERENCE-SPAETH
	WISCONSIN EMERGENCY MANAGEMENT	\$200.00		



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Unpaid WISCONSIN LAW ENFORCEMENT			
E 100-522110-330 TRAVEL & TRAINING	\$600.00	FEES	PD-2017 PROGRAM FEES
Total WISCONSIN LAW ENFORCEMENT	\$600.00		
Unpaid WISCONSIN LIFTING SPEC.INC.			
E 100-533730-290 MAINT/CONTRACTED SERVIC	\$115.50	1170538	DPW-ALLOY COUPLINGS
E 100-533730-290 MAINT/CONTRACTED SERVIC	\$199.72	1170555	DPW-GUNNEBO EYE SLING HOOKS
Total WISCONSIN LIFTING SPEC.INC.	\$315.22		
Unpaid WISCONSIN POLICE ACCREDITATION			
E 100-522110-320 PROF PUBLICATIONS AND DU	\$50.00	MEMBERSHIP	PD-2017 MEMBERSHIP DUES
Total WISCONSIN POLICE ACCREDITATION	\$50.00		
Unpaid WMCA			
E 100-514100-320 PROF PUBLICATIONS AND DU	\$130.00	DUES	CLERKS-2017 MEMBERSHIP DUES-MCHUGH & KLETZIEN
Total WMCA	\$130.00		
Unpaid WPRA			
E 220-555390-320 PROF PUBLICATIONS AND DU	\$125.00	195-17	REC-2017 GROUP AGENCY MEMBERSHIP-BULTMAN
E 100-555510-320 PROF PUBLICATIONS AND DU	\$125.00	196-17	REC-2017 GROUP AGENCY MEMBERSHIP-HILVO
E 100-555140-330 TRAVEL & TRAINING	\$125.00	199-17	SR CTR-2017 GROUP AGENCY MEMBERSHIP-LAFONTAINE
E 100-555510-320 PROF PUBLICATIONS AND DU	\$125.00	2504-17	REC-2017 GROUP AGENCY MEMBERSHIP-FRIESS
Total WPRA	\$500.00		
111300 PWSB Checking	\$256,222.04		

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$189,082.92
220 RECREATION PROGRAMS FUND	\$4,243.96
240 SWIMMING POOL FUND	\$1,733.80
260 LIBRARY FUND	\$9,139.29
400 CAPITAL IMPROVEMENTS FUND	\$3,891.03
601 SEWERAGE FUND	\$13,415.17
700 RISK MANAGEMENT FUND	\$34,670.87
800 TRUST & AGENCY FUND	\$45.00
	\$256,222.04



City of Cedarburg

City Administrator's Report

January 26, 2017

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works—Director Wiza is meeting with AECOM to update sections of the Code, due to DNR changes. He is also working on the Annual Stormwater Report for 2016. Assistant Engineer Wieser is working on the 2017 Street & Utility Project and map updates.

The Public Works crew is working on removing the wreaths downtown, filling potholes and moving into the new building.

The Public Works facility is near completion. Contractors were in the building this week working on the final details. Key cards for City vehicles to obtain fuel will be distributed by mid-February.

Superintendent Bublitz and Director Wiza are interviewing six candidates for the open Crew Person position.

Parks, Recreation & Forestry—The Forestry crew removed the lights on the City Hall tree, disassembled the Santa house, and is working on cycle pruning, tree removals and preconstruction pruning.

Clerk—There will be a Spring Primary election on February 21, 2017 for the Superintendent of Public Instruction.

Wastewater—Dustin Moder and Chris Schweda started as Operators today at the Wastewater Treatment Plant. The third open position will be filled towards May.

Police—Three police cars are outfitted to run on propane fuel and they are working very well.

The Department is subscribing to a new scheduling software that will text and email notifications to the officers regarding their schedules.

Dispatcher Jim Hafemeister will be retiring on February 27, 2017, after 30 years of service to the City.

Library—Cedarburg Friends of the Library, along with a dozen citizens, have launched its Cedarburg Reads 2017 Community-wide reading and discussion program. The program book is *Population: 485* by Author Michael Perry. The Cedarburg Public Library has copies to checkout or you may purchase a paperback copy. Community members are invited to join the moderated book discussions or host their own private discussions in March. The author, Michael Perry will speak in March at the Cedarburg Cultural Center.

Senior Center—The 2017 Senior Center Travel Show will take place on January 31 in the Community Gym.

The Center is taking reservations now for their Annual Rummage Sale on February 25.

Administrator—Department Heads will be on hand to discuss last year's projects and what's in store for 2017 at the January 25 Employee meeting.

This week, Director Hilvo and I are meeting with the Fox Point Village Manager to discuss the swimming pool and I will be attending an Ozaukee Economic Development meeting regarding Cyber Security on Thursday. I have been meeting with Judy Jepson regarding the storage of her Cedarburg Collection.

In regard to Health Insurance, there will be a meeting with the insurance company to discuss prescription issues. Health Risk Assessments will be done by Aurora Health this year and there will be an introduction meeting beforehand.

Respectfully submitted,

Christy Mertes, City Administrator/Treasurer