

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
SEPTEMBER 10, 2018 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, September 10, 2018 at 7:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the second floor Council Chambers.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Dan von Bargen, Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome, and Rod Galbraith
5. STATEMENT OF PUBLIC NOTICE
6. APPROVAL OF MINUTES* - August 27, 2018
7. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. PUBLIC HEARINGS
 - * A. Consider Ordinance No. 2018-14 amending Sec. 13-1-61(d) of the Zoning Code to allow hair salons as a conditional use in the M-3 Business Park District; and action thereon (Plan Comm. 08-06-18)
9. NEW BUSINESS
 - * A. Consider Resolution No. 2018-24 commending Cedarburg Overhead Door for Small Business of the Year award; and action thereon
 - * B. Consider bids received for the 2018 asphalt pavement repair program; and action thereon
 - * C. Consider extension of cash farm lease with Roden Echo Valley, LLC for 2019; and action thereon
 - * D. Consider Mayor O'Keefe's reappointment of Jim Coutts and Andy Moss to the Light and Water Commission (terms expire 09/30/21); and action thereon

- * E. Consider payment of bills dated 09/04/18, transfers for the period 08/09/18 through 08/20/18; and payroll for the period 08/12/18 through 08/25/18; and action thereon
- *** F. Consider License Applications; and action thereon
 - 1. Consider approval of new Operator License applications for the period July 1, 2018 through June 30, 2019 for: Robert L. Parson and Benjamin M. Tushaus
 - 2. Consider approval of renewal Operator License applications for the period July 1, 2018 through June 30, 2019 for: Candace A. Burger and Dale G. Mueller

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- * A. Administrator's Report
- * B. Building Inspector's Report – August 2018

11. COMMUNICATIONS

- ** A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C. Mayor's Report

12. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting, but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606
E-MAIL: cityhall@ci.cedarburg.wi.us

09/06/18 ckm

**CITY OF CEDARBURG
COMMON COUNCIL
AUGUST 27, 2018**

**CC20180827-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, August 27, 2018, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor O’Keefe called the meeting to order at 7:00 p.m.

ROLL CALL: Present - Common Council: Mayor Mike O’Keefe, Council Members Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome

Excused - Council Members Dan von Barga and Rod Galbraith

Also Present - City Administrator/Treasurer Christy Mertes, City Clerk Constance McHugh, Director of Parks, Recreation and Forestry Mikko Hilvo, Planner Jon Censky, City Attorney Michael Herbrand, Police and Fire Commissioner Linda Krieg; interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk McHugh verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member Burkart, to approve the minutes of the August 13, 2018 meeting. Motion carried unanimously with Council Member von Barga and Galbraith excused.

PUBLIC HEARING: CONSIDER ORDINANCE NO. 2018-13 TO REZONE THE PARCEL AT W68 N926-30 WASHINGTON AVENUE FROM B-2 COMMUNITY BUSINESS DISTRICT TO B-2/PUD COMMUNITY BUSINESS DISTRICT/PLANNED UNIT DEVELOPMENT DISTRICT, WHICH INCLUDES SITE, ARCHITECTURAL, LANDSCAPING, EXTERIOR LIGHTING AND CSM APPROVAL

Mayor O’Keefe opened the public hearing on this matter at 7:02 p.m.

Bell Investment Properties, LLC plans to erect a new orthodontic facility on the same site in the same location as the former building at W68 N926-30 Washington Avenue. Planner Censky said to accomplish the proposed redevelopment project the applicant needs the use of the PUD Overlay District for the flexibility it offers in applying the regulations of the base B-2 District. This flexibility is needed because the existing structure does not currently meet the setback requirements and therefore is classified as legal non-conforming. Because this site has public road frontage on three of the four sides and the B-2 District setback requirements are substantial at 40 feet, redevelopment of the site is severely hindered, if not impossible. Compounding this situation is the requirement that the applicant dedicate the full width right-of-way of Washington Avenue.

Accordingly, the only way to accomplish the plan is to introduce the PUD Overlay District to allow the Plan Commission and Council to set regulations based on the plan proposed. The modifications to the underlying district are as follows:

Nonconformity to Standards:

As permitted under the PUD Overlay District, the applicant is seeking approval to adjust the following standards of the underlying B-2 District:

1. **Code Requirement** – **Sec. 13-1-54 h. B-2 District. Setback and Yards.** **There shall be a minimum building setback of forty (40) feet from the right-of-way of all existing or planned streets.**

Nonconformity – *The proposed setback from Washington Avenue is 39.1' and from Cambridge Avenue the proposed setback is 15.4'*

2. **Code Requirement** – **Sec. 13-1-82(f) (3) Parking Requirements (Landscaping)** **States: A perimeter greenbelt of at least five (5) feet in width shall be installed along the street frontage and along all interior lot lines.**

Nonconformity – *Parking is proposed at a point up to the Washington Avenue right-of-way line and from Cambridge Avenue at a point .5' from the right-of-way line. From the north property line parking is proposed up to the property line (The existing asphalt is located up to this property line as well).*

3. **Code Requirement** – **Sec.13-1-82 (c) Parking Stall Size** **States: Each parking space shall not be less than one hundred and eighty (180) square feet, exclusive of the space required for ingress and egress.**

Nonconformity – 2 parking stalls measure 150 square feet.

Site Plan:

The applicant is proposing a 6,913 square foot building dedicated to the Orthodontic practice only. For the most part, the plan is to utilize the site, traffic pattern and parking layouts as currently exists but with a slightly expanded paved area to better define the parking stalls and traffic circulation. The site will be supported by 32 parking stalls, an increase from the existing 28 stalls. The site plan shows the continued use of the 10' drive along the north side of the building but because this does not have sufficient width to meet two-way traffic requirements, it will need to be indicated as one-way traffic only. To prevent cars from scraping the new building, staff recommends that a stone separation from the building of at least 1½ feet be provided. Off the northeast corner of the parking lot they propose to locate the 12' x 16'7" dumpster. The dumpster will be constructed of CMU (concrete) walls that stand 6' tall accessed from the west through a 6' high chain link fence with privacy slates on heavy duty hinges.

Architecture:

Architecturally, the plans propose an attractive building defined by quality building material, and inviting design with a color scheme that compliments other buildings in the area. Specifically, the applicant proposes a building that stands 32' tall at the peak with material consisting of attractive natural split stone with decorative EIFS crown molding at the top, aluminum clad windows and an expansive standing seam charcoal color metal roof. In the gable over the main entrance on the west elevation, the plan shows their corporate symbol and in the gable on the east elevation is the other corporate symbol and the identification name.

Landscaping:

According to the Landscape plan, the main entrance off Cedarburg Road and extending out from the base of the existing monument sign will be enhanced with the Plantings of Goldstrum Black-eyed Susan, Spirea and Dwarf Fountain grasses under a single Red Oak. This planting scheme is repeated on the north side of the entrance and along the Cambridge Avenue frontage adjacent to the parking lot as well. Foundational plantings include Miss Kim Lilacs at the southeast corner of the building accented by groupings of Sunrise Forsythia, Taunton Yew, Snowmound Spirea and Karl Foerster's Feather Reed grass.

Exterior Light:

The building will be lit with decorative wall sconces that measure 22" high and 7" wide located on all sides. These will be Kirchler lights of either the Manhattan collection or the Camden Collection of either Anvil Iron or textured black color to complement the colors of the building. Either choice is appropriate for this building. The site lighting will be limited to replacing the existing pole lights with new poles at the same location and of the same height but with new light fixtures.

Signage:

The existing monument sign along Washington Avenue will remain in its current location and will be untouched. Staff notes however, that since the sign is located partially within the public right-of-way, the applicant will need to sign an agreement permitting it to remain but with the understanding that if the City ever needs it relocated or removed, that work will be completed at the expense of the owner.

Certified Survey Map:

As part of this project, the applicant has submitted a Certified Survey Map which will serve to dedicate the 40' ultimate road right-of-way along Washington Avenue because the existing property line is defined to the center of the street.

The Plan Commission reviewed the request and unanimously recommended approval subject to the following stipulations:

- Cedarburg Light and Water approval of the water service to building.
- If the water use increases, the applicant will be responsible for paying for the increase.
- The applicant shall be limited to land disturbance activity of less than 0.5 acres and if the disturbance exceeds that limit a storm water management plan shall be required and approved by the City Engineer.
- Fire protection features shall be approved by the Cedarburg Fire Department.
- The applicant signing a waiver to maintain the monument sign at his expense in its current location in the Washington Avenue right-of-way.
- The north driveway to be set off from the building by 1' to 1½'.
- Extension of the public front sidewalk across the entire Washington Avenue frontage.

Council Member Verhaalen asked if the requirement of a sidewalk on Washington Avenue will alter the plans. Architect Ian Wilson of Nolan Carter said the applicant has agreed to include the sidewalk in the design.

Council Member Thome asked if the two smaller parking stalls could be labeled as compact. Planner Censky said they could be marked that way.

Council Member Burkart said there have been a few recent requests for PUD Overlays and asked why the B-2 zoning district is so restrictive. Planner Censky said the B-2 District is typically applied to new businesses and does not reflect businesses located in the historic district. There is not enough room on the site to meet the requirements of the Code so flexibility is necessary. This is the intent of the PUD Overlay District.

Council Member Burkart asked if the parking will come up to the right-of-way on Washington Avenue and Cambridge Avenue. Planner Censky said there will be green space between the parking area and the sidewalk and between the sidewalk and the road.

Mayor O'Keefe asked if the sidewalk on Washington Avenue will be problematic in terms of stormwater management. Mr. Wilson said the plans were redesigned after the Plan Commission meeting and after meeting with Director Wiza to include the sidewalk. One problem involves a catch basin and stormwater management infrastructure that is located where the sidewalk will go. There are limitations as to how far north the sidewalk can go. It must stop where the driveways are.

Motion made by Council Member Thome, seconded by Council Member Arnett, to close the public hearing at 7:13 p.m. Motion carried unanimously with Council Members von Barga and Galbraith excused.

Motion made by Council Member Burkart, seconded by Council Member Thome, to adopt Ordinance No. 2018-13 rezoning the parcel at W68 N926-30 Washington Avenue from B-2 Community Business District to B-2/PUD Community Business District/Planned Unit Development District, which includes site, architectural, landscaping, exterior lighting and CSM approval, subject to conditions imposed by the Plan Commission listed above.

Council Member Arnett questioned the sidewalk requirement when the sidewalk does not connect to anything. He suggested it be delayed until a future time.

Mr. Wilson said that while the sidewalk has already been included in the redesigned plans, there would be reduced construction costs if it were not required. Planner Censky said it could be deferred and the applicant could be specially assessed if it is determined it is needed in the future.

Council Member Arnett offered an amendment to the motion to defer construction of the sidewalk on Washington Avenue indefinitely. The amendment was seconded by Council Member Verhaalen. The motion to amend the motion carried unanimously with Council Members von Barga and Galbraith excused.

With Council Members Arnett, Burkart, Verhaalen, Chivinski, and Thome voting aye and Council Members von Barga and Galbraith excused, the original motion as amended carried unanimously.

CONSIDER RESOLUTION NO. 2018-23 COMMENDING CARLSON TOOL AND MANUFACTURING FOR 60 YEARS OF SERVICE IN THE COMMUNITY

Council Member Thome said the resolution honoring Carlson Tool and Manufacturing is certainly well deserved. She said Carl Edquist is her mentor and one of her favorite people. She thanked the Edquist family and employees.

Motion made by Council Member Thome, seconded by Council Member Arnett, to adopt Resolution No. 2018-23 commending Carlson Tool and Manufacturing for 60 years of service in the community. Motion carried unanimously with Council Members von Barga and Galbraith excused.

CONSIDER IMPLEMENTATION OF A COMMUNITY TREE PLANTING PROGRAM

Director Hilvo said the Forestry Department is behind in tree planting. He often receives calls from residents asking when a new tree will be planted after one is removed. His answer is that it can take up to 3-4 years to get a replacement tree. Residents will then ask if they can get a new tree if they pay for one.

In addition, the directive from the Common Council is to have a zero percent increase in the budget. To do this Director Hilvo proposes moving \$16,000 from the tree planting account to the contracted services account in order to keep up with tree and stump removals. He is proposing a community tree planting program that would allow residents to pay \$300 to cover the costs of a new tree that would be planted by an outside contractor and overseen by the City Forester. He said this will be a way for residents to get a new tree, keep costs down for the City, and allow funds to be transferred for tree and stump removal to help catch up on the backlog.

Council Member Thome asked if transferring the funds from the tree planting account to the contracted services account would be permanent. Director Hilvo said this would be done for a few years so that work on tree and stump removal can get caught up.

Council Member Thome said she appreciates Director Hilvo's creativity; however, she cautioned using fund raising instead of tax dollars for things typically paid for through taxes.

Council Member Verhaalen said he disagrees this would be fundraising. He said the backlog of tree and stump removals is an unfortunate event because of the Emerald Ash Borer. He said someone paying for a tree would not be a tax because the homeowner still has a choice.

Council Member Burkart asked Director Hilvo if he believes the Forestry Department will be caught up in terms of tree and stump removal in two years. Director Hilvo said he thinks the Department will be caught up.

Council Member Arnett said he thinks this program is a great idea. It would be optional for the homeowner. He asked if homeowners can contract for this service on their own. Director Hilvo said the City Code allows for a resident to obtain a permit to plant a tree in the right-of-way, but the work must be done by a licensed arborist. This may or may not be less expensive for residents and could create other problems.

Council Member Arnett said the City has an undesignated fund balance. He encouraged the Council to discuss using funds from the fund balance for tree planting.

Council Member Burkart said she appreciates the creativity of Director Hilvo, but this program could push people who cannot afford a tree to the end of the line. Council Member Thome said the program could put off the planting of a tree for the foreseeable future of anyone who cannot afford one. Council Members Verhaalen and Arnett disagreed and said the program could decrease the waiting time for a new tree.

Council Member Chivinski suggested there be a hybrid solution to the problem that would put the community tree planting program in place and use a portion of fund balance for tree planting for other residents so the entire tree planting program does not come to a stop.

Council Member Thome said she is generally supportive of the community tree planting program but would like to address it as part of the discussions regarding the budget.

Council Member Burkart said she has a problem with a program that places priority for those who can pay versus those who cannot.

Council Member Verhaalen made a motion to approve the community tree planting program as proposed by Director Hilvo whereby residents can pay \$300 to have a tree planted by a contractor based on a recommendation by the City Forester and overseen by the City Forester. The motion was seconded by Council Member Arnett. Motion carried with Council Members Arnett, Verhaalen, Chivinski, and Thome voting aye, Council Member Burkart voting nay, and Council Members von Bergen and Galbraith excused.

Council Member Arnett again encouraged the Council to consider using funds from the fund balance for tree planting.

PAYMENT OF BILLS

Motion made by Council Member Arnett, seconded by Council Member Thome, to approve the payment of the bills dated August 20, 2018, transfers for the period 08/09/18 through 08/20/18, and payroll for the period 07/29/18 through 08/11/18. Motion carried unanimously with Council Members von Bergen and Galbraith excused.

LICENSE APPLICATIONS

Motion made by Council Member Burkart, seconded by Council Member Thome, to authorize the issuance of new Operators licenses for the period ending June 30, 2019 to Benjamin D. Voith and Gina R. Wildner. Motion carried unanimously with Council Members von Bergen and Galbraith excused.

Motion made by Council Member Verhaalen, seconded by Council Member Arnett, to authorize issuance of renewal operators licenses for the period ending June 30, 2019 to Joshua P. McCutcheon and Scott W. Steffen. Motion carried unanimously with Council Members von Bergen and Galbraith excused.

CITY ADMINISTRATOR'S REPORT

City Administrator/Treasurer Mertes said Amy Mazza will begin employment in the Treasurer's Office as Accountant II/Accounts Payable on August 28.

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Thome reminded the Council of the Greater Cedarburg Foundation Gala on September 22, 2018.

Council Member Arnett congratulated the City Clerk's Office on another successful election.

Council Member Chivinski congratulated City Administrator/Treasurer Mertes on receiving the GFOA Distinguished Budget Presentation award.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Thome, seconded by Council Member Verhaalen, to adjourn to closed session at 7:53 p.m. pursuant to State Statutes 19.85(1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the Council with respect to litigation in which it is or is likely to become involved, more specifically, to discuss the Rachel LePlant claim against the City for a vehicle accident that occurred on February 14, 2018 and State Statutes 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, to consider cellular tower leases for location on the monopole constructed on Western Avenue and to consider the purchase of a parcel of land and Access and Permanent Utility Easement Agreement related to a portion of N69 N5269 Columbia Road. Approval of August 13, 2018 closed session minutes. Motion carried on a roll call vote with Council Members Arnett, Burkart, Verhaalen, Chivinski, and Thome voting aye and Council Members von Barga and Galbraith excused.

RECONVENE TO OPEN SESSION

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to reconvene to open session at 8:12 p.m. Motion carried on a roll call vote with Council Members Arnett, Burkart, Verhaalen, Chivinski, and Thome voting aye and Council Members von Barga and Galbraith excused.

**CONSIDER CELLULAR TOWER LEASES FOR LOCATION ON THE MONOPOLE
CONSTRUCTED ON WESTERN AVENUE**

Motion made by Council Member Arnett, seconded by Council Member Thome, to postpone this item. Motion carried unanimously with Council Members von Barga and Galbraith excused.

**CONSIDER PURCHASE AGREEMENT AND ACCESS AND PERMANENT UTILITY
EASEMENT AGREEMENT BETWEEN BMO AND THE CITY FOR A PARCEL OF
LAND THAT IS A PORTION OF N69 W5269 COLUMBIA ROAD**

Motion made by Council Member Thome, seconded by Council Member Verhaalen, to approve the amended purchase agreement and Access and Permanent Utility Easement agreement between BMO and the City for a parcel of land that is a portion of N69 W5269 Columbia Road. Motion carried unanimously with Council Members von Bergen and Galbraith excused.

**CONSIDER AUTHORIZING THE CITY ADMINISTRATOR/TREASURER TO SIGN ALL
DOCUMENTS RELATED TO THE PURCHASE OF A PARCEL OF LAND THAT IS A
PORTION OF N69 W5269 COLUMBIA ROAD**

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to authorize City Administrator/Treasurer Mertes to sign all documents related to the purchase of a parcel of land that is a portion of N69 W5269 Columbia Road. Motion carried unanimously with Council Members von Bergen and Galbraith excused.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Burkart, to adjourn the meeting at 8:15 p.m. Motion carried unanimously with Council Members von Bergen and Galbraith excused.

Constance K. McHugh, MMC/WCPC
City Clerk

CITY OF CEDARBURG

MEETING DATE: September 10, 2018

ITEM NO: 8. A.

TITLE: Consider Ordinance No. 2018-14 amending Sec. 13-1-61(d) of the Zoning Code to allow hair salons as a conditional use in the M-3 Business Park District; and action thereon (Plan Comm. 08-06-18)

ISSUE SUMMARY: The applicant is requesting this zoning text amendment to add "*Hair Salons*" to the list of uses in the M-3 Business Park District to establish an approval process for her to operate her hair salon business from within the building at N19 W6733 Commerce Court. The applicant advises that she has been given notice by her landlord that the building where she currently operates will be closing and therefore she is searching for a new location to establish her business. When she approached the owner of the Commerce Court building, she was encouraged to pursue City approval; however, when she contacted City Staff, she was informed that hair salons are not permitted in the M-3 Business Park District without a Code amendment to list them.

Staff notes that this district currently allows such uses as indoor athletic facilities, day care facilities medical clinics and veterinary hospitals as conditional uses all of which seem to have similar characteristic and/or impacts of a hair salon. Accordingly, in their discussion the Plan Commission felt that hair salons were similar in character and offered a service that could benefit other uses in the business park.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: At their August 6, 2018 meeting, the Plan Commission recommended that hair salons be listed as a conditional use in the M-3 Business Park District by unanimous vote.

BUDGETARY IMPACT: N/A

ATTACHMENTS:

- Ordinance No. 2018-14
- Plan Commission Minutes from the August 6, 2018 Meeting.

INITIATED/REQUESTED BY: Isaac and Rachelle Covert

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

ORDINANCE NO. 2018-14

**An Ordinance Amending
Sec. 13-1-61 of the Zoning Code
Pertaining to Conditional Uses in the M-3
Business Park District**

The Common Council of the City of Cedarburg, Wisconsin, hereby ordains as follows:

SECTION 1. Section 13-1-61(d) of the Municipal Code of the City of Cedarburg is hereby amended as follows:

SEC. 13-1-61 M-3 BUSINESS PARK DISTRICT.

- (d) **Conditional Uses.** The following uses may be permitted only if approved by the Plan Commission in accordance with the provisions of Section 13-1-226, which contains standards to guide the Plan Commission in determining whether or not to grant approval of such uses:

(7) Hair Salons

SECTION 2. This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 10th day of September, 2018.

Michael O’Keefe, Mayor

Countersigned:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

Action:

A motion was made by Commissioner Zimmerschied to approve the proposed site plan amendments as proposed. The motion was seconded by Mayor O'Keefe and carried without a negative vote, with Council Member Thome, Vice Chairperson Burgoyne and Commissioner Cain excused.

CONSIDER REQUEST TO AMEND THE M-3 BUSINESS PARK DISTRICT TEXT TO ADD "HAIR SALONS" AS A PERMITTED USE – ISAAC AND RACHELLE COVERT

Planner Censky reported that Isaac and Rachelle Covert are requesting a zoning text amendment to add "*Hair Salons*" to the list of uses in the M-3 Business Park District to establish an approval process to operate her salon business from within the building at N19 W6733 Commerce Court. It is staff's understanding that Mrs. Covert has recently been given notice by her landlord that the doors of her current building will be closing and she is searching for a new location to establish her business. The owners of the Commerce Court building encouraged her to pursue City approval, but since the use is not listed in the M-3 District, it is not permitted. Mrs. Covert is now requesting to list the use in the District.

Planner Censky noted that the M-3 District currently allows such uses as indoor athletic facilities, day care facilities, medical clinics and veterinary hospitals as conditional uses; which seem to have similar characteristics and/or impacts of hair salons. If Commissioners feel comfortable with the hair salon use, it is recommended that it be listed as a Conditional Use to ensure that conditions can be applied to the operation as necessary.

The Commissioners discussed the merits to having nearby services such as day care, fitness facilities, and such close to places of work.

Commissioner Zimmerschied advised that new State laws have been adopted that restrict a community's ability to deny a Conditional Use Permit request. Planner Censky advised that Cedarburg has never abused the use of Conditional Use Permits and has had conversations with the City Attorney on the new law.

Commissioner Strautmanis expressed some concern of diverting retail from the City's commercial districts but was comfortable with this use.

Action:

Commissioner Strautmanis moved to recommend the Common Council amend the M-3 Business Park District text to allow "Hair Salons" as a permitted conditional use. The motion was seconded by Mayor O'Keefe. The motion carried without a negative vote, with Council Member Thome, Vice Chairperson Burgoyne and Commissioner Cain excused.

CONSIDER RECOMMENDING REZONING W68 N926-30 WASHINGTON AVENUE FROM THE B-2 DISTRICT TO THE B-2/PUD DISTRICT AND SITE,

CITY OF CEDARBURG

RESOLUTION NO. 2018-24

**A Resolution for Cedarburg Overhead Door
2018 Small Business of the Year**

WHEREAS, Cedarburg Overhead Door, having been founded in 1984, when Jerry Herbst purchased the company with a partner as an investment. In 1996 he became the sole proprietor. In 2004, Jerry retired from the police department to focus and grow his business, he currently has seven employees and is celebrating 34 years of providing sales and service in garage doors throughout Ozaukee County; and

WHEREAS, Cedarburg Overhead Door has seen significant business and job growth over the past five years and is a strong community partner; and

WHEREAS, Cedarburg Overhead Door, since its inception, has been serving its customers with integrity and exceptional service; and

WHEREAS, this commitment to customers has extended to a commitment to community, with Cedarburg Overhead Door investing in the City of Cedarburg and Ozaukee County by financially supporting and providing services to the Cedarburg Scholarship Fund, Cedarburg Summer Sounds, Mel's Charities, Cedarburg Sporting Teams, Cedarburg Fire Department, Family Sharing, the Jonathan Clark House, and Habitat for Humanity; and

WHEREAS, the City of Cedarburg hereby recognizes the important presence of Cedarburg Overhead Door in our community for providing great products and services to their customers.

NOW, THEREFORE BE IT RESOLVED, that Mayor O'Keefe and the Common Council of the City of Cedarburg congratulate Cedarburg Overhead Door for being awarded the 2018 Small Business of the Year by Ozaukee Economic Development.

Dated this 10th day of September 2018.

Michael O'Keefe, Mayor

Attest:

Constance K. McHugh, City Clerk

CITY OF CEDARBURG

MEETING DATE: September 10, 2018

ITEM NO: 9. B.

TITLE: Consider bids received for the 2018 asphalt pavement repair program; and action thereon.

ISSUE SUMMARY: Staff advertised for and received bids for the 2018 asphalt repair program. This years' program includes asphalt repair work on Evergreen Boulevard north of Bridge Road, on Portland Road east of the railroad tracks, and the Fire Department parking lot.

Only two bids were received for the work. The lowest responsive bid was submitted by Parking Lot Maintenance, Inc. in the total amount of \$137,527.50.

STAFF RECOMMENDATION: Staff recommends awarding the 2018 asphalt pavement repair contract to Parking Lot Maintenance, Inc. on the basis of their low unit price bid of \$137,527.50.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The schedule did not allow review by the Public Works Commission as their next meeting is September 13th.

BUDGETARY IMPACT: \$45,000 was budgeted for asphalt repairs and \$100,000 was budgeted for the Fire Department parking lot.

ATTACHMENTS: Spreadsheet of the bid results

INITIATED/REQUESTED BY: Tom Wiza/Mike Wieser

FOR MORE INFORMATION CONTACT:

Tom Wiza-Director of Engineering and Public Works 262-375-7610

City of Cedarburg - 2018 Asphalt Pavement Repair

BID TAB

Fire Department Parking Lot				Parking Lot Maintenance Inc.		Payne & Dolan, Inc	
Item	Description & Location	Units	Qty	Unit Price	Total	Unit Price	Total
1	5" Remove & Replace Asphalt (LT 58-28 S)	SY	2,000	\$ 28.19	\$ 56,380.00	\$ 33.90	\$ 67,800.00
2	Base Patching	CY	250	\$ 59.00	\$ 14,750.00	\$ 28.70	\$ 7,175.00
3	1-1/4" Crushed Stone Base Course	TON	500	\$ 16.00	\$ 8,000.00	\$ 15.85	\$ 7,925.00
4	24" Concrete Curb & Gutter	LF	165	\$ 45.00	\$ 7,425.00	\$ 47.00	\$ 7,755.00
5	Manhole & Catch Basin Adjustments	EA	8	\$ 1,100.00	\$ 8,800.00	\$ 1,200.00	\$ 9,600.00
				SUBTOTAL:	\$ 95,355.00	SUBTOTAL:	\$ 100,255.00

Evergreen Boulevard and Portland Road							
Item	Description & Location	Units	Qty	Unit Price	Total	Unit Price	Total
1	Traffic Control	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 2,709.50	\$ 2,709.50
2	5" Remove and Replace Asphalt (LT 58-28 S)	SY	735	\$ 43.50	\$ 31,972.50	\$ 54.30	\$ 39,910.50
3	Base Patching	CY	70	\$ 70.00	\$ 4,900.00	\$ 37.30	\$ 2,611.00
4	1-1/4" Crushed Stone Base Course	TON	140	\$ 20.00	\$ 2,800.00	\$ 17.85	\$ 2,499.00
				SUBTOTAL:	\$ 42,172.50	SUBTOTAL:	\$ 47,730.00

TOTAL BASE BID AMOUNT:					\$ 137,527.50		\$ 147,985.00
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CITY OF CEDARBURG

MEETING DATE: September 10, 2018

ITEM NO: 9. C.

TITLE: Consider extension of cash farm lease with Roden Echo Valley, LLC for 2019; and action thereon.

ISSUE SUMMARY: The City of Cedarburg has had an annual Cash Farm Lease with Robert Roden for 47 acres at 6603 Highway 60 (former Kohlwey Farm) which dates back to 1999. While the land is eventually intended to be used for business park development, the required design, permitting, and utility extensions make 2019 construction unlikely.

As for the rental fee; other farmland in the Town of Cedarburg ranges from \$65 to \$75 per acre. The rent in 2018 is \$70 per acre. For 2019, Mr. Roden has agreed to increase the rent to \$75 per acre. It should be noted that Mr. Roden has been an exceptional renter who rotates his crops, controls weeds, and does not track mud on Highway 60.

Note: Staff will have additional language for possible early termination.

STAFF RECOMMENDATION: Extend the Cash Farm Lease with Roden Echo Valley, LLC with the rental fee increased to \$75 per acre.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: 2019 rent would be \$3,525 to Capital Fund.

ATTACHMENTS: 2019 Lease Agreement

INITIATED/REQUESTED BY: Tom Wiza, Director of Engineering and Public Works

FOR MORE INFORMATION CONTACT:

Tom Wiza, Director of Engineering and Public Works
262-375-7610

CASH FARM LEASE

This lease ("Lease") is entered into this _____ day of _____, 2018,
between:

LANDLORD: City of Cedarburg, W63 N645 Washington Avenue, P.O. Box 49,
Cedarburg, Wisconsin, 53012, (262) 375-7610, hereafter known
as "Landlord"; and

TENANT: Roden Echo Valley, LLC
5545 County Highway Y
West Bend, Wisconsin 53095
(262) 675-6709, hereafter known as "Tenant"

PROPERTY DESCRIPTION. The Landlord hereby leases to the Tenant, to occupy and use for agricultural and related purposes, the following described property: cropland located at 6603 Highway 60, Cedarburg, Wisconsin, Ozaukee County, consisting of 47 acres (hereinafter "Property").

LAND USE. The tenant agrees to plant during the term of this lease a row crop on the Property. At the end of each growing season, the cropland shall be properly tilled by the Tenant unless otherwise directed by the Landlord. The Tenant shall not sell any crops or materials, such as a roadside stand, from the Property.

TIME PERIOD COVERED BY THIS LEASE: This lease shall commence on April 1, 2019 and shall terminate on October 31, 2019 unless extended by mutual agreement of Landlord and Tenant in writing.

AMOUNT AND PAYMENT OF RENT. Rent will be \$75.00 per acre for the 47 acres of cropland for a total of \$3,525.00 per year. The fee schedule for payment of the amount shall be as follows: For each year this lease is in effect, a payment of \$1,762.50 must be made on or before June 1, with a final payment of \$1,762.50 on or before December 31. Rent payments will be received at the City of Cedarburg Treasurer's Office, W63 N645 Washington Avenue, P.O. Box 49, Cedarburg, Wisconsin, 53012-0049. If rent is not paid when due, the Tenant agrees to pay interest on the amount of unpaid rent at the rate of 1.5% per month from the due date until paid.

AMENDMENTS AND ALTERATIONS: Amendments and alterations to this lease shall be in writing and shall be signed by both the Landlord and Tenant.

RIGHT OF ENTRY: The Tenant shall permit the Landlord or agents of the City of Cedarburg to enter any portion of the Property at any reasonable time. Should entry by

the Landlord or an agent of the City of Cedarburg cause damage to the tenant's crops, a determination of the value of the crops damaged shall be made by the Ozaukee County Agricultural Agent.

NO RIGHT TO SUBLEASE. The Landlord does not convey to the tenant the right to lease or sublease any part of the Property to any person or persons or entity of any kind.

TRACKING. Tracking will not be allowed onto Highway 60. Tenant shall be responsible for any dirt, ground or debris that it tracked onto the highway.

WEED CONTROL. Tenant shall use diligence to prevent noxious weeds from going to seed and shall be responsible for the treatment of any noxious weed infestation on the 47 acres of cropland. The Landlord will be responsible for weed control on the remaining acreage on this property.

CONSERVATION. Tenant shall keep in good repair all terraces, open ditches, inlets and outlets of tile drains, and ponds; preserve all established watercourses or ditches including grassed waterways and field borders; and refrain from any operation or practice that will injure such structures.

ENVIRONMENTAL ISSUES. Tenant shall conduct all operations on the property in a manner consistent with all applicable local, state, and federal environmental codes, regulations, and statutes and shall bear sole responsibility for any violations thereof. Tenant shall be solely responsible for securing any permits or approvals necessary for his activities on the property. In the event of any legally-prohibited release of materials to the environment, Tenant will indemnify the Landlord for any costs of environmental cleanup and restoration as well as any penalties, fines, judgments or other amounts incurred by Landlord as a result of such release.

INSURANCE. Tenant will agree to hold the Landlord harmless from and indemnify the Landlord for any and all liability of any kind, including reasonable attorney's fees, associated with tenant's farming activities, use of the Property pursuant to this Lease, or breach of any of the terms and conditions set forth in this Lease. Additionally, Tenant shall name the City of Cedarburg as an additional insured in his general liability policy and provide the City of Cedarburg a Certificate of Insurance of same each year of the Lease term.

FINANCIAL INTEREST. The Landlord will have no financial interest in the crops grown on this property and the Landlord is not a member of the operator's farming operation. Furthermore, the Landlord is not entitled to any government subsidized payments made to the Tenant.

Whereas this lease agreement has been read and agreed upon by both the Landlord and Tenant, signatures are required to execute this lease.

Michael J. O'Keefe, Mayor, City of Cedarburg
Date

Constance K. McHugh, City Clerk, City of Cedarburg Date

Tenant, Roden Echo Valley, LLC By: Robert Roden, Member Date

Tenant, Roden Echo Valley, LLC By: Richard Roden, Member Date

CITY OF CEDARBURG
TRANSFER LIST
8/9/18-8/20/18

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
8/22/2018	\$3,257.88	Light & Water-July usage charges
8/31/2018	\$3,163.85	ICMA-contributions for 8/12/18-8/25/18
8/31/2018	\$4,632.67	North Shore Bank-contributions for 8/12/18-8/25/18
8/31/2018	\$495.00	Police Union Association-contributions for 8/17/18-8/25/18
8/31/2018	\$7,315.18	Health Savings Accounts-contributions for 8/17/18-8/25/18
8/31/2018	\$218,000.00	PWSB Payroll
8/31/2018	\$702.45	Ozaukee County-garnishment
8/31/2018	\$79,466.62	WCA-September health insurance premiums
8/31/2018	\$5,122.84	MetLife-September dental insurance premiums
8/31/2018	\$557.01	Superior Vision-September vision insurance premiums
8/31/2018	\$73,996.45	WRS-July remittance
	<u>\$396,709.95</u>	

PWSB PAYROLL CHECKING ACCOUNT

8/31/2018	\$158,065.69	Payroll for 8/12/18-8/25/18
8/31/2018	\$60,209.87	Payroll taxes 8/12/18-8/25/18
	<u>\$218,275.56</u>	

PWSB MONEY MARKET ACCOUNT

8/31/2018	\$9,981.41	PWSB Internal Service Money Market
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CITY OF CEDARBURG

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111300 PWSB Checking

Paid Chk# 029508 8/24/2018 ADP, LLC.

G 100-212000	ACCOUNTS PAYABLE	\$604.57	519646261	TREAS-P/R PROCESSING CHARGES FOR 8/9/18
G 100-212000	ACCOUNTS PAYABLE	\$684.40	519646540	TREAS-P/R PROCESSING CHARGES FOR 8/13/18
G 100-212000	ACCOUNTS PAYABLE	\$449.40	519647647	TREAS-P/R PROCESSING CHARGES
Total ADP, LLC.		\$1,738.37		

Paid Chk# 029509 8/24/2018 ALLAN RETAIL GROUP

G 260-212000	ACCOUNTS PAYABLE	\$84.00	549	LIBR-VIRTUAL TOUR: HOSTING 1 YEAR MARCH 2018-MARCH 2019
Total ALLAN RETAIL GROUP		\$84.00		

Paid Chk# 029510 8/24/2018 BAKER & TAYLOR AV PRE PROCESS

G 260-212000	ACCOUNTS PAYABLE	\$19.37	H01897890	LIBR-DVDS
G 260-212000	ACCOUNTS PAYABLE	\$29.77	H02158220	LIBR-DVDS
Total BAKER & TAYLOR AV PRE PROCESS		\$49.14		

Paid Chk# 029511 8/24/2018 BAKER & TAYLOR BOOKS

G 260-212000	ACCOUNTS PAYABLE	\$378.06	2033896316	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$257.85	2033911332	LIBR-BOOKS
Total BAKER & TAYLOR BOOKS		\$635.91		

Paid Chk# 029512 8/24/2018 BEST HEATING & AIR CONDITION

G 100-212000	ACCOUNTS PAYABLE	\$660.77	17660	FD-SUMMER PM SERVICE ON 5 A/C SYSTEMS AT CFD
Total BEST HEATING & AIR CONDITION		\$660.77		

Paid Chk# 029513 8/24/2018 BEYER S HARDWARE STORE

G 100-212000	ACCOUNTS PAYABLE	\$30.57	139709	DPW-ULTRASOR ABSORBENT/OIL ABSORBENT
G 100-212000	ACCOUNTS PAYABLE	\$14.98	139969	DPW-HARDWARE/CHIP BRUSHES/SPRAY PAINT
G 100-212000	ACCOUNTS PAYABLE	\$15.27	140121	DPW-SHFT ADAPTER/BALL VALVE
G 100-212000	ACCOUNTS PAYABLE	\$79.75	140520	DPW-TABLE CLAMPS/ROPE THIMBLE/TURNBUCKLES
G 100-212000	ACCOUNTS PAYABLE	\$2.96	140600	PD-BLK INDUS VELCRO
G 100-212000	ACCOUNTS PAYABLE	\$19.78	141117	DPW-LEAKSEAL SPRAY
G 100-212000	ACCOUNTS PAYABLE	\$24.40	141754	DPW-PARTS
G 220-212000	ACCOUNTS PAYABLE	\$12.12	141811	REC-SAFERED ENAMEL/BLUE ENAMEL/YELLOW ENAMEL
G 601-212000	ACCOUNTS PAYABLE	\$32.39	141835	CWRC-GRY TRASH CAN
G 100-212000	ACCOUNTS PAYABLE	\$27.16	141896	COMPLEX-HARDWARE
G 100-212000	ACCOUNTS PAYABLE	\$23.81	141931	PD-AA PRO BATTERIES/XTRA RAIN DETERGENT
G 601-212000	ACCOUNTS PAYABLE	\$5.84	141949	CWRC-MOUSE GLUE TRAPS
G 601-212000	ACCOUNTS PAYABLE	\$3.86	141966	CWRC-SAW BLADES
G 601-212000	ACCOUNTS PAYABLE	\$17.99	141982	CWRC-XTRIMMER LINE
G 200-212000	ACCOUNTS PAYABLE	\$14.38	142015	CEM-MILORGANITE
Total BEYER S HARDWARE STORE		\$325.26		

Paid Chk# 029514 8/24/2018 BOEHLKE BOTTLED GAS CORP.

G 100-212000	ACCOUNTS PAYABLE	\$14.11	42683	PD-VEH #5-AUTOGAS FREISTADT AUTO FIRST FILL
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			Check Amt	Invoice	Comment
Total	BOEHLKE BOTTLED GAS CORP.		\$14.11		
Paid Chk#	029515	8/24/2018	BSN SPORTS LLC		
G 220-212000	ACCOUNTS PAYABLE		\$135.96	902725782	REC-HEAVY-DUTY ORANGE GOAL
G 220-212000	ACCOUNTS PAYABLE		\$421.84	902735123	REC-MACGREGOR PEE WEE FOOTBALLS/FLAGS
G 220-212000	ACCOUNTS PAYABLE		\$177.20	902802329	REC-FIERCE 2.0 SOCCER BALLS
Total	BSN SPORTS LLC		\$735.00		
Paid Chk#	029516	8/24/2018	CDW GOVERNMENT, INC.		
G 260-212000	ACCOUNTS PAYABLE		\$198.33	MQM5943	LIBR-APPLECARE FOR MB PRO 13
Total	CDW GOVERNMENT, INC.		\$198.33		
Paid Chk#	029517	8/24/2018	CEDARBURG FIRE DEPARTMENT-POBX		
G 260-212000	ACCOUNTS PAYABLE		\$255.52	2018-815	LIBR-AED BATTERY PACK
Total	CEDARBURG FIRE DEPARTMENT-POBX		\$255.52		
Paid Chk#	029518	8/24/2018	CINTAS CORPORATION		
G 100-212000	ACCOUNTS PAYABLE		\$141.39	184167803	DPW-UNIFORMS
G 260-212000	ACCOUNTS PAYABLE		\$36.56	184168599	LIBR-MOPS/SANIS SCREEN SVC/MATS
Total	CINTAS CORPORATION		\$177.95		
Paid Chk#	029519	8/24/2018	CLEAN HARBORS ES INDUST SVCS		
G 601-212000	ACCOUNTS PAYABLE		\$21,096.20	1002449805	CWRC-JUNE 2018 SLUDGE HAULING
Total	CLEAN HARBORS ES INDUST SVCS		\$21,096.20		
Paid Chk#	029520	8/24/2018	COMPLETE OFFICE OF WISCONSIN		
G 100-212000	ACCOUNTS PAYABLE		\$27.36	886764	PD-TWO WAY CORRECTION TAPE
Total	COMPLETE OFFICE OF WISCONSIN		\$27.36		
Paid Chk#	029521	8/24/2018	CUMMINS SALES & SERVICE NPOWER		
G 601-212000	ACCOUNTS PAYABLE		\$784.06	F6-12993	CWRC-SERVICE TO STANDBY GENERATOR ON 7/13/18
Total	CUMMINS SALES & SERVICE NPOWER		\$784.06		
Paid Chk#	029522	8/24/2018	DIGITAL EDGE OF GRAFTON		
G 220-212000	ACCOUNTS PAYABLE		\$96.00	13967	REC-POMS BANNER
Total	DIGITAL EDGE OF GRAFTON		\$96.00		
Paid Chk#	029523	8/24/2018	EGELHOFF LAWNMOWER SERVICE		
G 100-212000	ACCOUNTS PAYABLE		\$34.95	245109	DPW-GRINDING WHEEL MEDIUM
Total	EGELHOFF LAWNMOWER SERVICE		\$34.95		
Paid Chk#	029524	8/24/2018	EMERALD TREE CARE, LLC		
G 100-212000	ACCOUNTS PAYABLE		\$585.00	30120	PARKS-BOY SCOUT HOUSE-AMERICAN ELMS TREATED AGAINST DUTCH ELM DISEASE
Total	EMERALD TREE CARE, LLC		\$585.00		
Paid Chk#	029525	8/24/2018	GENERAL COMMUNICATIONS, INC.		
G 400-212000	ACCOUNTS PAYABLE		\$500.00	258811	PD-LABOR FOR SQUAD EQUIP REMOVAL & INSTALLATION

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			Check Amt	Invoice	Comment
Total	GENERAL COMMUNICATIONS, INC.		\$500.00		
Paid Chk#	029526	8/24/2018	GOLLNICK & SONS TREE SERVICE		
G 200-212000	ACCOUNTS PAYABLE		\$1,200.00	17412	CEM-TREE REMOVAL CLOSE TO GROUND LEVEL/REMOVE WOOD & DEBRIS
Total	GOLLNICK & SONS TREE SERVICE		\$1,200.00		
Paid Chk#	029527	8/24/2018	GRAINGER		
G 601-212000	ACCOUNTS PAYABLE		\$90.67	9874263941	CWRC-MOTOR 1/3 HP
Total	GRAINGER		\$90.67		
Paid Chk#	029528	8/24/2018	HAUPT, VIRGINIA		
G 100-212000	ACCOUNTS PAYABLE		\$55.00	REFUND	REFUND OF APPLIANCE PICKUP FEE-ITEMS GONE PRIOR TO PICKUP
Total	HAUPT, VIRGINIA		\$55.00		
Paid Chk#	029529	8/24/2018	HIETPAS, BETH		
G 220-212000	ACCOUNTS PAYABLE		\$50.00	REFUND	REC-STEM CLASS CANCELLATION
Total	HIETPAS, BETH		\$50.00		
Paid Chk#	029530	8/24/2018	IBS OF SOUTHEASTERN WISCONSIN		
G 100-212000	ACCOUNTS PAYABLE		\$231.90	100674750	DPW-TOWN-31-WHO
G 100-212000	ACCOUNTS PAYABLE		\$127.95	100674750	DPW-PD-MTP 48/H6
G 100-212000	ACCOUNTS PAYABLE		\$127.95	100674831	DPW-MTP 48/H6
Total	IBS OF SOUTHEASTERN WISCONSIN		\$487.80		
Paid Chk#	029531	8/24/2018	JOHN P. LOCHEN CO., INC.		
G 100-212000	ACCOUNTS PAYABLE		\$197.14	T30142	DPW-METRIC IMPLEMENT DRI
Total	JOHN P. LOCHEN CO., INC.		\$197.14		
Paid Chk#	029532	8/24/2018	JOHNSON SCHOOL BUS, INC.		
G 220-212000	ACCOUNTS PAYABLE		\$2,426.92	IVN49716	REC-JULY 2018 TRANSPORTATION SERVICES
Total	JOHNSON SCHOOL BUS, INC.		\$2,426.92		
Paid Chk#	029533	8/24/2018	JOSEPH JACOBS		
G 100-212000	ACCOUNTS PAYABLE		\$75.00	18-004	B.I.-7/18 INSPECTION-W76N629 WAUWATOSA RD (3RD FLR ROUGH)
G 100-212000	ACCOUNTS PAYABLE		\$75.00	18-004	B.I.-8/9 INSPECTION-W76N629 WAUWATOSA (3RD FLR ROUGH REINSPECTION)
Total	JOSEPH JACOBS		\$150.00		
Paid Chk#	029534	8/24/2018	LANGE ENTERPRISES		
G 100-212000	ACCOUNTS PAYABLE		\$164.70	66356	B.I.-HOUSE NUMBER FRAMES AND TILES
Total	LANGE ENTERPRISES		\$164.70		
Paid Chk#	029535	8/24/2018	LARK UNIFORM OUTFITTERS INC		
G 100-212000	ACCOUNTS PAYABLE		\$50.95	271767	PD-LAPD NAVY SHIRT
G 100-212000	ACCOUNTS PAYABLE		\$24.99	271768	PD-DUTY SERIES SPECIALIST
Total	LARK UNIFORM OUTFITTERS INC		\$75.94		

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			Check Amt	Invoice	Comment
Paid Chk#	029536	8/24/2018	LENNY S POOL SERVICE		
G	240-212000	ACCOUNTS PAYABLE	\$222.45	151888	POOL-CHEMICALS
	Total	LENNY S POOL SERVICE	\$222.45		
Paid Chk#	029537	8/24/2018	LUBRICATION ENGINEERS INC.		
G	601-212000	ACCOUNTS PAYABLE	\$184.97	IN372924	CWRC-MONOLEC HYDRAULIC OIL
	Total	LUBRICATION ENGINEERS INC.	\$184.97		
Paid Chk#	029538	8/24/2018	LYNCH, JORDAN		
G	100-212000	ACCOUNTS PAYABLE	\$15.00	REFUND	REFUND OF PICKUP FEE -ITEMS GONE PRIOR TO PICKUP
	Total	LYNCH, JORDAN	\$15.00		
Paid Chk#	029539	8/24/2018	MASTER PRINTWEAR		
G	220-212000	ACCOUNTS PAYABLE	\$912.00	3317	REC-GILDAN POLY T-SHIRTS
	Total	MASTER PRINTWEAR	\$912.00		
Paid Chk#	029540	8/24/2018	MCDEVITT MEDIATION SERVICES		
G	700-212000	ACCOUNTS PAYABLE	\$225.00	15973	ISF-CLARK V. CITY OF CEDARBURG CASE 17-CV-334-CLAIM# GLBI059774
	Total	MCDEVITT MEDIATION SERVICES	\$225.00		
Paid Chk#	029541	8/24/2018	MOEGENBURG, CHUCK		
G	100-212000	ACCOUNTS PAYABLE	\$110.00	CLEANING	CH-8/1 & 8/17 CLEAN ENTRYs
	Total	MOEGENBURG, CHUCK	\$110.00		
Paid Chk#	029542	8/24/2018	NAPA AUTO PARTS		
G	100-212000	ACCOUNTS PAYABLE	\$38.58	5269-961939	DPW-SUPER HC V-BELTS
G	100-212000	ACCOUNTS PAYABLE	\$4.96	5269-962195	DPW-WHEEL BOLTS
G	100-212000	ACCOUNTS PAYABLE	\$7.76	5269-962419	DPW-AIR FILTER
G	100-212000	ACCOUNTS PAYABLE	\$3.68	5269-962915	DPW-VEH #53-OIL FILTER/MINIATURE BULBS
G	100-212000	ACCOUNTS PAYABLE	\$80.43	5269-962975	DPW-VEH #53-DISC BRAKE PADS/BRAKE ROTOR ONLY
	Total	NAPA AUTO PARTS	\$135.41		
Paid Chk#	029543	8/24/2018	NEWMAN CHEVROLET		
G	100-212000	ACCOUNTS PAYABLE	\$722.29	04892	PD-VEH#3-OIL & FILTER CHANGE/REPLACE FRONT & REAR BRAKE PADS
	Total	NEWMAN CHEVROLET	\$722.29		
Paid Chk#	029544	8/24/2018	NORTH CENTRAL LABORATORIES		
G	601-212000	ACCOUNTS PAYABLE	\$1,049.21	411144	CWRC-VACUUM PUMP/DIGITAL THERMOMETER
	Total	NORTH CENTRAL LABORATORIES	\$1,049.21		
Paid Chk#	029545	8/24/2018	NORTHERN SEWER EQUIP.CO.		
G	601-212000	ACCOUNTS PAYABLE	\$341.75	11147	CWRC-8" FEMALE & MALE REDUCERS/BAND LOCK CLAMPS/ALLUM TUBES
G	601-212000	ACCOUNTS PAYABLE	\$98.42	11153	CWRC-MALE PIPE THREAD ENDS
	Total	NORTHERN SEWER EQUIP.CO.	\$440.17		

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Paid Chk# 029546 8/24/2018 OLSEN S PIGGLY WIGGLY

G 100-212000 ACCOUNTS PAYABLE \$33.79 35548

PARKS-8/22/18 PARK MEETING SUPPLIES

Total OLSEN S PIGGLY WIGGLY \$33.79

Paid Chk# 029547 8/24/2018 OZAUKEE ACE HARDWARE

G 100-212000 ACCOUNTS PAYABLE \$20.68 156185

DPW-2" PADLOCK/PW CONC MULTI PURP

Total OZAUKEE ACE HARDWARE \$20.68

Paid Chk# 029548 8/24/2018 OZAUKEE DISPOSAL CORPORATION

G 601-212000 ACCOUNTS PAYABLE \$1,525.00 IN48272

CWRC-2 YARD DUMPSTER PICKUP-JULY 2018

Total OZAUKEE DISPOSAL CORPORATION \$1,525.00

Paid Chk# 029549 8/24/2018 PACE ANALYTICAL SERVICES, INC.

G 601-212000 ACCOUNTS PAYABLE \$21.00 1840055095

CWRC-TOTAL KJELDAHL NITROGEN

G 601-212000 ACCOUNTS PAYABLE \$250.00 1840055181

CWRC-AMMONIA/KJELDAHL
NITROGEN/METALS/MERCURY

Total PACE ANALYTICAL SERVICES, INC. \$271.00

Paid Chk# 029550 8/24/2018 PAYNE & DOLAN, INC.PO BOX 781

G 400-212000 ACCOUNTS PAYABLE \$3,107.80 1567344

STRMWTR-3 LT 19MM/COMM GRADE 3 & 4

Total PAYNE & DOLAN, INC.PO BOX 781 \$3,107.80

Paid Chk# 029551 8/24/2018 PORT WASHINGTON SENIOR CENTER

G 100-212000 ACCOUNTS PAYABLE \$1,539.98 (100)

SR CTR-7/11/18 TEMPEL LIPIZZAN TRIP

Total PORT WASHINGTON SENIOR CENTER \$1,539.98

Paid Chk# 029552 8/24/2018 QUALITY STATE OIL CO., INC.

G 100-212000 ACCOUNTS PAYABLE \$111.91 2634638

DPW-NL RFG

Total QUALITY STATE OIL CO., INC. \$111.91

Paid Chk# 029553 8/24/2018 ROAD EQUIPMENT PARTS CENTER

G 100-212000 ACCOUNTS PAYABLE \$263.90 881291

DPW-STOCK-BELLOWS AIR SPRING

G 100-212000 ACCOUNTS PAYABLE \$10.43 881716

DPW-#124-CRANK HANDLE 15" VERTICAL

Total ROAD EQUIPMENT PARTS CENTER \$274.33

Paid Chk# 029554 8/24/2018 ROZGA PLUMBING

G 400-212000 ACCOUNTS PAYABLE \$19,271.00 I-143019

PARKS-ADLAI HORN-PO# PKS855-WATER LATERAL
INSTALL.

Total ROZGA PLUMBING \$19,271.00

Paid Chk# 029555 8/24/2018 SETTLERS INN

G 100-212000 ACCOUNTS PAYABLE \$478.17 3926-24

PD-4TH OF JULY BOX LUNCHES FOR PARADE STAFF

Total SETTLERS INN \$478.17

Paid Chk# 029556 8/24/2018 SITEONE LANDSCAPE SUPPLY

G 100-212000 ACCOUNTS PAYABLE \$77.37 87583628

PARKS-LESCO THREE-WAY SELECTIVE
HERBICIDE/PITCHER/EAR PLUGS

Total SITEONE LANDSCAPE SUPPLY \$77.37

CITY OF CEDARBURG

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AUGUST 2018

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Paid Chk# 029557 8/24/2018 STREBEL, JACK

G 220-212000 ACCOUNTS PAYABLE

\$50.00 REFUND

REC-STEM CLASS CANCELLATION

Total STREBEL, JACK

\$50.00

Paid Chk# 029558 8/24/2018 SYMBIONT

G 601-212000 ACCOUNTS PAYABLE

\$320.00 47651

CWRC-PO# CWRC804-OER SUPPORT & GIS
SERVICES THROUGH 7/27/18

Total SYMBIONT

\$320.00

Paid Chk# 029559 8/24/2018 TIME WARNER CABLE-PO BOX 4639

G 100-212000 ACCOUNTS PAYABLE

\$167.31 707258501081

DPW-INTERNET

G 100-212000 ACCOUNTS PAYABLE

\$167.30 707258501081

PARKS-INTERNET

Total TIME WARNER CABLE-PO BOX 4639

\$334.61

Paid Chk# 029560 8/24/2018 U. S. CELLULAR-DEPT 0205

G 100-212000 ACCOUNTS PAYABLE

\$3.30 263374281

SC VAN-PHONE

G 100-212000 ACCOUNTS PAYABLE

\$16.10 263374281

K WESTPHAL-TABLET

G 100-212000 ACCOUNTS PAYABLE

\$3.06 263374281

T. WIZA-PHONE

G 100-212000 ACCOUNTS PAYABLE

\$7.98 263374281

J. BUNTROCK-PHONE

G 100-212000 ACCOUNTS PAYABLE

\$26.10 263374281

EM MNGT CARD

G 100-212000 ACCOUNTS PAYABLE

\$0.50 263374281

EM MNGT-PHONE

G 100-212000 ACCOUNTS PAYABLE

\$16.10 263374281

IPAD PRO 12.9

G 100-212000 ACCOUNTS PAYABLE

\$41.60 263374281

K WESTPHAL-CELL

G 601-212000 ACCOUNTS PAYABLE

\$41.60 263374281

WWTP DUTY PHONE

G 100-212000 ACCOUNTS PAYABLE

\$7.98 263374281

M. WIESER-PHONE

G 601-212000 ACCOUNTS PAYABLE

\$20.50 263374281

CWRC-HIGHLAND LS

G 100-212000 ACCOUNTS PAYABLE

\$16.10 263374281

J. PETERSON-TABLET

G 601-212000 ACCOUNTS PAYABLE

\$18.37 263374281

E. HACKERT-TABLET

G 100-212000 ACCOUNTS PAYABLE

\$16.10 263374281

D. SCHWANTES-TABLET

G 100-212000 ACCOUNTS PAYABLE

\$16.10 263374281

K. LEGAULT-TABLET

G 601-212000 ACCOUNTS PAYABLE

\$41.60 263374281

E. HACKERT-PHONE

G 601-212000 ACCOUNTS PAYABLE

\$2.02 263374281

W. HESS-PHONE

G 100-212000 ACCOUNTS PAYABLE

\$16.10 263374281

JOEL BUBLITZ-TABLET

G 100-212000 ACCOUNTS PAYABLE

\$46.60 263374281

M BAIER-PHONE

G 601-212000 ACCOUNTS PAYABLE

\$16.10 263374281

WWTP-TABLET

G 100-212000 ACCOUNTS PAYABLE

\$16.10 263374281

EM MNGT TABLET

G 100-212000 ACCOUNTS PAYABLE

\$26.10 263374281

EM MNGT CARD

G 100-212000 ACCOUNTS PAYABLE

\$41.60 263374281

B. HINTZ-PHONE

Total U. S. CELLULAR-DEPT 0205

\$457.71

Paid Chk# 029561 8/24/2018 UNIFIRST CORPORATION

G 100-212000 ACCOUNTS PAYABLE

\$48.20 096 1028488

DPW-UNIFORMS

G 601-212000 ACCOUNTS PAYABLE

\$48.35 096 1029541

CWRC-UNIFORMS

G 100-212000 ACCOUNTS PAYABLE

\$48.20 096 1029545

DPW-UNIFORMS

G 601-212000 ACCOUNTS PAYABLE

\$48.35 096 1030591

CWRC-UNIFORMS

Total UNIFIRST CORPORATION

\$193.10

Paid Chk# 029562 8/24/2018 VILLAGE OF GRAFTON-SR CTR

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AUGUST 2018

		Check Amt	Invoice	Comment
G 100-212000	ACCOUNTS PAYABLE	\$716.76	100	SR CTR-7/25/18 BREWERS TOUR
Total	VILLAGE OF GRAFTON-SR CTR	\$716.76		
Paid Chk# 029563	8/24/2018	WESTLAWN ELEMENTARY SCHOOL		
G 240-212000	ACCOUNTS PAYABLE	\$500.00	REFUND	POOL - RENTAL CANCELLED-REFUND DUE TO BAD WEATHER ON 8/20/18
Total	WESTLAWN ELEMENTARY SCHOOL	\$500.00		
Paid Chk# 029564	8/24/2018	WHITE, MARTHA		
G 100-212000	ACCOUNTS PAYABLE	\$90.00	REFUND	REFUND FOR PARK RENTAL CANCELLATION
Total	WHITE, MARTHA	\$90.00		
Paid Chk# 029565	8/24/2018	WISCONSIN COACH LINES		
G 100-212000	ACCOUNTS PAYABLE	\$950.00	22676	SR CTR-8/16/18 ARLINGTON IL TOUR-FINAL PYMT
Total	WISCONSIN COACH LINES	\$950.00		
Paid Chk# 029566	8/24/2018	WISCONSIN STEAM CLEANER		
G 601-212000	ACCOUNTS PAYABLE	\$136.90	49533	CWRC-WISCO PW 5 GAL
Total	WISCONSIN STEAM CLEANER	\$136.90		
Paid Chk# 029568	8/27/2018	RICK ALLEN		
E 100-555140-210	PROFESSIONAL SERVICES	\$150.00	61255	SR CTR- 8/29/18 THE MAGIC OF RICK ALLEN
Total	RICK ALLEN	\$150.00		
Paid Chk# 029569	8/31/2018	ADP, LLC.		
G 100-212000	ACCOUNTS PAYABLE	\$380.55	518071403	TREAS - WORKFORCE NOW
Total	ADP, LLC.	\$380.55		
Paid Chk# 029570	8/31/2018	AT&T		
G 260-212000	ACCOUNTS PAYABLE	\$149.33	262375760308	LIBR - PHONE
G 100-212000	ACCOUNTS PAYABLE	\$38.48	262375760308	DPW - PHONE
G 601-212000	ACCOUNTS PAYABLE	\$52.23	262375760308	CWRC - PHONE
G 100-212000	ACCOUNTS PAYABLE	\$52.68	262375760308	CH - PHONE
G 100-212000	ACCOUNTS PAYABLE	\$41.22	262375760308	FD - PHONE
G 100-212000	ACCOUNTS PAYABLE	\$62.25	262375762408	PD - PHONE
Total	AT&T	\$396.19		
Paid Chk# 029571	8/31/2018	AT&T LONG DISTANCE		
G 100-212000	ACCOUNTS PAYABLE	\$54.99	836841746	LW - PHONE
G 100-212000	ACCOUNTS PAYABLE	\$3.80	836841746	PD - PHONE
G 260-212000	ACCOUNTS PAYABLE	\$231.48	836841746	LIBR - PHONE
Total	AT&T LONG DISTANCE	\$290.27		
Paid Chk# 029572	8/31/2018	AXLEY BRYNELSON, LLP		
G 350-212000	ACCOUNTS PAYABLE	\$1,714.37	741338	TID#4-LEGAL SERVICES AMCAST REDEVELOP
Total	AXLEY BRYNELSON, LLP	\$1,714.37		
Paid Chk# 029573	8/31/2018	BAKER & TAYLOR AV PRE PROCESS		
G 260-212000	ACCOUNTS PAYABLE	\$25.13	H02589390	LIBR - DVD

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		Check Amt	Invoice	Comment
Total BAKER & TAYLOR AV PRE PROCESS		<u>\$25.13</u>		
Paid Chk# 029574	8/31/2018	BAKER & TAYLOR BOOKS		
G 260-212000	ACCOUNTS PAYABLE	\$60.00	2033926578	LIBR - FRIENDS - BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$101.69	2033926578	LIBR - BOOKS
G 260-212000	ACCOUNTS PAYABLE	<u>\$72.00</u>	2033926578	LIBR - DONATIONS
Total BAKER & TAYLOR BOOKS		<u>\$233.69</u>		
Paid Chk# 029575	8/31/2018	BEYER S HARDWARE STORE		
G 220-212000	ACCOUNTS PAYABLE	\$4.48	142054	REC - HARDWARE
G 220-212000	ACCOUNTS PAYABLE	\$17.99	142058	REC - MALLET
G 601-212000	ACCOUNTS PAYABLE	\$7.45	142081	REC - HEX BUSHING
G 601-212000	ACCOUNTS PAYABLE	\$0.90	142097	REC - HEX BUSHING
G 100-212000	ACCOUNTS PAYABLE	<u>\$22.45</u>	142100	REC - STRAP/SPOUT
Total BEYER S HARDWARE STORE		<u>\$53.27</u>		
Paid Chk# 029576	8/31/2018	BUSINESS CARD		
G 100-212000	ACCOUNTS PAYABLE	\$180.98	0883	PD - CULVERS/PFCHANG/MOES
G 100-212000	ACCOUNTS PAYABLE	\$497.11	0883	PD - COMFORTSUITES/HYATT/LAKELAWN
G 601-212000	ACCOUNTS PAYABLE	\$21.58	1764	CWRC - AMAZON
G 601-212000	ACCOUNTS PAYABLE	\$31.36	1764	CWRC - AMAZON
G 601-212000	ACCOUNTS PAYABLE	\$769.00	1764	CWRC - JIM MURRAY
G 220-212000	ACCOUNTS PAYABLE	\$20.00	1873	REC - TEXTEDLY
G 100-212000	ACCOUNTS PAYABLE	\$248.58	1873	REC - PAYPAL/SOLAR FLAGPOLE/AMAZON
G 240-212000	ACCOUNTS PAYABLE	\$198.00	1873	REC - HODGES BADGE CO
G 240-212000	ACCOUNTS PAYABLE	\$144.00	1873	REC - AMERICAN RED CROSS
G 220-212000	ACCOUNTS PAYABLE	\$450.00	1873	REC - CIRCLE B
G 220-212000	ACCOUNTS PAYABLE	\$21.98	1873	REC - AMAZON
G 100-212000	ACCOUNTS PAYABLE	\$37.00	1873	REC - SURVEYMONKEY
G 220-212000	ACCOUNTS PAYABLE	\$15.00	1873	REC - PLUGNPLAY
G 220-212000	ACCOUNTS PAYABLE	\$88.79	1873	REC - TARGET/OFFICEDEPOT
G 100-212000	ACCOUNTS PAYABLE	\$4.00	3367	SR CTR - ARLINGTON PARK
G 100-212000	ACCOUNTS PAYABLE	\$23.99	6193	DPW - AMAZON
G 100-212000	ACCOUNTS PAYABLE	\$5.54	6193	DPW - AMAZON
G 100-212000	ACCOUNTS PAYABLE	\$501.16	6193	DPW - AMAZON/UBREAKIFIX
G 100-212000	ACCOUNTS PAYABLE	\$123.60	6193	DPW - JIMS GRILL
G 100-212000	ACCOUNTS PAYABLE	\$237.00	6193	DPW - FARMERS IMPLEMENT
G 100-212000	ACCOUNTS PAYABLE	\$89.22	6206	PD - HOME DEPOT
G 100-212000	ACCOUNTS PAYABLE	\$260.92	6206	PD - STAMPS/USPS
G 100-212000	ACCOUNTS PAYABLE	\$235.99	6206	PD - HOME DEPOT
G 100-212000	ACCOUNTS PAYABLE	(\$231.51)	6206	PD - RETURN - AMAZON
G 260-212000	ACCOUNTS PAYABLE	\$28.52	7141	LIBR - AMAZON
G 260-212000	ACCOUNTS PAYABLE	\$135.90	7141	LIBR - AMAZON
G 260-212000	ACCOUNTS PAYABLE	\$205.15	7141	LIBR - AMAZON
G 260-212000	ACCOUNTS PAYABLE	\$316.94	7141	LIBR - ALEXANDER STREET
G 260-212000	ACCOUNTS PAYABLE	\$19.43	7141	LIBR - AMAZON
G 260-212000	ACCOUNTS PAYABLE	\$139.50	7141	LIBR - FRIENDS - 3D PRINTER
G 260-212000	ACCOUNTS PAYABLE	<u>\$640.29</u>	7141	LIBR - ROBOTIS/LEGO/APPLE

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		Check Amt	Invoice	Comment
G 260-212000	ACCOUNTS PAYABLE	\$172.26	7141	LIBR - FRIENDS - SHOUT CHEAP
G 260-212000	ACCOUNTS PAYABLE	\$38.75	7141	LIBR - AMAZON
G 100-212000	ACCOUNTS PAYABLE	(\$135.00)	9962	PD - REFUND WPY-WPLF
G 100-212000	ACCOUNTS PAYABLE	\$12.99	9962	PD - MY DOMAIN
G 100-212000	ACCOUNTS PAYABLE	\$279.00	9962	PD - HYATT
G 100-212000	ACCOUNTS PAYABLE	\$413.75	9962	PD - BLACK&TAN/TITLETOWN/CANNERY
Total BUSINESS CARD		\$6,240.77		
Paid Chk# 029577	8/31/2018	CONLEY MEDIA, LLC		
G 100-212000	ACCOUNTS PAYABLE	\$568.75	265190818	CLERK - AUG LEGAL NOTICES
Total CONLEY MEDIA, LLC		\$568.75		
Paid Chk# 029578	8/31/2018	DEMCO		
G 260-212000	ACCOUNTS PAYABLE	\$298.04	6432143	LIBR - BOOKMARKS
Total DEMCO		\$298.04		
Paid Chk# 029579	8/31/2018	EMERGENCY SERVICES MARKETING C		
G 100-212000	ACCOUNTS PAYABLE	\$305.00	RENEWAL	PD - IAMREPONDING RENEWAL
Total EMERGENCY SERVICES MARKETING C		\$305.00		
Paid Chk# 029580	8/31/2018	ENERGENECS INC.		
G 601-212000	ACCOUNTS PAYABLE	\$210.70	0036581-IN	CWRC - EYENUT VALVE
Total ENERGENECS INC.		\$210.70		
Paid Chk# 029581	8/31/2018	HOME DEPOT CREDIT SERVICES		
G 601-212000	ACCOUNTS PAYABLE	\$58.33	4570371	CWRC - SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$22.68	7020417	DPW - COUPLINGS
Total HOME DEPOT CREDIT SERVICES		\$81.01		
Paid Chk# 029582	8/31/2018	ID NETWORKS		
G 100-212000	ACCOUNTS PAYABLE	\$1,300.00	273797	PD - MAINT FEE FOR LIVESCAN AND CAMERA KIT
Total ID NETWORKS		\$1,300.00		
Paid Chk# 029583	8/31/2018	JM BRENNAN, INC.		
G 100-212000	ACCOUNTS PAYABLE	\$245.00	SALES000098	COMPLEX - AC REPAIR
G 100-212000	ACCOUNTS PAYABLE	\$989.26	SALES000098	COMPLEX - AC REPAIR
Total JM BRENNAN, INC.		\$1,234.26		
Paid Chk# 029584	8/31/2018	JOHNSON CONTROLS FIRE PROTECT		
G 260-212000	ACCOUNTS PAYABLE	\$1,175.00	85092192	MAINT - 5YR SPRINKLER INSPECTION
Total JOHNSON CONTROLS FIRE PROTECT		\$1,175.00		
Paid Chk# 029585	8/31/2018	KBC TOUR CO		
G 100-212000	ACCOUNTS PAYABLE	\$4,290.00	180821	SR CTR
Total KBC TOUR CO		\$4,290.00		
Paid Chk# 029586	8/31/2018	LUBRICATION ENGINEERS INC.		
G 601-212000	ACCOUNTS PAYABLE	\$101.50	IN373161	CWRC - VARI PURPOSE LUBE

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			Check Amt	Invoice	Comment
Total	LUBRICATION ENGINEERS INC.		\$101.50		
Paid Chk#	029587	8/31/2018			NELSON TACTICAL
G 100-212000	ACCOUNTS PAYABLE		\$903.00	4300	PD - EQUIPMENT
G 100-212000	ACCOUNTS PAYABLE		\$3,130.58	4301	PD - EQUIPMENT
	Total NELSON TACTICAL		\$4,033.58		
Paid Chk#	029588	8/31/2018			NLD BRAND SOLUTIONS LLC
G 220-212000	ACCOUNTS PAYABLE		\$161.75	224	REC - POMS APPAREL
	Total NLD BRAND SOLUTIONS LLC		\$161.75		
Paid Chk#	029589	8/31/2018			OLSEN S PIGGLY WIGGLY
G 100-212000	ACCOUNTS PAYABLE		\$14.66	35291	PD - INVESTIGATORS MEETING
	Total OLSEN S PIGGLY WIGGLY		\$14.66		
Paid Chk#	029590	8/31/2018			OUTDOOR LIGHTING CONST. CO., I
G 100-212000	ACCOUNTS PAYABLE		\$962.50	8220	ENG - REPAIR AT COLUMBIA/BRIDGE
	Total OUTDOOR LIGHTING CONST. CO., I		\$962.50		
Paid Chk#	029591	8/31/2018			OZAUKEE COUNTY CLERK OF COURTS
G 100-212000	ACCOUNTS PAYABLE		\$500.00	BOND	PD - BOND FOR AMBER D. MATTIE
	Total OZAUKEE COUNTY CLERK OF COURTS		\$500.00		
Paid Chk#	029592	8/31/2018			RESPONDER SERVICES LLC
G 100-212000	ACCOUNTS PAYABLE		\$447.10	18255	PD - AED ELECTRODES
	Total RESPONDER SERVICES LLC		\$447.10		
Paid Chk#	029593	8/31/2018			SETTLERS INN
G 100-212000	ACCOUNTS PAYABLE		\$766.48	3917-7	ELECTIONS - MEALS
	Total SETTLERS INN		\$766.48		
Paid Chk#	029594	8/31/2018			SHEFFIELD, MARY
G 100-212000	ACCOUNTS PAYABLE		\$2,252.50	CONTRACT	ECON DEV-AUG SERV
	Total SHEFFIELD, MARY		\$2,252.50		
Paid Chk#	029595	8/31/2018			STREICHER S POLICE EQUIPMENT
G 100-212000	ACCOUNTS PAYABLE		\$146.00	11328882	PD - EQUIPMENT
	Total STREICHER S POLICE EQUIPMENT		\$146.00		
Paid Chk#	029596	8/31/2018			TACTICAL SOLUTIONS-PUBLIC SAFE
G 100-212000	ACCOUNTS PAYABLE		\$419.00	6902	PD - CERTIFICATION
	Total TACTICAL SOLUTIONS-PUBLIC SAFE		\$419.00		
Paid Chk#	029597	8/31/2018			TIME WARNER CABLE-PO BOX 4639
G 100-212000	ACCOUNTS PAYABLE		\$11.04	10404-304433	DPW - BROADCAST TV BOXES
G 100-212000	ACCOUNTS PAYABLE		\$434.00	709864401081	PD - PHONE
	Total TIME WARNER CABLE-PO BOX 4639		\$445.04		
Paid Chk#	029598	8/31/2018			UNIFIRST CORPORATION

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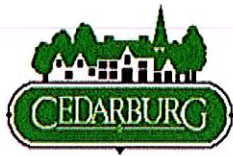
AUGUST 2018

		Check Amt	Invoice	Comment
G 601-212000	ACCOUNTS PAYABLE	\$48.35	0961031655	CWRC - UNIFORMS
G 601-212000	ACCOUNTS PAYABLE	\$47.23	0961031668	CWRC - UNIFORMS
Total UNIFIRST CORPORATION		\$95.58		
Paid Chk# 029599 8/31/2018 UW - STEVENS POINT				
G 100-212000	ACCOUNTS PAYABLE	\$175.00		REGISTRATIO SR CTR - 9/13-14 CONFERENCE
Total UW - STEVENS POINT		\$175.00		
Paid Chk# 029600 8/31/2018 VIEVU				
G 100-212000	ACCOUNTS PAYABLE	\$3,840.00	30575	PD - 3YR CONTRACT
Total VIEVU		\$3,840.00		
Paid Chk# 029601 8/31/2018 VINTON CONSTRUCTION				
G 601-212000	ACCOUNTS PAYABLE	\$8,736.00	PAYREQ#4	CIF - PAYMENT #4
G 400-212000	ACCOUNTS PAYABLE	\$2,437.50	PAYREQ#4	CIF - PAYMENT #4
G 400-212000	ACCOUNTS PAYABLE	\$8,828.82	PAYREQ#4	CIF - PAYMENT #4
G 400-212000	ACCOUNTS PAYABLE	\$344,604.69	PAYREQ#4	CIF - PAYMENT #4
Total VINTON CONSTRUCTION		\$364,607.01		
Paid Chk# 029602 8/31/2018 WISCONSIN PARK & REC-6737 WISC				
G 220-212000	ACCOUNTS PAYABLE	\$7,940.75	TICKETS	REC - WPRA TICKET FEEES
Total WISCONSIN PARK & REC-6737 WISC		\$7,940.75		
111300 PWSB Checking		\$473,228.16		

Fund Summary

111300 PWSB Checking

100 GENERAL FUND	\$35,908.72
200 CEMETERY FUND	\$1,214.38
220 RECREATION PROGRAMS FUND	\$13,002.78
240 SWIMMING POOL FUND	\$1,064.45
260 LIBRARY FUND	\$5,068.87
350 TIF DISTRICT FUND #4	\$1,714.37
400 CAPITAL IMPROVEMENTS FUND	\$378,749.81
601 WATER RECYCLING CENTER	\$36,279.78
700 RISK MANAGEMENT FUND	\$225.00
	\$473,228.16



City of Cedarburg

City Administrator's Report

September 6, 2018

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works— The City's storm sewer system has been able to keep up with the short rainfalls and nothing has overflowed; however, it has been pushed to it's limit.

The 2018 Street and Utility Project is completed and restoration is underway.

The Fire Department's concrete driveway from the curb to the front of the garage doors has been repaired.

The bids were opened Tuesday for the 2018 asphalt repair program. The project will include paving the north side and behind the Fire Department building and patching on Evergreen Boulevard and Portland Avenue this fall.

Clerk— The part-time Administrative Assistant position in the Clerk's Office has been filled, dependent upon pre-employment screening.

Water Recycling Center—The flows are up at the Center but it is doing well.

Fire Department— The Department is 130 calls ahead of last year at this time.

Library— September is World Alzheimer's Month and the 2018 Cedarburg Reads program will recognize this by reading *My Two Elaines* by Martin J. Schreiber with Cathy Breitenbucher. Cedarburg Friends of the Library will be sponsoring events all month. Author and Former Governor Martin Schrieber will be at the Library for a presentation on Thursday, September 27 from 1:00 p.m.—8:00 p.m.

Reference & Adult Services Librarian Laura Beldavs will be promoting computer classes and Gale Courses this month.

Police—The Department will be conducting physical fitness testing next for a patrol officer position.

The Department was awarded a \$1,000 Traffic Safety grant from the Wisconsin Department of Transportation for participating in street traffic enforcement activities.

The Department is hosting its first Cops and Bobbers catch-and-release fishing event for children ages 7 to 18, to fish with a police officer at Cedar Creek Park on September 22 from 2 p.m.—5 p.m. Sign-up is required at the Cedarburg Police Department or by contacting Officer Steve Chojnacki.

Light & Water—The Utility had four employees participate in mutual aid in Plymouth, which involved working for three 16 hour days after a hard storm hit the area.

Training— Assessor Timm will be attending the Assessor's Institute in Green Bay on September 11-14.

Deputy Clerk Kletzien attended the Wisconsin Municipal Clerk's Association Conference on August 23 and 24 in Green Bay.

Administrator—Former City Attorney Lowell Levy passed away on September 2. A floral arrangement was sent to the gathering at the Cultural Center on behalf of the City of Cedarburg.

Respectfully submitted,



Christy Mertes

2018 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Coops				1									1
Single Family		2	5		4	2	4	4					21
Multi-family				1	1			2					4
Assessory Building				1	4	2	3	2					12
Addition/Alteration	7	11	22	12	12	15	11	11					101
Commerical New Constructio		1		1				2					4
Commercial Additions/Alterati	1	1		3	3	2	3	6					19
Pools				1				1					2
Razing					2			1					3
Heat/Vent	31	25	19	21	19	30	23	29					197
Signs	2	3	2	4	7	2	4						24
Plumbing	30	29	47	30	31	24	38	36					265
Electrical	41	30	36	26	35	34	31	32					265
Occupancy	5	4	5	4	9	7	9	2					45
TOTAL VALUE TO CITY	160,010	16,895,500	2,141,164	18,890,479	2,118,707	1,056,637	2,897,908	21,041,740					65,202,145
INSPECTIONS													
JOE JACOBS			2	2	3	5	1	2					15
MICHAEL BAIER	116	199	140	134	150	157	179	158					1233
ROGER KISON	4							13					17