

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
JULY 9, 2018 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, July 9, 2018 at 7:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the second floor Council Chambers.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Dan von Bargen, Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome, and Rod Galbraith
5. STATEMENT OF PUBLIC NOTICE
6. APPROVAL OF MINUTES* - June 25, 2018
7. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. NEW BUSINESS
 - * A. Accept and refer to Plan Commission the rezoning petition from Bell Investment Prop., LLC to rezone the parcel at W68 N926-30 Washington Avenue from B-2 Community Business District to B-2/PUD Community Business District/Planned Unit Development District; and action thereon
 - * B. Consider request to replace Administrative Assistant/Account Clerk; and action thereon
 - * C. Consider payment of bills dated 07/02/18 and transfers for the period 06/23/18 through 06/28/18; and action thereon
 - *** D. Consider License Applications; and action thereon
 1. Consider approval of new Operator License applications for the period June 1, 2018 through June 30, 2019 for: Andrew G. Henning, Debra M. Newell, David A. Nichols, Sybille Schnappup

2. Consider approval of renewal Operator License applications for the period June 1, 2018 through June 30, 2019 for: Emily E. Eineichner, Blake D. Klug, and John C. Wallus

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- * A. Administrator's Report
- * B. Building Inspector's Report – June 2018
- * B. Fire Inspection Report – June 2018
- * C. City Clerk's Report – Certify Code of Ethics

10. COMMUNICATIONS

- ** A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C. Mayor's Report

11. ADJOURNMENT – CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statutes 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, to consider cellular tower leases for location on the monopole constructed on Western Avenue and to consider a six month extension on an option to purchase a City-owned property at N144 W5888 Pioneer Road and State Statutes 19.85 (1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the Council with respect to litigation in which it is or is likely to become involved, more specifically to discuss the Notice of Claim and Injury received from Friends of Historic Cedarburg relating to creation of TID No. 5. Approval of June 25, 2018 closed session minutes.

12. RECONVENE TO OPEN SESSION

13. Consider cellular tower leases for location on the monopole constructed on Western Avenue; and action thereon

14. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting, but is given solely to comply with the notice requirements of the open meeting law.

- * *Information attached for Council; available through City Clerk's Office.*
- ** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*
- *** *Information available through the Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606
E-MAIL: cityhall@ci.cedarburg.wi.us

07/05/18 ckm

**CITY OF CEDARBURG
COMMON COUNCIL
JUNE 25, 2018**

**CC20180625-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, June 25, 2018, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor O’Keefe called the meeting to order at 7:00 p.m.

ROLL CALL: Present - Common Council: Mayor Mike O’Keefe, Council Members Dan von Barga, Jack Arnett, Rick Verhaalen, Garon Chivinski, Patricia Thome, Rod Galbraith

Excused - Council Member Kristin Burkart

Also Present - City Administrator/Treasurer Christy Mertes, Director of Public Works and Engineering Tom Wiza, City Clerk Constance McHugh, Director of Parks, Recreation and Forestry Mikko Hilvo, Fire Chief Jeff Vahsholtz, Planner Jon Censky, City Attorney Mike Herbrand, Police Commissioner Linda Krieg; interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk McHugh verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member Galbraith, to approve the minutes of the June 11, 2018 meeting. Motion carried unanimously with Council Member Burkart excused.

PUBLIC HEARING: CONSIDER RESOLUTION NO. 2018-19 TO AMEND THE COMPREHENSIVE LAND USE PLAN – 2025 FOR THE PARCEL ADJACENT TO AND EAST OF N144 W6166 PIONEER ROAD FROM THE OFFICE CLASSIFICATION TO THE COMMERCIAL CLASSIFICATION, AND FOR THE PARCEL AT N144 W6050 PIONEER ROAD FROM THE INDUSTRIAL AND MANUFACTURING CLASSIFICATION TO THE COMMERCIAL CLASSIFICATION

Mayor O’Keefe opened the public hearing on this matter at 7:01 p.m.

Planner Censky said the applicant recently purchased the former Formart Container building at the northwest corner of Pioneer Road and Cardinal Avenue with the intent to convert it into the Kettle Moraine Appliance store. A land use plan amendment and rezoning are necessary for the applicant to proceed.

There were no comments from the public.

Motion made by Council Member von Bargaen, seconded by Council Member Thome, to close the public hearing at 7:05 p.m. Motion carried unanimously with Council Member Burkart excused.

Motion made by Council Member Thome, seconded by Council Member Verhaalen, to adopt Resolution No. 2018-19 amending the Comprehensive Land Use Plan – 2025 for the parcel adjacent to and east of N144 W6166 Pioneer Road from the Office classification to the Commercial classification, and for the parcel at N144 W6050 Pioneer Road from the Industrial and Manufacturing classification to the Commercial classification. Motion carried unanimously with Council Member Burkart excused.

PUBLIC HEARING: CONSIDER ORDINANCE NO. 2018-09 TO REZONE THE PARCEL ADJACENT TO AND EAST OF N144 W6166 PIONEER ROAD FROM B-4 OFFICE DISTRICT TO B-2 COMMUNITY BUSINESS DISTRICT, AND THE PARCEL AT N144 W6050 PIONEER ROAD FROM M-2 GENERAL MANUFACTURING DISTRICT TO B-2 COMMUNITY BUSINESS DISTRICT

Mayor O’Keefe opened the public hearing on this matter at 7:06 p.m.

There were no comments from the public.

Motion made by Council Member Thome, seconded by Council von Bargaen, to close the public hearing at 7:07 p.m. Motion carried unanimously with Council Member Burkart excused.

Motion made by Council Member Thome, seconded by Council Member Galbraith, to adopt Ordinance No. 2018-09 rezoning the parcel adjacent to and east of N144 W6166 Pioneer Road from B-4 Office District to B-2 Community Business District, and rezoning the parcel at N144 W6050 Pioneer Road from M-2 General Manufacturing District to B-2 Community Business District. Motion carried unanimously with Council Member Burkart excused.

ACCEPT AND REFER TO THE PLAN COMMISSION THE REZONING PETITION FROM S. DUANE STROBEL, JR/ALLISON MANTEL, D.D.S., MS TO REZONE THE NORTHERN MOST OF THE THREE PARCELS AT THE NORTHEAST CORNER OF EVERGREEN BOULEVARD AND PIONEER ROAD FROM RD-1 TWO FAMILY RESIDENTIAL DISTRICT TO B-4 OFFICE AND SERVICE DISTRICT

Motion made by Council Member Arnett, seconded by Council Member Thome, to accept and refer to the Plan Commission the rezoning petition from S. Duane Strobel, Jr/Allison Mantel, D.D.S., MS to rezone the northern most of the three parcels at the northeast corner of Evergreen Boulevard and Pioneer Road from RD-1 Two Family Residential to B-4 Office and Service District. Motion carried unanimously with Council Member Burkart excused.

CONSIDER APPROVAL OF A DEVELOPMENT AGREEMENT AMENDMENT FOR THE GLEN AT CEDAR CREEK SUBDIVISION PHASE 2 AND 3

Planner Censky said this Development Agreement amendment is necessary to update the original Agreement to reflect phases 2 and 3 of The Glen at Cedar Creek Subdivision.

Motion made by Council Member von Bargen, seconded by Council Member Arnett, to approve the Development Agreement amendment for The Glen at Cedar Creek Subdivision phase 2 and 3, subject to an annotation on the plat specifying which is phase 2 and which is phase 3. Motion carried unanimously with Council Member Burkart excused.

CONSIDER OUTDOOR ALCOHOL BEVERAGE LICENSE FOR BRANDYWINE AT W61 N480 WASHINGTON AVENUE

Planner Censky said the owners of Brandywine are seeking to place three tables and chairs along the south side of the building and five tables and chairs along the west side of the building for outdoor dining. The area will be enclosed with a decorative post and chain fence. Because of an issue in determining private property versus public property, the Plan Commission recommended the applicant enter into a right-of-way encroachment agreement. Assistant City Attorney Tim Schoonenberg drafted an agreement that establishes specific areas along the outside front of the building where the exact location of the property line and the right-of-way line is not confirmed but where customers and employees may encroach on the right-of-way for the delivery of alcoholic beverages and food to tables.

Attorney Herbrand said basically this is a right-of-way agreement that allows the applicant to use City property. The applicant will have the right to serve and carry alcohol across the right-of-way. They will need to provide insurance, indemnify the City, and follow all other rules and regulations. He recommended the agreement expire at the end of 2018. The applicant can then seek another agreement.

Motion made by Council Member Arnett, seconded by Council Member Thome, to approve the outdoor alcohol beverage license and the right-of-way license agreement through December 31, 2018 for Brandywine at W61 N480 Washington Avenue. Motion carried unanimously with Council Member Burkart excused.

CONSIDER APPLICATIONS OF LE'S PHO LLC, W63 N146 WASHINGTON AVENUE, LY Q LE, AGENT AND BRANDYWINE LLC, W61 N480 WASHINGTON AVENUE, ANDREW C. WILSON, AGENT, FOR AN AVAILABLE 'CLASS B' LIQUOR LICENSE

City Clerk McHugh said the "Class B" liquor license currently held by Silver Creek Brewery will be available as of July 1. Two applicants who currently hold Class "B" beer and "Class C" wine licenses have applied for the "Class B" liquor license – Le's Pho and Brandywine.

Attorney Herbrand said the Council has a fair amount of discretion in terms of issuing this license as long as the decision is based on reasonable rationale. The Council is the steward of City resources and by recent actions has shown it would like to see licenses that are issued fully utilized.

Mr. Le said his restaurant is a Vietnamese restaurant that has been open for 10 days. He said customers sometimes walk out when they find out they cannot have a cocktail. Mr. Wilson said Brandywine is a restaurant emphasizing Midwestern ingredients with an Italian flair. The restaurant was open last weekend during Strawberry Festival and plans to open on a regular basis this weekend.

Council Member Thome said she did an online search of similar type Vietnamese restaurants in the Milwaukee area and found most have only Class “B” beer and “Class C” wine licenses and not full liquor licenses. She said she is excited about both restaurants being in the City but looks at this from an economic development and visitor’s perspective. She feels Brandywine will attract more visitors.

Council Member Chivinski said both restaurants are located in the district he represents. The vision of the Council seems to be having a vibrant street life on historic Washington Avenue downtown. He said he believes Brandywine will draw people into the historic district.

Council Member von Bargen said he wishes there were two licenses available. Brandywine is located in the historic district and he said this restaurant will add vibrancy to the district.

Council Member Verhaalen said he is uncomfortable deciding who gets this license. He does not like giving one business an advantage over another.

Gus Wirth, owner of Echo Plaza, said if Mr. Le could be assured that he would receive the next available liquor license he would be willing to let Mr. Wilson take this license.

Attorney Herbrand said this Council cannot bind or commit a future Council.

Council Member Galbraith said this is a hard decision for the Council. It would be irresponsible for this Council to make decisions for a future Council. He said the downtown is important to the City and Brandywine will have more walk up traffic.

Mayor O’Keefe agreed these situations must be reviewed on a case by case basis. This Council cannot make future promises. He said he is delighted to have both businesses in the City. He feels downtown businesses in the historic district should have some sort of precedence for this. He took an informal poll of residents and the majority were supportive of Brandywine receiving the license.

Motion made by Council Member Galbraith, seconded by Council Member Chivinski, to grant the available “Class B” liquor license currently held by Silver Creek Brewery to Brandywine, LLC, W61 N480 Washington Avenue, Andrew C. Wilson, effective July 1, 2018. Motion carried with Council Members von Bargen, Arnett, Chivinski, Thome and Galbraith voting aye, Council Member Verhaalen voting nay, and Council Member Burkart excused.

CONSIDER APPLICATION OF LE’S PHO LLC, LY Q LE, AGENT, FOR A CLASS “B” BEER AND “CLASS C” WINE LICENSE FOR LE’S PHO AT W63 N146 WASHINGTON AVENUE

Motion made by Council Member Thome, seconded by Council Member Arnett, to approve the renewal application of Le’s Pho LLC, Ly Q Le, agent, doing business as Le’s Pho at W63 N146 Washington Avenue, for a Class “B” beer and “Class C” wine license for the period ending June 30, 2019. Motion carried unanimously with Council Member Burkart excused.

CONSIDER REQUEST TO TRANSFER FUNDS FROM THE CONTINGENCY RESERVE ACCOUNT TO THE ENGINEERING PROFESSIONAL SERVICES ACCOUNT FOR A CERTIFIED SURVEY MAP (CSM) FOR THE PROPERTY FRONTAGE JUST SOUTH OF THE HIGHLAND DRIVE/CEDAR CREEK BRIDGE

Director Wiza explained that the owner of the property at W51 N664 Highland Drive has asked the City to maintain the limestone wall running along the south half of his frontage on Highland Drive. The Public Works and Sewerage Commission directed staff to obtain a survey of the property to determine ownership of the wall abutting the sidewalk. The cost of the survey is \$2,800. The engineering account for professional services has a balance of \$700 leaving the survey \$2,100 under funded.

Council Member Arnett said when a homeowner buys a property typically a survey is done. He said it does not sound like this is the case in this situation. He said there are dozens of these walls all over town. He has concerns about this request, such as whether a prior owner installed the wall, whether it can be removed by the City if it is on City property, and whether there will be more requests from other homeowners wanting the City to pay for surveys. He said the burden is on the homeowner. Council Member Verhaalen said he agrees.

Council Member Galbraith said given there is no existing survey that tells whether the wall is on City property or not, this needs to be established before the next step is taken. He said since there is no money budgeted for the survey it could be discussed at budget time and perhaps be added to the 2019 budget.

Council Member Thome said she would have thought one of the previous owners of the property would have had a survey.

Motion made by Council Member Arnett, seconded by Council Member Thome, to reject the transfer of funds from the Contingency Reserve account to the Engineering Professional Services account for a CSM for the property frontage just south of the Highland Drive/Cedar Creek bridge.

Council Member von Barga said the wall does look precarious, but does not believe there to be a big issue in terms of it falling into the creek.

Director Wiza said anything is possible, but he believes there is a low probability of the wall falling and harming someone.

With Council Members von Barga, Arnett, Verhaalen, Chivinski, Thome and Galbraith voting aye and Council Member Burkart excused, the motion carried.

CONSIDER ISSUANCE OF A TRANSIENT ENTERTAINMENT LICENSE TO RAINBOW VALLEY RIDES, INC. FOR THE OZAUKEE COUNTY FAIR ON AUGUST 1 (1:00 P.M. TO 11:00 P.M.), AUGUST 2, 3 & 4 (10:00 A.M. TO 11:00 P.M.), AND AUGUST 5, 2018 (10:00 A.M. TO 7:00 P.M.) AND THE REQUEST TO WAIVE THE REQUIREMENT FOR A CLEAN UP BOND AS REQUESTED BY AGRICULTURAL SOCIETY

Motion made by Council Member Thome, seconded by Council Member Galbraith, to approve the issuance of a Transient Entertainment license to Rainbow Valley Rides, Inc. for the Ozaukee County Fair on August 1 (1:00 p.m. to 11:00 p.m.), August 2, 3, 4 (10:00 a.m. to 11:00 p.m.), and August 5, 2018 (10:00 a.m. to 7:00 p.m.) and the request to waive the requirement for a clean-up bond as requested by the Agricultural Society. Motion carried without a negative vote with Council Member Burkart excused.

PRESENTATION OF 2017 FIRE DEPARTMENT REPORT

Chief Vahsholtz presented the following highlights from 2017:

- There were 1,032 calls for service, an increase of 32 over 2016.
- There were 589 rescue calls in the City, 215 in the Town.
- There were 146 fire calls in the City, 39 in the Town.
- There were 5 structure fires in the City, indicating a relatively low incidence of real fires.
- Over 5,000 hours of training was logged by members, all at no pay.
- The Explorer program is up and running and has done very well over the years.
- A new power load system was added to both ambulances.
- Firefighter Bryan Price was promoted to Rescue Company Lieutenant.
- Deputy Chief Kim Esselmann was awarded the Emergency Medical Responder Meritorious Service Award by the Badger Firefighter's Association. Deputy Chief Kim Esselmann was also awarded an Emergency Medical Technician of the Year Award from the American Legion Department of Wisconsin.
- Assistant Chief Bill Hintz was awarded a Firefighter of the Year Award from the American Legion Department of Wisconsin.
- Retired Chief Rich Van Dinter and part-time Fire Inspector and retired Assistant Chief Bill Koeppen were awarded Firefighter Meritorious Service Awards from the Badger Firefighter's Association.
- A new ambulance cart and Kubota UTV was purchased in 2017.
- Public Education Officer Dustin Halyburton participated in over 340 hours of public education.
- Blake Karnitz was hired as the Department's first full-time employee to fill the role of Fire Inspector.
- All 2017 Department goals were achieved. 2018 goals include:
 - Continue to build on training the Rescue Task Force
 - Replace the Department pickup truck
 - Work on replacing the Tender
 - Re-write Department policies and procedures
 - Continue to aggressively recruit new members.

Chief Vahsholtz thanked Department Heads for allowing City employees who are also members of the Fire Department to leave during the day for emergencies. He encouraged Council Members to tour the firehouses.

Council Member Galbraith said when he moved to the area 35-40 years ago the Cedarburg Fire Department was viewed as the premiere volunteer fire department in the State. When he was a member of Ozaukee County Sheriff's Department he always knew the Sheriff's Department could count on the Cedarburg Fire Department. He said it is amazing what the Department has been able to accomplish.

Council Member Thome encouraged Council Members to attend the annual Awards Night. She said it is tremendous that there are generations of families that are going through the Department.

Council Member Arnett said the Explorer Program is very interesting. He said it is amazing that the dollars included in the City's budget amount to \$25 per year per resident for fire service.

The Mayor and Council thanked Chief Vahsholtz for his presentation.

DISCUSS AND APPROVE PRELIMINARY BUDGET PARAMETERS, INCLUDING OPERATING EXPENDITURES AND/OR TAX LEVY, GROTH TARGETS FOR DEVELOPMENT OF THE PROPOSED 2019 BUDGET

City Administrator/Treasurer Mertes said annually the Council sets the parameters for staff to follow during the development of the budget. Usually the expectation is that the tax rate should be held at the same rate as the previous year. Preliminary estimates show a \$0.30 increase in the tax rate just to cover the borrowing for TID No. 4 and the increase in the debt service levy. She said it is not possible to hold the tax rate the same as the previous year. If the Council desires a lower rate increase staff is looking for suggestion as to where the budget should be reduced.

Council Member Verhaalen said the Council should not keep borrowing for the road program. This just pushes borrowing and increased budgets onto future Councils.

Director Wiza said the City is not really keeping up on road improvements. In recent years the road program has focused more on road reconstruction. Funding for the road program is very complicated as it involves the budgets for sanitary sewers, storm sewers, street improvements, and water mains. The current year's program focuses on 2.3 miles of street improvements. Either the tax rate needs to be increased or the program will need to be cut in half.

Council Member Arnett said there has been a 20% increase in the tax rate since 2011. He said this is higher than inflation. He does not want the City to become unaffordable.

Council Member Verhaalen suggested employee benefits be reviewed. City Administrator/Treasurer Mertes said this is something the Personnel Committee is discussing and the Employee Committee is working with the City's consultant on this.

Council Member Chivinski said while he is new to the budget process he has no patience for games or gimmicks. He said if the Council feels what is delivered to the residents is worth it, it must stand up for that. The Council needs to be upfront and real with residents.

Council Member Galbraith said Ozaukee County has had no increase or a decrease in taxes over the last several years. Benefits for the Sheriff's Department have been frozen or cut over the last 15 years. He said he is not sure where the City is at in terms of benefits post Act 10, but they need to be in line with the private sector. He said he would be hard pressed to vote for such a large increase in the tax rate.

City Administrator/Treasurer Mertes said since Act 10 in 2011 employee sick leave has been reduced, there are higher health insurance deductibles, contributions to HSAs have been eliminated, there have been pay freezes, mandatory pension contributions by employees, furlough days, and a reduction in staffing levels.

Council Member Thome said the Personnel Committee is discussing where the City is in terms of pay and benefits relative to other communities.

Mayor O'Keefe said the only way to increase income is to raise taxes. He said he does not want to see borrowing continue.

Council Member Verhaalen said the worst case scenario is to keep borrowing for street projects.

Council Member von Barga said the Council must find a solution to slow borrowing; then stop it. The Council must fix the problem then pay for things as it goes along. He could support an increase in the tax rate, but not \$0.30.

It was the consensus of the Council that staff work towards a tax rate increase of less than \$0.30 per \$1,000 assessed value – perhaps something in the \$0.15 range.

CONSIDER BUDGET CALENDAR FOR 2019

City Administrator/Treasurer Mertes said the proposed budget calendar for the 2019 budget is the same as last year. The budget will be distributed to the Council on October 4 with the public hearing at the October 29 meeting. Department presentations will be at the October 8 Council meeting, but it may be necessary to add dates in October for budget deliberations if necessary. Others will be present for questions. The budget is scheduled to be adopted on November 26.

PRESENT STRATEGIC WORK PLAN

City Administrator/Treasurer Mertes said the strategic work plan has a new look with the help of Director Hilvo. It also now includes a vision statement and guiding principles. She encouraged Council Members to read through the document, which is meant to guide the budget process, and provide comments and suggestions to her. Department Heads will be discussing the plan during budget presentations.

PAYMENT OF BILLS

Motion made by Council Member von Bargaen, seconded by Council Member Arnett, to approve the payment of the bills for the period 06/05/18 through 06/15/18, transfers for the period 06/09/18 through 06/22/18, and payroll for the period 06/03/18 through 06/16/18. Motion carried unanimously with Council Member Burkart excused.

LICENSE APPLICATIONS

Motion made by Council Member Galbraith, seconded by Council Member Thome, to authorize the issuance of a new Operators licenses for the period ending June 30, 2019 to:

Nicole M. Ansay	Jake G. Hebda	Heather A. Oechsner
Stephen C. Bicek	Mark T. Mentele	Richard A. Sella
Woody H. Burrell	Elsa P. Mieloch	Elisse M. Tarlo
Michael G. Harrington	Nick M. Nevins	

and to authorize issuance of renewal operators licenses for the period ending June 30, 2019 to:

Carol A. Ameen	Christine M. Jackson	Troy D. Reissmann
Denise M. Beno	Sarah J. Koch	Susan E. Schrader
Evan N. Bray	Scott A. Kosidowski	Mark J. Schubert
Angela M. Bushee	Mary C. Lever	Kelleen S. Starsky
Benjamin S. Clithero	Judy A. Mattias	Suzanne L. Stubblefield
Scott R. Galaszewski	Brenda L. Mueller	Lindsey K. Vang
Kathlyn T. Geracie	Melissa M. Radtke	Captola R. Wolfe-Bacher
Terri J. Heidtke	Kenneth W. Reid II	

Motion carried unanimously with Council Member Burkart excused.

CITY ADMINISTRATOR'S REPORT

City Administrator/Treasurer Mertes said Administrative Assistant Jenny Valenta resigned, effective July 17. She will be coming to the Council at the next meeting with a request to replace her.

City Administrator/Treasurer Mertes said the City received a lawsuit from the Friends of Historic Cedarburg regarding the creation of TID No. 5.

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member von Bargaen said it is a priority to him that the Council discuss solutions to lowering the City's debt and adopt a pay-as-you go approach.

Council Member Arnett complimented the Festivals Committee on the great Strawberry Festival that was held this past weekend.

MAYOR'S REPORT

Mayor O'Keefe said there will be a tour of the WILO plant facilities from 9:00 a.m. to noon on July 11. He said the German based company is possibly interested in relocating to Cedarburg.

Mayor O'Keefe said he would like the Council to look at the outdoor seating regulations in the City.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Thome, seconded by Council Member von Bargaen, to adjourn to closed session at 9:36 p.m. pursuant to State Statutes 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, to consider cellular tower leases for location on the monopole constructed on Western Avenue. Approval of June 11, 2018 closed session minutes. Motion carried on a roll call vote with Council Members von Bargaen, Arnett, Verhaalen, Chivinski, Thome and Galbraith voting aye and Council Member Burkart excused.

RECONVENE TO OPEN SESSION

Motion made by Council Member Thome, seconded by Council Member Galbraith, to reconvene to open session at 9:46 p.m. Motion carried on a roll call vote with Council Members von Bargaen, Arnett, Verhaalen, Chivinski, Thome and Galbraith voting aye and Council Member Burkart excused.

ADJOURNMENT

Motion made by Council Member Verhaalen, seconded by Council Member Galbraith, to adjourn the meeting at 9:47 p.m. Motion carried unanimously with Council Member Burkart excused.

Constance K. McHugh, MMC/WCPC
City Clerk

CITY OF CEDARBURG

MEETING DATE: July 9, 2018

ITEM NO: 8. A.

TITLE: Accept and refer to Plan Commission the rezoning petition from Bell Investment Prop., LLC to rezone the parcel at W68 N926-30 Washington Avenue from B-2 Community Business District to B-2/PUD Community Business District/Planned Unit Development District; and action thereon

ISSUE SUMMARY: According to **Sec. 13-1-183. Review and Recommendation**, the Plan Commission shall review all proposed changes to the district boundaries or amendments within the corporate limits and shall recommend that the petition be granted as requested, modified, or denied. The recommendation shall be made at a Plan Commission meeting subsequent to the Common Council meeting at which the petition is first submitted and shall be made in writing to the Common Council.

The petitioner is requesting this rezoning to apply the Plan Unit Development Overlay Zoning District to his property for his proposed reconstruction of the existing Bell Orthodontic Solutions facility located at W68 N926-30 Washington Avenue. The PUD Overlay zoning is necessary because redevelopment of the site is otherwise severely hindered by the building setback requirements of the B-2 Community Business District (i.e. 40 feet). This site has public road right-of-way on three sides and the 40 foot setback requirement would preclude the redevelopment plans as proposed. Accordingly, the petitioner requests the Planned Unit Development (PUD) Overlay District for the flexibility it provides in applying the basic use district regulations.

STAFF RECOMMENDATION: Accept the petition and refer it to the Plan Commission for review and recommendation

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

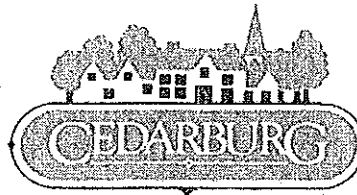
BUDGETARY IMPACT: N/A

ATTACHMENTS:

- Rezoning Petition

INITIATED/REQUESTED BY: Bell Investment Prop. LLC

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610



LAND DEVELOPMENT APPLICATION
City of Cedarburg

PROPERTY LOCATION/ADDRESS: W68 N926-30 WASHINGTON AVENUE

APPLICANT: ROBERT E. LEE & ASSOC. TELEPHONE: 920-662-9641
ADDRESS: 1250 CENTENNIAL CENTRE BOULEVARD FAX: _____
HOBART, WI 54155 e-mail: thewitt@releeinc.com

PROPERTY OWNER: BELL INVESTMENT PROP. LLC TELEPHONE: 262-377-7410
ADDRESS: 7154 W CONCORD CREEK DR FAX: _____
MEQUON, WI 53092 e-mail: _____

REQUEST FOR: ☐ Concept Review ☐ Conditional Use Zoning
☒ Site/Architectural Plan Approval #350 ☐ Annexation Request
☒ Subdivision Plat or C.S.M. Review #325 ☐ Variance/Board of Appeals
☐ Zoning District Change ☒ Other PUD DUE 6/15/18 #350

STATUS OF APPLICANT: () OWNER () AGENT () BUYER (X) OTHER

PROJECT NAME: BELL ORTHODONTIC SOLUTIONS

USES PROPOSED AND DESCRIBE REQUEST: EXISTING BUILDING IS GOING TO BE DEMOED. A NEW ORTHODONTIC OFFICE WILL BE CONSTRUCTED WITH REVISED PARKING LOT LAYOUT. ROBERT E. LEE & ASSOCIATES IS ALSO PREPARING A CIVIL SITE PLAN.

NOTE: Please attach five (5) copies of a written description of your proposal or request.
Also provide five (5) full-size sets of supporting drawings, sketches, or survey maps.

The undersigned certifies that he/she has familiarized himself/herself with the State and local codes and procedures pertaining to this application. The undersigned further hereby certifies that the information contained in this application is true and correct. This application shall be signed by the property owner(s).

SIGNED BY: [Signature] DATE: 6/15/18
Property Owner(s)

\$ 100	Concept Review	Submission of Five (5) Full-Size Plan Sets:	_____
* Fee Sch.	Site/Architectural Plans		
* Fee Sch.	C.S.M. Review		
* Fee Sch.	Subdivision Plat	Thirteen (13) Plan Sets Due (11"x17" max):	<u>6/26/2018</u> *
\$ 250	Zoning District Change	Confirm Thirteen (13) Plan Sets Submitted:	<u>6/26/2018</u>
\$ 200	Zoning Text Change		
\$ 300	Conditional Use Zoning	1st Plan Commission Appearance:	<u>Aug 6, 2018</u>
\$ 150	Annexation Request		
\$ 150	Variance/Board of Appeals		
* Fee Sch.	Other		
\$ <u>1,025.00</u> PAID TOTAL FEE			

APPLICATION AND FEE RECEIVED BY: [Signature] DATE: 6/26/2018
*See Fee Schedule CL#5 Plan Commission File No.: 13-040-0089.001
C243, C520 1/1/2016

CITY OF CEDARBURG

MEETING DATE: July 9, 2018

ITEM NO: 8. B.

TITLE: Consider request to replace Administrative Assistant/Account Clerk; and action thereon

ISSUE SUMMARY: Jenny Valenta has submitted her resignation as of July 17. Connie and I are requesting to replace Jenny with two full-time employees. Currently the position is half time in the Clerk's Office and half time in the Treasurer's Office and is also supposed to be the Administrative Assistant to the Administrator.

The Accountant II position I would like to hire would cover most of the accounting aspects of the office. The auditors in their report stated the office does not have an accountant to complete the financials. This wouldn't resolve the issue but it would help. It would also give us the opportunity to have someone capable of being the payroll officer's backup. Currently we do not have any other employee trained to complete the payroll.

The Administrative Assistant position the Clerk's Office would like to hire would provide a wide range of duties, including answering the phone, processing the mail, assisting with licensing and elections, preparing the City newsletter, providing backup for the website, preparing Council packets, sending out Constant Contact notifications, assisting the City Administrator in preparation of budget documents, and providing general customer service. It is important to replace this position as soon as possible with the busy election season and budget preparation upon us. Functions in both Departments have become increasingly more complex and time consuming over the last several years.

The Clerk's Office has been short almost two employees since 2011. When the part-time Secretary left in 2010 the position was not replaced. When the Administrative Assistant left in 2011, the position was replaced with a part-time position. When an employee in the Treasurer's Office retired in 2016, this position was replaced with a part-time position, with Jenny moving from part-time to full-time, splitting time between the Clerk's Office and the Treasurer's Office, and the Administrative Assistant duties diminished.

In previous years the Treasurer's position was full-time for a total of four full-time employees in that Department. This changed in 2007 when the Treasurer's position was combined with the Administrator position.

Hiring of two employees would restore staffing levels to what they were in 2011. Without additional staffing in each Department, there often is not adequate coverage on the first floor or second floor during lunch breaks, during periods of heavy absentee voting, during licensing time, during tax time, and should other employees be gone on vacation, out sick, or at training. There are often times when there is only one employee on the second floor, raising safety concerns.

STAFF RECOMMENDATION: Authorize hiring of two full-time employees, a net increase of one FTE

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: No impact if replaced as is. Approximately \$48,000 plus \$20,000 in benefits for additional employee

ATTACHMENTS: Accountant II job duties, education and experience requirements, Administrative Assistant job description, summary of current accountant position postings in WI

INITIATED/REQUESTED BY: Christy Mertes and Connie McHugh

FOR MORE INFORMATION CONTACT: Christy Mertes or City Clerk Connie McHugh, 375-7606

Accountant II position

- Prepares accounting reports, ensures timely completion of quarterly and annual reporting
- Prepares financial analysis as directed and interprets results
- Assists in monitoring of transactions and disbursements to ensure adherence to City policies including purchasing, cash handling, internal controls and financial policies
- Verifies accuracy of departmental account numbers when posting journal entries, receivables and payables
- Assists with the annual audit process, preparation of schedules and work papers and preparing annual financial statements
- Assists in budget development process, including projection of revenues and expenditures
- Processes accounts payable and purchase orders
- Records and maintains fixed asset records
- Prepare journal entries
- Reconciles bank statements and general ledger accounts
- Assists with annual property tax roll preparation and tax collection
- Completes federal and state reports as required
- Enter cash receipts daily
- Prepares and submits sales tax reports
- Answers phone and directs visitors to City Hall

Education

- Minimum two year accounting or related degree

Knowledge

- Five years' experience in finance
- Proficiency in Microsoft and accounting programs
- Knowledge of purchasing, accounts payable and accounts receivable
- Knowledge of payroll and benefits
- Knowledge of Generally Acceptable Accounting Principles (GAAP)

Current Accountant Postings in WI

	Salary Range		Population
City of Sun Prairie	49,644	67,018	32,820
City of Wausau	47,489	59,361	39,302
City of Neenah	41,537	62,314	25,914
City of Racine	52,624	63,149	77,571
City of River Falls	57,720	79,165	15,339
City of Verona	42,132	52,344	12,003
City of Baraboo	33,192	42,372	12,173
Village of Brown Deer	60,000	70,000	12,011
Average	48,042	61,965	28,392

Job Description

Human Resource Use Only
Position Number:
Contract Step/Grade
Effective Date:

POSITION IDENTIFICATION

Position Title: Administrative Assistant

Division: City Administrator & Clerk's Office

Workweek: Mon-Fri (Hours to be determined, between 7:30 a.m. and 4:30 p.m.)

SUPERVISORY RELATIONSHIPS

Reports to: City Administrator & City Clerk

Directly Supervises: None

POSITION PURPOSE

Performs a variety of routine and complex clerical work providing administrative and confidential secretarial support to the City Administrator and City Clerk, and assists in the administration of the standard operating policies and procedures of the City Administrator's and City Clerk's departments.

ESSENTIAL DUTIES

- Provides routine clerical and administrative support to the City Administrator and City Clerk
- Provides customer service for the City Administrator and City Clerk's Office
- Answers telephone for City Administrator and City Clerk's Office
- Assists City Administrator with preparation of annual budget and City policies and directives
- Prepares City newsletter
- Directs record management activities within the City Clerk's Office
- Assists City Clerk's Office with election management
- Assists City Clerk's Office with licensing
- Serves as a member of the Safety and Wellness Committee
- Assembles Common Council packets
- Processes the mail and delivers it to the post office; assists with mailings
- Manages petty cash and makes deposits
- Creates and distributes monthly calendar
- Updates website as necessary, sends out Constant Contact notifications
- Operates listed office machines as required
- Serves as a notary public

OTHER DUTIES

Perform other duties as assigned.

MINIMUM POSITION QUALIFICATIONS

Education: High School graduation or GED equivalent

Experience: At least five years' experience working in an office environment, working knowledge of office practices, procedures and equipment; customer service; communicating effectively verbally and in writing; handling stressful situations;

Certifications/Licenses: Ability to become a Notary public within six months.

Other Requirements: Knowledge of inDesign software or ability to learn within six months

KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of Microsoft Office, inDesign, use of copy machine, printers, fax machine, calculator, postage meter

Ability to effectively meet and deal with the public; good oral and written skills; ability to handle stressful situations

BACKGROUND CHECKS- Condition of Employment

PHYSICAL DEMANDS

Manual Dexterity: Work requires definite skilled and some physical operations.

Physical Effort: Work requires handling average weight materials or equipment, but not for sustained periods.

Working Conditions: Normal office conditions

The above statements are intended to describe the general nature and level of work being performed by most people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and requirements. Scheduling flexibility is required to accommodate changing business needs.

CITY OF CEDARBURG
TRANSFER LIST
6/23/18-6/28/18

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
6/25/2018	\$40,032.97	Light & Water-May usage charges
6/25/2018	\$1,500.00	Pitney Bowes-postage
6/28/2018	\$86,328.94	WCA-July health insurance premiums
6/28/2018	\$5,343.26	MetLife-July dental insurance premiums
6/28/2018	\$557.01	Superior Vision-July vision insurance premiums
	<u>\$133,762.18</u>	

PWSB INTERNAL SERVICE MONEY MARKET ACCOUNT
6/28/2018 \$5,161.10 PWSB MONEY MARKET

CITY OF CEDARBURG

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		Check Amt	Invoice	Comment
111300 PWSB Checking				
Paid Chk#	028984	6/29/2018	A LYNEIS ELECTRIC LLC	
G 100-212000	ACCOUNTS PAYABLE	\$1,160.00	5562	CELEBR-ELECTRIC FOR BAND SHELL CEDAR CREEK PARK
Total A LYNEIS ELECTRIC LLC		\$1,160.00		
Paid Chk#	028985	6/29/2018	ABLE DISTRIBUTING	
G 240-212000	ACCOUNTS PAYABLE	\$3,957.98	S013054865.0	POOL-BRADLEY
G 240-212000	ACCOUNTS PAYABLE	(\$507.98)	S013054865.0	POOL-CREDIT-MISC PRICE ADJUSTMENT
Total ABLE DISTRIBUTING		\$3,450.00		
Paid Chk#	028986	6/29/2018	ADP, LLC.	
G 100-212000	ACCOUNTS PAYABLE	\$441.00	516095127	TREAS-PAYROLL PROCESSING CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$548.70	516095546	TREAS-PAYROLL ENDING DATE 6/11/18
Total ADP, LLC.		\$989.70		
Paid Chk#	028987	6/29/2018	AMERICAN SIGNAL CORP.	
G 400-212000	ACCOUNTS PAYABLE	\$8,000.00	0008506-IN	EM-PO# PD820-FINAL INSTALLATION
Total AMERICAN SIGNAL CORP.		\$8,000.00		
Paid Chk#	028988	6/29/2018	ARC CONTRACTING COMMERCIAL	
G 601-212000	ACCOUNTS PAYABLE	\$4,945.00	96	CWRC-PO #837-SKYLIGHT INSTALLATION
Total ARC CONTRACTING COMMERCIAL		\$4,945.00		
Paid Chk#	028989	6/29/2018	AT&T	
G 260-212000	ACCOUNTS PAYABLE	\$141.32	262375760306	LIBRARY-PHONE
G 601-212000	ACCOUNTS PAYABLE	\$49.06	262375760306	CWRC-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$51.41	262375760306	CH-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$40.07	262375760306	FD-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$36.63	262375760306	DPW-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$58.95	262375762406	PD-PHONE
Total AT&T		\$377.44		
Paid Chk#	028990	6/29/2018	BADGER POPCORN & CONCESSION	
G 240-212000	ACCOUNTS PAYABLE	\$488.15	421841	POOL-BRATS/CKN TENDERS/PRETZELS
Total BADGER POPCORN & CONCESSION		\$488.15		
Paid Chk#	028991	6/29/2018	BAKER & TAYLOR AV PRE PROCESS	
G 260-212000	ACCOUNTS PAYABLE	\$123.35	B91736940	LIBR-DVDS
G 260-212000	ACCOUNTS PAYABLE	\$32.27	B91988060	LIBR-DVDS
G 260-212000	ACCOUNTS PAYABLE	\$15.18	B92270930	LIBR-DVDS
G 260-212000	ACCOUNTS PAYABLE	\$25.11	B92457450	LIBR-DVDS
Total BAKER & TAYLOR AV PRE PROCESS		\$195.91		
Paid Chk#	028992	6/29/2018	BAKER & TAYLOR BOOKS	
G 260-212000	ACCOUNTS PAYABLE	\$383.86	2033778812	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$90.00	2033778812	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$471.61	2033778813	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$73.23	2033778814	LIBR-BOOKS

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		Check Amt	Invoice	Comment
G 260-212000	ACCOUNTS PAYABLE	\$140.00	2033792015	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$323.73	2033792015	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$154.97	2033792016	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$16.00	2033795073	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$210.65	2033795073	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$459.78	2033802408	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$34.09	2033802409	LIBR-BOOKS
Total BAKER & TAYLOR BOOKS		\$2,357.92		
Paid Chk# 028993 6/29/2018 BEYER S HARDWARE STORE				
G 100-212000	ACCOUNTS PAYABLE	\$32.38	139715	PARKS-POTTING SOIL
G 100-212000	ACCOUNTS PAYABLE	\$20.69	139756	PD-16" STAND FAN
G 100-212000	ACCOUNTS PAYABLE	\$27.42	139768	PARKS-SGL CONNECTOR/HITCH BALL
G 100-212000	ACCOUNTS PAYABLE	\$4.31	139771	PD-PICTURE HANGING STRIP
G 100-212000	ACCOUNTS PAYABLE	(\$9.89)	140011	PARKS-CREDIT-RETURNED HITCH BALL
G 100-212000	ACCOUNTS PAYABLE	\$8.98	140075	PARKS-POLY GAS CYL
G 100-212000	ACCOUNTS PAYABLE	\$11.32	140109	PARKS-BLK HEAT PAINT
G 100-212000	ACCOUNTS PAYABLE	\$42.54	140136	PARKS-WHT ENAMEL/BRUSHES
G 100-212000	ACCOUNTS PAYABLE	\$10.34	140155	DPW-SLOT ANGLE
G 100-212000	ACCOUNTS PAYABLE	\$3.14	140187	DPW-T ROD
G 100-212000	ACCOUNTS PAYABLE	\$14.82	140189	PD-PAINT TAPE
G 100-212000	ACCOUNTS PAYABLE	\$67.35	140233	COMPLEX-PARTS
G 100-212000	ACCOUNTS PAYABLE	\$34.19	140235	PD-STEELIE CAR MOUNT KIT
G 100-212000	ACCOUNTS PAYABLE	\$11.40	140264	COMPELX-PITCHER/SINGLE CUT KEYS
G 100-212000	ACCOUNTS PAYABLE	\$36.51	140265	PARKS-SAT DEEP BASE/BRUSHES
G 100-212000	ACCOUNTS PAYABLE	\$91.38	140307	DPW-STICK WTR SINGLES/WTR CAN/LIQUAFEEED REFILL
G 100-212000	ACCOUNTS PAYABLE	\$7.51	140321	DPW-HARDWARE
G 100-212000	ACCOUNTS PAYABLE	\$97.17	140364	PARKS-DECK STAIN
G 100-212000	ACCOUNTS PAYABLE	\$44.95	140371	DPW-AA LITH BATTERIES
G 100-212000	ACCOUNTS PAYABLE	\$7.08	140395	EM-DBL SIDE CUT KEYS/HARDWARE
G 601-212000	ACCOUNTS PAYABLE	\$7.70	140483	CWRC-CLR TUBING/MAGNETS
G 100-212000	ACCOUNTS PAYABLE	\$15.73	140504	COMPLEX-ORG REF ROPE/VISIFL ROPE
Total BEYER S HARDWARE STORE		\$587.02		
Paid Chk# 028994 6/29/2018 BOEHLKE BOTTLED GAS CORP.				
G 221-212000	ACCOUNTS PAYABLE	\$106.63	014229	DPW-PROPANE
G 221-212000	ACCOUNTS PAYABLE	\$678.92	014230	DPW-PROPANE
Total BOEHLKE BOTTLED GAS CORP.		\$785.55		
Paid Chk# 028995 6/29/2018 BPI COLOR				
G 100-212000	ACCOUNTS PAYABLE	\$158.98	0530267	ENG-SERVICE CALL-PAPER PATH JAM
Total BPI COLOR		\$158.98		
Paid Chk# 028996 6/29/2018 BRAKE & EQUIPMENT				
G 100-212000	ACCOUNTS PAYABLE	\$69.26	453044	DPW-BUYERS PINTLE MOUNTS
G 100-212000	ACCOUNTS PAYABLE	\$69.26	453538	DPW-BUYERS PINTLE MOUNT
Total BRAKE & EQUIPMENT		\$138.52		

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Paid Chk#	Date	Payee	Check Amt	Invoice	Comment
028997	6/29/2018	BUETTNER, DAVID A.			
G 100-212000		ACCOUNTS PAYABLE	\$40.00	REFUND	REFUND OF APPLIANCE PICKUP FEE-ITEMS GONE
		Total BUETTNER, DAVID A.	\$40.00		
028998	6/29/2018	BUSINESS CARD			
G 100-212000		ACCOUNTS PAYABLE	\$29.20	0883	PD-USPS-MAILINGS
G 100-212000		ACCOUNTS PAYABLE	\$185.00	0883	PD-WERKZ
G 100-212000		ACCOUNTS PAYABLE	\$17.47	0883	PD-PIGGLY WIGGLY-MTG SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$20.79	0883	PD-USPS-MAILINGS
G 100-212000		ACCOUNTS PAYABLE	\$100.40	1690	PARKS-AMAZON MKTPLACE
G 100-212000		ACCOUNTS PAYABLE	\$194.00	1690	PARKS-SAFEVISION LLC
G 601-212000		ACCOUNTS PAYABLE	\$12.49	1764	CWRC-AMAZON MKTPLACE
G 601-212000		ACCOUNTS PAYABLE	\$49.62	1764	CWRC-AMAZON WEB SVCS
G 601-212000		ACCOUNTS PAYABLE	\$480.00	1764	CWRC-WWOA
G 601-212000		ACCOUNTS PAYABLE	\$241.90	1764	CWRC-AMAZON.COM
G 100-212000		ACCOUNTS PAYABLE	\$58.98	1873	PARKS-OFFICE DEPOT
G 100-212000		ACCOUNTS PAYABLE	\$116.96	1873	PARKS-AMAZON.COM
G 100-212000		ACCOUNTS PAYABLE	\$244.53	1873	PARKS-NRPA HOTEL RESERV.
G 240-212000		ACCOUNTS PAYABLE	\$35.00	1873	POOL-AMERICAN RED CROSS
G 240-212000		ACCOUNTS PAYABLE	\$118.96	1873	POOL-AMAZON.COM
G 220-212000		ACCOUNTS PAYABLE	\$47.94	1873	REC-TEXTEDLY/GOODWILL
G 220-212000		ACCOUNTS PAYABLE	\$953.82	1873	REC-TARGET/MICHAELS/DOLLAR TREE
G 220-212000		ACCOUNTS PAYABLE	\$191.50	1873	REC-AMAZON.COM
G 220-212000		ACCOUNTS PAYABLE	\$15.00	1873	REC-PLUGNPAY
G 240-212000		ACCOUNTS PAYABLE	\$79.50	1873	POOL-THE LIFEGUARD STORE
G 100-212000		ACCOUNTS PAYABLE	\$455.00	3367	PARKS-NRPA-CONGRESS
G 100-212000		ACCOUNTS PAYABLE	\$455.00	3367	PARKS-NRPA-CONGRESS
G 220-212000		ACCOUNTS PAYABLE	\$616.07	3367	REC-AMERICAN RED CROSS
G 100-212000		ACCOUNTS PAYABLE	\$1.64	3367	ENG-DSPS E SERVICE FEE RENEWAL
G 100-212000		ACCOUNTS PAYABLE	\$82.00	3367	ENG-WI DSPS LICENSURE RENEWAL
G 100-212000		ACCOUNTS PAYABLE	\$149.00	5957	EM-THE HOME DEPOT
G 100-212000		ACCOUNTS PAYABLE	\$104.86	5957	EM-STEINS GARDEN & HOME
G 100-212000		ACCOUNTS PAYABLE	\$1,189.71	6193	DPW-AMAZON.COM
G 100-212000		ACCOUNTS PAYABLE	\$105.00	6193	DPW-EB TRAINING DAYS
G 100-212000		ACCOUNTS PAYABLE	\$498.15	6193	DPW-DMA EPAY EPCRA FEES
G 100-212000		ACCOUNTS PAYABLE	\$85.50	6193	DPW-FROM SCRATCH CATERING-TRAINING
G 100-212000		ACCOUNTS PAYABLE	\$50.00	6206	PD-NATIONAL ACADEMY OF EM
G 100-212000		ACCOUNTS PAYABLE	\$20.00	6206	PD-WI DEPT OF FINANCIAL
G 100-212000		ACCOUNTS PAYABLE	\$146.15	6206	PD-GORDIE BOUCHER FORD
G 100-212000		ACCOUNTS PAYABLE	\$30.99	6206	PD-AMAZON.COM
G 100-212000		ACCOUNTS PAYABLE	\$15.99	6206	PD-STAMPS.COM
G 100-212000		ACCOUNTS PAYABLE	\$269.91	6206	PD-AMAZON MKTPLACE
G 100-212000		ACCOUNTS PAYABLE	\$41.38	9962	PD-UPS-GA
G 100-212000		ACCOUNTS PAYABLE	\$505.00	9962	PD-WPY WISCONSIN POLICE
G 100-212000		ACCOUNTS PAYABLE	\$89.67	9967	PD-VARIOUS MEALS-WHITEWATER
G 100-212000		ACCOUNTS PAYABLE	\$346.00	9967	PD-BAYMONT INN-WHITEWATER
		Total BUSINESS CARD	\$8,450.08		

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			Check Amt	Invoice	Comment
Paid Chk#	028999	6/29/2018	CINTAS CORPORATION		
G 100-212000	ACCOUNTS PAYABLE		\$141.39	184154407	DPW-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE		\$141.39	184155913	DPW-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE		\$141.39	184157420	DPW-UNIFORMS
	Total CINTAS CORPORATION		\$424.17		
Paid Chk#	029000	6/29/2018	CKC GRAPHICS & SIGNS		
G 100-212000	ACCOUNTS PAYABLE		\$50.00	2299	5X12 POLICE IN WHITE REFLECTIVE VINYL
	Total CKC GRAPHICS & SIGNS		\$50.00		
Paid Chk#	029001	6/29/2018	CLEMENT, BRIAN		
G 400-212000	ACCOUNTS PAYABLE		\$2,217.00	673811	PARKS-MERC SHED CARPENTRY/PAINTING
	Total CLEMENT, BRIAN		\$2,217.00		
Paid Chk#	029002	6/29/2018	COMMUNITY PRINTING INC.		
G 100-212000	ACCOUNTS PAYABLE		\$116.00	29961	PD-BIKE REGISTRATIONS 2 PT
	Total COMMUNITY PRINTING INC.		\$116.00		
Paid Chk#	029003	6/29/2018	DEMCO		
G 260-212000	ACCOUNTS PAYABLE		\$87.67	6400457	LIBR-DEMCO LABELS/BUTTERFLY DESIGN KIT
	Total DEMCO		\$87.67		
Paid Chk#	029004	6/29/2018	DEPT. OF ADMIN.-DRAWER #622		
G 260-212000	ACCOUNTS PAYABLE		\$600.00	505-00000281	LIBR-FOR TEACH SERVICES
	Total DEPT. OF ADMIN.-DRAWER #622		\$600.00		
Paid Chk#	029005	6/29/2018	EXTREME SKI & BIKE		
G 100-212000	ACCOUNTS PAYABLE		\$64.98	1000000123	PD-298879/N/A/N/A/ DELTA STRAPLESS TOE CLIP
G 100-212000	ACCOUNTS PAYABLE		\$1,050.00	1000000124	PD-TREK POLICE BIKE
	Total EXTREME SKI & BIKE		\$1,114.98		
Paid Chk#	029006	6/29/2018	FIVE CORNERS DODGE		
G 100-212000	ACCOUNTS PAYABLE		\$59.20	41255	PD-VEH#6-OIL/FILTER CHANGE/HEADLIGHT BULB REPLACED-OLD VEH
	Total FIVE CORNERS DODGE		\$59.20		
Paid Chk#	029007	6/29/2018	FUNTACTICS SOCCER CAMPS		
G 220-212000	ACCOUNTS PAYABLE		\$4,969.18	171	REC-MAY-JUNE SPRING OUTDOOR SOCCER LEAGUE
G 220-212000	ACCOUNTS PAYABLE		\$810.00	172	REC-JUNE 19 SPRING MY FIRST SOCCER CAMP
	Total FUNTACTICS SOCCER CAMPS		\$5,779.18		
Paid Chk#	029008	6/29/2018	GALL GEAR		
G 100-212000	ACCOUNTS PAYABLE		\$460.00	1190	PARKS-SAFETY GREEN T-SHIRTS/HOODIES
	Total GALL GEAR		\$460.00		
Paid Chk#	029009	6/29/2018	GENERAL COMMUNICATIONS, INC.		
G 100-212000	ACCOUNTS PAYABLE		\$135.00	256014	PD-HARRIS SPEAKER MIC
G 100-212000	ACCOUNTS PAYABLE		\$187.00	256259	EM-HARRIS D-SWIVEL MOUNT FOR P5300

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			Check Amt	Invoice	Comment
Total GENERAL COMMUNICATIONS, INC.			<u>\$322.00</u>		
Paid Chk#	029010	6/29/2018 GRAINGER			
G 601-212000	ACCOUNTS PAYABLE		\$51.68	9816375902	CWRC-BOILER DRAIN VALVE
G 601-212000	ACCOUNTS PAYABLE		\$3.40	9816834049	CWRC-GARDEN HOSE WASHER
Total GRAINGER			<u>\$55.08</u>		
Paid Chk#	029011	6/29/2018 HEAVY EQUIPMENT SPECIALISTS			
G 100-212000	ACCOUNTS PAYABLE		\$62.33	26699	DPW-HOSE/FITTINGS
Total HEAVY EQUIPMENT SPECIALISTS			<u>\$62.33</u>		
Paid Chk#	029012	6/29/2018 HEIN ELECTRIC SUPPLY CO			
G 240-212000	ACCOUNTS PAYABLE		\$142.05	48/7615-00	POOL-PASS1597-TRWRLA
Total HEIN ELECTRIC SUPPLY CO			<u>\$142.05</u>		
Paid Chk#	029013	6/29/2018 HILGENDORF MEMORIALS			
G 100-212000	ACCOUNTS PAYABLE		\$160.00	116123660	LEGACY-CASTNER, STEPHEN (ALUM PLAQUE)
Total HILGENDORF MEMORIALS			<u>\$160.00</u>		
Paid Chk#	029014	6/29/2018 HY-TEST SAFETY SHOE SERVICE			
G 100-212000	ACCOUNTS PAYABLE		\$565.96	1100-1037197	DPW-SAFETY SHOES
Total HY-TEST SAFETY SHOE SERVICE			<u>\$565.96</u>		
Paid Chk#	029015	6/29/2018 JARVI, MARIA			
G 240-212000	ACCOUNTS PAYABLE		\$100.00	REFUND	WATER FITNESS CLASS REFUND
Total JARVI, MARIA			<u>\$100.00</u>		
Paid Chk#	029016	6/29/2018 JFTCO INCDBA FABICK CAT			
G 100-212000	ACCOUNTS PAYABLE		\$27.52	C206618	DPW-WASHERS/BOLTS/NUTS
Total JFTCO INCDBA FABICK CAT			<u>\$27.52</u>		
Paid Chk#	029017	6/29/2018 JJ S PLUMBING REPAIR			
G 100-212000	ACCOUNTS PAYABLE		\$15.00	REFUND	REFUND OF DUPLICATE PAYMENT-GALDRAITH
Total JJ S PLUMBING REPAIR			<u>\$15.00</u>		
Paid Chk#	029018	6/29/2018 JOHN P. LOCHEN CO., INC.			
G 100-212000	ACCOUNTS PAYABLE		\$69.50	T28947	DPW-ASSY WHEEL GAUGE F
Total JOHN P. LOCHEN CO., INC.			<u>\$69.50</u>		
Paid Chk#	029019	6/29/2018 JOHNSONS GARDENS			
G 100-212000	ACCOUNTS PAYABLE		\$55.90	95378525	PARKS-COCOA SHELL MULCH
G 100-212000	ACCOUNTS PAYABLE		\$66.75	953787410	PARKS-BLOOMSTRUCK HYDRANGEA
G 100-212000	ACCOUNTS PAYABLE		\$22.25	953787419	PARKS-BLOOMSTRUCK HYDRANGEA
Total JOHNSONS GARDENS			<u>\$144.90</u>		
Paid Chk#	029020	6/29/2018 LA ROSA LANDSCAPE			
G 100-212000	ACCOUNTS PAYABLE		\$433.96	62690	PD-MAY LANDSCAPE MAINTENANCE
Total LA ROSA LANDSCAPE			<u>\$433.96</u>		

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Paid Chk#	029021	6/29/2018	LIGHT AND WATER		
G 100-212000	ACCOUNTS PAYABLE		\$1,917.68	WTR IMPACT	N114 W5728 JAMES CR-CORNERSTONE DEV
	Total	LIGHT AND WATER	\$1,917.68		
Paid Chk#	029022	6/29/2018	LINCOLN CONTRACTORS SUPPLY		
G 100-212000	ACCOUNTS PAYABLE		\$59.56	L70004	DPW-VEH #77-COIL IGNITION
	Total	LINCOLN CONTRACTORS SUPPLY	\$59.56		
Paid Chk#	029023	6/29/2018	LOCKHART, KRISTIN		
G 220-212000	ACCOUNTS PAYABLE		\$60.00	REFUND	ARCHERY CLASS CANCELLATION
	Total	LOCKHART, KRISTIN	\$60.00		
Paid Chk#	029024	6/29/2018	MARSHALL & SWIFT/BOECKH, LLC		
G 100-212000	ACCOUNTS PAYABLE		\$1,359.95	RENEWAL	ASSESSOR-COMMERCIAL ESTIMATOR 7 RENEWAL
	Total	MARSHALL & SWIFT/BOECKH, LLC	\$1,359.95		
Paid Chk#	029025	6/29/2018	MASTER PRINTWEAR		
G 220-212000	ACCOUNTS PAYABLE		\$56.00	2881	REC-POMS APPAREL-GILDAN T-SHIRTS
G 220-212000	ACCOUNTS PAYABLE		\$775.00	2908	REC-GILDAN T-SHIRTS
	Total	MASTER PRINTWEAR	\$831.00		
Paid Chk#	029026	6/29/2018	MORNINGSTAR, INC.		
G 260-212000	ACCOUNTS PAYABLE		\$1,199.00	8708871	LIBR-SUBSCRIPTION RENEWAL
	Total	MORNINGSTAR, INC.	\$1,199.00		
Paid Chk#	029027	6/29/2018	NAPA AUTO PARTS		
G 100-212000	ACCOUNTS PAYABLE		\$37.83	5269-950046	DPW-VEH#6-AIR FILTER-OUTER
G 100-212000	ACCOUNTS PAYABLE		\$53.66	5269-950056	DPW-VEH#97-NAPAGOLD OIL FILTER/FUEL FILTER
G 100-212000	ACCOUNTS PAYABLE		\$33.52	5269-950220	DPW-VEH#97-NAPAGOLD OIL FILTER
G 100-212000	ACCOUNTS PAYABLE		\$88.82	5269-950238	DPW-VEH#97-NAPAGOLD AIR FILTERS
G 100-212000	ACCOUNTS PAYABLE		(\$41.96)	5269-950290	DPW-RETURN OIL FILTER
G 100-212000	ACCOUNTS PAYABLE		\$4.62	5269-950609	DPW-NGK 7734 STD PLUG
G 100-212000	ACCOUNTS PAYABLE		\$38.58	5269-950682	DPW-VEH#17-ALTERNATOR BELTS
G 100-212000	ACCOUNTS PAYABLE		\$17.08	5269-952078	DPW-VEH#3-BLISTER PACK CAPSULES
G 100-212000	ACCOUNTS PAYABLE		\$40.92	5269-952704	DPW-SUPER HC IND V-BELTS
G 100-212000	ACCOUNTS PAYABLE		\$32.17	5269-952856	DPW-NAPAGOLD OIL FILTER
	Total	NAPA AUTO PARTS	\$305.24		
Paid Chk#	029028	6/29/2018	NASSCO, INC.		
G 260-212000	ACCOUNTS PAYABLE		\$405.38	S2340093.001	LIBR-TORK HAND TOWELS/KITCHEN ROLL TOWELS
	Total	NASSCO, INC.	\$405.38		
Paid Chk#	029029	6/29/2018	NORTH SHORE MUNIC CRT-GLENDALE		
G 100-212000	ACCOUNTS PAYABLE		\$124.00	BOND	BOND-ANTHONY D RICHMOND 6/8/1996; GLENDALE PD CASE AS835626-1; CPD CASE 18-11537
	tal	NORTH SHORE MUNIC CRT-GLENDALE	\$124.00		
Paid Chk#	029030	6/29/2018	OLSEN S PIGGLY WIGGLY		
G 240-212000	ACCOUNTS PAYABLE		\$13.36	35127	POOL-HOT DOG BUNS

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G 100-212000	ACCOUNTS PAYABLE	\$52.02	35222	EE REL-6/27/18 EE MTG-CVMIC-EMOTIONAL INTELL #2
	Total OLSEN S PIGGLY WIGGLY	\$65.38		
Paid Chk# 029031	6/29/2018 OZAUKEE ACE HARDWARE			
G 100-212000	ACCOUNTS PAYABLE	\$8.99	155581	COMPLEX-GOLD POLY ROPE
	Total OZAUKEE ACE HARDWARE	\$8.99		
Paid Chk# 029032	6/29/2018 OZAUKEE COUNTY REGISTER OF			
G 100-212000	ACCOUNTS PAYABLE	\$30.00	RECORDING	ENG-CUP-2018-06-04-01 JACOB KNOX DBA FIVE POINTS MFG
	Total OZAUKEE COUNTY REGISTER OF	\$30.00		
Paid Chk# 029033	6/29/2018 PETTY CASH-LIBRARY			
G 260-212000	ACCOUNTS PAYABLE	\$14.04	PETTY CASH	LIBR-USPS-MAILINGS
G 260-212000	ACCOUNTS PAYABLE	\$27.09	PETTY CASH	LIBR-DOLLAR TREE/WALGREENS
G 260-212000	ACCOUNTS PAYABLE	\$20.00	PETTY CASH	LIBR-GRUHR LTD-CLOCK
G 260-212000	ACCOUNTS PAYABLE	\$6.49	PETTY CASH	LIBR-OTTO'S-MOVIE POPCORN
G 260-212000	ACCOUNTS PAYABLE	\$10.00	PETTY CASH	LIBR-MESSERMAN WORK PERMIT
	Total PETTY CASH-LIBRARY	\$77.62		
Paid Chk# 029034	6/29/2018 PORT WASHINGTON SENIOR CENTER			
G 100-212000	ACCOUNTS PAYABLE	\$1,620.00	(100)	SR TOURS-3/23/18 FIS FRY FRIDAY TOUR
	otal PORT WASHINGTON SENIOR CENTER	\$1,620.00		
Paid Chk# 029035	6/29/2018 QUALITY STATE OIL CO., INC.			
G 100-212000	ACCOUNTS PAYABLE	\$35.06	2511954	DPW-NL RFG
G 100-212000	ACCOUNTS PAYABLE	\$355.00	2804810	DPW-OIL ANALYSIS LUBRICATION SVC
	Total QUALITY STATE OIL CO., INC.	\$390.06		
Paid Chk# 029036	6/29/2018 RESPONDER SERVICES LLC			
G 100-212000	ACCOUNTS PAYABLE	\$366.10	18221	PD-CARDIAC SCIENCE AED BATTERY
	Total RESPONDER SERVICES LLC	\$366.10		
Paid Chk# 029037	6/29/2018 ROSS IMAGING INC.			
G 260-212000	ACCOUNTS PAYABLE	\$331.44	236295	LIBR-COPIER RENTAL
G 260-212000	ACCOUNTS PAYABLE	\$520.20	236296	LIBR-COPIER RENTAL
G 260-212000	ACCOUNTS PAYABLE	\$485.10	236297	LIBR-COPIER RENTAL
G 260-212000	ACCOUNTS PAYABLE	\$1,576.65	236298	LIBR-COPIER RENTAL
G 260-212000	ACCOUNTS PAYABLE	\$135.86	236303	LIBR-LEXMARK/M1145 CONTRACT RENEWAL 7/11/18-7/10/19
	Total ROSS IMAGING INC.	\$3,049.25		
Paid Chk# 029038	6/29/2018 RUDY DREXELERS SCHOOL FOR DOGS			
G 100-212000	ACCOUNTS PAYABLE	\$375.00	24432	PD-K9 NARCOTICS RECERTIFICATION 6/26 & 27/2018
	otal RUDY DREXELERS SCHOOL FOR DOGS	\$375.00		
Paid Chk# 029039	6/29/2018 SAM S CLUB DIRECT			
G 240-212000	ACCOUNTS PAYABLE	\$1,348.32	002303	POOL-CONCESSIONS-CANDY

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G 240-212000	ACCOUNTS PAYABLE		\$414.33	002321	POOL-CONCESSIONS-COND,/BEVERAGES
	Total SAM S CLUB DIRECT		\$1,762.65		
Paid Chk# 029040	6/29/2018	SAUKVILLE FEEDS			
G 100-212000	ACCOUNTS PAYABLE		\$32.60	182855	PARKS-MOLASSES, DRY
	Total SAUKVILLE FEEDS		\$32.60		
Paid Chk# 029041	6/29/2018	SCHMITZ READY MIX, INC.			
G 100-212000	ACCOUNTS PAYABLE		\$60.90	9702288-IN	DPW-ST MARYS TYPE "M"
	Total SCHMITZ READY MIX, INC.		\$60.90		
Paid Chk# 029042	6/29/2018	SCHOESSOW, CARY			
G 100-212000	ACCOUNTS PAYABLE		\$840.00	3562	EM-COROPLAST ROAD CLOSED/DETOUR SIGNS
	Total SCHOESSOW, CARY		\$840.00		
Paid Chk# 029043	6/29/2018	SHEFFIELD, MARY			
G 100-212000	ACCOUNTS PAYABLE		\$2,252.50	CONTRACT	ECON DEV SERVICES-JUNE 2018
	Total SHEFFIELD, MARY		\$2,252.50		
Paid Chk# 029044	6/29/2018	SHORT ELLIOTT HENDRICKSON INC			
G 400-212000	ACCOUNTS PAYABLE		\$545.99	350990	MONOPOLE LEASE ASSISTANCE
	Total SHORT ELLIOTT HENDRICKSON INC		\$545.99		
Paid Chk# 029045	6/29/2018	SIMMONS, KAYLIN			
G 100-212000	ACCOUNTS PAYABLE		\$110.00	REFUND	REFUND-PARK RENTAL CANCELLATION
	Total SIMMONS, KAYLIN		\$110.00		
Paid Chk# 029046	6/29/2018	SITEONE LANDSCAPE SUPPLY			
G 100-212000	ACCOUNTS PAYABLE		\$63.68	86232854	PARKS-LESCO SEED STARTER 3 MULCH
G 100-212000	ACCOUNTS PAYABLE		\$63.68	86485282	PARKS-LESCO SEED STARTER 3 MULCH
G 100-212000	ACCOUNTS PAYABLE		\$108.90	86550920	PARKS-ROUNDUP QUIKPRO
G 100-212000	ACCOUNTS PAYABLE		\$13.74	86565068	PARKS-PITCHER PLASTIC 2 QT
	Total SITEONE LANDSCAPE SUPPLY		\$250.00		
Paid Chk# 029047	6/29/2018	SKONECKI, GAIL			
G 220-212000	ACCOUNTS PAYABLE		\$60.00	REFUND	REFUND ARCHERY CLASS CANCELLATION
	Total SKONECKI, GAIL		\$60.00		
Paid Chk# 029048	6/29/2018	STEIR CONSTRUCTION			
G 100-212000	ACCOUNTS PAYABLE		\$1,177.75	REFUND	REFUND BLDG PERMIT-PROJECT CANCELLED
	Total STEIR CONSTRUCTION		\$1,177.75		
Paid Chk# 029049	6/29/2018	STREICHER S POLICE EQUIPMENT			
G 100-212000	ACCOUNTS PAYABLE		\$45.97	11319220	PD-EASY WEDGES/PATCHES
G 100-212000	ACCOUNTS PAYABLE		\$69.98	11319269	PD-EASY WEDGES
	Total STREICHER S POLICE EQUIPMENT		\$115.95		
Paid Chk# 029050	6/29/2018	TEREX SERVICES			
G 100-212000	ACCOUNTS PAYABLE		\$114.93	90898313	PARKS-VEH#11-PARTS FOR LIFT TRUCK

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Total TEREX SERVICES		\$114.93		
Paid Chk#	029051 6/29/2018	TIME WARNER CABLE		
G 100-212000	ACCOUNTS PAYABLE	\$434.00	709864401061	PD-FIBR-INTERNET
Total TIME WARNER CABLE		\$434.00		
Paid Chk#	029052 6/29/2018	TRUCK COUNTRY OF WISC		
G 100-212000	ACCOUNTS PAYABLE	\$347.53	X207014269:0	DPW-COVER-FRONT RSD
G 100-212000	ACCOUNTS PAYABLE	\$160.74	X207014495:0	DPW-FUEL FILTERS
Total TRUCK COUNTRY OF WISC		\$508.27		
Paid Chk#	029053 6/29/2018	TRUCK EQUIPMENT INC		
G 100-212000	ACCOUNTS PAYABLE	\$253.88	796802-00	DPW-FOAM SOAP GUN APPLIC./SALT ELIMINATOR
G 100-212000	ACCOUNTS PAYABLE	\$96.90	796802-01	DPW-SALT ELIMINATOR
Total TRUCK EQUIPMENT INC		\$350.78		
Paid Chk#	029054 6/29/2018	U S LEGAL SUPPORT (CHICAGO IL)		
G 700-212000	ACCOUNTS PAYABLE	\$292.55	110162188	ANITA CLARK TRANSCRIPTS
Total U S LEGAL SUPPORT (CHICAGO IL)		\$292.55		
Paid Chk#	029055 6/29/2018	U. S. CELLULAR		
G 601-212000	ACCOUNTS PAYABLE	\$41.60	0253524474	CWRC DUTY PHONE
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0253524474	IPAD PRO 12.9
G 100-212000	ACCOUNTS PAYABLE	\$2.34	0253524474	T. WIZA-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$15.82	0253524474	J. BUNTROCK-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$0.50	0253524474	EM MNGT-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0253524474	K WESTPHAL-TABLET
G 100-212000	ACCOUNTS PAYABLE	\$41.60	0253524474	K WESTPHAL-CELL
G 100-212000	ACCOUNTS PAYABLE	\$41.60	0253524474	B. HINTZ-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$2.46	0253524474	SC VAN-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0253524474	JOEL BUBLITZ-TABLET
G 100-212000	ACCOUNTS PAYABLE	\$13.46	0253524474	M. WIESER-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$26.10	0253524474	EM MNGT CARD
G 100-212000	ACCOUNTS PAYABLE	\$26.10	0253524474	EM MNGT CARD-PHONE
G 601-212000	ACCOUNTS PAYABLE	\$20.50	0253524474	CWRC-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$46.60	0253524474	M. BAIER-PHONE
G 601-212000	ACCOUNTS PAYABLE	\$1.14	0253524474	W. HESS-PHONE
G 601-212000	ACCOUNTS PAYABLE	\$41.60	0253524474	E. HACKERT-PHONE
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0253524474	K. LEGAULT-TABLET
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0253524474	D. SCHWANTES-TABLET
G 601-212000	ACCOUNTS PAYABLE	\$18.37	0253524474	E. HACKERT-TABLET
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0253524474	J. PETERSON-TABLET
G 100-212000	ACCOUNTS PAYABLE	\$16.10	0253524474	EM MNGT TABLET
G 601-212000	ACCOUNTS PAYABLE	\$16.10	0253524474	CWRC-TABLET
Total U. S. CELLULAR		\$468.59		
Paid Chk#	029056 6/29/2018	UNIFIRST CORPORATION		
G 100-212000	ACCOUNTS PAYABLE	\$37.58	096 1015679	COMPLEX- MATS/MOPS
G 601-212000	ACCOUNTS PAYABLE	\$48.35	096 1020021	CWRC-UNIFORMS

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G 100-212000	ACCOUNTS PAYABLE	\$48.20	096 1020026	DPW-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE	\$56.42	096 1020037	COMPLEX-MATS/MOPS
G 100-212000	ACCOUNTS PAYABLE	\$42.05	096 1020038	PD-MATS/MOPS
G 601-212000	ACCOUNTS PAYABLE	\$48.35	096 1021091	CWRC-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE	\$48.20	096 1021096	DPW-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE	\$48.20	096 1022152	DPW-UNIFORMS
Total UNIFIRST CORPORATION		\$377.35		
Paid Chk# 029057 6/29/2018 VALU RITE CORPORATION				
G 100-212000	ACCOUNTS PAYABLE	\$1,125.00	CONTRACT	ASSESSOR-JUNE 2018 COMMERCIAL SERVICES
Total VALU RITE CORPORATION		\$1,125.00		
Paid Chk# 029058 6/29/2018 VALUE LINE PUBLISHING				
G 260-212000	ACCOUNTS PAYABLE	\$470.00	11449834	LIBR-THE VALUE LINE INVESTMENT SURVEY
Total VALUE LINE PUBLISHING		\$470.00		
Paid Chk# 029059 6/29/2018 VINTON CONSTRUCTION				
G 400-212000	ACCOUNTS PAYABLE	\$99,852.03	PAY REQ #2	2018 STREETS-PAY REQ #2
G 400-212000	ACCOUNTS PAYABLE	\$13,805.40	PAY REQ #2	2018 STORMWATER-PAY REQ #2
G 400-212000	ACCOUNTS PAYABLE	\$3,087.50	PAY REQ #2	L&W-2018 STREET PROJ-WATER PAY REQ #2
G 601-212000	ACCOUNTS PAYABLE	\$30,643.20	PAY REQ #2	CWRC-2018 SANITARY-PAY REQ #2
Total VINTON CONSTRUCTION		\$147,388.13		
Paid Chk# 029060 6/29/2018 W.H. JACKLIN, INC.				
G 100-212000	ACCOUNTS PAYABLE	\$904.00	31775	PD-SERVICE TO AHU 5/25/18
Total W.H. JACKLIN, INC.		\$904.00		
Paid Chk# 029061 6/29/2018 WIL-KIL PEST CONTROL				
G 100-212000	ACCOUNTS PAYABLE	\$44.75	3367155	CITY HALL-APRIL SERVICES
G 100-212000	ACCOUNTS PAYABLE	\$46.00	3367158	LINCOLN BLDG-APRIL SERVICES
Total WIL-KIL PEST CONTROL		\$90.75		
111300 PWSB Checking		\$217,107.67		

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$28,473.34
220 RECREATION PROGRAMS FUND	\$8,554.51
221 FUEL SYSTEM - WASH BAY	\$785.55
240 SWIMMING POOL FUND	\$6,189.67
260 LIBRARY FUND	\$8,584.07
400 CAPITAL IMPROVEMENTS FUND	\$127,507.92
601 WATER RECYCLING CENTER	\$36,720.06
700 RISK MANAGEMENT FUND	\$292.55
	\$217,107.67

CITY ADMINISTRATOR'S REPORT

July 5, 2018

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Public Works and Engineering – Curb and gutter will be installed in the Sandhill Trails subdivision soon. Phase I of the street program is completed. The July 12 Public Works and Sewerage Commission meeting has been cancelled.

Parks, Recreation and Forestry – The Public Works and Forestry crews worked on tree cleanup and brush pickup following Sunday's storm. Brush pickup will continue next week. Setup for the 4th of July parade occurred on Monday and Tuesday. The Prairie View Park shelter should be completed by the end of the week. Construction of the ball diamond and shelter at Adlai Horn Park will begin soon. The municipal pool had a great weekend.

Library – The Summer Reading program is in full swing with good attendance. The Friends of the Library Book sale will be July 12-14.

Police – The Police Department received 71 applications for patrol officer. Testing will begin this month.

Senior Center – The new Senior Center van was put in service on Monday.

The Senior Center rummage sale will be July 12 and 13.

Administrator/Treasurer – I met with County Administrator Jason Dzwinel on Monday to discuss possible joint efforts regarding health insurance. I have been meeting with Synergy/Krueger Communications to discuss ways to save money on phone and internet service.

Succession planning was discussed at the Monday staff meeting.

The agenda item relating to the Go365 program will be placed on a future agenda, pending more information from the insurance carrier.

Respectfully submitted,



Christy Mertes
City Administrator/Treasurer

2018 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Coops				1									1
Single Family		2	5		4	2							13
Multi-family					1								1
Assessory Building				1	4	2							7
Addition/Alteration	7	11	22	12	12	15							79
Commerical New Constructio		1		1									2
Commercial Additions/Alterati	1	1		3	3	2							10
Pools				1									1
Razing					2								2
Heat/Vent	31	25	19	21	19	30							145
Signs	2	3	2	4	7	2							20
Plumbing	30	29	47	30	31	24							191
Electrical	41	30	36	26	35	34							202
Occupancy	5	4	5	4	9	7							34
TOTAL VALUE TO CITY	160,010	16,895,500	2,141,164	18,890,479	2,118,707	1,056,637							41,262,497
INSPECTIONS													
JOE JACOBS			2	2	3	4							11
MICHAEL BAIER	116	199	140	134	150	153							892
ROGER KISON	4												4

Occupant Name	Location Zone
Cardinal - Infinite Motion Control Inc.	City of Cedarburg
Portland - Five Points Manufacturing, LLC	City of Cedarburg
Riveredge - Boy Scout House	City of Cedarburg
Wash Ave - Cedarburg City Hall	City of Cedarburg
Wash Ave - Cedarburg Community Gym	City of Cedarburg
Wash Ave - Lincoln Building	City of Cedarburg
Highland - Brian Murphy	City of Cedarburg
Highland - Cannery Office Area	City of Cedarburg
Highland - ChemIndustrial Systems	City of Cedarburg
Highland - Dehumidifier Corp. of America (Second Floor)	City of Cedarburg
Highland - GAR Storage (Third Floor)	City of Cedarburg
Highland - Grand American Restoration (First Floor)	City of Cedarburg
Highland - Jack Nueswanger	City of Cedarburg
Highland - Joel Manufacturing	City of Cedarburg
Highland - The Gem Shop	City of Cedarburg
Highland - Wetblasting.com	City of Cedarburg
Highland - Zack Becker	City of Cedarburg
McKinley - Kemps Dairy	City of Cedarburg
Wash Ave - Brandywine Restaurant	City of Cedarburg
Pioneer - Cedar Mills Medical Group	City of Cedarburg
Pioneer - Cedarburg Vet Clinic	City of Cedarburg
Pioneer - Formart (VACANT)	City of Cedarburg
Pioneer - Scot Pump	City of Cedarburg
Wash Ave - Scentsory Bath & Body Boutique	City of Cedarburg
Evergreen - Cedarburg Community Pool	City of Cedarburg
Park - Ozaukee Disposal	City of Cedarburg
Pioneer - Birchwood Landscaping	City of Cedarburg
Pioneer - Cedarburg Auto Repair	City of Cedarburg
Pioneer - Cedarburg Chiropractic Office	City of Cedarburg
Pioneer - Cedarburg Storage	City of Cedarburg
Pioneer - CMG Detailing	City of Cedarburg
Pioneer - La Rosa Landscaping	City of Cedarburg
Pioneer - Synergy	City of Cedarburg
Pioneer - Zuern Lumber	City of Cedarburg
Somerset - LaRosa Landscaping	City of Cedarburg
Pioneer - Steven K. Stecker & Associates	City of Cedarburg
Wash Ave - ACS Auto Service	City of Cedarburg
Wash Ave - Apartments	City of Cedarburg
Wash Ave - Beyers True Value	City of Cedarburg
Wash Ave - Bloch Appliance	City of Cedarburg
Wash Ave - Cedarburg Overhead Door	City of Cedarburg
Wash Ave - Commerce State Bank	City of Cedarburg
Wash Ave - Common Areas	City of Cedarburg
Wash Ave - Insurance Outfitters	City of Cedarburg
Wash Ave - News Graphic/M Magazine	City of Cedarburg
Wash Ave - Out and Out	City of Cedarburg

Wash Ave - Realty Executives Integrity	City of Cedarburg
Wash Ave - Salon Noir	City of Cedarburg
Western - Fischer Terrace	City of Cedarburg
Western - Pine Shadows Bldg. A	City of Cedarburg
Western - Pine Shadows Bldg. B	City of Cedarburg
Western - Pine Shadows Bldg. C	City of Cedarburg
Western - Pukall Company	City of Cedarburg
Western - Will Starr Cedarburg House	City of Cedarburg
Woodmere - Townhouses Building 1	City of Cedarburg
Woodmere - Townhouses Building 2	City of Cedarburg
Woodmere - Townhouses Building 3	City of Cedarburg
Woodmere - Townhouses Building 4	City of Cedarburg
Woodmere - Townhouses Building 5	City of Cedarburg
Woodmere - Townhouses Building 6	City of Cedarburg
Woodmere - Townhouses Building 7	City of Cedarburg
Woodmere - Townhouses Building 8	City of Cedarburg
Portland - Ryloo Boutique	City of Cedarburg
Wash Ave - Apartments	City of Cedarburg
Wash Ave - Apartments	City of Cedarburg
Wash Ave - C.A. Daniels Construction Inc.	City of Cedarburg
Wash Ave - Cedar Corporation	City of Cedarburg
Wash Ave - Christian Science Church	City of Cedarburg
Wash Ave - Clementine Salon	City of Cedarburg
Wash Ave - Coin Laundry	City of Cedarburg
Wash Ave - Coldwell Banker	City of Cedarburg
Wash Ave - Dairy Queen	City of Cedarburg
Wash Ave - Edward Jones Investments	City of Cedarburg
Wash Ave - Fabson Engineering	City of Cedarburg
Wash Ave - Family Practice Associates	City of Cedarburg
Wash Ave - Four In Tune	City of Cedarburg
Wash Ave - George Webb	City of Cedarburg
Wash Ave - Glad Rags Resale Shoppe	City of Cedarburg
Wash Ave - JJ's Plumbing	City of Cedarburg
Wash Ave - Kettle Moraine Appliance	City of Cedarburg
Wash Ave - Maintenance Tools and Equipment	City of Cedarburg
Wash Ave - Morningstar Montessori	City of Cedarburg
Wash Ave - Newporte Family Chiropractic	City of Cedarburg
Wash Ave - Partnership Bank	City of Cedarburg
Wash Ave - Partnership Bank Office	City of Cedarburg
Wash Ave - Port Washington State Bank	City of Cedarburg
Wash Ave - Real Fitness	City of Cedarburg
Wash Ave - Sid Prom Agency	City of Cedarburg
Wash Ave - Temperature Pro	City of Cedarburg
Wash Ave - Terrace Realty	City of Cedarburg
Wash Ave - VACANT	City of Cedarburg
Wash Ave - VACANT	City of Cedarburg
Wash Ave - VACANT	City of Cedarburg

Wash Ave - VACANT	City of Cedarburg
Wash Ave - Vacant (Echo Plaza)	City of Cedarburg
Wash Ave - Vacant (Echo Plaza)	City of Cedarburg
Wash Ave - Wittenberg Floor Covering	City of Cedarburg
Wash Ave - Yoga One Studio	City of Cedarburg
Wauwatosa - Cedarburg Police Department	City of Cedarburg
Wauwatosa - Redeemer Lutheran Church	City of Cedarburg
Western - Cedarburg EG Garage	City of Cedarburg
Wash Ave - Best Cleaners	City of Cedarburg
Wash Ave - BMO Harris Bank	City of Cedarburg
Wash Ave - Carquest Auto Parts	City of Cedarburg
Wash Ave - Corky's Tire & Auto	City of Cedarburg
Wash Ave - Hampton Court Apartments (East Building)	City of Cedarburg
Wash Ave - Hampton Court Apartments (North Building)	City of Cedarburg
Wash Ave - Hampton Court Apartments (South Building)	City of Cedarburg
Wash Ave - Hampton Court Apartments (West Building)	City of Cedarburg
Wash Ave - KinderCare Learning Center	City of Cedarburg
Wash Ave - Little Sprouts Dental	City of Cedarburg
Wash Ave - M Squared Engineering LLC	City of Cedarburg
Wash Ave - No Bounds Training & Wellness	City of Cedarburg
Wash Ave - Owen's Office Products	City of Cedarburg
Wash Ave - Paws Pet Salon	City of Cedarburg
Wash Ave - PJ Schmidt Investments	City of Cedarburg
Wash Ave - Vic's Barber Shop	City of Cedarburg
Wash Ave - Washington Square Apartments	City of Cedarburg
Highland - Economy Glass	City of Cedarburg
Wash Ave - Cedarburg Square	City of Cedarburg
Wash Ave - Cedarburg Square (North)	City of Cedarburg
Wash Ave - Collins & Company Realty	City of Cedarburg
Wash Ave - FastTrack	City of Cedarburg
Wash Ave - Immanuel Lutheran Church	City of Cedarburg
Wash Ave - Mantel Orthodontics	City of Cedarburg
Wash Ave - McDonald's	City of Cedarburg
Wash Ave - Orthopedic Hospital of WI	City of Cedarburg
Wash Ave - Pulse Fitness	City of Cedarburg
Wash Ave - Shine	City of Cedarburg
Wash Ave - Subway	City of Cedarburg
Wash Ave - VACANT	City of Cedarburg
Wash Ave - 4H Exhibition Hall	City of Cedarburg
Wash Ave - Bell Orthodontic Solutions	City of Cedarburg
Wash Ave - Budiak Plumbing, Inc	City of Cedarburg
Wash Ave - Cedar Creek Dental Building	City of Cedarburg
Wash Ave - Cedarburg Family Wellness Center	City of Cedarburg
Wash Ave - Dr. Schwengel DDS	City of Cedarburg
Wash Ave - Family Tree Residential	City of Cedarburg
Wash Ave - Hair Profilers	City of Cedarburg
Wash Ave - Ozaukee Eye Center Clinic	City of Cedarburg

Wash Ave - VACANT	City of Cedarburg
Highland - Orly Company	City of Cedarburg
Portland - Rebellion Brewing	City of Cedarburg
Riveredge - The Brewery Works	City of Cedarburg
Wash Ave - Apartments	City of Cedarburg
Wash Ave - Bella Lei	City of Cedarburg
Wash Ave - Carroll Law Office	City of Cedarburg
Wash Ave - Cedarburg Woolen Mill	City of Cedarburg
Wash Ave - Generations Consignment	City of Cedarburg
Wash Ave - Gustav Building	City of Cedarburg
Wash Ave - Heritage Lighting	City of Cedarburg
Wash Ave - Lillie's	City of Cedarburg
Wash Ave - Samse Insurance	City of Cedarburg
Wash Ave - The Pink Llama Gallery	City of Cedarburg
Wash Ave - The Student Union	City of Cedarburg
Wash Ave - The VX Group	City of Cedarburg
Wash Ave - The Yes Men Corporation	City of Cedarburg
Wash Ave - VACANT	City of Cedarburg
Mequon - Kubala Washatko Architects	City of Cedarburg
Wash Ave - Amy's Candy Kitchen	City of Cedarburg
Wash Ave - Apartments	City of Cedarburg
Wash Ave - Bohemia	City of Cedarburg
Wash Ave - Cedarburg Coffee Roastery	City of Cedarburg
Wash Ave - Cedarburg Toy Company	City of Cedarburg
Wash Ave - Diamond Residential Mortgage Corp	City of Cedarburg
Wash Ave - Fiddleheads	City of Cedarburg
Wash Ave - Just Poppy Inn	City of Cedarburg
Wash Ave - Relief Accupuncture	City of Cedarburg
Wash Ave - Rivoli Cinema	City of Cedarburg
Wash Ave - Schroeder House	City of Cedarburg
Wash Ave - Schwai's Meat & Sausage	City of Cedarburg
Wash Ave - The Chocolate Factory	City of Cedarburg
Wash Ave - The Paperie & Co.	City of Cedarburg
Wash Ave - VACANT	City of Cedarburg
Wash Ave - Washington House Inn	City of Cedarburg
Mill - WI Bone & Joint S.C.	City of Cedarburg
Wash Ave - Amish Craftsmen Guild II	City of Cedarburg
Wash Ave - Buddy Squirrel LLC	City of Cedarburg
Wash Ave - Corner Closet	City of Cedarburg
Wash Ave - Edward Jones	City of Cedarburg
Wash Ave - Elements Unleashed	City of Cedarburg
Wash Ave - Jewelry Works	City of Cedarburg
Wash Ave - Kuhfuss House	City of Cedarburg
Wash Ave - LaTulipe, LLC	City of Cedarburg
Wash Ave - The Gem Shop	City of Cedarburg
Wash Ave - Festivals	City of Cedarburg
Wash Ave - 3 Unit Apartment	City of Cedarburg

Wash Ave - Access Boutique	City of Cedarburg
Wash Ave - Apartments	City of Cedarburg
Wash Ave - August Weber Haus	City of Cedarburg
Wash Ave - Design Direction	City of Cedarburg
Wash Ave - Ginkgo Leaf Studio	City of Cedarburg
Wash Ave - Herman's Tire	City of Cedarburg
Wash Ave - Itty Bitty Piggies	City of Cedarburg
Wash Ave - Leap of Faith	City of Cedarburg
Wash Ave - Ozaukee County Fair	City of Cedarburg
Wash Ave - Santa Fe Shop	City of Cedarburg
Wash Ave - TB Productions, LLC	City of Cedarburg
Wash Ave - Up The Creek	City of Cedarburg
Wash Ave - Valley Skin Studios	City of Cedarburg
Wash Ave - Wave Management	City of Cedarburg
Wash Ave - Armbruster Jewelers	City of Cedarburg
Wash Ave - 4 Unit Apartment	City of Cedarburg
Wash Ave - 4 Unit Apartment	City of Cedarburg
Wash Ave - Ashley's Confectionary	City of Cedarburg
Wash Ave - Birchwood Wells	City of Cedarburg
Wash Ave - Bitseedy & Knight LLC	City of Cedarburg
Wash Ave - Boulangerie DuMonde	City of Cedarburg
Wash Ave - Cedar Creek Clothing	City of Cedarburg
Wash Ave - Consignment Store	City of Cedarburg
Wash Ave - Delicately Delicious	City of Cedarburg
Wash Ave - Downtown Dough	City of Cedarburg
Wash Ave - Garden Goodies	City of Cedarburg
Wash Ave - Kohler Agency	City of Cedarburg
Wash Ave - Nouveau	City of Cedarburg
Wash Ave - Penzey's Spice	City of Cedarburg
Wash Ave - RA Smith National	City of Cedarburg
Wash Ave - Stippich Selin & Cain	City of Cedarburg
Wash Ave - Weeds	City of Cedarburg
Wash Ave - Wyndrose Jewelry	City of Cedarburg
Mequon - Cedarburg Fire Museum	City of Cedarburg
Mequon - Cedarburg Fire Station #1	City of Cedarburg
Wash Ave - Advent Lutheran Church	City of Cedarburg
Wash Ave - Sissy & Me	City of Cedarburg

Address	Last Completed Date
W60 N151 Cardinal Avenue	6/5/2018
N52 W5338 Portland Road	6/5/2018
W62 N715 Riveredge Drive	6/5/2018
W63 N645 Washington Avenue	6/5/2018
W63 N641 Washington Avenue	6/5/2018
W63 N643 Washington Avenue	6/5/2018
W53 N582 Highland Drive	6/6/2018
W53 N594 Highland Drive	6/6/2018
W53 N560 Highland Drive	6/6/2018
W53 N550 Highland Drive	6/6/2018
W53 N556 Highland Drive	6/6/2018
W53 N554 Highland Drive	6/6/2018
W53 N568 Highland Drive	6/6/2018
W53 N586 Highland Drive	6/6/2018
W53 N580 Highland Drive	6/6/2018
W53 N564 Highland Drive	6/6/2018
W53 N570 Highland Drive	6/6/2018
W55 N155 McKinley Boulevard	6/7/2018
W61 N480 Washington Avenue	6/8/2018
N143 W6515 Pioneer Road	6/11/2018
N143 W6475 Pioneer Road	6/11/2018
N144 W6050 Pioneer Road	6/11/2018
N143 W6437 Pioneer Road	6/11/2018
W62 N596 Washington Avenue	6/11/2018
W68 N697 Evergreen Boulevard	6/12/2018
W55 N363 Park Lane	6/12/2018
N143 W6049 Pioneer Road	6/12/2018
N144 W6400 Pioneer Road	6/12/2018
N144 W6220 Pioneer Road	6/12/2018
N143 W6049 Pioneer Road	6/12/2018
N144 W6460 Pioneer Road	6/12/2018
N144 W5800 Pioneer Road	6/12/2018
N144 W6466 Pioneer Road	6/12/2018
N144 W5800 Pioneer Road	6/12/2018
W57 N153 Somerset Avenue	6/12/2018
N144 W6166 Pioneer Road	6/13/2018
W61 N398 Washington Avenue	6/13/2018
W61 N464 Washington Avenue	6/13/2018
W61 N278 Washington Avenue	6/13/2018
W61 N297 Washington Avenue	6/13/2018
W61 N397.4 Washington Avenue	6/13/2018
W61 N301 Washington Avenue	6/13/2018
W61 N306.6 Washington Avenue	6/13/2018
W61 N306.3 Washington Avenue	6/13/2018
W61 N306.4 Washington Avenue	6/13/2018
W61 N305 Washington Avenue	6/13/2018

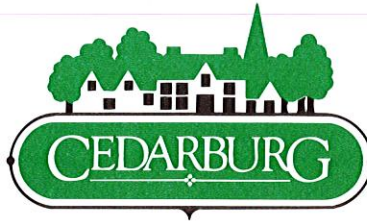
W61 N306.6 Washington Avenue	6/13/2018
W61 N306.2 Washington Avenue	6/13/2018
N47 W6277 Western Road	6/13/2018
N48 W6241 Western Road	6/13/2018
N48 W6205 Western Road	6/13/2018
N48 W6251 Western Road	6/13/2018
N49 W6337 Western Road	6/13/2018
N50 W7050 Western Road	6/13/2018
W55 N182 Woodmere Court	6/13/2018
W55 N190 Woodmere Court	6/13/2018
W55 N216 Woodmere Court	6/13/2018
W55 N228 Woodmere Court	6/13/2018
W55 N241 Woodmere Court	6/13/2018
W55 N233 Woodmere Court	6/13/2018
W55 N217 Woodmere Court	6/13/2018
W55 N191 Woodmere Court	6/13/2018
N57 W6217 Portland Road	6/14/2018
W63 N14332 Washington Avenue	6/14/2018
W63 N14344 Washington Avenue	6/14/2018
W63 N175 Washington Avenue	6/14/2018
W61 N497 Washington Avenue	6/14/2018
W63 N108 Washington Avenue	6/14/2018
W61 N505 Washington Avenue	6/14/2018
W63 N150 Washington Avenue	6/14/2018
W61 N517 Washington Avenue	6/14/2018
W63 N170 Washington Avenue	6/14/2018
W62 N179.2 Washington Avenue	6/14/2018
W63 N133 Washington Avenue	6/14/2018
W62 N179.1 Washington Avenue	6/14/2018
W63 N147 Washington Avenue	6/14/2018
W63 N151 Washington Avenue	6/14/2018
W61 N510 Washington Avenue	6/14/2018
W63 N130A Washington Avenue	6/14/2018
W63 N127 Washington Avenue	6/14/2018
W63 N130 Washington Avenue	6/14/2018
W63 N131 Washington Avenue	6/14/2018
W61 N306.7 Washington Avenue	6/14/2018
W61 N529.2 Washington Avenue	6/14/2018
W61 N529.1 Washington Avenue	6/14/2018
W61 N526 Washington Avenue	6/14/2018
W61 N513 Washington Avenue	6/14/2018
W61 N512 Washington Avenue	6/14/2018
W63 N143 Washington Avenue	6/14/2018
W61 N488 Washington Avenue	6/14/2018
W63 N149 Washington Avenue	6/14/2018
W63 N161 Washington Avenue	6/14/2018
W63 N163 Washington Avenue	6/14/2018

W63 N167 Washington Avenue	6/14/2018
W63 N124/N128 Washington Avenue	6/14/2018
W63 N134 Washington Avenue	6/14/2018
W63 N139 Washington Avenue	6/14/2018
W61 N397.2 Washington Avenue	6/14/2018
W75 N444 Wauwatosa Road	6/14/2018
W76 N627 Wauwatosa Road	6/14/2018
N49 W6409 Western Road	6/14/2018
W62 N253 Washington Avenue	6/15/2018
W62 N209 Washington Avenue	6/15/2018
W62 N226 Washington Avenue	6/15/2018
W62 N245 Washington Avenue	6/15/2018
W64 N14261 Washington Avenue	6/15/2018
W64 N14273 Washington Avenue	6/15/2018
W64 N14243 Washington Avenue	6/15/2018
W64 N14255 Washington Avenue	6/15/2018
W62 N218 Washington Avenue	6/15/2018
W62 N563 Washington Avenue	6/15/2018
W62 N215 Washington Avenue	6/15/2018
W62 N228 Washington Avenue	6/15/2018
W62 N265 Washington Avenue	6/15/2018
W62 N263 Washington Avenue	6/15/2018
W62 N570 Washington Avenue	6/15/2018
W62 N566 Washington Avenue	6/15/2018
W62 N563 Washington Avenue	6/15/2018
W54 N514 Highland Drive	6/18/2018
W62 N248 Washington Avenue	6/18/2018
W62 N244 Washington Avenue	6/18/2018
W61 N479 Washington Avenue	6/18/2018
W62 N271 Washington Avenue	6/18/2018
W61 N498 Washington Avenue	6/18/2018
W61 N529.4 Washington Avenue	6/18/2018
W62 N270 Washington Avenue	6/18/2018
W62 N204 Washington Avenue	6/18/2018
W61 N397.1 Washington Avenue	6/18/2018
W61 N486 Washington Avenue	6/18/2018
W62 N202 Washington Avenue	6/18/2018
W61 N306.5 Washington Avenue	6/18/2018
W67 N866 Washington Avenue	6/19/2018
W68 N930 Washington Avenue	6/19/2018
W68 N940 Washington Avenue	6/19/2018
W64 N728 Washington Avenue	6/19/2018
W62 N225 Washington Avenue	6/19/2018
W62 N179.4 Washington Avenue	6/19/2018
W68 N928 Washington Avenue	6/19/2018
W68 N926 Washington Avenue	6/19/2018
W62 N221 Washington Avenue	6/19/2018

W62 N179.3 Washington Avenue	6/19/2018
W54 N540 Highland Drive	6/20/2018
N57 W6172 Portland Road	6/20/2018
W62 N718 Riveredge Drive	6/20/2018
W62 N540 Washington Avenue	6/20/2018
W62 N560 Washington Avenue	6/20/2018
W62 N562 Washington Avenue	6/20/2018
W62 N580 Washington Avenue	6/20/2018
W62 N556 Washington Avenue	6/20/2018
W62 N562 Washington Avenue	6/20/2018
W62 N572 Washington Avenue	6/20/2018
W62 N553 Washington Avenue	6/20/2018
W62 N536 Washington Avenue	6/20/2018
W62 N580 Washington Avenue	6/20/2018
W62 N542 Washington Avenue	6/20/2018
W61 N491 Washington Avenue	6/20/2018
W63 N132/N132A Washington Avenue	6/20/2018
W63 N171 Washington Avenue	6/20/2018
W61 N617 Mequon Avenue	6/21/2018
W62 N579 Washington Avenue	6/21/2018
W62 N557 Washington Avenue	6/21/2018
W62 N583 Washington Avenue	6/21/2018
W62 N603 Washington Avenue	6/21/2018
W62 N583 Washington Avenue	6/21/2018
W62 N555 Washington Avenue	6/21/2018
W62 N605 Washington Avenue	6/21/2018
W62 N595 Washington Avenue	6/21/2018
W62 N265 Washington Avenue	6/21/2018
W62 N567 Washington Avenue	6/21/2018
W62 N589 Washington Avenue	6/21/2018
W62 N601 Washington Avenue	6/21/2018
W62 N577 Washington Avenue	6/21/2018
W62 N585 Washington Avenue	6/21/2018
W63 N173 Washington Avenue	6/21/2018
W62 N573 Washington Avenue	6/21/2018
N54 W6135 Mill Street	6/22/2018
W64 N707 Washington Avenue	6/22/2018
W63 N706 Washington Avenue	6/22/2018
W63 N655 Washington Avenue	6/22/2018
W64 N717 Washington Avenue	6/22/2018
W63 N712 Washington Avenue	6/22/2018
W63 N706 Washington Avenue	6/22/2018
W63 N627 Washington Avenue	6/22/2018
W63 N633A Washington Avenue	6/22/2018
W64 N723 Washington Avenue	6/22/2018
Washington Avenue	6/23/2018
W63 N690 Washington Avenue	6/26/2018

W63 N672.2 Washington Avenue	6/26/2018
W63 N692 Washington Avenue	6/26/2018
W63 N678 Washington Avenue	6/26/2018
W63 N671 Washington Avenue	6/26/2018
W63 N672.3 Washington Avenue	6/26/2018
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W63 N677 Washington Avenue	6/26/2018
W64 N707.2 Washington Avenue	6/26/2018
W67 N866 Washington Avenue	6/26/2018
W63 N680 Washington Avenue	6/26/2018
W64 N719 Washington Avenue	6/26/2018
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W62 N620 Washington Avenue	6/27/2018
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W63 N652 Washington Avenue	6/28/2018
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W63 N646 Washington Avenue	6/28/2018
W62 N588 Washington Avenue	6/28/2018
W62 N588 Washington Avenue	6/28/2018
W63 N656 Washington Avenue	6/28/2018
W62 N634 Washington Avenue	6/28/2018
W62 N608 Washington Avenue	6/28/2018
W63 N658 Washington Avenue	6/28/2018
W63 N664 Washington Avenue	6/28/2018
W62 N582 Washington Avenue	6/28/2018
W62 N594 Washington Avenue	6/28/2018
W62 N604 Washington Avenue	6/28/2018
W62 N588 Washington Avenue	6/28/2018
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W62 N600 Washington Avenue	6/28/2018
W61 N619 Mequon Avenue	6/29/2018
W61 N631 Mequon Avenue	6/29/2018
W63 N642 Washington Avenue	6/29/2018
W63 N684 Washington Avenue	6/29/2018

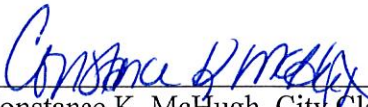
TOTAL JUNE 2018 INSPECTIONS = 224



July 5, 2018

I, Constance K. McHugh, City Clerk for the City of Cedarburg, do hereby certify that the City's Code of Ethics has been distributed and reviewed by all boards, commissions and committees pursuant to the requirements of Sec. 2-5-10 of the Municipal Code, with the exception of the Debt/Investment Advisory Committee (on call) and the ad hoc Mayor's Community Enhancement Award Committee (on call).

The Ethics Code will be placed on the next agenda of the outstanding boards, commissions and committees for their review and certification. Copies have also been distributed to all department heads for employee review.


Constance K. McHugh, City Clerk