

**CITY OF CEDARBURG
A MEETING OF THE COMMON COUNCIL
MONDAY, APRIL 29, 2024 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, April 29, 2024 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers. The meeting may be accessed by clicking the following link:

<https://us02web.zoom.us/j/81996126308>

AGENDA

1. CALL TO ORDER - Mayor Patricia Thome
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE – Lead by Boy Scout Troop 830
4. ROLL CALL: Present - Common Council – Mayor Patricia Thome, Council Members Jim Fitzpatrick, Kevin Curley, Kristin Burkart, Mark Mueller, Robert Simpson, Melissa Bitter
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. NEW BUSINESS
 - A. Discussion and possible action on applications, conducting interviews, and considering appointment to fill the 6th District Alderperson vacancy
 - B. Oath of Office: District 6 Alderperson if appointment occurs
 - C. Discussion and possible action on approval of an updated Certified Survey Map (CSM) for the Hwy 60 Business Park
 - D. Discussion and possible action on Intergovernmental Agreement between the City of Cedarburg and the Town of Cedarburg regarding the Reconstruction, Maintenance, and Repairs of Sycamore Drive
 - E. Discussion and possible action on contracting with Ehlers for development of a Financial Management Plan

- F. Discussion and possible action to authorize issuance of a 6-month Class “B” Beer license to Cedars III LLC, Michael Kowalkowski, Agent, for Cedars III – Concession Stand, N52 W5925 Portland Road from May 01, 2024 to October 31, 2024
- G. Discussion and possible action to approve a one-time fee for Amplified Music/Sound for a single event for the Peter Wollner Post No. 288 of the American Legion on June 8, 2024 from 10:00 a.m. – 4:00 p.m.
- H. Discussion and possible action on approval of Amplified Music/Sound in an Outdoor Alcohol Beverage Seating Area Permit for period ending 12/31/2024 for Cultural Center, W62 N546 Washington Avenue
- I. Discussion and possible action on approval of Amplified Music/Sound in an Outdoor Alcohol Beverage Seating Area Permit for period ending 12/31/2024 the Stagecoach Inn, W61 N520 Washington Avenue
- J. Discussion and possible action on approval of Cold Country Vines and Wines, E3207 Nuclear Road, Kewaunee, WI opening a full-service retail outlet located at W61 N517 Washington Avenue, Cedarburg, for the sale of wine and beer
- K. Discussion and possible action on Mayoral appointment of Jeff Slater to the Finance Committee
- L. Discussion and possible action on Resolution No. 2024-05 Designating Depositories and Authorizing Signatures for the City of Cedarburg Checking and Savings Accounts
- M. Discussion and possible action on No Mow May

8. CONSENT AGENDA

- A. Discussion and possible action on approval of March 11 Joint Council/Plan Commission meeting and April 8 and 16, 2024 Council Meeting Minutes*
- B. Discussion and possible action on payment of bills dated 03/30/2024 through 04/19/2024, transfer list dated 04/04/24 through 04/26/2024, and payroll from 03/31/2024 through 04/13/2024*

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. City Administrator’s Report*

10. COMMUNICATIONS

- A. Comments and announcements by Council Members
- B. Mayor’s Report

11. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statute

19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, to discuss item 11.B., 11.C., & 11.D. It is further anticipated the Common Council will remain in closed session pursuant to State Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. More specifically to discuss item 11.E.

- A. Approval of Closed Session minutes from March 11, 2024 Common Council meeting
- B. Discussion on a potential purchase of property on Hanover Avenue
- C. Discussion on potential future sale of City owned property on corner of Pioneer Road and Cardinal Avenue
- D. Discussion on Cell Tower land lease agreement at HWY 60 Business Park
- E. Discussion on Tracy Douglas sidewalk litigation

12. RECONVENE TO OPEN SESSION

- A. Discussion and possible action on purchase of property on Hanover Avenue
- B. Discussion and possible action on Cell Tower land lease agreement at HWY 60 Business Park
- C. Discussion and possible action on Tracy Douglas litigation

13. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer.
All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.
City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment,

its services, programs, and activities.
To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@cityofcedarburg.wi.gov

04/25/24 tas

Mary-Kay Bourboulas

N67W5389 Cedar Court
Cedarburg, WI 53012
[REDACTED]

April 24, 2024

Common Council Members,

I am applying for the 6th District Alderperson vacancy. I currently reside in the 6th Aldermanic District and have a strong appreciation for the City of Cedarburg. I have resided in the city for over 30 years and currently serve on the City's Finance Committee and Board of Review.

I have a strong understanding of Municipal Finance and Municipal Bond Underwriting through my years of working in the investment industry. I am the owner of a business in downtown Cedarburg that has been operating for over 5 years. I serve on a corporate board and volunteer in the community.

Having a viable downtown, great schools, and small-town atmosphere, Cedarburg is the place I call home and where we chose to raise our family. I feel my skill set can benefit the City especially in terms of the Municipal Bond market, credit analysis, budgeting and levy limit discussions. I listen, am thoughtful, process driven, analytical and fair minded.

Cedarburg's footprint will be landlocked shortly. Development decisions should be based on financial considerations for all residents, not in a static view, but weighed over a short and long term time horizon. Development comes with tax benefits to the City, but in viewing the potential upside one must also weigh costs – increased costs associated with City services and Schools, and indirect costs.

This community is truly special to me – I have lived in other places, but I call no other place home. I would be honored to assist the City with my skills over the next year, and to represent the residents of the 6th Aldermanic District I live in.

Thank you,

Mary-Kay Bourboulas

Mary-Kay Bourboulas

N67W5389 Cedar Court
Cedarburg, WI 53012
[REDACTED]

EXPERIENCE

OWNER, FOUNDER & MANAGER, HANDEN DISTILLERY 01/2017 - PRESENT

Grain to bottle craft distillery located in historic Cedarburg, WI. We produce, distill, and secondarily finish award winning spirits in Cedarburg and are located in a repurposed 1920's Ford Garage building on Washington Avenue. Only sold in Cedarburg – we are an addition to Cedarburg's retail & handcrafted community.

Director, BANK FIRST, NA 09/2019 - PRESENT

Bank First is Wisconsin based, relationship focused, and value driven to the communities it serves. Bank First is a publicly traded bank with over 25 locations. Serve on the Bank Board of Directors and Holding Company Board of Directors. Chair of the Nominating & Governance Committee, member of Loan, Asset/Liability and ERM Committees. Incoming Lead Independent Director, effective June 2024.

BOARD MEMBER, PARTNERSHIP COMMUNITY BANK 04/2013 -6/2019

Served on the Bank and Holding Company Boards. Member of the Asset/Liability committee.

ASSET BASED WORK-OUT CONSULTANT, CREEKHOUSE CONSULTING 01/2006 – 12/2015

Project based consulting providing evaluation of secured assets or distressed loans. Evaluation of asset, plan of action and liquidation, if necessary, to monetize a secured asset or troubled loan.

MUNICIPAL PORTFOLIO MANAGER, STRONG CAPITAL MANAGEMENT 10/1991-12/2005

Established the High Yield Municipal Bond Department and Municipal Credit Research Department. Managed Investment grade and High Yield Municipal bond portfolios and mutual funds over a 14-year tenure.

VARIOUS INVESTMENT POSITIONS, STEIN ROE & FARNHAM 07/1985-09/1991

Chicago-based private Investment Advisory firm. Worked in settlements, money market and municipal trading, credit analysis, and finally joined the High-Yield Municipal Bond department working in High Yield research and trading. Promoted to Junior Portfolio Manager on the High-Yield Municipal Bond Fund in 1990.

CIVIC SERVICE, CITY OF CEDARBURG

Currently serve on the City's Finance Committee (since inception), which provides financial oversight for the City, including budgeting, financial planning, financial reporting and the creation and monitoring of internal controls and accountability policies. I also serve on the Board of Review (10+ years). Served on one of the ad-hoc Masterplan committees.

EDUCATION

BSBA ECONOMICS, NORTHWESTERN UNIVERSITY, EVANSTON, IL

ACTIVITIES

Cedarburg Junior Woman's Club, Greater Cedarburg Community Foundation, Cedarburg School System, Friends of St. Marcus School, Pickleball.

Kristian K. Lindo
W53N866 Castle Court
Cedarburg, WI 53012



April 19, 2024

City of Cedarburg Common Council
City Hall
W63N645 Washington Avenue
PO Box 49
Cedarburg, WI 53012

To whom it may concern,

Please accept this letter of interest, and accompanying resume, for the vacancy as a representative of the Common Council for the 6th District.

I am an Assistant District Attorney for Ozaukee County and would like to explore more ways to serve my community on a local level. My wife and I have lived in District 6 since 2017; we specifically picked our neighborhood because of how welcoming and family friendly it was. We have four children, ages 11 to 2, and have no plans to move from our current residence.

Sincerely,

Kristian K. Lindo

Kristian Kanekoa Lindo

W53 N866 Castle Court
Cedarburg, WI 53012
[REDACTED]

Professional Licenses:

United States District Court, District of Arizona; November 2009
Supreme Court of Wisconsin; May 2012
State Bar Number: 1089021

Education:

Hamline University School of Law; J.D., May 2009
Deans Honor Roll; Fall 2008 & Spring 2009
Member: Asian Pacific American Law Student Association
Arizona State University; B.A. Justice Studies, December 2001

Career History:

Ozaukee County District Attorney's Office Port Washington, Wisconsin

Assistant District Attorney

Sept. 2022-current

- Currently the primary prosecutor for all traffic and civil forfeiture cases in the County
- Also assigned to carry a general felony and misdemeanor caseload
- Review and approve search warrants as needed
- Rotating on call "duty" schedule every five weeks where I am responsible for all after hours calls from law enforcement.

Fond du Lac County District Attorney's Office Fond du Lac, Wisconsin

Assistant District Attorney

Dec. 2019-Sept. 2022

- Initially took over a caseload from a departing ADA who left almost 200 uncharged cases. I handed that caseload to another ADA with approximately 20 uncharged cases
- Currently assigned to prosecuted cases referred by the county drug task force
- I took over the Domestic Abuse caseload, being the sole domestic abuse prosecutor since October 2020
- Tasked with handling serious, non-domestic offenses as needed (armed robberies, shootings, arsons, etc.)
- Often asked to review and assist with drafting search warrants and document subpoenas

Lindo Law, S.C.
Milwaukee, Wisconsin

Owner

Sept. 2015-Dec. 2019

- Solo practice law firm, focused on criminal defense
- Felony jury trials included: Attempted Homicide, 1st Degree Sexual Assault, domestic abuse offenses, firearm offenses, 1st Degree Sexual Assault of a Child Under 12, and drug offenses.

Christopherson & Lindo, S.C.
Milwaukee, Wisconsin

Managing Partner

Jul. 2013-Sept. 2015

- Formed a small law firm focusing on criminal defense;
- Responsible for day to day management of the firm;
- Responsible for every aspect of the case from initial client consultation to litigation;
- Cases varied; however, they frequently involve firearms, drugs, and sexual assaults.
- Felony jury trials included Homicide, 1st Degree Reckless Injury, OWI, Domestic Abuse offenses, Sexual Assault, and Burglary.

Milwaukee County District Attorney's Office
Milwaukee, Wisconsin

Assistant District Attorney

Jul. 2012-Jun. 2013

- Assigned to the Violent Crimes Unit, tasked with prosecuting felony drug and gun offenses;
- Handled all aspects of the case including charging, pre trial litigation, negotiating resolutions, and trial;
- Drafted, reviewed, and approved search warrants;
- Extensive communication and interaction with various law enforcement agencies;
- Worked closely with multiple agencies in the targeted prosecution of specific "high value" targets;
- Litigated seven felony jury trials.

Yavapai County Attorney's Office
Prescott, Arizona

Deputy County Attorney II

May 2011-Apr. 2012

Deputy County Attorney I


Mar. 2010-May 2011

- Most recent assignment was in the felony charging unit;
- Cases assignments ranged from misdemeanors to Class 2 felonies;
- Responsible for managing approximately 200 cases at any given time;
- Assisted the Juvenile and Civil units when needed;
- Extensive communication with victims, law enforcement, and witnesses;
- Cases mostly involved domestic violence, weapon offenses, drugs, and DUI;

- Worked closely with state law enforcement as well as members of the US Department of Treasury, BATFE, DEA, US Forest Service, and US Postal Inspectors.
- 4 jury trials and over 500 bench trials.

BRIAN DRAPER

Cedarburg, WI 53012



April 23, 2024

Brian Draper

W57N751 Hawthorne Ave. Cedarburg, WI 53012



RE: Alderperson - District 6

Dear Council Members,

My wife and I have happily lived in Cedarburg for 22 years. I would welcome the opportunity to serve the community as Alderperson of District 6 and engage in City Council governance. I believe my qualifications and personal strengths align with the Council's needs and mission statement.


A part of my real estate seminar about development and planning included a discussion of "new urbanism". New urbanism being a view of development to create new neighborhoods that are healthy, walkable, friendly with varied types of housing and all community amenities nearby; like Cedarburg! I always included a brief summary of Aldo Leopold's land ethic so that thought would be given to conservation and nature. I am aware that recently there has been a trend towards increased density, allowing ADUs and smaller homes to match household size.

I look forward to applying my skills and working with the Council's strengths and leadership while representing the constituents of Cedarburg's Sixth District.

Please review my enclosed resume for more detail about my work history and accomplishments. I look forward to an interview at the next council meeting.

Thank you for your time and consideration of my candidacy.

Sincerely,



Brian Draper

BRIAN DRAPER

Cedarburg, WI 53012

SUMMARY

Over 30 years in the real estate field primarily in Ozaukee County. Strong communication, organizational and collaborative skills. Have worked with city councils when needed for development projects and new home construction approvals. Very aware of the value of community involvement and oversight for the quality of life and prosperity of communities.

EXPERIENCE

08/2021 to 04/2024 **Retired**

Hawthorne Ave. – Cedarburg

- Led volunteer path restoration with City support in nearby Woodland Park during Covid. Exercise, fresh air and best of all was meeting all sorts of neighbors who added the new trail into their Covid walks.

09/2002 to 08/2021 **President, Real Estate Broker**

Draper Realty LLC – Cedarburg

- Sole proprietor real estate firm. Residential resales, land acquisition and development. Became knowledgeable about area neighborhoods, communities and long term master plans. Fiduciary relationships built on skill and accomplishments.

01/2000 to 08/2002 **Real Estate Broker**

Coldwell Banker – Mequon

Coldwell Banker Bought Federated Realty Group. Continued residential resales.

01/1991 to 01/2000 **Real Estate Agent**

Federated Real Estate Group – Mequon, Wisconsin

Residential resales, land sales and development and new construction primarily in Ozaukee County and Milwaukee's North Shore area. Also a closing agent and notary. Created and led seminars for Realtors about land and new construction, international real estate and Realtor safety.

Worked as an expeditor for another company owned by Federated Realty's owner; financial oversight, model and sight selection and sales. Built 2 to 4 houses at a time, mostly in the Belgium area.

EDUCATION

2 Years of Study: Political Science

University of Wisconsin Milwaukee - Milwaukee

06/1973

High School Diploma: General Education

Port Washington High School - Port Washington, WI

Student Council President, Salutatorian. Created Community Youth Services, a youth group that coordinated employment, activities, concerts. Chairman of the board of this incorporated non profit group.

Mary (Maggie) Grapatin
N70W5842 Bridge Rd
Cedarburg, WI. 53012

April 16, 2024

Alderman Selection Committee
W63N645 Washington Ave
Cedarburg, WI. 53012

Dear Alderman Selection Committee,

I am writing to express my sincere interest in the position of alderman for the 6th district of the city of Cedarburg. With a deeply rooted commitment to serving and enhancing our community, I am eager to contribute my skills, experiences, and dedication to the betterment of our city.

Passion for Public Service

Having been a resident of Cedarburg my whole life, I have witnessed both the triumphs and challenges that our city faces. This has fueled my passion for public service and has motivated me to seek a position where I can actively participate in shaping the future of our community.

Qualifications and Experience

My professional background in education has equipped me with the skills necessary to analyze complex issues, collaborate with diverse groups, and make well-informed decisions. Further, as a graduate of Cedarburg High School, I am keenly aware of the high expectations the citizens of Cedarburg have for each other. Finally, as part of my profession, I regularly serve on committees and understand the importance of bringing to the table the varying opinions of all constituents.

Vision for the Future

If appointed as alderman, I am committed to fostering transparency, promoting sustainable development, and advocating for policies that prioritize the well-being of all members of our community. I intend to work diligently to serve the members of our community and to create a city that we can all be proud to call home.

Closing

I am genuinely enthusiastic about the opportunity to serve as alderman and am eager to contribute to the continued progress of our city. I am looking forward to the possibility of discussing how my skills align with the needs of our community. Thank you for considering my application.

Sincerely,

Maggie Grapatin





MAGGIE GRAPATIN

Educator

About Me

As a dedicated and compassionate professional, my mission is to leverage my skills and knowledge to positively impact and serve my community. I am committed to ongoing learning and growth, seeking to continuously enhance my abilities in order to better address the evolving needs of the community and contribute to its welfare. I am driven by a deep passion for making a meaningful difference and strive to embody integrity, empathy, and dedication in all that I do.

Experience

Library Media Aide
Grafton High School

2022-Present

As a Library Media Aide I oversee the physical area and daily operations of the library. I supervise scheduled study halls and run Wednesday morning support for underclassmen with a D or F offering tutoring, time management skills, and teacher communication.

Business Owner
Magic Left Clothing

2020-2022

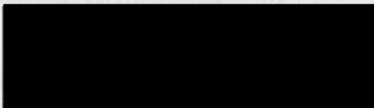
Responsible for all aspects of running a business including, acquiring product, posting products to online selling platforms, organizing and tracking inventory, filling and shipping orders, and accounting.

Manager on Duty
Colectivo Coffee- Various Locations

2014-2020

As Manager on Duty creating a positive team-oriented environment is the primary responsibility. Other responsibilities include, opening and closing registers, writing schedules, leading shifts, completing supply orders for all supplies, and problem solving during shifts. A Manager on Duty is expected to be knowledgeable and capable of all aspects of cafe responsibilities and actively participate in the creation of new drinks.

Contact



📍 N70W5842 Bridge Rd.
Cedarburg, WI. 53012

Education

2023- Present

Concordia University
Bachelors of Secondary Education-
English

2015-2019

**University of Wisconsin-
Milwaukee**
Secondary Education- English

Skills

- Highly Collaborative
- Proficient Public Speaking and Presentation Skills
- Proactive Problem Solving
- Empathetic Understanding of Community Needs
- Adaptable to Changing Environments and Needs

Doug Yip

My work history is that I was a Human Resources professional for over 32 years. Worked mainly in manufacturing environments. When I moved here to Cedarburg, I was active in the Cedarburg Civic Band as well as the Cedarburg Lions. I decided to run for city council and was successful in winning the election for two terms. While on the council I also worked on the Landmark Commission, at that time they also had a separate commission for signage in the city which I was the Council Member representative of. I also worked on the Personnel Committee, due to my background in Human Resources. About 12 years ago, I took a position in Mississippi, which had me resign my Alderman position since my intent was to move to another state. I was there for about a month, and came back up for the holidays, and then had some major medical issues. Due to the nature of these health issues, I stayed up here in Wisconsin with my family. Those medical issues have been addressed, and in good health at this time. I continued my involvement with the Landmarks Commission, as well as being part of the Board of Appeals, and Review Board. I continue to play in the Cedarburg Civic Band, and an active member of the Cedarburg Lion's Club. I currently work during the City Elections. I also volunteer with Horizon Hospice as a Friendly Visitor to patients that are in Hospice Care. I am interested in getting back into City Government to help the city move toward the future.

Education wise, I have a Bachelor of Science in Organizational Development, as well as a Master's of Science in Human Resources.

I look forward to being able to work with the Cedarburg City Council, as well as representing District 6.

April 12th, 2024

Jeffrey R. Kucharski
W55 N726 Cedar Ridge Drive
Cedarburg, WI 53012



Dear Sir and Madam:

I am applying for the Alderperson position – District 6 Cedarburg, WI. I have attached my resume which details my experience, education, and skills pertinent to this position.

I have lived in Cedarburg – District 6 for the past 20 years. I would like to represent District 6 as the Alderperson. I have a bachelor's degree in Materials Engineering and an MBA diploma.

In my professional career I monitor, assess and consulted with management teams to locate problem areas and find solutions. I have a Lean Six Sigma Master Black Belt certificate. I worked with the budget development team, and I helped create and execute strategic plans. I kept a close eye on quality and worked with customer service to ensure consumers receive the very best service possible.

I have the skills needed to determine and deal with priority issues first. I have negotiation, management, and interpersonal skills. I also possess the ability to speak publicly and always represent our community in a professional manner. I am trustworthy and committed to providing excellent service to District 6.

Respectfully,

Jeffrey Kucharski

Jeffrey Kucharski

Enclosure: Resume

SUMMARY: Results oriented professional with 25 years progressive cross-functional experience. Broad background includes the management and leadership of:

- Quality Management
- Manufacturing Management
- Project Management
- Foundry / Stamping / Machining
- Automotive
- Plumbing products
- Continuous Improvement
- Cost Reduction
- Strategic / Budget Planning
- Six Sigma / Lean Tools
- Customer Satisfaction
- Purchasing & Materials Management

PROFESSIONAL

EXPERIENCE: **AVANTI WIND SYSTEMS, Franklin, WI 1/20-Present**

HSQE Manager

Manufacture of aluminum ladders and wind tower internals serving the US renewable energy industry. Responsible for all Health, Safety, Quality, and Environmental duties at the Franklin, WI production facility and reporting KPI metrics for the US business units of Alimak Group.

Specific Accomplishments:

- Management representative for ISO certification
- Reduced Cost of Poor, YOY improvement of 59%
- Implemented cost saving of \$100,000 plus

JV GOLF COACH CEDARBURG HIGH SCHOOL, Cedarburg, WI 4/22 – Present

EDUCATION:

Villanova University	
Lean Six Sigma Master Black Belt	2017
University of Wisconsin-Milwaukee	2006
Master of Business Administration	
University of Wisconsin-Milwaukee	1992
Bachelor of Science in Materials Engineering	

CITY OF CEDARBURG

MEETING DATE: April 29, 2024

ITEM NO: 7.C.

TITLE: Discussion and possible action on approval of an updated Certified Survey Map for the Hwy 60 Business Park

ISSUE SUMMARY: This certified survey map (CSM) will divide the existing 26.3-acre business park parcel into two lots and two out lots of the following sizes respectively: 10.57 acres, 7.52 acres, 5.28 acres, and 2.90 acres. The 26.3-acre parcel was created in 2020 in support of the Wilo project. This CSM is needed for the cell tower that is being proposed within the business park, which is located on one of the out lots. The two out lots within this CSM are needed for stormwater management. This CSM also releases a temporary turn around easement that was included in the original CSM, which is no longer needed. The release of the temporary turn around easement is why Common Council approval is necessary.

STAFF RECOMMENDATION: Staff recommends approval of the CSM.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: The Plan Commission approved this CSM at their October 2023 meeting.

BUDGETARY IMPACT: None

ATTACHMENTS: Proposed Certified Survey Map

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser
262-375-7610

enjoying food and drink, this proposal will include a similar indoor venue but also an outdoor driving range.

Upon completing the rezoning and Land Use Plan amendment process, the applicant will submit his detailed site and architectural plans for review and approval.

Council Member Bitter was in attendance and expressed her full support of this project.

Commissioners Voltz and Strautmanis expressed interest in seeing the proposed site plans flipped to better consume the corner of the property. They feel it makes a bigger presence. They also suggested the driveway should be located off Hwy I.

CITY OF CEDARBURG REQUESTING APPROVAL OF A CERTIFIED SURVEY MAP (CSM) TO DIVIDE THE EXISTING 26.3-ACRE BUSINESS PARK SITE INTO TWO (2) LOTS AND TWO (2) OUT LOTS OF THE FOLLOWING SIZES: 10.6-ACRES, 7.52-ACRES, 5.28-ACRES, AND 2.9-ACRES

A Certified Survey Map (CSM) will serve to divide the existing 26.3-acre business park parcel into two lots and two out lots of the following sizes respectively: 10.6-acres, 7.52-acres, 5.28-acres, and 2.9-acres. The original 26.3-acre parcel was created in 2020 in support of the Wilo project. The current CSM containing the divisions is required for the second project under consideration in the business park. Plans for that project will be submitted for Plan Commission review and approval at the next Plan Commission meeting. The two out lots within this CSM are needed for drainage and stormwater management and control. Since there will be no right-of-way dedication as part of this CSM, Common Council approval is not necessary.

Staff review indicates full compliance with the dimensional requirements of the M-3 Business Park District and therefore approval is recommended subject to the temporary turnaround easement located at the west end of Lot 2 be removed from the face of the CSM.

A motion was made by Commissioner Wiza, seconded by Commissioner Thome, to approve the Certified Survey Map, dividing the existing 26.3 acres in the Business Park site into two lots and two out lots of the following sizes: 10.6-acres, 7.52-acres, 5.28-acres, and 2.9-acres. Motion carried without a negative vote.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS - None

MAYOR'S ANNOUNCEMENTS - None

ADJOURNMENT

A motion was made by Commissioner Arnett, seconded by Commissioner Thome, to adjourn the meeting at 7:36 p.m. Motion carried without a negative vote.

Tracie Sette
City Clerk

CERTIFIED SURVEY MAP NO. _____

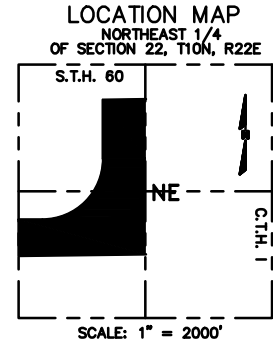
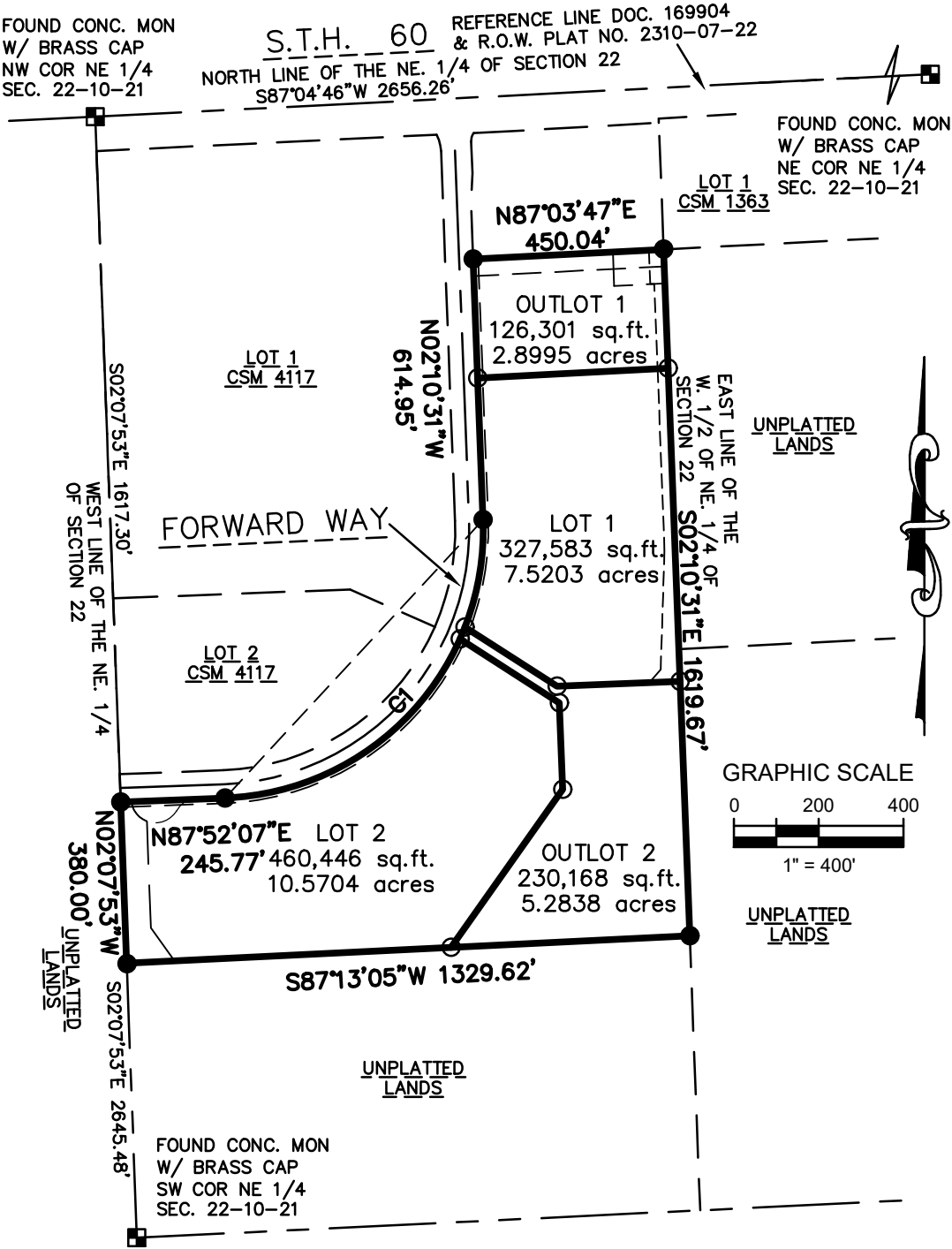
A division of Lot 3 in Certified Survey Map No. 4117, being a part of the Northwest 1/4 and Southwest 1/4 of the Northeast 1/4 of Section 22, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin.

- INDICATES FOUND 1" IRON PIPE
- INDICATES SET 1.315" O.D. IRON PIPE AT LEAST 18" IN LENGTH, 1.68 LBS. PER LINEAL FOOT.

ALL DIMENSIONS SHOWN ARE MEASURED TO THE NEAREST HUNDREDTH OF A FOOT.
ALL BEARINGS ARE REFERENCED TO THE WEST LINE OF THE NE 1/4 OF SECTION 22, T 10 N, R 21 E, WHICH BEARS S02°07'53"E . WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE.

SEE SHEETS 2 & 3 FOR LOT DETAILS.
SEE SHEET 6 FOR CURVE TABLE.

OUTLOTS 1 AND 2 TO BE RETAINED BY THE CITY OF CEDARBURG FOR STORM WATER PURPOSES



6/20/2023
Revised 10/5/2023

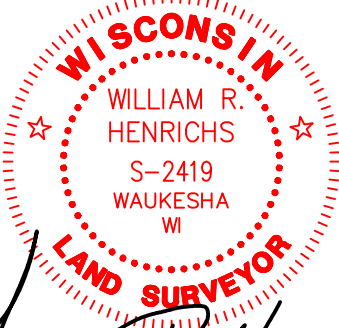


William R. Henrichs

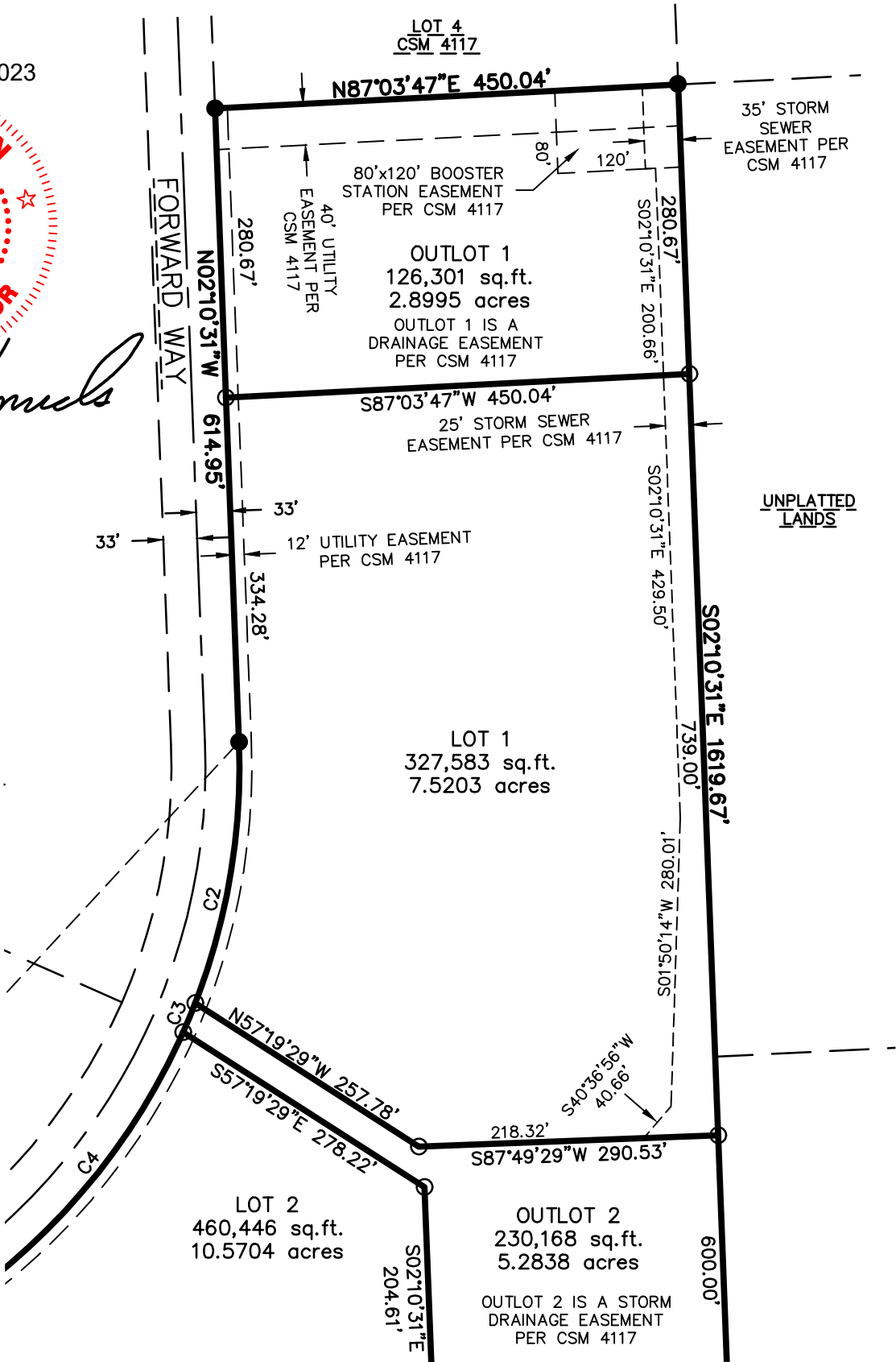
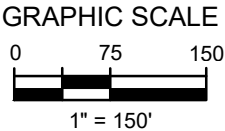
CERTIFIED SURVEY MAP NO. _____

A division of Lot 3 in Certified Survey Map No. 4117, being a part of the Northwest 1/4 and Southwest 1/4 of the Northeast 1/4 of Section 22, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin.

6/20/2023
Revised 10/5/2023

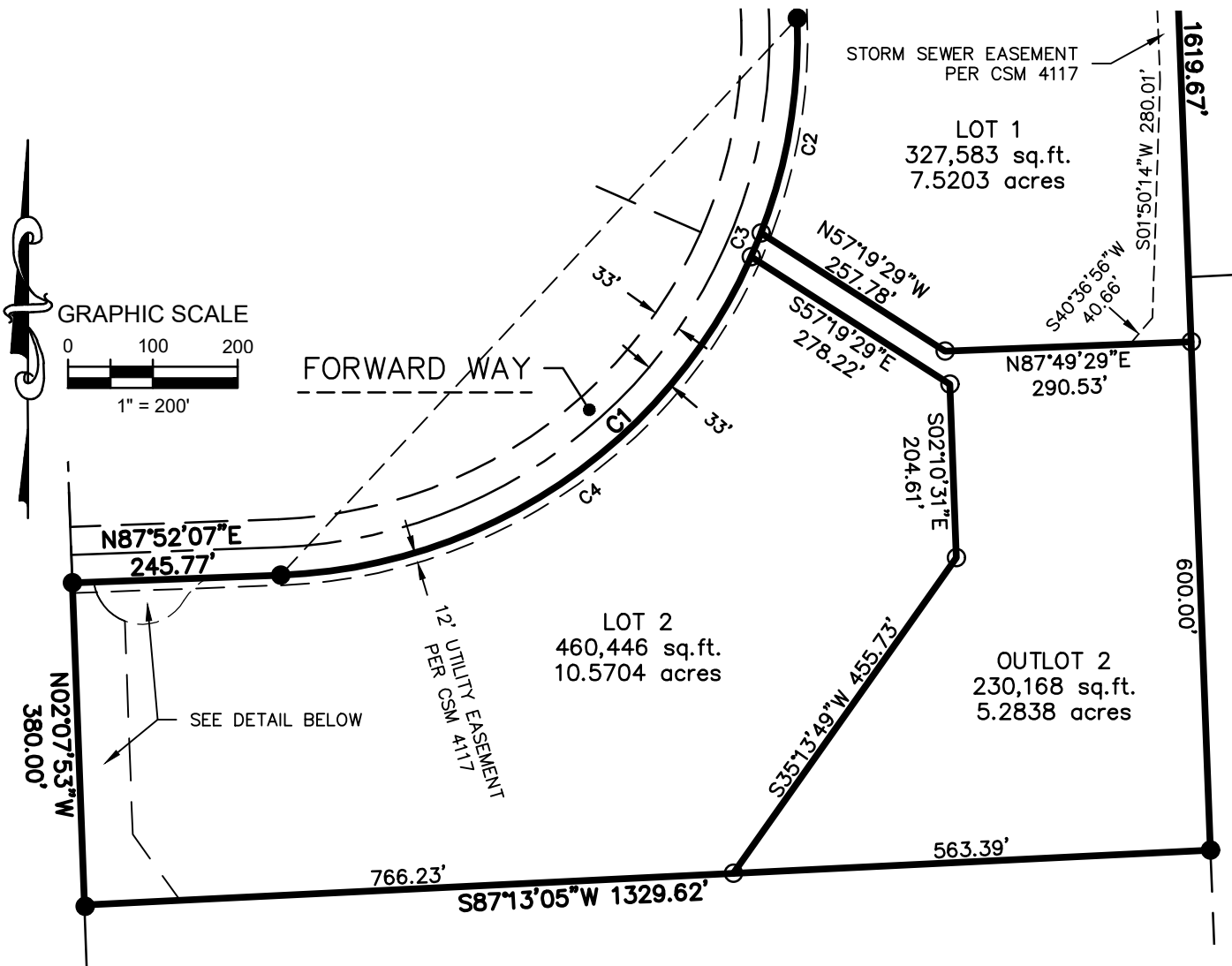


William R. Henrichs

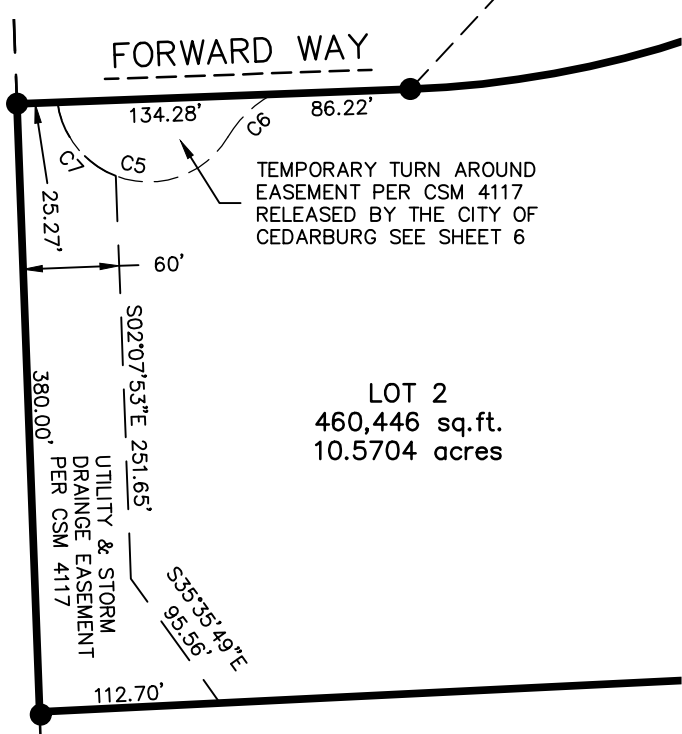


CERTIFIED SURVEY MAP NO. _____

A division of Lot 3 in Certified Survey Map No. 4117, being a part of the Northwest 1/4 and Southwest 1/4 of the Northeast 1/4 of Section 22, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin.



DETAIL
1" = 100'



6/20/2023
Revised 10/5/2023



William R. Henrichs

CERTIFIED SURVEY MAP NO. _____

A division of Lot 3 in Certified Survey Map No. 4117, being a part of the Northwest 1/4 and Southwest 1/4 of the Northeast 1/4 of Section 22, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin.

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN }
 :SS
WAUKESHA COUNTY }

I, WILLIAM R. HENRICHS, Professional Land Surveyor, do hereby certify:

THAT I have surveyed, divided and mapped a division of Lot 3 in Certified Survey Map No. 4117, being a part of the Northwest 1/4 and Southwest 1/4 of the Northeast 1/4 of Section 22, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin.

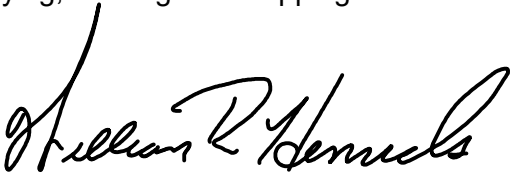
Containing 1,144,498 square feet or 26.2740 acres.

THAT I have made such survey, land division and map by the direction of THE CITY OF CERDARBURG, a municipal corporation, owner.

THAT such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

THAT I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and Ordinances of the City of Cedarburg, in surveying, dividing and mapping the same.

6/20/2023
FIELD DATE
Revised 10/5/2023



WILLIAM R. HENRICHS
PROFESSIONAL LAND SURVEYOR S-2419



Curve Table							
Curve #	Length	Radius	Chord Bearing	Chord	Tangent In	Tangent Out	Delta
C1	994.80	633.00	N42°50'48"E	895.54	N87°52'07"E	N02°10'31"W	90°02'38"
C2	258.56	633.00	N9°31'35"E	256.77	N21°13'41"E	N02°10'31"W	23°24'12"
C3	30.47	633.00	N22°36'26"E	30.47	N23°59'11"E	N21°13'41"E	2°45'29"
C4	705.77	633.00	N55°55'39"E	669.77	N87°52'07"E	N23°59'11"E	63°52'56"
C5	142.08	57.50	S78°28'19"E	108.59	S07°41'07"E	N30°44'30"E	141°34'23"
C6	39.00	72.51	S46°09'02"W	38.53	S61°33'34"W	S30°44'30"W	30°49'04"
C7	61.63	57.50	S38°23'26"E	58.72	S07°41'07"E	S69°05'45"E	61°24'37"

CERTIFIED SURVEY MAP NO. _____

A division of Lots 2 and 3 in Certified Survey Map No. 10958, being a part of the Southeast 1/4 of the Northwest 1/4 of Section 10, in Township 7 North, Range 17 East, in the City of Franklin, Milwaukee County, Wisconsin.

OWNER'S CERTIFICATE

THE CITY OF CERDARBURG, a municipal corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, certifies that said corporation has caused the land described on this map to be surveyed, divided, dedicated and mapped in accordance with the requirements of Chapter 236.34 of the Wisconsin Statutes and the Ordinances of the City of Cedarburg.

THE CITY OF CERDARBURG, does further certify that this map is required by S.236.10 or 236.12 to be submitted to the following for approval or objection: City of Cedarburg

IN Witness Whereof, THE CITY OF CERDARBURG has caused these presents to be

signed by _____, its _____,

this _____ day of _____, 2023.

THE CITY OF CERDARBURG

STATE OF _____ }
 :SS
_____ COUNTY }

PERSONALLY came before me this _____ day of _____, 2023,

of the above named THE CITY OF CERDARBURG, to me known to be the person

who executed the foregoing instrument, and to me known to be the _____ of said Municipal corporation, and acknowledged that he executed the foregoing instrument.

_____(SEAL)

6/20/2023

Revised 10/5/2023

Notary Public, State of _____

My Commission Expires _____



William R. Hennells

CERTIFIED SURVEY MAP NO. _____

A division of Lots 2 and 3 in Certified Survey Map No. 10958, being a part of the Southeast 1/4 of the Northwest 1/4 of Section 10, in Township 7 North, Range 17 East, in the City of Franklin, Milwaukee County, Wisconsin.

PLAN COMMISSION APPROVAL

This land division is hereby approved by the Plan Commission in the City of Cedarburg this

_____, day of _____, 2023

_____, Chairman

_____, Secretary

I, Tracie Sette, City Clerk for the City of Cedarburg, hereby certify that the Certified Survey Map described herein was approved by the City Plan Commission at it's meeting on _____

Tracie Sette, City Clerk

COMMON COUNCIL APPROVAL

RESOLVED, that the release of Temporary Turn Around Easement per Sheet 3 and this Certified Survey Map, located in the City of Cedarburg, is hereby approved and accepted by the Common Council,

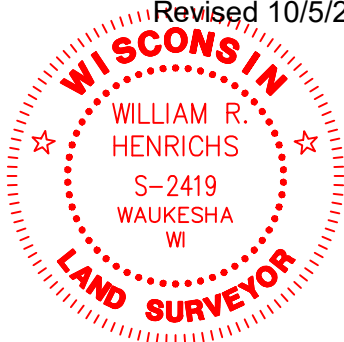
on this _____, day of _____, 20__.

Date _____, Mayor

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Cedarburg.

Date _____, Clerk

6/20/2023
Revised 10/5/2023



A handwritten signature in black ink that reads "William R. Henrichs".

CITY OF CEDARBURG

MEETING DATE: April 29, 2024

ITEM NO: 7.D.

TITLE: Discussion and possible action on an Intergovernmental Agreement between the City of Cedarburg and the Town of Cedarburg regarding the Reconstruction, Maintenance, and Repairs of Sycamore Drive

ISSUE SUMMARY: As part of the Intergovernmental Agreement signed in 2021 between the City and Town of Cedarburg which allowed for the connection of Forward Way to Hilltop Drive, the City is responsible for reimbursing the Town 45% of the actual costs to reconstruct Sycamore Drive in the Town. The Town had bid and plans to reconstruct Sycamore Drive this summer. This Intergovernmental Agreement formalizes the cost sharing relationship.

STAFF RECOMMENDATION: Staff recommends approval of the Intergovernmental Agreement.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Approximately \$59,390 from TIF #6 borrowing (Town pays remaining portion)

ATTACHMENTS: Intergovernmental Agreement.

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser – Director of Engineering and Public Works
262-375-7610

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF CEDARBURG AND THE CITY OF
CEDARBURG REGARDING RECONSTRUCTION, MAINTENANCE, AND REPAIRS OF SYCAMORE DRIVE**

This Intergovernmental Agreement (“Agreement”) is made by and between the City of Cedarburg, a Wisconsin Municipal Corporation (“City”) and the Town of Cedarburg (“Town”), both in the County of Ozaukee, pursuant to Wis. Stats. § 66.0301. The purpose of this Agreement is for the City and Town to efficiently complete the reconstruction of Sycamore Drive (“Purpose”).

RECITALS

WHEREAS, Sycamore Drive is a highway in the Town of Cedarburg (“Town”) that is connected to a highway in the City of Cedarburg (“City”); and

WHEREAS, by the terms of the Intergovernmental Agreement between the City and the Town, approved by the Town by Resolution on July 7, 2021 (“2021 Intergovernmental Agreement”), the Town has agreed to undertake, bid, construct and be financially responsible subject to the reimbursement set forth herein for the reconstruction of Sycamore Drive from its intersection with Hilltop Drive west to the intersection with Washington Avenue. The City shall not reimburse for the reconstruction of the intersection of Washington Avenue and Sycamore Drive, as this work was previously completed by the State of Wisconsin as part of the STH 181 project; and

WHEREAS, the Town has bid and plans to undertake the reconstruction of Sycamore Drive along the frontage of the Town properties commencing on or about June 1, 2024 as a part of the Town’s 2024 Asphalt Paving Contract; and

WHEREAS, it has previously been agreed upon by both the Town and City as a term of the 2021 Intergovernmental Agreement to cost share this project at a Town percentage of fifty-five percent (55%) of actual costs and City percentage of forty-five percent (45%) of actual costs because of the increase in traffic on Sycamore Drive by way of the connection to Hilltop Drive and Forward Way; and

WHEREAS, it is mutually beneficial for the City and Town to formalize and agree to the cost sharing relationship between the municipalities, as described in detail herein;

NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED, the City and the Town agree as follows:

1. The Recitals, above, are deemed true and accurate and adopted as if set forth in full herein.
2. Financial responsibility for the reconstruction of Sycamore Drive shall be as follows:
 - a. City of Cedarburg shall pay forty-five percent (45%) of the total actual paving construction costs of the project limits;
 - b. Town of Cedarburg shall pay fifty-five percent (55%) of the total actual paving construction costs of the project limits.
 - c. Estimated costs are described in more detail on **Exhibit A**.
3. The reconstruction of Sycamore Drive shall be completed as a Town project pursuant to the plans and specifications for the Town of Cedarburg’s 2024 Asphalt Paving Contract. The Town shall have full authority over the project, including but not limited to, start and end dates, contractor selection, inspector selection, and oversight. The City shall be given reasonable notice of and access to inspections. The Town, its officers, employees, contractors, agents and assigns shall be

granted access at all reasonable times to Sycamore Drive right-of-way for the purpose set forth herein.

4. The Town agrees to complete the reconstruction of Sycamore Drive, as described herein, by November 1, 2024.
5. Paving construction costs shall be paid entirely by the City within 60 days of the Town sending the City a summary and invoice of the actual paving construction costs.
6. The City and Town agree that upon completion of the project, as described herein, the City shall have complied with and fulfilled the terms of Section 5.1.b of the 2021 Intergovernmental Agreement between the parties.
7. Miscellaneous:
 - a. Term of Agreement: This Agreement shall terminate upon the later of: i) the final completion of the Town Work and the paving construction work) payment in full by the City to the Town for all paving construction described herein, except that the hold harmless, indemnification and release herein shall survive termination.
 - b. Insurance: Town shall require from the awarded bid contractor(s) public liability insurance coverage, automobile, and worker's compensation coverage for all work under this Agreement.
 - c. Hold Harmless, Indemnification and Release. City shall indemnify, release and hold harmless Town, it's agents, contractors, officers and employees, from all suits, actions or claims or costs of any kind, including actual reasonable attorney's fees, brought because of any injuries or damages received or sustained by any person, or persons or property, on account of or related to the City Work under this Agreement or because of any act, omission, neglect, intentional act or negligence of City or it's inspectors, agents, officers or employees; or because of any claims or amounts arising or recovered under the Worker's Compensation Act relating to employees of the City; or any other law, ordinance, order or decree relating to the work done pursuant to the Agreement. Town shall indemnify, release and hold harmless City, it's agents, contractors, officers and employees, from all suits, actions or claims or costs of any kind, including actual reasonable attorney's fees, brought because of any injuries or damages received or sustained by any person, or persons or property, on account of or related to the Town Work under this Agreement or because of any act, omission, neglect, intentional act or negligence of Town or it's inspectors, agents, officers or employees; or because of any claims or amounts arising or recovered under the Worker's Compensation Act relating to employees of the Town; or any other law, ordinance, order or decree relating to the work done pursuant to the Agreement.
 - d. Governing Law: This Agreement and all questions arising in connection herewith shall be governed by the laws of the State of Wisconsin.
 - e. Entire Agreement: This Agreement contains the entire agreement between the parties regarding this matter. This Agreement may be modified only by an amendment to this Agreement which is authorized by both the City and the Town.

f. Notices:

CITY:

City Clerk
City of Cedarburg
P.O. Box 49
Cedarburg, WI 53012

TOWN:

Town Clerk
Town of Cedarburg
1293 Washington Avenue
Cedarburg, Wisconsin 53012

IN WITNESS WHEREOF, the City and Town have caused the execution of this Agreement by their duly authorized officers as of the date written below.

TOWN OF CEDARBURG:

CITY OF CEDARBURG:

Dave Salvaggio, Town Chairperson

Patricia Thome, Mayor

ATTEST:

ATTEST:

Jack Johnston, Town Clerk

Tracie Sette, City Clerk

Date:_____

Date:_____

EXHIBIT A
SYCAMORE DRIVE WORK
DESCRIPTION AND BID PRICE

ITEM	UNIT	APPROX. QUANTITY	UNIT PRICE	TOTAL PRICE
Mobilization and Traffic Control	EA	1	9,750.00	9,750.00
Asphalt Binder (Mix: 3 MT 58-28 S)	TON	850	58.00	49,300.00
Asphalt Concrete Pavement Surface (Mix: 4 MT 58-28 S)	TON	683	63.00	43,029.00
Diluted Emulsified Asphalt Tack	GAL	333	2.25	749.25
Pulverize Existing Asphalt Roadway	SY	6659	0.60	3,995.40
Grading Existing Asphalt Roadway	SY	6659	1.60	10,654.40
3'-5' Shoulder (3/4" TB)	TON	500	29.00	14,500.00

CITY OF CEDARBURG

MEETING DATE: April 29, 2024

ITEM NO: 7.E.

TITLE: Discussion and possible action on contracting with Ehlers for development of a Financial Management Plan.

ISSUE SUMMARY: With several large-scale projects coming up in the next five (5) years and ongoing development it will be important for the City to have a financial management plan that can help guide future council decisions. Through the evaluation of our current funds and future capital improvement projects Ehlers will develop a financial model that is specific to the Council's objectives.

STAFF RECOMMENDATION: Staff recommends reallocating \$20,500 of ARPA funds for hiring Ehlers to develop a Financial Management Plan for the City.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: Finance Committee made a recommendation at the April 16th meeting to approved the contract with Ehlers for the development of a Financial Management Plan for the City.

BUDGETARY IMPACT: Reallocation of ARPA Funds - \$20,500

Current ARPA Funds Available:

- \$626 – Small business help
- \$38,743 – Facade Grants
- \$345 – Engineering plotter
- \$24,000 – EMS Oversight
- \$27.98 – funds not allocated
- \$20, 881.55 – Interest Accrued

ATTACHMENTS: Ehlers Proposal

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator

April 17, 2024

Mikko Hilvo, City Administrator
City of Cedarburg, Wisconsin
W63N645 Washington Ave
PO Box 49
Cedarburg, WI 53012

**Re: Written Municipal Advisor Client Disclosure with the City of Cedarburg (“Client”) for
2024 Financial Management Plan (“Project” Pursuant to MSRB Rule G-42)**

Dear Mikko:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.

As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

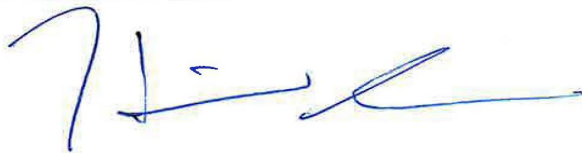
This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers & Associates

A handwritten signature in blue ink, appearing to read 'Harry Allen', with a long horizontal flourish extending to the right.

Harry Allen
Associate Municipal Advisor

¹ This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

Appendix A

DISCLOSURE OF CONFLICTS OF INTEREST/OTHER REQUIRED INFORMATION

Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

Appendix B

Scope of Service

Client has requested that Ehlers & Associates to prepare a Financial Management Plan (“Project”). Ehlers & Associates proposes and agrees to provide the following scope of services:

Confirm Planning Objectives

- Prior to commencing the work, we will review our approach with Client staff to ensure that we have a full understanding of the Client’s objectives, any areas of concern or focus, and desired process outcomes. If necessary, we can modify our Scope of Services to meet specific Client needs.

Gather Required Information

- To complete our work, we will need to gather certain information which may include prior year audits and budgets (generally five years); current year budget; capital improvement plans; existing debt service schedules and allocations; strategic planning documents; staffing plans; and policies pertaining to fund balance, debt management; post-issuance compliance and financial management (Ehlers & Associates may already have some or all this information on file).

Prepare Financial Model

- Based on the Client’s objectives and the information available, we will prepare a Client-specific Excel based financial planning model that includes:
 - **Credit Profile Evaluation.** An assessment of selected financial, debt and demographic indicators will be prepared comparing Client to the Statewide median indicators for its rating peer group, and to other governmental entities of comparable size or location. If applicable, the assessment will also include a comparison with the medians of the next higher rating classification and to representative governmental entities in that class. Analysis will be provided to identify areas of strength and potential weakness in the Client’s credit profile.
 - **Valuation Forecast.** We will project growth in equalized value based on historical valuation trends, and anticipated potential for and timing of new development based on Client input. If applicable, “TID IN” and “TID OUT” forecasts will be provided. The impact of TID closure will be considered based on Client direction. One or more potential growth scenarios may be modeled based on Client’s objectives.

- **Fund Forecasts.** We will forecast revenues and expenditures for the following funds based on prior year budgetary trends. Based on the Client's objectives and the information available to us, one or more alternate fund forecasts may be developed to reflect adjustments to service levels and staffing.
 - General Fund
 - Debt Service Fund
 - Capital Improvement Fund
 - Swimming Pool Fund
 - Library Fund
 - Rescue/EMS Fund
 - Light and Water Utility Fund
 - Sanitary Sewer Utility Fund
 - Tax Increment District No. 3*
 - Tax Increment District No. 4*
 - Tax Increment District No. 5*
 - Tax Increment District No. 6*
 - Tax Increment District No. 7*

*TID funds are covered by existing annual reporting contract with Client.

- **Capital Planning Model.** Using Client's capital improvement plans, we will prepare one or more models identifying funding sources for identified projects. Fund balances, tax levy, debt proceeds, and annual revenues will be evaluated as funding sources.
- **Debt Model.** We will prepare a current debt service schedule including projected debt abatement sources and tax levy requirements. To the extent that debt financing is required for capital improvement projects, the projected impact of that financing will be modeled. The model will also forecast debt limit capacity utilization and the projected impact of future debt obligations on selected debt profile indicators (for General Obligation debt).
- **Consolidated Tax Levy and Rate Projection Model.** A summary forecast will be provided projecting the future tax levy that would be required to support the General Fund, Capital Projects Fund, Debt Service Fund, and other levy supported funds. Based on the valuation projection model, a forecasted equalized tax rate will be provided. Future levy requirements will be tested against applicable levy and rate limits. A similar summary forecast will be provided for any enterprise funds included in the model and will include a projection of any additional revenue requirements needed to support the forecast.

Conduct Governing Body Workshops

- A total of four workshops will be conducted concurrent with development of the financial model. The purpose of the workshops will be to present key data, observations, findings, alternatives, and recommendations, and to seek input of Governing Body members and key staff at periodic intervals before the model is finalized. Specific workshop dates, and the points at which they occur in the process, will be established in consultation with the Client based on the objectives of Client, the availability of the Governing Body and key staff, and the availability of information needed to complete the plan. Workshop duration is typically two hours, with three-to-four-week intervals between workshops. Workshops are generally more effective when held independent of other Governing Body meetings.

Final Report

- Following completion of the model and workshops, we will prepare a summary report that includes and explains all primary elements of the forecast model. The report will include a summary of key observations and recommendations. If applicable, we will recommend modifications to existing Client policies pertaining to fund balance, debt management, post-issuance compliance and financial management.

Future Revisions

- After completion of the Final Report, we will provide up to 10 hours of work for additional scenarios and/or revisions requested by Client for a period of up to 12 months following the delivery of the Final Report.

Compensation

In return for the services set forth in the “Scope of Service,” Client agrees to compensate Ehlers & Associates in the amount of \$20,500.

For any service directed by Client and not covered by this, or another applicable Appendix, Ehlers & Associates will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$350.00/hour.

Payment for Services

For all compensation due to Ehlers & Associates, we will invoice Client for the amount due at the completion of the work. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

CITY OF CEDARBURG

MEETING DATE: April 29, 2024

ITEM NO: 7.F.

TITLE: Discussion and possible action to approve a one-time fee for Amplified Music/Sound for a single event for the Peter Wollner Post No. 288 of the American Legion on June 8, 2024 from 10:00 a.m. – 4:00 p.m.

ISSUE SUMMARY: The American Legion is planning to hold a Car Show and Craft Fair on June 8, 2024 from 10:00 a.m. – 4:00 p.m. Similar to last year, they would like to add outdoor amplified music to the event. The Legion currently holds an Outdoor Alcohol Beverage Permit which is a prerequisite for a music permit. The City's current charge for an Amplified Music permit is \$250.00, which allows for several events to take place throughout the summer months. The Legion is requesting a discounted price on the permit since the Car/Craft Show is the only event they are requesting outdoor music for.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: n/a

ATTACHMENTS: Flyer

INITIATED/REQUESTED BY: Deborah Gabert on behalf of the American Legion Auxiliary

FOR MORE INFORMATION CONTACT: Tracie Sette (262) 375-7606

5TH ANNUAL

Car Show & CRAFT FAIR

WITH LIVE MUSIC BY

THE
MISSION
RIVER
BAND



JUNE 8TH 10AM-4PM

W57 N481 HILBERT AVE CEDARBURG

\$10 CAR REGISTRATION / \$35 VENDOR BOOTH

AUXILIARYEVENTS288@GMAIL.COM

SUPPORTING VETERANS PROGRAMS

FOOD, DRINKS, RAFFLES, TROPHIES

 **AMERICAN
LEGION**
AUXILIARY

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CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012
Phone: (262) 375-7606
Fax: (262) 375-7906

APPLICATION FOR AMPLIFIED MUSIC/SOUND IN AN OUTDOOR ALCOHOL BEVERAGE SEATING AREA

In accordance with Section 7-2-17 of the Code of Ordinances of the City of Cedarburg, the undersigned makes application for outdoor amplified sound and music in an outdoor alcohol beverage seating area (beer garden). Applicants must be Outdoor Alcohol Beverage License holders.

\$250 annual application fee due at the time of application. The permit period is January 1 – December 31.

Name of Business: Cedarburg Cultural Center

Address: W62 N546 Washington Ave.

Agent or Person in Charge: Sue Schader

Phone Number: 262-375-3676

I agree to comply with Section 7-2-17 of the City Code (see attached) and all laws, ordinances, rules, regulations, and penalties associated with issuance of this permit.

SIGNED: Sue Schader

DATE: 2-6-24

During OZ Night market:

June 6, 2024

July 11, 2024

Aug. 8, 2024

Sept 5, 2024

Date Filed:	<u>2/8/24</u>
Paid:	<u>\$250 by check 2/8/24</u>
Permit Issued:	_____
Date copy sent to Police Dept.:	_____

CITY OF CEDARBURG

MEETING DATE: April 29, 2024

ITEM NO: 7.L.

TITLE: Discussion and possible action on Resolution No. 2024-05 Designating Depositories and Authorizing Signatures for the City of Cedarburg checking and savings accounts

ISSUE SUMMARY:

Each year, or when a change has occurred to the signers, a Resolution must be brought before the Council for approval of the current banking institutions utilized by the City of Cedarburg. The Resolution must also specify who the approved signers will be on those accounts. Resolution No 2024-05 represents the most recent updates and requires Council approval.

STAFF RECOMMENDATION: approval of Resolution No 2024-05

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: n/a

ATTACHMENTS: Resolution No 2024-05

INITIATED/REQUESTED BY: Tracie Sette, City Clerk

FOR MORE INFORMATION CONTACT: Tracie Sette (262) 375-7606

RESOLUTION NO. 2024-05

A Resolution designating Depositories and Authorizing Signatures for the City of Cedarburg Checking and Savings Accounts

RESOLVED, by the Common Council of the City of Cedarburg, that the following banking institutions or their successors:

BMO Harris Bank, Milwaukee & Cedarburg, Wisconsin
Local Government Investment Pool, State of Wisconsin
Port Washington State Bank, Cedarburg, Wisconsin

qualified as depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated until further action as public depositories for all monies coming into the hands of the Finance Director/Treasurer of the City of Cedarburg, State of Wisconsin, and all other city officers included in the provisions of Chapter 34 of the Wisconsin Statutes.

RESOLVED FURTHER, that Port Washington State Bank, Cedarburg, Wisconsin, be designated as the working bank for April 30, 2024 through April 30, 2025 and that the Common Council and the Finance Director/Treasurer be authorized and directed to distribute the city funds.

RESOLVED FURTHER, that the Finance Director/Treasurer be hereby instructed to deposit city funds only in such institutions as may be approved by the State of Wisconsin Investment Board and are eligible to receive public funds.

RESOLVED FURTHER, that the depositories shall furnish collateral for city funds on deposit pursuant to Investment Policy FC-4.

RESOLVED FURTHER, that withdrawal or disbursement from any of the above-named depositories shall be by order check, written wire transfer, telephone wire transfer, or other money transfer techniques, and, in the case of savings accounts, by savings withdrawal form, as provided in Section 66.0607 of the Wisconsin Statutes. Written and telephone wire transfers shall be in accordance with the named depositories guidelines and shall only be made by authorized personnel. In accordance therewith all order check and savings withdrawal forms, effective immediately, shall be signed by any three of the following persons:

Tracie Sette, City Clerk
Kelly Livingston, Finance Director/Treasurer
Patricia Thome, Mayor or
Kristin Burkart, Acting Mayor

RESOLVED FURTHER, that in lieu of their personal signatures, the following signatures, which have been adopted by them as below shown:

Patricia Thome, Mayor
Kelly Livingston, Finance Director/Treasurer
Tracie Sette, City Clerk

may be affixed on such order checks and savings withdrawal forms that any one of the above-named depositories shall be fully warranted and protected in making payment on any other check bearing such facsimiles notwithstanding that the same may have been placed thereon without the authority of the designated person or persons.

Passed and adopted by the Common Council of the City of Cedarburg this 29th day of April, 2024.

Patricia Thome, Mayor

Attest:

Tracie Sette, City Clerk

CITY OF CEDARBURG

MEETING DATE: April 29, 2024

ITEM NO: 7.M.

TITLE: Discussion and Action on “No Mow May”

ISSUE SUMMARY: A request has been made by several residents and a council member to participate in “No Mow May”. Cities and Villages across Wisconsin are adopting “No Mow May” to protect the endangered honeybee and bumblebee population. May is when pollinators emerge from hibernation. By not mowing, bees find clover, dandelions, and other flowering plants to feed from. Our current ordinance Sec. 8-1-7 does not allow lawns, grasses, and noxious weeds to grow in excess of 8 inches. By approving “No Mow May” we would temporarily allow only residential areas to grow their lawns in excess of 8”. Our public facilities, including parks, will continue to be maintained to normal standards. This was approved in 2022 and 2023 without any issues.

STAFF RECOMMENDATION: None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None

BUDGETARY IMPACT: None

ATTACHMENTS: None

INITIATED/REQUESTED BY: Administrator Mikko Hilvo

FOR MORE INFORMATION CONTACT: Administrator Mikko Hilvo

**CITY OF CEDARBURG
JOINT MEETING OF THE COMMON COUNCIL
AND PLAN COMMISSION
March 11, 2024**

**CC20240311-1
UNAPPROVED**

A joint meeting of the Common Council and Plan Commission of the City of Cedarburg, Wisconsin, was held on Monday, March 11, 2024 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 6:03 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Common Council - Mayor Michael O’Keefe, Council Members Melissa Bitter, Jim Fitzpatrick, Kristin Burkart, Kevin Curley, Robert Simpson, Patricia Thome, Mark Mueller (arrived at 6:08 p.m.)

Plan Commission - Commissioners Adam Voltz, Tom Wiza, Sig Strautmanis, Patricia Thome, Kip Kinzel, Jack Arnett, and Mayor Michael O’Keefe

Also Present - City Administrator Mikko Hilvo, Deputy City Clerk Jessica Campolo, City Attorney Michael Herbrand, City Planner Jon Censky, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Campolo verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Cathy Czech N119W5835 James Cir.
Cathy went over the procedures for changing the Land Use Plan.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION ON THE FUTURE LAND USE FOR PROPERTY LOCATED AT THE SOUTHEAST CORNER OF THE INTERSECTION OF SHEBOYGAN ROAD AND HWY 60

City Planner Censky explained the purpose of this joint meeting is to discuss future land use for the Wirth property located at the southeast corner of Sheboygan Road and Hwy 60. The most recent concept plan was from the Mandel Group and included 207 residential units with first floor commercial space. These plans were met with support from the Plan Commission but met with resistance by the Common Council. Mayor O’Keefe stated that it is fair for the Wirth family, as property owners, to understand what they can and cannot do with their property. Mayor O’Keefe asked Council Members and Plan Commissioners for their thoughts, and discussion ensued.

Council Member Thome shared she was not in favor of more apartments, but possibly townhomes or rowhouses. She feels there should be a retail component. Council Member Burkart expressed that the

needs on the north end of the city are not yet known. She is in favor of commercial property that would serve the residents of the north end. She is not in favor of apartments. Council Member Bitter shared that with discussion of new residential development in that area, the dynamic has now changed, and she needs to learn more. Council Member Simpson agreed. Council Member Mueller does not want to add more apartments. He wants to look at the long-range plan for that specific area. Council Member Curley sees the intersection as a gateway to the City, and feels it needs to be well designed. He also feels there should not be any investment from taxpayers. Council Member Fitzpatrick shared that he supported the Mandel proposal, and that zoning laws should not be a tool to micromanage personal property owned by others.

Commissioner Wiza shared that any future development should meet the City's needs and the needs of the public. He would like to see commercial use, as well as residential that is more affordable for smaller, younger families or retirees. Commissioner Arnett would like to master plan the entire area with the Town of Cedarburg. Commissioner Strautmanis expressed that the property owner and the Council should be able to rely on the Land Use Plan. He supported the Mandel plan because it was consistent with the zoning. Commissioner Voltz shared that current market conditions are not ideal for commercial, he inquired what kind of commercial would support the area. He said given the major intersection and the gradient of the housing, denser housing like rowhouses or townhouses makes sense on the Wirth property. Commissioner Kinzel shared that he agrees with everything that has been said.

Mayor O'Keefe asked City Planner Censky about the options regarding zoning, and Censky went over the various options.

DISCUSSION ON THE PROPOSED CONCEPT PLAN FOR THE AREA ALONG THE NORTH SIDE OF HWY 60 FROM SHEBOYGAN ROAD WEST TO FIVE (5) CORNERS

Bryan Lindgren from Neumann Developments presented a concept development for the land north of Hwy 60, containing a variety of housing styles totaling 580 homes. It would be developed over a decade. Following the presentation the following comments were made by Council Members and Plan Commissioners:

Council Member Curley shared that the architecture should fit in with the City of Cedarburg. Council Member Bitter shared that the development looks dense, lacking enough green space. Commissioner Arnett shared that this would bring in about \$2 million in taxes and about the same amount to the school district. Commissioner Wiza thinks growth of fifty units per year for ten years is reasonable. A discussion was held regarding the backs of homes facing important roads and how that is not desirable. Ideas were shared regarding landscaping. Common Council Thome expressed that she knows this land will be residential eventually, and it must be done right, it must have a "Cedarburg" feel to it. Council Member Burkart said that she is concerned about the schools and does not feel that \$500,000 is affordable for a home. Council Member Curley agreed with Council Member Burkart about affordability, and stated the City should be attracting people who can build a legacy in Cedarburg. There was a consensus among Council Members and Plan Commissioners that this area of Cedarburg needs to be looked at holistically. Ideally this is done using a Master Plan.

PUBLIC COMMENT

Cathy Czech N119W5835 James Cir.

Cathy likes the idea of smaller, single-family homes on the north side of Hwy 60. She inquired if there will be sidewalks on Hwy 60 and if Hwy 60 will be made wider. She desires commercial space on the Wirth property.

Terry King W63N762 Sheboygan Rd.

Terry likes the idea of redoing the Master Plan, looking at the big picture, and involving the whole community in these discussions.

Mark King W62N775 Sheboygan Rd.

Mark wants commercial development on the Wirth property. He wants to see the current housing units that are in development come to fruition and learn the impact those have on the City.

Steve Leonard N91W5939 Dorchester Dr.

Steve stated with the loss of Baehmann's Golf and potential loss of Circle B, there needs to be more recreation/entertainment available to City residents. He supports the idea of a Master Plan.

ADJOURNMENT

Motion made by Commissioner Arnett, seconded by Commissioner Kinzel, to adjourn the meeting at 7:43 p.m. Motion carried without a negative vote.

Motion made by Council Member Burkart, seconded by Council Member Thome, to adjourn the meeting at 7:43 p.m. Motion carried without a negative vote.

Jessica Campolo
Deputy City Clerk

**CITY OF CEDARBURG
COMMON COUNCIL
APRIL 08, 2024**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, April 08, 2024, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers, and online utilizing the Zoom app.

Mayor Michael O’Keefe called the meeting to order at 7:00 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Council Members Jim Fitzpatrick, Kristin Burkart, Incoming Mayor Patricia Thome, Melissa Bitter, Mark Mueller, Robert Simpson (arrived at 7:28 p.m.)

Excused - Council Member Kevin Curley

Also Present - City Administrator Mikko Hilvo, Attorney Michael Herbrand, City Clerk Tracie Sette, Police Chief Michael McNerney, interested citizens and news media.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk Sette verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS –

Terry King – W63 N762 Sheboygan Road – Inquired as to how to become involved in the City’s Boards, Commissions, and Committees.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION ON CONTRACT FOR THE 2024 SIDEWALK SAW-CUTTING PROGRAM

The 2024 Sidewalk Saw-Cutting program entails removing differential settlement or heaving at sidewalk joints that have been deemed defective according to City’s Sidewalk Replacement Policy by horizontal saw cutting. The program will involve saw-cutting at approximately 256 locations throughout the city. ASTI’s bid of \$22,004.73 was close to the engineer’s estimate and is within budget. Staff would like permission to add locations to the contract up to the budgeted amount of \$30,000.

A motion was made by Council Member Thome, seconded by Council Member Mueller, to award the contract for the 2024 Sidewalk Saw-Cutting program to ASTI based on the lowest bid price allowing additional locations to be completed up to \$30,000. Motion carried without a negative vote with Council Members Simpson and Curley excused.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2024-06 AMENDING PROHIBITED PARKING RESTRICTION ON THE SOUTH SIDE OF CLEVELAND STREET, WEST OF HARRISON AVENUE

This area of Cleveland Street is used for overflow High School parking as well as an area for parents to drop off and pick up their kids from Webster School. The school parking and drop offs/pickups leads to much congestion of the area. Restricting parking where the walkway from the Webster School meets Cleveland Street should make it easier for pedestrians to view traffic and for vehicles to view pedestrians.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Burkart, to approve Ordinance No. 2024-06 amending prohibited parking restrictions on the south side of Cleveland Street, west of Harrison Avenue. Motion carried without a negative vote with Council Members Simpson and Curley excused.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2024-07 AMENDING PROHIBITED PARKING RESTRICTIONS DURING SCHOOL HOURS ON CLEVELAND STREET BETWEEN EVERGREEN BOULEVARD AND HARRISON AVENUE

City Staff received a signed petition from residents of Cleveland Street between Evergreen Boulevard and Harrison Avenue, asking that the 2-hour parking restriction on school days between 7:00 am and 3:00 pm be extended to 4 hours on both sides of this section of Cleveland Street. The residents claim that they are the ones receiving parking tickets, not students.

A motion was made by Council Member Burkart, seconded by Council Member Fitzpatrick, to approve Ordinance No. 2024-07, amending prohibited parking restrictions during school hours on Cleveland Street between Evergreen Boulevard and Harrison Avenue. Motion carried without a negative vote with Council Members Simpson and Curley excused.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NOS. 2024-08 AND 2024-09 AMENDING PROHIBITED PARKING RESTRICTIONS ON CLEVELAND STREET AND LOCUST AVENUE

A discussion ensued about the remaining parking restrictions proposed on Cleveland Street and Locust Avenue and whether parking should be allowed for four (4) hours instead of two (2). The Council decided to make a final decision on this topic at a future meeting.

Council Member Simpson entered the Council Meeting.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Thome, to table this topic until a future meeting. Motion carried without a negative vote with Council Member Curley excused.

DISCUSSION AND POSSIBLE ACTION ON CEDARBURG POLICE DEPARTMENT DRONE PURCHASE

The Police Department's current drone, which was donated by one of the officers, has very limited capabilities during lowlight operations and during some daylight operations. It does not have a spotlight or thermal camera which limits officers abilities during both lowlight and daylight operations. The thermal camera allows the users to locate heat signatures during both day and night, which is vital for a missing person investigation or when trying to apprehend a suspect, especially in a wooded area.

The drone covers a much larger area in a shorter amount of time as compared to officers on foot patrol. Currently, the City must rely on outside agencies for their drones during lowlight conditions or when a thermal camera is needed. Relying on outside agencies causes a significant delay; thus the City would be better served to own their own drone with the higher capabilities.

A motion was made by Council Member Burkart, seconded by Council Member Mueller, to approve the purchase of a drone by the Cedarburg Police Department, not to exceed \$7,806. Motion carried without a negative vote with Council Member Curley excused.

DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT PROCESS AND INTERVIEW QUESTIONS FOR DISTRICT 6 CANDIDATES

A motion was made by Council Member Burkart, seconded by Council Member Thome, to approve the interview questions with the addition of a time limit of two (2) minutes for each answer. Motion carried without a negative vote with Council Member Curley excused.

DISCUSSION AND POSSIBLE ACTION ON OUTDOOR AMPLIFIED MUSIC APPLICATION FROM BRUNCH CEDARBURG

A motion was made by Council Member Burkart, seconded by Council Member Mueller, to approve the outdoor amplified music application from Brunch Cedarburg. Motion carried without a negative vote with Council Member Curley excused.

CONSENT AGENDA

A motion was made by Council Member Thome, seconded by Council Member Simpson, to approve the following consent agenda items. Motion carried without a negative vote

- March 11, 2024 Council Meeting minutes
- Payment of bills dated 03-02-2024 through 03/29/2024, transfer list dated 03/09/2024 through 04/05/2024 and payroll from 03/03/2024 through 03/30/2024

ADMINISTRATOR'S REPORT

Administrator Hilvo thanked Clerk Sette for a job well done on the April election.

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS - None

MAYOR'S REPORT

Mayor O'Keefe provided the proclamation for the Library and Education & Sharing Day.

ADJOURNMENT

A motion was made by Council Member Mueller, seconded by Council Member Burkart, to adjourn the meeting at 7:58 p.m. Motion carried without a negative vote with Council Member Curley excused.

Tracie Sette
City Clerk

**CITY OF CEDARBURG
COMMON COUNCIL
APRIL 16, 2024**

An organizational meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Tuesday, April 16, 2024, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers, and online utilizing the Zoom app.

Mayor Michael O’Keefe called the meeting to order at 7:00 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Council Members Jim Fitzpatrick, Kristin Burkart, Incoming Mayor Patricia Thome, Kevin Curley, Mark Mueller, Robert Simpson

Excused - Council Member Melissa Bitter

Also Present - City Administrator Mikko Hilvo, Attorney Michael Herbrand (arrived 7:20 p.m.), City Clerk Tracie Sette, Police Chief Michael McNerney, interested citizens and news media.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk Sette verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

OATHS OF OFFICE

City Clerk Sette administered the Mayoral oath of office to incoming Mayor Patricia Thome. Afterward, the oaths of office were administered to Council Members Kristin Burkart (3rd Aldermanic District), Robert Simpson (5th Aldermanic District) and Mark Mueller (7th Aldermanic District). Mayor Thome assumed her place as Mayor presiding over the Council. The District 6 seat became vacant.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2024-04 HONORING MAYOR O’KEEFE FOR HIS YEARS OF SERVICE TO THE CITY OF CEDARBURG

The Council read Resolution No. 2024-04 honoring Mayor O’Keefe for his years of service. Incoming Mayor Thome presented outgoing Mayor O’Keefe with a plaque containing the signed Resolution. Each

Council Member thanked Mayor O’Keefe for his years of service and remarked it was a pleasure working with him over the years.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve Resolution No. 2024-04 honoring Mayor O’Keefe for his years of service to the City of Cedarburg. Motion carried without a negative vote with Council Member Bitter excused and the District 6 Council seat vacant.

ELECTION OF COMMON COUNCIL PRESIDENT

A motion was made by Council Member Fitzpatrick, seconded by Council Member Mueller, to nominate Council Member Burkart as Council President. Council Member Burkart accepted the nomination and became Council President on a roll call vote with Council Members Fitzpatrick, Burkart, Curley, Simpson and Mueller voting aye, Council Member Bitter excused, and the District 6 Council seat vacant.

ELECTION OF COMMON COUNCIL MEMBER TO PLAN COMMISSION

A motion was made by Council Member Simpson, seconded by Council Member Curley, to nominate Council Member Fitzpatrick as Common Council Representative to the Plan Commission. Council Member Fitzpatrick accepted the nomination and became Plan Commission Representative on a roll call vote with Council Members Fitzpatrick, Burkart, Curley, Simpson and Mueller voting aye, Council Member Bitter excused, and the District 6 Council seat vacant.

DISCUSSION AND POSSIBLE ACTION ON PURCHASE OF SAFETY EQUIPMENT FOR SPECIAL EVENTS

Chief McNerney explained the request to purchase safety equipment for Police Department personnel to utilize during special events. The new equipment will be lighter to carry and easier for Officers to manage.

After a discussion, a motion was made by Council Member Burkart, seconded by Council Member Mueller to approve the request to purchase Safety Equipment for special events, not to exceed \$11,500. Motion carried without a negative vote with Council Member Bitter excused and the District 6 Council seat vacant.

DISCUSSION AND POSSIBLE ACTION ON LEGAL SERVICES AGREEMENT WITH CITY ATTORNEY MICHAEL HERBRAND

Administrator Hilvo explained that Attorney Herbrand has been the City Attorney since 2014 and continues to provide exceptional legal services to the City.

A motion was made by Council Member Fitzpatrick, seconded by Council member Burkart, to approve the Legal Services Agreement with City Attorney Michael Herbrand. Motion carried without a negative vote with Council Member Bitter excused, and the District 6 Council seat vacant.

DISCUSSION AND POSSIBLE ACTION ON MAYORAL APPOINTMENT OF JON SCHOLZ AND SHERRY BUBLITZ TO THE PLAN COMMISSION

Mayor Thome highlighted the credentials of Jon Scholz and Sherry Bublitz and how they will be an asset to the Plan Commission.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve the Mayoral appointments of Jon Scholz and Sherry Bublitz to the Plan Commission. Motion carried without a negative vote with Council Member Bitter excused and the District 6 Council seat vacant.

DISCUSSION AND POSSIBLE ACTION ON DESIGNATION OF CITY'S OFFICIAL NEWSPAPER FOR ENSUING YEAR

A motion was made by Council Member Burkart, seconded by Council Member Fitzpatrick, to designate the News Graphic as the City's Official Newspaper for the ensuing year. Motion carried without a negative vote with Council Member Bitter excused and the District 6 Council seat vacant.

ADMINISTRATOR'S REPORT

Administrator Hilvo thanked outgoing Mayor O'Keefe for his years of service, congratulated Mayor Thome on her election to Mayor, and wished Clerk Sette a happy birthday.

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS - None

MAYOR'S REPORT - None

ADJOURNMENT

A motion was made by Council Member Mueller, seconded by Council Member Burkart, to adjourn the meeting at 7:29 p.m. Motion carried without a negative vote with Council Member Bitter excused and District 6 Council seat vacant.

Tracie Sette
City Clerk

04/23/2024 09:27 AM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 03/30/2024 - 04/19/2024
Banks: PWBDD

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
04/05/2024	PWBDD	46557	AECOM TECHNICAL SERVICES INC	DEVELOPERS AGREE-STONE LAKE	239261	000000	2,310.69
04/05/2024	PWBDD	46559	AT&T	TELEPHONE/COMMUNICATIONS	500225	522110	101.11
04/05/2024	PWBDD	46560	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	522110	1,187.07
04/05/2024	PWBDD	46563	CEDARBURG LIGHT & WATER	DUE TO L&W IMPACT FEES	256201	000000	2,107.32
04/05/2024	PWBDD	46564*#	CEDARBURG OVERHEAD DOOR CO.	PROFESSIONAL SERVICES	500210	533210	510.67
04/05/2024	PWBDD	46567*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	518100	64.99
				TELEPHONE/COMMUNICATIONS	500225	522410	217.86
				CHECK PWBDD 46567 TOTAL FOR FUND 100:			282.85
04/05/2024	PWBDD	46569	COMPASS MINERALS AMERICA, INC	SNOW AND ICE MATERIALS	500450	533450	9,968.67
				SNOW AND ICE MATERIALS	500450	533450	27,387.11
				CHECK PWBDD 46569 TOTAL FOR FUND 100:			37,355.78
04/05/2024	PWBDD	46572	EGELHOFF LAWNMOWER SERVICE	REPAIR AND MAINTENANCE	500240	555510	128.97
04/05/2024	PWBDD	46573	FASTENAL COMPANY	MAINTENANCE PARTS	500353	533210	18.60
04/05/2024	PWBDD	46574*#	GALLS, LLC	UNIFORMS	500346	522120	364.96
				UNIFORMS	500346	522120	142.50
				CHECK PWBDD 46574 TOTAL FOR FUND 100:			507.46
04/05/2024	PWBDD	46575#	GENERAL COMMUNICATIONS INC	REPAIR AND MAINTENANCE	500240	522110	6,300.00
				EQUIPMENT OUTLAY	500380	522120	100.00
				CHECK PWBDD 46575 TOTAL FOR FUND 100:			6,400.00
04/05/2024	PWBDD	46576	GRAFTON ACE HARDWARE	MAINTENANCE PARTS	500353	533210	8.99
04/05/2024	PWBDD	46579#	HEIN ELECTRIC SUPPLY CO	MAINTENANCE PARTS	500353	533210	8.13
				REPAIR AND MAINTENANCE	500240	555510	247.80
				CHECK PWBDD 46579 TOTAL FOR FUND 100:			255.93

04/23/2024 09:27 AM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 03/30/2024 - 04/19/2024
Banks: PWBDD

Page 2/17

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
04/05/2024	PWBDD	46580*#	HOME DEPOT CREDIT SERVICES	OPERATING SUPPLIES	500350	518100	221.59
				REPAIR AND MAINTENANCE	500240	555510	171.85
				CHECK PWBDD 46580 TOTAL FOR FUND 100:			393.44
04/05/2024	PWBDD	46583	JFTCO, INC	MAINTENANCE PARTS	500353	533210	14.95
04/05/2024	PWBDD	46584	JONATHAN CENSKY	PROFESSIONAL SERVICES	500210	515400	5,505.28
04/05/2024	PWBDD	46586	LIESENER SOILS INC.	SNOW AND ICE MATERIALS	500450	533450	552.00
04/05/2024	PWBDD	46587*#	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	8.89
				MAINTENANCE PARTS	500353	533210	17.52
				MAINTENANCE PARTS	500353	533210	22.99
				MAINTENANCE PARTS	500353	533210	56.50
				MAINTENANCE PARTS	500353	533210	22.74
				CHECK PWBDD 46587 TOTAL FOR FUND 100:			128.64
04/05/2024	PWBDD	46589	QUALITY STATE OIL CO., INC.	GAS AND OIL EXPENSE	500351	533210	244.00
04/05/2024	PWBDD	46592	REINDERS, INC.	MAINTENANCE PARTS	500353	533210	536.70
04/05/2024	PWBDD	46593	RICOH USA, INC.	REPAIR AND MAINTENANCE	500240	522110	920.19
04/05/2024	PWBDD	46595	SHERWIN WILLIAMS CO.	REPAIR AND MAINTENANCE	500240	555510	25.99
04/05/2024	PWBDD	46596	SITEONE LANDSCAPE SUPPLY	REPAIR AND MAINTENANCE	500240	533440	60.00
04/05/2024	PWBDD	46597	TAKAKO WILLDEN	PROFESSIONAL SERVICES - MAR CHAIR YOGA	500210	555140	50.00
04/05/2024	PWBDD	46599#	UNIFIRST CORPORATION	REPAIR AND MAINTENANCE	500240	518100	182.82
				MAINTENANCE SUPPLIES	500340	522100	89.66
				OPERATING SUPPLIES	500350	533210	70.35
				CHECK PWBDD 46599 TOTAL FOR FUND 100:			342.83
04/05/2024	PWBDD	46602	WISCONSIN HUMANE SOCIETY	ANIMAL POUND	500213	522110	60.00
04/05/2024	PWBDD	46603	WM CORPORATE SERVICES, INC	STREET SWEEPING	500295	533440	1,340.67
04/05/2024	PWBDD	46605	ZARNOTH BRUSH WORKS INC	STREET SWEEPING	500295	533440	1,670.20

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Fund: 100 GENERAL FUND							
04/12/2024	PWBDD	46606	ASCENSION WI EMP SOLUTIONS	ATTORNEY/CONSULTANT	500212	522110	215.00
04/12/2024	PWBDD	46608	BASSETT MECHANICAL	PROFESSIONAL SERVICES	500210	533210	3,372.00
04/12/2024	PWBDD	46610	BLAIN'S FARM & FLEET	MAINTENANCE PARTS	500353	533210	89.98
04/12/2024	PWBDD	46611	CATALIS TAX & CAMA, INC	PROFESSIONAL SERVICES	500210	515400	7,150.00
04/12/2024	PWBDD	46612	CEDARBURG LIGHT & WATER	DUE TO L&W IMPACT FEES	256201	000000	2,107.32
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				CHECK PWBDD 46612 TOTAL FOR FUND 100:			
04/12/2024	PWBDD	46613	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522110	584.00
				TELEPHONE/COMMUNICATIONS	500225	522110	417.01
				CHECK PWBDD 46613 TOTAL FOR FUND 100:			
04/12/2024	PWBDD	46614*#	CINTAS CORPORATION	OPERATING SUPPLIES	500350	533210	179.46
04/12/2024	PWBDD	46615#	CONLEY MEDIA, LLC	LEGAL PUBLICATIONS	500325	514100	696.39
				LEGAL PUBLICATIONS	500325	514100	194.24
				ELECTIONS LEGAL NOTICES	500321	514200	95.06
				OPERATING SUPPLIES	500350	533210	132.00
				CHECK PWBDD 46615 TOTAL FOR FUND 100:			
04/12/2024	PWBDD	46617	DISCOVERY COACH	OTHER EXPENSES - BUS TO SYMPHONY	500390	555140	540.00

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Fund: 100 GENERAL FUND							
04/12/2024	PWBDD	46618#	EGELHOFF LAWNMOWER SERVICE	MAINTENANCE PARTS	500353	533210	48.55
				EQUIPMENT OUTLAY	500380	555510	1,295.99
				CHECK PWBDD 46618 TOTAL FOR FUND 100:			1,344.54
04/12/2024	PWBDD	46619*#	ELAN FINANCIAL SERVICES	ZOOM	500320	514100	67.48
				PROF PUBLICATIONS AND DUES	500320	514100	35.16
				AMAZON, UPS	500310	514200	441.06
				GFOA	500330	515600	130.00
				OTHER EXPENSES	500390	515600	1,246.41
				AMERICAN AED PADS	500240	518100	837.78
				LIGHT BULBS	500350	518100	171.62
				REPAIR AND MAINTENANCE	500240	522110	99.20
				STAMPS, AMAZON	500310	522110	255.80
				TRAVEL & TRAINING	500330	522110	34.48
				SUPPLIES AND EXPENSES	500347	522110	85.32
				EQUIPMENT OUTLAY	500380	522110	37.15
				EQUIPMENT OUTLAY, AMAZON	500380	522110	9,685.15
				GRAND GENEVA	500330	522120	753.00
				TRAVEL & TRAINING	500330	522120	894.76
				UNIFORMS	500346	522120	722.75
				K-9 UNIT EXPENSE	500352	522120	60.78
				ELITEK9	500352	522120	385.54
				TRAVEL & TRAINING	500330	522130	258.00
				OFFICE SUPPLIES , SCHWAB	500310	522310	432.76
				TRAVEL & TRAINING	500330	522410	1,305.97
				APWA & GFOA	500320	533110	974.00
				TRAVEL & TRAINING	500330	533210	1,484.90
				OPERATING SUPPLIES	500350	533210	199.99
				OPERATING SUPPLIES COSTCO	500350	533210	3,220.39
				MAINTENANCE PARTS	500353	533210	349.47
				REPAIR AND MAINTENANCE	500240	533311	98.97
				AMAZON	500240	555510	1,105.57
				OFFICE SUPPLIES	500310	555510	136.30
				WAA CONFERENCE	500330	555510	1,038.50
				TREES AND SUPPLIES	500341	555510	286.37

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Fund: 100 GENERAL FUND							
CHECK PWBDD 46619 TOTAL FOR FUND 100:							26,834.63
04/12/2024	PWBDD	46620	EXCEL DISPOSAL OF WISCONSIN LLC	PUBLIC WORKS FEES	463101	000000	351.45
04/12/2024	PWBDD	46621	FASTENAL COMPANY	REPAIR AND MAINTENANCE	500240	533311	111.78
04/12/2024	PWBDD	46622	FIRST RESPONDERS PSYCHOLOGICAL	ATTORNEY/CONSULTANT	500212	522110	1,325.00
04/12/2024	PWBDD	46623	GALLS, LLC	UNIFORMS	500346	522120	9.69
04/12/2024	PWBDD	46624	GOLLNICK & SONS TREE SERVICE	MAINT/CONTRACTED SERVICES	500290	555510	2,100.00
04/12/2024	PWBDD	46625*#	GRAFTON ACE HARDWARE	REPAIR AND MAINTENANCE	500240	555510	11.69
04/12/2024	PWBDD	46626	GUTHRIE & FREY	PLUMBING PERMITS	443502	000000	10.00
04/12/2024	PWBDD	46627	JOE JACOBS	PROFESSIONAL SERVICES	500210	522310	1,035.00
04/12/2024	PWBDD	46631	LAROSA LANDSCAPE COMPANY	REPAIR AND MAINTENANCE	500240	522100	701.31
04/12/2024	PWBDD	46635*#	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	46.86
				MAINTENANCE PARTS	500353	533210	136.48
				MAINTENANCE PARTS	500353	533210	102.22
				MAINTENANCE PARTS	500353	533210	103.50
				MAINTENANCE PARTS	500353	533210	35.05
CHECK PWBDD 46635 TOTAL FOR FUND 100:							424.11
04/12/2024	PWBDD	46636	NEWMAN CHEVROLET	MAINTENANCE PARTS	500353	533210	106.72
				MAINTENANCE PARTS	500353	533210	146.11
CHECK PWBDD 46636 TOTAL FOR FUND 100:							252.83
04/12/2024	PWBDD	46637	NORTHERN TOOL & EQUIPMENT	MAINTENANCE PARTS	500353	533210	179.00
04/12/2024	PWBDD	46638*#	OLSEN'S PIGGLY WIGGLY	OFFICE SUPPLIES	500310	514200	49.36
				OFFICE SUPPLIES	500310	514200	63.41
				OPERATING SUPPLIES	500350	533210	169.89
				OPERATING SUPPLIES	500350	533210	42.75
				OPERATING SUPPLIES	500350	533210	100.94

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Fund: 100 GENERAL FUND				CHECK PWBDD 46638 TOTAL FOR FUND 100:			426.35
04/12/2024	PWBDD	46639#	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	6,912.00
				EQUIPMENT/SOFTWARE	500380	514700	931.00
				EQUIPMENT/SOFTWARE	500380	514700	2,096.50
				EQUIPMENT/SOFTWARE	500380	514700	1,595.52
				EQUIPMENT/SOFTWARE	500380	514700	1,487.20
				ATTORNEY/CONSULTANT	500212	522110	331.08
				EQUIPMENT OUTLAY	500380	522110	813.00
				CHECK PWBDD 46639 TOTAL FOR FUND 100:			14,166.30
04/12/2024	PWBDD	46640	OUT & OUT CATERING	OFFICE SUPPLIES	500310	514200	241.97
04/12/2024	PWBDD	46643*#	QUALITY STATE OIL CO., INC.	GAS AND OIL EXPENSE	500351	533210	116.86
04/12/2024	PWBDD	46645	REINDERS, INC.	MAINTENANCE PARTS	500353	533210	149.33
04/12/2024	PWBDD	46646	RNOW INC	MAINTENANCE PARTS	500353	533210	127.87
04/12/2024	PWBDD	46647	SES LLC	MAINTENANCE PARTS	500353	533210	444.49
04/12/2024	PWBDD	46648	SHERWIN INDUSTRIES, INC.	REPAIR AND MAINTENANCE	500240	533311	7,507.50
04/12/2024	PWBDD	46649	SPECTRUM	TELEPHONE/COMMUNICATIONS	500225	522110	36.21
04/12/2024	PWBDD	46650	SYNCHRONY BANK	EQUIPMENT OUTLAY	500380	533210	269.99
				EQUIPMENT OUTLAY	500380	533210	404.91
				EQUIPMENT OUTLAY	500380	533210	264.94
				CHECK PWBDD 46650 TOTAL FOR FUND 100:			939.84
04/12/2024	PWBDD	46651	TK ELEVATOR CORPORATION	REPAIR AND MAINTENANCE	500240	518100	326.75
04/12/2024	PWBDD	46653	TOWN OF CEDARBURG	RENT - CITY MONOPOLE	482220	000000	475.00
				REFUND OF PRIOR YEAR EXPENSE	484210	000000	542.68
				CHECK PWBDD 46653 TOTAL FOR FUND 100:			1,017.68
04/12/2024	PWBDD	46654	TRANS UNION LLC	TELEPHONE/COMMUNICATIONS	500225	522110	60.00

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Fund: 100 GENERAL FUND							
04/12/2024	PWBDD	46655*#	TRUCK COUNTRY OF WISC	MAINTENANCE PARTS	500353	533210	641.71
				MAINTENANCE PARTS	500353	533210	339.50
				MAINTENANCE PARTS	500353	533210	914.36
				MAINTENANCE PARTS	500353	533210	(641.71)
				CHECK PWBDD 46655 TOTAL FOR FUND 100:			1,253.86
04/12/2024	PWBDD	46656	TSR SOLUTIONS, INC.	EQUIPMENT/SOFTWARE	500380	514700	2,795.00
04/12/2024	PWBDD	46657*#	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	65.65
04/12/2024	PWBDD	46658	WAKEFIELD BIOCHAR	DEVELOPERS DEPOSIT-TREE PLNTG	239837	000000	1,696.00
04/19/2024	PWBDD	46661	AECOM TECHNICAL SERVICES INC	DEVELOPERS AGREE-STONE LAKE	239261	000000	1,118.16
04/19/2024	PWBDD	46669#	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	518100	10.34
				OPERATING SUPPLIES	500350	533210	32.29
				MAINTENANCE PARTS	500353	533210	6.11
				MAINTENANCE PARTS	500353	533210	6.72
				REPAIR AND MAINTENANCE	500240	555510	46.74
				CHECK PWBDD 46669 TOTAL FOR FUND 100:			102.20
04/19/2024	PWBDD	46672	CATALIS TAX & CAMA, INC	PROFESSIONAL SERVICES	500210	515400	7,150.00
04/19/2024	PWBDD	46673	CEDARBURG CHAMBER OF COMMERCE	OTHER EXPENSES	500390	555220	7,000.00
04/19/2024	PWBDD	46676	CEDARBURG LIGHT & WATER	DUE TO LIGHT AND WATER	256200	000000	151.81
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				CHECK PWBDD 46676 TOTAL FOR FUND 100:			16,583.17
04/19/2024	PWBDD	46679	CHUCK MOEGENBURG	REPAIR AND MAINTENANCE	500240	518100	120.00

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Fund: 100 GENERAL FUND							
04/19/2024	PWBDD	46684	FASTENAL COMPANY	MAINTENANCE PARTS	500353	533210	659.47
				MAINTENANCE PARTS	500353	533210	3.08
				CHECK PWBDD 46684 TOTAL FOR FUND 100:			662.55
04/19/2024	PWBDD	46685	FIRST ADVANTAGE OCC HEALTH SVC	PROFESSIONAL SERVICES	500210	533311	225.98
04/19/2024	PWBDD	46686	FIVE CORNERS DODGE	REPAIR AND MAINTENANCE	500240	522120	359.48
04/19/2024	PWBDD	46687	FORESTRY SUPPLIERS	REPAIR AND MAINTENANCE	500240	555510	62.17
04/19/2024	PWBDD	46688*#	GALLS, LLC	UNIFORMS	500346	522120	12.25
04/19/2024	PWBDD	46690	GRAFTON ACE HARDWARE	OPERATING SUPPLIES	500350	518100	25.18
04/19/2024	PWBDD	46691	GUTHRIE & FREY	REPAIR AND MAINTENANCE	500240	518100	75.00
04/19/2024	PWBDD	46693*#	JANI-KING OF MILWAUKEE	MAINTENANCE PARTS	500353	533210	414.44
04/19/2024	PWBDD	46695	JOE JACOBS	PROFESSIONAL SERVICES	500210	522310	510.00
04/19/2024	PWBDD	46698	KUSTOM SIGNALS, INC.	EQUIPMENT OUTLAY	500380	522120	1,894.63
04/19/2024	PWBDD	46700	LIESENER SOILS INC.	REPAIR AND MAINTENANCE	500240	533440	630.00
04/19/2024	PWBDD	46701	MACQUEEN EQUIPMENT	MAINTENANCE PARTS	500353	533210	193.13
04/19/2024	PWBDD	46703	MATHESON TRI-GAS INC	MAINTENANCE PARTS	500353	533210	80.85
04/19/2024	PWBDD	46704	MID-AMERICAN RESEARCH CHEMICAL	OPERATING SUPPLIES	500350	518100	204.89
04/19/2024	PWBDD	46705	MID-MORAINES MUNIC. ASSOCIATION	PROF PUBLICATIONS AND DUES	500320	511100	756.87
04/19/2024	PWBDD	46706	MILWAUKEE SYMPHONY ORCHESTRA	OTHER EXPENSES	500390	555140	900.00
04/19/2024	PWBDD	46709*#	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	40.19
				MAINTENANCE PARTS	500353	533210	53.94
				MAINTENANCE PARTS	500353	533210	101.77
				CHECK PWBDD 46709 TOTAL FOR FUND 100:			195.90
04/19/2024	PWBDD	46712	NORTH SHORE PW ASSOCIATION	OPERATING SUPPLIES	500350	533210	155.00

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Fund: 100 GENERAL FUND							
04/19/2024	PWBDD	46715	PORT WASHINGTON ADULT SENIOR	OTHER EXPENSES - FIRESIDE JRSY BY TO PW	500390	555140	2,066.40
04/19/2024	PWBDD	46716	REDISHRED ACQUISITION INC	PROFESSIONAL SERVICES	500210	515600	57.20
04/19/2024	PWBDD	46717	REGISTRATION FEE TRUST	SUPPLIES AND EXPENSES	500347	522120	351.00
04/19/2024	PWBDD	46718	RYCHTIK WELDING, INC.	MAINTENANCE PARTS	500353	533210	230.00
04/19/2024	PWBDD	46719	SHERILL, INC	OPERATING SUPPLIES	500350	533210	269.99
04/19/2024	PWBDD	46720	SHERWIN INDUSTRIES, INC.	REPAIR AND MAINTENANCE	500240	533311	4,712.49
04/19/2024	PWBDD	46721	STATE INDUSTRIAL PRODUCTS	MAINTENANCE PARTS	500353	533210	138.14
04/19/2024	PWBDD	46722	STUMP GRINDING 4 LESS, LLC	MAINT/CONTRACTED SERVICES	500290	555510	5,278.86
04/19/2024	PWBDD	46723	TAPCO, INC	STREET SIGNS	500363	533311	7,787.00
				SIGNS	500363	533311	2,495.30
				CHECK PWBDD 46723 TOTAL FOR FUND 100:			10,282.30
04/19/2024	PWBDD	46725	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	65.65
04/19/2024	PWBDD	46726	WE ENERGIES	MAINTENANCE	500530	533410	450.00
04/19/2024	PWBDD	46727	WISCONSIN DEPT OF JUSTICE	TELEPHONE/COMMUNICATIONS	500225	522110	91.00
04/19/2024	PWBDD	46728	WISCONSIN STEAM CLEANER	FUEL SYSTEM MAINTENANCE	500326	533210	621.43
04/19/2024	PWBDD	46729	WM CORPORATE SERVICES, INC	STREET SWEEPING	500295	533440	328.48
				Total for fund 100 GENERAL FUND			233,877.31
Fund: 200 CEMETERY FUND							
04/12/2024	PWBDD	46625*#	GRAFTON ACE HARDWARE	OPERATING SUPPLIES	500350	544210	35.99
				Total for fund 200 CEMETERY FUND			35.99
Fund: 220 RECREATION PROGRAMS FUND							
04/05/2024	PWBDD	46565	CEDARBURG SCHOOL DISTRICT	SCHOOL DISTRICT FEES	500228	555390	840.00
04/05/2024	PWBDD	46570	COMPUTER EXPLORERS	MAINT/CONTRACTED SERVICES	500290	555390	1,620.00
04/05/2024	PWBDD	46571	DIGITAL EDGE OF GRAFTON	RECREATION BROCHURE EXPENSES	500309	555390	2,146.00
04/05/2024	PWBDD	46600	VERMONT SYSTEMS INC.	MAINT/CONTRACTED SERVICES	500290	555390	175.00

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Fund: 220 RECREATION PROGRAMS FUND							
04/12/2024	PWBDD	46619*#	ELAN FINANCIAL SERVICES	SUPPLIES AND EXPENSES	500347	555390	176.18
				SUPPLIES AND EXPENSES	500347	555390	16.98
				RED CROSS	500372	555390	136.00
				SPOFITY	500394	555390	137.91
				CARRIE'S CRISPIES	500394	555390	3,210.00
				CHECK PWBDD 46619 TOTAL FOR FUND 220:			3,677.07
04/12/2024	PWBDD	46629	KRYSTAL GROTH	POMS REVENUE	467332	000000	115.00
04/19/2024	PWBDD	46677	CEDARBURG PERFORMING ARTS CENTER	POMS EXPENSES	500394	555390	650.00
04/19/2024	PWBDD	46694	JASON VANGELDER	SUMMER/WINTER REC FEES	467310	000000	50.00
04/19/2024	PWBDD	46708	NAIOMI LUNDMAN	SUMMER SOCCER	467329	000000	55.00
				Total for fund 220 RECREATION PROGRAMS FUND			9,328.07
Fund: 231 AMERICAN RESCUE PLAN ACT							
04/05/2024	PWBDD	46564*#	CEDARBURG OVERHEAD DOOR CO.	GRANT EXPENDITURES	500331	566721	2,517.33
04/19/2024	PWBDD	46674	CEDARBURG CULTURAL CENTER	GRANT EXPENDITURES	500331	566721	1,650.00
				Total for fund 231 AMERICAN RESCUE PLAN ACT			4,167.33
Fund: 232 DONATIONS							
04/05/2024	PWBDD	46566	CEDARBURG VETERINARY CLINIC	K-9 UNIT EXPENSE	500352	522120	205.00
04/19/2024	PWBDD	46702	MASTER PRINTWEAR	K-9 UNIT EXPENSE	500352	522120	1,370.40
				Total for fund 232 DONATIONS			1,575.40
Fund: 240 SWIMMING POOL FUND							
04/12/2024	PWBDD	46619*#	ELAN FINANCIAL SERVICES	GENERAL PARTS LLC	500350	555321	1,667.96
04/19/2024	PWBDD	46670	BRIDGE PHOA	PETTY CASH	118000	000000	1,275.00
				Total for fund 240 SWIMMING POOL FUND			2,942.96
Fund: 260 LIBRARY FUND							
04/05/2024	PWBDD	46562	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	266.13
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	106.22
				CHECK PWBDD 46562 TOTAL FOR FUND 260:			372.35

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Fund: 260 LIBRARY FUND							
04/05/2024	PWBDD	46582	JAMES IMAGING SYSTEMS, INC.	MAINT/CONTRACTED SERVICES	500290	555110	616.97
04/12/2024	PWBDD	46607	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	323.40
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	364.31
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	334.07
				DONATION EXPENDITURES	500322	555110	108.00
				CHECK PWBDD 46607 TOTAL FOR FUND 260:			1,129.78
04/12/2024	PWBDD	46614*#	CINTAS CORPORATION	MAINT/CONTRACTED SERVICES	500290	555110	227.56
04/12/2024	PWBDD	46616	DEMCO SOFTWARE	OFFICE SUPPLIES	500310	555110	85.26
04/12/2024	PWBDD	46619*#	ELAN FINANCIAL SERVICES	CYBERLYNK	500225	555110	776.81
				4IMPRINT	500308	555110	376.05
				POSTAGE	500315	555110	1.63
				BAR TACO	500330	555110	27.35
				HAMPTON INN	500331	555110	246.91
				LIVE 365	500382	555110	1,007.99
				CHECK PWBDD 46619 TOTAL FOR FUND 260:			2,436.74
04/12/2024	PWBDD	46628	JUNIOR LIBRARY GUILD	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	80.00
04/12/2024	PWBDD	46633	MILWAUKEE PLATE GLASS CO	REPAIR AND MAINTENANCE	500240	555110	1,993.00
04/12/2024	PWBDD	46638*#	OLSEN'S PIGGLY WIGGLY	PROGRAM SUPPLIES	500308	555110	38.58
04/19/2024	PWBDD	46663	AMAZON CAPITOL SERVICES	PROGRAM SUPPLIES	500308	555110	43.00
				PROGRAM SUPPLIES	500308	555110	186.30
				OFFICE SUPPLIES	500310	555110	117.88
				OFFICE SUPPLIES	500310	555110	133.70
				OFFICE SUPPLIES	500310	555110	19.45
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	130.85
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	20.00
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	96.96
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	42.78
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	11.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 LIBRARY FUND							
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	(11.25)
				DONATION EXPENDITURES	500322	555110	74.97
				DONATION EXPENDITURES	500322	555110	76.74
				OPERATING SUPPLIES	500350	555110	120.39
				OPERATING SUPPLIES	500350	555110	12.00
				OPERATING SUPPLIES	500350	555110	56.93
				CHECK PWBDD 46663 TOTAL FOR FUND 260:			1,131.70
04/19/2024	PWBDD	46667	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	43.06
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	61.83
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	33.74
				CHECK PWBDD 46667 TOTAL FOR FUND 260:			138.63
04/19/2024	PWBDD	46671	BYTE STUDIOS, INC	TECHNOLOGY	500382	555110	675.00
04/19/2024	PWBDD	46678	CEDARBURG WOMANS CLUB	PROF PUBLICATIONS AND DUES	500320	555110	80.00
04/19/2024	PWBDD	46682	DEMCO SOFTWARE	OFFICE SUPPLIES	500310	555110	118.51
04/19/2024	PWBDD	46692	HOOPLA	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	1,302.19
04/19/2024	PWBDD	46693*#	JANI-KING OF MILWAUKEE	MAINT/CONTRACTED SERVICES	500290	555110	990.36
04/19/2024	PWBDD	46696	KANOPY, INC.	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	385.20
04/19/2024	PWBDD	46697	KENT ADHESIVE PRODUCTS CO.	OFFICE SUPPLIES	500310	555110	252.95
04/19/2024	PWBDD	46699	LIBRARY IDEAS LLC	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	48.95
04/19/2024	PWBDD	46714	PATRON POINT, INC.	MARKETING	500223	555110	5,325.00
				Total for fund 260 LIBRARY FUND			17,428.73
Fund: 270 FIRE DEPT & EMS							
04/05/2024	PWBDD	46558	AIRGAS USA LLC	SUPPLIES AND EXPENSES	500347	522500	186.84
04/05/2024	PWBDD	46561	BADGER FIREFIGHTERS ASSOCIATION	OPERATING SUPPLIES	500350	522500	52.00
04/05/2024	PWBDD	46567*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522500	444.72

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
04/05/2024	PWBDD	46574*#	GALLS, LLC	UNIFORMS	500346	522500	62.28
				UNIFORMS	500346	522500	164.45
				CHECK PWBDD 46574 TOTAL FOR FUND 270:			226.73
04/05/2024	PWBDD	46577	GUETZKE & ASSOCIATES, INC.	OPERATING SUPPLIES	500350	522500	325.00
04/05/2024	PWBDD	46588	NEWMAN CHEVROLET	REPAIR AND MAINTENANCE	500240	522500	105.00
04/05/2024	PWBDD	46594	RIVOLI THEATRE	OPERATING SUPPLIES	500350	522500	300.00
04/05/2024	PWBDD	46598	TSR SOLUTIONS, INC.	OPERATING SUPPLIES	500350	522500	648.00
04/05/2024	PWBDD	46604	WYNDROSE FINE JEWELRY, INC.	OPERATING SUPPLIES	500350	522500	300.00
04/12/2024	PWBDD	46609	BEYER'S HARDWARE	OPERATING SUPPLIES	500350	522500	61.16
				OPERATING SUPPLIES	500350	522500	8.58
				CHECK PWBDD 46609 TOTAL FOR FUND 270:			69.74
04/12/2024	PWBDD	46619*#	ELAN FINANCIAL SERVICES	OFFICE MAX	500310	522500	494.36
				PROF PUBLICATIONS AND DUES	500320	522500	430.00
				CMC RESCUE	500330	522500	1,685.00
				HOME DEPOT	500350	522500	82.16
				CHECK PWBDD 46619 TOTAL FOR FUND 270:			2,691.52
04/12/2024	PWBDD	46630	KYLE MURPHY	FIRE INSPECTION FEE	441130	000000	25.00
04/12/2024	PWBDD	46632	LYNN CARD COMPANY	OPERATING SUPPLIES	500350	522500	74.95
04/12/2024	PWBDD	46634	MUELLER COMMUNICATIONS, LLC	OPERATING SUPPLIES	500350	522500	11,821.51
04/12/2024	PWBDD	46635*#	NAPA AUTO PARTS	REPAIR AND MAINTENANCE	500240	522500	21.38
04/12/2024	PWBDD	46641	PATRICIA S MURPHY	REFUNDS - EMS BILLING	500392	522500	483.05
04/12/2024	PWBDD	46643*#	QUALITY STATE OIL CO., INC.	GAS AND OIL EXPENSE	500351	522500	160.35
04/12/2024	PWBDD	46652	TOMASO'S	OPERATING SUPPLIES	500350	522500	107.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
04/12/2024	PWBDD	46657*#	UNIFIRST CORPORATION	MAINT/CONTRACTED SERVICES	500290	522500	116.93
04/19/2024	PWBDD	46662	AIRGAS USA LLC	SUPPLIES AND EXPENSES	500347	522500	96.09
				SUPPLIES AND EXPENSES	500347	522500	677.54
				CHECK PWBDD 46662 TOTAL FOR FUND 270:			773.63
04/19/2024	PWBDD	46664	ANDRES MEDICAL BILLING	PROFESSIONAL SERVICES	500210	522500	4,076.39
04/19/2024	PWBDD	46665	ASCENSION WI EMP SOLUTIONS	OPERATING SUPPLIES	500350	522500	317.00
04/19/2024	PWBDD	46666	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	522500	431.08
04/19/2024	PWBDD	46668	BATZNER PEST CONTROL	MAINT/CONTRACTED SERVICES	500290	522500	64.90
04/19/2024	PWBDD	46688*#	GALLS, LLC	UNIFORMS	500346	522500	72.95
				UNIFORMS	500346	522500	61.27
				UNIFORMS	500346	522500	86.28
				UNIFORMS	500346	522500	77.94
				UNIFORMS	500346	522500	77.94
				CHECK PWBDD 46688 TOTAL FOR FUND 270:			376.38
04/19/2024	PWBDD	46707	MUELLER COMMUNICATIONS, LLC	OPERATING SUPPLIES	500350	522500	18,319.39
04/19/2024	PWBDD	46709*#	NAPA AUTO PARTS	REPAIR AND MAINTENANCE	500240	522500	79.43
04/19/2024	PWBDD	46710	NEWMAN CHEVROLET	REPAIR AND MAINTENANCE	500240	522500	154.26
04/19/2024	PWBDD	46711	NORTH SHORE PHARMACY & COMPOUNDING	SUPPLIES AND EXPENSES	500347	522500	264.70
04/19/2024	PWBDD	46713	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	522500	38.90
				OPERATING SUPPLIES	500350	522500	39.12
				OPERATING SUPPLIES	500350	522500	75.17
				CHECK PWBDD 46713 TOTAL FOR FUND 270:			153.19
04/19/2024	PWBDD	46730	WPP LLC	OPERATING SUPPLIES	500350	522500	615.94
04/19/2024	PWBDD	46731	ZOLL MEDICAL CORPORATION	SUPPLIES AND EXPENSES	500347	522500	28.16
				SUPPLIES AND EXPENSES	500347	522500	1,021.72

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Fund: 270 FIRE DEPT & EMS							
				SUPPLIES AND EXPENSES	500347	522500	570.00
				CHECK PWBDD 46731 TOTAL FOR FUND 270:			1,619.88
				Total for fund 270 FIRE DEPT & EMS			45,405.89
Fund: 352 TIF DISTRICT FUND #3							
04/19/2024	PWBDD	46675	CEDARBURG LAND & CATTLE LLC	DEVELOPERS INCENTIVE	500227	566710	37,912.00
				Total for fund 352 TIF DISTRICT FUND #3			37,912.00
Fund: 354 TIF DISTRICT #7							
04/05/2024	PWBDD	46590	R.A. SMITH NATIONAL	PROFESSIONAL SERVICES	500210	566710	7,521.12
				Total for fund 354 TIF DISTRICT #7			7,521.12
Fund: 400 CAPITAL IMPROVEMENTS FUND							
04/05/2024	PWBDD	46585	KUSTOM SIGNALS, INC.	VEHICLE REPLACEMENTS	500811	522120	741.75
04/05/2024	PWBDD	46591	RAMBOLL AMERICAS ENGINEERING	PROCHNOW	500841	533750	1,290.83
04/12/2024	PWBDD	46644*#	R.A. SMITH NATIONAL	DUE FROM LIGHT & WATER	156200	000000	2,226.61
				STREET IMPROVEMENTS	500854	533311	4,344.60
				STORMWATER IMPROVEMENTS	500475	533440	1,955.07
				CHECK PWBDD 46644 TOTAL FOR FUND 400:			8,526.28
04/19/2024	PWBDD	46660	A TO Z REFRIGERATION & HVAC, I	LIBRARY BUILDING	500824	555110	6,965.00
04/19/2024	PWBDD	46681	COUNTY MATERIALS CORPORATION	STORM SEWER CAPITAL PRJT ENG	500877	533440	806.00
04/19/2024	PWBDD	46689	GENERAL COMMUNICATIONS INC	VEHICLE REPLACEMENTS	500811	522120	200.00
04/19/2024	PWBDD	46724	TOWN OF CEDARBURG	COLUMBIA ROAD PROJECT	500854	533311	66,372.97
				Total for fund 400 CAPITAL IMPROVEMENTS FUND			84,902.83
Fund: 601 WATER RECYCLING CENTER							
04/05/2024	PWBDD	46568	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	135.20
04/05/2024	PWBDD	46578	HAWKINS , INC.	COAGULANTS	500371	573825	8,957.52
04/05/2024	PWBDD	46580*#	HOME DEPOT CREDIT SERVICES	MAINTENANCE SUPPLIES	500340	573830	574.67
04/05/2024	PWBDD	46581	J MILLER ELECTRIC	LIFT STATIONS	185324	000000	29,853.75
04/05/2024	PWBDD	46587*#	NAPA AUTO PARTS	REPAIR AND MAINTENANCE	500240	573845	74.34

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
04/05/2024	PWBDD	46601	VISU-SEWER INC.	2024 CIPP LINING PROJECT	184313	000000	87,447.50
04/12/2024	PWBDD	46614*#	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	357.56
04/12/2024	PWBDD	46619*#	ELAN FINANCIAL SERVICES	COMPUTER/COPIER SUPPLIES	500312	573825	69.95
				AMAZON	500340	573830	480.20
				JANITORIAL SUPPLIES	500342	573830	98.34
				COLLECTION SYSTEM MAINT	500360	573835	41.40
				OFFICE SUPPLIES	500310	573850	209.60
				PROF PUBLICATIONS AND DUES	500320	573850	139.00
				CHECK PWBDD 46619 TOTAL FOR FUND 601:			1,038.49
04/12/2024	PWBDD	46638*#	OLSEN'S PIGGLY WIGGLY	LAB SUPPLIES	500370	573825	20.90
04/12/2024	PWBDD	46642	PIEPER ELECTRIC, INC.	MAINTENANCE SUPPLIES	500340	573830	356.00
04/12/2024	PWBDD	46644*#	R.A. SMITH NATIONAL	COLLECTION MAINS AND ACCESS.	184313	000000	2,335.22
04/12/2024	PWBDD	46655*#	TRUCK COUNTRY OF WISC	REPAIR AND MAINTENANCE	500240	573845	54.01
04/12/2024	PWBDD	46659	XYLEM WATER SOLUTIONS	MODEL SR-4620 SUBMERSIBLE MIXERS	185324	000000	11,082.40
04/19/2024	PWBDD	46680	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	137.92
				SAFETY EQUIPMENT	500372	573825	135.16
				CHECK PWBDD 46680 TOTAL FOR FUND 601:			273.08
04/19/2024	PWBDD	46683	DUKE'S ROOT CONTROL, INC.	COLLECTION SYSTEM MAINT	500360	573835	5,654.72
04/19/2024	PWBDD	46709*#	NAPA AUTO PARTS	MAINTENANCE SUPPLIES	500340	573840	10.66
				MAINTENANCE SUPPLIES	500340	573840	58.22
				CHECK PWBDD 46709 TOTAL FOR FUND 601:			68.88
				Total for fund 601 WATER RECYCLING CENTER			148,284.24
			TOTAL - ALL FUNDS				593,381.87

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'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF CEDARBURG
TRANSFER LIST
4/6/24-4/26/24

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
4/6/2024	\$67,760.03	Ozaukee County-lottery credit
4/6/2024	\$338,556.43	Cedarburg School Distirct-lottery credit
4/6/2024	\$679.58	Mequon-Thiensville School District-lottery credit
4/6/2024	\$43,663.25	MATC-lottery credit
4/8/2024	\$1,905.54	Wind River-fees
4/11/2024	\$12,901.40	State of Wisconsin-sales tax
4/18/2024	\$264,000.00	PWSB Payroll
4/19/2024	\$919.78	ICMA-contributions for 3/31/24-4/13/24
4/19/2024	\$5,230.00	North Shore Bank-contributions for 3/31/24-4/13/24
4/19/2024	\$622.11	State of Wisconsin-child support for 3/31/24-4/13/24
4/19/2024	\$1,215.75	Wis Deferred Comp-contributions for 3/31/24-4/13/24
4/19/2024	\$522.50	Police Association-dues for 3/31/24-4/13/24
4/22/2024	\$380,000.00	Ehlers-Public Safety Fund investment
4/25/2024	\$287,697.11	American Response Vehicles-ach for new ambulance
4/26/2024	\$36,801.31	Light & Water-charges
	<u>\$1,442,474.79</u>	
PWSB PAYROLL CHECKING ACCOUNT		
4/19/2024	\$187,713.13	Payroll for 3/31/24-4/13/24
4/19/2024	\$75,914.43	Payroll taxes for 3/31/24-4/13/24
	<u>\$263,627.56</u>	
PWSB MONEY MARKET ACCOUNT		
4/22/2024	\$500,000.00	PWSB Checking
BMO TAX COLLECTION		
4/11/2024	\$5,000.00	BMO Temp Investment



City of Cedarburg

City Administrator's Report

April 22, 2024

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Dept. of Public Works– Crews are sealing cracks and filling potholes. Forestry is planting 190 trees.

Library– A national author will be speaking on May 1st, over one hundred people have signed up to attend and the event is sold out. The gate count for March was 30,194.

Treasurer– The preliminary audit looks good.

Clerk– The Spring Election has been finalized. Turnout was 42%. The Wisconsin liquor laws are changing and the Clerk's office is becoming familiar with the new laws.

Senior Center– Attendance for programs continues to be high.

Parks & Recreation– Park restrooms opened on April 22nd. Windscreens at pickleball and tennis courts will go up soon. Resident swim lesson registration was held April 22nd in the Community Gym. Baehmann's Park playground is installed and will open soon. Adult softball and youth soccer leagues begin the week of April 28th.

Engineering– The Street Utility Project is underway. Sidewalk sawcutting will happen the first week in May. Stone Lake will begin utility work the week of April 28th.

Fire– The Department received a new ambulance the week of April 22nd. The driver training is being revamped. It will take about a month for the new ambulance to be put into service.

Building Inspection– There are three lots remaining in Fairway Village. Work continues at Fox Run. Someone was hired to mow the Zur Ruhe cemetery for this year. The roof of the Community Gym needs to be replaced and quotes are being received.

Water Recycling– The ditch needs to be repaired and even a temporary repair will be expensive.

Administrator– Policy updates are due this year. A full-time Planner has been hired and will start on May 28th.

Respectfully submitted,

Mikko Hilvo



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

4/25/2024

For more information, contact:
Technical Services Center
Phone: (312) 977-9700
Email: budgetaward@gfoa.org

(Chicago, Illinois)—Government Finance Officers Association is pleased to announce that **City of Cedarburg, Wisconsin** received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

There are over 1,700 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 22,500 members and the communities they serve.