

**CITY OF CEDARBURG
A MEETING OF THE COMMON COUNCIL
MONDAY, MARCH 11, 2024 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, March 11, 2024 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers. The meeting may be accessed by clicking the following link:

<https://us02web.zoom.us/j/86726566901>

AGENDA

1. CALL TO ORDER - Mayor Michael O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present - Common Council – Mayor Michael O'Keefe, Council Members Patricia Thome, Jim Fitzpatrick, Kevin Curley, Kristin Burkart, Mark Mueller, Robert Simpson, Melissa Bitter
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. NEW BUSINESS
 - A. Discussion and possible action on FGMA Architects Proposal on a Space Needs Analysis with Concept Site and Floor Plans, and Concept Budget for a future Public Safety Building*
 - B. Discussion only on the path forward for further evaluation for the Water Recycling Center Facility Plan*
 - C. Discussion and possible action on award of 2024 Street and Utility Construction Contract*
 - D. Discussion and possible action on approval of the 2023 Annual Storm Water Compliance Report*

- E. Discussion and possible action on Ordinance 2024-04 amending Section 2-2-15 of City Code defining the Order of Business at City Council meeting*
- F. Discussion and possible action on Ordinance 2024-05 amending City Code, Article B, Operator's Licenses*
- G. Discussion and action on an amendment to the US Cellular Cell Tower Agreement*

8. CONSENT AGENDA

- A. Discussion and possible action on approval of February 26, 2024 Council Meeting Minutes*
- B. Discussion and possible action on License/Permit applications***
 - 1. Consider approval of new 2023-2024 operator licenses for Eli R. Jones and Bradley A. Helmer***
- C. Discussion and possible action on payment of bills dated 02/17/2024 through 03/01/2024, transfer list dated 02/24/24 through 03/08/2024, and payroll from 02/18/2023 through 03/02/2024*

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. City Administrator's Report*

10. COMMUNICATIONS

- A. Comments and announcements by Council Members
- B. Mayor's Report

11. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, to discuss item 11.B. and 11.C.

- A. Approval of Closed Session minutes from February 26, 2024 Common Council meeting
- B. Discussion on a potential purchase of property on Hanover Avenue
- C. Discussion on a possible amendment to Intergovernmental Agreement between the City of Cedarburg and Town of Cedarburg to provide for Orderly Growth and Development

12. RECONVENE TO OPEN SESSION

A. Discussion and possible action on purchase of property on Hanover Avenue

13. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer.
All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.
City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@cityofcedarburg.wi.gov

03/07/24 tas

CITY OF CEDARBURG

MEETING DATE: March 11, 2024

ITEM NO: 7.A.

TITLE: Discussion and possible action on FGMA Architects Proposal on a Space Needs Analysis with Concept Site and Floor Plans, and Concept Budget for a future Public Safety Building.

ISSUE SUMMARY:

As the City continues to grow and the need for additional Fire/EMS and Police personnel increases there is a need to build facilities that can accommodate the growth. Through discussions with the Police Chief and Fire Chief it was determined that the best approach is to look at a combined Fire/EMS and Police Building (Public Safety Building). This would lead to cost savings from not having to build one new Fire/EMS building and renovating the current police department building that is 24 years old. A combined building would continue to build on our long-term collaborative efforts between the two departments that have built trust in each other and created a cooperative environment throughout the City. The process of building a facility takes several years. This is the first step in determining the need, the space required, location, potential floor plans, and an estimated budget. The goal would be to complete construction in 2027. This project has been identified in our strategic plan.

RFP's were sent out to six (6) architectural firms. We received five (5) responses that were scored based on six (6) preset criteria. This process narrowed the candidates down to two (2). Both of the Chief's, along with some of their leadership team, met with the two (2) companies, toured several facilities, and checked references. Both companies were determined to be able to meet our needs. We chose FGMA based on our view of their completed projects, their experience with multiple combined facilities, excellent references and their detailed final deliverables.

STAFF RECOMMENDATION: Staff recommends hiring FGMA in the amount not to exceed \$36,700.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None

BUDGETARY IMPACT: \$29,500 (space needs, concept floor plan, concept site plan, concept budget)
\$6,500 (Identification of other potential sites - optional)
\$700 (reimbursable allowance)

Use of Public Safety Impact fees in the amount of \$36,700
Current impact fee balance: \$367,615

ATTACHMENTS: FGMA Proposal

INITIATED/REQUESTED BY: Chief Vahsholtz, Chief McNerney, Mikko Hilvo, City Administrator

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator

CITY OF CEDARBURG

Space Needs Analysis with Concept Site and Floor Plans, and Concept Budget for the
City of Cedarburg, Wisconsin Public Safety Building
February 2, 2024



February 2, 2024

Mr. Mikko Hilvo
City Administrator
City of Cedarburg, City Hall
W63N645 Washington Avenue
P.O. Box 49
Cedarburg, Wisconsin 53012

Re: Space Needs Analysis with Concept Site and Floor Plans, and Concept Budget for the City of Cedarburg, Wisconsin Public Safety Building

Dear Mr. Hilvo,

The City of Cedarburg is seeking a qualified architectural design firm specializing in municipal and public safety facilities to offer master planning and conceptual design services for a new Public Safety Complex. This complex will integrate Fire Department-Emergency Medical Services, Municipal Court, and Police Department facilities seamlessly.

FGMA brings a deep portfolio of well-designed public safety facilities and a unique understanding of the need for pre-design planning studies and their importance in shaping the future vision, goals and budgetary needs for your City. We understand the intricacies of designing shared use spaces, public versus semi-secure and secure spaces, and the security required. FGMA believes in listening to our clients, understanding their needs and giving them options to solve those needs.

The following highlights the unique benefits of the FGMA Team:

Industry leadership for the City of Cedarburg. Our team is available and equipped with a diverse skill set and experience that allows us to comprehensively address the complex challenges inherent in public safety design. Brian Wright will serve as the Principal-in-Charge and will lead an experienced team that includes Andrew Mayo as Project Manager and Christopher Kehde as the Fire Facility SME.

The capacity of our team for your public safety building design project is pivotal in ensuring the creation of effective and robust solutions. Collaboration within the team and with stakeholders such as law enforcement agencies, local government bodies, and community representatives is essential to develop tailored solutions that prioritize public safety while promoting inclusivity and resilience.

FGMA^{ARCHITECTS}

Unparalleled municipal facility design experience. Our experience is not only current but also directly applicable to your project. We've collaborated on more than 250 police and public safety projects, 600 fire service projects, and 125 city hall projects, working with agencies of all sizes. Each project has presented unique nuances and specialized requirements, allowing us to adapt our expertise to diverse contexts effectively. In addition to very similar planning efforts underway now with the cities of Cottage Grove and Slinger, WI, several other recently completed projects contained combined public safety facilities including police, fire/EMS and city hall functions. In addition, our work with Oconomowoc, WI and Bensenville, IL police stations incorporated municipal courts.

Excellent record of realistic budgeting and cost control on municipal projects. We understand the need to be upfront with your taxpaying citizens and to be prudent in spending that money. Our team prioritizes fiscal responsibility while delivering value and quality in every aspect of the project. This commitment extends beyond merely ensuring all costs are accounted for; we stand by the accuracy of our numbers. We do our homework. Our team routinely manages municipal projects through all stages of design and construction, drawing from our extensive experience to deliver comprehensive budgets.

Collaborative and consensus-based planning and design process. Our proven approach fosters a consensus-based design process which ensures we will meet the long-term facility goals of the City for this project. We fully understand the need for a highly collaborative, interactive and transparent process seeking to engage elected officials, staff and the community through the assessment so that everyone understands the reasoning for our final recommendations.

The FGMA team is composed of service-oriented professionals who respect that the City has clear objectives for this project – in terms of cost and function. We have the resources and the capacity to support your project by being present and invested in your success. We look forward to the opportunity to work with you on this impactful project.

Sincerely,



Brian Wright, AIA, LEED AP
Principal-in-Charge
brianwright@fgmarchitects.com
414.346.7283



Andrew Mayo, AIA
Project Manager
andrewmayo@fgmarchitects.com
414.346.7284

PART

2

Team
Qualifications



FIRM INTRODUCTION

FGMA works with organizations that serve others and impact lives.

FIRM NAME

FGM Architects Inc.

YEAR ESTABLISHED

1945

As a firm dedicated to serving communities, we want to highlight the specialized areas of practice offered by our municipal team.

POLICE STATION DESIGN FGMA is a leader in police station design. FGMA offers in-house police station design expertise with over 30 years of experience specializing in police station design in a nationally recognized practice with over 250 local, state and national police projects.

FIRE STATION AND FIRE TRAINING DESIGN FGMA has established itself as a leader in Fire Station and Fire Training design throughout the Midwestern United States. Qualifications include an abundance of relevant experience including space planning analysis and design for renovation and new build of fire service facilities.

CITY HALL/MUNICIPAL COURT DESIGN Our dedicated approach to creating safe and efficient governmental spaces for communities includes work on more than 125 city hall facilities, many of which share facilities directly with other departments.

HEALTH, SAFETY & WELLNESS BY DESIGN

PODCAST: DESIGN FOR FIRST RESPONDER FACILITIES THAT HELP REDUCE STRESSORS

The team discusses municipal facilities and how design can reduce stress.



ARTICLE: HOT ZONE DESIGN: CONTAIN THE CONTAMINANTS

Fire Expert Paul Erickson discusses how good architectural design can help reduce cancer among firefighters.



ARTICLE: HOLISTICALLY HEALTHY FIRE STATIONS

Design strategies can increase firefighter health and well-being.





In collaboration with our clients, we create buildings that are safe, environmentally responsible and true to their surroundings.

HIGH-PERFORMANCE DESIGN IS GOOD DESIGN

As an organization, our drivers for delivering projects that integrate these core concepts are centered around the following principles:

- **Responsible Design:** We are passionate about designing great spaces and we take the long-term implications of our solutions seriously.
- **Community Aspect:** We thrive on bringing creative solutions that have a broader community impact.
- **Value Add and Data-Driven:** We use data-driven design to optimize the building design and systems and create safe, secure, comfortable spaces. Informed design decisions can impact the long-term operational costs of a building as well as the health and wellness of its users.

Our discovery process begins with a conversation about project goals and priorities and establishing performance

targets. Measurement and verification of goals are a key component of designing solutions that are rooted in data and based on the specific, unique needs of the project and the people who use it. This allows us to identify and measure community impact.



RESILIENCE

Since 1945, we have been deeply rooted in the communities we serve. Although each community is unique, we understand many are subject to acute shocks (sudden, intense events such as severe storms) and chronic stresses (daily or cyclical forces that weaken a community, such as climate change) that impact the livelihoods of the people who live, work, study and play there. Our goal is to contribute to your community's ability to resist and recover from shocks and stresses. Our solutions respect the natural environment, and prioritize the safety, health and well-being of people served.

Looking at a project through the lens of resiliency offers our clients a more holistic perspective, one that benefits both the specific building project and the context in which it is situated. Embedding this approach in each project ensures that critical challenges and opportunities are identified, potential responses are considered, and successful solutions are implemented.



SUSTAINABILITY

At FGMA, sustainable design is not an afterthought, or a particular rating system layered on a design retroactively, but an integral part of our process.

By prioritizing a sensitive response to the site, region and broader global community while balancing the ecological, economic and social needs of the project we can design an appropriate response attuned to your program, budget and overall goals. Incorporating an effective and well-considered level of sustainable design in a project is a means to energy savings and reduced operating costs, increased occupant comfort, and stewardship of our natural resources.



WELLNESS

We rely on research-based strategies derived from WELL and Fitwel, which are primarily focused on health outcomes and quality of life of the occupants and the surrounding community. Having familiarity with this library of evidence-based research adds

value to our conversations and allows us to provide a wholeness to our designs that goes beyond the building to include the individual and community impact.



BIOPHILIC DESIGN

Biophilic design is the practice of connecting nature, human biology, and the built environment. The word biophilia translates from the Greek words “love of life.” It is the biological connection humans have with nature. Biophilic design can reduce stress, enhance creativity and cognitive function, and improve well-being and performance. Like being outdoors, it is good for us. Careful space planning, along with placement of windows for natural views and light can provide a good foundation for biophilic design. The integration of natural materials palettes such as wood or stone with tactile qualities and colors inspired by nature are additional ways to integrate nature into the built environment. When nature is brought inside, the people benefit greatly.



TEAM QUALIFICATIONS

FGMA will provide the City of Cedarburg with qualified experts who will deliver your project on time, on budget.

Our team of experts specializes in working with communities across the nation. We are committed to bringing value to the City of Cedarburg's project through our experience, skills and excellent communication. Our team has been involved in various projects related to municipal facilities, bringing expertise in different areas.



City of Cedarburg

PRINCIPAL-IN-CHARGE / POLICE SUBJECT MATTER EXPERT

Brian Wright, AIA, LEED AP

PROJECT MANAGER

Andrew Mayo, AIA

FIRE & EMS FACILITY SUBJECT MATTER EXPERT

Christopher Kehde, AIA, LEED AP



BRIAN WRIGHT, AIA, LEED AP

Vice President & Principal / Director of Municipal & Recreation

“Designing sustainable buildings for public use is my passion.”

Brian has dedicated his career to municipal projects including public safety, recreational facilities and libraries. His expertise and knowledge of the trends and best practices in these building types provides a starting point for the programming and planning process. When combined with his client’s specific goals and objectives, Brian can bring a unique and successful design solution to each project.

EDUCATION

M of Architecture
University of Illinois at Chicago

BS in Architectural Studies
University of Illinois at Chicago

LICENSES & CERTIFICATIONS

Registered Architect
Wisconsin, Texas, Illinois, Missouri

PROJECT ROLE

Principal-in-Charge / Police Subject Matter Expert

EXPERIENCE

CITY OF MEQUON, WI

Police Station & Fire Department *STUDY*

VILLAGE OF SLINGER, WI

Library, City Hall, Police Station *STUDY*
Police Station *NEW*

CITY OF MONONA, WI

Public Safety Building
FEASIBILITY STUDY

CITY OF FITCHBURG, WI

Police Services Facility *NEW*

KENOSHA JOINT SERVICES, WI

Shooting Range *NEW*
Evidence *RENOVATION*

TOWN OF LEDGEVIEW, WI

Town Hall & Fire Station 1
FEASIBILITY STUDY
Town Hall & Fire Station 1
NEW

CITY OF OCONOMOWOC, WI

Public Safety Facility (Police & Municipal Court) *NEW, ADAPTIVE REUSE*

CITY OF RACINE, WI

Public Safety Building (PD/FD) *SPACE NEEDS STUDY*

VILLAGE OF CARY, IL

Village Hall & Police *STUDY*

CITY OF EDWARDSVILLE, IL

Public Safety Facility (PD/FD) *SPACE NEEDS STUDY*
Public Safety Facility (PD/FD) *NEW*

CITY OF WOODRIDGE, IL

Police/Public Works
SPACE NEEDS STUDY

ELK GROVE VILLAGE, IL

Administration & Public Safety Complex (VH/PD/FD) *NEW & RENOVATION*



ANDREW MAYO, AIA

Senior Associate

“Happy clients in new spaces—it’s why I love architecture.”

Andrew will be the primary day-to-day contact. He is responsible for overall coordination of the design team from the kick-off meeting to final completion. His primary responsibilities involve setting project goals, developing the design through the drawings and specifications and coordinating the work of FGMA’s consultants.

EDUCATION

B of Architecture
Boston Architectural College

LICENSES & CERTIFICATIONS

Registered Architect
Wisconsin

MEMBERSHIPS

American Institute of Architects
Wisconsin City / County Managers Association

PROJECT ROLE

Project Manager

EXPERIENCE

CITY OF MEQUON, WI

Police Station & Fire Department *STUDY*

VILLAGE OF SLINGER, WI

Library, City Hall, Police Station *STUDY*
Police Station *NEW*

CITY OF MONONA, WI

Public Safety Building Feasibility *STUDY*

CITY OF FITCHBURG, WI

Police Services Facility *NEW*

VILLAGE OF COTTAGE GROVE, WI

Village Hall, Police, Parks, EMS, Library, Public Works Facility *STUDY*

CITY OF ALTOONA, WI

Police, Fire, City Hall, Library, Public Works & Parks *STUDY*

VILLAGE OF CALEDONIA, WI

Police & Fire *STUDY & NEW*

CITY OF OSHKOSH, WI

City Hall *SPACE NEEDS ANALYSIS*
Police Station *SPACE NEEDS ANALYSIS*
Fire Training Facility *STUDY*

CITY OF

OCONOMOWOC, WI

Public Safety Facility (Police & Municipal Court) *NEW*

KENOSHA

JOINT SERVICES, WI

Public Safety Building *INTERIOR BUILDOUT**
Fleet Maintenance Building *ADAPTIVE REUSE**
Shooting Range *RENOVATION*
Evidence *RENOVATION*



CHRISTOPHER KEHDE, AIA, LEED AP

Vice President & Principal / Managing Director

"Designing facilities to improve health and preparedness."

Christopher is a nationally recognized thought leader in the design of public safety facilities including both fire and rescue/EMS buildings and public safety training facilities. His work reflects an interest in modern architecture and a respect for traditional design values, with a focus on improving the health, safety and wellness of our first responders.

EDUCATION

B of Architecture
Virginia Polytechnic and State University

LICENSES & CERTIFICATIONS

Registered Architect | Virginia, Ohio, South Carolina, Maryland, Georgia, Texas, Pennsylvania, District of Columbia, Florida, New Jersey

LEED Accredited Professional

PROJECT ROLE

Fire & EMS Facility Subject Matter Expert

EXPERIENCE

CITY OF MEQUON, WI

Police Station & Fire Department *STUDY*

ARCOLA VOLUNTEER FIRE DEPARTMENT, VA

Fire Department Annex *EXISTING FACILITY ASSESSMENT | RENOVATION & ADDITION*

CITY OF ALEXANDRIA, VA

Eisenhower Ave. Fire Station 210 *BRIDGING DOCUMENTS*
Cameron Mills Fire Station 203 *BRIDGING DOCUMENTS*

CITY OF BEACHWOOD, OH

Public Safety Center, Fire Station 2 *NEW*

CITY OF FAIRFAX, VA

Fire Station No. 33 *EXISTING FACILITY ASSESSMENT | FEASIBILITY STUDY | NEW*

CITY OF SUMMIT, NJ

Fire Headquarters Station *EXISTING FACILITY ASSESSMENT | FEASIBILITY STUDIES NEW FACILITY DESIGN & CONSTRUCTION*

CONCORD TOWNSHIP, OH

Fire Station 1 *NEW*
Fire Station 2 *NEW*

DUCK, NC

Duck Public Safety Center *NEW RENOVATION/ADDITION (DESIGN ARCHITECT/SME)*

FAIRFAX COUNTY, VA

Fire/Rescue Station No. 10 - Bailey's Crossroads *NEW*
Fire/Rescue Station No. 11 - Penn Daw *FEASIBILITY STUDY*
Fire/Rescue Station No. 11 - Penn Daw Police Station *FEASIBILITY STUDY*

PART

3

Project
Experience



PROJECT EXPERIENCE

The greatest benefit the FGMA team can bring to the City of Cedarburg is to ensure that your needs are translated into reality.

Our experience brings value to your project. We provide quality design that responds to the functional and aesthetic requirements of each project. We consistently deliver projects that are reflective of the high level of energy and creativity of our team.

We have the leadership expertise to oversee the schedule, budget, communication and management issues involved in projects. The projects we have highlighted on the following pages are just a few of the solutions FGMA has provided to our clients to meet their special and unique needs.



NAME
New Public Safety Building

LOCATION
Village of Caledonia
Public Safety Building
5043 Chester Lane
Caledonia, Wisconsin 53402

SIZE
58,640 sf

DESIGN & CONSTRUCTION COST
\$24M (e) TBD (a)

PROJECT OWNER
Mr. Jeff Henningfeld
Fire Chief
262.835.2050
bcjhenningfeld@
caledonia-wi.gov

Mr. Christopher Botsch
Police Chief
262.835.4423
cbotsch@caledonia-wi.gov

PROJECT COMPLETION
February 2024 (In
Construction)

RELEVANT FEATURES

- Space Needs Analysis
- Combined Facility:
Fire & Police
- Sized for Growth
- Modern Policing



Progress video



Village Invests in the Future with Purpose-Built Facility

DESCRIPTION

Construction is underway for the Village of Caledonia's new Public Safety Building that will house the combined Headquarters for the Police and Fire Departments. Based on FGMA's 2021 space needs analysis, the Village Board approved a conceptual plan and budget for this facility that broke ground in September 2022.

An outmoded, crowded police facility compelled the need for Caledonia's Public Safety Building, which will be located adjacent to the Village Hall. FGMA's space needs analysis was informed by extensive input from Village, Police and Fire personnel.

The Police and Fire Departments will occupy distinct, secure facilities. Police will have dedicated staff headquarters, training spaces, public community space, forensics and evidence areas, and interview and processing vestibules. Space is allocated for an armory storage and weapons maintenance. Fire will have three double-deep apparatus bays with bay support spaces for gear, hose drying racks and SCBA equipment, as well as living quarters. Both will share fitness facilities.



The goals for this ambitious project are to strengthen public safety, meet future needs and create value for the community.



Christopher Botsch

Chief of Police (Caledonia Police Department)

"FGMA has been absolutely amazing to work with. We originally started with them for a space needs analysis and ended up hiring them as the architect for the entire project. They have a tremendous understanding of police and fire facilities and how to design them to meet the needs of modern professional police and fire services."



Jeff Henningfeld

Fire Chief (Caledonia Fire Department)

"The FGMA team has been instrumental in making this project a success and, thus far, has exceeded all expectations. They took the time to truly understand our needs and design a facility that will serve the community well into the future. I cannot stress enough that it has been a great experience due to this team."

2

NAME

New Police Station

LOCATION

Village of Slinger
Village Hall
300 Slinger Road
Slinger, Wisconsin 53086

SIZE

25,400 sf

DESIGN & CONSTRUCTION**COST**

Study - N/A
New Police Station - \$16.6M (e)
TBD (a)

PROJECT OWNER

Ms. Margaret Wilber
Village Administrator
262.644.5265
mwilber@vi.slinger.wi.gov

PROJECT COMPLETION

Study - Completed
Design - June 2024
Construction - November 2025 (e)



Exploring Best Options for a New Path Forward

RELEVANT FEATURES

- Space Needs Analysis
- Shared Program Spaces
- Combined Facility: Police, Village Hall, Library

DESCRIPTION

FGMA was retained by the Village of Slinger to lead a comprehensive Space Needs Analysis to analyze the needs of their Police Department, Library, and Village Hall departments to determine the best path forward with municipal facility additions, renovations, and/or new facilities.

The study evaluated the feasibility of locating new and/or renovated facilities on several available sites. As part of the process, FGMA reviewed their 2016 Facilities Needs Analysis.

The complete scope of services included:

- Programming & Space Needs Assessment Services for all three facilities
- Preliminary Plan Diagram Services
- Conceptual Budgeting Services
- Development of a summary report that will detail the methodology, findings and recommendations

Project is currently in Design for the Police Station as the first step in implementing the findings of the study.

**NAME**

New Police Department &
Municipal Court

LOCATION

City of Oconomowoc
Police Facility and EOC
174 East Wisconsin Avenue
Oconomowoc, Wisconsin 53066

SIZE

40,000 sf

**DESIGN & CONSTRUCTION
COST**

\$11.7M (e) \$10.8M (a)

PROJECT OWNER

Mr. Jim Pfister
Chief of Police
262.567.4401
jpfister@oconomowoc-wi.gov

PROJECT COMPLETION

Completed

**RELEVANT FEATURES**

- Space Needs Assessment
- Combined Facility:
Police/EOC and
Municipal Courts
- Adaptive Reuse

Former Grocery Store Turned Police and EOC and Municipal Courts

DESCRIPTION

ADAPTIVE REUSE This former grocery store was transformed into a police facility and Emergency Operations Center, which was relocated from its current 4,000 sf location in City Hall to a 40,000 sf space it will share with municipal courts serving 17 local jurisdictions.

To control costs, the design reuses the existing building shell. A canopy, new exterior columns and identity signage on the façade rebrand the building. Windows to maximize daylight in the building were inserted in the existing side masonry walls.

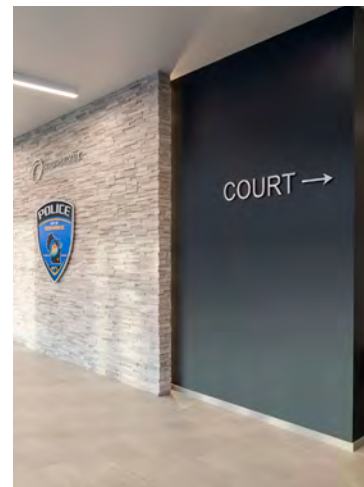
MODERN POLICING The main entry is enhanced with a secure vestibule. From the lobby, there is an entrance for the court—for ease of access to visitors—and an enhanced-security entrance for police personnel. The public area includes a room for citizen reports and a multi-purpose room for training, meetings and community use. The floor plan of the station is designed to support state-of-the-art police functions, including lock-up, evidence processing/storage and hard/soft interview rooms.



Open space work areas for the patrol and investigative divisions foster increased communication and collaboration. Finishes and materials, including carpets and furniture, throughout were selected for durability as well as to provide a sense of calm and order.

The back of the station includes space for indoor police vehicle parking (yielding long-term tax dollar savings) as well as a secure sally port for safe transfer of detainees.

COMMUNITY BENEFIT Police and court personnel as well as citizens of Oconomowoc and surrounding communities are the beneficiaries of this creative, economical renovation that demonstrates the power of repurposing existing assets for today's and future needs.



4

NAME

New Fire Station

LOCATION

City of Cudahy
Combined Fire Station
4626 South Packard Avenue
Cudahy, Wisconsin 53110

SIZE

22,000 sf

**DESIGN & CONSTRUCTION
COST**

\$9.4M(e) TBD (a)

PROJECT OWNER

Mr. Jeff Bloor
Fire Chief
414.769.2231
bloor@ci.cudahy.wi.us

Mr. Casey Griffiths
City Administrator
414.769.2227
caseyg@cudahy-wi.gov

PROJECT COMPLETION

Study - Completed
Design - Completed
Construction - August 2024 (e)

RELEVANT FEATURES

- Planning Study
- Combined Fire Stations
- Modernized Facility
- Gender Neutral
- Sized for Growth



Department Steps Toward Future with New Facility

DESCRIPTION

FGMA was engaged to complete a study combining two existing fire stations to one site, maximizing the opportunity for a new modernized facility in a residential community.

The new station, located on the site of former Fire Station No. 2, will be two stories with a partial basement and attached training tower. It replaces an undersized station with outdated gender facilities. Our team worked with the city to develop plans that account for continued service while building on an existing site.

Cudahy now has a future-forward plan for their next step in fire safety. The station will be completed in 2024.

5 **NAME**
Feasibility Study

LOCATION
The Village of Fontana
Village Hall
175 Valley View Drive
Fontana, Wisconsin 53125

SIZE
Study - N/A

DESIGN & CONSTRUCTION COST
Study - N/A

PROJECT OWNER
Mr. Wolfgang Nitsch
Fire Chief
262.275.6136

PROJECT COMPLETION
Completed

RELEVANT FEATURES

- Feasibility Study & Site Analysis
- Combined Facility: Police, Fire/EMS, Village Hall
- Shared Program Spaces
- Sized for Growth



A New Home for Police, Fire and Village Hall

DESCRIPTION

In 2020, FGMA completed a feasibility study to help Village leaders determine how to develop the capacity of municipal facilities, in particular the need for strengthened police and fire/EMS stations. The Village's 40-year-old police and fire department building has reached the end of its useful life. In addition to structural issues, the building couldn't accommodate current or future technological needs as well as work/living space for personnel.

Due to growing staffing and operational issues at the current Village Hall, FGMA's study also assessed the possibility of a new municipal government facility that would be part of a public safety complex. Architects analyzed possible sites for a new facility, including new construction on the current site, or moving emergency services to village-owned property.

The FGMA team conducted interviews with Village, Police and Fire personnel. The resulting study included options for building a new combined municipal facility that would include the Village Hall, Police and Fire/EMS departments. A 45,000 sf space program detailed a facility with public access areas as well as tailored facilities for specific functions depending on the department.

NAME

Space Needs Analysis

LOCATION

Village of Cottage Grove
Village Hall
221 East Cottage Grove Road
Cottage Grove, Wisconsin
53527

SIZE

Study - N/A

DESIGN & CONSTRUCTION**COST**

Study - N/A

PROJECT OWNER

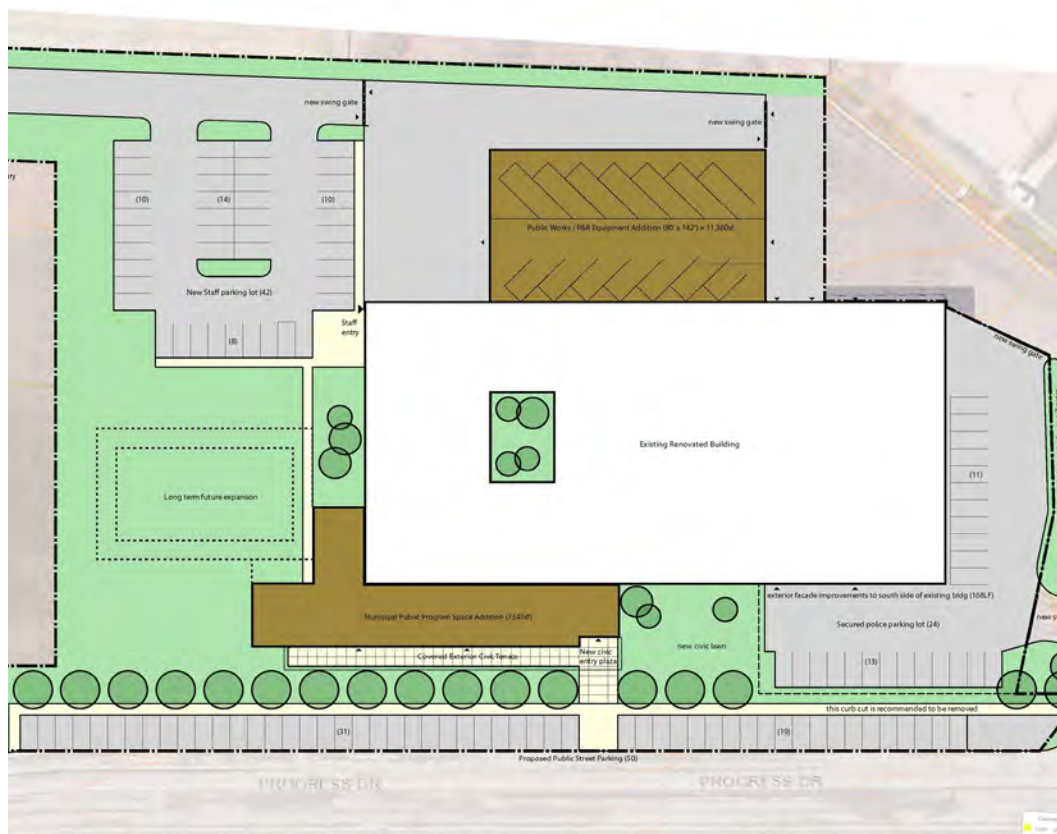
Mr. Mark Garry
Police Chief
608.839.4652 x302
mgarry@cottagegrovepolice.
org

PROJECT COMPLETION

Completed

RELEVANT FEATURES

- Space Needs Study
- Multiple Facility
- Facility Condition Assessment



Sustained Growth Leads to Community Facility Needs

DESCRIPTION

As the Village of Cottage Grove experienced an increase in development and rapid population growth, FGMA worked with Village leadership to prepare a comprehensive space needs analysis and facility assessment for all Village departments located in three facilities. The primary goal of the study was to understand the facility needs over the next 20 years and beyond.

At the outset of the project, FGMA incorporated input and feedback from staff through a collaborative interview approach, meeting with all users to ensure that all voices were heard and included in the study. From that data, FGMA developed a series of initial options. These were presented to department heads during a design workshop; where staff was encouraged to participate in how to best solve their facility needs.

The Village is now moving forward with capital planning to address the needs identified in this study. FGMA continues to partner with Village leadership and their financial advising consultant to guide their facility planning decisions.

NAME
Town Hall & Fire Station No. 1

LOCATION
Town of Ledgeview
Town Hall
3700 Dickinson Road
Ledgeview, Wisconsin 54115

SIZE
13,000 sf

DESIGN & CONSTRUCTION COST
\$4.5M (e) \$4.9M (a)

PROJECT OWNER
Ms. Sarah Burdette
Town Clerk/Administrator
920.336.3360 x108
sburdette@ledgeviewwisconsin.com

PROJECT COMPLETION
Completed

RELEVANT FEATURES

- Planning Study
- Combined Facility: Fire Station, Village Hall, Public Works
- Modernized Facility
- Gender Neutral
- Sized for Growth



Growth Led to a Demand in Services

DESCRIPTION

Ledgeview's Town Hall, along with its Public Works and Fire departments, had been co-located, but as the town has grown, so has the demand for services from all three entities.

Ledgeview selected local architect, Performa, who teamed with FGMA as design architect, to assist with creating a new dedicated public works facility on a separate site and a new combined Town Hall and Fire Station. The project began with a space needs analysis and site study.

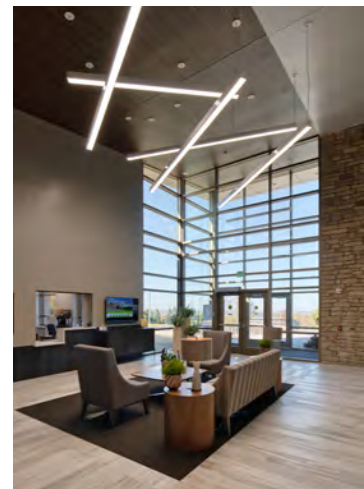
The Performa / FGMA team began by establishing the size and budget for the building as part of a study. Upon a successful referendum campaign, the team embarked on the implementation phase of the project. One challenge involved designing around the existing grade due to a sloping site. The new Town Hall and Fire Station were built on the existing site behind the existing facility, allowing operations to continue during construction. The facility houses administration, finance, human resources, engineering, a large community room and fire department headquarters.



The new Public Works facility, designed with future expansion in mind, the layout of the new facility accommodates double the current fleet and anticipates growth in maintenance serviceability.

The building features a large fleet storage bay with glass doors to maximize daylight, a jib crane for maintenance and a storage mezzanine. The office portion houses the supervisor, work stations, break room and locker room accommodations.

The building also features a local ledgestone facade to comply with a local ordinance.



NAME
Public Safety Building and City
Hall Feasibility Study

LOCATION
City of Monona
Public Safety Building
5211 Schluter Road
Monona, Wisconsin 53716

SIZE
N/A (Study)

**DESIGN & CONSTRUCTION
COST**
N/A (Study Only)

PROJECT OWNER
Ms. Mary O'Connor
Mayor
608.222.2525

PROJECT COMPLETION
Completed



RELEVANT FEATURES

- Combined Facility: Police, Fire, City Hall
- Space Needs Assessment
- Shared Program Spaces
- Complex Phasing Schedule



Final work product

Understanding Needs to Update Future Space

DESCRIPTION

Monona's municipal campus is comprised of the library, community center, city hall and public safety building has been home to city facilities since the mid-1960s.

The primary goal of this study was to provide the City with an understanding of facility space needs over the next 20 years and determine whether the current city hall / public safety building site can support those space needs. Areas of focus during the study included increasing staff meeting spaces, improving work environments, and identifying shared program spaces between departments whenever possible to maximize overall building usage.

To determine future space needs, FGMA reviewed and analyzed information including past municipal studies as well as the staff feedback from the surveys and interviews. The space needs requirements were then developed for two different time frames: current needs, and future needs in 2042. These needs were then formatted into a program document that FGMA reviewed and vetted multiple times with key stakeholders to help separate the "wants" from the "needs".

ADDITIONAL RELEVANT PROJECT EXPERIENCE

In addition to the experience presented above, FGMA has completed over +900 projects for police and fire agencies of all sizes. Please see below for FGMA's experience with combined facilities.

CLIENT NAME & PROJECT NAME	SERVICES PROVIDED			PROJECT TYPE			BUILDING FUNCTIONS			
	SPACE NEEDS	MASTER PLAN	FACILITY CONDITIONS	ADAPTIVE REUSE	NEW	ADDITION / RENOVATION	POLICE	FIRE/EMS	VILLAGE/CITY HALL	MUNICIPAL COURTS
CITY OF FITCHBURG, WI Police Services Facility <i>NEW</i>					•		•			
KENOSHA JOINT SERVICES, WI Range & Evidence <i>RENOVATION</i>						•	•			
CITY OF NEENAH, WI Police Training Center <i>STUDY & NEW</i>	•					•	•			
CITY OF OSHKOSH, WI City Hall <i>SPACE NEEDS ANALYSIS</i> Police Station <i>SPACE NEEDS ANALYSIS</i>	•	•	•				•	•	•	
CITY OF RACINE, WI City-Wide Public Safety <i>FACILITIES STUDY</i>	•	•	•				•	•		
CITY OF WAUWATOSA, WI Police Department <i>RENOVATION</i>						•	•			
GREATER ROUND LAKE FPD, IL Fire Station #1 <i>RENOVATION</i>						•		•		
VILLAGE OF GURNEE FD, IL Fire Department Station #3 <i>NEW</i>					•			•		
LAKE VILLA FPD, IL Fire Station #2 <i>RENOVATION</i>						•		•		
VILLAGE OF MOUNT PROSPECT, IL Police Headquarters <i>NEW</i>	•			•			•			
VILLAGE OF ROSEMONT, IL Public Safety Building <i>STUDY/NEW</i>	•				•		•			
CITY OF DES PLAINES, IL Police and City Hall <i>STUDY/NEW</i>	•		•			•	•		•	•
CITY OF SAINT CHARLES, IL Police Station <i>NEW</i>	•	•	•	•			•			
FIRST FIRE PROTECTION DISTRICT OF ANTIOCH TOWNSHIP, IL Fire Stations #1, 2, 3 <i>STUDY</i>	•							•		

PROJECT APPROACH

The City of Cedarburg would like a qualified architecture firm to prepare to a Space Needs Analysis with Concept Site and Floor Plans, and Concept Budget for the City of Cedarburg, Wisconsin Public Safety Building – Fire Department-Emergency Medical Services, Municipal Court, and Police Department.

Before the City moves forward in considering where and how the three departments will be housed, it must first determine how much space is required for each department and identify any efficiencies in housing them together in a shared facility.

The analysis will also look at the predicted growth of the City and its impact on the personnel, vehicle and equipment requirements for the Departments 20 years from now.

FGMA suggests the assessment include the following:

Space needs analysis performed for each department individually as well as a shared facility. The analysis is to include the following:

- Document existing workspace size and staffing levels.
- Review current operations and identify operational inefficiencies including quality of workspaces and safety concerns.
- Interview Supervisor and Directors to identify concerns, project goals and expectations and to determine overall space needs required for each facility to function effectively.

We have included an overview of our project approach to this project which details how we will provide each item required in the assessment.

FINAL REPORT:

- A report will be generated that will contain the finding of the analysis.

1. PROJECT KICK-OFF MEETING

We begin every project with a Kick-Off Meeting to establish the project goals by which the City will measure the project's success upon completion. To produce an effective analysis, FGMA believes that we must delve into key desires and concerns for the analysis. At the Kick-Off Meeting we:

- Develop the project's goals - these are overarching goals that will drive the direction of solutions and project decisions.
- Identify all questions that must be answered as part of this study.
- Identify members of the City staff who will be interviewed to garner information for the space needs analysis.
- Confirm the initial project schedule.
- Identify potential dates for public input and City Board meetings.
- Set a date/frequency for update meetings to keep the project moving at an enthusiastic and appropriate pace.

DELIVERABLES:

- Written Project Goal Statement.
- Written questions that must be answered by the study.
- Project Schedule.

2. SPACE / OPERATIONAL NEEDS ANALYSIS

FGMA specializes in working with municipalities and is experienced in providing space needs analyses for Police,

Court and Fire Stations. We are skilled at engaging staff and which truly aids our ability to determine actual space needs versus wants.

Utilizing the list of staff to be interviewed during the Project Kick Off Meeting, FGMA requests that the City assist with scheduling the interview dates and times. We have assumed that there will be meetings with Supervisors, Directors, and some specialty subject matter experts. Pre-Interview Questionnaires will be distributed to interviewees so they can think about the questions we will be asking prior to the interviews. The questionnaires are meant to prompt thoughts about the work environment, and we do not expect written responses. FGMA's meetings with various staff members/subject matter experts will discuss the functions within each division. We will also discuss technology requirements and needs of the maintenance staff.

During our interviews, we will ask following questions about:

- Future Planning
- Functionality
- Security
- Spatial relationships and adjacencies
- Workspace furnishings
- Equipment and storage needs
- Parking requirements, etc.

Much of the time spent in interviews will be used for discussing future goals, current challenges, and functional issues.

During this phase of work, FGMA will observe how each department functions. We use our experience to suggest solutions and potential methods to allow the staff to function more efficiently.

After the interviews are complete, we will review with the City's project team the feedback we received prior to developing the actual building program of space needs.

Space Needs Program Development: With the interviews completed, FGMA will prepare a draft Program Statement detailing current and future space need requirements for each facility. The Program Statement is reviewed with designated representatives to make certain we correctly understood all of the information obtained during the interviews. The draft Program is then refined to incorporate requested changes or additions.

It is very important that we get the "recipe" for the space needs correct as the Program is the most important starting point for identifying needs.

DELIVERABLES:

- Pre-Interview Questionnaires.
- Program (spreadsheet) detailing current and recommended square footage for all spaces required by the all Departments.

3. SITE ANALYSIS

We will use our expertise in Municipal Facilities to review best options for site circulation, ingress, and egress. This will allow us to make sound decisions when locating the building concept design on the site. As we work through this exercise, our site plan will take shape.

4. PRESENTATIONS TO CITY COUNCIL / PUBLIC INPUT MEETINGS

Upon completion of the Building Program and Existing Condition Report, FGMA recommends presentations be made to



the City Council and community. The goal of the presentations is to ensure all stakeholders and constituents understand the deficiencies and needs of each facility.

5. CONCEPT PLANS & CAPITAL PLANNING

With a thorough understanding of the City's space needs, FGMA will develop conceptual solutions on how to address the needs of each department's current and future needs (immediate, 10 year and 20 year).

Initial explorations will be performed in the form of plan sketches. This work is performed interactively with significant input from staff. For each option explored, a simple "square foot" conceptual budget will be developed to identify the potential difference in magnitude of costs which must be considered in any solution. We anticipate a series of several meetings between the design team and the City to thoroughly evaluate all the options.

Once the initial concept plans are narrowed down, FGMA will further develop selected option(s) with conceptual floor plans and other drawings as necessary to convey the intent of the option. The conceptual plans will be diagrammatic in nature and illustrate where each department will be located.

For the further developed options, our team will utilize all information generated and will provide a square foot cost construction estimate and total project budget which includes site and building construction costs, furniture, fixtures and equipment costs, fees and other soft costs.

Our team understands the importance for an accurate, all-inclusive project budget that the City can rely upon as a reasonably anticipated (\pm) budget for the project as it will be used to secure funding. With our extensive experience in the design and construction of City facilities locally, we have amassed an extensive knowledge base of construction costs. In addition, we monitor global economic conditions, forecasting what may affect the cost of a facility in the future. Our experience and understanding of facility costs will help the City to make informed choices on how to best move forward.

DELIVERABLES:

- Conceptual Site and Floor Plan Drawings (department / division level diagrams).
- Budgets for each option developed.

PART

4

Partnership and
Customer Service





REFERENCES

Our references are the best testament to our work.

Below, please review a brief listing of FGMA's past clients with whom we have served on recent projects. We encourage you to contact these references:

VILLAGE OF CALEDONIA

Mr. Christopher Botsch

Police Chief

262.835.4423

cbotsch@caledonia-wi.gov

Mr. Jeff Henningfeld

Fire Chief

262.835.4451

BCJHenningfeld@caledonia-wi.gov

VILLAGE OF SLINGER

Mr. Jim Haggerty

Village Engineer & Director of Public Works

262.644.5265 Ext.135

jhaggerty@vi.slinger.wi.gov

Mr. Dean Schmidt

Chief of Police

262.644.6441

dschmidt@vi.slinger.wi.gov

CITY OF NEENAH POLICE DEPARTMENT

Mr. Aaron Olson

Police Chief

920.886.6013

aolson@ci.neenah.wi.us

CITY OF OCONOMOWOC

Mr. Jim Pfister

Chief of Police

262.567.4401

jpfister@oconomowoc-wi.gov

CITY OF CUDAHY

Mr. Jeffery Bloor

Fire Chief

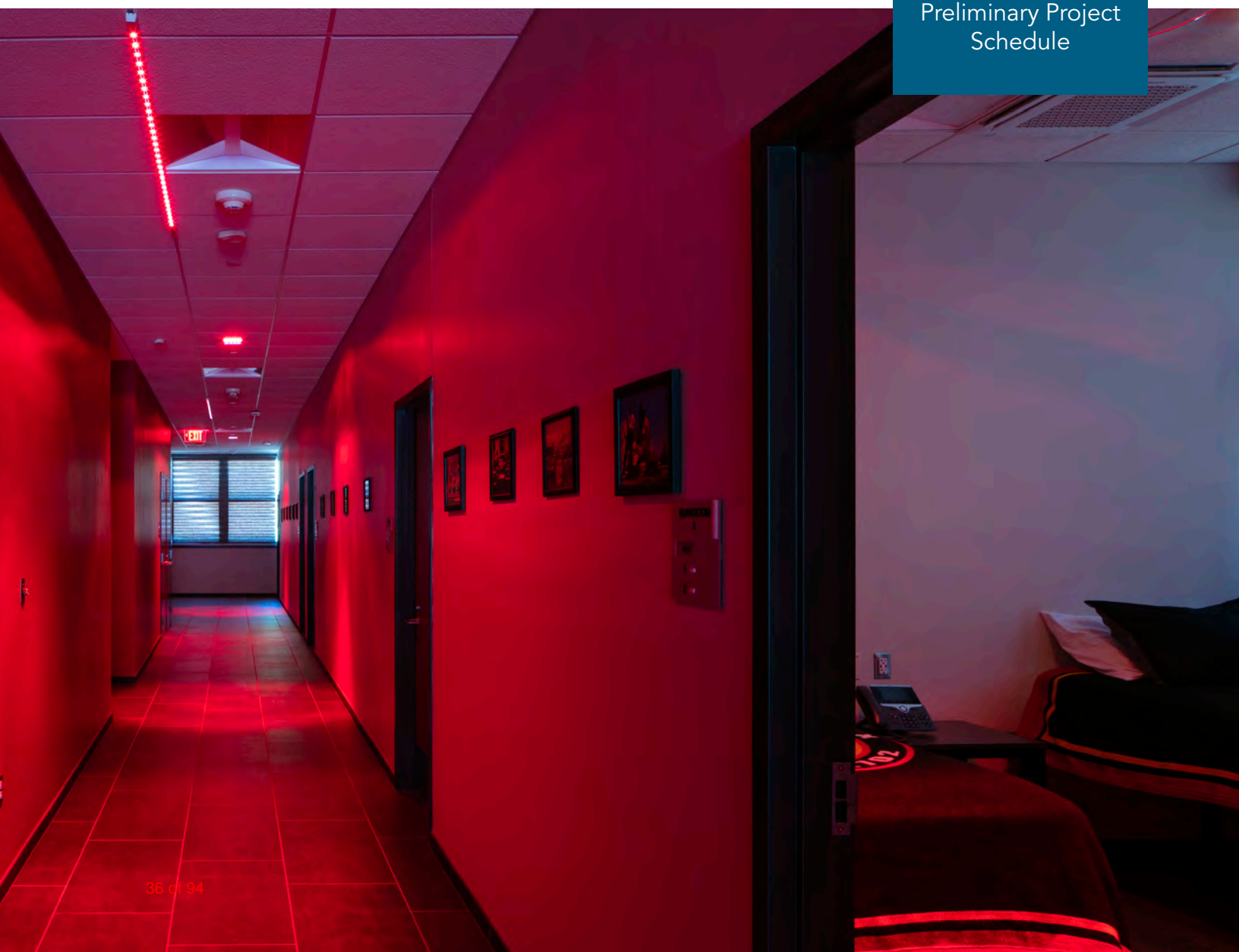
414.769.2231

bloor@cudahy-wi.gov

PART

5

Preliminary Project
Schedule

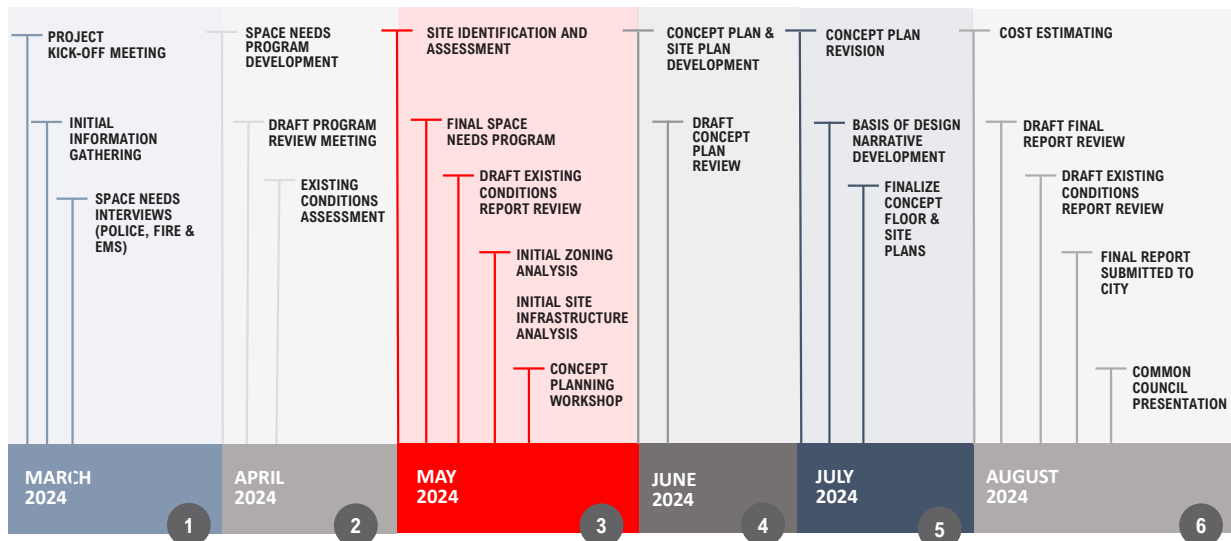


PRELIMINARY PROJECT SCHEDULE

FGMA takes pride in our ability to manage complex assignments and keep them on schedule.

Based on our current understanding of City of Cedarburg goals and objectives and the scope of professional services described above, we have prepared a Preliminary Project Schedule upon which our Proposal is based.

City of Cedarburg - Public Safety Building Space Needs Analysis & Concept Design – Project Timeline



ATTACHMENT
A



ATTACHMENT A

ATTACHMENT A – Price Proposal Form

The PROPOSED COST for the preparation of a **“Space Needs Analysis with Concept Site and Floor Plans, and Concept Budget for the City of Cedarburg, Wisconsin,”** as described in the attached RFP, including the furnishing of all materials, services, labor, insurance, and other costs incurred in the performance of the contract is:

Phase 1 Cost

\$29,500

(Costs may be categorized as 5 separate cost 1) Space Needs Analysis 2) Concept Floor Plan, 3) Concept Site Plan, and 4) Concept Budget 5) Identification of other potential site(s) Identification

1) \$8,500

2) \$9,000

3) \$7,000

4) \$5,000

5) \$6,500 (per site)

February 2, 2024

Date

Brian Wright

Name of Submitter



Signature of Submitter

Principal-in-Charge

Title

FGM Architects Inc.

Company Name

219 North Milwaukee Street, Suite 325

Street Address

Milwaukee, Wisconsin 53202

City, State, Zip

414.346.7282

Telephone

brianwright@fgmarchitects.com

E-mail

1.0 SCOPE OF PROJECT

The City of Cedarburg would like an Architectural Firm, specializing in architectural programming and design of public safety facilities, to prepare a program, conceptual design, project budget and project schedule for the future needs of the Cedarburg Police & Fire Departments for a facility to be located at W75 N444 N Wauwatosa Rd, Cedarburg, WI.

The goal of the project is to provide the City with an informational foundation that will be used to develop designs for an addition & renovation to the existing Police Department. The intent is to create a new combined public safety facility to house both the Police and Fire Departments.

The City of Cedarburg is hereinafter referred to as the Owner.

2.0 SCOPE OF ARCHITECT'S SERVICES

FGM Architects Inc., hereinafter referred to as FGMA or Architect, shall provide the following Consulting Services for the Project:

2.1 Pre-Design Study

FGMA is to prepare a needs assessment report for the Police Department which will include the following:

- 2.1.1 FGMA will review operations, long-term goals, and requirements. As part of this review, we will review current and projected long-term needs.
- 2.1.2 FGMA will establish a project building program for the owner indicating space needs and identifying all functional elements required. We will meet with select personnel from each department to gather data for the building program.
- 2.1.3 From Owner approved project building program, FGMA will develop conceptual site and floor plans indicating proposed locations of the facilities and potential future expansion. The conceptual planning will include parking and site circulation (ingress & egress).
 - .1 Conceptual floor plans will be laid out on a departmental level, i.e.: administration, patrol, investigation, evidence, living quarters, apparatus bay, etc. and will not be a detailed floor plan.
- 2.1.4 FGMA will prepare a conceptual project budget: Utilizing all information generated, we will provide a total project budget which will include a construction budget utilizing cost per square foot calculations, furniture, fixtures and equipment allowances, fees, contingencies, and other soft costs for a total project budget.

2.2 Meetings

2.2.1 A total of four (4) in-person meetings, and two (2) virtual meetings with staff are included.

2.2.2 One (1) in-person city council or committee meeting is included.

2.3 Consultants: FGMA will perform all work in-house and consultants are not included as part of this phase.

2.4 Complete design and project documentation and implementation (Schematic Design, Design Development, Construction Documents, Construction Administration) will be covered under a separate contract.

2.5 Project Deliverables

2.5.1 Building Program Spreadsheets for each of the following:

- Cedarburg Police Department
- Cedarburg Fire Department Headquarters Station

The spreadsheet will identify 2024 existing space needs and 2044 projected space needs.

2.5.2 Concept Floor Plan (two final options) and Site Plan (two site options) in PDF format.

- **Combined Public Safety Facility incorporating the existing Police Department**
- **Two facilities:**
 - **Police Department with addition / renovation as required.**
 - **Fire Department Headquarters on Police Department site, but built separately.**

.1 Refer to 3.1.2 for additional site concept design fees.

2.5.3 Conceptual Project Budget for each option.

3.0 ARCHITECT'S COMPENSATION

The owner shall compensate FGM Architects for consulting services rendered in connection with the Project under this Proposal as follows:

- 3.1 For all Consulting Services as described in Section 2.0 above, we propose the following **Lump Sum Fee** plus Reimbursable Expenses.

3.1.1 Police Department Pre-Design Study

.1	Space Needs Analysis & Programming	\$8,500
.2	Concept Floor Plans	\$9,000
.3	Concept Site Plans	\$7,000
.4	Concept Budget	\$5,000
.5	Total Lump Sum Fee	\$29,500

3.1.2 Optional Additional Fee:

.1	Each additional concept floor plan beyond those identified in 2.5.2	\$7,500
.2	Each additional site concept plan (test fit) beyond those identified in 1.0 and 2.5.2	\$6,500
.3	Existing facility as-built documentation (if drawings are not available for use)	\$19,000

3.2 Reimbursable Expenses

- 3.2.1 In addition to the compensation above, FGMA shall be reimbursed for additional expenses in connection with the Project, invoiced to the Owner at One Hundred Ten Percent (1.10 times) Architect's actual direct cost of same, for the below items. We recommend establishing a Reimbursable Allowance of **\$700**, which FGM shall not exceed without prior written approval of the Owner. Reimbursable Allowance includes costs for items below.

- .1 Expenses of travel and living expenses related to the project.
- .2 Expense of postage and/or delivery.
- .3 Expenses of any specialty consultants with Owner's prior approval.
- .4 Expense of printing required for presentations.
- .5 Any fees paid by FGMA to authorities having jurisdiction over the project with Owner's prior approval.

- 3.2.2 Phone, fax, and printing of review sets shall not be charged as a Reimbursable Expense.

FGMA ARCHITECTS

- 3.3 If specialty consultants are required, FGMA shall be reimbursed for consultant expenses in connection with the Project, invoiced to the Owner at One Hundred Ten Percent (1.10 times) Architect's actual direct cost of same.
- 3.4 For any Additional Services authorized in writing by the Owner beyond the scope of this Proposal, FGMA shall be compensated based on the hourly rates described in the attached Hourly Rate Schedule for the professional and technical employees engaged on the Project plus Reimbursable Expenses.
- 3.5 Payments
 - 3.5.1 Payments shall be made by the Owner to FGMA upon receipt of FGMA's invoice in accordance with the State of Wisconsin Prompt Payment Statute.
 - 3.5.2 Non-payment of invoices shall constitute grounds for discontinuing service.
- 4.0 Additional Requirements**
 - 4.1 Existing drawings of the police department be made available for use as part of the study. If these drawings do not exist or are unavailable for use, FGMA may be required to document the existing facility using laser scan & 360 imaging. See 3.1.2.3 for fee.
- 5.0 Form of Agreement**
 - 5.1 For this project, we would enter into an agreement based on AIA B105-2017 with mutually agreed upon modifications.

We look forward to this opportunity to be of service to the City of Cedarburg and Cedarburg Police Department.

Sincerely,

FGM ARCHITECTS INC.



Brian Wright, AIA, LEED AP | Principal in Charge
brianwright@fgmarchitects.com



Andrew J. Mayo, AIA | Project Manager
andrewmayo@fgmarchitects.com

We Build Community



SUBMITTED BY

BRIAN WRIGHT

Principal-in-Charge

brianwright@fgmarchitects.com | 414.346.7283

219 North Milwaukee Street, Suite 325
Milwaukee, Wisconsin 53202

SUBMITTED TO

MIKKO HILVO

City Administrator

mhilvo@cityofcedarburg.wi.gov | 262.375.7917

W63N645 Washington Avenue, P.O. Box 49
Cedarburg, Wisconsin 53012

CITY OF CEDARBURG

MEETING DATE: March 11, 2024

ITEM NO: 7.B.

TITLE: Discussion on the Path Forward for Further Evaluation for the Water Recycling Center Facility Plan.

ISSUE SUMMARY: The latest draft of the WRC Facility Plan has been sent to all members of the Common Council. The intent is to give the Council members time to read through the Facility Plan. Staff will bring this item back at a later meeting and be prepared to answer any questions that the Council has.

After the discussion with the Common Council at the November meeting, Donahue and Associates has prepared a Path Forward for Further Evaluation for each alternative in the Facility Plan. Since each alternative includes some work on Pioneer Road site, most of the items listed in the Path Forward would need to be done regardless of which alternative is chosen. Staff has also created a sewer rate comparison between the two alternatives at varying interest rates and loan terms. Eventually, staff would like to begin working through the items listed in the Path Forward.

STAFF RECOMMENDATION: NA

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: NA

BUDGETARY IMPACT: None

ATTACHMENTS: Facility Plan – Section 5.4 Path Forward for Further Evaluation.
Sewer Rate Comparison

INITIATED/REQUESTED BY: Mike Wieser and Dennis Grulkowski

FOR MORE INFORMATION CONTACT: Mike Wieser-Director of Engineering and Public Works
262-375-7610
Dennis Grulkowski – Water Recycling Center Superintendent
262-375-7902

CITY OF CEDARBURG

MEETING DATE: March 11, 2024

ITEM NO: 7.C.

TITLE: Discussion and possible action on award of 2024 Street and Utility Construction contract

ISSUE SUMMARY: Staff advertised and received bids for the 2024 Street and Utility construction contract. A total of 4 bids were received, with the low bid submitted by Dorner Inc. Dorner has successfully completed projects in Cedarburg in the past, with their most recent work being on the 2023 Street & Utility Project.

Dorner's bid was for \$ 2,888,712.25, was over \$400,000 below the engineer's estimate and within our budget. The next bid was approximately \$ 305,000 higher.

STAFF RECOMMENDATION: Staff recommends award for the 2024 Street and Utility Construction contract to Dorner Inc., based on their low unit price bid of \$ 2,888,712.25.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None. Due to time constraints to get the project started, the contract had to be taken directly to the Common Council for approval.

BUDGETARY IMPACT: \$ 2,888,712.25 is within budget, and will be split up between streets, storm sewer, sanitary sewer, and water main budgets.

ATTACHMENTS: Bid Tabulation

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser – Director of Engineering and Public Works
262-375-7610

City of Cedarburg 2024 Street & Utility Project - Bid Tab

Base Bid
Section 1 - (Davis Bacon Wage Rates DO NOT Apply)

Item #	Description	Units	Quantity	Dorner Inc.		PTS Contractors, Inc.		Vinton Construction Company		Mid City Corporation	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Paving Mobilization	EA	2	\$ 9,503.00	\$ 19,006.00	\$ 6,350.00	\$ 12,700.00	\$ 1,000.00	\$ 2,000.00	\$ 7,500.00	\$ 15,000.00
2	Traffic Control	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 21,175.00	\$ 21,175.00	\$ 156,000.00	\$ 156,000.00	\$ 20,000.00	\$ 20,000.00
3	Common Excavation	CY	7,100	\$ 20.00	\$ 142,000.00	\$ 24.00	\$ 170,400.00	\$ 23.78	\$ 168,838.00	\$ 26.00	\$ 184,600.00
4	Geogrid	SY	1,500	\$ 1.60	\$ 2,400.00	\$ 3.40	\$ 5,100.00	\$ 2.30	\$ 3,450.00	\$ 2.50	\$ 3,750.00
5	1-1/4" Dense Graded Base Course	TON	4,250	\$ 17.50	\$ 74,375.00	\$ 16.95	\$ 72,037.50	\$ 12.45	\$ 52,912.50	\$ 19.20	\$ 81,600.00
6	3" Dense Graded Base Course	TON	5,350	\$ 18.30	\$ 97,905.00	\$ 18.00	\$ 96,300.00	\$ 19.05	\$ 101,917.50	\$ 22.10	\$ 118,235.00
7	Finish Grading	SY	17,300	\$ 0.10	\$ 1,730.00	\$ 0.15	\$ 2,595.00	\$ 0.10	\$ 1,730.00	\$ 1.00	\$ 17,300.00
8	Hot Mix Asphalt Pavement (LT 58-285)	TON	5,500	\$ 73.90	\$ 406,450.00	\$ 74.00	\$ 407,000.00	\$ 70.00	\$ 385,000.00	\$ 71.00	\$ 390,500.00
9	Tack Coat	GAL	1,400	\$ 3.17	\$ 4,438.00	\$ 3.15	\$ 4,410.00	\$ 3.00	\$ 4,200.00	\$ 3.00	\$ 4,200.00
10	18"-30" Concrete Curb & Gutter	LF	2,500	\$ 57.86	\$ 144,650.00	\$ 62.45	\$ 156,125.00	\$ 66.00	\$ 165,000.00	\$ 75.00	\$ 187,500.00
11	5" Concrete Sidewalk Remove & Replace	SF	4,000	\$ 11.59	\$ 46,360.00	\$ 11.25	\$ 45,000.00	\$ 10.00	\$ 40,000.00	\$ 12.75	\$ 51,000.00
12	7" Concrete Sidewalk/Driveway Remove & Replace	SF	2,700	\$ 13.43	\$ 36,261.00	\$ 12.70	\$ 34,290.00	\$ 11.50	\$ 31,050.00	\$ 14.80	\$ 39,960.00
13	Curb Ramp Detectable Warning Field (24"x60")	EA	14	\$ 528.00	\$ 7,392.00	\$ 635.00	\$ 8,890.00	\$ 600.00	\$ 8,400.00	\$ 600.00	\$ 8,400.00
14	Sawing Pavement	LF	300	\$ 4.00	\$ 1,200.00	\$ 5.00	\$ 1,500.00	\$ 4.00	\$ 1,200.00	\$ 5.00	\$ 1,500.00
15	Dust Control	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 1,585.00	\$ 1,585.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00
16	Restoration	SY	3,000	\$ 6.00	\$ 18,000.00	\$ 6.95	\$ 20,850.00	\$ 6.53	\$ 19,590.00	\$ 9.00	\$ 27,000.00
17	4" Underdrain	LF	150	\$ 72.00	\$ 10,800.00	\$ 30.00	\$ 4,500.00	\$ 26.20	\$ 3,930.00	\$ 50.00	\$ 7,500.00
18	6" PVC SDR 35 Storm Lateral w/ Granular Backfill	LF	100	\$ 79.00	\$ 7,900.00	\$ 144.00	\$ 14,400.00	\$ 60.10	\$ 6,010.00	\$ 80.00	\$ 8,000.00
19	12" RCP Storm Sewer Pipe CL V w/ Granular Backfill	LF	685	\$ 110.00	\$ 75,350.00	\$ 115.00	\$ 78,775.00	\$ 99.40	\$ 68,089.00	\$ 122.00	\$ 83,570.00
20	15" RCP Storm Sewer Pipe CL IV w/ Granular Backfill	LF	70	\$ 93.00	\$ 6,510.00	\$ 138.00	\$ 9,660.00	\$ 85.90	\$ 6,013.00	\$ 128.00	\$ 8,960.00
21	18" RCP Storm Sewer Pipe CL III w/ Granular Backfill	LF	375	\$ 110.00	\$ 41,250.00	\$ 118.00	\$ 44,250.00	\$ 105.25	\$ 39,468.75	\$ 135.00	\$ 50,625.00
22	24" RCP Storm Sewer Pipe CL III w/ Granular Backfill	LF	380	\$ 167.00	\$ 63,460.00	\$ 175.00	\$ 66,500.00	\$ 165.50	\$ 62,890.00	\$ 165.00	\$ 62,700.00
23	27" RCP Storm Sewer Pipe CL III w/ Granular Backfill	LF	230	\$ 180.00	\$ 41,400.00	\$ 195.00	\$ 44,850.00	\$ 198.30	\$ 45,609.00	\$ 180.00	\$ 41,400.00
24	36" RCP Storm Sewer Pipe CL III w/ Granular Backfill	LF	165	\$ 199.00	\$ 32,835.00	\$ 225.00	\$ 37,125.00	\$ 222.50	\$ 36,712.50	\$ 220.00	\$ 36,300.00
25	24"x36" Catch Basin with Casting	EA	21	\$ 3,719.00	\$ 78,099.00	\$ 3,185.00	\$ 66,885.00	\$ 3,604.00	\$ 75,684.00	\$ 3,950.00	\$ 82,950.00
26	24"x72" Catch Basin with Casting	EA	1	\$ 6,475.00	\$ 6,475.00	\$ 5,925.00	\$ 5,925.00	\$ 6,833.00	\$ 6,833.00	\$ 7,200.00	\$ 7,200.00
27	48" Storm Manhole with Casting	EA	7	\$ 5,082.00	\$ 35,574.00	\$ 3,495.00	\$ 24,465.00	\$ 6,033.00	\$ 42,231.00	\$ 5,200.00	\$ 36,400.00
28	60" Storm Manhole with Casting	EA	3	\$ 7,041.00	\$ 21,123.00	\$ 5,715.00	\$ 17,145.00	\$ 8,774.00	\$ 26,322.00	\$ 7,800.00	\$ 23,400.00
29	72" Storm Manhole with Casting	EA	2	\$ 8,383.00	\$ 16,766.00	\$ 7,210.00	\$ 14,420.00	\$ 10,518.00	\$ 21,036.00	\$ 9,500.00	\$ 19,000.00
30	96" Storm Manhole with Casting	EA	1	\$ 11,189.00	\$ 11,189.00	\$ 10,900.00	\$ 10,900.00	\$ 14,782.00	\$ 14,782.00	\$ 16,500.00	\$ 16,500.00
31	Type C Inlet Protection	EA	34	\$ 100.00	\$ 3,400.00	\$ 105.00	\$ 3,570.00	\$ 100.00	\$ 3,400.00	\$ 75.00	\$ 2,550.00
32	8" PVC C900 Class 150 Watermain Relay w/ Granular Backfill	LF	2,674	\$ 150.00	\$ 401,100.00	\$ 152.00	\$ 406,448.00	\$ 148.00	\$ 395,752.00	\$ 200.00	\$ 534,800.00
33	8" Gate Valve & Valve Box	EA	6	\$ 3,023.00	\$ 18,138.00	\$ 2,825.00	\$ 16,950.00	\$ 2,820.00	\$ 16,920.00	\$ 2,850.00	\$ 17,100.00
34	Hydrant Assembly	EA	4	\$ 9,125.00	\$ 36,500.00	\$ 8,475.00	\$ 33,900.00	\$ 9,340.00	\$ 37,360.00	\$ 9,450.00	\$ 37,800.00
35	1" HDPE Water Service Relay w/ Granular Backfill	LF	400	\$ 102.00	\$ 40,800.00	\$ 128.00	\$ 51,200.00	\$ 97.50	\$ 39,000.00	\$ 100.00	\$ 40,000.00
36	1" HDPE Water Service Relay (Bored)	LF	50	\$ 53.00	\$ 2,650.00	\$ 53.00	\$ 2,650.00	\$ 150.00	\$ 7,500.00	\$ 150.00	\$ 7,500.00
37	Water Service Relay (Include 1" Pigtail)	EA	14	\$ 445.00	\$ 6,230.00	\$ 815.00	\$ 11,410.00	\$ 1,491.00	\$ 20,874.00	\$ 1,750.00	\$ 24,500.00
38	Abandon Water Manhole and Install Valve Box	EA	3	\$ 1,986.00	\$ 5,958.00	\$ 1,005.00	\$ 3,015.00	\$ 2,032.00	\$ 6,096.00	\$ 1,850.00	\$ 5,550.00
39	Abandon Water Yard Hydrant	EA	4	\$ 727.00	\$ 2,908.00	\$ 420.00	\$ 1,680.00	\$ 1,542.00	\$ 6,168.00	\$ 2,750.00	\$ 11,000.00
40	2" Thick, 24" Wide Foam Insulation	LF	200	\$ 16.00	\$ 3,200.00	\$ 6.00	\$ 1,200.00	\$ 5.00	\$ 1,000.00	\$ 12.00	\$ 2,400.00
41	8" PVC SDR 35 Sanitary Sewer Relay w/ Granular Backfill	LF	2,513	\$ 122.00	\$ 306,586.00	\$ 160.00	\$ 402,080.00	\$ 159.00	\$ 399,567.00	\$ 200.00	\$ 502,600.00
42	6" PVC SDR 35 Sanitary Lateral Relay w/ Granular Backfill	LF	1,300	\$ 103.00	\$ 133,900.00	\$ 173.00	\$ 224,900.00	\$ 172.80	\$ 224,640.00	\$ 180.00	\$ 234,000.00
43	6" PVC SDR 35 Sanitary Lateral Relay w/ Granular Backfill (Bored)	LF	110	\$ 88.00	\$ 9,680.00	\$ 89.00	\$ 9,790.00	\$ 188.80	\$ 20,768.00	\$ 280.00	\$ 30,800.00
44	6" Sanitary Lateral Reconnect	EA	8	\$ 801.00	\$ 6,408.00	\$ 365.00	\$ 2,920.00	\$ 1,757.00	\$ 14,056.00	\$ 1,000.00	\$ 8,000.00
45	48" Sanitary Manhole w/ Casting & Internal/External Seal	VF	125	\$ 611.00	\$ 76,375.00	\$ 620.00	\$ 77,500.00	\$ 718.20	\$ 89,775.00	\$ 622.00	\$ 77,750.00
46	Rock Excavation	CY	100	\$ 0.01	\$ 1.00	\$ 215.00	\$ 21,500.00	\$ 155.00	\$ 15,500.00	\$ 100.00	\$ 10,000.00
47	Existing Sanitary Manhole Chimney Repair	EA	9	\$ 727.00	\$ 6,543.00	\$ 645.00	\$ 5,805.00	\$ 816.70	\$ 7,350.30	\$ 2,650.00	\$ 23,850.00
48	Existing Storm Manhole Chimney Repair	EA	1	\$ 727.00	\$ 727.00	\$ 525.00	\$ 525.00	\$ 800.00	\$ 800.00	\$ 1,450.00	\$ 1,450.00
49	Existing Storm Manhole Adjustment	EA	1	\$ 727.00	\$ 727.00	\$ 525.00	\$ 525.00	\$ 450.00	\$ 450.00	\$ 1,250.00	\$ 1,250.00

Dorner Inc.	PTS Contractors, Inc.	Vinton Construction Company	Mid City Corporation
Total = \$ 2,518,729.00	Total = \$ 2,777,325.50	Total = \$ 2,904,874.55	Total = \$ 3,212,950.00

Section 2 - Public Lead Services (Davis Bacon Wage Rates DO Apply)

Item #	Description	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
50	Mobilization	LS	1	\$ 24,309.00	\$ 24,309.00	\$ 8,865.00	\$ 8,865.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00
51	1" Public Water Service, Open Cut	LF	820	\$ 105.00	\$ 86,100.00	\$ 125.00	\$ 102,500.00	\$ 97.50	\$ 79,950.00	\$ 100.00	\$ 82,000.00
52	1" Public Water Service, Trenchless	LF	140	\$ 53.00	\$ 7,420.00	\$ 58.00	\$ 8,120.00	\$ 150.00	\$ 21,000.00	\$ 100.00	\$ 14,000.00
53	Curb Stop Box	EA	32	\$ 445.00	\$ 14,240.00	\$ 820.00	\$ 26,240.00	\$ 1,491.00	\$ 47,712.00	\$ 1,750.00	\$ 56,000.00
54	Bedrock Excavation	LF	25	\$ 0.01	\$ 0.25	\$ 120.00	\$ 3,000.00	\$ 105.00	\$ 2,625.00	\$ 1.00	\$ 25.00
55	2" Thick, 24" Wide Foam Insulation	LF	25	\$ 16.00	\$ 400.00	\$ 6.00	\$ 150.00	\$ 5.00	\$ 125.00	\$ 12.00	\$ 300.00
56	18"-30" Concrete Curb & Gutter (Spot Replacement)	LF	500	\$ 57.86	\$ 28,930.00	\$ 59.25	\$ 29,625.00	\$ 66.00	\$ 33,000.00	\$ 75.00	\$ 37,500.00
57	Remove & Replace Concrete Sidewalk (5")	SF	1600	\$ 9.77	\$ 15,632.00	\$ 14.55	\$ 23,280.00	\$ 13.25	\$ 21,200.00	\$ 12.75	\$ 20,400.00
58	Remove & Replace Asphalt Driveway	SY	50	\$ 47.51	\$ 2,375.50	\$ 49.75	\$ 2,487.50	\$ 58.50	\$ 2,925.00	\$ 55.00	\$ 2,750.00
59	Remove & Replace Concrete Driveway (7")	SF	450	\$ 11.61	\$ 5,224.50	\$ 17.90	\$ 8,055.00	\$ 16.40	\$ 7,380.00	\$ 14.80	\$ 6,660.00
60	Lawn & Landscaping Restoration	SY	200	\$ 11.00	\$ 2,200.00	\$ 13.50	\$ 2,700.00	\$ 12.75	\$ 2,550.00	\$ 9.00	\$ 1,800.00

Dorner Inc.	PTS Contractors, Inc.	Vinton Construction Company	Mid City Corporation
Total = \$ 186,831.25	Total = \$ 215,022.50	Total = \$ 219,467.00	Total = \$ 226,435.00

Section 3 - Private Lead Services (Davis Bacon Wage Rates DO Apply)

Item #	Description	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
61	Mobilization	LS	1	\$ 5,280.00	\$ 5,280.00	\$ 12,115.00	\$ 12,115.00	\$ 1,000.00	\$ 1,000.00	\$ 15,000.00	\$ 15,000.00
62	1" Private Water Service, Open Cut	LF	150	\$ 53.00	\$ 7,950.00	\$ 57.95	\$ 8,692.50	\$ 50.00	\$ 7,500.00	\$ 35.00	\$ 5,250.00
63	1" Private Water Service, Trenchless	LF	800	\$ 5.00	\$ 4,000.00	\$ 10.00	\$ 8,000.00	\$ 5.00	\$ 4,000.00	\$ 25.00	\$ 20,000.00
64	Reconnect Interior Plumbing	LF	32	\$ 3,695.00	\$ 118,240.00	\$ 3,750.00	\$ 120,000.00	\$ 3,500.00	\$ 112,000.00	\$ 5,000.00	\$ 160,000.00
65	Additional Interior Plumbing	LF	100	\$ 26.00	\$ 2,600.00	\$ 26.00	\$ 2,600.00	\$ 25.00	\$ 2,500.00	\$ 20.00	\$ 2,000.00
66	Finished Basement Restoration	EA	5	\$ 528.00	\$ 2,640.00	\$ 530.00	\$ 2,650.00	\$ 500.00	\$ 2,500.00	\$ 1.00	\$ 5.00
67	Bedrock Excavation	LF	25	\$ 26.00	\$ 650.00	\$ 105.00	\$ 2,625.00	\$ 151.00	\$ 3,775.00	\$ 1.00	\$ 25.00
68	2" Thick, 24" Wide Foam Insulation	LF	100	\$ 11.00	\$ 1,100.00	\$ 6.00	\$ 600.00	\$ 5.00	\$ 500.00	\$ 1.00	\$ 100.00
69	Remove & Replace Concrete Sidewalk (5")	SF	100	\$ 24.00	\$ 2,400.00	\$ 15.10	\$ 1,510.00	\$ 13.75	\$ 1,375.00	\$ 12.75	\$ 1,275.00
70	Remove & Replace Asphalt Driveway	SY	50	\$ 50.15	\$ 2,507.50	\$ 50.25	\$ 2,512.50	\$ 58.50	\$ 2,925.00	\$ 55.00	\$ 2,750.00
71	Remove & Replace Concrete Driveway	SF	450	\$ 14.25	\$ 6,412.50	\$ 18.40	\$ 8,280.00	\$ 16.40	\$ 7,380.00	\$ 14.80	\$ 6,660.00
72	Lawn & Landscaping Resoration	SY	400	\$ 11.00	\$ 4,400.00	\$ 13.50	\$ 5,400.00	\$ 12.75	\$ 5,100.00	\$ 9.00	\$ 3,600.00
73	Spot Relay Sanitary Lateral, up to 5'	EA	2	\$ 792.00	\$ 1,584.00	\$ 795.00	\$ 1,590.00	\$ 750.00	\$ 1,500.00	\$ 1,700.00	\$ 3,400.00
74	Spot Relay Sanitary Lateral, 6' to 30'	LF	120	\$ 84.00	\$ 10,080.00	\$ 92.00	\$ 11,040.00	\$ 80.00	\$ 9,600.00	\$ 150.00	\$ 18,000.00
75	Utility Potholing	EA	12	\$ 264.00	\$ 3,168.00	\$ 265.00	\$ 3,180.00	\$ 250.00	\$ 3,000.00	\$ 400.00	\$ 4,800.00

Dorner Inc.	PTS Contractors, Inc.	Vinton Construction Company	Mid City Corporation
Total = \$ 173,012.00	Total = \$ 190,795.00	Total = \$ 164,655.00	Total = \$ 242,865.00

Section 4 - Contingent Items (Davis Bacon Wage Rates DO NOT Apply)

Item #	Description	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
76	Private Sanitary Lateral Relay (R/W to House)	LF	90	\$ 11.00	\$ 990.00	\$ 18.15	\$ 1,633.50	\$ 10.00	\$ 900.00	\$ 310.00	\$ 27,900.00
77	Pre & Post Sanitary Lateral Televising	EA	3	\$ 411.00	\$ 1,233.00	\$ 265.00	\$ 795.00	\$ 250.00	\$ 750.00	\$ 1,400.00	\$ 4,200.00
78	Sanitary Lateral Connection in House	EA	3	\$ 2,639.00	\$ 7,917.00	\$ 2,645.00	\$ 7,935.00	\$ 2,500.00	\$ 7,500.00	\$ 3,000.00	\$ 9,000.00

Dorner Inc.	PTS Contractors, Inc.	Vinton Construction Company	Mid City Corporation
Total = \$ 10,140.00	Total = \$ 10,363.50	Total = \$ 9,150.00	Total = \$ 41,100.00

Total Base Bid

Dorner Inc.	PTS Contractors, Inc.	Vinton Construction Company	Mid City Corporation
Total = \$ 2,888,712.25	Total = \$ 3,193,506.50	Total = \$ 3,298,146.55	Total = \$ 3,723,350.00

CITY OF CEDARBURG

MEETING DATE: March 11, 2024

ITEM NO: 7.D.

TITLE: Discussion and possible action on approval of the 2023 Annual Storm Water Compliance Report

ISSUE SUMMARY: As part of our municipal storm water permit, the DNR requires we prepare and submit a lengthy annual compliance report. They also require certification that the report has been presented to the governing body.

The report is submitted electronically, and a copy is included in your Council packet. There are also numerous sub-reports and files which are attached to the annual report, but you will not be able to access these files due to size limitations. If anyone is interested in viewing these attachments, please contact me.

STAFF RECOMMENDATION: A motion to accept the report would be appreciated.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Compliance with DNR storm water requirements will be costly and time consuming.

ATTACHMENTS: Copy of Annual Storm Water Compliance Report
Summary of 2023 storm water accomplishments

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser – Director of Engineering and Public Works
262-375-7610

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is deleted.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2023 Annual Report

County: Ozaukee

Municipality: Cedarburg City

Permit Number: S049972

Facility Number: 25526

Reporting Year: 2023

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents *(*If applicable, see permit for due dates.)*
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
 - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31, 2023)*
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality Cedarburg City

Facility ID # or (FIN): 25526

Updated Information: ☐ Check to update mailing address information

Mailing Address: P O Box 49

Mailing Address 2:

City: Cedarburg City

State: WI

Zip Code: 53012-0049 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact

First Name: Mike

Last Name: Wieser

☒ Select to **update** current contact information

Title: Director of Engineering

Mailing Address: W63 N645 Washington Avenue

Mailing Address 2:

City: Cedarburg

State: WI

Zip Code: 53012 xxxxx or xxxxx-xxxx

Phone Number: 262-375-7610 Ext: xxx-xxx-xxxx

Email: mwieser@cityofcedarburg.wi.gov

Additional Contacts Information (Optional)

Individual with responsibility for:
(Check all that apply)

- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name:
Last Name:
Title:
Mailing Address:
Mailing Address 2:
City:
State:
Zip Code: XXXXX or XXXXX-XXXX
Phone Number: Ext: XXX-XXX-XXXX
Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

☒ Select to **create new** Billing contact

First Name:
Last Name:

☒ Select to **update** current contact information

Title:
Mailing Address:
Mailing Address 2:
City:
State:
Zip Code: XXXXX or XXXXX-XXXX
Phone Number: Ext: XXX-XXX-XXXX
Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach ☐ Southeastern Wisconsin Watersheds Trust, Inc.

☒ Public Involvement and Participation ☐ Southeastern Wisconsin Watersheds Trust, Inc.

☒ Illicit Discharge Detection and Elimination ☐ Ashley Leisgang, AECOM

- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) ☒ Yes ☐ No
- b. How many total educational events were held during the reporting year: 77
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? ☒ Yes ☐ No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<input type="checkbox"/> Education activities (school presentations, summer camps) <input checked="" type="checkbox"/> Information booth at event <input type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input type="checkbox"/> Government event (public hearing, council meeting) <input type="checkbox"/> Workshops <input type="checkbox"/> Tours <input checked="" type="checkbox"/> Other: Talked Storm water with Girl Scout Gro...	<input type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input checked="" type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input checked="" type="checkbox"/> Social media posts <input type="checkbox"/> Signage <input checked="" type="checkbox"/> Website <input checked="" type="checkbox"/> Other:

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: General Watershed Education	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other:

- e. Will additional information/summary of these education events be attached to the annual report?

☒ Yes ☐ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

☐ NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Sweet Water Attachment for more information about the Adopt Your Drain Program.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- | | | |
|----|--|----|
| a. | How many total outfalls does the municipality have? | 40 |
| b. | How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? | 8 |
| c. | From the municipality's routine screening, how many were confirmed illicit discharges? | 0 |
| d. | How many illicit discharge complaints did the municipality receive? | 1 |
| e. | From the complaints received, how many were confirmed illicit discharges? | 0 |
| f. | How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? | 0 |

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

☒ Verbal Warning

0

☐ Written Warning (including email)

☐ Notice of Violation

☐ Civil Penalty/ Citation

Additional Information:

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

AECOM performed Cedarburg's 2023 dry weather screening and prepared the Illicit Discharge Report (See attached).

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

57 of 94

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? 3
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? 1
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? 23

- d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

<input checked="" type="checkbox"/> Verbal Warning	5
<input checked="" type="checkbox"/> Written Warning (including email)	3
<input checked="" type="checkbox"/> Notice of Violation	0
<input type="checkbox"/> Civil Penalty/ Citation	
<input type="checkbox"/> Stop Work Order	
<input type="checkbox"/> Forfeiture of Deposit	
<input type="checkbox"/> Other - Describe below	

- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

City Street Projects are inspected by the Engineering Department, new developments are inspected by the permit holder but the City and/or inspection firm also inspect monthly.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ? 0
- *Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☐ Yes ☒ No
- c. If Yes, how many privately owned storm water management facilities were

inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number.

- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ☐ Yes ☒ No
- e. Does MS4 have maintenance authority on these privately owned BMPs?
Yes, when there is a maintenance agreement.
- f. How many municipally operated (private) storm water management BMPs were inspected in the reporting year? 0
- g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.
- | | |
|---|------------------------|
| <input checked="" type="checkbox"/> Verbal Warning | <input type="text"/> 0 |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text"/> 0 |
| <input checked="" type="checkbox"/> Notice of Violation | <input type="text"/> 0 |
| <input type="checkbox"/> Civil Penalty/ Citation | <input type="text"/> |
| <input type="checkbox"/> Forfeiture of Deposit | <input type="text"/> |
| <input type="checkbox"/> Complete Maintenance | <input type="text"/> |
| <input type="checkbox"/> Bill Responsible Party | <input type="text"/> |
| <input type="checkbox"/> Other - Describe below | <input type="text"/> |
- e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

The City is working on a inspection program for privately owned BMPs. The City has maintenance agreements for any privately owned BMPs used in the City's pollutant reduction analysis.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

- a. Enter the total number of municipally owned or operated (i.e., privately owned BMPs) structural storm water management best management practices. 22

- b. How many new municipally owned storm water management best management practices were installed in the reporting year? 0
- c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year? 15
- d. What elements are looked at during inspections (250 character limit)?
slopes, existence of trees, safety shelf, emergency spillway, inlets, outlets, rip rap, sedimentation, evidence of pollutants, etc. See attached inspection reports.
- e. How many of these facilities required maintenance? 11
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
City owned hydrodynamic separators and catch basin sumps are vacuumed out annually. Storm water pond outlet structures are checked after heavy rainfall events. City owned BMPs are inspected annually.

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* ☐ Not Applicable

- g. How many municipal properties require a SWPPP? 1
- h. How many inspections of municipal properties have been conducted in the reporting year? 4
- i. Have amendments to the SWPPPs been made?
☒ Yes ☐ No
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:
SWPPP was updated for new procedures for street sweeping storage, temporary snow storage area, and temporary tree pile storage per the DNR audit.
- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
The City Public Works Yard is inspected quarterly per the SWPPP. See attached updated SWPPP and inspection reports.

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - Street Sweeping Program ☐ Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?
☒ Yes ☐ No
- m. If known, how many tons of material was removed? 72
- n. Does the municipality have a [low hazard exemption](#) for this material? ☐ Yes ☒ No

If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

☒ Yes - Explain frequency Downtown Area - weekly, Other Areas - bi-weekly

☐ No - Explain _____

☐ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No

q. How many catch basin sumps were cleaned in the reporting year? 1730

r. If known, how many tons of material was collected? 55

s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No

t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?

☒ Yes- Explain frequency All catch basin sumps are cleaned annually

☐ No - Explain _____

☐ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No

v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No

w. Where are the residents directed to store the leaves for collection?

☐ Pile on terrace ☒ Pile in street ☐ Bags on terrace

☐ Other - Describe _____

x. What is the frequency of collection?

continuous loops are made around the City from mid-September through November.

y. Is collection followed by street sweeping? ☒ Yes ☐ No

z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

The City keeps track of staff hours and equipment hours for leaf collection.

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (One mile of a two-way road equals two lane miles.) 116

ab. Provide amount of de-icing products used by month last winter season?

Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	0	0	0	321	372	128

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	0	0	0	7150	2500	5100

- ac. Was salt applying machinery calibrated in the reporting year? ☒ Yes ☐ No
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☒ Yes ☐ No

Training Date

Training Name

Attendance

4/16/2023

APWA Winter Maintenance Supervisor ...

2

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Staff keeps track of salt, salt brine, and turbo melt on a per storm basis.

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element? ☒ Yes ☐ No

If yes, describe what training was provided (250 character limit):

City Engineer and Assistant City Engineer attended NASECA training on November 28-29, 2023.

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Staff presents the Annual Storm Water Report to the mayor and common council.

Municipal Officials

City Staff are occasionally briefed on storm water issues and MS4 Annual Report at employee meetings.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Public Works managers are informed of latest storm water regulations and best practices.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Staff keeps information on training attended.

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☒ Yes ☐ No

If yes, check the areas the map items that got updated or changed:

☐ Storm water treatment facilities

☒ Storm pipes

☐ Vegetated swales

☒ Outfalls

☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Storm Sewer System Map is updated annually by City Staff to reflect any changes.

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

Element: Public Education and Outreach

1325	1325	2200	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Public Involvement and Participation

700	700	1200	<u>General revenue fund</u>
-----	-----	------	-----------------------------

Element: Illicit Discharge Detection and Elimination

6416	7000	7000	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Construction Site Pollutant Control

5760	6000	6000	<u>Permit fee and/or deposit/escrow</u>
------	------	------	---

Element: Post-Construction Storm Water Management

96912	100000	100000	<u>General revenue fund</u>
-------	--------	--------	-----------------------------

Element: Pollution Prevention

386779	390000	390000	<u>General revenue fund</u>
--------	--------	--------	-----------------------------

Other (describe)

Storm System Map			
1500	1500	1500	<u>General revenue fund</u>

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☒ Yes ☐ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Storm Water Quality Management Plan Update was completed in 2019. The efficiency numbers for TSS and TP were updated in 2024 to reflect the updated Willowbrooke pond efficiency. See attached memo.

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Municipal Facility SWPPP

 File Attachment

[SWPPP Final Revised 2023-11-01.pdf](#)

Storm Sewer System Map

 File Attachment

[Storm System Map \(36x48\) NAD83.pdf](#)

Attach - Other Supporting Documents

AR LeafYardMgmt

 File Attachment

[Leaf Collection.pdf](#)

AR LeafYardMgmt

 File Attachment

[Brush Pickup.pdf](#)

AR SWQM

 File Attachment

[Cedarburg SWMP Final Report compressed \(3\).pdf](#)

AR SWQM

 File Attachment


[2024.02.16 Willowbrooke Pond Drainage Study Memo.pdf](#)

AR WintRdMain

 File Attachment

[Snow and Ice Control Policy.pdf](#)

AR MuniFacInsp

 File Attachment

[AFSCI Quarterly Inspection Reports.pdf](#)

AR PP

 File Attachment

[2023 STORM WATER POLLUTION PREVENTION.docx](#)

AR BMPInspSum


 File Attachment

[BMP Inspections.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)


Attach - Permit Compliance Documents

IDDE Program

 File Attachment

[2023 Cedarburg IDDE Report Final 02.02.2024.pdf](#)

EO Program

 File Attachment

[Cedarburg 2023 Sweet Water Annual Report \(ROW+ AYD\).pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Cedarburg City MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- ☐ Authorized municipal contact using WAMS ID.
- ☐ Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- ☐ Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:

Title:

Authorized Signature.

☐ I accept the above
terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

CITY OF CEDARBURG

MEETING DATE: March 11, 2024

ITEM NO: 7.E.

TITLE: Discussion and possible action on Ordinance No. 2024-04 amending Section 2-2-15 of City Code defining the Order of Business at City Council meetings

ISSUE SUMMARY: City Code Section 2-2-15 defines an order of business for Common Council meetings, however, it is outdated and needs to be revised. It does not reflect the flow of Council meetings and does not contain a consent agenda. Ordinance No. 2024-04 delineates the current order of business at Common Council meetings.

STAFF RECOMMENDATION: approve Ordinance No. 2024-04 if the order of business is acceptable

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT:

ATTACHMENTS:

INITIATED/REQUESTED BY: Tracie Sette, Clerk

FOR MORE INFORMATION CONTACT: Tracie Sette, Clerk

ORDINANCE NO. 2024-04

An Ordinance Amending Section 2-2-15 City of Cedarburg Code Order of Business

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 2-2-15 of the Code of Ordinances of the City of Cedarburg is hereby repealed and recreated as follows:

Sec. 2-2-15 Order of business.

- (a) *Order of business of council.* The business of the Common Council shall be conducted in the following order:
 - (1) Call to order by presiding officer.
 - (2) Roll call. If a quorum is not present, the meeting shall thereupon adjourn, which may be to a specific date.
 - (3) Comments and suggestions by citizens present
 - (4) Public hearings (if applicable).
 - (5) Unfinished business from previous meeting.
 - (6) New business, including the introduction of ordinances and resolutions.
 - (7) Consent Agenda
 - (a) approval of minutes of the preceding meeting, if correct, and rectifying mistakes, if any exist.
 - (b) approval of Licenses/Permit applications
 - (c) Approval of bills, transfer list and payroll
 - (8) Reports of City Officers and Department Heads
 - (9) Communications and miscellaneous business.
- (b) *Order to be followed; citizen comments.* No business shall be taken up out of order unless by unanimous consent of all council members and in the absence of any debate whatsoever. The mayor or presiding officer may impose a time limit on the length of time citizens may address the council.
- (c) *Roll call; procedure when quorum lacking.* As soon as the council shall be called to order, the city clerk shall proceed to call the names of the members, noting who are present and who are absent and record the same in the proceedings of the council. If it shall appear that there is not a quorum present, the fact shall be entered on the journal and the council shall adjourn.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 11th day of March, 2024.

Michael O’Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: March 11, 2024

ITEM NO: 7.F.

TITLE: Discussion and possible action Ordinance No. 2024-05 amending City Code, Article B, Operator's Licenses

ISSUE SUMMARY: Wisconsin State Statutes allow Operator's Licenses to be issued by a designated municipal official (i.e. City Clerk). Agenda item 7.I. is a proposal to change City Code Title 7, Article B to allow the City Clerk to issue Operator's Licenses upon approval of the Police Chief. Operator License denials, revocations, and non-renewals would continue to fall under Common Council approval.

WI State Statute §125.17 (1) AUTHORIZATION. Every municipal governing body shall issue an operator's license to any applicant who is qualified under §125.04(5), except that the municipal governing body may by ordinance authorize a designated municipal official to issue operator's licenses. Operators' licenses may not be required other than for the purpose of complying with §125.32(2), §125.68(2), or §125.06(3g). Operators' licenses may be issued only upon written application.

STAFF RECOMMENDATION: approve Ordinance No. 2024-05

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: n/a

ATTACHMENTS:

INITIATED/REQUESTED BY: Tracie Sette, City Clerk

FOR MORE INFORMATION CONTACT: Tracie Sette (262) 375-7606

CITY OF CEDARBURG

MEETING DATE: March 11, 2024

ITEM NO: 7.G.

TITLE: Discussion and action on an amendment to the US Cellular Cell Tower Agreement

ISSUE SUMMARY:

US Cellular is requesting to upgrade their equipment on the City owned monopole on Western Ave. The upgrades have been reviewed by our cell tower consultant. They have determined that the upgrades meet the requirements of our monopole and original lease agreement terms. The amendment has also been reviewed by our City Attorney.

STAFF RECOMMENDATION: Staff recommends approving the amendment.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None

BUDGETARY IMPACT: None

ATTACHMENTS: Amendment, Opinion letter

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator



February 19, 2024

RE: City of Cedarburg, Wisconsin
US Cellular Midband Addition at Western RD MP
Site No. 784757

Karen Stoner
Site Acquisition Specialist
Site Acquisition Solutions
19730 Bellbrooke Blvd.
Gretna, NE 68028

Dear Ms. Stoner:

In accordance with the request of the City of Cedarburg, Wisconsin, we have reviewed the plans submitted by Edge Consulting dated February 15, 2024, Rev 1, referencing the construction of the proposed US Cellular Midband Addition upgrade Project at the Western Road Monopole in the City of Cedarburg.

Due to the revisions in the Rev 1 CDs, the opinion letter dated February 7, 2024, has been rescinded and replaced by this letter dated February 19, 2024. Based on our review and the above information as provided by Edge Consulting, it is our opinion that the City of Cedarburg can proceed with approval of this phase of the project as the comments have been addressed to the satisfaction of the City. Following approval by the City, a pre-construction meeting must be scheduled by the tenant to include the City, VMC LLC, the contractor, and US Cellular's representatives prior to the commencement of project construction.

If you have any questions regarding our comments, please email me at john.cvek@vmcllc.com.

Sincerely,

A handwritten signature in blue ink that reads "John Cvek".

John Cvek
Telecommunications Specialist

Attachments

c: Mike Wieser – City of Cedarburg
Mikko Hilvo – City of Cedarburg
Dale Romsos – VMC LLC St. Louis Park

E:\VMC LLC\Telecom Projects\Cedarburg\US Cellular Midband Addition\Correspondence\Letters\Draft, Rev 2\ US Cellular Midband Upgrade at Western Road MP_021924.docx

*** Disclaimer - "VMC LLC and the City review plan sets for each Tenant's proposed installations and upgrades in the order that they are received. Each review is independent of any other proposed Tenant modification(s). Any approval of Tenant's proposed installation are conditioned upon Tenant completing its approved improvements prior to another Tenant completing its modifications. If Tenant's proposed improvements are approved but Tenant fails to promptly commence construction such that another subsequent Tenant completes its improvements first, Tenant may need to resubmit its plans and update its structural analysis to reflect the new site conditions."**

FIRST AMENDMENT TO TOWER/LAND LEASE AGREEMENT

This First Amendment to Tower/Land Lease Agreement ("First Amendment"), made _____, 202____, modifies that certain Tower/Land Lease Agreement, dated July 11, 2022, (the "Lease"), by and between the City of Cedarburg, a Wisconsin municipal corporation, hereinafter referred to as "Cedarburg" and United States Cellular Operating Company LLC, a Delaware limited liability company, having an address at Attention: Real Estate Lease Administration, 8410 West Bryn Mawr Avenue, Chicago, Illinois 60631, hereinafter referred to as "Tenant".

WHEREAS, pursuant to the Lease, Cedarburg has leased to Tenant certain attachment locations on Cedarburg's Tower for Tenant's cellular common carrier mobile radio station operations (the "Property"), located in the City of Cedarburg, County of Ozaukee, State of Wisconsin; and

WHEREAS, Cedarburg and Tenant desire to amend the Lease to document Tenant's intended changes to Equipment at said Premises; and

NOW THEREFORE, in consideration of the terms of the Lease and this First Amendment and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Cedarburg and Tenant agree that the Lease is now modified as follows:

- I. Lease Exhibit D is hereby deleted in its entirety and replaced with the First Amendment Exhibit D-1, a copy of which is attached and made a part hereof.
- II. Except as specifically modified herein, the Lease shall remain in full force and effect as originally executed. The Lease and this First Amendment shall be binding on the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, Cedarburg and Tenant have executed this First Amendment as of the last signature below.

City of Cedarburg

United States Cellular Operating Company
LLC

By: _____
Michael O'Keefe, Mayor

By: _____

Printed: _____

ATTEST:

Title: Vice President

Tracie Sette, Clerk

Date: _____

Date: _____

[NOTARY PAGE TO FOLLOW]

STATE OF WISCONSIN)
)
 COUNTY OF OZAUKEE)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that Michael O'Keefe and Tracie Sette, known to me to be the same persons whose names are subscribed to the foregoing First Amendment to Tower/Land Lease Agreement, appeared before me this day in person and acknowledged that he/she signed the said Amendment as his/her free and voluntary act for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 202__.

 Notary Public

My commission expires _____

STATE OF ILLINOIS)
)
 COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, Vice President, known to me to be the same person whose name is subscribed to the foregoing First Amendment to Tower/Land Lease Agreement, appeared before me this day in person and acknowledged that, pursuant to his/her authority, he/she signed the said Amendment as his/her free and voluntary act on behalf of the Tenant, for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 202__.

 Notary Public

My commission expires _____

EXHIBIT D-1

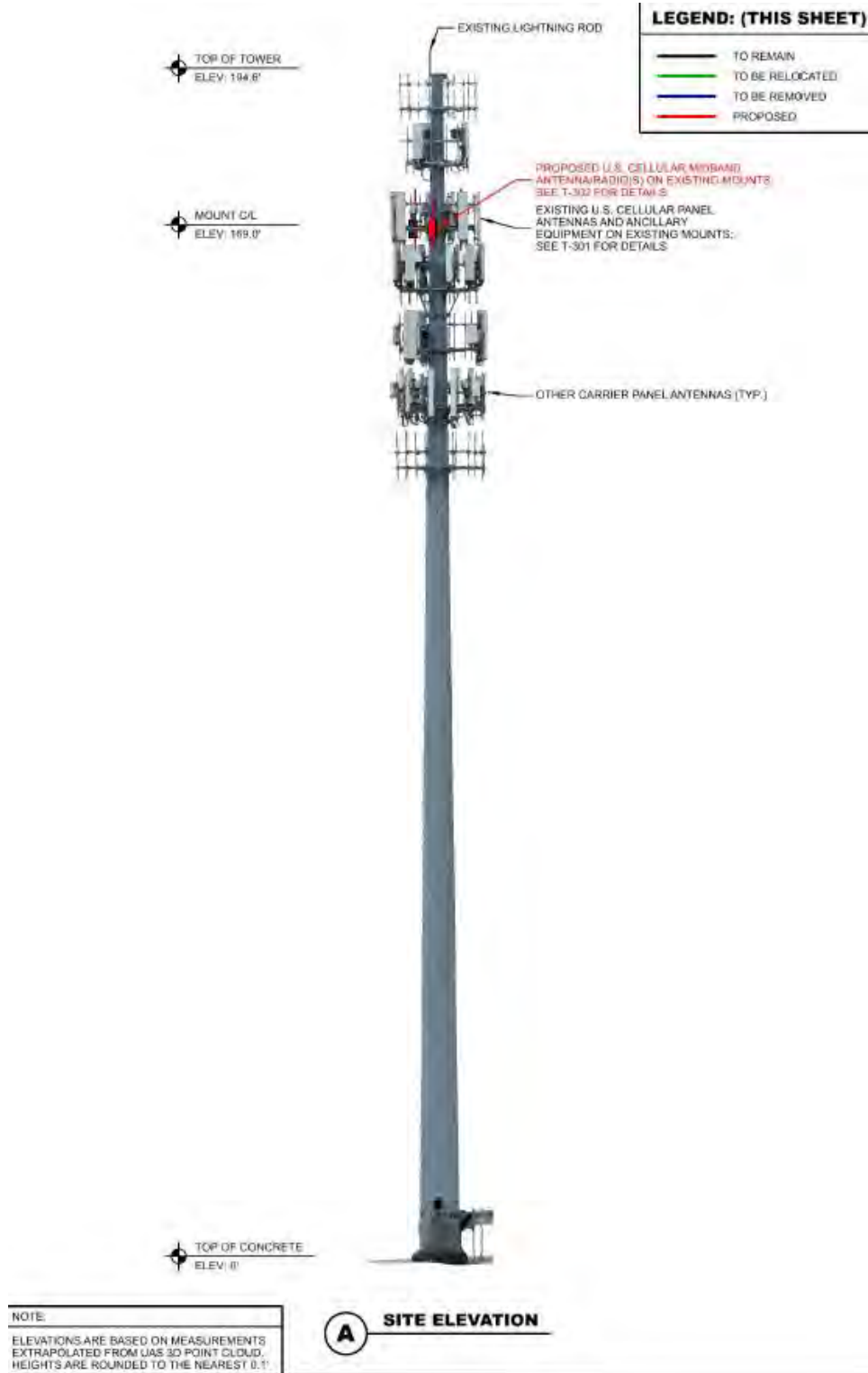


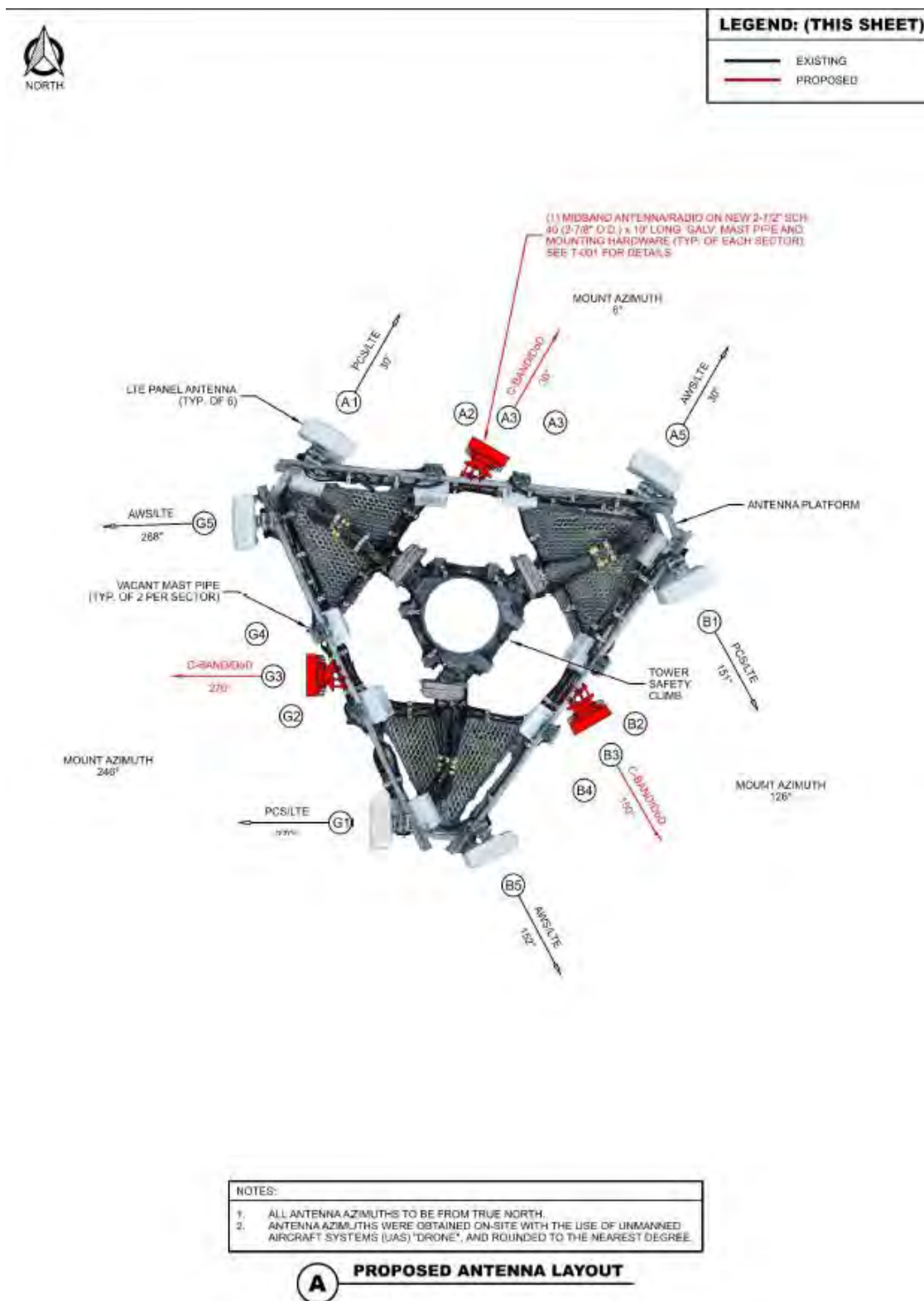
EXHIBIT D-1 (continued)

EXHIBIT D-1 (continued)

	Antenna Position	Technology	Antenna Model	Antenna Quantity	RAD Center	Azimuth	Surge Protector Qty	B1/B7 Radio	Radio Qty	B2/B8 Radio	Radio Qty	B5 Radio	Radio Qty	MidBand Radio	Radio Qty	Cable Type	Cable Qty
ALPHA	A1	PCS/LTE	Dengyo OCT8-2LX2HX-BW65	1	171.5'	30°	1	RRU4449	1	RRU8843	1	-	-	-	-	1-1/4" Hybrid	1
	A2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	A3	DoD/C-Band	Integrated Antenna/Radio	-	169'	30°	Shared	-	-	-	-	-	-	NR6472	1	Shared	-
	A4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	A5	AWS/LTE	Dengyo OCT8-2LX2HX-BW65	1	171.5'	30°	Shared	-	-	Shared	-	RRU447B	1	-	-	Shared	-
BETA	B1	PCS/LTE	Dengyo OCT8-2LX2HX-BW65	1	171.5'	151°	1	RRU4449	1	RRU8843	1	-	-	-	-	1-1/4" Power	1
	B2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	B3	DoD/C-Band	Integrated Antenna/Radio	-	169'	150°	Shared	-	-	-	-	-	-	NR6472	1	Shared	-
	B4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	B5	AWS/LTE	Dengyo OCT8-2LX2HX-BW65	1	171.5'	152°	Shared	-	-	Shared	-	RRU447B	1	-	-	Shared	-
GAMMA	G1	PCS/LTE	Dengyo OCT8-2LX2HX-BW65	1	171.5'	270°	Shared	RRU4449	1	RRU8843	1	-	-	-	-	Shared	-
	G2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	G3	DoD/C-Band	Integrated Antenna/Radio	-	169'	270°	Shared	-	-	-	-	-	-	NR6472	1	Shared	-
	G4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	G5	AWS/LTE	Dengyo OCT8-2LX2HX-BW65	1	171.5'	268°	1	-	-	Shared	-	RRU447B	1	-	-	1-1/4" Hybrid	1
Total				6			1		1		1		1		1		1

Black Text = Existing Green Text = Relocated Red Text = Proposed

**PROPOSED ANTENNA & EQUIPMENT LOADING**

03/06/2024 12:38 PM
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CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 1/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
02/23/2024	PWBDD	46208	ABLE DISTRIBUTING	REPAIR AND MAINTENANCE	500240	555510	582.70
02/23/2024	PWBDD	46213	AURORA HEALTH CARE	PROFESSIONAL SERVICES	500210	522130	50.00
02/23/2024	PWBDD	46218#	BEYER'S HARDWARE	OPERATING SUPPLIES	500350	533210	57.56
				REPAIR AND MAINTENANCE	500240	555510	7.27
				REPAIR AND MAINTENANCE	500240	555510	19.78
				CHECK PWBDD 46218 TOTAL FOR FUND 100:			84.61
02/23/2024	PWBDD	46219	BLAIN'S FARM & FLEET	MAINTENANCE PARTS	500353	533210	543.78
				MAINTENANCE PARTS	500353	533210	127.04
				CHECK PWBDD 46219 TOTAL FOR FUND 100:			670.82
02/23/2024	PWBDD	46221	BOEHLKE BOTTLED GAS CORP.	FUEL INVENTORY	161500	000000	847.17
02/23/2024	PWBDD	46222	BOND TRUST SERVICES CORP	PROFESSIONAL SERVICES	500210	515600	2,000.00
02/23/2024	PWBDD	46223	CEDARBURG LIGHT & WATER	DUE FROM LIGHT & WATER	156200	000000	2,053.92
				DUE TO LIGHT AND WATER	256200	000000	2,252.71
				CHECK PWBDD 46223 TOTAL FOR FUND 100:			4,306.63
02/23/2024	PWBDD	46224	CEDARBURG OVERHEAD DOOR CO.	MAINTENANCE PARTS	500353	533210	275.00
02/23/2024	PWBDD	46225*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	513100	9.15
				TELEPHONE/COMMUNICATIONS	500225	513200	9.15
				TELEPHONE/COMMUNICATIONS	500225	514100	32.07
				INTERNET	500220	514700	1,080.00
				TELEPHONE/COMMUNICATIONS	500225	515400	15.75
				TELEPHONE/COMMUNICATIONS	500225	515600	23.15
				TELEPHONE/COMMUNICATIONS	500225	518100	49.99
				TELEPHONE/COMMUNICATIONS	500225	518100	39.71
				TELEPHONE/COMMUNICATIONS	500225	522110	430.50
				TELEPHONE/COMMUNICATIONS	500225	522310	15.75
				INTERNET	500220	522410	149.98
				TELEPHONE/COMMUNICATIONS	500225	522410	20.35
				TELEPHONE/COMMUNICATIONS	500225	533110	22.90

03/06/2024 12:38 PM
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 2/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				TELEPHONE/COMMUNICATIONS	500225	533210	30.50
				OPERATING SUPPLIES	500350	533210	159.98
				TELEPHONE/COMMUNICATIONS	500225	555140	15.25
				INTERNET	500220	555510	159.98
				INTERNET	500220	555510	122.10
				INTERNET	500220	555510	127.97
				TELEPHONE/COMMUNICATIONS	500225	566310	15.75
				CHECK PWBDD 46225 TOTAL FOR FUND 100:			2,529.98
02/23/2024	PWBDD	46228	COMPASS MINERALS AMERICA, INC	SALT DELIVERY	500450	533450	12,977.30
				SALT DELIVERY	500450	533450	2,438.16
				SNOW AND ICE MATERIALS	500450	533450	6,367.70
				SNOW AND ICE MATERIALS	500450	533450	10,185.65
				SALT DELIVERY	500450	533450	1,584.54
				CHECK PWBDD 46228 TOTAL FOR FUND 100:			33,553.35
02/23/2024	PWBDD	46229	CONLEY MEDIA, LLC	OFFICE SUPPLIES	500310	514100	109.40
02/23/2024	PWBDD	46231	DAN KRALL & CO. INC.	MAINTENANCE PARTS	500353	533210	749.01
02/23/2024	PWBDD	46233	EGELHOFF LAWNMOWER SERVICE	MAINTENANCE PARTS	500353	533210	47.98
02/23/2024	PWBDD	46235	ENVIRONMENTAL SYSTEMS	OTHER EXPENSES	500390	555510	2,750.00
02/23/2024	PWBDD	46236	EXTREME SKI & BIKE	EQUIPMENT OUTLAY	500380	522120	107.96
02/23/2024	PWBDD	46237	FASTENAL COMPANY	REPAIR AND MAINTENANCE	500240	533311	244.44
02/23/2024	PWBDD	46238	FIRESIDE THEATRE	OTHER EXPENSES ADD FOR FIRESIDE 3.7.24	500390	555140	75.95
02/23/2024	PWBDD	46239*#	GALLS, LLC	UNIFORMS	500346	522120	66.99
				UNIFORMS	500346	522120	11.58
				CHECK PWBDD 46239 TOTAL FOR FUND 100:			78.57
02/23/2024	PWBDD	46241	GRAFTON ACE HARDWARE	REPAIR AND MAINTENANCE	500240	555510	17.99
02/23/2024	PWBDD	46242	GRAINGER	OPERATING SUPPLIES	500350	518100	91.15
				OPERATING SUPPLIES	500350	518100	3.16

03/06/2024 12:38 PM
User: mrusso
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 3/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND				CHECK PWBDD 46242 TOTAL FOR FUND 100:			94.31
02/23/2024	PWBDD	46243*#	HOUSEMAN & FEIND, LLP	EXTRAORDINARY SERVICES	500211	516100	1,884.00
				ATTORNEY/CONSULTANT	500212	522110	288.00
				CHECK PWBDD 46243 TOTAL FOR FUND 100:			2,172.00
02/23/2024	PWBDD	46244*#	JANI-KING OF MILWAUKEE	MAINTENANCE PARTS	500353	533210	406.31
02/23/2024	PWBDD	46245	JFTCO, INC	MAINTENANCE PARTS	500353	533210	296.74
02/23/2024	PWBDD	46246	JM BRENNAN, INC.	REPAIR AND MAINTENANCE	500240	518100	276.00
				EQUIPMENT OUTLAY	500380	518100	9,894.00
				CHECK PWBDD 46246 TOTAL FOR FUND 100:			10,170.00
02/23/2024	PWBDD	46247	JOE JACOBS	PROFESSIONAL SERVICES	500210	522310	315.00
02/23/2024	PWBDD	46251*#	MASTER PRINTWEAR	K-9 UNIT EXPENSE	500352	522120	1,554.50
02/23/2024	PWBDD	46252	MATHESON TRI-GAS INC	MAINTENANCE PARTS	500353	533210	78.99
02/23/2024	PWBDD	46256	NATHAN BUTZLER	AWARDS, SUPPLIES	500343	519200	50.00
02/23/2024	PWBDD	46259#	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	1,507.52
				EQUIPMENT/SOFTWARE	500380	514700	750.00
				ATTORNEY/CONSULTANT	500212	522110	541.08
				TELEPHONE/COMMUNICATIONS	500225	522110	80.00
				CHECK PWBDD 46259 TOTAL FOR FUND 100:			2,878.60
02/23/2024	PWBDD	46262	OZAUKEE COUNTY LAW ENFORCEMENT	PROF PUBLICATIONS AND DUES	500320	522110	25.00
02/23/2024	PWBDD	46263*#	QUALITY STATE OIL CO.,INC.	FUEL INVENTORY	161500	000000	5,003.15
				FUEL INVENTORY	161500	000000	6,624.39
				CHECK PWBDD 46263 TOTAL FOR FUND 100:			11,627.54
02/23/2024	PWBDD	46264	REFRIGERANT DEPOT LLC	PUBLIC WORKS FEES	463101	000000	150.00
02/23/2024	PWBDD	46266	ROBERT STRICKLER	REPAIR AND MAINTENANCE	500240	533311	100.00

03/06/2024 12:38 PM
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 4/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
02/23/2024	PWBDD	46268	SHARP ELECTRONICS CORPORATION	EQUIPMENT OUTLAY	500385	514700	804.48
02/23/2024	PWBDD	46269#	SHERWIN INDUSTRIES, INC.	DUE FROM LIGHT & WATER	156200	000000	1,050.96
				REPAIR AND MAINTENANCE	500240	533311	1,050.96
				CHECK PWBDD 46269 TOTAL FOR FUND 100:			2,101.92
02/23/2024	PWBDD	46271	TKK ELECTRONICS, LLC	EQUIPMENT OUTLAY	500380	522120	573.82
02/23/2024	PWBDD	46272	TRANS UNION LLC	TELEPHONE/COMMUNICATIONS	500225	522110	60.00
02/23/2024	PWBDD	46273	TRANSUNION RISK AND ALTERNATIVE	PROFESSIONAL SERVICES	500210	522130	75.00
02/23/2024	PWBDD	46274	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	65.65
02/23/2024	PWBDD	46275*#	WE ENERGIES	NATURAL GAS-0713912926-00011	500224	518100	638.95
				NATURAL GAS-0713912926-00006	500224	518100	756.34
				NATURAL GAS-0713912926-00001	500224	518100	870.52
				NATURAL GAS-0711276804-00002	500224	522100	1,202.97
				NATURAL GAS-0711276804-00001	500224	522100	13.86
				NATURAL GAS-0713912926-00004	500224	522410	141.87
				NATURAL GAS-0713912926-00009	500224	533210	2,146.46
				NATURAL GAS-0719886467-00001	500224	555510	212.55
				NATURAL GAS-0707973696-00001	500224	555510	167.20
				CHECK PWBDD 46275 TOTAL FOR FUND 100:			6,150.72
02/23/2024	PWBDD	46276	WILL STEVENS	REPAIR AND MAINTENANCE	500240	533311	100.00
02/23/2024	PWBDD	46277	WISCONSIN DEPT OF JUSTICE	TELEPHONE/COMMUNICATIONS	500225	522110	168.00
02/23/2024	PWBDD	46278#	WM CORPORATE SERVICES, INC	MAINT/CONTRACTED SERVICES	500290	533710	46,532.10
				MAINT/CONTRACTED SERVICES	500290	533730	21,174.24
				CHECK PWBDD 46278 TOTAL FOR FUND 100:			67,706.34
03/01/2024	PWBDD	46280*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	518100	94.64
				TELEPHONE/COMMUNICATIONS	500225	522110	100.82
				TELEPHONE/COMMUNICATIONS	500225	533210	90.05

03/06/2024 12:38 PM
User: mrusso
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 5/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND				CHECK PWBDD 46280 TOTAL FOR FUND 100:			285.51
03/01/2024	PWBDD	46281*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	518100	94.64
				TELEPHONE/COMMUNICATIONS	500225	522110	1,198.56
				TELEPHONE/COMMUNICATIONS	500225	522410	116.11
				TELEPHONE/COMMUNICATIONS	500225	533210	88.15
				CHECK PWBDD 46281 TOTAL FOR FUND 100:			1,497.46
03/01/2024	PWBDD	46282	AURORA HEALTH CARE	OFFICE SUPPLIES	500310	514100	50.00
03/01/2024	PWBDD	46285*#	BEYER'S HARDWARE	OPERATING SUPPLIES	500350	533210	113.34
				OPERATING SUPPLIES	500350	533210	35.99
				REPAIR AND MAINTENANCE	500240	555510	15.74
				REPAIR AND MAINTENANCE	500240	555510	53.52
				REPAIR AND MAINTENANCE	500240	555510	5.84
				CHECK PWBDD 46285 TOTAL FOR FUND 100:			224.43
03/01/2024	PWBDD	46287	BLAIN'S FARM & FLEET	REPAIR AND MAINTENANCE	500240	555510	7.38
03/01/2024	PWBDD	46288*#	CEDARBURG LIGHT & WATER	DUE FROM LIGHT & WATER	156200	000000	2,053.92
				DUE FROM LIGHT & WATER	156200	000000	2,053.92
				DUE FROM LIGHT & WATER	156200	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,107.32
				CHECK PWBDD 46288 TOTAL FOR FUND 100:			8,269.08
03/01/2024	PWBDD	46289*#	CINTAS CORPORATION	OPERATING SUPPLIES	500350	533210	259.36
03/01/2024	PWBDD	46290	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	515600	76.17
				OFFICE SUPPLIES	500310	515600	83.92
				CHECK PWBDD 46290 TOTAL FOR FUND 100:			160.09
03/01/2024	PWBDD	46292	EXCEL DISPOSAL OF WISCONSIN LLC	PUBLIC WORKS FEES	463101	000000	300.64
03/01/2024	PWBDD	46293	FIVE CORNERS DODGE	GAS AND OIL EXPENSE	500351	522120	74.07

03/06/2024 12:38 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 6/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
03/01/2024	PWBDD	46294	FORWARD TS	EQUIPMENT OUTLAY	500385	514700	25.99
				EQUIPMENT OUTLAY	500385	514700	13.10
				CHECK PWBDD 46294 TOTAL FOR FUND 100:			39.09
03/01/2024	PWBDD	46295	GALLS, LLC	EQUIPMENT OUTLAY	500380	522120	52.20
				EQUIPMENT OUTLAY	500380	522120	48.60
				CHECK PWBDD 46295 TOTAL FOR FUND 100:			100.80
03/01/2024	PWBDD	46297	GREEN HILLS. INC	SNOW AND ICE MATERIALS	500450	533450	1,567.50
03/01/2024	PWBDD	46298	HAPPY TIME TOURS & EXPERIENCES	OTHER EXPENSES - ONEIDA CASINO TRIP	500390	555140	141.00
03/01/2024	PWBDD	46299	JACQUELINE E.W.JANZ	PROFESSIONAL SERVICES - FEB MINDFUL	500210	555140	38.40
03/01/2024	PWBDD	46300	JOE JACOBS	PROFESSIONAL SERVICES	500210	522310	450.00
03/01/2024	PWBDD	46304	LANGE ENTERPRISES, INC.	OFFICE SUPPLIES	500310	522310	399.85
03/01/2024	PWBDD	46309*#	NASSCO, INC.	MAINTENANCE SUPPLIES	500340	522100	42.85
03/01/2024	PWBDD	46311*#	OLSEN'S PIGGLY WIGGLY	OFFICE SUPPLIES	500310	514200	16.15
03/01/2024	PWBDD	46312	OUT & OUT CATERING	OFFICE SUPPLIES	500310	514200	124.97
03/01/2024	PWBDD	46313#	OZAUKEE COUNTY ECONOMIC	DUE FROM LIGHT & WATER	156200	000000	1,000.00
				PROF PUBLICATIONS AND DUES	500320	511100	500.00
				CHECK PWBDD 46313 TOTAL FOR FUND 100:			1,500.00
03/01/2024	PWBDD	46314	OZAUKEE COUNTY HIGHWAY DEPT	SNOW AND ICE MATERIALS	500450	533450	312.90
03/01/2024	PWBDD	46317	PITNEY BOWES GLOBAL FINANCIAL	POSTAGE	500315	514100	379.89
03/01/2024	PWBDD	46318	PUBLIC SAFETY EQUIPMENT CO.	REPAIR AND MAINTENANCE	500240	522120	328.00
03/01/2024	PWBDD	46321	SHERWIN WILLIAMS CO.	REPAIR AND MAINTENANCE	500240	555510	153.16
03/01/2024	PWBDD	46322	TAKAKO WILLDEN	PROFESSIONAL SERVICES - FEB CHAIR YOGA	500210	555140	192.00
03/01/2024	PWBDD	46323	TOWN OF CEDARBURG	DUE TO CUSTOMERS	261200	000000	1,425.00

03/06/2024 12:38 PM
User: mrusso
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 7/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
03/01/2024	PWBDD	46324	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	65.65
03/01/2024	PWBDD	46326	WI DEPARTMENT OF JUSTICE	TRAVEL & TRAINING	500330	522120	700.00
03/01/2024	PWBDD	46327	WISCONSIN HUMANE SOCIETY	ANIMAL POUND	500213	522110	210.00
Total for fund 100 GENERAL FUND							176,121.71
Fund: 220 RECREATION PROGRAMS FUND							
02/23/2024	PWBDD	46225*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	555390	30.50
02/23/2024	PWBDD	46251*#	MASTER PRINTWEAR	POMS EXPENSES	500394	555390	249.75
02/23/2024	PWBDD	46270	SOLAR RECREATION	SOLAR RECREATION	500356	555390	854.50
03/01/2024	PWBDD	46291	ERIN GEIGER	SUMMER SOCCER	467329	000000	35.00
03/01/2024	PWBDD	46301	KATIE MARTINKE	SUMMER SOCCER	467329	000000	35.00
03/01/2024	PWBDD	46320	SAM'S CLUB DIRECT	SUPPLIES AND EXPENSES	500347	555390	594.83
Total for fund 220 RECREATION PROGRAMS FUND							1,799.58
Fund: 231 AMERICAN RESCUE PLAN ACT							
03/01/2024	PWBDD	46303	KORFF PLUMBING LLC	GRANT EXPENDITURES	500331	566721	6,687.32
Total for fund 231 AMERICAN RESCUE PLAN ACT							6,687.32
Fund: 240 SWIMMING POOL FUND							
02/23/2024	PWBDD	46216	BASSETT MECHANICAL	PROFESSIONAL SERVICES	500210	555320	390.00
02/23/2024	PWBDD	46225*#	CHARTER COMMUNICATIONS	INTERNET	500220	555320	227.97
				TELEPHONE/COMMUNICATIONS	500225	555320	33.00
CHECK PWBDD 46225 TOTAL FOR FUND 240:							260.97
02/23/2024	PWBDD	46275*#	WE ENERGIES	NATURAL GAS-0716746085-00001	500224	555320	9.24
				NATURAL GAS-0719900042-00001	500224	555320	23.80
CHECK PWBDD 46275 TOTAL FOR FUND 240:							33.04
Total for fund 240 SWIMMING POOL FUND							684.01
Fund: 260 LIBRARY FUND							
02/23/2024	PWBDD	46207	ABDO PUBLISHING	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	3,002.45

03/06/2024 12:38 PM
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 8/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 LIBRARY FUND							
02/23/2024	PWBDD	46211	AMAZON CAPITOL SERVICES	PROGRAM SUPPLIES	500308	555110	109.64
				PROGRAM SUPPLIES	500308	555110	80.41
				OFFICE SUPPLIES	500310	555110	141.07
				OFFICE SUPPLIES	500310	555110	125.17
				OFFICE SUPPLIES	500310	555110	342.35
				OFFICE SUPPLIES	500310	555110	56.86
				OFFICE SUPPLIES	500310	555110	33.99
				OFFICE SUPPLIES	500310	555110	56.99
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	43.70
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	36.72
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	200.94
				DONATION EXPENDITURES	500322	555110	220.00
				DONATION EXPENDITURES	500322	555110	75.04
				OPERATING SUPPLIES	500350	555110	122.12
				TECHNOLOGY	500382	555110	39.99
				CHECK PWBDD 46211 TOTAL FOR FUND 260:			1,684.99
02/23/2024	PWBDD	46215	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	461.79
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	440.29
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	208.13
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	443.74
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	89.67
				DONATION EXPENDITURES	500322	555110	76.31
				DONATION EXPENDITURES	500322	555110	33.00
				CHECK PWBDD 46215 TOTAL FOR FUND 260:			1,752.93
02/23/2024	PWBDD	46225*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	555110	202.96
02/23/2024	PWBDD	46232	DEMCO SOFTWARE	OFFICE SUPPLIES	500310	555110	45.42
02/23/2024	PWBDD	46244*#	JANI-KING OF MILWAUKEE	MAINT/CONTRACTED SERVICES	500290	555110	970.94
02/23/2024	PWBDD	46248	JOHNSON CONTROLS SECURITY SOLU	MAINT/CONTRACTED SERVICES	500290	555110	1,305.37
02/23/2024	PWBDD	46250	KANOPY, INC.	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	289.80

03/06/2024 12:38 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 9/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 LIBRARY FUND							
02/23/2024	PWBDD	46253	MAWICKE & GOISMAN, S.C.	ATTORNEY/CONSULTANT	500212	555110	780.00
02/23/2024	PWBDD	46254	MIDWEST TAPE, LLC	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	1,022.90
02/23/2024	PWBDD	46260	OWEN'S OFFICE SUPPLIES	OFFICE SUPPLIES	500310	555110	33.98
				EMPLOYMENT EXPENSES	500395	555110	59.00
				CHECK PWBDD 46260 TOTAL FOR FUND 260:			92.98
02/23/2024	PWBDD	46275*#	WE ENERGIES	NATURAL GAS-0714144119-00001	500224	555110	1,194.37
03/01/2024	PWBDD	46280*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	555110	130.46
03/01/2024	PWBDD	46281*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	555110	118.34
03/01/2024	PWBDD	46283	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	268.75
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	225.78
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	434.85
				DONATION EXPENDITURES	500322	555110	165.00
				DONATION EXPENDITURES	500322	555110	44.00
				CHECK PWBDD 46283 TOTAL FOR FUND 260:			1,138.38
03/01/2024	PWBDD	46309*#	NASSCO, INC.	OPERATING SUPPLIES	500350	555110	331.18
03/01/2024	PWBDD	46311*#	OLSEN'S PIGGLY WIGGLY	DONATION EXPENDITURES	500322	555110	52.71
				Total for fund 260 LIBRARY FUND			14,116.18
Fund: 270 FIRE DEPT & EMS							
02/23/2024	PWBDD	46210	AIRGAS USA LLC	SUPPLIES AND EXPENSES	500347	522500	576.09
				SUPPLIES AND EXPENSES	500347	522500	133.54
				CHECK PWBDD 46210 TOTAL FOR FUND 270:			709.63
02/23/2024	PWBDD	46212	ANDRES MEDICAL BILLING	PROFESSIONAL SERVICES	500210	522500	4,430.79
02/23/2024	PWBDD	46217	BELLEVILLE VOLUNTEER	TRAVEL & TRAINING	500330	522500	225.00

03/06/2024 12:38 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 10/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
02/23/2024	PWBDD	46220	BMO HARRIS BANK N.A.	OPERATING SUPPLIES	500350	522500	37.96
02/23/2024	PWBDD	46225*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522500	342.07
				TELEPHONE/COMMUNICATIONS	500225	522500	15.50
				TELEPHONE/COMMUNICATIONS	500225	522500	228.75
				CHECK PWBDD 46225 TOTAL FOR FUND 270:			586.32
02/23/2024	PWBDD	46234	EMERGENCY MEDICAL PRODUCTS	SUPPLIES AND EXPENSES	500347	522500	158.40
02/23/2024	PWBDD	46239*#	GALLS, LLC	UNIFORMS	500346	522500	24.91
				UNIFORMS	500346	522500	175.18
				CHECK PWBDD 46239 TOTAL FOR FUND 270:			200.09
02/23/2024	PWBDD	46243*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	522500	559.00
02/23/2024	PWBDD	46249	JOIN THE FIRE SERVICE LLC	MAINT/CONTRACTED SERVICES	500290	522500	429.00
02/23/2024	PWBDD	46255	MINUTEMAN PRESS	OPERATING SUPPLIES	500350	522500	362.63
02/23/2024	PWBDD	46257	NICK WILBUR	TRAVEL & TRAINING	500330	522500	1,000.00
02/23/2024	PWBDD	46261	OZAUKEE COUNTY	OPERATING SUPPLIES	500350	522500	100.00
02/23/2024	PWBDD	46263*#	QUALITY STATE OIL CO., INC.	GAS AND OIL EXPENSE	500351	522500	148.98
02/23/2024	PWBDD	46265	RICOH USA, INC.	MAINT/CONTRACTED SERVICES	500290	522500	67.45
02/23/2024	PWBDD	46275*#	WE ENERGIES	NATURAL GAS-270-522500500224	500224	522500	735.79
				NATURAL GAS-0713912926-00003	500224	522500	1,375.46
				CHECK PWBDD 46275 TOTAL FOR FUND 270:			2,111.25
02/27/2024	PWBDD	46279	DIGITAL EDGE OF GRAFTON	PROFESSIONAL SERVICES	500210	522500	3,664.47
03/01/2024	PWBDD	46280*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	522500	90.72
03/01/2024	PWBDD	46281*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	522500	90.72

03/06/2024 12:38 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 11/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
				TELEPHONE/COMMUNICATIONS	500225	522500	431.08
				CHECK PWBDD 46281 TOTAL FOR FUND 270:			521.80
03/01/2024	PWBDD	46284	BATZNER PEST CONTROL	MAINT/CONTRACTED SERVICES	500290	522500	64.90
03/01/2024	PWBDD	46286	BILL ESSELMANN	OPERATING SUPPLIES	500350	522500	85.39
03/01/2024	PWBDD	46296	GRAFTON ACE HARDWARE	OPERATING SUPPLIES	500350	522500	33.26
03/01/2024	PWBDD	46308	NAPA AUTO PARTS	REPAIR AND MAINTENANCE	500240	522500	72.51
03/01/2024	PWBDD	46309*#	NASSCO, INC.	OPERATING SUPPLIES	500350	522500	218.33
03/01/2024	PWBDD	46310	NEWMAN CHEVROLET	REPAIR AND MAINTENANCE	500240	522500	240.00
				REPAIR AND MAINTENANCE	500240	522500	66.50
				CHECK PWBDD 46310 TOTAL FOR FUND 270:			306.50
03/01/2024	PWBDD	46319	RENNERT'S FIRE EQUIPMENT	REPAIR AND MAINTENANCE	500240	522500	3,392.53
03/01/2024	PWBDD	46328	WITMER PUBLIC SAFETY GROUP, INC	EQUIPMENT OUTLAY	500380	522500	225.18
				Total for fund 270 FIRE DEPT & EMS			19,802.09
Fund: 350 TIF DISTRICT FUND #4							
02/23/2024	PWBDD	46243*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	566710	1,763.00
03/01/2024	PWBDD	46302	KEN WEIN	PROFESSIONAL SERVICES	500210	566710	3,951.00
				Total for fund 350 TIF DISTRICT FUND #4			5,714.00
Fund: 353 TIF DISTRICT #6							
02/23/2024	PWBDD	46243*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	566710	1,956.50
				Total for fund 353 TIF DISTRICT #6			1,956.50
Fund: 400 CAPITAL IMPROVEMENTS FUND							
02/23/2024	PWBDD	46209	AECOM TECHNICAL SERVICES INC	STORMWATER IMPROVEMENTS	500475	533440	10,274.97
02/23/2024	PWBDD	46227	CKC GRAPHICS & SIGNS	VEHICLE REPLACEMENTS	500811	522120	990.00
02/23/2024	PWBDD	46230	COTTRELL CONSTRUCTION INC.	REPAIR & REPLACE CFD FIRE ESCAPE DOOR	500807	522230	4,856.79
02/23/2024	PWBDD	46240	GENERAL COMMUNICATIONS INC	VEHICLE REPLACEMENTS	500811	522120	50.00

03/06/2024 12:38 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 02/17/2024 - 03/01/2024
Banks: PWBDD

Page 12/13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 400 CAPITAL IMPROVEMENTS FUND							
02/23/2024	PWBDD	46243*#	HOUSEMAN & FEIND, LLP	PROCHNOW	500841	533750	387.00
03/01/2024	PWBDD	46305	LETTERS & SIGNS	PROCHNOW	500841	533750	120.00
Total for fund 400 CAPITAL IMPROVEMENTS FUND							16,678.76
Fund: 601 WATER RECYCLING CENTER							
02/23/2024	PWBDD	46214	BADGER STATE WASTE, LLC	SLUDGE HAULING	500294	573825	22,956.00
02/23/2024	PWBDD	46225*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	573825	52.00
				INTERNET	500225	573825	149.98
CHECK PWBDD 46225 TOTAL FOR FUND 601:							201.98
02/23/2024	PWBDD	46226	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	131.48
02/23/2024	PWBDD	46258	OLSEN'S PIGGLY WIGGLY	LAB SUPPLIES	500370	573825	20.90
02/23/2024	PWBDD	46267	SABEL MECHANICAL, LLC	MAINTENANCE SUPPLIES	500340	573830	2,894.75
02/23/2024	PWBDD	46275*#	WE ENERGIES	ELECTRIC 1838 PIONEER 0711836389-00004	500222	573825	16.00
				NATURAL GAS-0712590709-00001	500224	573825	424.58
				NATURAL GAS-0713182701-00001	500224	573825	168.72
				MAINTENANCE SUPPLIES-0711836389-00001	500340	573840	13.61
				MAINTENANCE SUPPLIES-0713912926-00005	500340	573840	24.83
				MAINTENANCE SUPPLIES-0713912926-00012	500340	573840	18.06
				MAINTENANCE SUPPLIES-0713912926-00007	500340	573840	10.23
				MAINTENANCE SUPPLIES-0713912926-00010	500340	573840	10.15
				MAINTENANCE SUPPLIES-0713912926-00002	500340	573840	10.23
CHECK PWBDD 46275 TOTAL FOR FUND 601:							696.41
03/01/2024	PWBDD	46280*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	573825	122.21
03/01/2024	PWBDD	46281*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	573825	122.21
03/01/2024	PWBDD	46285*#	BEYER'S HARDWARE	MAINTENANCE SUPPLIES	500340	573830	6.74

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
03/01/2024	PWBDD	46288*#	CEDARBURG LIGHT & WATER	L&W BILLING	500216	573850	11,710.55
03/01/2024	PWBDD	46289*#	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	135.16
03/01/2024	PWBDD	46306	MEAD & HUNT INC.	COLLECTION SYSTEM MAINT	500360	573835	700.00
03/01/2024	PWBDD	46307	MILWAUKEE RUBBER PRODUCTS	COLLECTION SYSTEM MAINT	500360	573835	236.85
03/01/2024	PWBDD	46315	OZAUKEE DISPOSAL CORPORATION	REFUSE COLLECTION	500297	573830	1,525.00
03/01/2024	PWBDD	46316	PACE ANALYTICAL SERVICES, LLC	LAB SUPPLIES	500370	573825	225.00
03/01/2024	PWBDD	46325	WATERTECH OF AMERICA, INC	COAGULANTS	500371	573825	1,390.50
				Total for fund 601 WATER RECYCLING CENTER			43,075.74
TOTAL - ALL FUNDS							286,635.89

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF CEDARBURG
TRANSFER LIST
2/24/24-3/8/24

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
2/27/2024	\$42,130.12	Light & Water-usage charges
2/29/2024	\$102,179.96	ETF-January WRS remittance
3/1/2024	\$2,826.02	Delta Dental-dental & vision premiums
3/7/2024	\$243,000.00	PWSB Payroll
3/7/2024	\$908.45	ICMA-contributions for 2/18/24-3/2/24
3/7/2024	\$4,320.00	North Shore Bank-contributions for 2/18/24-3/2/24
3/7/2024	\$622.11	State of Wisconsin-child support for 2/18/24-3/2/24
3/7/2024	\$1,237.74	Wis Deferred Comp-contributions for 2/18/24-3/2/24
3/7/2024	\$522.50	Police Association-dues for 2/18/24-3/2/24
3/7/2024	\$750.00	State of Wisconsin-annual TID fee
3/7/2024	<u>\$13,883.90</u>	State of Wisconsin-February sales tax
	\$412,380.80	
PWSB PAYROLL CHECKING ACCOUNT		
3/8/2024	\$171,332.34	Payroll for 2/18/24-3/2/24
3/8/2024	<u>\$71,286.53</u>	Payroll taxes for 2/18/24-3/2/24
	\$242,618.87	
BMO TAX COLLECTION		
3/1/2024	\$1,227,000.00	PWSB Checking
SUMMIT CREDIT UNION-EMS		
3/1/2024	\$229,000.00	PWSB EMS
LGIP-STATE POOL		
2/26/2024	\$119,785.64	State Pool loan payment