

**CITY OF CEDARBURG
A MEETING OF THE COMMON COUNCIL
MONDAY, SEPTEMBER 11, 2023 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, September 11, 2023 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers. The meeting may be accessed by clicking the following link:

<https://us02web.zoom.us/j/81507466150>

AGENDA

1. CALL TO ORDER - Mayor Michael O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Michael O'Keefe, Council Members Patricia Thome, Jim Fitzpatrick, Kevin Curley, Kristin Burkart, Mark Mueller, Melissa Bitter, Robert Simpson
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. NEW BUSINESS
 - A. Discussion and possible action on Resolution No. 2023-15 honoring retired Sergeant Brian Emmrich*
 - B. Consider approval of a Class "A" fermented malt beverage and "Class A" intoxicating liquor (off-premise consumption only) license for Dakota Creek, LLC, N70W5266 Columbia Road, Cedarburg, WI 53012, Brendan Ryan, Agent, premises to be licensed: N70W5336 Bridge Road, known as Bottles on Bridge (District 6)*
 - C. Discussion and possible action on approval of holding *Country In The Burg* each year on the Friday and Saturday before Labor Day weekend (District 4)*
 - D. Discussion and possible action on a *concept plan approval* of the Mandel Group's latest multi-family development plans for the 17-acre Wirth site at the southeast corner of Highway 60 and Sheboygan Road (District 1)*
 - E. Discussion and possible action on Ordinance No. 2023-11 amending Section 2-4-3(b) of the City of Cedarburg Municipal Code related to the Library Board*

- F. Discussion and possible action on Mayoral appointment to the Library Board*
- G. Discussion and possible action on the appointment of a Successor Agent, Anne Johnson, for the Cedarburg Art Museum "Class B" Combination License with the removal of current agent Heather Wenthold*

8. CONSENT AGENDA

- A. Discussion and possible action on approval of August 28, 2023 Council Meeting Minutes*
- B. Discussion and possible action on License/Permit applications***
 - 1. Consider approval of new 2023-2024 operator license for Anders J. Dowd, Jennifer A. Olsen, Wendy Porterfield, Tierra L. Ryan, Brittany L. Schmidt, Carrie A. Wolf
- C. Discussion and possible action on payment of bills dated 08/21/2023 through 09/01/2023, and payroll for period 08/20/23 through 09/02/23*

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. City Administrator's Report

10. COMMUNICATIONS

- A. Comments and suggestions from citizens**
- B. Comments and announcements by Council Members
- C. Mayor's Report
 - 1. Proclamation acknowledging National Rail Safety Week

11. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* Information attached for Council; available through City Clerk's Office.

** Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@cityofcedarburg.wi.gov

9/07/23 tas

RESOLUTION NO. 2023-15

A Resolution Honoring Sergeant Brian Emmrich

WHEREAS, Brian Emmrich has completed twenty-six years of service with the Cedarburg Police Department; beginning his employment as a Patrol Officer in 1997; and

WHEREAS, during this twenty-six years of service, Brian Emmrich conscientiously and capably served the Cedarburg Police Department, the City of Cedarburg, and its citizenry; and has demonstrated the highest principles of community service while exhibiting high moral and ethical standards; and

WHEREAS, Sergeant Emmrich demonstrated sound judgement and decision-making in matters involving the Cedarburg Police Department; and his integrity, courtesy, and professionalism earned him the respect of the community, his co-workers, and peers; and

WHEREAS, during his service as a member of the Cedarburg Police Department Sergeant Emmrich served as the City's first K-9 Officer, helping to raise money to launch the program and later building it from the ground up, then working together for a decade, taking hundreds of drugs off the street with 358 deployments, earning a commendation for helping a stranded motorist and finding a large amount of drugs and a gun, while also spreading goodwill throughout the City; was promoted to Sergeant in 2018 and successfully coordinated law enforcement for special events working with the City, Festivals of Cedarburg, Chamber of Commerce and the Department of Public Works; developing individual safety work plans for each of the festivals, Fourth of July parade, Ozaukee County Fair, and Country in the Burg; and assisting in the WILEAG Accreditation; and

WHEREAS, the Cedarburg Police Department and the City of Cedarburg have benefited significantly from the dedicated law enforcement skills and services of Sergeant Emmrich;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Cedarburg, members of the Cedarburg Police and Fire Commission, the men and women of the Cedarburg Police Department, and the citizens of the City of Cedarburg join in expressing their sincere appreciation to Brian Emmrich for his many years of law enforcement service and extend to him best wishes for a happy and healthy retirement.

Passed and adopted this 11th day of September, 2023.

Michael J. O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

CITY OF CEDARBURG

MEETING DATE: September 11, 2023

ITEM NO: 7.B.

TITLE: Consider approval of a Class “A” fermented malt beverage and “Class A” intoxicating liquor (off-premise consumption only) license for Dakota Creek, LLC, N70W5266 Columbia Road, Cedarburg, WI 53012, Brendan Ryan, Agent, premises to be licensed: N70W5336 Bridge Road, known as Bottles on Bridge

ISSUE SUMMARY: Brendan and Tierra Ryan are applying for a Combo Class A liquor license for the property located at N70 W5336 Bridge Road. The property is in the B-2 District where liquor stores are a permitted use according to Section 13-1-54(b)(34). The Class A liquor license allows for beer, wine, and intoxicating liquor to be sold, unopened, for off premise consumption. According to WI State Statutes 125. A Class “A” license also authorizes the licensee to provide, free of charge, to customers and visitors who have attained the legal drinking age fermented malt beverages taste samples that are not in original packages, containers, or bottles and that do not exceed 3 fluid ounces each, for consumption on the Class “A” premises. No Class “A” licensee may provide more than 2 taste samples per day to any one person. A “Class A” license authorizes the licensee to provide, free of charge, to customers and visitors who have attained the legal drinking age, taste samples of intoxicating liquor other than wine that are not in original packages or containers and that do not exceed 0.5 fluid ounces each, for consumption on the “Class A” premises. No “Class A” licensee may provide more than one such taste sample per day to any one person. Taste samples may be provided under these paragraphs only between the hours of 11 a.m. and 7 p.m.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: n/a

ATTACHMENTS: application

INITIATED/REQUESTED BY: Tracie Sette

FOR MORE INFORMATION CONTACT: Tracie Sette (262) 375-7606

Original Alcohol Beverage License Application

| FOR CLERKS ONLY | |
|-----------------|---------|
| Municipality | |
| Published: | 8/29/23 |
| License Period | |

License(s) Requested

- ☒ Class "A" Beer \$ 100 ☒ "Class A" Liquor \$ 500
- ☐ Class "B" Beer \$ ☐ "Class B" Liquor \$
- ☐ "Class C" Wine \$ ☐ "Class A" Liquor (Cider Only) \$
- ☐ Reserve "Class B" Liquor \$ ☐ "Class B" (Wine Only) Winery \$

| | |
|-------------------|----------------------------------|
| License Fees | \$ |
| Publication Fee | \$ <u>20</u> /ck#1033 rec'd 8/15 |
| Background Check | \$ <u>N/A</u> |
| Total Fees | \$ |

Part A: Premises/Business Information

| | | |
|---|--|---|
| 1. Legal Business Name (registered entity name or individual's name if sole proprietorship) <u>DAKOTA CREEK LLC</u> | | |
| 2. Trade Name or DBA <u>XXXXXX BOTTLES ON BRIDGE</u> | | |
| 3. Premises Address <u>N70W5336 BRIDGE ROAD CEDARBURG WI 53012</u> | | |
| 4. County <u>OSHAUKEE</u> | 5. Municipality <u>CEDARBURG</u> | 6. Aldermanic District <u>W6 / AD6</u> |
| 7. Mailing Address (if different from premises address) <u>N70W5266 COLUMBIA ROAD CEDARBURG WI 53012</u> | | |
| 8. FEIN [REDACTED] | 9. Wisconsin Seller's Permit Number [REDACTED] | |
| 10. Premises Phone [REDACTED] | 11. Premises Email <u>BOTTLES ON BRIDGE @ GMAIL.COM</u> | |
| 12. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization | | |
| 13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary. <u>→ PLEASE SEE ATTACHED PREMISES DESCRIPTION. (INCLUDED HEREIN)</u> | | |

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate ATTACHED HEREIN ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

| | | | |
|---|--|--|------------------------------|
| 1. State of Registration <u>WISCONSIN</u> | | 2. Date of Registration <u>10/10/2022</u> | |
| 3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| Name of Parent Company <u>THE RYAN'S THREE LLC</u> | | FEIN of Parent Company [REDACTED] | |
| 4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary. | | | |
| 5. Agent's Last Name <u>RYAN</u> | | Agent's First Name <u>BRENDAN</u> | Phone <u>206-747-5944</u> |

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

| Last Name | First Name | Title | Phone |
|-------------|----------------|----------------------------------|------------|
| <u>RYAN</u> | <u>BRENDAN</u> | <u>MANAGING MEMBER / PARTNER</u> | [REDACTED] |
| <u>RYAN</u> | <u>TIERRA</u> | <u>MANAGING MEMBER / PARTNER</u> | [REDACTED] |
| | | | |
| | | | |

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

| | | | |
|--|---------------------|---------------------------------|--|
| Signature  | | Date <u>15th August 2023</u> | |
| Name (Last, First, M.I.) <u>RYAN, BRENDAN P.</u> | | | |
| Title <u>OWNER</u> | Email [REDACTED] | Phone [REDACTED] | |
| [REDACTED] | | | |

Part F: For Clerk Use Only

| | | |
|--|---|---|
| Date application was filed with clerk <u>8/15/23 / Published: 8/29/23</u> | Date reported to governing body <u>9-11-23</u> | Date provisional license issued (if applicable) <u>N/A</u> |
| Date license granted | License number | Date license issued |
| Signature of Clerk/Deputy Clerk | | |

Original Alcohol Beverage License Application
Response to Question #13.

13. Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters if used for the sales, service, consumption and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

The building where alcohol beverages are to be sold and stored is located at N70W5336 Bridge Road in Cedarburg, Wi. The building itself includes 2,300sqft of internal retail space across multiple open rooms/areas (the building includes a bathroom, employee area and office area) in the shape of the number "7". Each of these rooms will display our retail items for sale with the on-premise storage safely securing all remaining on-site inventory. The façade of this building will be painted but no architectural changes will be made. In addition to the internal floor space of this building it also includes a covered front porch area and green space around the building itself.

*covered porch
No green space outside*

CITY OF CEDARBURG

MEETING DATE: September 11, 2023

ITEM NO: 7.C.

TITLE: Discussion and possible action on approval of holding *Country In The Burg* each year on the Friday and Saturday before Labor Day weekend

ISSUE SUMMARY: *Country in the Burg* (CITB) is proven to be a very advantageous event for the City. The event raises money for charity while also providing a huge benefit to the City's local economy. Country in the Burg would like to hold this event on Friday and Saturday on the weekend prior to Labor Day weekend each year.

STAFF RECOMMENDATION: None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None

BUDGETARY IMPACT: Cost of City staff time spent on the event is paid for by CITB.

ATTACHMENTS: n/a

INITIATED/REQUESTED BY: Alex Uhan

FOR MORE INFORMATION CONTACT: Alex Uhan, coach.uhan@hotmail.com, Administrator Hilvo at mhilvo@cityofcedarburg.wi.gov

CITY OF CEDARBURG

MEETING DATE: September 11, 2023

ITEM NO: 7.D.

TITLE: Discussion and possible action on a concept plan approval of the Mandel Group's latest multi-family development plans for the 17-acre Wirth site at the southeast corner of Highway 60 and Sheboygan Road.

ISSUE SUMMARY:

Council members may recall that the Mandel Group was before you in July 2022, seeking consultation for a proposed multi-family development on the vacant site located at the southeast corner of State Highway 60 and Sheboygan Road. Those plans were thoroughly discussed by this Council, with input received from area residents, and the result was that there was not sufficient support for the project for the applicant to proceed ahead.

The Plan Commission then held a land use discussion for this site at their January 3, 2023, meeting, to determine the best and most appropriate uses for the Wirth property. Based on that discussion, the applicant modified his plans and appeared before the Plan Commission on February 6, 2023, for concept review and again left without a positive recommendation. The Plan Commission then invited a real estate expert on land use to discuss the economic realities of commercial uses verse residential use of the Wirth property and that expert opined that based on the current market, the Wirth property would be best suited for multi-family use. The Commission followed up with another land use discussion at their July 11th meeting and felt they could support a mixed-use project consisting of three-story buildings with commercial on the first floor at the corner and along Sheboygan Road transitioning down to two-story townhomes as one heads east into the site.

Based on that feedback, the applicant revised his plans again and is now seeking consultation on the latest plan revision in your packet for this meeting.

STAFF COMMENTS:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

See attached minutes from their July 6, 2022, January 3, 2023, February 6, 2023, June 5, 2023, and the July 11, 2023, meetings.

BUDGETARY IMPACT:

ATTACHMENTS:

- Concept development plans
- Minutes the above-mentioned Plan Commission meetings.

INITIATED/REQUESTED BY: Dan Romnek, Mandel Group

FOR MORE INFORMATION CONTACT: Jonathan Censky, City Planner, 262-375-7614



60

State Rd 60

State Rd 60

60

60

State Rd 60

60

Candeland Ln
Candeland Ln

CEDARBURG APARTMENTS

PROGRAMMING + SITE PLANNING



MANDEL GROUP

STRIEGEL AGACKI STUDIO

SEPTEMBER 11, 2023

Grafton
Lions Park

Cedar Place Building 1

Cedar Place Apartments

Cedar Place Apartments
Building 12

Scott HUIBREGTSE
Temporarily closed

The Glen at Cedar Creek

Lucas Ct

Boxelder Ln

Creekside Ln

Cottonwood Ln

Unkel
Soluti
Tempo

CEDARBURG APARTMENTS

PROGRAMMING + SITE PLANNING

9.11.2023



MANDEL GROUP

STRIEGEL
AGACKI
STUDIO



PARKING & UNIT MATRIX

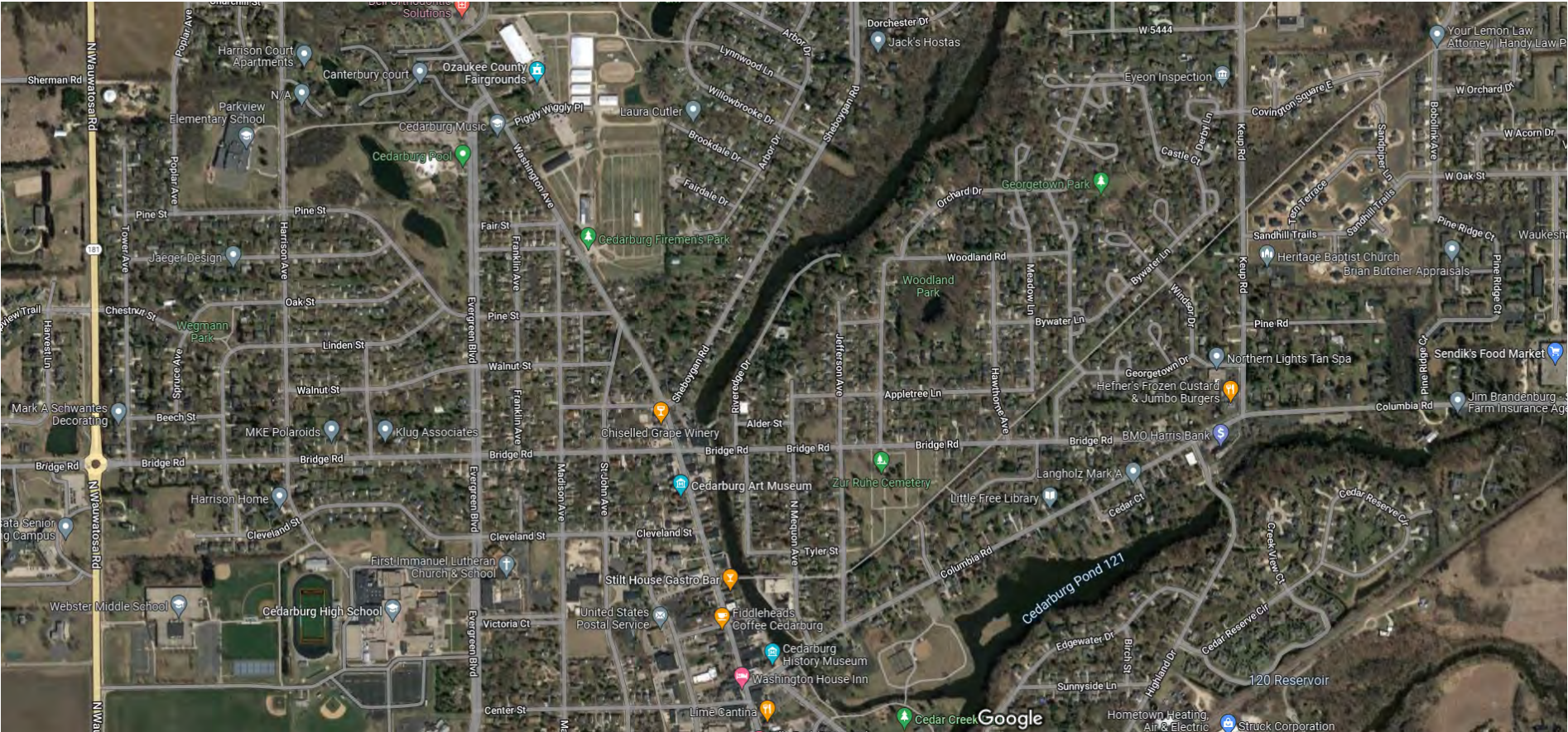
| RESIDENTIAL PARKING RATIO COMPARISON | | Count | Number of Buildings |
|---|--|-------|---------------------|
| Three-Story Mixed-Use 'L' Building | | 35 | 1.00 |
| Three-Story Townhouse Building | | 6 | 2.00 |
| Two-Story Apartment Building | | 16 | 10.00 |
| Total Units | | 207 | 13.00 |
| | | | |
| PARKING | | | Stalls per Unit |
| Attched Spaces | | | |
| 3-Story Mixed-Use 'L' Building | | 6 | 0.12 |
| Three Story Townhouse Building | | 24 | |
| Two Story Apartment Building | | 60 | |
| Total Enclosed Stalls | | 90 | |
| | | | |
| Detached Spaces | | | |
| Detached Garage Stalls (5 per building) | | 40 | 8.00 |
| Detached Garage Stall (6 per building) | | 6 | 1.00 |
| Total Detached Spaces | | 46 | |
| | | | |
| Surface Spaces | | | |
| Surface Stalls | | 189 | 0.91 |
| Tandem Stalls | | 64 | |
| Total Surface Spaces | | 253 | |
| GRAND TOTAL | | 389 | 1.88 |

| THREE STORY MIXED-USE 'L' BUILDING | | | | | | | | | | | |
|------------------------------------|---------|-------------|-----------------|---------|-------------|-----------|-------------|--------|--------|-----------------|----------------|
| TYPE | ONE BED | ONE BED DEN | ROOMATE TWO BED | TWO BED | TWO BED DEN | THREE BED | FLOOR TOTAL | RETAIL | COMMON | LEASABLE APT SF | GSF / BUILDING |
| SF AREA | 705 | 778 | 1115 | 1173 | 1181 | 1350 | | | | | |
| FLOOR 1 | 2 | 0 | 0 | 1 | 0 | 2 | 5 | 9522 | 2495 | 8163 | 20180 |
| FLOOR 2 | 2 | 1 | 4 | 1 | 2 | 5 | 15 | 0 | 2203 | 17977 | 20180 |
| FLOOR 3 | 2 | 1 | 4 | 1 | 2 | 5 | 15 | 0 | 2203 | 17977 | 20180 |
| TOTAL | 6 | 2 | 8 | 3 | 4 | 12 | 35 | 9522 | 6901 | 44117 | 60540 |
| TOTAL UNIT COUNT (1 BUILDING) | 6 | 2 | 8 | 3 | 4 | 12 | 35 | | | | |
| % OF TOTAL | 17% | 6% | 23% | 9% | 11% | 34% | 100% | | | | |

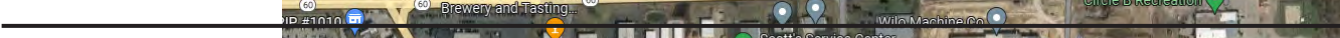
| THREE STORY TOWNHOUSE BUILDING | | | | | *Does not include one attached garage per unit at approximately 500 SF each |
|--------------------------------|-------------|---------------|------------------|----------------|---|
| TYPE | TWO BEDROOM | THREE BEDROOM | UNITS / BUILDING | GSF / BUILDING | |
| UNIT AREA | 1550 | 1750 | | 9700 | |
| TOTAL PER BUILDING | 4 | 2 | 6 | | |
| TOTAL UNIT COUNT (2 BUILDINGS) | 8 | 4 | 12 | 19400 | |
| % OF TOTAL | 67% | 33% | 100% | | |

| TWO STORY -16 UNIT TYPE TOTALS | | | | | GSF / BUILDING | *Includes 6 attached garages at approximately 315 SF each |
|---------------------------------|---------|---------|-----------|------------------|----------------|---|
| TYPE | ONE BED | TWO BED | THREE BED | UNITS / BUILDING | | |
| UNIT AREA | 870 | 1187 | 1406 | | | |
| FLOOR 1 | 0 | 6 | 0 | 6 | 10672 | |
| FLOOR 2 | 8 | 0 | 2 | 10 | 10306 | |
| TOTAL | 8 | 6 | 2 | 16 | 20978 | |
| TOTAL UNIT COUNT (10 BUILDINGS) | 80 | 60 | 20 | 160 | 209780 | |
| % OF TOTAL | 50% | 38% | 13% | 100% | | |

| TOTALS BY UNIT TYPE | ONE BED | ONE BED DEN | TWO BED | TWO BED DEN | ROOMATE TWO BED | THREE BED | TOTAL |
|---------------------|---------|-------------|---------|-------------|-----------------|-----------|---------|
| | 86 | 2 | 71 | 4 | 8 | 36 | 207 |
| UNIT MIX PERCENTAGE | 41.55% | 0.97% | 34.30% | 1.93% | 3.86% | 17.39% | 100.00% |

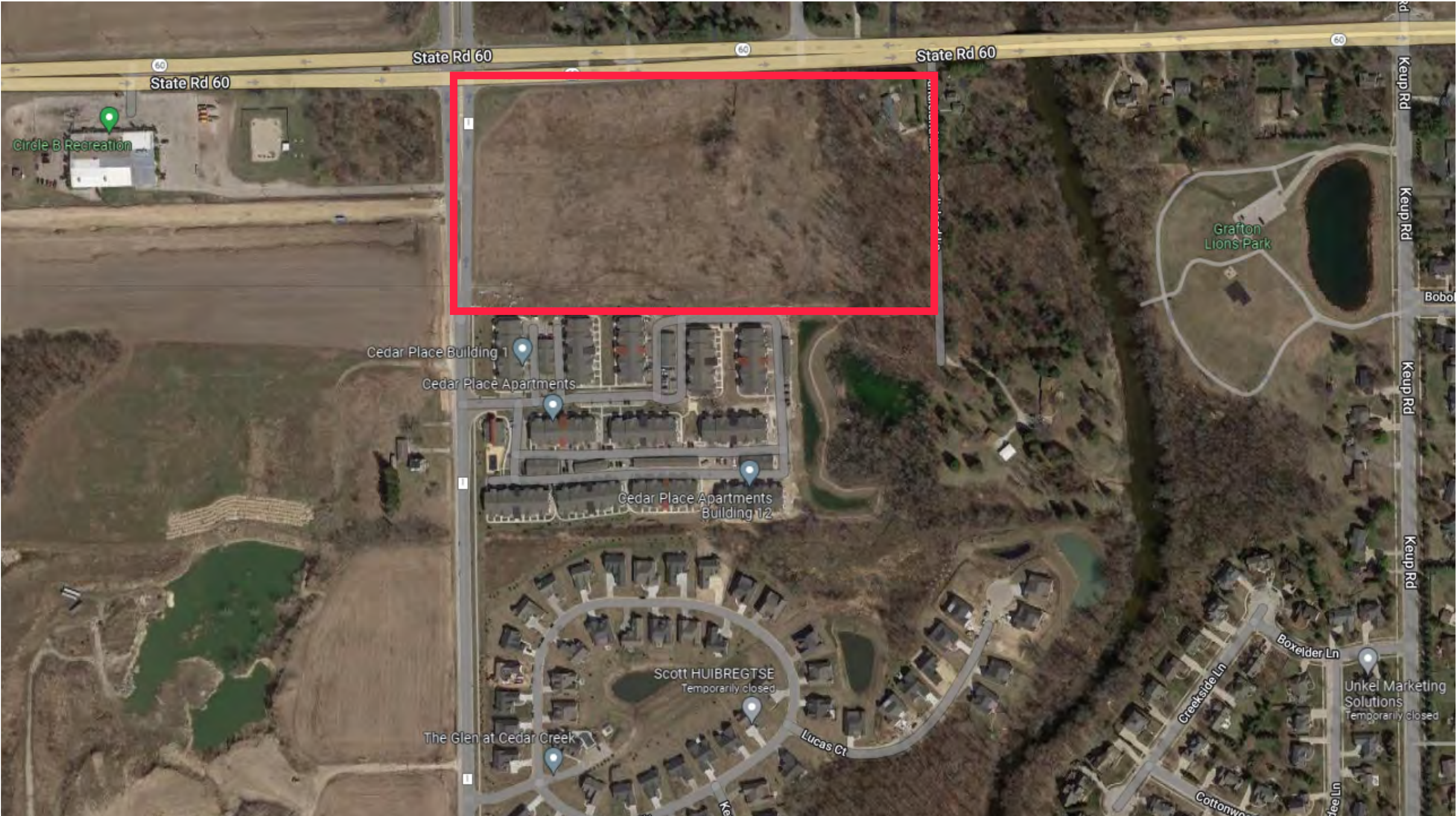


PROJECT SITE



CEDARBURG APARTMENTS: PRELIMINARY SITE PLANNING

SITE PLAN UPDATE



CEDARBURG APARTMENTS: PRELIMINARY SITE PLANNING

SITE PLAN UPDATE

PLACE



PATH



TEXTURE

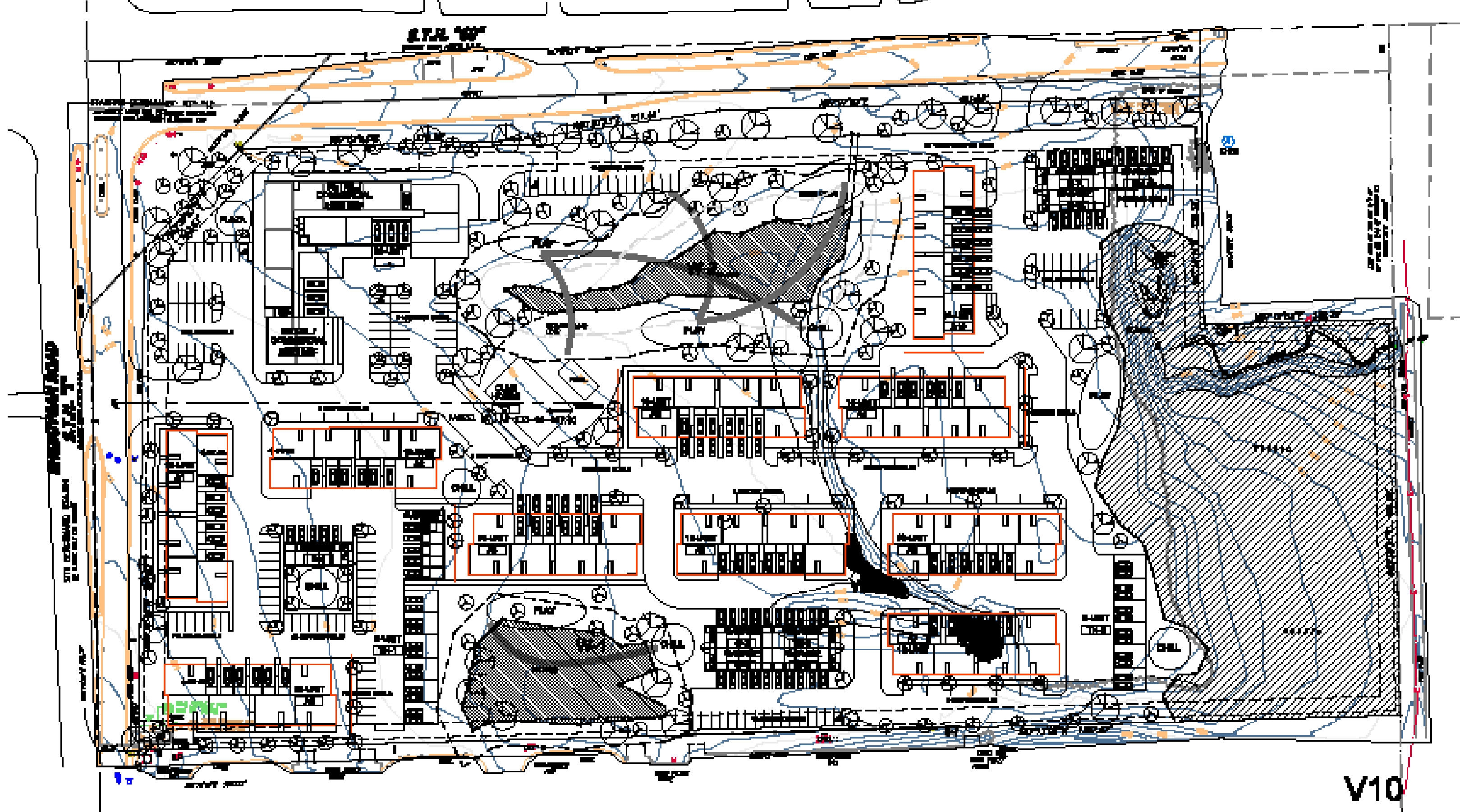




CEDARBURG APARTMENTS: PRELIMINARY SITE PLANNING

SITE PLANNING SCHEME





SHEBOYGAN ROAD
S.T.H. "I"

SITE BENCHMARK: 834.699
NE FLANGE BOLT ON HYDRANT

N02°13'26"W 456.78'

S87°12'03"W 1327.77'

CEDARBURG APARTMENTS: PRELIMINARY SITE PLANNING

MANDEL GROUP

21 of 58

STRIEGEL AGACKI STUDIO

CONCEPTUAL SITE PLAN +/-1:1000

SITE PLAN UPDATE

09.11.2023

S.T.H. "60"

VARIABLE WIDTH PUBLIC R.O.W.

STARTING BENCHMARK: 830.440
REFERENCE MARK AND REFERENCE BENCHMARK
CONCRETE MONUMENT WITH ALUMINUM CAP



V10



CEDARBURG APARTMENTS: PRELIMINARY SITE PLANNING

SITE PLAN UPDATE



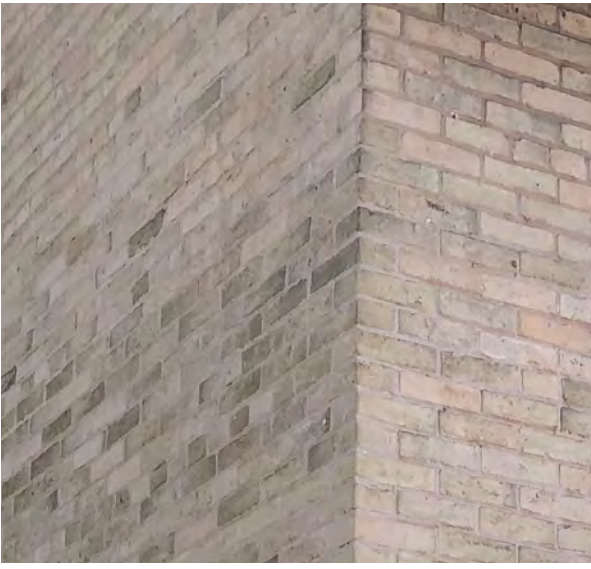
CEDARBURG APARTMENTS: PRELIMINARY SITE PLANNING

SITE PLAN UPDATE

INDIGENOUS



RANDOM RUBBLE MASONRY



BRICK MASONRY



FIBER CEMENT BOARD & BATTEN /
LAP SIDING



FIBER CEMENT BOARD & BATTEN
SIDING



UNFINISHED WOOD SIDING



FINISHED WOOD SIDING



METAL ROOFING



ASPHALT ROOFING WITH METAL
ROOF ACCENTS

MATERIALITY

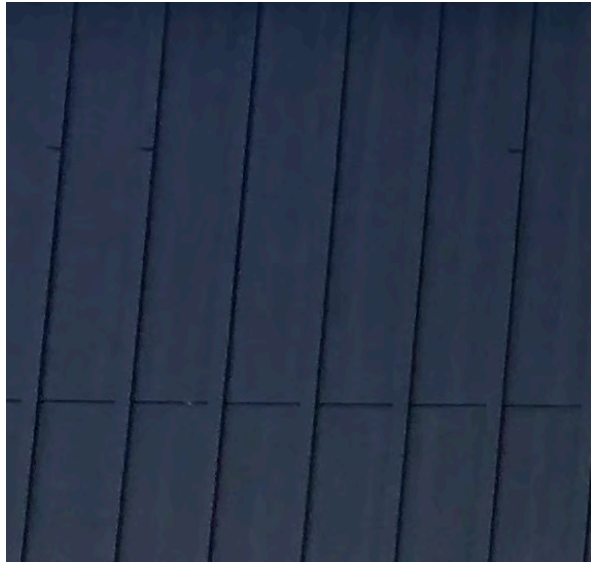
PROPOSED



VALDERS MOUNTAIN CREST
HERITAGE ANTIQUE LIMESTONE



COUNTY MATERIALS SMOOTH
MODULAR FACE BRICK



FIBER CEMENT BOARD & BATTEN
SIDING



WOOD SIDING, WEATHERING
STEEL ACCENTS



WOOD SIDING, WEATHERING
STEEL ACCENTS



WOOD SIDING, WEATHERING
STEEL ACCENTS



DIMENSIONAL ASPHALT SHINGLES
WITH STANDING SEAM METAL ROOF
ACCENTS

Lighting Plan

The proposed lighting plan will receive final review from the City Engineer in order to ensure that lights are low intensity and directed downward to prevent spill over onto neighboring properties. The street lights along Hanover Avenue are consistent with the lighting on the existing portion of this street, with shorter poles along the development's private streets. Council Member Thome recommended the use of timer-controlled coach lights on the rear of the garages in the pocket neighborhood in place of pole lighting due to the proximity of the neighboring parcels.

Once recommended changes have been made to the plans, Planner Censky will arrange a meeting with Petitioner Bach and Commissioners Strautmanis and Voltz for a final review.

Action:

A motion was made by Commissioner Voltz to approve the architectural, landscaping and lighting plans as proposed with the following conditions:

- Use of varying paint pallets for townhomes along Western Avenue
- Change of windows overlooking patio on C-2 units to piano-style
- Replacement of post lights in pocket neighborhood to timed coach lights
- Column and trim details on apartment D (per notes provided by Commissioner Voltz)
- Omit roof element under balcony on southwest corner of apartment E
- City staff review and approval

This motion was seconded by Council Member Thome and passed without a negative vote.

REQUEST CONCEPT REVIEW FOR PROPOSAL OF A MULTI-FAMILY DEVELOPMENT LOCATED ON THE VACANT PARCEL ON THE SOUTHEAST CORNER OF HIGHWAY 60 AND SHEBOYGAN ROAD – MANDEL GROUP INC/DAN ROMNEK

Planner Censky informed Commissioners that the subject parcel is classified in the Comprehensive Land Use Plan as commercial. However, Petitioner Romnek has been working with the current owners on potentially using this site for a multi-family residential development, and has approached the Plan Commission for their consultation and feedback. While Planner Censky believes that the location of this site, which runs along a state highway and major local arterial, would be appropriate for multi-family use, he believes that with other recently approved multi-family developments in the City, Commissioners should discuss whether the City is nearing its saturation point for these types of projects.

Originally, Petitioner Romnek submitted a plan that consisted of 310 luxury apartment units that featured common areas and green space. After having further discussed his plans with City Staff and taking their feedback into account, he came up with a second option that would bring the number of units down to 250, thus reducing the density on the 17-acre site.

Commissioners discussed the plans, and noted their approval that the substantial wetlands have been protected and the developer has included the use of materials that are native to the area. Commissioners agreed that if the Petitioner decides to move forward with this project, they prefer the option that supports a lower density. Also, they agreed that the plan should include a commercial element in order to support the surrounding residents and business park. Commissioner Cain pointed out a similar, recent type of residential development in Grafton, featuring residential use of the upper floors and first floor commercial space that houses a small brewery. She observed their common outdoor area, visible from the street, appears to be very welcoming with seating, tables and fire pits, and seems to be a popular gathering space. She recommended that the developer consider this type of space when incorporating the commercial aspect into their design.

Several residents from the surrounding neighborhoods were present at the meeting to voice their concerns about this type of use of the parcel and the effect of increased traffic on Sheboygan Road (CTH I). Planner Censky reiterated that this agenda item is for a consultation only, with no action being requested at this time. Mayor O'Keefe stressed that it is important to maintain a balance between stagnation and over saturation when it comes to City planning.

RECODIFICATION OF TITLE 13 ZONING CODE

Code review will be postponed until September, then continue until review is complete.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

Commissioner Cain asked if the new awning was approved prior to installation on the PJ Piper Pancake House restaurant, W61N514 Washington Avenue. Planner Censky stated that he was in contact with the business owner, who stated that the awning was the original that was reattached. Commissioner Cain inquired whether updated plans were provided for the Stagecoach Inn, W61N520 Washington Avenue, delineating their outdoor alcohol beverage service area, which Planner Censky confirmed.

In the wake of the recent act of violence during a small Illinois community holiday parade, Commissioner Cain wanted to voice her praise for the Cedarburg Police Department for making sure that our hometown 4th of July parade and celebrations were safe, and commended them for their efforts.

MAYOR'S ANNOUNCEMENTS

Mayor O'Keefe had no announcements.

ADJOURNMENT

A motion was made by Vice Chairperson Kinzel, seconded by Commissioner Wiza, to adjourn the meeting at 10:09 p.m. The motion carried without a negative vote.

Victoria Guthrie
Administrative Secretary

the other being 24.84 acres. He reported that no city sewer or water would be provided until annexation of the parcel into the City.

Action: A motion was made by Vice Chairperson Kinzel to approve the land division at 1219 County I into two parcels with the stipulation that no sewer/water from the city be made available. The motion was seconded by Council Member Thome and the motion carried unanimously.

REQUEST APPROVAL FOR ENCROACHMENT OF THE VISION SETBACK TRIANGLE FOR DECK LOCATED AT N56 W6093 PORTLAND AVENUE

Planner Censky presented a site plan that showed a slight encroachment of the vision triangle at N56 W6093 Portland Avenue. He stated that at previous meetings, it was established by the Plan Commission that a case-by-case basis was permissible regarding vision triangle encroachments. Commissioner Wiza stated that he had no problem with the encroachment from an engineer perspective, and from an architectural perspective, Commissioner Voltz also stated that he felt the slight encroachment should be allowed in this case.

Action: Motion made by Mayor O'Keefe to allow slight encroachment of the vision-triangle located at N56 W6093 Portland Avenue and seconded by Commissioner Voltz. Motion carried without a negative vote.

REQUEST APPROVAL TO STORE CAMPER TRAILER WITHIN FENCED-IN PORTION OF PROPERTY YEAR-ROUND

Planner Censky reintroduced the topic of the camper located at Art of Joy, where the Commission decided at the previous meeting to postpone a decision until the actual definition of the camper be addressed. Whether it be considered a mobile vendor/ food truck or just an accessory structure was the main issue due to the different regulations regarding both definitions.

Petitioner Mary Creten stated that she had done further research and that at the County and State level, it would not be classified as a food truck. Commissioner Cain recommended that this be discussed with the City Attorney in order to decide on making it either an accessory structure, thus requiring inspections to be done, or having it be a mobile food vendor, and thus only needing to go through the City Clerk.

Action: Action regarding on-site storage of the trailer was tabled until further decisions are made about what this trailer is to be defined as.



DISCUSS THE LAND USE PLAN CLASSIFICATIONS FOR PROPERTIES AT/ NEAR THE HIGHWAY 60/ SHEBOYGAN ROAD AREA

Michael Wirth, one of the potential developers of the site, gave a presentation on market viability for the property located off Sheboygan Road and State Highway 60. He presented

evidence that there would be low market success with retail and that it is cheaper to build residential homes instead due to current construction costs. He also stated that market timing is important to take into consideration when thinking about retail and commercial versus residential success.

Commissioner Wiza emphasized that there is a community consensus that saturation has been reached and that must be considered as well. He also stated that with the Business Park nearby, it might be wise to consider where they go out to eat, especially once it gets developed more. Council Member Thome reiterated this idea of keeping the Business Park in mind and stated that the property can be a mixed use as well, having commercial and residential use. Specifically, some commercial, and possibly, some senior housing as is labeled on the 2025 Land Use Plan.

The idea of a TIF was briefly brought up by a citizen, Tom Czech, but the challenge with a TIF was acknowledged and disapproved due to problems with cost and success rate.

Cathy Czech asked about why single-family housing wasn't being considered when it was highly needed, particularly affordable single-family housing. She stated that many people could not afford to live in Cedarburg due to the high cost of homes. She also stated that multifamily was not a good idea due to current oversaturation of the schools in Cedarburg.

The Commission decided that per the discussion, they might address the land use plan in the future, but that no changes would be taking place to the land use plan due to the difficulty of predicting market forces.

RECODIFICATION OF TITLE 13 ZONING CODE

Further Code review will be postponed and then continue until review is complete.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

Per the last meeting, Commissioner Cain had some comments regarding the Architectural plan discussion regarding the Quarry development from the last meeting pertaining to the details of the plans.

MAYOR'S ANNOUNCEMENTS

Mayor O'Keefe had no announcements.

ADJOURNMENT

A motion was made by Mayor O'Keefe, seconded by Commissioner Kinzel, to adjourn the meeting at 10:26 p.m. The motion carried without a negative vote.

Diana Salapata
Administrative Secretary

**REQUEST APPROVAL FOR SLIGHT MODIFICATION TO PREVIOUSLY APPROVED
PLAN FOR REAR YARD ENTERTAINMENT BUILDING AT THE STAGECOACH INN
LOCATED AT N61W520 WASHINGTON AVENUE**

Planner Censky stated that Petitioner Bill Conley modified the previously approved plan per the discovery of a sewer line at the site during the December 6, 2021, meeting, finding the location and protecting the sewer was required as a condition for approval. An easement was established and put on the Ozaukee County registrar. The type of the building was changed to a timber frame and Mr. Conley increased the size from 1,646 square feet to 1990' square feet. Onsite parking had also been increased from seven parking stalls to eight. There would be no setback from the north property line and the building would be placed on top of the sewer line.

Commissioner Wiza had some concerns over the building being directly over the sewer line, and that even though the risk was low, there was no guarantee that an accident could not happen with this sewer and that from his perspective, he could not approve such a modification. Commissioner Cain asked for more information on the potential damage that could happen. After discussion, it was decided to correspond with the City Attorney to indemnify the city from liability for future problems that may arise.

Action: A motion was made by Vice Chairperson Kinzel to approve the modification of the plan for the rear yard entertainment building on the condition that the City was indemnified. The motion was seconded by Commissioner Thome and the motion carried with one negative vote from Commissioner Wiza.



**REQUEST CONCEPT REVIEW FOR PROPERTY LOCATED ON THE CORNER OF
STATE HIGHWAY 60 AND SHEBOYGAN ROAD**

Planner Censky presented the changes that the Mandel Group proposed with a revised site plan for the parcel located southeast of Sheboygan Road and State Highway 60. Per the suggestions of the Commissioners at the December 5, 2022, meeting, there was a section left for a commercial corridor that allowed for approximately 6,000-9,000 square feet. This section also decreased the amount of the units from 240 units to 192.

Commissioner Wiza questioned the design of State Highway 60 containing the left-hand turn into the site and whether that was addressed per the last meeting. Petitioner Aiello stated that the DOT (Department of Transportation) would not allow for a cut into the area.

Commissioner Strautmanis stated that there was a logical space for the commercial corridor in the northeast corner of the property.

Planner Censky asked the petitioners to consider the Sheboygan Road and Washington Avenue intersection in their traffic study. He also asked when the commercial component would be realized or pursued. Mr. Aiello responded that it was being pursued currently by Michael Wirth.

Commissioner Cain posed a concern over the location of the pool being so close to State Highway 60 and asked whether there was a way to reconsider the location somewhere further south on the site.

Council Member Thome asked whether the statistics about the development of the property considered all future developments in Cedarburg that had currently been approved. Petitioner Dan Romnek responded that they were, along with parts of the Grafton area. Council Member Thome also stated that at the current time, she did not feel ready to go forward with any more developments in the area.

Mayor O'Keefe also had a concern with the number of apartment buildings in Cedarburg currently, adding that this area had more flexibility with what could be built unlike the areas where other multi-density development projects are located.

Vice Chairperson Kinzel recommended more covered garages considering the climate in Wisconsin. He also questioned whether that space was enough for a commercial corridor or whether something else was desired on the site.

Commissioner Wiza mentioned that he was hoping for less apartment units and wondered if there was a way to incorporate more covered garages. He also cautioned that there was a sewer at the midpoint and that an easement would be needed.

Commissioners Voltz and Cain expressed their concern over what the commercial portion would look like and how it would fit with the apartments. Specifically, they wanted a space that fit with the apartments and had pedestrian connectivity and possibly a plaza.

Jim Nicoud from The Glen at Cedar Creek was concerned that the demand would not be there with all these other units and that the population of Cedarburg was not increasing at such a high rate to fill these units.

Richard Patek, also from The Glen, had a concern with the schools, and that while they were able to handle population increases now, with all the upcoming developments, there would be a point they reached if approximately 200-300 new students came in based on demographics of students in these developments.

Richard Rosenbalm, from The Glen, stated that he would like if the owner of the property would present both residential and commercial aspects of the property.

Tom Czech, from The Glen, stated that the statistics showing the median household income required to pay for the rent of these apartments was higher than that of the average household income in Cedarburg.

Planner Censky preferred that, per the overall comments of the Commission, the whole project be laid out in front of the Commission rather than a portion and stated he would like to see a traffic impact study for the intersection on Sheboygan Road and Washington Avenue.



PRESENTATION BY BLAIR WILLIAMS TO DISCUSS THE ECONOMIC REALITY OF COMMERCIAL USES ON THE WIRTH PROPERTY AT THE SOUTHEAST CORNER OF HIGHWAY 60 AND SHEBOYGAN ROAD.

Planner Censky stated that per the request of the Commission, the City had brought in a real estate expert to discuss alternative uses and to provide guidance on the types of uses that would best survive on the southeast corner of HWY 60 and Sheboygan Road. Planner Censky introduced Blair Williams, President of "Wired Properties" a commercial real estate consulting firm with 25 years of real estate and business experience.

Mr. Williams presented the economics of retail development for the site along with his recommendation on what should be done with the site based on the current market. He provided details regarding how his calculations were made and then his opinion based off the current market and the statistics he gathered. It was Mr. Williams' opinion that at this time, the site on the southeast corner of Highway 60 and Sheboygan Road would be best suited as a multifamily due to current capitalization rates, interest rates and development costs.

Commissioner Arnett asked about the possibilities of restaurants or other such retail where the residents could visit, or where the Business Park workforce could go as well. Mr. Williams stated that while these places could be successful, it would not be at a rate that would be viable for the site due to the costs needed and rent needed in order to make a profit on the development.

Mayor O'Keefe asked if there were any changes in the last few years and whether there was a chance the market could change rapidly again. Mr. Williams stated that it was possible and that was why he could only speak about the developments that would be viable on this site based on the current market.

Commissioner Strautmanis stated that while right now it might not be possible for retail to succeed on that site, perhaps in the future it could, and that the discussion around land use for that area was something that needed to be considered for the long run and not just what was able to succeed at that moment.

Commissioner Wiza followed up by explaining that the location was easily accessible, and that sewer and water were accessible as well. He also emphasized the importance of providing Cedarburg with the retail that it needed and that this was a good area for that.

The Commissioners determined that at this time retail would not work but that this was an on-going process and the long-term Land Use Plan, as well as the areas outside the City Limits, needed to be considered when planning a development for this site.

the district allowed other uses such as: gymnasiums, health resorts, and athletic clubs, adding hotels and restaurants to the list of Conditional Uses would not be unusual for the area.

Commissioner Strautmanis asked whether there was a way to ensure it was in an area that was not amidst the more industrial-based portions of the district. Planner Censky recommended requiring that hotels and restaurants front a major arterial road so that it would not be obstructed by industrial uses and was visible to those who passed by.

Action: A motion was made by Commissioner Strautmanis, seconded by Council Member Thome, to recommend approval for a Zoning-Text Amendment to add hotels and restaurants as permitted uses in the M-2 General Manufacturing District only on major arterial roads. Motion carried without a negative vote with Commissioner Kinzel excused.

REQUEST FOR REVIEW AND RECOMMENDATION OF APPROVAL OF THE REVISED FLOODPLAIN ORDINANCE, AND ACTION THEREON.

Planner Censky stated that the Wisconsin Department of Natural Resources (DNR) had updated the floodplain ordinance and mandated that all affected communities adopt their new model ordinance. The DNR reviewed the floodplain ordinance drafted by staff and recommended putting it through the approval process. The ordinance included both the minimum regulatory standards required in Ch. NR 116, Wis. Admin. Code, and those of the National Flood Insurance Program 44 CFR 59-72. Section 87.30(1)(b), Stats. The City was required to adopt the ordinance as FEMA flood insurance maps are periodically revised and failure to adopt the ordinance could result in suspension from the National Flood Insurance Program.

Additionally, the DNR recently completed their new flood plain study and are in the review phase of the revised maps. When they have made their final determination on the new maps, all affected municipalities will be required to adopt the new maps, likely to be later this year or early next year.

Mayor O'Keefe asked whether the Commission had any say in what was put in the floodplain ordinance. Commissioner Wiza responded that while a challenge could be made, it was highly difficult to get approval on that challenge, based on his own experience with the floodplain ordinance in the past.

Action: A motion was made by Commissioner Wiza, seconded by Commissioner Arnett, to recommend approval for the Model Floodplain Ordinance. Motion carried without a negative vote with Commissioner Kinzel excused.



LAND USE DISCUSSION FOR THE VACANT PROPERTY IN THE SOUTHEAST CORNER OF SHEBOYGAN ROAD AND STATE HIGHWAY 60.

Planner Censky referenced the previous meeting held in June, where Mr. Blair Williams presented information on the economic reality of retail development for the southeast

corner of Sheboygan Road and State Highway 60, also known as the Wirth property. Mr. Williams indicated that due to current interest rates and market conditions, commercial development at this location was not advisable and thought that some form of residential development would likely fare better. A review of the Land Use Plan and a discussion of potential new uses was requested by the Commissioners after hearing about the challenges of profitable retail development for the site.

Commissioner Arnett emphasized the importance of considering outside developments when looking at possibilities for the Wirth site, using the Five Corners Development Plan from the Town of Cedarburg as an example.

Commissioner Wiza added that while water and sanitary sewers were not necessary when considering potential developments, this site offered that, making it a good area to pursue future development.

Mayor O'Keefe confirmed with Council Member Thome that the site would not be considered for a TIF site. Due to it being a clean site, that was not an option when considering development for the site.

Council Member Thome and Commissioner Wiza suggested looking into less high-density residential options due to the demand of citizens and the amount of future development that would consist of high-density residential and not wanting to oversaturate the City with that type of residential use.

Commissioner Voltz offered an alternative of having a mixed-use site consisting of two-story/three-story apartment buildings that contained retail on the first level. He elaborated that there could be a higher density mixed-use area coming off State Highway 60, and it could progress into a less-dense residential area consisting of rowhouses or townhouses as was suggested by Council Member Thome.

Planner Censky stated that if a consensus was reached with the land use based on Commissioner Voltz' suggestion, a new Zoning District could be created to allow the possibility of such varied use across the site. A PUD Overlay was also something to consider since it allowed oversight on projects.

Development options were proposed, and the Mandel Group was mentioned in consideration of their extensive research on the history of Cedarburg when proposing their development. Mayor O'Keefe suggested that staff reach out to them due to their diligence in previous proposals for the site and the quality of their work in other developments.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

Commissioner Voltz announced that restoration work for the Fire Department garage doors was underway.

CITY OF CEDARBURG

MEETING DATE: September 11, 2023

ITEM NO: 7.E and 7.F

TITLE: Discussion and possible action on Ordinance No. 2023-11 amending Section 2-4-3(b) of the City of Cedarburg Municipal Code related to the Library Board

ISSUE SUMMARY: The Library Board, at their August 23, 2023 meeting, gave their approval of a new Ordinance to allow up to (2) members of the Library Board to be non-residents of the City of Cedarburg. This new ordinance mirrors what is written in Wisconsin State Statutes regarding Library Boards and will allow for the Cedarburg School District Administrator or his representative to be appointed to the Library Board.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS: August 23, 2023 Library Board minutes, Ordinance No. 2023-11

INITIATED/REQUESTED BY: Tracie Sette

FOR MORE INFORMATION CONTACT: Tracie Sette (262) 375-7606

ORDINANCE NO. 2023-11

An Ordinance Amending Section 2-4-3(b) of City of Cedarburg Code Library Board

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 2-4-3 of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

Sec. 2-4-3(b) Library Board

(b) *Library board*

- (1) The library board shall have all the powers provided in Wis. Stats. § 43.58, and any other applicable Wisconsin Statute including, but not limited to, exclusive control of the expenditure of all moneys collected, donated or appropriated for the library fund relating to libraries.
- (2) The library board shall consist of seven members, who shall be residents of the City of Cedarburg, except that not more than two members may be a resident of a municipality other than the City. One member shall be an administrator of the Cedarburg School District or the administrator's representative. All members shall be appointed by the mayor of the city, subject to confirmation by the common council of the city.
- (3) The seven-member board shall be divided into three classes. Initially, three members shall serve for three years, two members shall serve for two years, and two members shall serve for one year, ending April 30.
- (4) Appointments to the board shall be made as soon as practical after approval of this ordinance. The initial appointees shall all serve interim terms of office expiring April 30, 2010, at which time the three-year, two-year and one-year terms set forth above shall commence.
- (5) Not more than one member of the common council shall at any one time be a member of the board.
- (6) Vacancies on the board shall be filled by appointment for any unexpired term by the common council in the same manner as original appointments are made.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 11th day of September, 2023.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

The Friends of the Library are working on Cedarburg Reads/Writes. All books have been checked out. The Author talk will be held on October 25, 2023 at the Cedarburg Cultural Center.

The Library is receiving a \$1,000 grant from the Cedarburg Grafton Rotary Club in honor of retiring member Bill Wernecke. This grant will be used to purchase mystery books, large print books, and a bookplate in recognition of Mr. Wernecke. Total grants received this year is \$13,000.

Repairs are needed in the Library including the HVAC, sprinkler system, and lighting repairs.

- The sprinkler system repair estimate is \$1,331.30
- The HVAC controller upgrade estimate is \$8,650.00
 - This fix isn't urgent, so may wait until 2024 and use Capital funds.

Window tinting was approved at the July Board meeting and will be done on August 24, 2023.

The summer reading program was very successful. The Library was very busy and usage numbers were all higher in July.

This week is Trustee Training Week. There are several recorded seminars that the Trustees can listen to at their convenience.

School Report

A new librarian was hired for the School District – Michelle Neglia. The District had 1.6 FTE filled last year, now has 2.0 FTE filled for this year.

UNFINISHED BUSINESS

Review and Possible Action on 2024 Library Budget Draft

The Board reviewed the budget. The Board also reviewed the new City employee compensation plan. The Library budget allows a 4% pay increase for all except contracted employees. A 5% pay increase is planned for the Assistant Director. Health insurance is expected to increase by 14%. Operating expenses are relatively similar; however, the Library may need to reduce publications due to the health insurance increase. The City is adding Martin Luther King, Jr. Day as a holiday.

Motion made by Kassandra Bartelme, seconded by Joycelyn Russo, to approve the draft budget and bring it to the City for discussion on August 28, 2023. Motion carried without a negative vote with Council Member Bitter and Michael Maher excused.

NEW BUSINESS

Review and Possible Action on Quote from Johnson Controls for Temperature Control System Components

Motion made by DeWayna Cherrington, seconded by Joycelyn Russo, to put the Johnson Control HVAC improvement into the 2024 Capitol Fund request. Motion carried without a negative vote with Council Member Bitter and Michael Maher excused.

Review and Possible Action on Language Change to Ordinance No. 2023-11

The Library Board ordinance (Section 2-4-3(b)) currently states only appointed members can vote. There is a discrepancy between State Statute and the City Library Board ordinance. State Statute

states that up to two members can be non-residents of the City. The ordinance language was updated to match the State Statute. The Common Council approves the ordinance changes but the Library Board can offer feedback on the ordinance. The Board suggested the following changes in their motion to approve Ordinance No. 2023-11.

Motion made by DeWayna Cherrington, seconded by Meghan O'Driscoll, to support the language in the revised Section 2-4-3 Library Board ordinance as stated in the agenda and provided in the packet with a friendly amendment to remove the comma in sentence 2 of paragraph (2) between the words "District" and "or" as it is incorrect grammar. Motion carried without a negative vote with Council Member Bitter and Michael Maher.

Clarification was requested by Joycelyn Russo on which board members could be residents of other municipalities and be appointed to the Board. It was discussed that it could be any member of the Board (up to two people) that could be residents of other municipalities.

Review and Possible Action on 2024 Martin Luther King, Jr. Holiday and Library Closure for Floating Holiday

Director Eastwood explained that she considered whether the Library should be open on MLK, Jr. Day, since the schools are closed and the Library could provide MLK, Jr. celebrations. The Staff was surveyed and supported to close in honor of MLK, Jr. and to consider it a day of observance. Director Eastwood decided that the Library will close.

Consider and Possible Action on Rescheduling the October and November Library Board Meetings

The October Library Board meeting conflicts with the Cedarburg Reads author event on October 25, 2023. The November Library Board meeting is the Wednesday before Thanksgiving.

Motion made by DeWayna Cherrington, seconded by Joycelyn Russo to change the Library Board meeting dates to October 18 and November 29, 2023 respectively. Motion carried without a negative vote with Council Member Bitter and Michael Maher excused.

ADJOURNMENT

Motion made by Joycelyn Russo, seconded by Kassandra Bartelme, to adjourn the meeting at 8:01 p.m. Motion carried without a negative vote with Council Member Bitter and Michael Maher excused.

Kassandra Bartelme
Acting Secretary

adk

CITY OF CEDARBURG

MEETING DATE: September 11, 2023

ITEM NO: 7.G.

TITLE: Discussion and possible action on the appointment of a Successor Agent, Anne Johnson, for the Cedarburg Art Museum Class B Combo License with the removal of current agent Heather Wenthold*

ISSUE SUMMARY: The Cedarburg Art Museum is requesting to change the agent on their liquor license from Heather Wenthold to Anne Johnson. Anne Johnson successfully passed the background check and all that is required is Council approval.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: n/a

ATTACHMENTS: AT-104 and AT-200

INITIATED/REQUESTED BY: Tracie Sette

FOR MORE INFORMATION CONTACT: Tracie Sette (262) 375-7606

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village of Cedarburg County of Ozaukee
☒ City

The undersigned duly authorized officer/member/manager of Cedarburg Art Museum
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
Cedarburg Art Museum
(Trade Name)

located at W63N675 Washington Avenue

appoints Anne Johnson

[Redacted] Cedarburg, WI 53012
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 2015 - 2023

Place of residence last year [Redacted] Cedarburg, WI 53012

For: _____
(Name of Corporation / Organization / Limited Liability Company)

By: _____
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Anne Johnson, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 8/31/23 Agent's age 34
(Signature of Agent) (Date)
[Redacted] Date of birth [Redacted]
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 9/7/23 by MDM/adk Title Police Chief
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Appointment of Successor Agent – Retail Licenses

Submit this form to your licensing authority with a \$10 processing fee.

If there is a change in agent, each club, corporation, or limited liability company that holds a retail license to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent and have the appointment approved by the licensing authority pursuant to sec. 125.04(6), Wis. Stats. The following questions must be answered by the agent, and the appointment must be signed by an officer of the corporation/organization or one member of the limited liability company (only one signature is required).

Section 1: Licensee Information and Acknowledgement

Licensee Name

Heather Wenthold

Reason for Cancellation of Appointed Agent

Administrative Leave

The undersigned appoints Anne Johnson as agent in accordance with sec. 125.04(6), Wis. Stats.

Thomas J. Zelmur
Signature of President / Member

8-31-23
Date

Section 2: Agent Information and Acknowledgement

Agent Name

Anne Johnson

Mailing Address



City or Post Office

Cedarburg

State

WI

Zip Code

53012

Agent Questions

| | Yes | No |
|---|-------------------------------------|-------------------------------------|
| 1. Are you of legal drinking age? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Have you ever been convicted of a federal law violation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Have you ever been convicted of a state law violation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Have you ever been convicted of a local ordinance violation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Have you completed the required responsible beverage server training course per sec. 125.04(5)(a)5, Wis. Stats.? ... | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

UNDER PENALTY OF LAW, I declare that my answers above are true and correct to the best of my knowledge and belief.

I hereby accept appointment as agent for Cedarburg Art Museum and assume full responsibility of the conduct of the business relative to fermented malt beverages and intoxicating liquors.

[Signature]
Signature of Agent

8/31/2023
Date

Section 3: Licensing Authority Approval

Municipality Name

City of Cedarburg

MDM/adk

Signature of Official

Police Chief

Title of Official

9/7/23
Date

Banks: PWBDD

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|-------|---------|-------------------------|---------------------------------------|---------|--------|----------|
| Fund: 100 GENERAL FUND | | | | | | | |
| 08/25/2023 | PWBDD | 44612*# | BEYER'S HARDWARE | REPAIR AND MAINTENANCE | 500240 | 518100 | 1.48 |
| | | | | OPERATING SUPPLIES | 500350 | 518100 | 13.91 |
| | | | | MAINTENANCE SUPPLIES | 500340 | 522410 | 35.98 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 110.65 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 6.29 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 4.31 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 42.63 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 21.58 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 2.36 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 17.35 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | (24.78) |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 18.88 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 44.96 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 24.54 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 22.01 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 20.97 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 2.51 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 5.98 |
| | | | | CHECK PWBDD 44612 TOTAL FOR FUND 100: | | | 371.61 |
| 08/25/2023 | PWBDD | 44613 | BLAIN'S FARM & FLEET | MAINTENANCE PARTS | 500353 | 533210 | 101.70 |
| 08/25/2023 | PWBDD | 44618*# | CEDARBURG LIGHT & WATER | DUE TO LIGHT AND WATER | 256200 | 000000 | 186.86 |
| 08/25/2023 | PWBDD | 44619*# | CHARTER COMMUNICATIONS | TELEPHONE/COMMUNICATIONS | 500225 | 513100 | 8.15 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 513200 | 8.15 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 514100 | 37.84 |
| | | | | INTERNET | 500220 | 514700 | 1,103.22 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 515400 | 15.75 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 515600 | 23.15 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 518100 | 62.00 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 518100 | 49.99 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 522310 | 15.75 |
| | | | | INTERNET | 500220 | 522410 | 149.98 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 522410 | 22.71 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 533110 | 22.90 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 533210 | 30.50 |
| | | | | OPERATING SUPPLIES | 500350 | 533210 | 163.98 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 555140 | 15.25 |
| | | | | INTERNET | 500220 | 555510 | 163.98 |
| | | | | INTERNET | 500220 | 555510 | 107.98 |
| | | | | INTERNET | 500220 | 555510 | 122.97 |

Banks: PWBDD

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|-------|---------|---------------------------------|---------------------------------------|---------|--------|----------|
| Fund: 100 GENERAL FUND | | | | | | | |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 566310 | 15.75 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 566310 | 15.50 |
| | | | | CHECK PWBDD 44619 TOTAL FOR FUND 100: | | | 2,155.50 |
| 08/25/2023 | PWBDD | 44620*# | CINTAS CORPORATION | OPERATING SUPPLIES | 500350 | 533210 | 217.12 |
| 08/25/2023 | PWBDD | 44621 | CONLEY MEDIA, LLC | EAP/125 ADMIN | 500161 | 519200 | 219.68 |
| 08/25/2023 | PWBDD | 44623 | DISCOVERY COACH | OTHER EXPENSES - FS TITANIC BALANCE | 500390 | 555140 | 1,100.00 |
| | | | | OTHER EXPENSES - FS DEPOSIT FIDDLER | 500390 | 555140 | 100.00 |
| | | | | OTHER EXPENSES - FS MATILDA | 500390 | 555140 | 100.00 |
| | | | | OTHER EXPENSES - FS MIRACLE ON 34TH | 500390 | 555140 | 100.00 |
| | | | | CHECK PWBDD 44623 TOTAL FOR FUND 100: | | | 1,400.00 |
| 08/25/2023 | PWBDD | 44626 | EGELHOFF LAWNMOWER SERVICE | MAINTENANCE PARTS | 500353 | 533210 | 63.98 |
| 08/25/2023 | PWBDD | 44627 | EHLERS | PROFESSIONAL SERVICES | 500210 | 515600 | 4,250.00 |
| 08/25/2023 | PWBDD | 44628 | EXCEL DISPOSAL OF WISCONSIN LLC | PUBLIC WORKS FEES | 463101 | 000000 | 319.29 |
| 08/25/2023 | PWBDD | 44629 | FASTENAL COMPANY | MAINTENANCE PARTS | 500353 | 533210 | 148.47 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 74.24 |
| | | | | CHECK PWBDD 44629 TOTAL FOR FUND 100: | | | 222.71 |
| 08/25/2023 | PWBDD | 44631 | GALLS, LLC | 4-IN-1 PATROL JACKET 2.0 | 500346 | 522410 | 57.85 |
| | | | | 4-IN-1 PATROL JACKET 2.0 | 500346 | 522410 | 163.25 |
| | | | | 4-IN-1 PATROL JACKET 2.0 | 500346 | 522410 | 39.73 |
| | | | | 4-IN-1 PATROL JACKET 2.0 | 500346 | 522410 | 76.95 |
| | | | | 4-IN-1 PATROL JACKET 2.0 | 500346 | 522410 | 65.29 |
| | | | | 4-IN-1 PATROL JACKET 2.0 | 500346 | 522410 | 245.58 |
| | | | | SHIPPING | 500346 | 522410 | 7.64 |
| | | | | 4-IN-1 PATROL JACKET 2.0 | 500346 | 522410 | 282.77 |
| | | | | 4-IN-1 PATROL JACKET 2.0 | 500346 | 522410 | 282.77 |
| | | | | CHECK PWBDD 44631 TOTAL FOR FUND 100: | | | 1,221.83 |
| 08/25/2023 | PWBDD | 44636*# | HOUSEMAN & FEIND, LLP | EXTRAORDINARY SERVICES | 500211 | 516100 | 1,659.00 |
| | | | | ATTORNEY/CONSULTANT | 500212 | 522110 | 576.00 |
| | | | | ATTORNEY/CONSULTANT | 500212 | 522110 | 588.00 |
| | | | | CHECK PWBDD 44636 TOTAL FOR FUND 100: | | | 2,823.00 |

09/05/2023 03:01 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 08/21/2023 - 09/01/2023
Banks: PWBDD

Page 3/14

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|-------|---------|---------------------------------|---------------------------------------|---------|--------|----------|
| Fund: 100 GENERAL FUND | | | | | | | |
| 08/25/2023 | PWBDD | 44637*# | JANI-KING OF MILWAUKEE | OPERATING SUPPLIES | 500350 | 533210 | 406.31 |
| 08/25/2023 | PWBDD | 44638* | JM BRENNAN, INC. | HEATING CONTROLS UPGRADE | 500380 | 518100 | 1,532.00 |
| 08/25/2023 | PWBDD | 44642 | JULIE GIERACH | PUBLIC WORKS FEES | 463101 | 000000 | 25.00 |
| 08/25/2023 | PWBDD | 44645 | LEE RECREATION, LLC | REPAIR AND MAINTENANCE | 500240 | 555510 | 560.00 |
| 08/25/2023 | PWBDD | 44646 | LINCOLN CONTRACTORS SUPPLY, INC | MAINTENANCE PARTS | 500353 | 533210 | 136.84 |
| 08/25/2023 | PWBDD | 44648*# | NAPA AUTO PARTS | MAINTENANCE PARTS | 500353 | 533210 | 16.51 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 59.99 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 40.19 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 27.29 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 44.86 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 15.59 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 79.43 |
| | | | | CHECK PWBDD 44648 TOTAL FOR FUND 100: | | | 283.86 |
| 08/25/2023 | PWBDD | 44649 | NASSCO, INC. | OPERATING SUPPLIES | 500350 | 518100 | 116.29 |
| 08/25/2023 | PWBDD | 44650 | NEWS GRAPHIC | PRINTING-NEWSLETTERS, ETC | 500313 | 522110 | 126.00 |
| 08/25/2023 | PWBDD | 44651*# | OLSEN'S PIGGLY WIGGLY | REPAIR AND MAINTENANCE | 500240 | 555510 | 4.64 |
| 08/25/2023 | PWBDD | 44652# | ONTECH SYSTEMS, INC | PROFESSIONAL SERVICES | 500210 | 514700 | 750.00 |
| | | | | PROFESSIONAL SERVICES | 500210 | 514700 | 442.92 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 522110 | 80.00 |
| | | | | CHECK PWBDD 44652 TOTAL FOR FUND 100: | | | 1,272.92 |
| 08/25/2023 | PWBDD | 44654 | PAYNE & DOLAN, INC. | REPAIR AND MAINTENANCE | 500240 | 533440 | 895.62 |
| 08/25/2023 | PWBDD | 44656 | PMF LANDSCAPE SUPPLY LLC | REPAIR AND MAINTENANCE | 500240 | 555510 | 140.00 |
| 08/25/2023 | PWBDD | 44657*# | QUALITY STATE OIL CO., INC. | GAS AND OIL EXPENSE | 500351 | 533210 | 682.53 |
| 08/25/2023 | PWBDD | 44658 | REGISTRATION FEE TRUST | OTHER EXPENSES | 500390 | 522120 | 714.00 |
| 08/25/2023 | PWBDD | 44661 | SHARP ELECTRONICS CORPORATION | EQUIPMENT OUTLAY | 500385 | 514700 | 1,866.21 |
| 08/25/2023 | PWBDD | 44664 | SNAP-ON INDUSTRIAL | MAINTENANCE PARTS | 500353 | 533210 | 298.97 |
| 08/25/2023 | PWBDD | 44665 | STATE INDUSTRIAL PRODUCTS | MAINTENANCE PARTS | 500353 | 533210 | 138.14 |
| 08/25/2023 | PWBDD | 44666 | SUMMIT SUPPLY | REPAIR AND MAINTENANCE | 500240 | 555510 | 252.25 |
| 08/25/2023 | PWBDD | 44671 | TRANSUNION RISK AND ALTERNATIVE | OFFICE SUPPLIES | 500310 | 522130 | 75.00 |

09/05/2023 03:01 PM

User: mrusso

DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG

CHECK DATE FROM 08/21/2023 - 09/01/2023

Banks: PWBDD

Page 4/14

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|-------|---------|------------------------------|---------------------------------------|---------|--------|-----------|
| Fund: 100 GENERAL FUND | | | | | | | |
| 08/25/2023 | PWBDD | 44672# | UNIFIRST CORPORATION | REPAIR AND MAINTENANCE | 500240 | 518100 | 160.36 |
| | | | | MAINTENANCE SUPPLIES | 500340 | 522100 | 78.62 |
| | | | | OPERATING SUPPLIES | 500350 | 533210 | 56.07 |
| | | | | CHECK PWBDD 44672 TOTAL FOR FUND 100: | | | 295.05 |
| 08/25/2023 | PWBDD | 44673# | VILLAGE OF GRAFTON | REPAIR AND MAINTENANCE | 500240 | 522120 | 185.93 |
| | | | | OTHER EXPENSES | 500390 | 555140 | 1,631.25 |
| | | | | CHECK PWBDD 44673 TOTAL FOR FUND 100: | | | 1,817.18 |
| 08/25/2023 | PWBDD | 44675 | VOSS SIGNS, LLC | SIGNS | 500363 | 533311 | 268.00 |
| | | | | SIGNS | 500363 | 533311 | 308.00 |
| | | | | CHECK PWBDD 44675 TOTAL FOR FUND 100: | | | 576.00 |
| 08/25/2023 | PWBDD | 44676*# | WE ENERGIES | NATURAL GAS-0713912926-00011 | 500224 | 518100 | 25.50 |
| | | | | NATURAL GAS-0713912926-00006 | 500224 | 518100 | 28.86 |
| | | | | NATURAL GAS-0713912926-00001 | 500224 | 518100 | 25.50 |
| | | | | NATURAL GAS-0711276804-00002 | 500224 | 522100 | 292.60 |
| | | | | NATURAL GAS-0711276804-00001 | 500224 | 522100 | 13.31 |
| | | | | NATURAL GAS-0713912926-00004 | 500224 | 522410 | 11.19 |
| | | | | NATURAL GAS-0713912926-00009 | 500224 | 533210 | 33.22 |
| | | | | NATURAL GAS-0719886467-00001 | 500224 | 555510 | 12.51 |
| | | | | NATURAL GAS-0707973696-00001 | 500224 | 555510 | 9.90 |
| | | | | CHECK PWBDD 44676 TOTAL FOR FUND 100: | | | 452.59 |
| 08/25/2023 | PWBDD | 44678 | WISCONSIN STEAM CLEANER | FUEL SYSTEM MAINTENANCE | 500326 | 533210 | 298.39 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 92.00 |
| | | | | CHECK PWBDD 44678 TOTAL FOR FUND 100: | | | 390.39 |
| 08/25/2023 | PWBDD | 44679*# | WM CORPORATE SERVICES, INC | MAINT/CONTRACTED SERVICES | 500290 | 533710 | 44,560.96 |
| | | | | MAINT/CONTRACTED SERVICES | 500290 | 533730 | 20,282.04 |
| | | | | CHECK PWBDD 44679 TOTAL FOR FUND 100: | | | 64,843.00 |
| 09/01/2023 | PWBDD | 44680 | ABLE DISTRIBUTING | REPAIR AND MAINTENANCE | 500240 | 555510 | 141.85 |
| 09/01/2023 | PWBDD | 44681 | AECOM TECHNICAL SERVICES INC | DEVELOPERS AGREE-STONE LAKE | 239261 | 000000 | 1,437.78 |
| 09/01/2023 | PWBDD | 44683*# | AT&T | TELEPHONE/COMMUNICATIONS | 500225 | 518100 | 94.64 |

09/05/2023 03:01 PM

User: mrusso

DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG

CHECK DATE FROM 08/21/2023 - 09/01/2023

Banks: PWBDD

Page 5/14

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|-------|---------|-------------------------------|---------------------------------------|---------|--------|----------|
| Fund: 100 GENERAL FUND | | | | | | | |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 522110 | 100.80 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 533210 | 88.15 |
| | | | | CHECK PWBDD 44683 TOTAL FOR FUND 100: | | | 283.59 |
| 09/01/2023 | PWBDD | 44684*# | AT&T MOBILITY | TELEPHONE/COMMUNICATIONS | 500225 | 522110 | 1,173.82 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 522310 | 42.50 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 522310 | 42.50 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 522410 | 115.98 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 533110 | 42.50 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 533110 | 38.50 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 533210 | 42.50 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 533210 | 39.50 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 533210 | 25.50 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 555510 | 22.99 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 555510 | 22.99 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 555510 | 16.19 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 555510 | 25.00 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 555510 | 42.50 |
| | | | | CHECK PWBDD 44684 TOTAL FOR FUND 100: | | | 1,692.97 |
| 09/01/2023 | PWBDD | 44689# | BEYER'S HARDWARE | REPAIR AND MAINTENANCE | 500240 | 518100 | 3.73 |
| | | | | SUPPLIES AND EXPENSES | 500347 | 522120 | 6.61 |
| | | | | OFFICE SUPPLIES | 500310 | 522310 | 50.63 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 29.05 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 5.84 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 18.69 |
| | | | | CHECK PWBDD 44689 TOTAL FOR FUND 100: | | | 114.55 |
| 09/01/2023 | PWBDD | 44697 | COMPLETE OFFICE OF WISCONSIN | MAINTENANCE SUPPLIES | 500340 | 522100 | 83.68 |
| 09/01/2023 | PWBDD | 44698 | CRETEX SPECIALTY PRODUCTS INC | REPAIR AND MAINTENANCE | 500240 | 533440 | 960.58 |
| 09/01/2023 | PWBDD | 44701 | GALLS, LLC | UNIFORMS | 500346 | 522120 | 132.83 |
| | | | | UNIFORMS | 500346 | 522120 | 395.77 |
| | | | | UNIFORMS | 500346 | 522120 | 11.03 |
| | | | | UNIFORMS | 500346 | 522120 | 140.57 |
| | | | | CHECK PWBDD 44701 TOTAL FOR FUND 100: | | | 680.20 |
| 09/01/2023 | PWBDD | 44702 | GENERAL COMMUNICATIONS INC | REPAIR AND MAINTENANCE | 500240 | 522120 | 100.00 |
| | | | | EQUIPMENT/CAPITAL OUTLAY | 500380 | 522120 | 200.00 |

09/05/2023 03:01 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 08/21/2023 - 09/01/2023
Banks: PWBDD

Page 6/14

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------|-------|---------|--------------------------------|---------------------------------------|---------|--------|-----------|
| Fund: 100 GENERAL FUND | | | | CHECK PWBDD 44702 TOTAL FOR FUND 100: | | | 300.00 |
| 09/01/2023 | PWBDD | 44703# | GRAFTON ACE HARDWARE | REPAIR AND MAINTENANCE | 500240 | 518100 | 15.91 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 26.94 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 312.66 |
| | | | | CHECK PWBDD 44703 TOTAL FOR FUND 100: | | | 355.51 |
| 09/01/2023 | PWBDD | 44706 | ID NETWORKS | REPAIR AND MAINTENANCE | 500240 | 522110 | 1,857.00 |
| 09/01/2023 | PWBDD | 44707 | JACKSON CONCRETE INC. | REPAIR AND MAINTENANCE | 500240 | 533440 | 348.00 |
| 09/01/2023 | PWBDD | 44709 | KLINGSPOR | MAINTENANCE PARTS | 500353 | 533210 | 265.82 |
| 09/01/2023 | PWBDD | 44710 | KURT SCHOESSOW | MAINTENANCE PARTS | 500353 | 533210 | 375.62 |
| 09/01/2023 | PWBDD | 44714 | NAPA AUTO PARTS | MAINTENANCE PARTS | 500353 | 533210 | 8.99 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 251.85 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 120.85 |
| | | | | CHECK PWBDD 44714 TOTAL FOR FUND 100: | | | 381.69 |
| 09/01/2023 | PWBDD | 44716 | ODP BUSINESS SOLUTIONS | OFFICE SUPPLIES | 500310 | 522110 | 21.96 |
| 09/01/2023 | PWBDD | 44718 | OZAUKEE COUNTY CLERK OF COURTS | COURT PENALTIES & COSTS | 451101 | 000000 | 150.00 |
| 09/01/2023 | PWBDD | 44720 | PITNEY BOWES GLOBAL FINANCIAL | POSTAGE | 500315 | 514100 | 132.79 |
| 09/01/2023 | PWBDD | 44721 | QUALITY STATE OIL CO., INC. | FUEL INVENTORY | 161500 | 000000 | 6,473.45 |
| | | | | FUEL INVENTORY | 161500 | 000000 | 6,996.24 |
| | | | | CHECK PWBDD 44721 TOTAL FOR FUND 100: | | | 13,469.69 |
| 09/01/2023 | PWBDD | 44722 | REDISHRED ACQUISITION INC | PROFESSIONAL SERVICES | 500210 | 515600 | 57.20 |
| 09/01/2023 | PWBDD | 44723 | REGISTRATION FEE TRUST | PROFESSIONAL SERVICES | 500210 | 522310 | 179.50 |
| 09/01/2023 | PWBDD | 44724# | SHERILL, INC | OPERATING SUPPLIES | 500350 | 533210 | 59.94 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 59.94 |
| | | | | CHECK PWBDD 44724 TOTAL FOR FUND 100: | | | 119.88 |
| 09/01/2023 | PWBDD | 44725 | SHERWIN WILLIAMS CO. | REPAIR AND MAINTENANCE | 500240 | 555510 | 134.46 |
| 09/01/2023 | PWBDD | 44726 | SIG SAUER, INC | EQUIPMENT/CAPITAL OUTLAY | 500380 | 522120 | 514.55 |
| 09/01/2023 | PWBDD | 44727 | SNAP-ON INDUSTRIAL | MAINTENANCE PARTS | 500353 | 533210 | 130.00 |
| 09/01/2023 | PWBDD | 44728 | STUMP GRINDING 4 LESS, LLC | MAINT/CONTRACTED SERVICES | 500290 | 555510 | 10,264.66 |

09/05/2023 03:01 PM

User: mrusso

DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG

CHECK DATE FROM 08/21/2023 - 09/01/2023

Banks: PWBDD

Page 7/14

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------------------|-------|---------|-----------------------------|---------------------------------------|---------|--------|------------|
| Fund: 100 GENERAL FUND | | | | | | | |
| 09/01/2023 | PWBDD | 44730 | THE UNIFORM SHOPPE | UNIFORMS | 500346 | 522120 | 88.95 |
| | | | | UNIFORMS | 500346 | 522120 | 81.95 |
| | | | | UNIFORMS | 500346 | 522120 | 121.80 |
| | | | | UNIFORMS | 500346 | 522120 | 18.95 |
| | | | | CHECK PWBDD 44730 TOTAL FOR FUND 100: | | | 311.65 |
| 09/01/2023 | PWBDD | 44731 | TRUCK COUNTRY OF WISC | MAINTENANCE PARTS | 500353 | 533210 | 261.71 |
| 09/01/2023 | PWBDD | 44732*# | U.S. CELLULAR | URBANEK CELL 5335 | 500225 | 533110 | 10.50 |
| | | | | BUBLITZ HOT SPOT 0913 | 500225 | 533210 | 39.50 |
| | | | | DPW IPAD 1293 | 500225 | 533210 | 25.00 |
| | | | | BUBLITZ TABLET 1195 | 500225 | 533210 | 25.00 |
| | | | | LEGAULT TABLET 9599 | 500225 | 555510 | 10.50 |
| | | | | KETTNER TABLET 9629 | 500225 | 555510 | 10.50 |
| | | | | PETERSON TABLET 5195 | 500225 | 555510 | 10.50 |
| | | | | WESTPHAL TABLET 8568 | 500225 | 555510 | 10.50 |
| | | | | CHECK PWBDD 44732 TOTAL FOR FUND 100: | | | 142.00 |
| 09/01/2023 | PWBDD | 44733*# | UNIFIRST CORPORATION | OPERATING SUPPLIES | 500350 | 533210 | 65.65 |
| 09/01/2023 | PWBDD | 44734 | VILLAGE OF GRAFTON | OTHER EXPENSES | 500390 | 555140 | 741.30 |
| 09/01/2023 | PWBDD | 44735 | WALTS PETROLEUM SERVICE INC | GAS AND OIL EXPENSE | 500351 | 533210 | 195.00 |
| 09/01/2023 | PWBDD | 44737 | WISCONSIN HUMANE SOCIETY | ANIMAL POUND | 500213 | 522110 | 180.00 |
| | | | | Total for fund 100 GENERAL FUND | | | 127,804.91 |
| Fund: 200 CEMETERY FUND | | | | | | | |
| 08/25/2023 | PWBDD | 44612*# | BEYER'S HARDWARE | OPERATING SUPPLIES | 500350 | 544210 | 8.09 |
| 08/25/2023 | PWBDD | 44618*# | CEDARBURG LIGHT & WATER | ELECTRIC | 500222 | 544210 | 71.88 |
| | | | | WATER SERVICE | 500226 | 544210 | 37.23 |
| | | | | CHECK PWBDD 44618 TOTAL FOR FUND 200: | | | 109.11 |
| | | | | Total for fund 200 CEMETERY FUND | | | 117.20 |
| Fund: 220 RECREATION PROGRAMS FUND | | | | | | | |
| 08/25/2023 | PWBDD | 44614 | BOBBIE RECOB | SUMMER SOCCER | 467329 | 000000 | 55.00 |
| 08/25/2023 | PWBDD | 44619*# | CHARTER COMMUNICATIONS | TELEPHONE/COMMUNICATIONS | 500225 | 555390 | 30.50 |
| 08/25/2023 | PWBDD | 44630 | FORE BETTER GOLF, INC | MAINT/CONTRACTED SERVICES | 500290 | 555390 | 2,620.00 |
| 08/25/2023 | PWBDD | 44634 | HEATHER VARTANIAN | SUMMER SOCCER | 467329 | 000000 | 55.00 |

09/05/2023 03:01 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 08/21/2023 - 09/01/2023
Banks: PWBDD

Page 8/14

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|---|-------|---------|--------------------------------|---------------------------------------|---------|--------|-----------|
| Fund: 220 RECREATION PROGRAMS FUND | | | | | | | |
| 08/25/2023 | PWBDD | 44639 | JOE MICHALSKI | SUMMER SOCCER | 467329 | 000000 | 55.00 |
| 08/25/2023 | PWBDD | 44640 | JOHNSON SCHOOL BUS, INC. | TRANSPORTATION | 500336 | 555390 | 2,572.56 |
| 08/25/2023 | PWBDD | 44643 | KATHLEEN KOHL | SUMMER SOCCER | 467329 | 000000 | 55.00 |
| 08/25/2023 | PWBDD | 44647 | LINDSEY LEWIS | SUMMER SOCCER | 467329 | 000000 | 110.00 |
| 08/25/2023 | PWBDD | 44663 | SILENT WAKE, LLC | MAINT/CONTRACTED SERVICES | 500290 | 555390 | 429.00 |
| 08/25/2023 | PWBDD | 44668 | TEAM SNAP, INC | POMS EXPENSES | 500394 | 555390 | 449.00 |
| 08/25/2023 | PWBDD | 44677 | WISCONSIN SCHOLASTIC CHESS | MAINT/CONTRACTED SERVICES | 500290 | 555390 | 1,512.00 |
| 09/01/2023 | PWBDD | 44691 | BSN SPORTS LLC | SUPPLIES AND EXPENSES | 500347 | 555390 | 1,243.76 |
| 09/01/2023 | PWBDD | 44699 | DIGITAL EDGE OF GRAFTON | RECREATION BROCHURE EXPENSES | 500309 | 555390 | 1,964.00 |
| 09/01/2023 | PWBDD | 44711*# | MASTER PRINTWEAR | SUPPLIES AND EXPENSES | 500347 | 555390 | 6,575.00 |
| | | | | POMS EXPENSES | 500394 | 555390 | 364.46 |
| | | | | POMS EXPENSES | 500394 | 555390 | 514.70 |
| | | | | CHECK PWBDD 44711 TOTAL FOR FUND 220: | | | 7,454.16 |
| 09/01/2023 | PWBDD | 44729 | TAYLOR HOPE | SUMMER SOCCER | 467329 | 000000 | 55.00 |
| Total for fund 220 RECREATION PROGRAMS FUND | | | | | | | 18,659.98 |
| Fund: 232 DONATIONS | | | | | | | |
| 08/25/2023 | PWBDD | 44679*# | WM CORPORATE SERVICES, INC | NATIONAL NIGHT OUT | 500358 | 522120 | 185.00 |
| 09/01/2023 | PWBDD | 44711*# | MASTER PRINTWEAR | NATIONAL NIGHT OUT | 500358 | 522120 | 2,259.50 |
| Total for fund 232 DONATIONS | | | | | | | 2,444.50 |
| Fund: 240 SWIMMING POOL FUND | | | | | | | |
| 08/25/2023 | PWBDD | 44611 | BASSETT MECHANICAL | MAINTENANCE SUPPLIES | 500340 | 555320 | 871.20 |
| 08/25/2023 | PWBDD | 44615 | CARRICO AQUATIC RESOURCES | OPERATING SUPPLIES | 500350 | 555320 | 5,010.42 |
| 08/25/2023 | PWBDD | 44617 | CEDAR CREST ICE CREAM | OPERATING SUPPLIES | 500350 | 555321 | 802.56 |
| 08/25/2023 | PWBDD | 44619*# | CHARTER COMMUNICATIONS | INTERNET | 500220 | 555320 | 227.97 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 555320 | 41.45 |
| | | | | CHECK PWBDD 44619 TOTAL FOR FUND 240: | | | 269.42 |
| 08/25/2023 | PWBDD | 44635 | HORIZON COMMERCIAL POOL SUPPLY | OPERATING SUPPLIES | 500350 | 555320 | 1,506.40 |
| 08/25/2023 | PWBDD | 44651*# | OLSEN'S PIGGLY WIGGLY | OPERATING SUPPLIES | 500350 | 555321 | 7.16 |

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------------------------|-------|---------|--------------------------------|---------------------------------------|---------|--------|-----------|
| Fund: 240 SWIMMING POOL FUND | | | | | | | |
| 08/25/2023 | PWBDD | 44676*# | WE ENERGIES | NATURAL GAS-0716746085-00001 | 500224 | 555320 | 114.48 |
| | | | | NATURAL GAS-0719900042-00001 | 500224 | 555320 | 3,697.69 |
| | | | | CHECK PWBDD 44676 TOTAL FOR FUND 240: | | | 3,812.17 |
| 09/01/2023 | PWBDD | 44685 | BADGER POPCORN & CONCESSION | OPERATING SUPPLIES | 500350 | 555321 | 759.93 |
| | | | | OPERATING SUPPLIES | 500350 | 555321 | (710.51) |
| | | | | CHECK PWBDD 44685 TOTAL FOR FUND 240: | | | 49.42 |
| 09/01/2023 | PWBDD | 44687 | BASSETT MECHANICAL | MAINTENANCE SUPPLIES | 500340 | 555320 | 1,671.25 |
| 09/01/2023 | PWBDD | 44692 | CARRICO AQUATIC RESOURCES | OPERATING SUPPLIES | 500350 | 555320 | 861.00 |
| 09/01/2023 | PWBDD | 44693 | CEDAR CREST ICE CREAM | OPERATING SUPPLIES | 500350 | 555321 | 906.18 |
| 09/01/2023 | PWBDD | 44705 | HORIZON COMMERCIAL POOL SUPPLY | OPERATING SUPPLIES | 500350 | 555320 | 948.90 |
| 09/01/2023 | PWBDD | 44717 | OLSEN'S PIGGLY WIGGLY | OPERATING SUPPLIES | 500350 | 555321 | 111.37 |
| | | | | OPERATING SUPPLIES | 500350 | 555321 | 15.46 |
| | | | | OPERATING SUPPLIES | 500350 | 555321 | 10.01 |
| | | | | OPERATING SUPPLIES | 500350 | 555321 | 7.06 |
| | | | | CHECK PWBDD 44717 TOTAL FOR FUND 240: | | | 143.90 |
| | | | | Total for fund 240 SWIMMING POOL FUND | | | 16,859.98 |
| Fund: 260 LIBRARY FUND | | | | | | | |
| 08/25/2023 | PWBDD | 44608 | AMAZON CAPITOL SERVICES | PROGRAM SUPPLIES | 500308 | 555110 | 19.79 |
| | | | | OFFICE SUPPLIES | 500310 | 555110 | 161.42 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 147.08 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 82.54 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 93.62 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 51.91 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 29.16 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | (6.99) |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 308.11 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 92.60 |
| | | | | OPERATING SUPPLIES | 500350 | 555110 | 217.82 |
| | | | | OPERATING SUPPLIES | 500350 | 555110 | 219.14 |
| | | | | CHECK PWBDD 44608 TOTAL FOR FUND 260: | | | 1,416.20 |
| 08/25/2023 | PWBDD | 44610 | BAKER & TAYLOR BOOKS | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 17.57 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 13.61 |

09/05/2023 03:01 PM

User: mrusso

DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG

CHECK DATE FROM 08/21/2023 - 09/01/2023

Banks: PWBDD

Page 10/14

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|---------------------------|-------|---------|-----------------------------------|---------------------------------------|---------|--------|----------|
| Fund: 260 LIBRARY FUND | | | | | | | |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 101.08 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 201.29 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 15.00 |
| | | | | CHECK PWBDD 44610 TOTAL FOR FUND 260: | | | 348.55 |
| 08/25/2023 | PWBDD | 44619*# | CHARTER COMMUNICATIONS | TELEPHONE/COMMUNICATIONS | 500225 | 555110 | 204.00 |
| 08/25/2023 | PWBDD | 44625 | E-Z WINDOW CLEANING | MAINT/CONTRACTED SERVICES | 500290 | 555110 | 1,188.00 |
| 08/25/2023 | PWBDD | 44637*# | JANI-KING OF MILWAUKEE | MAINT/CONTRACTED SERVICES | 500290 | 555110 | 488.58 |
| 08/25/2023 | PWBDD | 44676*# | WE ENERGIES | NATURAL GAS-0714144119-00001 | 500224 | 555110 | 149.32 |
| 09/01/2023 | PWBDD | 44683*# | AT&T | TELEPHONE/COMMUNICATIONS | 500225 | 555110 | 130.46 |
| 09/01/2023 | PWBDD | 44686 | BAKER & TAYLOR BOOKS | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 57.96 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 46.78 |
| | | | | CHECK PWBDD 44686 TOTAL FOR FUND 260: | | | 104.74 |
| 09/01/2023 | PWBDD | 44700 | FORWARD SPACE, LLC | DONATION EXPENDITURES | 500322 | 555110 | 1,552.89 |
| | | | | EQUIPMENT/CAPITAL OUTLAY | 500380 | 555110 | 1,552.89 |
| | | | | CHECK PWBDD 44700 TOTAL FOR FUND 260: | | | 3,105.78 |
| 09/01/2023 | PWBDD | 44712 | MONARCH LIBRARY SYSTEM | SHARED SYSTEM SERVICES | 500381 | 555110 | 27.25 |
| 09/01/2023 | PWBDD | 44715 | NASSCO, INC. | OPERATING SUPPLIES | 500350 | 555110 | 316.49 |
| | | | | Total for fund 260 LIBRARY FUND | | | 7,479.37 |
| Fund: 270 FIRE DEPT & EMS | | | | | | | |
| 08/25/2023 | PWBDD | 44619*# | CHARTER COMMUNICATIONS | TELEPHONE/COMMUNICATIONS | 500225 | 522500 | 228.75 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 522500 | 341.87 |
| | | | | CHECK PWBDD 44619 TOTAL FOR FUND 270: | | | 570.62 |
| 08/25/2023 | PWBDD | 44632 | GENERAL COMMUNICATIONS INC | OPERATING EXPENSES | 500235 | 522500 | 250.00 |
| 08/25/2023 | PWBDD | 44633 | GRUBE'S THIENSVILLE STANDARD, INC | TRAVEL & TRAINING | 500330 | 522500 | 603.75 |
| 08/25/2023 | PWBDD | 44641 | JOIN THE FIRE SERVICE LLC | OFFICE SUPPLIES | 500310 | 522500 | 429.00 |
| 08/25/2023 | PWBDD | 44648*# | NAPA AUTO PARTS | REPAIR AND MAINTENANCE | 500240 | 522500 | 186.64 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 522500 | 22.46 |

09/05/2023 03:01 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 08/21/2023 - 09/01/2023
Banks: PWBDD

Page 11/14

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|--------------------------------|-------|---------|-----------------------------|---------------------------------------|---------|--------|----------|
| Fund: 270 FIRE DEPT & EMS | | | | | | | |
| | | | | REPAIR AND MAINTENANCE | 500240 | 522500 | 205.78 |
| | | | | CHECK PWBDD 44648 TOTAL FOR FUND 270: | | | 414.88 |
| 08/25/2023 | PWBDD | 44651*# | OLSEN'S PIGGLY WIGGLY | OPERATING SUPPLIES | 500350 | 522500 | 75.49 |
| | | | | OPERATING SUPPLIES | 500350 | 522500 | 41.82 |
| | | | | OPERATING SUPPLIES | 500350 | 522500 | 54.86 |
| | | | | CHECK PWBDD 44651 TOTAL FOR FUND 270: | | | 172.17 |
| 08/25/2023 | PWBDD | 44655 | PETER PAUTZ | OTHER EXPENSES | 500390 | 522500 | 260.00 |
| 08/25/2023 | PWBDD | 44657*# | QUALITY STATE OIL CO., INC. | GAS AND OIL EXPENSE | 500351 | 522500 | 39.33 |
| 08/25/2023 | PWBDD | 44659 | RICOH USA, INC. | OPERATING SUPPLIES | 500350 | 522500 | 26.73 |
| 08/25/2023 | PWBDD | 44662 | SHAUN SMITH | OTHER EXPENSES | 500390 | 522500 | 180.00 |
| 08/25/2023 | PWBDD | 44670 | TOMASO'S | OPERATING SUPPLIES | 500350 | 522500 | 87.50 |
| 08/25/2023 | PWBDD | 44676*# | WE ENERGIES | NATURAL GAS 0713912926-00008 | 500224 | 522500 | 25.50 |
| | | | | NATURAL GAS | 500224 | 522500 | 49.56 |
| | | | | CHECK PWBDD 44676 TOTAL FOR FUND 270: | | | 75.06 |
| 09/01/2023 | PWBDD | 44682 | ANDRES MEDICAL BILLING | PROFESSIONAL SERVICES | 500210 | 522500 | 2,743.16 |
| 09/01/2023 | PWBDD | 44683*# | AT&T | TELEPHONE/COMMUNICATIONS | 500225 | 522500 | 90.72 |
| 09/01/2023 | PWBDD | 44688 | BATZNER PEST CONTROL | OPERATING SUPPLIES | 500350 | 522500 | 64.90 |
| 09/01/2023 | PWBDD | 44690 | BMO HARRIS BANK N.A. | OPERATING EXPENSES | 500235 | 522500 | 47.45 |
| | | | | OFFICE SUPPLIES | 500310 | 522500 | 64.82 |
| | | | | TRAVEL & TRAINING | 500330 | 522500 | 878.04 |
| | | | | OPERATING SUPPLIES | 500350 | 522500 | 32.48 |
| | | | | CHECK PWBDD 44690 TOTAL FOR FUND 270: | | | 1,022.79 |
| 09/01/2023 | PWBDD | 44708 | JT RAMS LLC | OPERATING SUPPLIES | 500350 | 522500 | 583.00 |
| 09/01/2023 | PWBDD | 44733*# | UNIFIRST CORPORATION | OPERATING SUPPLIES | 500350 | 522500 | 116.93 |
| | | | | Total for fund 270 FIRE DEPT & EMS | | | 7,730.54 |
| Fund: 350 TIF DISTRICT FUND #4 | | | | | | | |
| 08/25/2023 | PWBDD | 44609 | AXLEY BRYNELSON, LLP | ATTORNEY/CONSULTANT | 500212 | 566710 | 96.00 |

09/05/2023 03:01 PM

User: mrusso

DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG

CHECK DATE FROM 08/21/2023 - 09/01/2023

Banks: PWBDD

Page 12/14

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|--|-------|---------|---------------------------------|------------------------------|---------|--------|------------|
| Fund: 350 TIF DISTRICT FUND #4 | | | | | | | |
| 08/25/2023 | PWBDD | 44636*# | HOUSEMAN & FEIND, LLP | ATTORNEY/CONSULTANT | 500212 | 566710 | 1,029.00 |
| Total for fund 350 TIF DISTRICT FUND #4 | | | | | | | 1,125.00 |
| Fund: 354 TIF DISTRICT #7 | | | | | | | |
| 08/25/2023 | PWBDD | 44653 | PARISH SURVEY & ENGINEERING LLC | PROFESSIONAL SERVICES | 500210 | 566710 | 1,345.00 |
| Total for fund 354 TIF DISTRICT #7 | | | | | | | 1,345.00 |
| Fund: 400 CAPITAL IMPROVEMENTS FUND | | | | | | | |
| 08/25/2023 | PWBDD | 44616*# | CEDAR CORPORATION | DUE FROM LIGHT & WATER | 156200 | 000000 | 127.05 |
| | | | | STREET IMPROVEMENTS | 500854 | 533311 | 250.80 |
| | | | | STORMWATER IMPROVEMENTS | 500475 | 533440 | 80.85 |
| CHECK PWBDD 44616 TOTAL FOR FUND 400: | | | | | | | 458.70 |
| 08/25/2023 | PWBDD | 44624*# | DORNER INC. | DUE FROM LIGHT & WATER | 156200 | 000000 | 5,874.15 |
| | | | | STREET IMPROVEMENTS | 500854 | 533311 | 231,232.42 |
| | | | | STORMWATER IMPROVEMENTS | 500475 | 533440 | 3,598.33 |
| CHECK PWBDD 44624 TOTAL FOR FUND 400: | | | | | | | 240,704.90 |
| 08/25/2023 | PWBDD | 44638* | JM BRENNAN, INC. | VAV CONTROLS UPGRADE | 500806 | 518100 | 14,918.00 |
| 08/25/2023 | PWBDD | 44644 | LAROSA LANDSCAPE COMPANY | PARK IMPROVEMENTS | 500861 | 555510 | 12,748.32 |
| 08/25/2023 | PWBDD | 44669 | THOUGHTFUL CRAFTSMEN, INC | STATION IMPROVEMENTS | 500807 | 522230 | 6,648.41 |
| 09/01/2023 | PWBDD | 44696 | COMFORT ZONE WINDOW TINTING | LIBRARY BUILDING | 500824 | 555110 | 17,600.00 |
| 09/01/2023 | PWBDD | 44736 | WE ENERGIES | CEMETERY HOUSE | 500805 | 518100 | 1,499.00 |
| Total for fund 400 CAPITAL IMPROVEMENTS FUND | | | | | | | 294,577.33 |
| Fund: 601 WATER RECYCLING CENTER | | | | | | | |
| 08/25/2023 | PWBDD | 44612*# | BEYER'S HARDWARE | MAINTENANCE SUPPLIES | 500340 | 573830 | 9.98 |
| 08/25/2023 | PWBDD | 44616*# | CEDAR CORPORATION | COLLECTION MAINS AND ACCESS. | 184313 | 000000 | 91.30 |
| 08/25/2023 | PWBDD | 44619*# | CHARTER COMMUNICATIONS | TELEPHONE/COMMUNICATIONS | 500225 | 573825 | 151.00 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 573825 | 62.00 |
| CHECK PWBDD 44619 TOTAL FOR FUND 601: | | | | | | | 213.00 |
| 08/25/2023 | PWBDD | 44620*# | CINTAS CORPORATION | SAFETY EQUIPMENT | 500372 | 573825 | 116.39 |
| 08/25/2023 | PWBDD | 44622 | CRETEX SPECIALTY PRODUCTS INC | MAINTENANCE SUPPLIES | 500340 | 573840 | 3,475.39 |

09/05/2023 03:01 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 08/21/2023 - 09/01/2023
Banks: PWBDD

Page 13/14

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|----------------------------------|-------|---------|------------------------------|--|---------|--------|-----------|
| Fund: 601 WATER RECYCLING CENTER | | | | | | | |
| 08/25/2023 | PWBDD | 44624*# | DORNER INC. | COLLECTION MAINS AND ACCESS. | 184313 | 000000 | 11,533.32 |
| 08/25/2023 | PWBDD | 44651*# | OLSEN'S PIGGLY WIGGLY | LAB SUPPLIES | 500370 | 573825 | 13.36 |
| 08/25/2023 | PWBDD | 44660 | RNOW INC | COLLECTION SYSTEM MAINT | 500360 | 573835 | 99.91 |
| 08/25/2023 | PWBDD | 44667 | SYMBIONT | ENGINEERING FOR ADAPTIVE MANAGEMENT | 500383 | 573835 | 1,255.00 |
| 08/25/2023 | PWBDD | 44674 | VISU-SEWER INC. | STRONG SEAL CEMENTITIOUS MS2A SYSTEM | 184313 | 000000 | 11,599.50 |
| 08/25/2023 | PWBDD | 44676*# | WE ENERGIES | ELECTRIC 1838 PIONEER 0711836389-00004 | 500222 | 573825 | 17.12 |
| | | | | NATURAL GAS-0713182701-00001 | 500224 | 573825 | 9.90 |
| | | | | NATURAL GAS-0712590709-00001 | 500224 | 573825 | 11.55 |
| | | | | MAINTENANCE SUPPLIES-0711836389-00001 | 500340 | 573840 | 13.13 |
| | | | | MAINTENANCE SUPPLIES-0713912926-00002 | 500340 | 573840 | 11.29 |
| | | | | MAINTENANCE SUPPLIES-0713912926-00005 | 500340 | 573840 | 9.90 |
| | | | | MAINTENANCE SUPPLIES-0713912926-00012 | 500340 | 573840 | 17.86 |
| | | | | MAINTENANCE SUPPLIES-0713912926-00007 | 500340 | 573840 | 11.29 |
| | | | | MAINTENANCE SUPPLIES-0713912926-00010 | 500340 | 573840 | 11.19 |
| | | | | CHECK PWBDD 44676 TOTAL FOR FUND 601: | | | 113.23 |
| 09/01/2023 | PWBDD | 44683*# | AT&T | TELEPHONE/COMMUNICATIONS | 500225 | 573825 | 122.21 |
| 09/01/2023 | PWBDD | 44684*# | AT&T MOBILITY | TELEPHONE/COMMUNICATIONS | 500225 | 573825 | 38.54 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 573825 | 16.75 |
| | | | | TELEPHONE/COMMUNICATIONS | 500225 | 573825 | 38.50 |
| | | | | COMPUTER/COPIER SUPPLIES | 500312 | 573825 | 16.75 |
| | | | | CHECK PWBDD 44684 TOTAL FOR FUND 601: | | | 110.54 |
| 09/01/2023 | PWBDD | 44694 | CEDARBURG LIGHT & WATER | L&W BILLING | 500216 | 573850 | 11,710.55 |
| 09/01/2023 | PWBDD | 44695 | CINTAS CORPORATION | SAFETY EQUIPMENT | 500372 | 573825 | 116.39 |
| 09/01/2023 | PWBDD | 44704 | HAWKINS , INC. | COAGULANTS | 500371 | 573825 | 2,985.84 |
| 09/01/2023 | PWBDD | 44713 | MULCAHY SHAW WATER, INC. | MAINTENANCE SUPPLIES | 500340 | 573830 | 261.37 |
| 09/01/2023 | PWBDD | 44719 | OZAUKEE DISPOSAL CORPORATION | REFUSE COLLECTION | 500297 | 573830 | 1,525.00 |
| 09/01/2023 | PWBDD | 44732*# | U.S. CELLULAR | TELEPHONE/COMMUNICATIONS | 500225 | 573825 | 25.50 |
| | | | | URBANEK TABLET 2188 | 500225 | 573825 | 10.50 |
| | | | | CHECK PWBDD 44732 TOTAL FOR FUND 601: | | | 36.00 |

09/05/2023 03:01 PM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 08/21/2023 - 09/01/2023
Banks: PWBDD

| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|------------|------|---------|-------|-------------|---------|------|--------|
|------------|------|---------|-------|-------------|---------|------|--------|

| | | | | | | | |
|----------------------------------|--|--|--|---|--|--|------------|
| Fund: 601 WATER RECYCLING CENTER | | | | Total for fund 601 WATER RECYCLING CENTER | | | 45,388.28 |
| TOTAL - ALL FUNDS | | | | | | | 523,532.09 |

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PROCLAMATION NATIONAL RAIL SAFETY WEEK

WHEREAS *Rail Safety Week* is to be held across the U.S. from September 18th to 24th , 2023;

WHEREAS, 2,194 rail grade crossing collisions resulted in 803 personal injuries and were responsible for 274 fatalities in the United States during 2022; and

WHEREAS, 1,208 pedestrian trespassing casualties have occurred in the United States resulting in 658 pedestrians being killed and another 550 injured while trespassing on railroad property rights of way during 2022; and

WHEREAS, educating and informing the public about rail safety (reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

THEREFORE, I, Michael O’Keefe, Mayor, do hereby attest my full support proclaiming September 18th to 24th, 2023, National Rail Safety Week and I encourage all citizens to recognize the importance of rail safety education.

Michael O’Keefe, Mayor

Attest:

Tracie Sette, City Clerk

