

**CITY OF CEDARBURG
A MEETING OF THE COMMON COUNCIL
MONDAY JUNE 26, 2023 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, June 26, 2023 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers. The meeting may be accessed by clicking the following link:

<https://us02web.zoom.us/j/87302571886>

AGENDA

1. CALL TO ORDER - Mayor Michael O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Michael O'Keefe, Council Members Patricia Thome, Jim Fitzpatrick, Kevin Curley, Robert Simpson, Kristin Burkart, Mark Mueller, Melissa Bitter
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. PRESENTATIONS
 - A. Annual Audit presentation by Baker Tilley
 - B. 2022 Cedarburg Fire Department Report*
8. NEW BUSINESS
 - A. Discussion and possible action on charging an annual fee for access cards to the DPW yard waste facility*
 - B. Discussion and possible action on Art of Joy request to continue having yarn art located on a City tree in front of their business*
 - C. Discussion and possible action on renaming of Topview Park to Retzlaff Family Park*
 - D. Discussion and possible action on Ordinance No. 2023-07 renaming the Diversity Committee to the Diversity, Equity, and Inclusion Committee*

- E. Discussion and possible action on Ordinance No. 2023-08 revising the Weights and Measures regulations*
- F. Discussion and possible action on MOU agreement between Wisconsin Elections Commission and the City to receive a subgrant for absentee ballot partial reimbursement*

9. CONSENT AGENDA

- A. Discussion and possible action on approval of June 12, 2023 Council Meeting Minutes*
- B. Discussion and possible action on License/Permit applications***
 - 1. Consider approval of new and renewal 2023-2024 operator licenses

Caitlin B. Armstrong Sandra L. Campeau Ty J. Cramer Gabriella G. Fernald	Paula J. Gilson Jennifer R. Herklotz Andrea C. Simon
Terry L. Clark-Bauman Thomas M. Dorsey Scott R. Gazaszewski Anne M. Helmbrecht Corinne R. Kaminsky Rob J. Kaminsky	Mark A. Kennedy Kristen M. Klug Zachery R. Lewis-Grill Jennifer L. Richter Amy L. Swanson John C. Wallus
- C. Discussion and possible action on payment of bills dated 06/07/2023 through 06/16/2023, transfers from 06/06/2023 through 06/20/2023, and payroll for period 05/28/23 through 06/10/23*

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. City Administrator's Report*

11. COMMUNICATIONS

- A. Comments and suggestions from citizens**
- B. Comments and announcements by Council Members
- C. Mayor's Report

12. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to Closed Session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or

bargaining reasons require a closed session. More specifically to be discussed is Item 12.B.

A. Approval of June 12, 2023 Closed Session minutes

B. Discussion of amendment to Developers Agreement for Amcast

13. RECONVENE TO OPEN SESSION

14. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.

City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@cityofcedarburg.wi.gov

2022 CEDARBURG FIRE DEPARTMENT ANNUAL REPORT





Mayor O'Keefe, Members of the Common Council and Administrator Hilvo:

I would like to present the 2022 year-in-review for the Cedarburg Fire Department. On the following pages, you will see many charts and graphs of our activities over the past year. I am very proud of the volunteer members of our department, along with our paid staff, for their hard work and dedication to our community. Without them, there would not be much of a report to give.

2022 was a busy year for the department. We saw a 22.4 % increase in our call volume, ending the year with a total of 1480 calls. The majority of this increase came from EMS calls. Festivals and special events were back in full swing, creating many hours of stand-by time. Fundraising was also back in full swing, which also kept our members busy during the summer months and into the fall.

We were excited to add another full-time member to our team, Ethan LeGault. Ethan was promoted from within the department, making it a seamless hire. Having one full-time member on each 24/48 shift has been very helpful in reducing our response times. Our CFD team has put many hours into meetings to develop a plan and identify what we need to stay on our own for the next six years. This plan has been dubbed the Cedarburg Plan. We are excited to work together with all of you to bring the plan to fruition.

Department members are also excited with the talk of building a new firehouse. The new station will certainly help with the recruitment of volunteers and will help attract qualified full-time people as well. It will enhance the safety of our members and give them the room they need to do their jobs more efficiently. Our full-time members and some of our volunteers will spend many hours - easily one third of their life - in the firehouse.

Shown on this front cover is our group of Explorers, a dedicated group of young people (ages 14 to 18), learning all about the fire service. Our group is one of the most active in Ozaukee County! (See Pg 15 for more on the Explorers Program).

2022 was just the start of great things to come for the Cedarburg Fire Department and the greater Cedarburg community. A lot more work lies ahead for everyone. However, with hard work and perseverance, comes great things. Building on what has been established over the past 157 years, we are looking to make our future even better. This will take the hard work of our volunteers and paid staff in the fire department, without them we would have nothing.

It also takes the support of the Mayor, Common Council and the Police and Fire Commission to support and stand behind us. To each and every one of you, I say a big THANK YOU!

Sincerely

Jeffrey J. Vahsholtz

5 of 84

Chief





CFD 2022 Active Membership Roster

Under 1 year:

Alyssa K. Jodarksi
Abigail J. DeGuelle
Daniel W. Dowty
Katrina Schoen
David B. Lee
Shelby J. Mayer
Katie A. Matusewic
Kate L. Hettenbach

1 to 10 years:

Stephanie M. Van Pietersom
Klark A. Pennings
Ryan J. Feiertag
Christopher J. Naas
Daniel M. Wolf
Nicholas J. Lesselyoung
Rachel L. Traylor
Nicole A. Naas
Karissa J. Mathias
Shaun M. Smith
Ivy J. Garland
Jordon J. Abts
Edward T. Lanser
Denver C. Dalley
Michael R. Kranz
Diana L. Klingler
Nicholas L. Janous
Jacob R. Hurlburt
Kelly Bergman
Tanya N. Zarling
Melanie L. Clausing-Miles
Lindsay L. Landers *Lt. Rescue
Robert D. Mathias
Andrew J. Hester
Dennis W. Grulkowski
Jeffrey L. Nelson
Randy A. Tews
Dustin J. Halyburton *Pub Ed / Dive Leader

Promoted to Full-Time Employed in 2021 - 2022:

Blake R. Karnitz *Fire Inspector / Lt. Rescue (12 years)
Joseph W. Hintz *Deputy Chief (14 years)
Jason Peterson MPO/FF/AEMT (6 years)
Ethan LeGault MPO/FF/AEMT (1 year)

11 to 15 years:

Kelly A. LaPorta
William A. Esselmann
Norine C. Nelson
Robert F. Jung
John E. Zarling

16 to 24 years:

Andrew W. Heidtke *Deputy Chief/Training
David M. Schwantes
Edward M. Petrarca
Nichole J. Zarling *Captain Rescue Company
Christopher C. Hoerz
Brian J. Vahsholtz *Lt. Rescue
Peter J. Pautz *Lt. Engineers
Nathan M. Matter
Craig A. Boerner *Captain Engineers
Joseph E. Grube *Lt. Engine Company
Grant D. Witte *Safety Officer
Joel L. Bublitz
James G. Bougie

25 to 34 years (Honorary Active):

Lisa M. Boerner
Kara J. Racine
Scott E. Matusewic *Deputy Chief
Suzanne V. Ernst
Carly A. Giuliani

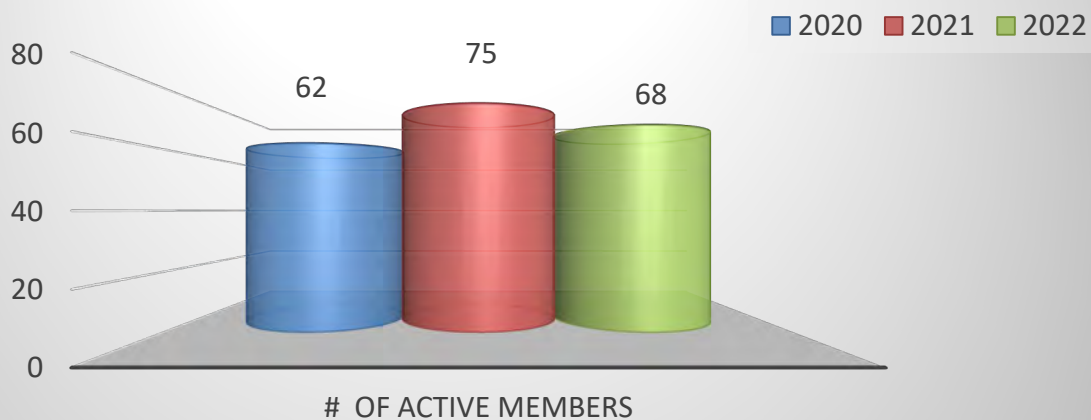
35 to 39 years (Honorary Active):

William H. Hintz *Assistant Chief
Gregory G. Boerner

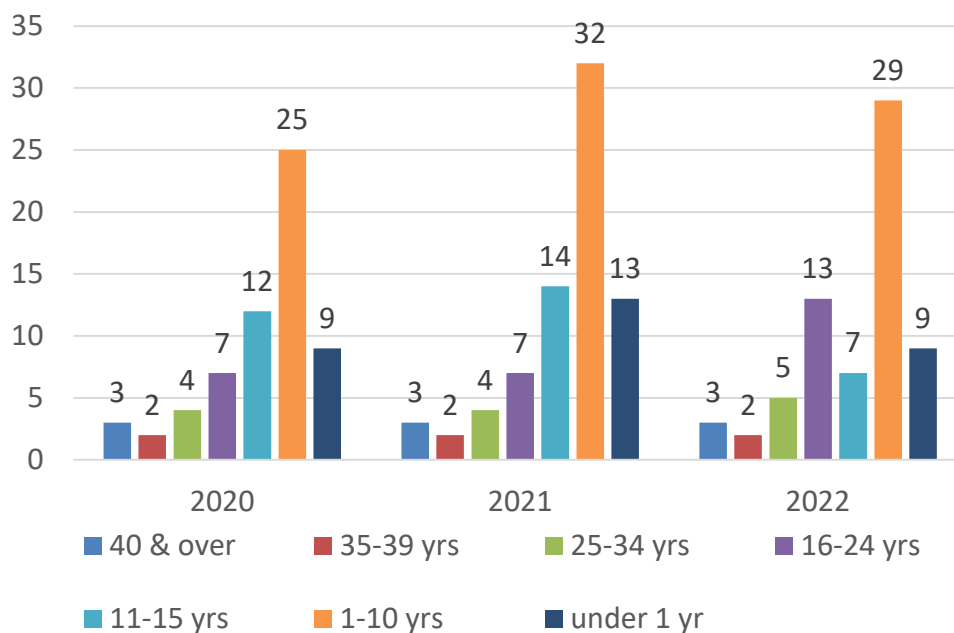
40 years and over: (Honorary Active):

Raymond R. Jung
Jeffrey J. Vahsholtz *Chief
Edward A. Bublitz

*Denotes Officers/Chiefs



Members' Years of Experience





In 2022, the bell tolled one last time for the following CFD members:

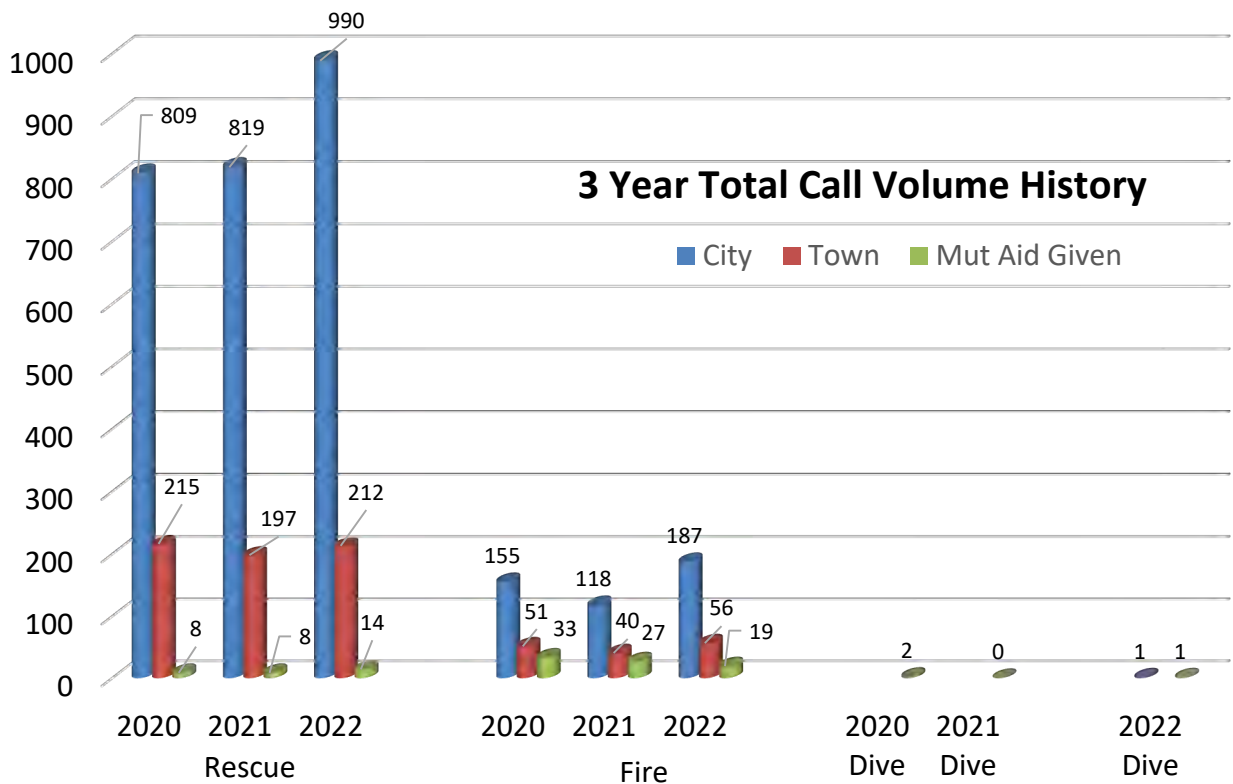
**Ronald J. Henke
Allen Bruederle Jr.
Loren Charles Quaas**

2022

The Cedarburg Fire Department responded to a total of **1,480** incidents

	City	Town	Mutual Aid Given to other Ozaukee county departments	Total
Rescue	990	212	14	1,216
Fire	187	56	19	262
Dive	1		1	2
Totals	1,178	268	34	1,480

For Mutual Aid Given and Mutual Aid Received information and statistics, see
Page 7 for Rescue Incidents and Page 8 for Fire Incidents.



Types of Rescue Incidents

Total EMS Rescues

City: 990 Town: 212 Mutual Aid Given: 14

Motor Vehicle Accidents

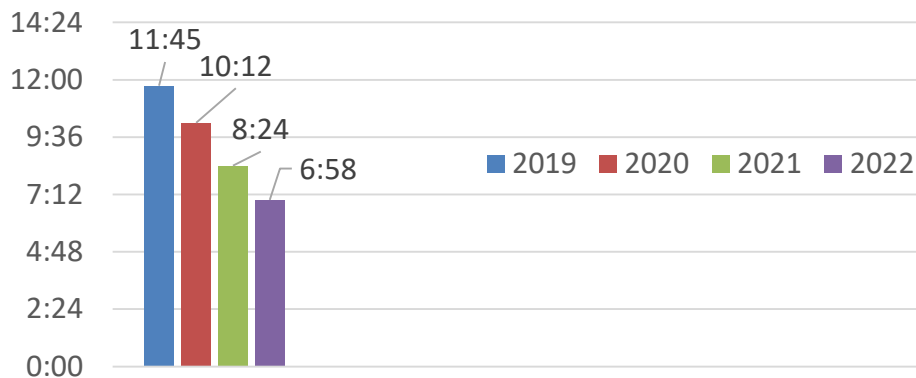
(which are counted as part of the total EMS Rescue)

City: 23 Town: 30 Mutual Aid Given: 2

Paramedic Intercept Breakdown

Total Intercepts		
Total EMS calls	1,216	82.2% of all calls
Total Intercept Requests	427	35.1% of all EMS calls
Paramedic Transport	153	12.6% of all EMS calls

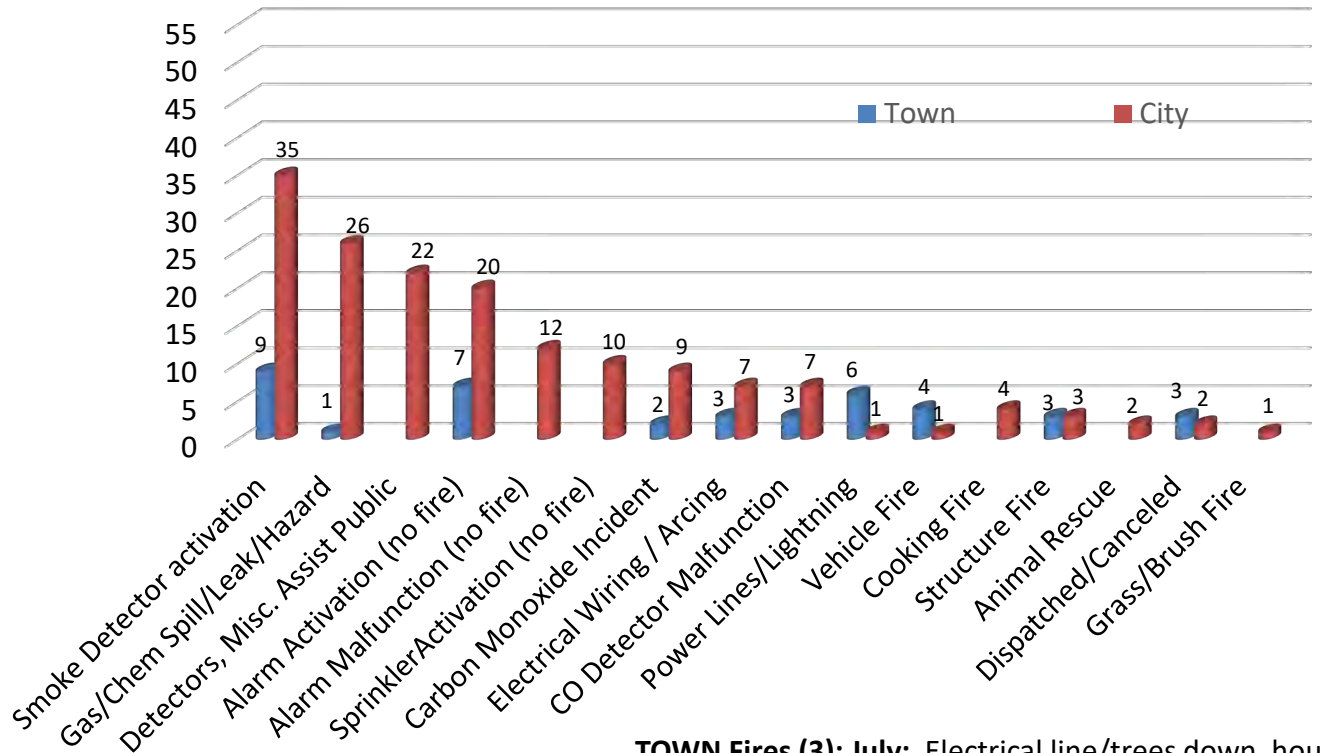
Average Response Time Min:Sec



Types of Fire Incidents

City: 187 Town: 56

Mutual Aid Given/MABAS: 19 Mutual Aid Received: 3



CITY Fires (3):

June: Kitchen/Oven fire. **August:** Garage fire. **October:** Apartment balcony fire.

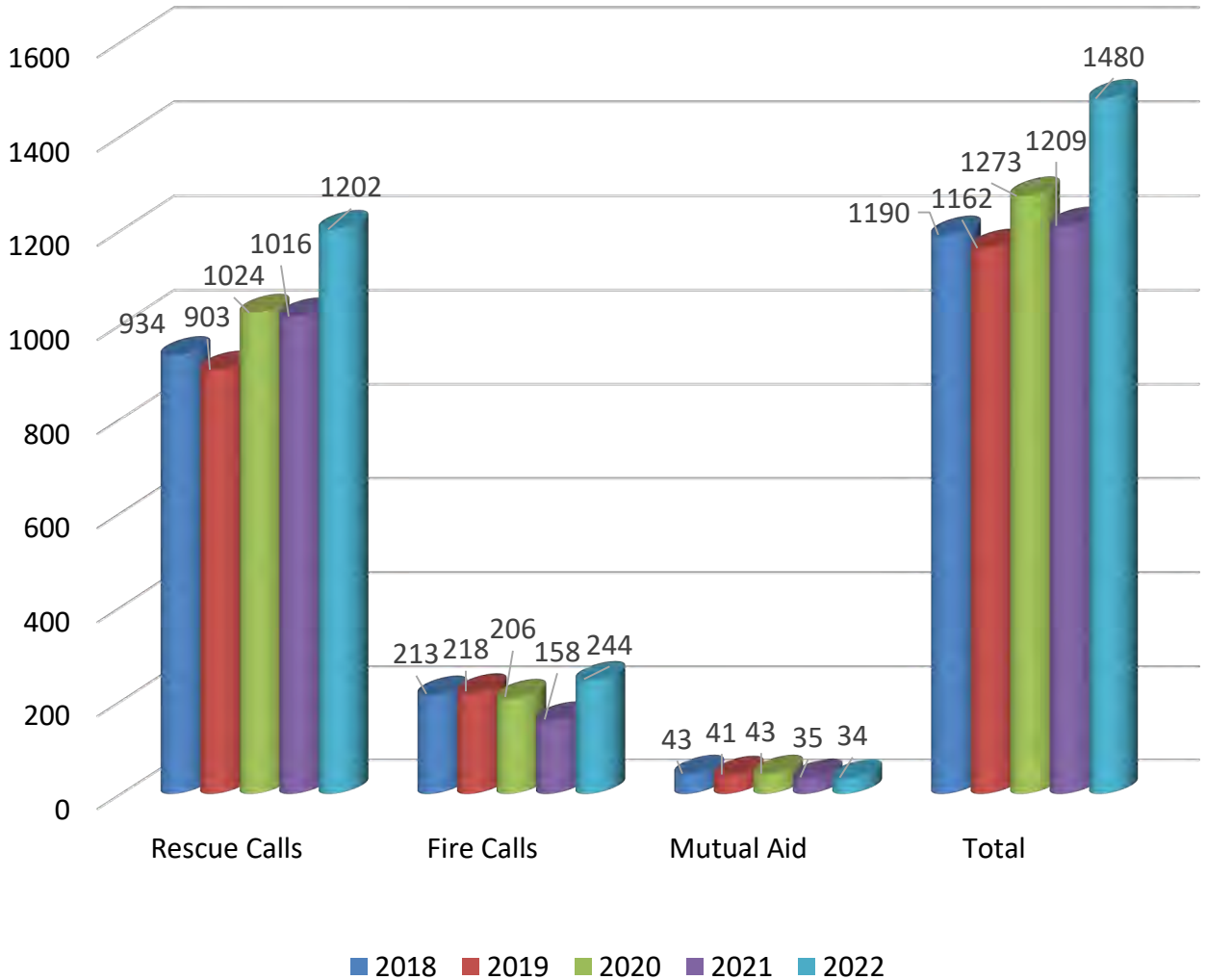
Dive Team: (August) called to investigate an object in Zeunert Park quarry.

TOWN Fires (3): July: Electrical line/trees down, house siding on fire. **September:** House chimney fire which spread to Interior/Second Floor. Fire extinguished.

Four days later another house fire, on the same street, this one fully involved. A water shuttle was set up with 12 outside departments trucking in water. Fire extinguished and extensive overhaul required. Returned to scene to investigate and check for rekindle.

Mutual Aid (MABAS) Calls	Fire Department	Requested
5 calls 1 call for Dive Team	Port Washington FD	1 Assist overhaul, 2 Tender & Chief; 1 Tender, 1 Canceled Search for person in Lake Michigan
5 calls	Mequon FD	2 Tender, 1 Engine Stand-By, 1 Restored Alarm System 1 Extrication/Heavy Rescue
4 calls	Grafton FD	3 CFD Engine & Chief, 1 Restored Alarm System
3 calls	Jackson FD	2 CFD Tender, 1 Canceled
1 call	Newburg FD	CFD Tender
1 call	Saukville FD	1 Canceled

Annual Fire and Rescue Incident 5 year Comparison



2022 Promotions

Volunteer Firefighter/EMT, Ethan LeGault was hired as a Full-Time Paid Firefighter/EMT on October 26, 2022.

Ethan joined CFD in January 2022, after moving to Cedarburg from Saukville. Ethan was a member of the Saukville Fire Department, starting as an Explorer in 2004. He was promoted to Lieutenant in 2015, and held that position until he left in 2019. He came to CFD with certifications in Fire 1 and Fire 2, Hazmat Tech, Driver/Operator Pumper, Basic Rappelling and High Angle Ropes and Aerial Operator (HEO). Ethan is also a co-team leader of the Ozaukee County Hazmat Team, an Emergency Management Tech and pilot for the Ozaukee County Rescue Boat.

Through the Ozaukee County Sheriff's office, Ethan has completed extensive training in several facets of Emergency Management.

After joining CFD, he completed EMT Basic in Spring 2022 and enrolled in Advanced EMT in Fall 2022. Ethan is a great addition to our full-time staff, always committed to helping others and takes a keen interest in helping with daily operations of the department. Ethan also volunteers his time at our department fundraising events at Firemen's Park.



Ethan will work a 24/48 hour rotating schedule, along with Firefighter/AEMT Jason Peterson and Deputy Chief Joey Hintz.

2022 Training Summary

In 2022, our members completed a busy training schedule. During the regular monthly trainings, held on Thursday evenings, our Officers included special topics and put together some fun activities for the members, including field trainings, scavenger hunts and guest speakers.

At the beginning of the year, we toured the new WILLO facility on Highway 60, in order to become familiar with the building layout. In the spring, we hosted a Propane Emergencies training at Firemen's Park, which was coordinated with Ozaukee County Emergency Management. We also trained on our new radios which we received from Ozaukee County. In late summer, a wildland training live burn was held on three (3) properties along Lakefield Road, which were the first of many trainings we conducted jointly with the Grafton and Saukville Fire Departments.

Prior to Strawberry Festival in June, we conducted a training exercise in downtown Cedarburg to simulate our response to a fire during a festival. The Cedarburg Auxiliary Police, Public Works, and the Grafton Fire Department assisted, and Washington Avenue was closed so we could train in the festival footprint. There was also a car fire training held at Firemen's Park, to simulate an emergency outside of the festival footprint.

In July, we hosted an Electric Vehicle Safety and Awareness Training presented by EVSafe and the Wisconsin Tesla Owners. They thoroughly discussed the features of electric vehicles and how to mitigate them in an emergency. Many attended from CFD, and from other departments including Belgium, Waubeka, Port Washington, Thiensville, Saukville, the Cedarburg Police and the Ozaukee County Sheriff's Office.

Trainings were scheduled at a high pace from August thru September, sending crews to multiple live burns, hosted by both Grafton and the Germantown fire departments. Grafton also invited us to many of their trainings, held at an acquired structure, during the summer where we were able to train on live fires. We provided a crew or instructors to assist during these trainings and finally in September, when Grafton completed their final burn at their acquired structure, we returned to a more normal pace.

As noted in the chart on the following page, several of our members completed certification courses at MATC: 3 EMT Basic; 5 Advanced EMT, 2 Firefighter I, 3 Driver/Operator Pumper, and 3 Driver/Operator Aerial. Those members, who completed certification courses, put in over 1,920 hours of class time/training, not including their time spent studying.

Training Categories	4,714 Hours	Details
Fire Suppression	210 Hours 882 Hours 37 Hours 224 Hours	<ul style="list-style-type: none"> • Firefighter I Course (2 members) • Monthly Fire Trainings (includes Controlled Burns) • Jump Seat Training (8 members) • Other training (Online, Instructed, or Outside Classes)
EMS Rescue	540 Hours 870 Hours 139 Hours 545 Hours 30 Hours 229 Hours	<ul style="list-style-type: none"> • Basic EMT Course (3 members) • Advanced EMT Course (5 members) • RTF Ops/Active Shooter Training (March/April) • Monthly EMS Trainings • CEVO Driving for Ambulance • Outside classes and Re-certifications for CPR
Engineers	198 Hours 108 Hours 345 Hours	<ul style="list-style-type: none"> • Motor/Pumper/Operator Course (3 members) • Aerial Operator Course (3 members) • Monthly Trainings (including Outside, Aerial and Road Tests)
Incident Command	66 Hours	<ul style="list-style-type: none"> • All Online (Fire and EMS)
Anti-Harassment Training	108 Hours	<ul style="list-style-type: none"> • Mandatory for Department
Dive Team Maintenance	8 Hours 175 Hours	<ul style="list-style-type: none"> • New member training • Monthly maintenance on apparatus/equipment
Meetings	623 Hours	Details
Meetings	311 Hours 52 Hours 85 Hours 105 Hours 70 Hours	<ul style="list-style-type: none"> • Business Meetings • Executive Board • Officers Meetings • Mentorship and New Member Orientation • Additional Meetings
Explorers Program	267 Hours	Details
Explorers (Age 14-18)	179 Hours 88 Hours	<ul style="list-style-type: none"> • Monthly Trainings and Meetings • Service Work
Grand Total	5,604 Hours	





2022 Engine Company

During 2022, the **Engine Company** started and finished on a strong note.

We replaced 1,200 feet of aging hose with brand new 5 inch hose to our attack Engine 163 for fires in the City and Town. The new hose is lighter in weight and easier for packing and deployment. It is used for supplying water from a hydrant to an engine, or up a driveway to an engine from the road.

With the changing of technology to more battery-operated tools, CFD acquired a new Milwaukee chop saw and spare battery to use for roof, metal or concrete when needed at calls. In addition, four new portable lights which will be helpful to assist with lighting at night calls. These are located on our Heavy Rescue and Ladder Tower.

A great tool used in firefighting to aid in suppression is foam. We upgraded one of our engines to Novacool®, which is a better quality foam, and more environment-friendly.

Our members did an excellent job in 2022 putting in the hours needed to keep our equipment in top-notch condition. This includes flow testing for SCBA and masks, ladder testing, and regular checks on all equipment and meters located on every apparatus.

In 2022, CFD Engineers continued with training on pumping, aerial operations and apparatus driving. Operators also spent several hours conducting vehicle maintenance and making minor repairs.

Four members: Jacob Hurlburt, Daniel Dowty, Denver Dalley and Mike Kranz completed the state certified course to become Motor Pump Operators. They will be promoted in 2023, after they complete the necessary in-house trainings.

Three members: Jason Peterson, Eddie Lanser and Klark Pennings advanced to become Aerial Operators in 2022. They will be promoted to Heavy Equipment Operators (HEO) in 2023, after they complete the necessary in-house trainings.



Training in May for Rural Water Supply, using two engines and 2 portable tanks.



2022 Rescue Company

2022 was another busy and challenging year for the CFD Rescue Company. This was a year in which the department as a whole saw our highest call volume ever, exceeding the previous record by over 200 calls. While we were challenged by the number and severity of calls, the volunteers and full-time staff worked diligently together to ensure both ambulances were staffed to handle calls at any given time.

Administratively, supply chain issues and frequent backorders continued and in some cases worsened, but we were able to maintain our supply stock and ensure all of our equipment was ready for anyone who needed it. A committee was formed to work on designing and spec'ing a new ambulance to be added to the CFD fleet. The committee has been working diligently to design an ambulance that will increase the department's fleet of transport capable EMS units from two to three. This new ambulance is expected to arrive in 2023.

CFD was also awarded approximately \$120,000 in grant funding from the State EMS office via the EMS Flex Grant, and another \$30,000 via the annual EMS Funding Assistance Program (FAP). The money received through these grants, to be received in two installments between 2022 and 2023, will be used to outfit the new ambulance with necessary medical equipment, equip the department with high quality training aids to better train our EMTs, and equip our department with the necessary equipment to progress to a Paramedic level of service.

While this new equipment will benefit everyone in the Cedarburg community, the EMTs of the department are still the most valuable part of Rescue Company. Not only do they continue to answer the calls day and night, they do so more frequently than ever. In a time of challenge for the Fire and EMS service as a whole, our members continue to stay strong and dedicate countless hours to help their fellow citizens.

2022 Explorers Program

2022-2023 Explorers (shown on Front Cover):

From left to right: Nick Kelley, Lieutenant Tyler Hoerz, Captain Colt Cofta, Tyler Bolser, Addison Milam, and Kennedy Gehweiler.

AWARDS

The **50 year award** is presented to a member who gives continuous service to the department and our community. **Chuck Kison** joined the department on May 5, 1972. He was active in the department serving on the Membership Committee, and worked his way up to Ladder Company Captain in May of 1978. Chuck was also very active at Firemen's park. He served on the Park Committee and Maxwell Street Day Committee. Chuck and Donna took care of boat storage for many years.

Jason Ebert, from the Badger Firefighter's Association presented Chuck with an award recognizing his 50 years of service to our department. Waubeka Fire Department Chief Jason Caswell also presented Chuck with a 50 year award from the Ozaukee County Association of Fire Departments for his years of service.



Pictured at left: Chuck, with his wife Donna, receiving his 50 year award from Chief Jason Caswell representing the Ozaukee County Association of Fire Departments.



The Cedarburg American Legion recognized two members of our department at their annual meeting. **Sue Ernst** was recognized as **EMT of the Year**, and **Grant Witte** was recognized as **Firefighter of the Year**.

Chief Vahsholtz shown with Firefighter/MPO Grant Witte, with his award from the American Legion. Sue Ernst was unable to attend the awards banquet.



AWARDS (continued)

The following service awards were also presented at the Awards Banquet in September to both honorary and active members:

30 years:

Scott Matuszewic

20 years:

Craig Boerner
Nathan Matter
Joe Grube

15 years of service:

John Zarling

5 years of service:

Melanie Clausing-Miles
Lindsay Landers



Joe Grube, with his wife Theresa, receiving his 20- year service award from Chief Vahsholtz.

First Responder of the Year Awards:

The following members were recognized for responding to the most calls in 2021, for the following categories: **Fire Calls, Rescue Calls, and Total Overall (Both fire and rescue)**

- **Bill Hintz** responded to **80** fire calls.
- **Nichole Zarling** responded to **160** rescue calls. Both shown on the right.
- **Jim Bougie** responded to **204** total calls for both fire and rescue. Jim was unable to attend the banquet to receive his award.



AWARDS (continued)

The highest award from the **Cedarburg Fire Department** presented to a member of the department is the **Meritorious Award**. This award represents someone that has a passion for the fire service, and has shared themselves, not only with their family, but also their extended CFD family. This award was presented to **Kim Esselmann**. Kim joined the Cedarburg Fire Department in 1999. BUT there is a story behind the story. In the beginning, Cedarburg American Legion ran the ambulance service in Cedarburg. Kim became a Nationally Registered EMT in 1990 and joined the American Legion Ambulance, and became EMT-Intermediate in 1992. Long story short – Kim, as director of the ambulance service, was determined to keep them independent, but that changed and the fire department took over. Kim was not happy, but she gave in finally, deciding that “pigs do fly” and in keeping with her dedication to the community, she submitted her application to CFD. In 2002 Kim was promoted to the rank of Lieutenant of Rescue Company. In 2007, she received a promotion to Captain of the Rescue Company and in 2008 received the Responder of the Year award for rescue calls. Kim continued to serve on numerous committees on the department. Not only that, on a dare to take Fire classes, she conquered and completed Fire I, Fire II, MPO, Aerial and Fire Officer I.

On July 11, 2014 after serving 15 years on the department, she was promoted to Deputy Chief of the department. Kim was the first female in the county to be promoted to a Chief Officer position that was not only responsible for EMS, but also firefighting. In 2019, Kim decided it was time to hang up her turnout gear and stethoscope and changed her membership to Passive. But not one to sit idle, she jumped in to the role of Special Events Coordinator for Firemen's Park.

In keeping with tradition when a Chief steps down, Kim also received her Honorary Chief badge which was ceremoniously pinned on her uniform by husband and CFD member, Bill Esselmann.

Chief Vahsholtz and Kim Esselmann enjoying some memories!



Park Awards



Fire Apparatus 2022

All fire apparatus, shown here and on the next several pages, were donated to the residents of Cedarburg by Cedarburg Firemen's Park Inc. No tax payer dollars were spent to purchase apparatus.

CFD added to the apparatus fleet in **2022. Command 168**, purchased primarily as a first response and Incident Command vehicle for the Fire Chief. This will ensure that the Chief has a vehicle when responding to calls both within our community and for Mutual Aid response to other communities in the county.



ENGINE 163



Engine 163 is the first due engine out of Station 1.

Purchase price: \$685,000

Specifications include:

- 2016 Pierce Quantum 6-person chassis
- 500 hp DD13 Detroit Diesel engine
- Allison automatic transmission
- 1500 GPM Pierce PUC pump
- 1,000 gallon water tank
- 25 gallon Class A foam tank
- 20 kW Harrison hydraulic generator

Fire Apparatus 2021(continued)

Engine 161 is the second due engine out of Station 1.

Purchase price: \$460,000

Specifications include:

- 2004 Pierce Quantum 6-person chassis
- 515 hp Detroit Diesel engine
- Allison automatic transmission
- 1500 GPM Waterous pump
- 1,000 gallon water tank
- 25 gallon Class A foam tank
- 15 kW PTO driven generator

ENGINE 161



TENDER 164



Tender 164 is third due out of Station 1 for rural fire calls.

Purchase Price: \$500,000

Specifications include:

- 2020 Kenworth T880, 2-person chassis
- 600 hp Cummins X15 engine
- Allison automatic transmission
- 1500 GPM Waterous pump
- 3,000 Gallon water tank
- (2) 3,000 Gallon portable water tanks

Fire Apparatus 2021 (continued)

Ladder Tower 159 was the first aerial platform in Ozaukee County. It has the ability to operate with up to 800lbs of weight at the tip and can operate at an elevation of 5 degrees below the level of the truck. The aerial platform also has a “pre-piped” waterway which allows the apparatus to be quickly placed into operation as an elevated master stream, which can flow up to 1000 GPM of water. The truck was rebuilt in 2000, with the biggest change being an interlock safety ladder system.

Ladder Tower 159 is the third unit to respond out of Station 1 for city calls and the fourth unit out for rural calls.

Purchase price:
\$500,000



Specifications include:

- 1988 Pierce Arrow 7-person chassis
- 475 hp Detroit Diesel engine
- Allison automatic transmission
- 1500 GPM Waterous pump (no on-board water tank)
- 105 ft. aerial platform
- 12 kW generator

TOWER 159

Engine 162 responds out of Station 2, located in the Town of Cedarburg.

ENGINE 162



It's primary purpose at rural fire scenes is to draft from a portable folding tank or other static water source, and supply water to the incident.

Purchase price: \$560,000

Specifications include:

- 2009 Pierce Quantum 6-person chassis
- 525 hp Detroit Diesel engine
- Allison automatic transmission
- 1500 GPM Pierce PUC Pump
- 1,000 gallon water tank
- 25 gallon Class A foam tank
- 20 kW PTO driven generator

Rescue Apparatus 2021



The 2021 Chevrolet Traverse was purchased in 2021, to be utilized as a First Response Car (156). This vehicle was purchased to help EMS crews provide faster patient care with a quick response from a first responder before the ambulance arrives. The vehicle has an AED, oxygen and a medical bag onboard. **Purchase price: \$70,000**

AMBULANCES 151 and 152



Specifications include:

- 2012 Kenworth T270 chassis
- PX6 Paccar Diesel engine
- Allison automatic transmission
- Medtec ambulance module

Ambulance 151 and 152 both respond out of Station 1. Running roughly three quarters of CFD's calls annually, they provide Emergency Medical Services (EMS) and patient transport to area hospitals.

Purchase price: \$204,000 each

Squad 153 is the first due apparatus out of Station 1 for motor vehicle crashes, industrial accidents and carbon monoxide (CO) incidents.

Purchase price: \$500,000

Specifications include:

- 2006 Pierce Quantum 6-person chassis
- 425 hp Detroit Diesel engine
- Allison automatic transmission
- 19 ft. walk-through body with seating for 7
- 30 kW PTO driven generator
- (2) 20 ft. light towers (4.5 kW each)

SQUAD 153



Specialty Apparatus 2020

Brush Truck 158 responds out of Station 2, located in the Town of Cedarburg. Aside from brush fires, 158 has the capabilities to run as a first responder vehicle for EMS related incidents and carries the needed equipment to respond to motor vehicle crashes. 158 is also utilized to pull the Dive/Water Rescue Trailer.

Purchase price: \$110,000

Specifications include:

- 2006 GMC 5500 4x4 5-person chassis
- Duramax Diesel engine
- 250 GPM Darley pump
- 240 gallon water tank
- 5 gallon Class A foam tank



Brush Truck 157 is first to respond out of Station 1 for brush fires.

Purchase price: \$28,000

Specifications include:

- 1989 GMC 3500 1-ton 4x4 pickup truck
- 454 cubic inch fuel-injected V8 engine
- 135 GPM Darley pump
- 200 gallon water tank
- 5 gallon Class A foam tank

The **Dive Trailer (shown above with 157)** is a 1998 cargo trailer located at Station 2. It responds for all dive/water rescue incidents and any other situations deemed necessary by the Chief.

The trailer was donated in 2002 in memory of two first responder brothers who lost their lives on 9-11-2001.

Members of CFD designed and refurbished the trailer to meet the needs of the department.

Cost to refurbish: \$20,000

Ambulance Cart and Kubota purchased in 2017



B.E.R.T. (Bicycle Emergency Response Team) Used for EMT's to respond quickly and safely to rescue incidents in crowded areas of downtown.

Specialty Apparatus 2020 (continued)



Utility 155 (shown above) is a 2019 Chevy 2500HD 4x4 pick-up truck. 155 is primarily used for trainings. It can also be utilized for school transport, scene support, or as a first responder vehicle.

Purchase price: \$60,000

Utility Truck 154 is a 2015 Chevrolet Tahoe 4x4. Utilized by the fire inspector, for training and for special events.

Purchase price: \$51,000



Command Vehicle 169 is a 2013 Chevrolet Suburban 4x4. 156 is utilized by the on-duty Chief Officer. It has the capabilities to be set up as a command post for any incident.

Purchase price: \$80,000

Antique Fire Equipment

The Cedarburg Fire Department has a collection of five pieces of antique apparatus housed in the Station 3 museum. Always a favorite at the parades and shows!

- **1907 horse-drawn Howe pumper along with a 1907 man-drawn hose cart.** Picture shown below.



- **1928 Pirsch pumper.** Picture (top) above. Originally purchased new by CFD and then purchased back from other owners and restored.
- **1924 Graham/Dodge pumper.** Picture (bottom) above. The first motorized fire truck in the department. Both pumps are still driveable.

- **1956 FWD (now Seagrave Fire Apparatus) Geesink Ladder Truck.** The 85-foot unit was purchased in May 1957. In March 1976 it was empowered with a Detroit G-71 diesel engine. In the spring of 1978, the body and ladder was repainted and refurbished to include an enclosed cab. Original purchase price: \$35,000 In 2002, CFD purchased it back from Bristol FD for \$5,107

FIRE/EMS STANDBY

Cedarburg Festivals and Other Events

In 2022, CFD was ready for a busy year of events! Cedarburg welcomed back one of its biggest festivals, the 37th Annual Strawberry Festival in June, sponsored by BMO Harris Bank. The festival is free, family-oriented and a favorite, drawing up to 100,000 people to enjoy some of the most decadent homegrown strawberries in the area. CFD Firefighters and EMS crews held trainings prior to the festivals to be prepared for emergencies within the downtown festival footprint.

CFD volunteers were ready and on stand-by for the following events:

- Sweat for Vets (May 21st)
- Maxwell Street Day (May 29th) 163 Engine and Crew, Ambulance
- Truck and Tractor Pull (June 17th & 18th)
- Strawberry Festival (June 25th & 26th)
- Rotary Music Festival (July 3rd)
- Parade (July 4th)
- Maxwell Street Day (July 10th) 163 Engine and Crew, Ambulance
- County Fair (July 28 thru August 1st)
- Demo Derby (August 6th) 163 Engine and Crew
- Country in the Burg (August 26th and 27th) at City Park
- Wine & Harvest Festival (Sept 17th & 18th)
- Maxwell Street Day (September 4th) 163 Engine and Crew, Ambulance
- Maxwell Street Day (October 2nd) 163 Engine and Crew, Ambulance

In 2022, our EMS and Fire personnel logged over **1,220 hours standing by** ready to respond with our ambulance cart, Fire UTV and bicycle teams to quickly get through the festival crowds.



Public Education and Community Outreach

The Cedarburg Fire Department is committed to providing a range of services to the community to promote safety and preparedness in the event of an emergency. The department offers public education services such as fire safety presentations, smoke detector installations, fire extinguisher training, and emergency response planning guidance for businesses and organizations. Additionally, the department provides CPR and first aid training to individuals and groups. These services equip community members with the knowledge and skills needed to respond to emergency situations.

The department also offers community outreach programs such as ride homes in fire trucks for school auctions, station tours for local groups, open house events, and participation in community events like parades, block parties, and fairs. These activities allow community members to interact with firefighters, learn about fire safety equipment, and gain a better understanding of the department's operations. Through these outreach programs and public education services, the Cedarburg Fire Department demonstrates its commitment to the community's safety and well being.

Events in 2022:

January 16th Tour of Fire Station with Girl Scouts (4 children / 3 adults)
January 23rd Tour of Fire Station with Cub Scouts (14 children / 9 adults)
April 23rd Tour of Fire Station Boy Scout Troup 836
May 27th Survive Alive House for Thorson 2nd Graders (80 children w/12 adults)
June 8th Tour of Fire Station with Thorson 2nd Graders

October (3 days/3 sessions per day) Full-Time FF/AEMT Jason Peterson taught a “Fire Safety in the Home” course for **over 350 students** at Parkview Elementary School.

November 8th Tour of Fire Station with Girl Scouts (12 children / 4 adults)
November 15th Tour of Fire Station with Girl Scouts (12 children / 6 adults)

Other activities open to the public at the Fire Station included:

May 18th Open House at Station 1

This event included fun activities for community families. We had 39 volunteer members at the station to answer questions about the fire service, hand out fire prevention information and items for the kids. All fire and rescue emergency trucks were pulled out of the station for the public to see up close.



2022 Inspection Bureau

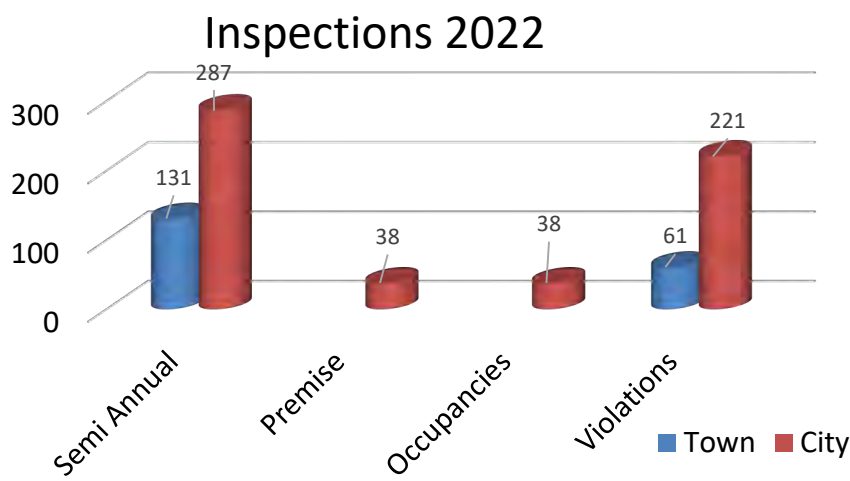
With personnel running a record number of calls in 2022, inspections were moved to be completed once per year in the City of Cedarburg and remained at twice per year in the Town of Cedarburg. Doing this not only allowed personnel to better manage time between responding to incidents and completing life safety inspections, but it will also allow our inspectors to focus more on ensuring that any violations that are found are repaired in a timelier manner. Special events continue to be a focus of the Cedarburg community and require much time to ensure they remain safe events. There is a lot of planning that goes into each of these events regarding life safety and inspections have to be done throughout the footprint of each event. Each festival requires the inspection of about twenty food vendors, whereas County Fair requires nearly double that, in addition to other aspects such as ensuring all rides have been appropriately registered and inspected. These events can be challenging in the enforcement of violations due to their temporary and time sensitive nature.

City Inspections:

Semi-annual: 287
Premise inspections: 38
New occupancies: 38
Violations found: 221

Town Inspections:

Semi-annual: 131
Violations found: 61



2022 DEPARTMENT ACCOMPLISHMENTS

As you have seen in this year-end report (pg 7), we have lowered our average response times from 11 minutes 45 seconds in 2019, to 6 minutes 58 seconds in 2022. This is an average based on both the City and Town of Cedarburg call response times.

During the latter months of 2022, CFD started working on a contract with the Southern Ozaukee Fire Department, for continued paramedic intercept service being provided to our community, and also to create a paramedic oversight program to help CFD with developing our own paramedic program. The new paramedic intercept contract is set to go into effect beginning 1/1/2023. The oversight agreement should be completed early in 2023.

In 2022, the City/Town Ad Hoc Committee voted to send a recommendation, to their respective Boards, that they stay with the Cedarburg Plan. During the year, a group of City officials and CFD staff attended consolidation talks with Thiensville and Mequon to form a Southern Ozaukee County Fire Department; and separate talks with Grafton, Saukville and Port Washington to form a Central Ozaukee County Fire Department. After attending several of the meetings with both groups, a decision was made to forego consolidation at this time, and continue with the Cedarburg Plan. This does not rule out consolidation in the future.

We recruited 12 new members into the department (8 Active and 4 Passive), successfully implementing our Orientation and Mentorship program to help them integrate their participation with call responses, trainings and fundraising activities.



2023 DEPARTMENT GOALS

- Hire two Full-time Firefighter/Paramedics
- Work with the Common Council and City staff on a referendum for 2024, and to continue the planning process for a new fire station located next to the Police Department on Wauwatosa Road.
- Continue to recruit and retain department members
- Work with Firemen's Park Inc. to form a strategic plan for Firemen's Park to address short-term and long-term goals, including park improvements and the sustainability of fundraising events.

FIREMEN'S PARK, INC

Fundraiser Events Held at Firemen's Park:

The park grounds are also used for a staging area for the 4th of July parade, the Homecoming parade and the Cedarburg High School graduation parade. The American Legion also parks cars, at the park grounds, during the festivals held in Cedarburg.



Pictured above: Cooking burgers in the Kitchen at Maxwell St Day

CFD members cooking all day at Brat Stand #1 for Maxwell Street Day



Shown at left, firefighters stand by for the Truck and Tractor event at the County Fair

CITY OF CEDARBURG

MEETING DATE: June 26, 2023

ITEM NO: 8.A.

TITLE: Discussion and possible action on charging an annual fee for access cards to the DPW yard waste facility.

ISSUE SUMMARY: In October 2022 the motherboard failed on the yard waste access card system at the DPW yard waste facility. Since then, the yard has been left open to allow residents to access it. The system has now been repaired and approximately 3,000 new access cards will need to be issued.

Currently, residents are charged a \$30.00 one-time fee to receive an access card to the yard waste facility. There are no recurring costs unless the card is lost. Staff estimates the cost of annual maintenance of the yard waste facility to be about \$40,000. See attached cost estimate. Should the Council be interested in charging an annual fee for the yard waste access cards, now would be the time to make that change.

STAFF RECOMMENDATION: None.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission at its meeting on January 12, 2023 recommended a \$25 annual fee for DPW yard waste facility access cards. Existing card holders would bring in their old card in exchange for a new card. New cards would be issued for \$30 as usual. All these newly issued cards would then have a one-year expiration date and a \$25 annual fee would be charged to renew.

BUDGETARY IMPACT: Additional \$75,000.

ATTACHMENTS:

- DPW Yard Waste Center Annual Maintenance Cost Estimate
- PW&S 1/12/2023 mins

INITIATED/REQUESTED BY: Mike Wieser and Joel Bublitz

FOR MORE INFORMATION CONTACT: Mike Wieser-Director of Engineering and Public Works
262-375-7610
Joel Bublitz-Public Works Superintendent
262-375-7636

Cedarburg DPW Yard Waste Center

Cost Estimate

TOTAL NEEDED EACH YEAR:

\$38,418.08



TOP 10 AMOUNTS IN TOTAL	AMOUNT
Staff haul out cost	\$19,718.00
Enercon	\$10,000.00
ESS	\$4,140.00
Weekends push up	\$1,457.00
Northway Fence	\$1,000.00
Staff gate repair	\$898.08
OSI	\$705.00
Entrance Systems	\$500.00

DESCRIPTION	AMOUNT	ADD TO TOTAL?	NOTES
ESS	\$4,140.00	YES	Cameras, Cards, and Service
Northway Fence	\$1,000.00	YES	Fence repair
Enercon	\$10,000.00	YES	Brush grinding
OSI	\$705.00	YES	Oil and Anti freeze pickup
Staff haul out cost	\$19,718.00	YES	One FTE a week for 10hrs x 52 weeks
Weekends push up	\$1,457.00	YES	One hour a weekend for 6 months
Staff gate repair	\$898.08	YES	Two hour a month
Entrance Systems	\$500.00	YES	Opener Maint

Three out of the four requests were received and staff is recommending Donahue & Associates with a fee of \$29,970. This is a budgeted item of \$50,000. They will start February 1, pending Council approval and be completed in September. After completion, their report will go to the DNR for their comments and then returned to this commission.

Donahue & Associates will compare options of the current plant for 20 years to 50 years versus a new plant along with cost estimates.

Motion made by Commissioner Hester, seconded by Council Member Verhaalen, to recommend to the Common Council to accept the bid for a Wastewater Treatment Plant Facility Plan from Donahue & Associates for \$29,970 as presented. The motion carried unanimously with Mayor O'Keefe and Commissioner Beck excused.

DISCUSS THE CITY CEMETERY CODE REQUIRING CONCRETE BURIAL VAULTS; AND ACTION THEREON

Director Wieser stated City resident, Mal Hepburn would like to discuss the concrete burial vault requirement in Cedarburg cemeteries.

Mr. Hepburn asked for the City Ordinance to be revised to allow a pine box to be placed in the ground during interment without a vault. He stated that concrete vaults take up too much space and not having them allows people to be buried closer together. He also stated that he does not want to be embalmed.

Discussion was held. Embalming is not a State law and can/cannot be done with the funeral home you choose. As for not requiring a vault to allow burying people closer together, there is risk of collapse.

The main reason for a vault is to preserve the body by keeping soil and water out of the casket and to keep the cemetery plot from sinking as the casket deteriorates.

Motion made by Commissioner Hester, seconded by Commissioner Schumacher, to table this item until a funeral director and or a grave digger is able to provide some insight on this topic. The motion carried unanimously with Mayor O'Keefe and Commissioner Beck excused.

DISCUSS THE MAINTENANCE AND COSTS OF THE YARD WASTE FACILITY AT PUBLIC WORKS SITE; AND ACTION THEREON

Public Works Superintendent Bublitz explained the hard drive for the access control system at the yard waste facility failed in October. Staff sent the hard drive out to see if the data could be retrieved but that was unsuccessful. To repair the system, new key cards will likely be needed for all users and the contractor will have to hand program the entire system from scratch. To utilize the yard waste facility, City residents are charged a one-time fee of \$30 with no recurring costs unless the card is lost. There are approximately 3000 cards that have been issued.

Superintendent Bublitz did a cost estimate for the Public Works Yard Waste Center. It costs approximately \$42,496 to operate the yard waste facility yearly.

Motion made by Commissioner Hester, seconded by Commissioner Oakes, to recommend to the Common Council, once the facility computer system is fixed, to have citizens bring their inactive/old card in for an exchange for a new card. Never issued cards will be issued for the \$30 fee. From this point forward a one-year expiration date will be placed on all cards and a yearly fee of \$25 will be charged. The motion carried unanimously with Mayor O'Keefe and Commissioner Beck excused.

REPORTS

Update on Public Works Operations

Superintendent Bublitz explained the operation of the Public Works Department is going well. The new Foreman, Jeff Schmitz was introduced and the City is looking for a new hire to be 50% forestry and 50% streets.

The Public Works crew is removing holiday decorations and disassembling the Santa house. The street sweeper is out which is unusual for January. Pothole filling and Christmas tree pick up will be done this week of January 9 and then again, the week of January 23. Several hundred trees have been picked up to date. Pothole filling will start as the weather permits.

Update on Water Recycling Plant Operations and Discussion of Monthly Reports

Superintendent Grulkowski presented the Effluent and Influent report for November and December.

Sludge hauling was discussed.

Identify Future Agenda Items

The Commission would like to discuss the Cemetery Code.

Review the placement of a stop sign on Grant Avenue and Madison Avenue.

Review Immanuel Cemetery capacity.

ADJOURNMENT

Prior to the adjournment, introductions were made for new Commissioner Terry Wagner.

Motion made by Commissioner Hester, seconded by Commissioner Schumacher, to adjourn the meeting at 8:12 p.m. The motion carried unanimously with Mayor O'Keefe and Commissioner Beck excused.

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Kim Esselmann
Building Inspection/Public Works Secretary

CITY OF CEDARBURG

MEETING DATE: May 8, 2023

ITEM NO: 8.B.

TITLE: Discussion and possible action on Art of Joy request to continue having yarn art located on a City Tree in front of their business.

ISSUE SUMMARY: In January of 2023 the public art committee approved Yarn Art on a tree in front of Art of Joy as a temporary art installation. The installation was done in March of 2023. Temporary art installations like this have been approved in the past without any additional approvals since they have been temporary. This installation was planned to be up for a period of one month from the date of installation. Since it was installed the artist has continued to keep it in good condition so as to not cause a nuisance or eye sore in the downtown area. As staff asked to have the yarn art removed a request was made by Art of Joy to continue to keep it up. The artist would continue to maintain it and change the design as needed. Art of Joy is requesting to keep it as a changing installation.

STAFF RECOMMENDATION: None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Public Art Commission approved the temporary installation at their January 26, 2023 meeting.

BUDGETARY IMPACT: None.

ATTACHMENTS: Public Art Commission Minutes 1-26-23

INITIATED/REQUESTED BY: Stephanie Hayes, Art of Joy

FOR MORE INFORMATION CONTACT: City Administrator Mikko Hilvo

PUBLIC ART COMMISSION
January 26, 2023

PAC20230126-1
UNAPPROVED

A meeting of the Public Art Commission of the City of Cedarburg, Wisconsin, was held on Thursday, January 26, 2023 at 5:00 p.m. via zoom.

The meeting was called to order by Chairperson Lisa Brobst at 5:10 p.m.

Roll Call: Present: Lisa Brobst, Judith Kervin, Deb Mortl, Melissa Wraalstad, Kerry Tharp

 Excused: Susan Hale, Council Member Robert Simpson

 Also Present: City Administrator Mikko Hilvo

STATEMENT OF PUBLIC NOTICE

Administrator Hilvo acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Deb Mortl, seconded by Melissa Wraalstad, to approve the September 29, 2022 meeting minutes. Motion carried without a negative vote with Susan Hale and Council Member Simpson excused.

COMMENTS & SUGGESTIONS FROM CITIZENS – None

REPORTS

Reports were given on the Quilt Museum, Cultural Center, Artist Guild, Plein Aire Art, Art in the Burg, and Art Museum.

NEW BUSINESS

Discussion and Possible Action on Art Fair that Promotes Local Artists

Discussion on a potential Art Fair focused on the amount of art related activities already being done in Cedarburg. With the increased programming and events being offered by the various groups and Arts beginning to thrive again locally, it was determined that adding another event is not necessary.

Discussion and Possible Action on Yarn Art on City Tree

Administrator Hilvo presented a proposal from a local artist to place yarn art on a City tree in front of Art of Joy.

Motion made by Kerry Tharp to approve the yarn art on a City tree in front of Art of Joy. Motion was seconded by Melissa Wraalstad. Motion carried without a negative vote with Susan Hale and Council Member Simpson excused.

Discussion and Possible Action on New Public Art Ideas

Judith Kervin shared several ideas on potential art projects. Discussion ensued. It was determined that the Commission should consider creating a public art space on City Hall property on the small grass area by

Sals Pizza building that would display temporary art. The projects would be approved by the Public Art Commission prior to installation. This item will be placed on the next meeting agenda for further discussion.

ADJOURNMENT

Motion made by Melissa Wraalstad, seconded by Judith Kervin, to adjourn the meeting at 6:08 p.m. Motion carried without a negative vote with Susan Hale and Council Member Simpson excused.

Mikko Hilvo
City Administrator

CITY OF CEDARBURG

MEETING DATE: June 26, 2023

ITEM NO: 8.C.

TITLE: Discussion and possible action on renaming of Topview Park to Retzlaff Family Park.

ISSUE SUMMARY: The Topview Trails Homeowners Association is requesting to rename Topview Park to Retzlaff Family Park in honor of the family that farmed the land prior to it becoming their subdivision.

Background on Henry Retzlaff:

Henry Retzlaff Jr was born on February 04, 1944 in Pt. Washington, WI, and grew up on his family-owned dairy and vegetable farm. He graduated from Cedarburg High School, class of 1962. He continued his education at the University of Wisconsin-Madison Short Course in Agriculture. Henry married the love of his life, Joan (nee Pagenkopf) in 1971.

Henry followed in his fathers footsteps by continuing to pursue the dairy and vegetable farming business. A true entrepreneur, Henry adapted to the challenges of farming by developing one of Ozaukee County's most well-known and popular pumpkin farms, Retzlaffs Pumpkin Farm. Pumpkin farming was always Henrys passion. It brought him joy to entertain families and children every October and to teach them about farming and agriculture. A creative and innovative businessman, Henry constantly found new ways to improve and expand the pumpkin farm over the years. Henry worked hard throughout his life in all that he did and had a true love of the land.

He was actively involved in 4-H, Ozaukee County Farm Bureau, Ozaukee County Agricultural Society, Ozaukee County Holstein Association, Ozaukee County Fair Board, Cedarburg High School Community Service, and the City of Cedarburg Festivals Committee.

STAFF RECOMMENDATION: Staff recommend renaming the park in honor of the Retzlaff Family.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Park Board approved the renaming of the park at their June 7, 2023 meeting.

BUDGETARY IMPACT: none

ATTACHMENTS:

INITIATED/REQUESTED BY: Topview Trails Homeowners Association

FOR MORE INFORMATION CONTACT: Mikko Hilvo, Administrator

CITY OF CEDARBURG

MEETING DATE: June 26, 2023

ITEM NO: 8.D.

TITLE: Discussion and possible action on changing the name of the Diversity committee to Diversity, Equity, and Inclusion committee

ISSUE SUMMARY: A request to change the name of the Diversity Committee to the Diversity, Equity, and Inclusion committee was discussed at the last council meeting. A decision was made to postpone the decision to the following council meeting. After a motion was passed for postponement and other agenda items covered a member of the Diversity Committee asked that the committee be allowed to revisit this agenda item at their July meeting prior to a council decision on it. Since the motion was to discuss it at the next council meeting this item is on the agenda.

STAFF RECOMMENDATION: Staff recommends postponing this item until after the July Diversity Committee meeting.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None

BUDGETARY IMPACT: None

ATTACHMENTS: Ordinance No. 2023-07

INITIATED/REQUESTED BY: Diversity Committee

FOR MORE INFORMATION CONTACT: City Administrator Mikko Hilvo

ORDINANCE NO. 2023-07

An Ordinance Amending Section 2-4-16 of City of Cedarburg Code To rename the Diversity Committee to Diversity, Equity, and Inclusion Committee

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 2-4-16 of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

Sec. 2-4-16 Diversity, Equity, and Inclusion Committee

(a) *Diversity, Equity, and Inclusion Committee.*

- (1) *Membership.* The Diversity, Equity, and Inclusion committee shall consist of one council member and six citizens of the City of Cedarburg who shall be appointed by the mayor, subject to confirmation by the common council. The term of office of all citizen members shall be two years with half of the citizen members' terms expiring each year. The term of each citizen member shall commence on May 1 in the year of appointment and end April 30 in the year of expiration. The Diversity, Equity, and Inclusion Committee shall elect one member as chairman. The board shall meet on such dates and such times as the board may establish.
- (2) *Purpose.* The Diversity, Equity, and Inclusion Committee shall promote an environment that accepts, celebrates, and appreciates diversity within the community. The committee is intended to:
 - a. Serve as a resource for city government and the community by providing information, education, and communication that facilitates a better understanding and celebrates our differences.
 - b. Provide recommendations to the mayor and city council that would identify opportunities to address diversity issues, promote diversity programs, and/or provide guidance to create a more accessible, safe, welcoming and inclusive government and community.
 - c. Assist the City of Cedarburg in supporting and challenging all areas of government and the community to eliminate and prevent all forms of discrimination.
- (3) *Authority.* This commission shall serve as an advisory committee and shall make recommendations to the mayor and the Common Council.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 26th day of June, 2023.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: June 26, 2023

ITEM NO: 8.E.

TITLE: Discussion and possible action on Ordinance No. 2023-08 revising the Weights and Measures regulations

ISSUE SUMMARY: This year, the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) implemented an adjustment to the weights and measures inspections as well as the contract fee. This is the first time a change has been made since 2003. The yearly contract fee will now be \$2,250, and the inspections will be biennial instead of annual. Due to this change, the Clerk's office restructured the ordinance, which allows for the City to recover costs by billing the businesses that receive the inspections. The changes are highlighted in red on the ordinance.

STAFF RECOMMENDATION: approve Ordinance No. 2023-08

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: allows for the City to recoup the contract cost.

ATTACHMENTS: Ordinance No. 2023-08

INITIATED/REQUESTED BY: Tracie Sette, City Clerk

FOR MORE INFORMATION CONTACT: Tracie Sette (262) 375-7606

ORDINANCE NO. 2023-08

An Ordinance Amending Chapter 16 of City of Cedarburg Code Weights and Measures

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 7-16-5, 7-16-6, 7-16-7, & 7-16-9 of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

Sec. 7-16-5 Application for License

An application for a weights and measures license shall be made in writing on a form provided for such purpose by the City of Cedarburg clerk and shall be signed by the owner of the commercial business, or by its authorized agent. The application shall be returned to the City of Cedarburg Clerk's Office by **September 30**. Such applications shall state the type and number of weighing and measuring devices to be licensed, serial number, location of the devices, the applicant's full name and post office address, and whether such applicant is an individual, partnership, limited liability company, corporation or other entity. If the applicant is a partnership, the application shall state the names and addresses of each partner. If the applicant is a corporation or limited liability company, the application shall state the name and address of all officers and agents of the applicant, including the registered agent.

Sec. 7-16-6 License Term

A license issued under this section shall expire on **September 30** of each year.

Sec. 7-16-7 Fees Assessment

(a) The annual assessment shall be determined based on the number and types of weighing and measuring devices licensed as of October 1 each year along with a **\$30.00 annual license fee**. Payment of the fee shall be returned with the application to the city clerk's office by **September 30**. The total of the fees assessed, and fees collected shall not exceed the actual costs of the weights and measures program.

(b) Fees charged shall be **\$10.00 per device and \$30.00 annual license fee** and shall be calculated at the time the application is filed with the city clerk's office.

(c) If the assessed fee is not paid within 30 days of the due date, **September 30**, interest shall accrue thereon at the rate of 1.5% per month until paid. If the licensee is the owner of the real estate premises where the licensed weights and measures devices are located, any delinquent assessment shall be extended upon the current or the next tax roll as a charge against the real estate premises for current services, as provided in Wis. Stats. § 66.0627. No licenses shall be issued or renewed under this section if the licensee is delinquent in the payment of a fee assessed under this section.

(d) Upon receipt of application and assessment payment, the city clerk's Office shall issue a license to the applicant. Each business location shall require a separate license. The license fee shall not be prorated for a partial year.

Sec. 7-16-9 Change of ownership.

If the ownership of a commercial business licensed under this section is transferred during a license year, the owner of the business as of **October 1** of the license year shall be liable and responsible for the payment of the fees assessed under this section.

SECTION 2. SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3. EFFECTIVE DATE: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 26th day of June, 2023.

Michael O’Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: June 26, 2023

ITEM NO: 8.F.

TITLE: Discussion and possible action on Memorandum of Understanding (MOU) agreement between Wisconsin Elections Commission and the City of Cedarburg to receive a subgrant for absentee ballot partial reimbursement.

ISSUE SUMMARY: The bipartisan Elections Commission unanimously directed the creation of new absentee ballot envelope designs in order to ensure compliance with the law. The old envelope designs do not conform with guidance from recent court orders and do not fully comply with all statutory requirements. Furthermore, the old envelope designs do not incorporate design features (adopted in other states) that make them easily identifiable to the U.S. Postal Service. For these reasons, the Commission, on April 28 and again on June 1, unanimously determined that the current EL-120 and EL-122 shall not be used in 2024.

To partially offset the cost of adopting new envelope designs, the WEC will disburse up to \$600,000 of Federal funds through the approved 2023 Absentee Ballot Envelope Subgrant Program. Each jurisdiction may receive an award calculated proportionally based on their estimated January 1, 2022, voting age population as determined by the Department of Administration Demographic Services Center.

For the City of Cedarburg, the amount of the subgrant would be \$1,218.05.

STAFF RECOMMENDATION: Approve MOU

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: Reduction of \$1,218.05 in absentee envelope purchase costs

ATTACHMENTS: MOU

INITIATED/REQUESTED BY: Tracie Sette

FOR MORE INFORMATION CONTACT: Tracie Sette (262) 375-7606



Wisconsin Elections Commission

201 West Washington Avenue | Second Floor | P.O. Box 7984 | Madison, WI 53707-7984
(608) 266-8005 | elections@wi.gov | elections.wi.gov

2023 ABSENTEE BALLOT ENVELOPE **SUBGRANT PROGRAM**

REQUEST FOR FUNDS & MEMORANDUM OF UNDERSTANDING

BETWEEN

THE WISCONSIN ELECTIONS COMMISSION

AND

(NAME OF MUNICIPALITY, COUNTY)

I. PARTIES

The parties to this Memorandum of Understanding (hereinafter referred to as “MOU” or “agreement”) are the Wisconsin Elections Commission (hereinafter referred to as the “WEC” or the “Commission”) and the (City) (Village) (Town) of _____ in _____ County, Wisconsin. The Commission is the state agency providing an election security subgrant of federal funds to the city, village, or town. The City, Village or Town identified above is the entity receiving a local election security subgrant from the Commission and is referred to herein as the “receiving jurisdiction.” By signing and dating this agreement, the participating City, Village, or Town agrees to the terms of this agreement with the Commission.

II. PURPOSE

The purpose of this MOU is to set forth the requirements that cities, villages and towns must meet to be eligible to receive an absentee ballot envelope subgrant from the Commission and the requirements for the use of the funds. The subgrant program is funded by the federal HAVA Election Security Grant which was authorized by the U.S. Congress under Section 101 of the Help America Vote Act of 2002 (P.L. 107-252) (HAVA) and provided for in the Consolidated Appropriations Act of 2023 (Public Law 117-328) and issued by the federal Election Assistance Commission. The purpose of the federal grant is to “improve the administration of elections for Federal office, including to enhance election technology and make election security improvements to the systems, equipment and processes used in federal elections” (CFDA Number 90.404; Federal Award Identification Number (FAIN) EAC-ELSEC18WI).

The purpose of the subgrant is to help improve overall election security of federal elections statewide by providing cities, villages, and towns across the State of Wisconsin with federal election security funds to safeguard and secure the integrity of the absentee voting process in federal elections.

Wisconsin Elections Commissioners

Don M. Millis, chair | Marge Bostelmann | Joseph J. Czarnecki | Ann S. Jacobs | Robert Spindell | Mark L. Thomsen

Administrator
48 of 84
Meagan Wolfe

III. SUBGRANT PROGRAM REQUIREMENTS

A. Introduction

The Commission's Election Security Subgrant Program ("subgrant") is intended to fund jurisdictions purchasing redesigned absentee ballot envelopes. Each jurisdiction may receive an amount determined based on their estimated January 1, 2022, voting age population as determined by the Department of Administration Demographic Services Center.¹ All funds received must be expended to purchase the redesigned absentee ballot envelopes or returned to the Commission.

B. Envelope Redesign.

At the Commission's February 2, 2023, meeting, WEC staff were directed to develop a timeline to implement a new absentee ballot envelope package that would allow for the Commission to approve the design no later than its September 20, 2023, meeting. The absentee ballot envelope package for voters includes two envelopes:

- EL-120: Absentee Ballot Mailer Envelope (outside envelope going to voter)
- EL-122: Official Absentee Ballot Application/Certification (inside envelope returning to clerk)

These envelopes were redesigned to ensure compliance with recent court decisions and the Wisconsin statutes. Old envelopes are not compliant with the law, and the Wisconsin Elections Commission unanimously voted not to permit their continued use, starting in 2024.

At the Commission's March 3, 2023, meeting, the Commission directed staff to allocate \$600,000 of federal funds towards an Absentee Ballot Envelope subgrant program, to partially offset the cost of transitioning to new absentee ballot envelopes now under development. The absentee ballot envelope performs several functions – each essential to the security of the voter's choice, and the integrity of the wider electoral process. A successful transition to the new design is therefore in the interest of all participants.

IV. FUNDING

- A. Commission staff will award subgrants based on receipt of a signed Memorandum of Understanding (MOU). Jurisdictions may receive a proportional amount of available subgrant funds based on their 2022 estimated voting age population as outlined in Appendix A. The minimum award is \$20.00.
- B. **All funds received must be expended to purchase the redesigned absentee ballot envelopes.** A county purchasing envelopes on behalf of a municipality may receive a subgrant award, however only one award will be granted per municipality. Any unused funds must be returned to the Commission by December 31, 2024.
- C. Subgrant period: **March 3, 2023 – December 31, 2024.** All costs must be incurred, including goods received, during this project period. Bids, proposals, or purchase orders are not adequate for this subgrant.

¹ https://doa.wi.gov/Pages/LocalGovtsGrants/Population_Estimates.aspx

- D. Documentation: Receipts or invoices for all subgrant expenditures, showing date and amount for all funds expended, must be retained by requesting jurisdictions for a minimum of **eight years**. A standard inventory list of all items purchased using subgrant funds must be created and maintained by the jurisdiction for purposes of any state or federal audit.
- E. Request Processing: Subgrant funds will be distributed in a timely manner after the WEC receives the completed and signed MOU from the jurisdiction. Subgrant funds will be disbursed by electronic transfer to a jurisdiction's shared revenues account (if available), or via a physical check sent to a jurisdiction's shared revenues location. For questions related to the processing of subgrant reimbursements, contact the Commission's financial team via the WEC Help Desk at 608-261-2028 or elections.finance@wi.gov.

V. SUBGRANT PROGRAM DEADLINES

To help increase overall election security across the state, the election subgrant program has established the following deadlines:

New Envelope Design Available: August/September, 2023

Application (MOU) Deadline: June 30, 2024

Return Unused Funds Deadline: December 31, 2024

VI. COMPLIANCE MONITORING, CERTIFICATION, DOCUMENTATION AND AUDIT

A. Certification.

The receiving jurisdiction shall certify (by completing the MOU) that information provided is true and correct; it has complied with all terms of the subgrant; the election security subgrant funds will be used to meet the terms of the subgrant, including to increase the accessibility of federal elections; and that any falsification of information related to the subgrant could subject the jurisdiction official to civil or criminal penalties.

B. Documentation.

The receiving jurisdiction shall maintain all documentation of purchases made using subgrant funds provided by the Commission for a minimum of eight years from the date of the expenditure or until the WEC authorizes destruction of said records. A standard inventory list of all items purchased using subgrant funds must be created and maintained by the jurisdiction for purposes of any state or federal audit. Such original purchasing documentation and inventory lists shall be retained by the receiving jurisdiction until the WEC authorizes the destruction of said records. Submission of copies of all purchasing documentation may be required by the WEC or federal auditors at any time.

C. Audit.

All subgrant funds received are subject to audit by the Commission and/or the federal government to ensure funds have been spent appropriately and in accordance with all applicable state and federal laws. Pursuant to Wis. Stat. § 5.05(11), if the federal government objects to the use of any funds provided to a county or municipality under the subgrant, the county or municipality shall repay the amount of the subgrant to the Commission.

D. Regulations.

As the receiving jurisdiction, we further certify that we will follow all state and federal laws, including adherence to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200) found here: (<https://www.govinfo.gov/app/collection/cfr/2022/>).

VII. SIGNATURES

By signing and dating this agreement the receiving jurisdiction agrees to the terms of this MOU and certifies that the information provided in this MOU is true and correct.

Receiving Jurisdiction

Signature _____
(Authorized Representative of Jurisdiction)

Date: _____

Printed Name _____
(Authorized Representative of Jurisdiction)

Jurisdiction Name: _____

County: _____

Jurisdiction Treasurer Name: _____

Jurisdiction Treasurer Mailing Address: _____

Jurisdiction Clerk E-mail: _____

Submit completed form by June 30, 2024, to:

Wisconsin Elections Commission
201 West Washington Avenue, Second Floor
P.O. Box 7984
Madison, WI 53707-7984
elections.finance@wi.gov
Fax: 608-267-0500

**CITY OF CEDARBURG
COMMON COUNCIL
June 12, 2023**

**CC20230612-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, May 8, 2023 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m. A moment of silence was observed, and Boy Scout Troop #830 presented the flags and led the reciting of the Pledge of Allegiance.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Melissa Bitter, Jim Fitzpatrick, Kristin Burkart, Kevin Curley, Robert Simpson, Patricia Thome, Mark Mueller

Also Present - City Administrator Mikko Hilvo, Deputy City Clerk Amy Kletzien, Director of Engineering and Public Works Mike Wieser, Library Director Linda Eastwood, Fire Chief Jeff Vahsholtz, City Clerk Tracie Sette, Finance Director/Treasurer Kelly Livingston, Building Inspector Jeff Thoma, Police Chief Michael McNerney, Library Director Linda Eastwood, Public Works Superintendent Joel Bublitz, Recreation Superintendent Maggie Anderson, Senior Center Director Gretel Anderson, WRC Superintendent Dennis Grulkowski, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Connie Kincade, N75W7255 Linden Street, invited the Common Council Members to the next Community Conversations on June 26 at 6:00 p.m. at the Cedarburg Public Library.

NEW BUSINESS

**OATHS OF OFFICE – PATROL OFFICER JUSTIN BUBOLTZ, FIREFIGHTER/
PARAMEDIC CHRISTOPHER WUNSCH AND FIREFIGHTER/PARAMEDIC NICHOLAS
HEPNER**

City Clerk Sette administered the oaths of office to Patrol Officer Justin Buboltz, Firefighter/Paramedic Christopher Wunsch and Firefighter/Paramedic Nicholas Hepner.

PUBLIC HEARINGS

**A PUBLIC HEARING ON A LAND USE AMENDMENT FOR THE PROPERTY LOCATED
AT TAX KEY #13-050-21-09.000 & 13-050-21-08-000 (AMCAST SITE) FROM THE MIXED-**

USE OFFICE AND/OR HIGH MEDIUM DENSITY RESIDENTIAL CLASSIFICATION TO HIGH-DENSITY RESIDENTIAL CLASSIFICATION FOR THE RESIDENTIAL PORTION OF THE PROJECT YET RETAIN THE MIXED-USE OFFICE FOR THE OFFICE PORTION
AND
A PUBLIC HEARING TO REZONE THE PROPERTY LOCATED AT TAX KEY #13-050-21-09.000 AND 13-050-21-08-000 (AMCAST SITE) FROM MIXED USE INFILL DEVELOPMENT (MUID) TO RM-2 (PLANNED UNIT DEVELOPMENT (PUD)) FOR THE MULTI-FAMILY PORTION OF THE PROJECT, YET RETAIN THE MUID AND THE PUD FOR THE OFFICE PORTION

Mayor O’Keefe opened the public hearings at 7:12 p.m. to consider a Land Use amendment for the property located at tax key #13-050-21-09.000 (Amcast site) from the Mixed -Use Office and/or High Medium Density Residential Classification to High-Density Residential Classification for the residential portion of the project yet retain the Mixed-Use Office for the office portion. The second portion of the public hearing is to consider rezoning the property located at tax key #13-050-21-09.000 and 13-050-21-08-000 (Amcast site) from Mixed Use Infill Development (MUID) to RM-2 (Planned Unit Development (PUD)) for the Multi-family portion of the project yet retain the MUID and the PUD for the office portion.

Planner Censky explained that the Amcast/Meta Mold Industrial Corporation site was an automotive aluminum die-casting facility that operated on this site from 1939 to 2004, when the company filed for bankruptcy and closed its doors. Once their doors closed, maintenance on the site/building ceased and vandalism followed.

The result of the Amcast operation was the significant contamination of this site with various hazardous substances including, but not necessarily limited to, polychlorinated biphenyl (PCB), polycyclic aromatic hydrocarbons (PAH), asbestos containing building materials (ACBMs) lead-based paint, and other volatile organic compounds (VOCs). Because Amcast went through bankruptcy and their assets liquidated, no resources were available to address the contamination problem. Accordingly, in 2008-2009, the United States Environmental Protection Agency along with the Wisconsin DNR, included this site on the National Priorities list and that coupled with City creating Tax Incremental Financing District No. 4, in 2018 to cleanup the site and pursue redevelopment plans. It would be favorable to proceed with a development on the north side of Hamilton Road and to create a value-added increment to help pay for the debt on TIF #4.

In 2008, the City contracted with D.J. Burns for the cleanup and redevelopment of this site. To date, Mr. Burns has partially demolished the factory building on the north side of Hamilton road and has been working to restore the office building on the south side. He is now working with Developer Bob Bach on plans to redevelop the area adjacent to and south of the office building, between the railroad track and Johnson Avenue.

State law requires that before any land use decision can take place, the Comprehensive Land Use Plan and the zoning must be consistent with each other.

After taking into consideration the comments from the Plan Commission and the Common Council last January, Mr. Bach explained that plans now consist of two, three-story, 35-unit buildings at the rear of the site adjacent to the railroad tracks, and one, six-unit, two 5-unit townhome style buildings and a four-unit building located along Johnson Avenue resulting in a total of 90 units. There will also be an entrance/exit onto Hamilton Road. To provide more green space, Mr. Bach has decided to

remove from his plans the single 4-unit building that was to front Hamilton Avenue and incorporate those units into the two large apartment buildings. The project will be supported by 160 parking stalls, 40 of which will be surface stalls. The unit count remains at 90 units on 4.23 acres for a density of 21.3 units/acre. Architecturally, the plans propose a design similar to the building approved in the Fox Run development along Western Road, but the use of material and color scheme will change for this project. They are looking for these approvals so they can move ahead and find funding for a private company to do the necessary clean up to start building to create increment.

The Council Members asked questions and discussed the proposed changes to the Land Use amendment and rezoning the property.

John Campbell from TADI, Traffic Analysis & Design, Inc. explained that the traffic study analyzed the expected impact that this project will have on the following intersections:

- Washington Avenue and Hamilton Road
- Washington Avenue and Wurthman Street
- Johnson Avenue and Hamilton Road
- Johnson Avenue and Wurthman Street
- Johnson Avenue and Lincoln Blvd.

The analysis concluded that the redevelopment of the Amcast south property as proposed is not expected to significantly affect traffic operations at these intersections. The study does, however, recommend that a stop sign control be installed on both the east and west approaches to the Wurthman Street and Johnson Avenue intersections and at the new driveway intersection with Wurthman Street.

In answer to Council Member Fitzpatrick's question, Bob Bach stated that he was very confident that it is achievable to find State or Federal funding and it would be a great benefit to the TIF.

In answer to Council Member Burkart's question, Bob Bach explained that the project has no expiration date, and he will finish the two apartment buildings.

In answer to Council Member Curley's concern for disruption to the homes on Johnson Avenue, Bob Bach explained that they will do anything possible to minimize the disruption to the Johnson Avenue residents. Remediation protocol would minimize any dust.

In answer to Mayor O'Keefe's question, Planner Censky stated that the PUD gives the City authority to have a carefully planned development.

Planner Censky stated that Bob Bach needs an approved plan to begin finding financing for the cleanup. The sooner the City can get this development started, the better the TID will perform, and the City will not have to rely on future tax dollar assistance.

Mayor O'Keefe opened the public hearing for public comment.

Connie Kincaide, N75W7255 Linden Street, stated that she is in favor of affordable housing and asked what the rents would be in this Development. Bob Bach stated that a 2 bedroom unit would run about \$1800-\$1900/month and a 3 bedroom unit would run about \$2,000/month. Each unit will have indoor parking and allocated outdoor parking. Ms. Kincaide stated that it is important to her to keep areas of Cedarburg affordable. Every family may not have two working adults.

Terry Romeis, N40W5810 Hamilton Road, asked if the contaminated soil will be extracted and moved off-site and then replaced with new soil. Bob Bach confirmed that this is the plan.

Motion made by Council Member Thome, seconded by Council Member Mueller, to close the public hearing. Motion carried without a negative vote.

NEW BUSINESS - CONTINUED

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2023-04 REZONING THE APPROXIMATE 4.23 ACRE PARCEL LOCATED SOUTH AND EAST OF THE HAMILTON ROAD AND JOHNSON AVENUE INTERSECTION (AMCAST SITE)

Motion made by Council Member Burkart, seconded by Council Member Fitzpatrick, to approve Ordinance No. 2023-04 rezoning the approximate 4.23 acre parcel located south and east of the Hamilton Road and Johnson Avenue intersection (Amcast Site). Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2023-12 AMENDING THE CITY OF CEDARBURG COMPREHENSIVE LAND USE PLAN-2025 FOR THE PROPERTY LOCATED AT THE AMCAST SITE (TAX KEY #13-050-21-09.000 & 13-050-21-08-000)

Motion made by Council Member Burkart, seconded by Council Member Fitzpatrick, to approve Resolution No. 2023.12 amending the City of Cedarburg Comprehensive Land Use Plan-2025 for the property located at the Amcast Site (Tax Key #13-050-21-09.000 & 13-050-21-08-000). Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON DEPARTMENTAL PRESENTATIONS, DISCUSSION AND DIRECTION

Strategic Plan Review- City Administrator Hilvo explained that the purpose of the Strategic Plan is to set overall goals for the City and to develop a plan to achieve them. It serves as the City's roadmap and is used to prioritize initiative, resources, goals, and department operations/projects. The plan is reviewed and updated annually by the Department Heads with direction from their perspective Boards, Commissions, and Committees and the Common Council.

Department Presentations

- **Assessor-contracted**- The Assessor duties will remain contracted through Grota Appraisals.
- **Building Inspection/City Hall Complex/Cemeteries** – Building Inspector Thoma's Capital Improvement project for 2024 is replacing the HVAV control vents along with new thermostats so that the boilers and vents communicate and also painting the exterior of City Hall.
- **Clerks**- There are four elections in 2024, which will require additional postage for approximately 25 – 40% of the voters who vote absentee. The absentee ballot envelopes will be redesigned for 2024 and will require the Clerk's Office to order new envelopes.
- **Emergency Government**- Possible vehicle maintenance.

- **Engineering**- Director Wieser reviewed the 2024 Street and Utility project planned for 2024. He would like to add \$10,000 to start the review/design process for future updates to South Washington Avenue. Additional funding will be needed for the stormwater program and Wilshire Pond. Trash and recycling should remain the same. The Woolen Mill Dam upgrade will require approximately \$800,000.
- **Fire Department**- The Department Goals are to continue building onto the paramedic program and to go to a paid-on-call system for emergency calls.
- **Library**- The Department will be concentrating on staff retention/wages and their materials budget.
- **Parks, Recreation, & Forestry**- Recreation Superintendent Anderson explained that their Department is self-supporting since 2008 and this will continue. A new playground is scheduled for the Baehmann Development and will be paid through impact fees.
- **Police**- Chief McNerney explained that the Department should have 24 officers and they currently have 21. He is working on a grant, and they have a savings from eliminating the third shift dispatching services. The Department should have three more patrol cars and the leasing program may start this fall. \$4,000 will be added to his budget for mental health checkups for the officers. The Department would like to add a camera system on the roadways, similar to Grafton and Port Washington, for an additional \$15,000 per year. The boiler and parking lot projects are on hold.
- **Public Works**- The Department will be looking at succession planning for the mechanic position. It is currently too much work for one employee. Capital expenditures include replacing three vehicles (dump truck tandem with plow, freight liner garbage truck, and a service truck).
- **Planning**- The Planner duties will continue to be contracted by Jon Censky.
- **Senior Center**- Director Anderson does not expect any changes to the Senior Center operating budget. She would like to see the restrooms upgraded in the building.
- **Finance**- The staffing will remain the same for 2024. There will be an increase in Auditing Services, due to changes in GASB regulations.
- **Water Recycling**- Superintendent Grulkowski explained that his budget is based on user fees and not taxpayer funding. Depending on the results of the Facility Plan Study, the City may need to look at upgrading or building a new Water Recycling Center.
- **Diversity, Equity, & Inclusion**- The Committee is asking for \$500 for marketing.
- **Debt Service**- The City has a healthy debt level and there is room to borrow.
- **Health Insurance**- There may be a 6-8% increase along with the second half of the program charge to be paid.

- **Salaries – COLA**- City Administrator Hilvo is looking at a 3% COLA increase with the potential for merit increases.

Priorities for 2024

The budget priorities for 2024 is Fire, EMS, and Public Safety. Approximately \$190,000 will be needed for the paid-on-call program. The health insurance program obligation and elections cannot be reduced. The City will also need to look at environmental needs.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF PRELIMINARY BUDGET PARAMETERS, INCLUDING OPERATING EXPENDITURES AND/OR TAX/LEVY, GROWTH TARGETS FOR DEVELOPMENT OF THE PROPOSED 2024 BUDGET

City Administrator Hilvo explained that the State Shared Revenue amounts are in discussion and uncertain at this time. Also, there is a movement to repeal Personal Property taxes, which amounts to \$140,000.

The Common Council agreed to the Fire, EMS, Public Safety, and Streets as the priorities for 2024. The 3% COLA increase seems reasonable as inflation has risen 7%.

Council Member Thome asked to include an update to the Comprehensive Land Use Plan and find ways to use available land effectively.

This is an introduction to the 2024 budget, and it will need to be reviewed further and discussed at future meetings. The Council will have more clarity on shared revenue after the State Budget passes at the end of June.

The Common Council stated that a 0% increase should be the goal; however, they may agree to a slight increase in taxes, if needed.

DISCUSSION AND POSSIBLE ACTION ON 2022 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR) FOR THE WATER RECYCLING CENTER AND RESOLUTION NO. 2023-11 ACCEPTING THE REPORT

Water Recycling Center Superintendent Grulkowski explained that the CMAR is a DNR summary report used to determine the effectiveness of the sewerage system to meet DNR permit limits and to indicate areas of the system that may need improvement. In 2022, no points were deducted from any categories in the report. No action for improvement in the system is needed.

Motion made by Council Member Burkart, seconded by Council Member Mueller, to accept the 2022 Compliance Maintenance Annual Report (CMAR) for the Water Recycling Center and adopt Resolution No. 2023-11 accepting the report. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR THE KENZIE LIFT STATION MODIFICATIONS PROJECT CONSTRUCTION CONTRACT

Director Wieser explained that staff advertised and received bids for the Kenzie Lift Station Modifications Project construction contract. A total of three bids were received, with the low bid submitted by J. Miller Electric Inc. J Miller Electric has not done work for the City in the past,

however, one of their electricians has managed previous lift station projects for the City at their former employer.

Due to the volatility of construction prices related to lift station projects, no engineers estimate was completed for this project. J. Miller Electric's bid was for \$476,692.00 and was significantly lower than the next two bids. The Public Works and Sewerage Commission recommended award of the Kenzie Lift Station Modifications contract to J. Miller Electric Inc.

Motion made by Council Member Burkart, seconded by Council Member Thome, to award the bid for the Kenzie Lift Station Modifications project construction contract to J. Miller Electric in an amount not to exceed \$476,692.00. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF ORDINANCE NO. 2023-05 PROHIBITING PARKING ON THE NORTH SIDE OF HAMILTON ROAD, SOUTHEAST OF THE EAST RIGHT-OF-WAY OF WASHINGTON AVENUE

Director Wieser explained that cars tend to park on both sides of Hamilton Road during morning services at St. Francis Borgia Church making it difficult for two-way traffic to pass through. The Public Works and Sewerage Commission was concerned that this could cause backups onto Washington Avenue, especially with additional traffic from the possible development at the Amcast site. The thought was to restrict parking on the north side of Hamilton Road for 100 feet southeast of Washington Avenue to create a buffer. This buffer should assure that no backups on Hamilton Road would reach Washington Avenue. The Public Works and Sewerage Commission recommended the parking prohibition at their May 11 meeting.

Discussion ensued with a recommendation to restrict parking during church services.

Motion made by Council Member Simpson, to adopt Ordinance No. 2023-05 with a change to no parking on the north side of Hamilton Road southeast of the east right-of-way line of Washington Avenue between the hours of 6 a.m. – 9 a.m. Motion failed for lack of a second motion.

Father Patrick Burns of St. Francis Borgia Church explained that the Church would like to work with the City on this issue. Most of the people who park in these spots are elderly and need to use the ramp in front of the Church. He requested to take a pause and work more closely with the Public Works and Sewerage Commission on a resolution to this problem. He also asked if the "No Left Turn" sign could be removed from the parking lot behind the church coming out of the Arabelle Development, thinking that may help some of the congestion.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to send the consideration of prohibiting parking on the north side of Hamilton Road, southeast of the east right-of-way of Washington Avenue back to the Public Works & Sewerage Commission for further discussion and review. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF ORDINANCE NO. 2023-06 PROHIBITING LEFT TURNS FOR WESTBOUND TRAFFIC ON HAMILTON ROAD AT ITS INTERSECTION WITH WASHINGTON AVENUE

Director Wieser explained that the angle at which Hamilton Road connects to Washington Avenue causes poor sight distance especially for vehicles attempting to make a left turn onto Washington

Avenue. The high volume of traffic on Washington Avenue only exacerbates the difficulty of this left turn. These factors create a longer wait time for vehicles making the left turn off Hamilton Road onto Washington Avenue and further congests the intersection. The prohibition of left turns off Hamilton Road onto Washington Avenue would help relieve the congestion. The Public Works and Sewerage Commission recommended to prohibit left turns for westbound traffic on Hamilton road, at its intersection with Washington Avenue.

Motion made by Council Member Burkart, seconded by Council Member Mueller, to approve Ordinance No. 2023-06 prohibiting left turns for westbound traffic on Hamilton Road at its intersection with Washington Avenue. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON CHANGING THE NAME OF THE DIVERSITY COMMITTEE TO THE DIVERSITY, EQUITY, AND INCLUSION COMMITTEE

City Administrator Hilvo explained that the City created a Diversity Committee in 2020 to serve as a resource for City government and the community by providing information, education, and communication that facilitates a better understanding and celebrates our differences. To provide recommendations to the Mayor and City Council that would identify opportunities to address diversity issues, promote diversity programs, and/or provide guidance to create a more accessible, safe, welcoming, and inclusive government and community, and to assist the City in supporting and challenging all areas of government and the community to eliminate and prevent all forms of discrimination.

Since the creation of the Committee the use of Diversity, Equity, and Inclusion has become widely used throughout the country to describe committee work as defined at the creation of the City's Diversity Committee. The name Diversity, Equity, and Inclusion better defines the Committee and its stated purpose "to create a more....inclusive government and community and to assist the City in supporting and challenging all areas of government and the community eliminate and prevent all forms of discrimination." Those sections of the original creation of the Committee speak to and support the name change. The City Diversity Committee is requesting to change the Committee name to the Diversity, Equity, and Inclusion Committee.

Discussion ensued involving the meanings of equity and inclusion and whether the Committee name should be changed. Diversity Committee Member Connie Kincaide stated that the Cedarburg website has called the Committee a Diversity, Equity, and Inclusion Committee for the last two years.

It was mentioned that the Committee name should match the ordinance and the website.

Motion made by Council Member Fitzpatrick, seconded by Council Member Mueller, to keep the Diversity Committee name and have the website match. Motion failed with Council Member Fitzpatrick, Bitter, and Mueller voting in favor, and Council Members Burkart, Curley, Simpson, and Thome opposed.

Motion made by Council Member Bitter, seconded by Council Member Thome, to have the City website match the current ordinance and have the request go back to the Diversity Committee to see how the Ordinance should be written. Motion failed with Council Members Bitter, Thome, Simpson voting aye and Council Members Fitzpatrick, Burkart, Mueller, and Curley opposed.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to revisit Ordinance No. 2020-10 at the June 26 Common Council meeting, creating the Diversity Committee before making a decision on changing the name of the Diversity Committee to the Diversity, Equity, and Inclusion Committee. Motion carried with Council Member Bitter, Burkart, Curley, Simpson, Thome, and Mueller voting aye and Council Member Fitzpatrick opposed.

DISCUSSION AND POSSIBLE ACTION ON MAYORAL APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS AND COMMITTEES

Motion made by Council Member Burkart, seconded by Council Member Mueller, to approve the following Mayoral appointments:

- Jack Soto Diversity Committee
- Megan Schelwat Economic Development Board
- Council Member Patricia Thome Landmarks Commission
- Mark Sette Police & Fire Commission
- Aaron Olejniczak as Chairperson of the Board of Appeals.

Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON WEIGHTS AND MEASURES CONTRACT

City Clerk Sette explained that according to WI State Statute 98.04(1) a municipality having a population of more than 5,000 shall enforce the provision of WI State Statutes Chapter 98 establishing a Department of Weights and Measures. A municipality may contract with the Department of Agriculture, Trade, and Consumer Protection (DATCP) to enforce these provisions rather than the City establishing its own department. DATCP charges a fee to municipalities to carry out this inspection program. A municipality may assess fees to businesses that receive these services, in an effort to recover the costs, however, it must be an amount not to exceed the cost of the yearly contract.

This year, the DATCP implemented an adjustment to the weights and measures inspections as well as the contract fee. This is the first time a change has been made since 2003. The new yearly contract fee will be \$2,250, and inspections will be biennial instead of annual. Due to this change, the Clerk's office is restructuring the process of recovering the inspection costs. A new ordinance reflecting this process will be brought to the June 26 Common Council meeting.

Motion made by Council Member Thome, seconded by Council Member Fitzpatrick, to approve the Weights and Measures contract with the Department of Agriculture, Trade, and Consumer Protection (DATCP). Motion carried without a negative vote.

CONSENT AGENDA

Motion made by Council Member Thome, seconded by Council Member Simpson, to approve the following consent agenda items:

- Approval of May 8, 2023 Council meeting minutes
- Approval of 2023-2024 alcohol, cigarette, and operator licenses for:

Class "A" fermented malt beverage and "Class A" intoxicating liquor (off-premise consumption only)

Walgreen Co., P.O. Box 901, Deerfield, IL 60015, Allison E. McKee, Agent, premises to be licensed:
W62N190 Washington Avenue, known as **Walgreens #13620.**

Cigarette License

Walgreen Co. (Walgreens #13620), W62 N190 Washington Avenue, Cedarburg, WI 53012

New Operator Licenses for period ending June 30, 2024

Andrew J. Miller
Jason Peterson
Shaun M. Smith
Emma J. Stewart

Renewal Operator Licenses for period ending June 30, 2024

Carol A. Ameen	Harrison D. Ellenbecker	Brandon J. McCarthy
Hannah C. Aronson	Sarah A. Enwald	Brenda L. Mueller
Carol D. Baranyk	Matthew C. Enwald	Jason D. Mutza
Joey M. Baumle	Macy L. Ertl	Sharon L. Nelson
Celeste D. Bean	John C. Feiertag	Jamie N. Nevins
Tamara J. Behling	Arthur E. Filter	Nicholas M. Nevins
Nicholas L. Behling	Toni M. Franzkowiak	Kelly B. Northridge
Roger E. Behling	Christina N. Gabrielson	Benjamin C. Nummerdor
Kerri R. Belfor	Jeanette L. Gabrys	Elizabeth A. Reissmann
Lindsey J. Berndt	Kathlyn T. Geracie	Erin A. Riley
Michael C. Besaw	Samantha R. Gerber	Caryn M. Sager
Rebecca R. Blau	Morgan L. Geronime	Chad W. Schmidt
Jaclyn C. Bodi	Paul G. Goetz	Erin E. Schmidt
Zachary M. Bonno	Angela L. Habermann	Susan E. Schrader
Janiel Bord	Christine M. Habich	Mike R. Sheeran
Mark A. Borden	H. Michael Hagerman	Richard S. Siefert
Donna H. Bornitz	Sarah M. Hardy	Neil P. Soukup
Michael A. Bourbonais	Jacqueline F. Harrison	Scott W. Steffen
Mary Kay H. Bourbulas	Anthony M. Havel	Jenaiya Stolper
Mark S. Brock	Howard E. Hockstad	Michelle L. Taraboi
Jody L. Brzezinski	Brian J. Hodgson	Ethan E. Taylor
Daniel M. Burbach	Emma J. Jacque	Kerry Tharp
Kristin S. Burkart	Dennis F. Jaeger	Jennifer Thoma
Karen T. Cannon	Chad King	Jason R. Van Auken
Ashley T. Cizek	Randall H. Kison	Timothy J. Van Ryzin
Bill W. Conley	Stacy J. Kowalkowski	Robert R. Vanderloop
Callen L. Cummings	Bruce A. Krenzke	Christine A. Verespej
Christine M. Curran	Shirley K. Krenzke	Matthew J. Voss
Patrick H. Curran	Adam M. Kressmer	Sherry A. Wegner
Edward J. Dettloff	Audrey L. Krick	Larry D. Weidmann
Michael J. Driscoll	Cynthia M. Larson	Julie A. Weir
Jonathan P. Dunne	Mark E. Larson	Katrina M. Wendtland
Cynthia M. Dzikowski	James A. Lee	Courtney J. Youngwirth
Kelly S. Einbeck	Todd R. Luft	Cooper J. Zimmerschied

- Payment of bills dated 4/29/23 through 6/6/23, transfers from 5/6/23 through 6/2/23, and payroll for period 4/30/23 through 5/13/23 and 5/14/23 through 5/27/23.

Motion carried without a negative vote with Council Member Burkart recused.

CITY ADMINISTRATOR'S REPORT- No additional information was provided.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Connie Kincaide, N75W7255 Linden Street, confirmed that the review of the Diversity Committee Ordinance will take place at the next Common Council meeting in June.

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Burkart stated that the weather conditions are very dry. She asked that the Development on Western Avenue be respectful to the people living on Western Avenue by keeping the dust down.

Council Member Curley requested that the use of pesticides in the parks be discussed at the next Parks, Recreation and Forestry Board meeting.

Council Member Bitter thanked the Police Department for assistance in helping with a noise issue at the Ozaukee Pavilion.

Council Member Mueller stated that a Run event left a large amount of mason chalk behind after the run. He would like future event holders to know that that they need to leave the area in the condition they found it.

MAYOR REPORT

Mayor O'Keefe reported that he spoke at the dedication ceremony for the Jim Coutts Memorial wall on Sunday, June 11.

Council Member Thome reiterated that the Jim Coutts Memorial Wall was paid for by friends and family.

ADJOURN TO CLOSED SESSION

Motion made by Council Member Thome, seconded by Council Member Burkart, to adjourn to closed session at 10:21 p.m. pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically, the concept of a new shared services agreement for Fire/EMS services with the Town of Cedarburg, final purchase agreement for Lot #4 in Hwy. 60 Business Park, amendment to Developers Agreement for Amcast, and agreement with Ramboll on Prochnow Landfill Environmental Services, and pursuant to State Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. More specifically to be discussed is discussion and review of Erik Kampa lawsuit and discussion on Jean Christiaansen claim. Approve closed session minutes from

April 10, 2023 and May 8, 2023 closed session meetings. Motion carried on a roll call vote with Council Member Bitter, Fitzpatrick, Burkart, Curley, Thome, and Mueller voting in favor and Council Member Simpson excused.

RECONVENE TO OPEN SESSION

Motion made by Council Member Burkart, seconded by Council Member Fitzpatrick, to reconvene to open session at 11:58 p.m. Motion carried on a roll call vote with Council Member Bitter, Fitzpatrick, Burkart, Curley, Thome, and Mueller voting in favor and Council Member Simpson excused.

NEW BUSINESS – CONTINUED

DISCUSSION AND POSSIBLE AND POSSIBLE ACTION ON SHARED SERVICES AGREEMENT FOR FIRE/EMS SERVICES WITH THE TOWN OF CEDARBURG

Motion made by Council Member Burkart, seconded by Council Member Mueller, to approve the shared services agreement for Fire/EMS services with the Town of Cedarburg, subject to attorney legal review. Motion carried with Council Members Bitter, Burkart, Curley, Simpson, Thome, and Mueller voting in favor, and Council Member Fitzpatrick voting against.

DISCUSSION AND POSSIBLE ACTION ON FINAL PURCHASE AGREEMENT FOR LOT #4 IN THE HWY 60 BUSINESS PARK

Motion made by Council Member Thome, seconded by Council Member Burkart, to approve the final purchase agreement for Lot #4 in the Hwy. 60 Business Park subject to a clerical error correction in the recital. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION TO HIRE A THIRD-PARTY ENVIRONMENTAL CONSULTANT ON THE AMCAST PROJECT

Motion made by Council Member Thome, seconded by Council Member Simpson, to hire Kenneth Wein of KWW Consulting, Inc. as a third-party environmental consultant on the Amcast project. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON AGREEMENT WITH RAMBOLL ON PROCHNOW LANDFILL ENVIRONMENTAL SERVICES

Motion made by Council Member Thome, seconded by Council Member Fitzpatrick, to approve the Prochnow Landfill Environmental services agreement with Ramboll. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON JEAN CHRISTIAANSEN CLAIM

Motion made by Council Member Burkart, seconded by Council Member Mueller, to deny the Jean Christiaansen claim. Motion carried without a negative vote.

ADJOURNMENT

Motion made by Council Member Mueller, seconded by Council Member Burkart, to adjourn the meeting at 12:01 a.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
06/09/2023	PWBDD	43859	ANTOINE HOEFT & EBERHARDT SC	PROFESSIONAL SERVICES	500210	514100	686.00
06/09/2023	PWBDD	43860	ASSESSMENT TECHNOLOGIES, LLC	PROFESSIONAL SERVICES	500210	515400	6,262.50
06/09/2023	PWBDD	43861	AXON ENTERPRISE INC	EQUIPMENT/CAPITAL OUTLAY	500380	522120	140.79
06/09/2023	PWBDD	43863	BAKER TILLY US, LLP	PROFESSIONAL SERVICES	500210	515900	10,650.00
06/09/2023	PWBDD	43866*#	BEYER'S HARDWARE	OPERATING SUPPLIES	500350	533210	55.78
				MAINTENANCE PARTS	500353	533210	7.19
				MAINTENANCE PARTS	500353	533210	23.83
				MAINTENANCE PARTS	500353	533210	78.54
				REPAIR AND MAINTENANCE	500240	533311	19.75
				REPAIR AND MAINTENANCE	500240	555510	16.19
				CHECK PWBDD 43866 TOTAL FOR FUND 100:			201.28
06/09/2023	PWBDD	43868	BURKE TRUCK & EQUIPMENT INC.	MAINTENANCE PARTS	500353	533210	473.92
06/09/2023	PWBDD	43870	CASPERS TRUCK EQUIPMENT	REPAIR AND MAINTENANCE	500240	533311	1,084.47
06/09/2023	PWBDD	43872	COMPLETE OFFICE OF WISCONSIN	MAINTENANCE SUPPLIES	500340	522100	62.63
06/09/2023	PWBDD	43873	CONLEY MEDIA, LLC	LEGAL PUBLICATIONS	500325	514100	416.82
06/09/2023	PWBDD	43874	CUMMINS SALES & SERVICE	REPAIR AND MAINTENANCE	500240	522100	1,061.03
				REPAIR AND MAINTENANCE	500240	522100	1,738.16
				CHECK PWBDD 43874 TOTAL FOR FUND 100:			2,799.19
06/09/2023	PWBDD	43877	ETI CORP	OFFICE SUPPLIES	500310	514100	224.00
06/09/2023	PWBDD	43878	FASTENAL COMPANY	MAINTENANCE PARTS	500353	533210	5.64
06/09/2023	PWBDD	43879	FIVE CORNERS DODGE	REPAIR AND MAINTENANCE	500240	522120	20.47
06/09/2023	PWBDD	43880	FORESTRY SUPPLIERS	REPAIR AND MAINTENANCE	500240	555510	291.51
06/09/2023	PWBDD	43881*#	GALLS, LLC	5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.57
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.57

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.57
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.84
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.84
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.84
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.66
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	160.20
				SHIPPING	500346	522410	4.98
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	57.85
				SHIPPING	500346	522410	1.80
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	2.08
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	1.88
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.57
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.57
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.57
				4-IN-1 PATROL JACKET 2.0	500346	522410	245.58
				SHIPPING	500346	522410	7.24
				4-IN-1 PATROL JACKET 2.0	500346	522410	245.58
				SHIPPING	500346	522410	7.67
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	60.49
				4-IN-1 PATROL JACKET 2.0	500346	522410	245.58
				SHIPPING	500346	522410	9.02
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	57.85
				SHIPPING	500346	522410	1.81
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.84
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	1.78

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Fund: 100 GENERAL FUND							
				4-IN-1 PATROL JACKET 2.0	500346	522410	242.94
				SHIPPING	500346	522410	7.59
				4-IN-1 PATROL JACKET 2.0	500346	522410	245.58
				SHIPPING	500346	522410	8.46
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.66
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	2.08
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	2.08
				4-IN-1 PATROL JACKET 2.0	500346	522410	248.22
				SHIPPING	500346	522410	8.55
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	1.88
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	120.98
				SHIPPING	500346	522410	4.16
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	1.78
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	1.78
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	120.98
				SHIPPING	500346	522410	4.16
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	362.94
				SHIPPING	500346	522410	11.30
				4-IN-1 PATROL JACKET 2.0	500346	522410	245.58
				SHIPPING	500346	522410	7.24
				4-IN-1 PATROL JACKET 2.0	500346	522410	245.58
				SHIPPING	500346	522410	8.62
				MENS SHORT SLEEVE TWILL PDU SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	2.08
				SHIPPING	500346	522410	17.22
				TWILL PDU SHIRT	500346	522410	551.65
				SHIPPING	500346	522410	1.78
				TWILL SHIRTS	500346	522410	60.49
				SHIPPING	500346	522410	1.78
				TWILL SHIRTS	500346	522410	60.49
				SHIPPING	500346	522410	1.88

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Fund: 100 GENERAL FUND							
				TWILL PDU SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	1.88
				TWILL SHIRT	500346	522410	60.49
				CHECK PWBDD 43881 TOTAL FOR FUND 100:			5,039.41
06/09/2023	PWBDD	43883*#	GRAFTON ACE HARDWARE	REPAIR AND MAINTENANCE	500240	555510	7.19
06/09/2023	PWBDD	43884	GROTHS COUNTRY GARDENS	SUPPLIES AND EXPENSES	500347	555220	7,314.22
06/09/2023	PWBDD	43885*#	HEIN ELECTRIC SUPPLY CO	OPERATING SUPPLIES	500350	533210	114.11
				OPERATING SUPPLIES	500350	533210	228.23
				REPAIR AND MAINTENANCE	500240	555510	50.89
				REPAIR AND MAINTENANCE	500240	555510	55.90
				CHECK PWBDD 43885 TOTAL FOR FUND 100:			449.13
06/09/2023	PWBDD	43886	HERMAN'S AUTO SERVICE	REPAIR AND MAINTENANCE	500240	522120	40.00
06/09/2023	PWBDD	43887	HEYDEN'S GARDEN CENTER	OTHER EXPENSES			** VOIDED **
06/09/2023	PWBDD	43888#	HOME DEPOT CREDIT SERVICES	OPERATING SUPPLIES	500350	533210	27.42
				REPAIR AND MAINTENANCE	500240	533440	298.08
				CHECK PWBDD 43888 TOTAL FOR FUND 100:			325.50
06/09/2023	PWBDD	43891	JOHNSONS NURSERY, INC.	HACKBERRY 1.75 B&B	239837	000000	215.00
				WIS RED MUSCLEWOOD	239837	000000	570.00
				IRONWOOD 2."	239837	000000	500.00
				AMERICAN YELLOWWOOD 1.5"	239837	000000	190.00
				HACKBERRY 1.75 B&B	239837	000000	645.00
				HACKBERRY 2" B&B	239837	000000	250.00
				IRONWOOD 1.5"	239837	000000	180.00
				CHINKAPIN OAK 1.5"	239837	000000	230.00
				RED OAK 1.5"	239837	000000	660.00
				MORAIN SWEETGUM	239837	000000	180.00
				HACKBERRY 1.75 B&B	239837	000000	215.00
				WIS RED MUSCLEWOOD	239837	000000	190.00

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Fund: 100 GENERAL FUND							
				IRONWOOD 1.5"	239837	000000	540.00
				IRONWOOD 2."	239837	000000	250.00
				CHECK PWBDD 43891 TOTAL FOR FUND 100:			4,815.00
06/09/2023	PWBDD	43892	JONATHAN CENSKY	PROFESSIONAL SERVICES	500210	566310	7,194.40
06/09/2023	PWBDD	43893	LIESENER SOILS INC.	REPAIR AND MAINTENANCE	500240	533440	204.00
				REPAIR AND MAINTENANCE	500240	533440	612.00
				REPAIR AND MAINTENANCE	500240	533440	816.00
				REPAIR AND MAINTENANCE	500240	533440	816.00
				CHECK PWBDD 43893 TOTAL FOR FUND 100:			2,448.00
06/09/2023	PWBDD	43896	MATHESON TRI-GAS INC	MAINTENANCE PARTS	500353	533210	96.42
06/09/2023	PWBDD	43897	MID-STATE EQUIPMENT	MAINTENANCE PARTS	500353	533210	1,060.98
06/09/2023	PWBDD	43898	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	6.44
				MAINTENANCE PARTS	500353	533210	70.90
				MAINTENANCE PARTS	500353	533210	51.06
				CHECK PWBDD 43898 TOTAL FOR FUND 100:			128.40
06/09/2023	PWBDD	43899	NASSCO, INC.	MAINTENANCE SUPPLIES	500340	522100	92.69
06/09/2023	PWBDD	43901*#	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	140.00
				PROFESSIONAL SERVICES	500210	514700	319.20
				PROFESSIONAL SERVICES	500210	514700	319.20
				EQUIPMENT/CAPITAL OUTLAY	500380	514700	900.50
				EQUIPMENT/CAPITAL OUTLAY	500380	514700	1,411.67
				REPAIR AND MAINTENANCE	500240	522110	80.00
				CHECK PWBDD 43901 TOTAL FOR FUND 100:			3,170.57
06/09/2023	PWBDD	43904	REDISHRED ACQUISITION INC	PROFESSIONAL SERVICES	500210	515600	55.00
06/09/2023	PWBDD	43905	REINDERS, INC.	MAINTENANCE PARTS	500353	533210	351.78
06/09/2023	PWBDD	43906	RIVER RUN COMPUTERS, INC.	REPAIR AND MAINTENANCE	500240	522110	75.00
06/09/2023	PWBDD	43907	RUDIG TROPHIES	OFFICE SUPPLIES	500310	514100	19.00

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Fund: 100 GENERAL FUND							
06/09/2023	PWBDD	43909	SHERWIN INDUSTRIES, INC.	REPAIR AND MAINTENANCE	500240	533311	1,972.05
06/09/2023	PWBDD	43910	SHERWIN WILLIAMS CO.	MAINTENANCE PARTS	500353	533210	139.05
06/09/2023	PWBDD	43911	STATE INDUSTRIAL PRODUCTS	OPERATING SUPPLIES	500350	533210	134.12
06/09/2023	PWBDD	43912	SUPERIOR CHEMICAL CORP.	REPAIR AND MAINTENANCE	500240	533440	1,225.98
06/09/2023	PWBDD	43914	TITAN BRANDS	EQUIPMENT/CAPITAL OUTLAY	500380	522120	1,044.97
				EQUIPMENT/CAPITAL OUTLAY	500380	522120	2,749.99
				CHECK PWBDD 43914 TOTAL FOR FUND 100:			3,794.96
06/09/2023	PWBDD	43915	U.S. POSTAL SERVICE	POSTAGE	500315	514100	424.00
06/09/2023	PWBDD	43916*#	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	52.47
06/09/2023	PWBDD	43917	W. & E. RADTKE	SUPPLIES AND EXPENSES	500347	555220	175.39
06/09/2023	PWBDD	43918	WAYSIDE NURSERIES, INC.	TREES AND SUPPLIES	500341	555510	152.00
06/09/2023	PWBDD	43920	WISCONSIN DNR	STATE OF WI FEES	500323	533440	1,500.00
06/09/2023	PWBDD	43921	WITTENBERG FLOOR COVERING, INC.	OPERATING EXPENSES	500235	522230	40.00
06/16/2023	PWBDD	43926	ALL ABOUT ACCESS	REPAIR AND MAINTENANCE	500240	518100	999.60
06/16/2023	PWBDD	43928	APEX SOFTWARE	OPERATING SUPPLIES	500350	533110	260.00
06/16/2023	PWBDD	43933*#	BEYER'S HARDWARE	OPERATING SUPPLIES	500350	533210	69.87
				OPERATING SUPPLIES	500350	533210	9.13
				OPERATING SUPPLIES	500350	533210	68.17
				MAINTENANCE PARTS	500353	533210	24.27
				MAINTENANCE PARTS	500353	533210	26.34
				MAINTENANCE PARTS	500353	533210	(26.48)
				REPAIR AND MAINTENANCE	500240	555510	28.75
				REPAIR AND MAINTENANCE	500240	555510	3.58
				CHECK PWBDD 43933 TOTAL FOR FUND 100:			203.63

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Fund: 100 GENERAL FUND							
06/16/2023	PWBDD	43934*#	BLAIN'S FARM & FLEET	OPERATING SUPPLIES	500350	533210	111.96
				REPAIR AND MAINTENANCE	500240	533311	279.98
				REPAIR AND MAINTENANCE	500240	533311	230.94
				REPAIR AND MAINTENANCE	500240	533440	497.67
				CHECK PWBDD 43934 TOTAL FOR FUND 100:			1,120.55
06/16/2023	PWBDD	43935	BLOCH HEATING & AIR CONDITIONI	HEATING/AIR COND PERMITS	443505	000000	110.00
06/16/2023	PWBDD	43936	BOEHLKE BOTTLED GAS CORP.	FUEL INVENTORY	161500	000000	671.19
06/16/2023	PWBDD	43940	CEDARBURG CHAMBER OF COMMERCE	PROFESSIONAL SERVICES	500210	519200	350.00
06/16/2023	PWBDD	43941*#	CEDARBURG LIGHT & WATER	N117W7327 FAIRWAY LANE	256201	000000	2,053.92
				N118W7174 OAKMONT DRIVE	256201	000000	2,053.92
				CHECK PWBDD 43941 TOTAL FOR FUND 100:			4,107.84
06/16/2023	PWBDD	43943#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522110	423.77
				OPERATING SUPPLIES	500350	533210	12.05
				CHECK PWBDD 43943 TOTAL FOR FUND 100:			435.82
06/16/2023	PWBDD	43944	CHUCK MOEGENBURG	REPAIR AND MAINTENANCE	500240	518100	120.00
06/16/2023	PWBDD	43947	DEMAND & PRECISION PARTS	OPERATING SUPPLIES	500350	533210	104.00
06/16/2023	PWBDD	43951*#	EGELHOFF LAWMOWER SERVICE	MAINTENANCE PARTS	500353	533210	131.85
				OPERATING SUPPLIES	500350	533311	415.98
				CHECK PWBDD 43951 TOTAL FOR FUND 100:			547.83
06/16/2023	PWBDD	43952*#	ELAN FINANCIAL SERVICES	WCMA SUMMER CONF	500330	513200	235.00
				POSTAGE	500315	514100	19.50
				ZOOM	500320	514100	67.48
				EQUIPMENT OUTLAY	500385	514700	61.73
				OFFICE SUPPLIES	500310	515600	183.66
				BANK SUPPLIES	500390	515600	342.97
				COSTCO	500350	518100	119.94
				AWARDS, SUPPLIES	500343	519200	29.65

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Fund: 100 GENERAL FUND							
				STAMPS	500310	522110	169.99
				UNIFORMS	500346	522110	77.99
				BEST WESTERN	500330	522120	268.21
				K-9 UNIT EXPENSE	500352	522120	54.58
				AXON TRAINING	500380	522120	207.80
				AMAZON	500390	522120	33.98
				OFFICE SUPPLIES	500310	522310	52.67
				MAINTENANCE SUPPLIES	500340	522410	533.39
				OPERATING SUPPLIES	500350	533210	1,999.37
				AMAZON	500240	533440	115.96
				REPAIR AND MAINTENANCE	500240	555510	43.18
				RETURN	500240	555510	(9.25)
				OFFICE MAX	500310	555510	150.30
				TRAVEL & TRAINING	500330	555510	155.00
				NRPA	500330	555510	645.00
				FLEET FARM	500341	555510	274.55
				CHECK PWBDD 43952 TOTAL FOR FUND 100:			5,832.65
06/16/2023	PWBDD	43954	ERIC VON SCHLEDORN FORD	REPAIR AND MAINTENANCE	500240	522120	106.95
06/16/2023	PWBDD	43955	FASTENAL COMPANY	MAINTENANCE PARTS	500353	533210	32.97
06/16/2023	PWBDD	43957	FIVE CORNERS DODGE	REPAIR AND MAINTENANCE	500240	522120	295.00
06/16/2023	PWBDD	43958	FORWARD TS	EQUIPMENT OUTLAY	500385	514700	208.98
				EQUIPMENT OUTLAY	500385	514700	12.96
				EQUIPMENT OUTLAY	500385	514700	13.80
				CHECK PWBDD 43958 TOTAL FOR FUND 100:			235.74
06/16/2023	PWBDD	43959#	GALLS, LLC	UNIFORMS	500346	522120	7.35
				UNIFORMS	500346	522120	91.99
				SHIPPING	500346	522410	3.62
				TWILL SHIRT	500346	522410	122.79
				MENS TACLITE PDU CLASS B PANT	500346	522410	62.30
				SHIPPING	500346	522410	2.14
				MENS TACLITE PDU CLASS B PANT	500346	522410	62.30
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40

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Fund: 100 GENERAL FUND							
				SHIPPING	500346	522410	3.98
				MENS TACLITE PDU CLASS B PANT	500346	522410	122.79
				SHIPPING	500346	522410	4.22
				MENS TACLITE PDU CLASS B PANT	500346	522410	183.28
				SHIPPING	500346	522410	6.30
				MENS TACLITE PDU CLASS B PANT	500346	522410	62.30
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	57.85
				SHIPPING	500346	522410	4.13
				MENS TACLITE PDU CLASS B PANT	500346	522410	64.94
				SHIPPING	500346	522410	3.82
				TWILL SHIRT	500346	522410	57.85
				MENS TACLITE PDU CLASS B PANT	500346	522410	64.94
				4-IN-1 PATROL JACKET 2.0	500346	522410	57.85
				SHIPPING	500346	522410	3.82
				MENS TACLITE PDU CLASS B PANT	500346	522410	311.50
				SHIPPING	500346	522410	9.71
				MENS TACLITE PDU CLASS B PANT	500346	522410	64.94
				SHIPPING	500346	522410	3.62
				TWILL CLASS PDU	500346	522410	57.85
				MENS TACLITE PDU CLASS B PANT	500346	522410	62.30
				SHIPPING	500346	522410	1.84
				MENS TACLITE PDU CLASS B PANT	500346	522410	62.30
				SHIPPING	500346	522410	1.84
				MENS TACLITE PDU CLASS B PANT	500346	522410	62.30
				SHIPPING	500346	522410	2.14
				MENS TACLITE PDU CLASS B PANT	500346	522410	61.60
				SHIPPING	500346	522410	1.92
				SHIPPING	500346	522410	1.88
				SHIRT	500346	522410	60.49
				5.11 SIERRA BRAVO DUTY BELT KIT	500346	522410	53.40
				SHIPPING	500346	522410	1.57
				SHIPPING	500346	522410	2.08
				TWILL SHIRT	500346	522410	60.49
				SHIPPING	500346	522410	12.77
				TWILL PDU SHIRT	500346	522410	433.31
				4-IN-1 PATROL JACKET 2.0	500346	522410	428.86
				SHIPPING	500346	522410	12.64

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Fund: 100 GENERAL FUND							
				4-IN-1 PATROL JACKET 2.0	500346	522410	428.86
				SHIPPING	500346	522410	12.64
				CHECK PWBDD 43959 TOTAL FOR FUND 100:			3,316.81
06/16/2023	PWBDD	43960	GENERAL COMMUNICATIONS INC	REPAIR AND MAINTENANCE	500240	522120	50.00
06/16/2023	PWBDD	43961	GFL ENVIRONMENTAL	REPAIR AND MAINTENANCE	500240	533311	384.16
06/16/2023	PWBDD	43962	GRAFTON ACE HARDWARE	REPAIR AND MAINTENANCE	500240	518100	76.47
				OPERATING SUPPLIES	500350	518100	8.99
				CHECK PWBDD 43962 TOTAL FOR FUND 100:			85.46
06/16/2023	PWBDD	43963	GRAINGER	REPAIR AND MAINTENANCE	500240	518100	149.04
06/16/2023	PWBDD	43965	HEIN ELECTRIC SUPPLY CO	REPAIR AND MAINTENANCE	500240	555510	101.80
06/16/2023	PWBDD	43966	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	522110	272.00
06/16/2023	PWBDD	43968	JANET ROCCONI	OTHER EXPENSES	500390	555140	87.70
06/16/2023	PWBDD	43972	LANNON STONE PRODUCTS, INC.	REPAIR AND MAINTENANCE	500240	533311	132.45
				REPAIR AND MAINTENANCE	500240	533311	135.83
				CHECK PWBDD 43972 TOTAL FOR FUND 100:			268.28
06/16/2023	PWBDD	43974	LIESENER SOILS INC.	REPAIR AND MAINTENANCE	500240	533440	408.00
				REPAIR AND MAINTENANCE	500240	533440	612.00
				CHECK PWBDD 43974 TOTAL FOR FUND 100:			1,020.00
06/16/2023	PWBDD	43976	MAUREEN HARTJES	OTHER EXPENSES	500390	555140	60.00
06/16/2023	PWBDD	43977	MILLER-BRADFORD AND RISBERG	MAINTENANCE PARTS	500353	533210	4,197.27
06/16/2023	PWBDD	43978	MILWAUKEE AREA TECHNICAL	TRAVEL & TRAINING	500330	522120	81.92
06/16/2023	PWBDD	43980*#	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	36.46
				MAINTENANCE PARTS	500353	533210	17.93
				CHECK PWBDD 43980 TOTAL FOR FUND 100:			54.39

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Fund: 100 GENERAL FUND							
06/16/2023	PWBDD	43983*#	QUALITY STATE OIL CO., INC.	FUEL SYSTEM MAINTENANCE	500326	533210	203.37
06/16/2023	PWBDD	43988	SAN-A-CARE, INC.	OPERATING SUPPLIES	500350	533210	447.69
06/16/2023	PWBDD	43990	SHERILL, INC	REPAIR AND MAINTENANCE	500240	555510	204.98
06/16/2023	PWBDD	43991	SHERWIN INDUSTRIES, INC.	REPAIR AND MAINTENANCE	500240	533311	292.95
06/16/2023	PWBDD	43992	SPECTRUM	TELEPHONE/COMMUNICATIONS	500225	522110	36.17
06/16/2023	PWBDD	43994	THE UNIFORM SHOPPE	UNIFORMS	500346	522120	611.80
				EQUIPMENT/CAPITAL OUTLAY	500380	522120	1,434.00
				CHECK PWBDD 43994 TOTAL FOR FUND 100:			2,045.80
06/16/2023	PWBDD	43996	TOP PACK DEFENSE LLC	SUPPLIES AND EXPENSES	500347	522120	201.83
06/16/2023	PWBDD	43998	TRANS UNION LLC	TELEPHONE/COMMUNICATIONS	500225	522110	60.00
06/16/2023	PWBDD	43999	ULINE	EQUIPMENT/CAPITAL OUTLAY	500380	522120	46.83
06/16/2023	PWBDD	44000#	UNIFIRST CORPORATION	MAINTENANCE SUPPLIES	500340	522100	78.63
				OPERATING SUPPLIES	500350	533210	52.47
				CHECK PWBDD 44000 TOTAL FOR FUND 100:			131.10
06/16/2023	PWBDD	44003	WAUKESHA COUNTY TECHNICAL COLLEGE	TRAVEL & TRAINING	500330	522120	615.00
06/16/2023	PWBDD	44004	WIRTH + BAYNARD LAW OFFICES	ATTORNEY/CONSULTANT	500212	522110	290.00
				Total for fund 100 GENERAL FUND			95,850.25
Fund: 200 CEMETERY FUND							
06/09/2023	PWBDD	43883*#	GRAFTON ACE HARDWARE	OPERATING SUPPLIES	500350	544210	32.38
				OPERATING SUPPLIES	500350	544210	48.57
				CHECK PWBDD 43883 TOTAL FOR FUND 200:			80.95
06/16/2023	PWBDD	43924	ADAM ARENTZ	MISCELLANEOUS REVENUE			** VOIDED **
06/16/2023	PWBDD	43941*#	CEDARBURG LIGHT & WATER	ELECTRIC	500222	544210	27.04
				WATER SERVICE	500226	544210	0.08

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Fund: 200 CEMETERY FUND							
				CHECK PWBDD 43941 TOTAL FOR FUND 200:			27.12
06/16/2023	PWBDD	43951*#	EGELHOFF LAWNMOWER SERVICE	REPAIR AND MAINTENANCE	500240	544210	319.99
				OPERATING SUPPLIES	500350	544210	83.98
				CHECK PWBDD 43951 TOTAL FOR FUND 200:			403.97
06/16/2023	PWBDD	43967	J R BOEHLKE INC	PROFESSIONAL SERVICES	500210	544210	740.00
				PROFESSIONAL SERVICES	500210	544210	725.00
				CHECK PWBDD 43967 TOTAL FOR FUND 200:			1,465.00
				Total for fund 200 CEMETERY FUND			1,977.04
Fund: 220 RECREATION PROGRAMS FUND							
06/09/2023	PWBDD	43895	MASTER PRINTWEAR	SUPPLIES AND EXPENSES	500347	555390	2,280.87
06/16/2023	PWBDD	43942	CEDARBURG SCHOOL DISTRICT	SCHOOL DISTRICT FEES	500228	555390	1,320.00
				SCHOOL DISTRICT FEES	500228	555390	360.00
				CHECK PWBDD 43942 TOTAL FOR FUND 220:			1,680.00
06/16/2023	PWBDD	43952*#	ELAN FINANCIAL SERVICES	SUPPLIES AND EXPENSES	500347	555390	115.18
				AMAZON	500347	555390	203.90
				SUPPLIES AND EXPENSES	500347	555390	20.00
				POMS EXPENSES	500394	555390	16.87
				CHECK PWBDD 43952 TOTAL FOR FUND 220:			355.95
06/16/2023	PWBDD	43986	RUDIG TROPHIES	SUPPLIES AND EXPENSES	500347	555390	1,354.50
06/16/2023	PWBDD	43997	TRACY JESTER	MAINT/CONTRACTED SERVICES	500290	555390	900.00
				Total for fund 220 RECREATION PROGRAMS FUND			6,571.32
Fund: 240 SWIMMING POOL FUND							
06/09/2023	PWBDD	43864	BASSETT MECHANICAL	MAINTENANCE SUPPLIES	500340	555320	280.00
06/09/2023	PWBDD	43866*#	BEYER'S HARDWARE	MAINTENANCE SUPPLIES	500340	555320	47.22
				MAINTENANCE SUPPLIES	500340	555320	66.10
				CHECK PWBDD 43866 TOTAL FOR FUND 240:			113.32

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Fund: 240 SWIMMING POOL FUND							
06/09/2023	PWBDD	43869	CARRICO AQUATIC RESOURCES	OPERATING SUPPLIES	500350	555320	11,128.54
06/09/2023	PWBDD	43885*#	HEIN ELECTRIC SUPPLY CO	MAINTENANCE SUPPLIES	500340	555320	196.77
06/16/2023	PWBDD	43930	BADGER POPCORN & CONCESSION	OPERATING SUPPLIES	500350	555321	141.48
				OPERATING SUPPLIES	500350	555321	774.45
				OPERATING SUPPLIES	500350	555321	3,980.35
				OPERATING SUPPLIES	500350	555321	(145.04)
				CHECK PWBDD 43930 TOTAL FOR FUND 240:			4,751.24
06/16/2023	PWBDD	43933*#	BEYER'S HARDWARE	MAINTENANCE SUPPLIES	500340	555320	41.25
06/16/2023	PWBDD	43934*#	BLAIN'S FARM & FLEET	OPERATING SUPPLIES	500350	555320	69.99
06/16/2023	PWBDD	43939	CEDAR CREST	OPERATING SUPPLIES	500350	555321	558.72
				OPERATING SUPPLIES	500350	555321	731.64
				CHECK PWBDD 43939 TOTAL FOR FUND 240:			1,290.36
06/16/2023	PWBDD	43952*#	ELAN FINANCIAL SERVICES	UNIFORMS	500346	555320	717.10
				POOL CHAIRS	500380	555320	1,689.63
				RED CROSS	500390	555320	198.00
				SAM'S CLUB	500350	555321	639.00
				CHECK PWBDD 43952 TOTAL FOR FUND 240:			3,243.73
06/16/2023	PWBDD	43964	GREAT LAKES COCA-COLA	OPERATING SUPPLIES	500350	555321	196.40
				OPERATING SUPPLIES	500350	555321	(150.00)
				CHECK PWBDD 43964 TOTAL FOR FUND 240:			46.40
06/16/2023	PWBDD	43982*#	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	555321	28.30
				OPERATING SUPPLIES	500350	555321	13.97
				CHECK PWBDD 43982 TOTAL FOR FUND 240:			42.27
06/16/2023	PWBDD	43989	SHANNON SHUSTER	SWIMMING POOL - UNIFORMS/MISC	467344	000000	165.00

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Fund: 240 SWIMMING POOL FUND							
				Total for fund 240 SWIMMING POOL FUND			21,368.87
Fund: 260 LIBRARY FUND							
06/09/2023	PWBDD	43862	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	71.74
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	52.98
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	466.73
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	475.09
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	138.49
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	31.28
				GRANT EXPENDITURES	500331	555110	5.59
				CHECK PWBDD 43862 TOTAL FOR FUND 260:			1,241.90
06/09/2023	PWBDD	43866*#	BEYER'S HARDWARE	OFFICE SUPPLIES	500310	555110	34.05
06/09/2023	PWBDD	43890	JAMES IMAGING SYSTEMS, INC.	COMPUTER/COPIER SUPPLIES	500312	555110	576.83
06/16/2023	PWBDD	43923	ABDO-SPOTLIGHT-MAGIC WAGON	PUBLICATIONS AND SUBSCRIPTIONS			** VOIDED **
06/16/2023	PWBDD	43931	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	22.25
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	372.51
				CHECK PWBDD 43931 TOTAL FOR FUND 260:			394.76
06/16/2023	PWBDD	43948	DEMCO SOFTWARE	OFFICE SUPPLIES	500310	555110	102.17
06/16/2023	PWBDD	43952*#	ELAN FINANCIAL SERVICES	FIDDLEHEADS	500124	555110	50.00
				DATA COMM	500225	555110	408.12
				OFFICE SUPPLIES	500310	555110	53.92
				GREY HOUSE	500319	555110	148.60
				4 IMPRINT	500322	555110	409.38
				LIBRARY TECHNOLOGY	500382	555110	472.19
				CHECK PWBDD 43952 TOTAL FOR FUND 260:			1,542.21
06/16/2023	PWBDD	43969	JANI-KING OF MILWAUKEE	MAINT/CONTRACTED SERVICES	500290	555110	488.58
06/16/2023	PWBDD	43975	MARY LEE KATZKA	PROF PUBLICATIONS AND DUES	500320	555110	50.00
06/16/2023	PWBDD	43979	MORNINGSTAR, INC.	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	1,416.00

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Fund: 260 LIBRARY FUND							
				Total for fund 260 LIBRARY FUND			5,846.50
Fund: 270 FIRE DEPT & EMS							
06/09/2023	PWBDD	43865	BEST HEATING & AIR CONDITION	OPERATING SUPPLIES	500350	522500	3,149.31
06/09/2023	PWBDD	43866*#	BEYER'S HARDWARE	OPERATING SUPPLIES	500350	522500	89.05
				OPERATING SUPPLIES	500350	522500	32.71
				OPERATING SUPPLIES	500350	522500	1.88
				OPERATING SUPPLIES	500350	522500	4.65
				OPERATING SUPPLIES	500350	522500	196.44
				OPERATING SUPPLIES	500350	522500	35.96
				OPERATING SUPPLIES	500350	522500	23.44
				CHECK PWBDD 43866 TOTAL FOR FUND 270:			384.13
06/09/2023	PWBDD	43875	DUSTIN HALYBURTON	OPERATING EXPENSES	500235	522500	9.78
06/09/2023	PWBDD	43876	EMERGENCY MEDICAL PRODUCTS	SUPPLIES AND EXPENSES	500347	522500	375.37
06/09/2023	PWBDD	43881*#	GALLS, LLC	OPERATING SUPPLIES	500350	522500	430.99
				OPERATING SUPPLIES	500350	522500	144.79
				OPERATING SUPPLIES	500350	522500	69.73
				CHECK PWBDD 43881 TOTAL FOR FUND 270:			645.51
06/09/2023	PWBDD	43882	GENERAL COMMUNICATIONS INC	TELEPHONE/COMMUNICATIONS	500225	522500	480.00
				OPERATING SUPPLIES	500350	522500	157.00
				CHECK PWBDD 43882 TOTAL FOR FUND 270:			637.00
06/09/2023	PWBDD	43885*#	HEIN ELECTRIC SUPPLY CO	OPERATING SUPPLIES	500350	522500	(220.96)
06/09/2023	PWBDD	43889	IMAGE TREND, INC	OPERATING EXPENSES	500235	522500	2,813.77
06/09/2023	PWBDD	43900	NEWMAN CHEVROLET	EQUIPMENT/CAPITAL OUTLAY	500380	522500	60,124.50
06/09/2023	PWBDD	43903	POSTNET WI104	OPERATING SUPPLIES	500350	522500	32.98
06/09/2023	PWBDD	43916*#	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	522500	102.05

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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 06/07/2023 - 06/16/2023
Banks: PWBDD

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
06/09/2023	PWBDD	43922	WPP LLC	OPERATING SUPPLIES	500350	522500	204.00
06/16/2023	PWBDD	43925	AIRGAS USA LLC	SUPPLIES AND EXPENSES	500347	522500	228.74
06/16/2023	PWBDD	43927	ALMA FOTH	REFUNDS - EMS BILLING	500392	522500	250.00
06/16/2023	PWBDD	43929	ASCENSION WI EMP SOLUTIONS	OPERATING SUPPLIES	500350	522500	349.00
06/16/2023	PWBDD	43932	BATZNER PEST CONTROL	OPERATING SUPPLIES	500350	522500	59.00
				OPERATING SUPPLIES	500350	522500	59.00
				CHECK PWBDD 43932 TOTAL FOR FUND 270:			118.00
06/16/2023	PWBDD	43937	BOUND TREE MEDICAL, LLC	SUPPLIES AND EXPENSES	500347	522500	156.25
06/16/2023	PWBDD	43938	BRISTAL M PROST	REFUNDS - EMS BILLING	500392	522500	1,049.37
06/16/2023	PWBDD	43946	CONWAY SHIELD	OPERATING SUPPLIES	500350	522500	535.00
06/16/2023	PWBDD	43950	EDWARD ROACHE	REFUNDS - EMS BILLING	500392	522500	99.37
				REFUNDS - EMS BILLING	500392	522500	110.64
				REFUNDS - EMS BILLING	500392	522500	96.36
				CHECK PWBDD 43950 TOTAL FOR FUND 270:			306.37
06/16/2023	PWBDD	43951*#	EGLHOFF LAWNMOWER SERVICE	OPERATING EXPENSES	500235	522500	49.00
06/16/2023	PWBDD	43953	EMERGENCY MEDICAL PRODUCTS	SUPPLIES AND EXPENSES	500347	522500	944.20
06/16/2023	PWBDD	43956	FIRE SAFETY USA INC	OPERATING SUPPLIES	500350	522500	57.00
06/16/2023	PWBDD	43970	KETTLE MORAINES CARRIAGES, INC	OPERATING SUPPLIES	500350	522500	400.00
06/16/2023	PWBDD	43980*#	NAPA AUTO PARTS	REPAIR AND MAINTENANCE	500240	522500	107.97
				REPAIR AND MAINTENANCE	500240	522500	8.19
				CHECK PWBDD 43980 TOTAL FOR FUND 270:			116.16
06/16/2023	PWBDD	43981	NEWMAN CHEVROLET	REPAIR AND MAINTENANCE	500240	522500	1,500.00
06/16/2023	PWBDD	43982*#	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	522500	39.03

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
				OPERATING SUPPLIES	500350	522500	69.16
				OPERATING SUPPLIES	500350	522500	36.87
				OPERATING SUPPLIES	500350	522500	39.03
				CHECK PWBDD 43982 TOTAL FOR FUND 270:			184.09
06/16/2023	PWBDD	43983*#	QUALITY STATE OIL CO., INC.	GAS AND OIL EXPENSE	500351	522500	224.00
06/16/2023	PWBDD	43985	RENNERT'S FIRE EQUIPMENT	REPAIR AND MAINTENANCE	500240	522500	560.00
06/16/2023	PWBDD	43993	TELEFLEX LLC	REPAIR AND MAINTENANCE	500240	522500	2,900.00
06/16/2023	PWBDD	43995	TOMASO'S	OPERATING SUPPLIES	500350	522500	135.50
				Total for fund 270 FIRE DEPT & EMS			78,320.12
Fund: 354 TIF DISTRICT #7							
06/09/2023	PWBDD	43867	BMCi CONSTRUCTION INC	TIF - SANITARY SEWER	500451	566710	150,617.75
				TIF - ROAD AND GUTTER	500453	566710	115,123.85
				TIF - WATER SYSTEM	500459	566710	73,183.25
				CHECK PWBDD 43867 TOTAL FOR FUND 354:			338,924.85
				Total for fund 354 TIF DISTRICT #7			338,924.85
Fund: 400 CAPITAL IMPROVEMENTS FUND							
06/09/2023	PWBDD	43901*#	ONTECH SYSTEMS, INC	STATION IMPROVEMENTS	500807	522110	1,044.00
06/16/2023	PWBDD	43971	KONICEK ENVIRONMENTAL CONSULTING	CEMETERY HOUSE	500805	518100	2,690.00
06/16/2023	PWBDD	43984	RAMBOLL US CONSULTING, INC	PROCHNOW	500841	533750	15,741.05
06/16/2023	PWBDD	44001	VANTAGE FINANCIAL, LLC	DEBT SERVICE - PRINCIPAL	500610	581500	3,483.99
				DEBT SERVICE - INTEREST	500620	581500	124.01
				CHECK PWBDD 44001 TOTAL FOR FUND 400:			3,608.00
				Total for fund 400 CAPITAL IMPROVEMENTS FUND			23,083.05
Fund: 601 WATER RECYCLING CENTER							
06/09/2023	PWBDD	43866*#	BEYER'S HARDWARE	MAINTENANCE SUPPLIES	500340	573830	10.42
06/09/2023	PWBDD	43871	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	120.83

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
06/09/2023	PWBDD	43885*#	HEIN ELECTRIC SUPPLY CO	MAINTENANCE SUPPLIES	500340	573830	156.71
06/09/2023	PWBDD	43894	MACQUEEN EQUIPMENT	COLLECTION SYSTEM MAINT	500360	573835	4,690.00
				COLLECTION SYSTEM MAINT	500360	573835	499.62
				CHECK PWBDD 43894 TOTAL FOR FUND 601:			5,189.62
06/09/2023	PWBDD	43902	PACE ANALYTICAL SERVICES, LLC	LAB SUPPLIES	500370	573825	56.70
06/09/2023	PWBDD	43908	RUEKERT-MIELKE, INC.	DESIGN SERVICES DORCHESTER LIFT STATION	185324	000000	448.92
06/09/2023	PWBDD	43913	SYMBIONT	ENGINEERING FOR ADAPTIVE MANAGEMENT	500383	573835	4,359.00
06/09/2023	PWBDD	43919	WI DEPT OF NATURAL RESOURCES	STATE OF WI FEES	500323	573850	8,689.32
06/16/2023	PWBDD	43945	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	120.83
06/16/2023	PWBDD	43949	DONOHUE & ASSOCIATES, INC	ENGINEERING SERVICES FOR FACILITY PLAN	185379	000000	2,697.30
06/16/2023	PWBDD	43952*#	ELAN FINANCIAL SERVICES	SAFETY EQUIPMENT	500372	573825	484.92
				COLLECTION SYSTEM MAINT	500360	573835	7.82
				TRAVEL & TRAINING	500330	573850	90.00
				OTHER EXPENSES	500390	573850	114.16
				CHECK PWBDD 43952 TOTAL FOR FUND 601:			696.90
06/16/2023	PWBDD	43973	LETTERS & SIGNS	CONTINGENCY RESERVE	500990	573855	360.00
06/16/2023	PWBDD	43982*#	OLSEN'S PIGGLY WIGGLY	LAB SUPPLIES	500370	573825	26.40
06/16/2023	PWBDD	43987	RUEKERT-MIELKE, INC.	DESIGN SERVICES DORCHESTER LIFT STATION	185324	000000	261.87
06/16/2023	PWBDD	44002	WATERTECH OF AMERICA, INC	COAGULANTS	500371	573825	1,348.00
				Total for fund 601 WATER RECYCLING CENTER			24,542.82
			TOTAL - ALL FUNDS				596,484.82

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF CEDARBURG
TRANSFER LIST
6/6/23-6/20/23

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
6/6/2023	\$55.09	EDPS-Library credit card service charge
6/8/2023	\$14,769.52	State of Wisconsin-May sales tax
6/12/2023	\$948.36	Aflac-May premiums
6/12/2023	\$2,427.34	Minnesota Life-July life insurance premiums
6/12/2023	\$153,446.74	ETF-July health insurance premiums
6/12/2023	\$100.00	Associated Bank-May FSA fees
6/15/2023	\$268,000.00	PWSB Payroll
6/15/2023	\$1,249.01	ICMA-contributions for 5/28/23-6/10/23
6/15/2023	\$5,032.67	North Shore Bank-contributions for 5/28/23-6/10/23
6/15/2023	\$522.50	Police Union-contributions for 5/28/23-6/10/23
6/15/2023	\$346.15	State of Wisconsin-child support for 5/28/23-6/10/23
6/15/2023	\$1,271.25	Wis Deferred Comp-contributions for 5/28/23-6/10/23
6/20/2023	\$2,635.27	ADP-May invoices
	<u>\$450,803.90</u>	

PWSB PAYROLL CHECKING ACCOUNT

6/16/2023	\$192,358.98	Payroll for 5/28/23-6/10/23
6/16/2023	\$76,331.74	Payroll taxes for 5/28/23-6/10/23
	<u>\$268,690.72</u>	

PWSB MONEY MARKET

6/9/2023	\$500,000.00	PWSB Checking
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LGIP-STATE POOL

6/9/2023	\$3,000,000.00	PWSB Money Market
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City of Cedarburg

City Administrator's Report

June 22 2023

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works— The Department is involved with the Columbia Road and Keup Road projects with the Town of Cedarburg. The Public Works crew is working on preparations for the Strawberry Festival and Fourth of July events.

Senior Center—The Ozaukee County Senior Conference was a huge success with over 220 Seniors attending the event at Grafton High School on June 15. The Senior Games are taking place now and will finish with a breakfast.

Fire— The Department's second paramedic completed his onboarding and began his 24 hour shift on Monday.

Library— The Summer Reading program began June 10. The Library had 8,454 visits in May with a cumulative total of 45,167 visits this year. The Friends of the Library are holding a Book Sale this week and all books are \$1, the sale will conclude this Saturday with all books in a bag for \$5. The Friends of the Library are participating in a Dine Out Do Good event with New Fortune Restaurant on Thursday, June 22, with 20% of all sales going to the Friends. Director Eastwood received a grant and will be attending the American Library Association Conference in Chicago from June 22—27.

Police—The Department will have a new officer begin in July and will be preparing for the Fourth of July Parade. A Stop for Pedestrian event was held last week with 20 vehicle stops and 10 tickets issued to people not stopping for pedestrians in the crosswalk.

Administrator— A 10 year Fire/EMS agreement has been finalized between the City and Town of Cedarburg.

Mayor O'Keefe and I met, via zoom, with a City in Taiwan to discuss an educational and cultural exchange with the City of Cedarburg.

I will be attending the Wisconsin City/County Managers Association Conference on June 22-23.

Respectfully submitted,

Mikko Hilvo