

**CITY OF CEDARBURG
A MEETING OF THE COMMON COUNCIL
MONDAY NOVEMBER 28, 2022 – 7:30 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, November 28, 2022 at 7:30 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., in the second floor Council Chambers. The meeting may be accessed by clicking the following link:
<https://us02web.zoom.us/j/84312682782>

AGENDA

1. CALL TO ORDER - Mayor Michael O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Michael O'Keefe, Council Members Melissa Bitter, Jack Arnett, Rick Verhaalen, Robert Simpson, Kristen Burkart, Patricia Thome, Mark Mueller
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. PRESENTATION OF WILEAG ACCREDITATION
8. NEW BUSINESS
 - A. Discussion and possible action on Ordinance No. 2022-19 extending the 2-hour parking restriction during school hours on Cleveland Street from 60 feet to 110 feet west of Harrison Avenue*
 - B. Discussion and possible action on Ordinance No. 2022-20 prohibiting parking on the south side of Alpine Drive just west of Keup Road during school drop off and pick up hours*
 - C. Discussion and possible action on Ordinance No. 2022-21 prohibiting parking on the north and south side of Bridge Road for 40 feet east of the east right-of-way line of St. John Avenue*
 - D. Discussion and possible action on proposal from Visu-Sewer for sewer lining on streets included in the 2023 Street and Utility project.*

- E. Discussion and possible action on Ordinance No. 2022-22 levying property taxes on the General, Debt Service, Special Revenue, and Capital Improvement Funds for fiscal year 2023*
- F. Discussion and possible action on Ordinance No. 2022-23 appropriating the necessary funds for the operation of the Government and Administration of the City of Cedarburg for fiscal year 2023*
- G. Discussion and possible action on Ordinance No. 2022-24 appropriating the necessary funds for the 2023 Capital Improvement Budget*
- H. Discussion and possible action on Ordinance No. 2022-25 establishing the user fee schedule and appropriating the necessary funds for the Sewerage Fund for the operation of the Water Recycling Center for fiscal year 2023*
- I. Discussion and possible action on Ordinance No. 2022-26 appropriating the necessary funds for the operation of the Special Revenue Funds and adopting the indicated budgets for fiscal year 2023*
- J. Update on remediation of Amcast property

9. CONSENT AGENDA

- A. Discussion and possible action on approval of October 24, 2022 and November 14, 2022, Council Meeting Minutes*
- B. Discussion and possible action on approval of new 2022-2023 operator license for the period ending June 30, 2023 for Lowell G. McKay ***
- C. Discussion and possible action on payment of bills dated 11/11/2022 through 11/18/2022, transfers dated 11/10/2022 through 11/18/2022, and payroll for period 10/30/2022 through 11/12/2022*

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. City Administrator's Report*
- B. Police Department – 2021 Annual Report*

11. COMMUNICATIONS

- A. Comments and suggestions from citizens**
- B. Comments and announcements by Council Members
- C. Mayor's Report

12. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

*

Information attached for Council; available through City Clerk's Office.

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Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.

Information available through the Clerk's Office.

City of Cedarburg is an affirmative action and equal opportunity employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.

City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@ci.cedarburg.wi.us.

11/22/22 adk

CITY OF CEDARBURG

MEETING DATE: November 28, 2022

ITEM NO: 8.A.

TITLE: Discussion and possible action on Ordinance No. 2022-19 amending section 10-1-28(d)(2) of the Code of Ordinances to extend the 2-hour parking restriction on School Days between 7:00 a.m. and 3:00 p.m. from 60 feet to 110 feet west of Harrison Avenue on the north and south side of Cleveland Street (Public Works and Sewerage Comm. 11/10/22)

ISSUE SUMMARY: The current code prohibits parking for more than 2 consecutive hours on school days between 7:00 am and 3:00 pm on both sides of Cleveland Street west of Harrison Avenue for 60 feet to then end of the roadway. This section of code was not updated after Cleveland Street was extended and has been a source of confusion over the last year. Cleveland Street widens from 31 feet wide (face of curb to face of curb) to 36 feet wide (face of curb to face of curb) at 110 feet west of Harrison Avenue. Staff feels that school parking can be allowed on both sides of Cleveland Street west of Harrison Avenue where the roadway is wider.

STAFF RECOMMENDATION: Adopt Ordinance No. 2022-19.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission at its meeting on November 10, 2022 recommended extending the parking prohibition.

BUDGETARY IMPACT: Cost for moving existing signs and one arrow sign.

ATTACHMENTS:

- Minutes of 11/10/22 Public Works and Sewerage Commission Meeting
- Copy of proposed ordinance

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser-Director of Engineering and Public Works
262-375-7610

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
November 10, 2022**

**PW/SEW20221110-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, November 10, 2022. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Michael O'Keefe.

Roll Call: Present – Bill Oakes, Bob Dries, Sandy Beck, Mayor Michael O'Keefe, Andrew Hester, Council Member Rick Verhaalen, Charles Schumacher, Gary Graham

Also Present - Director of Engineering Michael Wieser, Cedarburg Water Recycling Center Superintendent Dennis Grulkowski, Public Works Superintendent Joel Bublitz

STATEMENT OF PUBLIC NOTICE

Secretary Kim Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Oakes, seconded by Commissioner Beck, to approve the minutes of October 13, 2022. The motion carried unanimously.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.



CONSIDER EXTENDING THE 2-HOUR PARKING RESTRICTION DURING SCHOOL HOURS ON CLEVELAND STREET FROM 60 FEET TO 110 FEET WEST OF HARRISON AVENUE; AND ACTION THEREON

Director Wieser explained that current Code prohibits parking for more than 2 consecutive hours on school days between 7:00 am to 3:00 pm on both sides of Cleveland Street west of Harrison Avenue for 60 feet to the end of the roadway. This section of the code was not updated after Cleveland Street was extended. Cleveland Street widens from 31 feet (face of curb to face of curb) to 36 feet wide (face of curb to face of curb) at 110 feet west of Harrison Avenue. Staff's opinion is that school parking could be allowed on Cleveland Street west of Harrison Avenue where the roadway is 36 feet wide.

Motion made by Council Member Rick Verhaalen, seconded by Commissioner Beck to extend the 2-hour parking restriction during the school hours on Cleveland Street from 60 feet to 110 feet west of Harrison Avenue. The motion carried unanimously.

**REVIEW ENGINEERING PROPSAL FOR THE 2023 STREET AND UTILTIY PROJECT;
AND ACTION THEREON**

Director Wieser stated that five engineering proposals were received for the 2023 Street and Utility Project. Cedar Corporation came in with the lowest bid at \$29,460.

The 2023 project includes the reconstruction of Sommerset Avenue from Pioneer Road to Wirth Street. Wirth Street from Sommerset Avenue to McKinley Blvd. Garfield Street from McKinley Blvd to Fillmore Avenue, Woodland Road from Highwood Drive to Cedar Ridge Drive, Highwood Drive from Bywater Lane to Woodland Road and the alley between Evergreen Blvd and Franklin Avenue just south of Fair Street.

Sommerset Avenue, Wirth Street, Garfield Street, Woodland Road and Highwood Drive will receive new asphalt pavement and base from curb-to-curb. There will be spot replacement of defective concrete sidewalk and curb. The sanitary sewer will be replaced on Sommerset Avenue and Highwood Drive. The water main will be replaced on Sommerset Avenue and Wirth Street along with portions of Woodland Road and Highwood Drive. Storm sewer replacements will be done on Garfield Street and Woodland Road. The alley will also receive new asphalt pavement and base.

Motion made by Commissioner Oakes, seconded by Commissioner Graham, to recommend to the Common Council to accept the bid from Cedar Corporation for \$29,460 as presented. The motion carried unanimously.

**REVIEW THE PROPOSAL FROM VISU-SEWER FOR SEWER LINING ON STREETS
INCLUDED IN THE 2023 STREET AND UTILITY PROJECT; AND ACTION THEREON**

Water Recycling Center Superintendent Grulkowski stated the bid from Visu-Sewer came in at a total of \$69,070 which includes the lining of 1,301 feet of 8-inch sanitary sewer and eight sanitary sewer manholes. This work would take place on Woodland Road and Garfield Street. This would be separate from the Street and Utility Project.

Motion made by Commissioner Dries, seconded by Commissioner Schumacher, to recommend to the Common Council to accept the bid from Visu-Sewer for \$69,070 as presented. The motion carried unanimously.

REVIEW THE SUMMER SEWER MAXIMUM POLICY; AND ACTION THEREON

Commissioner Dries stated that during the summer months, May through November, one- and two-family residential customers will only pay sewer charges on the lesser of their actual water usage or their summer sewer maximum. The summer sewer maximum is whichever is greater 6,000 gallons or the average from the three highest winter months.

ORDINANCE NO. 2022-19

**An Ordinance Amending Prohibited Parking Restriction During School Hours on
Cleveland Street West of Harrison Avenue**

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 10-1-28(d)(2) of Section 10-1-28 **Parking Regulated Zones** of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

(d) *Parking for more than two consecutive hours on school days between 7:00 a.m. and 3:00 p.m.* Parking on the following streets is limited to two hours between 7:00 a.m. and 3:00 p.m. on the days school is in session:

(2) On both sides of Cleveland Street west of Harrison Street for ~~60~~ 110 feet, ~~to the end of the roadway.~~

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 28th day of November, 2022.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: November 28, 2022

ITEM NO: 8.B.

TITLE: Discussion and possible action on Ordinance No. 2022-20 amending section 10-1-29(p) of the Code of Ordinances to prohibit parking 8 a.m. to 9 a.m., 3 p.m. to 4 p.m. on school days on the south side of Alpine Drive for 200 feet west of Keup Road. (Public Works and Sewerage Comm. 10/13/22)

ISSUE SUMMARY: Cars tend to park on both sides of Alpine Drive during school drop-off and pick-up. Since there are no sidewalks on Alpine Drive, this causes kids who live on Alpine Drive or kids getting to/from their parents parked car to walk in the travel lane to get to/from school. The problem is only exacerbated in the winter months when snow is piled up on the side of the road. These signs are already in place on Thornapple Drive.

STAFF RECOMMENDATION: Adopt Ordinance No. 2022-20.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission at its meeting on October 13, 2022 recommended the parking prohibition.

BUDGETARY IMPACT: Cost of additional signage.

ATTACHMENTS:

- Minutes of 10/13/22 Public Works and Sewerage Commission Meeting
- Copy of proposed ordinance

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser-Director of Engineering and Public Works
262-375-7610

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
October 13, 2022**

**PW/SEW20221013-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, October 13, 2022. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Michael O'Keefe.

Roll Call: Present – Bill Oakes, Bob Dries, Sandy Beck, Mayor Michael O'Keefe, Andrew Hester, Council Member Rick Verhaalen

Excused- Charles Schumacher, Gary Graham

Also Present - Director of Engineering Michael Wieser, Cedarburg Water Recycling Center Superintendent Dennis Grulkowski, Public Works Superintendent Joel Bublitz

STATEMENT OF PUBLIC NOTICE

Secretary Kim Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Oakes, seconded by Commissioner Hester, to approve the minutes of July 14, 2022. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.



CONSIDER REQUEST TO PROHIBIT PARKING ON THE SOUTH SIDE OF ALPINE DRIVE JUST WEST OF KEUP ROAD DURING SCHOOL DROP OFF AND PICK UP HOURS; AND ACTION THEREON

Director Wieser explained that a resident, Mr. Jordan Williams, who lives on Alpine Drive, would like to see "No Parking 8 AM to 9 AM, 3 PM – 4 PM on School Days" signage added on the south side of Alpine Drive for approximately 200 feet from Keup Road. Cars tend to park on both sides of Alpine Drive during school drop-off and pick-up and this causes kids that live on Alpine Drive or kids getting to or from their parents parked car to

walk in the travel lane to get to/from school. The problem is only exacerbated in the winter months when snow is piled up on both sides of the road. These signs are already placed on both sides of Thornapple Drive.

Motion made by Commissioner Oakes, seconded by Commissioner Beck, to prohibit parking on the south side of Alpine Drive approximately 200 feet west of Keup Road. No Parking would be allowed from 8 AM - 9 AM and 3 PM – 4 PM on School Days. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

CONSIDER REQUEST FROM THE POLICE DAPARTMENT TO EXTEND THE 2-HOUR PARKING RESTRICTION DURING SCHOOL HOURS TO THE FULL EXTENT OF CLEVELAND STREET WEST OF LOCUST AVENUE: AND ACTION THEREON

Director Wieser stated the current Code prohibits parking for more than two consecutive hours on school days between 7:00 am and 3:00 pm on both sides of Cleveland Street west of Harrison Street for 60 feet to the end of the roadway. This section of code was not updated after Cleveland Street was extended. The Police Department believes it is the City's intent for this parking restriction to extend the full length of Cleveland Street and would like to amend the Code to prohibit parking for more than two consecutive hours on school days between 7:00 am and 3:00 pm on both sides of Cleveland Street to its terminus west of Locust Avenue.

Discussion was held with Council Member Rick Verhaalen stating he did talk to some of the residents. in the neighborhood, and they are against this.

Motion made by Council Member Rick Verhaalen, seconded by Commissioner Hester to table the agenda item. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

CONSIDER REQUEST TO PROHIBIT PARKING ON THE NORTH AND SOUTH SIDE OF BRIDGE ROAD FOR 40 FEET EAST OF THE EAST RIGHT-OF-WAY LINE OF ST. JOHN AVENUE; AND ACTION THEREON

Director Wieser explained that after a fatal accident occurred at the intersection of Bridge Road and St. John Avenue and after that, residents in the area voiced their concerns of parked cars blocking the sight lines of northbound and southbound traffic at this location. To see down Bridge Road (East) drivers on St. John Avenue are forced to creep into the crosswalk. Staff is proposing to extend the no parking on the north and south side of Bridge Road from 15 feet to 40 feet east of the east right-of-way line of St. John Avenue. This would help the sight lines for drivers and diminish the need to creep into the crosswalk.

Discussion was held about the site lines including bushes on the private property on the Southeast corner of St. John Avenue and Bridge Road. This incident was also on the Friday before Strawberry Festival.

ORDINANCE NO. 2022-20

**An Ordinance Prohibiting Parking During School Hours on the South Side of
Alpine Drive West of Keup Road**

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 10-1-29(p) of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

**SEC. 10-1-29 MISCELLANEOUS RESTRICTED PARKING HOURS ON CERTAIN
STREETS.**

(p) No parking on the south side Alpine Drive just west of Keup Road for approximately 200 feet between the hours of 8:00 a.m. – 9:00 a.m. and 3:00 p.m. – 4:00 p.m. on school days.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 28th day of November, 2022.

Michael O’Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: November 28, 2022

ITEM NO: 8.C.

TITLE: Discussion and possible action on Ordinance No. 2022-21 amending section 10-1-27 of the Code of Ordinances to authorize the prohibition of parking on the north and south side of Bridge Road for 40 feet east of the east right-of-way of St John Avenue. (Public Works and Sewerage Comm. 10/13/22)

ISSUE SUMMARY: After a fatal accident at the intersection of Bridge Road and St John Avenue residents in the area voiced their concerns of parked cars blocking the sight lines of northbound and southbound traffic at this intersection. To see the proper distance down Bridge Road drivers on St John Avenue are forced to creep into the crosswalk. Staff is proposing to extend the no parking on the north and south side of Bridge Road from 15 feet to 40 feet east of the east right-of-way of St John Avenue. This would help the sight lines and diminish the need to creep into the crosswalk.

STAFF RECOMMENDATION: Adopt Ordinance No. 2022-21.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission at its meeting on October 13, 2022 recommended the parking prohibition.

BUDGETARY IMPACT: Cost for painting of yellow curb and parking brackets.

ATTACHMENTS:

- Minutes of 10/13/22 Public Works and Sewerage Commission Meeting
- Copy of proposed ordinance

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser-Director of Engineering and Public Works
262-375-7610

walk in the travel lane to get to/from school. The problem is only exacerbated in the winter months when snow is piled up on both sides of the road. These signs are already placed on both sides of Thornapple Drive.

Motion made by Commissioner Oakes, seconded by Commissioner Beck, to prohibit parking on the south side of Alpine Drive approximately 200 feet west of Keup Road. No Parking would be allowed from 8 AM - 9 AM and 3 PM – 4 PM on School Days. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

CONSIDER REQUEST FROM THE POLICE DAPARTMENT TO EXTEND THE 2-HOUR PARKING RESTRICTION DURING SCHOOL HOURS TO THE FULL EXTENT OF CLEVELAND STREET WEST OF LOCUST AVENUE; AND ACTION THEREON

Director Wieser stated the current Code prohibits parking for more than two consecutive hours on school days between 7:00 am and 3:00 pm on both sides of Cleveland Street west of Harrison Street for 60 feet to the end of the roadway. This section of code was not updated after Cleveland Street was extended. The Police Department believes it is the City's intent for this parking restriction to extend the full length of Cleveland Street and would like to amend the Code to prohibit parking for more than two consecutive hours on school days between 7:00 am and 3:00 pm on both sides of Cleveland Street to its terminus west of Locust Avenue.

Discussion was held with Council Member Rick Verhaalen stating he did talk to some of the residents. in the neighborhood, and they are against this.

Motion made by Council Member Rick Verhaalen, seconded by Commissioner Hester to table the agenda item. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.



CONSIDER REQUEST TO PROHIBIT PARKING ON THE NORTH AND SOUTH SIDE OF BRIDGE ROAD FOR 40 FEET EAST OF THE EAST RIGHT-OF-WAY LINE OF ST. JOHN AVENUE; AND ACTION THEREON

Director Wieser explained that after a fatal accident occurred at the intersection of Bridge Road and St. John Avenue and after that, residents in the area voiced their concerns of parked cars blocking the sight lines of northbound and southbound traffic at this location. To see down Bridge Road (East) drivers on St. John Avenue are forced to creep into the crosswalk. Staff is proposing to extend the no parking on the north and south side of Bridge Road from 15 feet to 40 feet east of the east right-of-way line of St. John Avenue. This would help the sight lines for drivers and diminish the need to creep into the crosswalk.

Discussion was held about the site lines including bushes on the private property on the Southeast corner of St. John Avenue and Bridge Road. This incident was also on the Friday before Strawberry Festival.

Motion made by Commissioner Oakes, seconded by Commissioner Dries to extend the no parking on the north and south side of Bridge Road from 15 feet to 40 feet east of the east right-of-way line of St. John Avenue. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

CONSIDER THE TRAFFIC CONTROL SIGNAGE FOR PHASE 2 OF FAIRWAY VILLAGE SUBDIVISION ON WASHINGTON AVENUE; AND ACTION THEREON

Director Wieser stated that the second phase of the Fairway Village Subdivision has been paved and we need to erect the street name and traffic control signage.

A stop sign is proposed on Fairway Lane at Washington Avenue. All other internal intersections are proposed to be controlled with yield signs as these are T-intersections.

The Developer will be billed for the cost of all required street name and traffic control signage.

Motion made by Mayor O'Keefe, seconded by Council Member Rick Verhaalen to add a stop sign on Fairway Lane and Washington Avenue. Place a yield sign on Augusta Lane at Fairway Lane and on Fairway Lane and Oakmont Lane. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

REVIEW THE ADAPTIVE MANAGEMENT PLAN/AGRICULTURAL SUPPORT PROGRAM

Superintendent Grulkowski explained that the city chose to pursue adaptive management for the Wisconsin Pollutant Discharge Elimination System (WPDES) permit compliance for phosphorus removal. Symbiont along with City staff have been in contact with Cedar Creek Farmers Group offering incentives to pursue best management practices. This plan outlines the practices and fees paid for each practice.

Superintendent Grulkowski stated that there are three farms that are interested and want to join in this project.

This item is for informational purpose, as it was approved by the Common Council at their August 29 meeting.

REVIEW PROPOSED 2023 ENGINEERING, PUBLIC WORKS, CEMETERY AND WATER RECYCLING CENTER OPERATING AND CAPITAL BUDGETS; AND ACTION THEREON

Director Wieser reviewed the proposed 2023 Engineering budget along with the seven-year street project. Superintendent Bublitz reviewed the 2023 Public Works budget along with proposed truck/vehicle/equipment replacements. Secretary Esselmann reviewed the cemetery year to date. Superintendent Grulkowski reviewed Water Recycling Center operating budget.

ORDINANCE NO. 2022-21

**An Ordinance Prohibiting Parking on the North and South Side of Bridge Road
East of the East Right-of-Way Line of St. John Avenue**

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 10-1-27 (Parking Prohibited Zones) of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

- (a) **Parking Prohibited Zones.** No person shall park or leave standing any vehicle upon any of the following highways, streets, or parts thereof, except temporarily for the purpose of and while actually engaged in receiving or discharging passengers. Either the operator or owner of any vehicle may be held responsible for the violation of this section.

(91) On the north and south side of Bridge Road from St. John Avenue to a point 40 feet east of the east right-of-way line of St. John Avenue.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 28th day of November, 2022.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: November 28, 2022

ITEM NO: 8.D.

TITLE: Discussion and possible action on proposal from Visu-Sewer for sewer lining on streets included in the 2023 Street and Utility project.

ISSUE SUMMARY: Visu-Sewer's total bid came in at a total of \$69,070, which includes the lining of 1,301 feet of 8" sanitary sewer and 8 sanitary sewer manholes. This work would take place on Woodland Road and Garfield Street and would be separate from the Street and Utility project.

STAFF RECOMMENDATION: Approve

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: The Visu-Sewer proposal was approved by the Public Works and Sewerage Commission at their October 13, 2022 meeting.

BUDGETARY IMPACT: Money is allocated for this project through the Collection System Replacement Fund in 2023.

ATTACHMENTS:

- Visu-Sewer Proposal
- October 13, 2022 Public Works & Sewerage Commission minutes

INITIATED/REQUESTED BY: Dennis Grulkowski, Superintendent

FOR MORE INFORMATION CONTACT: Dennis Grulkowski, Superintendent

Proposal

To: Dennis Grulkowski
City of Cedarburg
N54N370 Park Lane
Cedarburg, WI 53012
262-375-7900

From: Drew Setzer
Visu-Sewer, Inc.
W230 N4855 Betker Dr.
Pewaukee, WI 53072
262-695-2340

Date: 10/7/2022

Project: 2023 CIPP Sanitary Sewer Lining
Woodland Drive and Garfield St, Cedarburg, WI

Visu-Sewer is pleased to provide the following quotation for CIPP Installation:

Installation of approx. 1,301 LF of 8" dia. National Liner @ \$42.50 per L.F. \$ 55,292.50

Grouting of active leaks prior to CIPP will be completed at a time and material rate of \$350.00 per hour (port-to-port) and \$12.00 per gallon of AV-100 grout—only if needed.

The above listed prices are based on the current video inspection and includes:

- Labor, material, and equipment
- Mobilization and Traffic Control (limited to cones and signs)
- Light cleaning and televising of sewers prior to installation of liner
- Bypass of average dry weather flow conditions
- Installation of **6.0mm** finished thickness fully structural CIPP
- Installation of National Liner per manufacturer's instructions, ASTM 1216
- Reinstatement of active service connections
- Televising of sewers after installation of liner

Due to volatility in material pricing and availability **this proposal is valid for 30 days from the date of origination.** If a signed proposal has not been received within 30 days price(s) may be adjusted upon mutual agreement, or the proposal may be withdrawn by either party.

The City of Cedarburg will need to provide access to all manholes, water from nearby hydrants (without charge), a dump site for any captured debris, and any traffic control required beyond cones and signs. If needed, heavy cleaning will be quoted separately. Thank you for the opportunity to quote on this project. Please do not hesitate to call us at 262-695-2340 if you have any questions.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to standard practices or specifications submitted. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. If a collapse of the original pipe results during the lining process, Visu-Sewer will not be held liable for costs associated with excavation, repairs or restoration. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Terms - Net 30 days.

Acceptance of Proposal

The above prices / conditions are satisfactory and are hereby accepted. Visu-Sewer is authorized to do the work as specified.

Date: _____

Signature: _____



Visu-Sewer
Inspect. Maintain. Rehabilitate.

Proposal

To: Dennis Grulkowski
City of Cedarburg
N54N370 Park Lane
Cedarburg, WI 53012
262-375-7900

From: Drew Setzer
Visu-Sewer, Inc.
W230N4855 Betker Dr.
Pewaukee, WI 53072
262-695-2340

Date: 10/7/2022

Project: 2023 Strong Seal Manhole Rehabilitation
Woodland Drive & Garfield St, Cedarburg, WI

Visu-Sewer is pleased to offer the following service:

Line the walls and bench of eight (8) manholes (approx. 83.5 vertical feet) in Cedarburg, WI using ½ inch thickness of the Strong Seal cementitious MS2A System. All work will be in accordance with manufacturer's specifications. The price to complete this work is as follows:

Price:

\$ 165.00 per Vertical Foot

(Based on a minimum of 83 vertical feet, for estimated project total of \$13,777.50)

Note: Garfield Street manholes will have steps removed prior to lining, but Woodland Drive manholes will retain existing steps. If there are active leaks that need to be sealed with chemical grout prior to the cementitious lining, it will be completed at a time and material rate on an as needed basis.

The City of Cedarburg shall provide access to all manholes, water from nearby hydrants for our equipment without charge, a dumpsite for captured debris—if needed, and traffic control required beyond cones and signs. Heavy cleaning will be priced separately if deemed necessary. Thank you for the opportunity to quote on this project. If you have any questions, please do not hesitate to contact us at 262-695-2340.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: _____ Signature: _____

www.visu-sewer.com

WISCONSIN - ILLINOIS - MINNESOTA - IOWA - MISSOURI

Motion made by Council Member Rick Verhaalen, seconded by Commissioner Beck to extend the 2-hour parking restriction during the school hours on Cleveland Street from 60 feet to 110 feet west of Harrison Avenue. The motion carried unanimously.

**REVIEW ENGINEERING PROPSAL FOR THE 2023 STREET AND UTILTIY PROJECT;
AND ACTION THEREON**

Director Wieser stated that five engineering proposals were received for the 2023 Street and Utility Project. Cedar Corporation came in with the lowest bid at \$29,460.

The 2023 project includes the reconstruction of Sommerset Avenue from Pioneer Road to Wirth Street. Wirth Street from Sommerset Avenue to McKinley Blvd. Garfield Street from McKinley Blvd to Fillmore Avenue, Woodland Road from Highwood Drive to Cedar Ridge Drive, Highwood Drive from Bywater Lane to Woodland Road and the alley between Evergreen Blvd and Franklin Avenue just south of Fair Street.

Sommerset Avenue, Wirth Street, Garfield Street, Woodland Road and Highwood Drive will receive new asphalt pavement and base from curb-to-curb. There will be spot replacement of defective concrete sidewalk and curb. The sanitary sewer will be replaced on Sommerset Avenue and Highwood Drive. The water main will be replaced on Sommerset Avenue and Wirth Street along with portions of Woodland Road and Highwood Drive. Storm sewer replacements will be done on Garfield Street and Woodland Road. The alley will also receive new asphalt pavement and base.

Motion made by Commissioner Oakes, seconded by Commissioner Graham, to recommend to the Common Council to accept the bid from Cedar Corporation for \$29,460 as presented. The motion carried unanimously.



**REVIEW THE PROPOSAL FROM VISU-SEWER FOR SEWER LINING ON STREETS
INCLUDED IN THE 2023 STREET AND UTILITY PROJECT; AND ACTION THEREON**

Water Recycling Center Superintendent Grulkowski stated the bid from Visu-Sewer came in at a total of \$69,070 which includes the lining of 1,301 feet of 8-inch sanitary sewer and eight sanitary sewer manholes. This work would take place on Woodland Road and Garfield Street. This would be separate from the Street and Utility Project.

Motion made by Commissioner Dries, seconded by Commissioner Schumacher, to recommend to the Common Council to accept the bid from Visu-Sewer for \$69,070 as presented. The motion carried unanimously.

REVIEW THE SUMMER SEWER MAXIMUM POLICY; AND ACTION THEREON

Commissioner Dries stated that during the summer months, May through November, one- and two-family residential customers will only pay sewer charges on the lesser of their actual water usage or their summer sewer maximum. The summer sewer maximum is whichever is greater 6,000 gallons or the average from the three highest winter months.

CITY OF CEDARBURG

MEETING DATE: November 28, 2022

ITEM NO: 8. E - I

TITLE:

- Discussion and possible action on Ordinance No. 2022-22 Levying Property Taxes for the General, Debt Service, Special Revenue, and Capital Improvement Funds for fiscal year 2023
- Discussion and possible action on Ordinance No. 2022-23 appropriating the necessary funds for the operation of the Government and Administration of the City of Cedarburg for fiscal year 2023
- Discussion and possible action on Ordinance No. 2022-24 appropriating the necessary funds for the 2023 Capital Improvement Budget
- Discussion and possible action on Ordinance No. 2022-25 establishing the User Fee Schedule and appropriating the necessary funds for the Sewerage Fund for the operation of the Water Recycling Center of fiscal year 2023
- Discussion and possible action on Ordinance No. 2022-26 appropriating the necessary funds for the operation of the Special Revenue Funds and adopting the indicated budgets for fiscal year 2023

ISSUE SUMMARY: Ordinances need to be adopted to set tax levy and sewer rates along with budget parameters for 2023.

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Adoption of 2023 budget

ATTACHMENTS: Ordinance Nos. 2022-22, 2022-23, 2022-24, 2022-25, 2022-26

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator

FOR MORE INFORMATION CONTACT: Kelly Livingston, Finance Director or Mikko Hilvo

ORDINANCE NO. 2022-22

An Ordinance Levying Property Taxes for the General, Debt Service, Special Revenue and Capital Improvement Funds of the City of Cedarburg for the Year 2023

The Common Council of the City of Cedarburg, Wisconsin, does ordain as follows:

SECTION 1. There is hereby levied a tax of \$11,384,910 on all the taxable property, within the City of Cedarburg as returned by the Assessor in the year 2022, for the uses and purposes set forth in the 2023 budgets as set forth below, and the City Clerk is hereby authorized and directed to spend this tax on the current tax roll of the City of Cedarburg.

SECTION 2. The tax to be levied will fund the following purposes:

| | |
|----------------------------|-------------|
| General Fund (Operating) | \$6,818,191 |
| Capital Improvements | 1,720,000 |
| Special Revenue (Library) | 771,194 |
| TIF Districts | 177,063 |
| Debt Service | 1,365,047 |
| Special Revenue (Pool) | 69,216 |
| Special Revenue (Fire/EMS) | 464,199 |

| | |
|----------------|---------------------|
| Subtotal Total | <u>\$11,384,910</u> |
|----------------|---------------------|

Other Taxing Bodies TIF Portion:

| | |
|-------------------|-----------|
| Cedarburg Schools | \$200,038 |
| Ozaukee County | 42,958 |
| M.A.T.C | 27,685 |

| | |
|---------------------|----------------------------|
| <u>Total</u> | <u>\$11,655,591</u> |
|---------------------|----------------------------|

SECTION 3. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 28th day of November, 2022

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2022-23

An Ordinance Appropriating the Necessary Funds for the Operation of the Government and Administration of the City of Cedarburg for the Year 2023

The Common Council of the City of Cedarburg, Wisconsin, does ordain as follows:

SECTION 1. There is hereby appropriated out of the receipts of the City of Cedarburg for the year 2022, including monies received from the General Property Tax Levy and other revenues, as monies may be designated to the various accounts and purposes for the operation of the City as set forth below:

EXPENDITURES

| | |
|------------------------------|----------------|
| General Government | \$ 1,842,238 |
| Public Safety | 4,203,343 |
| Engineering and Public Works | 3,117,770 |
| Parks and Recreation | 1,067,408 |
| Conservation and Development | 80,287 |
| Capital Improvement Transfer | <u>100,000</u> |
| Subtotal General Fund | \$ 10,411,046 |
| Debt Service | 1,640,882 |

TOTAL EXPENDITURES \$ 12,051,928

SECTION 2. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 28th day of November 2022.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2022-24

**An Ordinance Appropriating the Necessary Funds for
the 2023 Capital Improvement Budget**

The Common Council of the City of Cedarburg, Wisconsin, does ordain as follows:

SECTION 1. There is hereby appropriated out of the receipts of the City of Cedarburg Capital Improvement Fund for the year 2023, monies as may be designated to the various accounts and purposes in the budget as set forth below:

EXPENDITURES

| | |
|----------------------|-----------|
| General Government | \$ 90,000 |
| Public Safety | 579,000 |
| Public Works | 1,701,873 |
| Parks and Recreation | 352,096 |
| Environmental | 830,000 |

TOTAL EXPENDITURES \$ 3,552,969

TID EXPENDITURES

| | |
|----|----------|
| #3 | \$ 3,250 |
| #4 | 250,419 |
| #5 | 162,173 |
| #6 | 345,000 |

TOTAL TID EXPENDITURES \$ 760,842

GRAND TOTAL **\$ 4,313,811**

SECTION 2. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 28th day of November, 2022.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2022-25

**An Ordinance Establishing the User Fee Schedule and
Appropriating the Necessary Funds for
the Sewerage Fund for the Operation of the
Water Recycling Center of the City of Cedarburg**

The Common Council of the City of Cedarburg, Wisconsin, does ordain as follows:

SECTION 1. There is hereby appropriated out of the receipts of the City of Cedarburg Water Recycling Fund for the year 2023, monies as may be designated to the various funds and purposes in the budgets attached hereto.

| | |
|------------------------|------------------|
| Operating Expenditures | \$3,154,316 |
| Debt Service | 61,775 |
| Capital Expenditures | <u>1,765,000</u> |
| Total | \$4,981,091 |

SECTION 2. The sewer user charges are established as set forth below:

| | |
|-------------------------------------|---------|
| Monthly connection fee: | \$15.00 |
| Flow rate per 1,000 gallons: | \$10.00 |
| Holding tank rate per 1,000: | \$ 9.25 |
| Septic tank rate per 1,000 gallons: | \$51.00 |
| Administrative fee per truckload: | \$10.00 |

SECTION 3. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 28th day of November 2022.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2022-26

**An Ordinance Appropriating the Necessary Funds for
the Operation of the Special Revenue Funds
and Adopting the Indicated Budgets**

The Common Council of the City of Cedarburg, Wisconsin, does ordain as follows:

SECTION 1. There is hereby appropriated out of the receipts of the City of Cedarburg Special Revenue Funds for the year 2023, monies as may be designated to the various accounts and purposes in the budgets for each fund as set forth below:

EXPENDITURES

| | |
|---------------------------------------|---------------------------|
| Cemetery | \$ 73,861 |
| Room Tax | 60,000 |
| Recreation Programs (self-supporting) | 310,287 |
| Swimming Pool | 368,821 |
| Park Subdivider Fees | 250,000 |
| Library | 1,121,197 |
| Fire & EMS | <u>1,595,186</u> |
| TOTAL | <u>\$3,779,352</u> |

SECTION 2. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 28th day of November, 2022.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

**CITY OF CEDARBURG
COMMON COUNCIL
OCTOBER 24, 2022**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, October 24, 2022, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers, and online utilizing the Zoom app.

Mayor Michael O’Keefe called the meeting to order at 7:00 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Jack Arnett, Kristin Burkart, Patricia Thome, Robert Simpson, Sherry Bublitz Rick Verhaalen

Excused - District 7 - Vacant

Also Present - City Administrator Mikko Hilvo, Attorney Michael Herbrand, City Clerk Tracie Sette, General Manager-Cedarburg Light & Water Ben Collins, interested citizens and news media.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk Sette verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

NEW BUSINESS

INTRODUCTION OF BEN COLLINS, GENERAL MANAGER OF CEDARBURG LIGHT & WATER

Outgoing General Manager Dale Lythjohan introduced the new General Manager of Light & Water, Ben Collins. He explained General Manager Collins is the fifth (5th) General Manager of Light & Water to occupy that position since 1901. General Manager Collins provided a summary of his background and was given a warm welcome by the Council.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE FIFTEENTH AMENDMENT AGREEMENT FOR THE OPERATION OF THE MID-MORaine MUNICIPAL COURT

Administrator Hilvo explained that the Town of West Bend, Town of Polk, and the Big Cedar Lake Protection and Rehabilitation District have been added as Member Municipalities to the Mid

Moraine Municipal Court. The new agreement inclusive of these new entities requires Council approval.

A motion was made by Council Member Thome, seconded by Council Member Bublitz, to approve the Fifteenth (15th) Amendment Agreement for the operation of the Mid-Moraine Municipal Court. Motion carried without a negative vote with District 7 Council seat vacant.

DISCUSSION AND POSSIBLE ACTION ON HEALTH INSURANCE OPT-OUT PAYMENT POLICY REVISION

During the most recent discussions with the State Health Insurance Plan Provider, the City confirmed that 65% of all WRS eligible employees must choose to be enrolled in the State plan for the City to be approved for enrollment in the State Plan for 2023. Employees that opt out of the State Health Insurance Plan but have coverage through a spouse, parent, or other source, count towards the 65% minimum. The recommended revised policy is to continue allowing an opt-out payment for all employees.

Current City Policy:

- Payment in Lieu of Insurance Coverage. Any full-time employee who elects not to participate in the group health insurance program shall receive payment in lieu of health benefit coverage in amounts determined by the Common Council. (Current amount is \$400/month)

Revised Policy from October 10:

- Payment in Lieu of Insurance Coverage. Any WRS eligible employees who are receiving a payment in lieu benefit on or before October 1, 2022 by electing to not participate in group health insurance will continue to receive the payment if the following condition is met: Individual remains an active WRS eligible employee and elects to not participate in group health insurance. This policy may be modified at the discretion of the City Administrator or Common Council.

Recommended New Policy:

- Payment in Lieu of Insurance Coverage. Any active WRS eligible employees who elect to not participate in the Employer sponsored group health insurance may be eligible to receive a payment in lieu benefit. The Payment in Lieu benefit amount will be determined annually, and this policy may be modified as needed by the City Administrator and/or Common Council.

A motion was made by Council Member Bublitz, seconded by Council Member Thome, to approve the Health Insurance Opt-Out Payment Revised Policy as recommended in the blue sheet (i.e. the Recommended New Policy as listed above). Motion carried without a negative vote with District 7 Council seat vacant.

DISCUSSION AND POSSIBLE ACTION ON COUNCIL INTERVIEW QUESTIONS AND THE SPECIFIC INTERVIEW PROCESS

The Council reviewed the list of eight (8) interview questions to be used for appointing new Council members. Council Member Arnett suggested the addition of “including TIF Districts” to question number 6:

What factors (including TIF Districts) should be considered before proceeding with economic development initiatives?

A motion was made by Council Member Bublitz, seconded by Council Member Thome, to approve the interview questions as presented including the modification of question #6, and a slight modification to the title of the questions to reflect District 1 and 7. Motion carried without a negative vote with the District 7 Council seat vacant.

DISCUSSION AND POSSIBLE ACTION ON FLEXIBLE SPENDING ACCOUNT (FSA) BENEFIT

In conjunction with a new Health Insurance provider and subsequent plan changes, City employees will no longer be able to contribute to a Health Savings Account (HSA.) City staff researched alternate options to be able to provide similar benefits.

It was determined to be beneficial for the City to offer a Health Flexible Spending Account (FSA) and Dependent Care FSA. These FSA accounts are similar to HSA accounts and offer tax-advantages.

Three (3) third party administrators were contacted, and proposals received. The proposals were evaluated based on multiple criteria including benefits provided, overall cost to the employer, budgeting impacts, and ease of use for the employee.

A motion was made by Council Member Thome, seconded by Council Member Bublitz, to approve the new Flexible Spending Account (FSA) benefit. Motion carried without a negative vote with District 7 Council seat vacant.

DISCUSSION AND POSSIBLE ACTION ON PROPOSED 2023 BUDGET

The tax rate remains at \$6.06 which is a \$1.98 decrease from 2022 (\$8.04) and may decrease again before the budget is approved. Changes to the budget include:

- Additional use of General Fund Balance in the amount of \$100,000 for Dam repairs.
 - This use was approved in 2019 when discussions on the dam repairs began. Total use of Fund Balance is estimated at \$351,536.
- The other change is the estimated use of the Library Fund Balance in the amount of \$24,162 for an increase in salaries (1.98%), retirement (15.83%), and publications/subscriptions (32.86%).
 - Use of the General Fund and Library Fund Balances could change after health insurance open enrollment period is completed based on the number of employees opting in or opting out of the State Health Insurance Plan.

Estimated 2023 Ending Fund Balance for General Fund: \$2,912,260

Estimated 2023 Ending Fund Balance for Library Fund: \$81,037

A discussion ensued regarding whether Fund Balance should be utilized for Library salaries.

Council Member Bublitz suggested the City and Town collaborate on a Library agreement.

No action was taken by the Council.

CONSENT AGENDA:

The Mayor recused himself from announcing the Consent agenda as it includes an item of personal interest. Council President Thome announced the Consent agenda and invited a motion for approval.

A motion was made by Council Member Bublitz, seconded by Council Member Arnett, to approve the following consent agenda items. Motion carried without a negative vote with District 7 Council seat vacant.

- October 10, 2022 Common Council Meeting Minutes
- New and Renewal 2022-2023 Operator Licenses for period ending June 30, 2023 for Nicholas Faust and Michael J. O’Keefe
- Payment of Bills dated 10/01/2022 through 10/14/2022, Transfers for the period 09/24/2022 through 10/21/2022, and Payroll for period 10/02/2022 through 10/15/2022

ADMINISTRATOR’S REPORT

Administrator Hilvo reported that Diana Salapata began employment today as the new Administrative Secretary for the Engineering Department.

He also thanked Council Member Bublitz for her time serving on the Council.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Thome appreciated working with and learning from Council Member Bublitz during her tenure with the Council.

Council Member Verhaalen requested Amcast site updates be added to future Council agendas.

Council Member Burkart also requested updates on the Amcast sites and mentioned it was a pleasure working with Council Member Bublitz.

Council Member Arnett mirrored other Council Members sentiments towards Council Member Bublitz adding that he also learned a lot from her during her tenure. He also mentioned the Scary Bloody Mary Walk sold over 1000 tickets this year.

Council Member Bublitz thanked everyone for the kind words and said it was an extreme pleasure representing District 1.

MAYOR’S REPORT

The Mayor reiterated the success of the Bloody Mary Walk. He also thanked Council Member Bublitz for her time serving the Council and her dedication serving her constituents.

ADJOURNMENT TO CLOSED SESSION

A motion was made by Council Member Arnett, seconded by Council Member Bublitz, to adjourn to Closed Session at 7:55 p.m. pursuant to State Statute 19.85(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically discussed was a purchase offer for the Hwy 60 Business Park Lot 1. Motion carried on a roll call vote with Council Members Arnett, Burkart, Verhaalen, Thome, Simpson and Bublitz voting aye, and the District 7 Council seat vacant.

RECONVENE TO OPEN SESSION

Open session resumed at 8:00 p.m.

NEW BUSINESS – CONTINUED

DISCUSSION AND POSSIBLE ACTION ON HWY 60 BUSINESS PARK LOT 1 PURCHASE OFFER

A motion was made by Council Member Arnett, seconded by Council Member Bublitz, to approve the Hwy 60 Business Park Lot 1 purchase offer. Motion carried without a negative vote with the District 7 Council seat vacant.

ADJOURNMENT

A motion was made by Council Member Arnett, seconded by Council Member Bublitz, to adjourn the meeting at 8:01 p.m. Motion carried without a negative vote with the District 7 Council seat vacant.

Tracie Sette
City Clerk

**CITY OF CEDARBURG
COMMON COUNCIL
November 14, 2022**

**CC20221114-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, October 10, 2022 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome, Melissa Bitter (8:48 p.m.), Mark Mueller (8:48 p.m.)

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, City Clerk Tracie Sette, Finance Director/Treasurer Kelly Livingston, Director of Engineering and Public Works Mike Wieser, Water Recycling Center Superintendent Dennis Grulkowski, Light & Water Utility General Manager Ben Collins, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

PRESENTATIONS

DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS, CONDUCTING, INTERVIEWS, AND CONSIDERING APPOINTMENTS TO FILL THE 1ST AND 7TH DISTRICT ALDERPERSON VACANCIES

Mayor O’Keefe thanked the candidates for applying for the open aldermanic positions. He said the constituents of Districts 1 and 7 would be proud to have all the candidates represent them. He reminded candidates that there are plenty of opportunities to serve on boards, commissions, and committees if they are not chosen and that the election for this position is next April.

Candidates applying for the 1st District Aldermanic vacancy are Melissa Bitter, N92W6217 Arbor Drive and Donny Long, W61N878 Arbor Drive. After introductions, the candidates were interviewed by the Council and provided answers to questions submitted to them in advance of the meeting.

The procedure in Policy CC-20A on filling aldermanic vacancies was followed. Each Council Member votes for one candidate. The individual receiving the least number of votes on the first ballot will no longer be considered a candidate and additional balloting continues using the same process until only one candidate receives a majority of the votes cast. A candidate must receive a majority of

votes from the Council, but not less than three, to be elected. In the case of a tie vote for the final two candidates for an aldermanic position, the Mayor will break the tie. Council voting is done by paper ballot and voting results are announced. Ballots must contain the name of the person voting, as well as the name of the person voted for, so that the vote of each member can be ascertainable.

The first round of voting resulted in Council Members Arnett, Burkart, Verhaalen, Simpson, and Thome voting for Melissa Bitter.

Candidates applying for the 7th District Aldermanic vacancy were Doug Edmunds, N79W6939 Pine Street, Connie Kincaide, N75W7255 Linden Street, Mark Mueller, W73N1031 Poplar Avenue, and Tim Schelwat, W76N1012 Wauwatosa Road. After introductions, the candidates were interviewed by the Council and provided answers to questions submitted to them in advance of the meeting.

Again, the procedure in Policy CC-20A on filling aldermanic vacancies was followed as described above.

The first round of voting resulted in Council Member Burkart voting for Connie Kincaide and Council Members Arnett, Verhaalen, Simpson, and Thome voting for Mark Mueller

Motion made by Council Member Verhaalen, seconded by Council Member Simpson, to appoint Melissa Bitter as 1st District Alderperson and Mark Mueller as 7th District Alderperson through April 17, 2023 as voted on. Motion carried without a negative vote with District 1 Alderperson and District 7 Alderperson not voting.

OATHS OF OFFICE: COUNCIL MEMBER 1ST AND 7TH ALDERMANIC DISTRICT

Deputy City Clerk Kletzien administered the oath of office to 1st Aldermanic District Council Member Bitter and 7th Aldermanic District Council Member Mueller and the new Council Members were seated.

The Common Council took a break from 8:48 p.m. – 8:53 p.m.

PUBLIC HEARING

PUBLIC HEARING – PRESENTATION OF THE PROPOSED 2023 CITY BUDGET

Mayor O’Keefe called the public hearing open at 8:53 p.m.

City Administrator Hilvo explained that the proposed tax rate is decreasing by \$2.06/\$1,000. The priorities for 2023 are Public Safety and a change in health insurance for City employees.

The proposed budget shows a decrease of \$2.06/\$1,000. This is based on the 2022 revaluation that increased the City’s assessment ratio from 82.43% to 96.31% of our equalized values. The average property value went up from \$280,000 to \$392,200. The levy limit allows for an increase of \$155,213. This amount also qualifies the City to receive future expenditure restraint funding (9.6% growth allowed in 2023 compared to 4.5% in 2022). The 2023 budget will utilize \$275,585 of Debt Service Fund Balance, \$578,969 of Capital Improvement Fund Balance, and \$251,536 of General Fund Balance. All funds will continue to have a positive fund balance. The budget also includes adding a

separate levy for the Fire/EMS services in the amount of \$464,199. With the proposed increases, the decrease in our debt levy and the utilization of fund balances the General Fund budget for 2023 is increasing by \$149,604 from 2022.

Major General Fund changes from 2022:

- Expenditures:
 - General Government increased \$476,212;
 - Public Safety increased \$30,840;
 - Engineering/Public Works increased \$210,082;
 - Parks, Recreation & Forestry increased \$68,757;
 - Debt Service decreased (\$617,131).
- Individual Departmental increases and decreases were reviewed; summary of changes include:
 - 4% COLA salary increase for City Employees. 4% increase for Police and Police Union employees per union contract. Some positions are receiving market rate and merit increases.
 - Health insurance plan premiums will decrease approximately \$7,000 in family health insurance premiums. The State plan has a lower premium, and the City will pay 88% of the lowest plan premium. The employee is responsible for the difference based on the plan they chose. The lowest plan requires a 12% employee contribution. Changing to the State Health Insurance Plan is a positive for the City and the employees since the current plan provider for the City had a 77.8% premium increase for 2023.
 - Clerk's budget – decreased due to fewer elections in 2023.
 - Technology – increased due to switch in email providers from the County to Microsoft 360.
 - Assessor Services – decreased to reflect 2023 contract. 2022 increase was for revaluation.
 - Finance/Treasurer's Office – increased for Financial Consultant services and increased hours for part-time accounts payable position. Increasing hours from 20 hours per week to 30 hours per week.
 - Independent Audit – increased for auditing services.
 - Police Station Administration – decreased for third shift dispatch switching to the County.
 - Police Patrol – 4% salary increases and adding an officer in January 2023.
 - Building Inspection – increased staff wages per new Building Inspector salary and benefits.
 - Engineering/Public Works – increase in health insurance changes.
 - Public Works – all salaries for street maintenance/repair, storm sewers, snow and ice control, and recycling were moved to one account.
 - Parks, Recreation & Forestry – increase in salaries. All salaries from the pool and celebrations budgets were moved to one account.
 - Celebrations – decreased. DPW/Parks staff time budgeted in department budgets instead of celebrations.
- Revenues:
 - Property Taxes increased \$204,457; 2.72%;
 - Intergovernmental Revenues decreased (\$11,907); (0.83%)

- State Transportation Aid is decreasing by \$10,648. All other revenues remain the same or have slight increases/decreases;
 - Regulation and Compliance -estimated to increase based on adoption of revised fees for 2023.
 - Liquor, Beer, Direct Seller, Cigarette, Operator, Bicycle, Dog, Cat, Cable TV, Weights and Measures licenses. Building, Electrical, Plumbing, Heating, Occupancy Permits;
 - Law and Order Violations decreased (\$11,181); (10.54%)%;
 - Public Charges for Services decreased (\$1,360)); (1.33%);
 - Intergovernmental Charges decreased (\$259,050); (79.06%);
 - Town shared costs of Fire Department Operating Budget has been moved to the Fire/EMS Special Revenue Fund;
 - Commercial Revenues decreased (\$659); (0.27%)
- The total estimated Fund Balance at the end of 2022 is \$3,165,674; minimum required unassigned fund balance per City policy is \$1,646,234; maximum unassigned fund balance per City policy is \$2,469,350. The Council approved use of Fund Balance of \$524,000 for 2023. Fund Balance budgeted for 2023 is \$351,356 Proposed ending fund balance 2023 (unassigned) \$2,814,138.

Capital Improvement Fund – Five (5) Year Funding Plan:

- The levy increased by \$100,000 for 2023 (6.2%);
- The Capital Improvement Fund levy is 15.10% of the total levy;
- Street Improvements make up majority of the Capital Improvement projects with estimated 2023 allocation of \$1,050,000;
- Park Impact Fees - \$250,000 will be used for Baehmann's Playground;
- Capital Improvement Fund Balance – estimated use of \$578,969
- Estimated ending Fund Balance after 2023: \$660,132.

Debt Service:

- The debt service levy decreases \$617,131 (31.1%) for a total levy of \$1,365,047.
- Equalized Tax Rate is \$0.68/\$1,000 of value (based on current debt).
- The City has \$20,375,000 in outstanding debt at the end of 2022. (Total Debt Limit: \$98,917,180)
- Borrowing in 2023
 - Fox Run Development Road Construction (\$2.5 M for Hanover Avenue extension).
 - Loan will be paid initially through debt proceeds and then through the tax increment created by the project.

Special Revenue Funds:

- Cemetery is projected to end 2022 with an increase of \$4,069 to the fund balance. 2022 budget proposes to utilize \$45,861 of fund balance for repairs to the cemetery house and lawn services. Estimated fund balance for the end of the year 2023 is \$285,435;
- Room tax revenue amount expected in 2023 is \$60,000. \$57,000 is given to the Chamber for Tourism, Promotion, and Development. The City keeps \$3,000 for administrative fees;
- Recreation Programs are expected to end the year with a decrease of \$602 to the fund balance. The use of \$496 of the fund balance is budgeted for 2023, which could change to a positive

based on the implementation of new fees. Ending fund balance for 2023 is proposed at \$198,483;

- Swimming Pool is proposed to have no increase in the levy. It will remain at \$69,216 for 2023.
- Park sub-divider deposit fund – \$250,000 use of impact fees is budgeted for 2023 for the construction of Bachmann’s Park. Estimated fund balance for the end of the year 2023 is \$186,385. Additional Impact Fees continue to be added to the Fund through ongoing development in the City.

Special Revenue Fund – Library:

- The Library is the largest tax supported special revenue fund.
- The 2023 proposed levy is \$771,194; no increase from 2022.
- Revenues are increasing by \$15,209.
- Expenditures are increasing by \$31,563.
- A fund balance decrease of \$24,162 is projected for 2023.
- Remaining fund balance of \$81,037 is estimated at the end of 2023.
- Capital projects for the Library have been included in the 7-year Capital plan to maintain the building.

Internal Service – Risk Management:

- Accounts for all insurance costs of the City.
- Revenues are transfers from other funds, dividend income and insurance and wage recoveries decreasing by 3.9%.
- Expenditures are premiums and claims, legal fees associated with claims increased by 3.34%.

Water Recycling Center:

- The Water Recycling Center is not supported by taxes but user fees.
- New rates were established for 2023 to help fund the collection and equipment replacement funds, the Adaptive Management plan, and to help reduce borrowing in the future for a new plant.
- The flow rate charge is increasing to \$10.00/1,000 gallons. This is a \$1.45/1,000 gallons increase.
- The holding tank and septage hauler fees are increasing slightly, \$9.25/1,000 gallons and \$51.00/1,000 gallons respectively.
- The monthly connection fee remains the same at \$15/month.
- Total Revenues: \$3,912,748; increasing by \$213,772 (5.78%).
- Total Expenditures: \$3,216,091; increasing by \$143,848 (4.47%).
- Projected Fund Balance at the end of 2023 is \$7,578,103.29.

City Administrator Hilvo answered questions from the Common Council.

There was no public comment.

Motion made by Council Member Burkart, seconded by Council Member Arnett, to close the public hearing at 9:38 p.m. Motion carried on a roll call vote with Council Members Bitter, Arnett, Burkart, Verhaalen, Simpson, Thome, and Mueller voting aye.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2022-17 PLACING A STOP SIGN AT FAIRWAY LANE AND WASHINGTON AVENUE

Director Wieser explained that the new intersection of Fairway Lane at Washington Avenue will require a stop sign for westbound traffic entering on to Washington Avenue. Since Washington Avenue is considered a high volume primary arterial, a full stop sign is recommended. The Public Works and Sewerage Commission recommended a stop sign at this intersection at their October 13, 2022 meeting.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to adopt Ordinance No. 2022-17 placing a stop sign at Fairway Lane and Washington Avenue. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2022-18 PLACING YIELD SIGNS IN FAIRWAY VILLAGE PHASE 2

Director Wieser explained that for the new low volume internal street intersections in the Fairway Village Phase 2 Subdivision, staff is recommending the installation of yield signs to establish traffic control. The yield signs clearly assign who has the right-of-way, but don't require motorists to come to a full stop. The Police Department and Public Works Commission support this signage layout. The Public Works and Sewerage Commission recommended installation of yield signs at the proposed intersection locations.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to adopt Ordinance No. 2022-18 placing yield signs in Fairway Village Phase 2. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON AWARD OF ENGINEERING DESIGN CONTRACT FOR THE 2023 STREET AND UTILITY PROJECT

Director Wieser explained that staff requested proposals from a total of five engineering consulting firms for the design of the 2023 Street and Utility project. A detailed Request for Proposal (RFP) was sent to each firm, and the scope of work has been well defined. Five firms submitted responsive proposals, and the lowest overall fee for design service was submitted by Cedar Corporation for \$29,460. The Public Works and Sewerage Commission recommended approval at their November 10 meeting.

The 2023 project includes the reconstruction of Sommerset Avenue from Pioneer Road to Wirth Street, Wirth Street from Sommerset Avenue to McKinley Blvd, Garfield Street from McKinley Blvd. to Fillmore Avenue, Woodland Road from Highwood Drive to Cedar Ridge Drive, Highwood Drive from Bywater Lane to Woodland Road, and the alley between Evergreen Blvd. and Franklin Avenue just south of Fair Street.

Sommerset Avenue, Wirth Street, Garfield Street, Woodland Road, and Highwood Drive will receive new asphalt pavement and base from curb to curb, with spot replacement of defective concrete sidewalk and curb. The sanitary sewer will be replaced on Sommerset Avenue and Highwood Drive.

The water main will be replaced on Sommerset Avenue, Wirth Street, along with portions of Woodland Road and Highwood Drive. Storm sewer replacements will be done on Garfield Street and Woodland Road. The alley will also receive new asphalt pavement and base.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to award the Engineering Design contract for the 2023 Street and Utility project to Cedar Corporation for \$29,460. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR THE HANOVER AVENUE STREET AND UTILITY EXTENSION CONSTRUCTION CONTRACT

Director Wieser explained that staff advertised and received bids for the Hanover Avenue Street and Utility Extension construction contract. A total of five bids were received, with the lowest bid submitted by PS Corporation/BMCI Construction Inc. BMCI has successfully completed projects in Cedarburg in the past. Their most recent work in Cedarburg was on the 2021 Street & Utility project and the 2022 Sidewalk program. BMCI's bid was for \$1,801,952.00 and within the TIF budget for this work. The bids were fairly competitive with the next bid coming in at \$2,075,836.50.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to award the Hanover Avenue Street and Utility Extension Construction contract to BMCI Construction Inc. in the amount of \$1,801,952.00. Motion carried without a negative vote.

CONSENT AGENDA

Motion made by Council Member Thome, seconded by Council Member Arnett, to approve the following consent agenda items. Motion carried without a negative vote.

- Class "B" Fermented Malt Beverage License (On or Off-Premise Consumption) for Kristin Jane Collective, LLC, W63 N541 Hanover Avenue, Cedarburg, WI 53012, Kristin J. Bork, Agent, premises to be licensed: W63 N541 Hanover Avenue, known as The Painted Creek.
- New 2022-2023 Operator Licenses for the period ending June 30, 2023 for Debra S. Dunne, Sheldon B. Odie, Kelly B. Plunkett, and Alexandra M. Roth.
- Payment of bills dated 10/15/22 through 11/04/22, transfers dated 10/22/22 through 11/09/22, and payroll for period 10/16/22 through 10/29/22.

The October 24, 2022 Common Council meeting minutes will be on the November 28 agenda for approval.

CITY ADMINISTRATOR'S REPORT

City Administrator Hilvo attended the Taiwan-US Business Forum at UW Milwaukee today.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS - None

MAYOR REPORT

Mayor O’Keefe attended the annual meeting of the Joint Review Board today for the review, performance, and status of the City’s active Tax Incremental Districts. These properties have turned from liabilities to assets. Mr. Taves explained that the City can use up to 12% of its valuation on TIFs and the City is only at 1.56% of its valuation.

Downtown Dough is celebrating their 25th Anniversary on November 16.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Arnett, seconded by Council Member Simpson, to adjourn to closed session at 9:49 p.m. pursuant to State Statutes 19.85(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. More specifically to be discussed is discussion and update on Prochnow Landfill. Approval of closed session minutes from October 24, 2022. Motion carried on a roll call vote with Council Members Bitter, Arnett, Burkart, Verhaalen, Simpson, Thome, and Mueller voting aye.

RECONVENE TO OPEN SESSION

Motion made by Council Member Burkart, seconded by Council Member Arnett, to reconvene to open session at 10:13 p.m. Motion carried on a roll call vote with Council Members Bitter, Arnett, Burkart, Verhaalen, Simpson, Thome, and Mueller voting aye.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Burkart, to adjourn the meeting at 10:13 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

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|------------------------|-------|---------|-------------------------------|--|---------|--------|----------|
| Fund: 100 GENERAL FUND | | | | | | | |
| 11/11/2022 | PWBDD | 42136*# | BEYER'S HARDWARE | OPERATING SUPPLIES | 500350 | 518100 | 9.40 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 533440 | 27.43 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 58.46 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 5.84 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 41.60 |
| | | | | CHECK PWBDD 42136 TOTAL FOR FUND 100: | | | 142.73 |
| 11/11/2022 | PWBDD | 42137*# | CARDMEMBER SERVICE | PROF PUBLICATIONS AND DUES, ZOOM | 500320 | 514100 | 63.26 |
| | | | | EQUIPMENT/CAPITAL OUTLAY, WEBSITE | 500380 | 514700 | 71.76 |
| | | | | ENR UNLIMITED | 500320 | 515600 | 54.00 |
| | | | | PROFESSIONAL SERVICES. AMAZON | 500210 | 519200 | 63.99 |
| | | | | AWARDS, SUPPLIES | 500343 | 519200 | 310.73 |
| | | | | STAMPS | 500225 | 522110 | 167.99 |
| | | | | TRAVEL & TRAINING | 500330 | 522120 | 328.95 |
| | | | | TRAVEL & TRAINING, STREET COP TRAINING | 500330 | 522120 | 225.00 |
| | | | | OFFICE SUPPLIES | 500310 | 522130 | 76.10 |
| | | | | TRAVEL & TRAINING | 500330 | 522130 | 32.89 |
| | | | | ENR UNLIMITED | 500320 | 533110 | 54.00 |
| | | | | OPERATING SUPPLIES, AMAZON | 500350 | 533210 | 405.81 |
| | | | | MAINTENANCE PARTS, COSTCO | 500353 | 533210 | 489.12 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 31.20 |
| | | | | TRAVEL & TRAINING | 500330 | 555510 | 110.00 |
| | | | | CONFERENCE REG | 500330 | 555510 | 1,145.00 |
| | | | | EQUIPMENT/CAPITAL OUTLAY | 500380 | 555510 | 299.90 |
| | | | | CHECK PWBDD 42137 TOTAL FOR FUND 100: | | | 3,929.70 |
| 11/11/2022 | PWBDD | 42138 | CARLIN HORTICULTURAL SUPPLIES | REPAIR AND MAINTENANCE | 500240 | 555510 | 481.62 |
| 11/11/2022 | PWBDD | 42139 | CEDARBURG LIGHT & WATER | W72N1153 AUGUSTA LANE | 256201 | 000000 | 1,945.00 |
| | | | | W72N1151 AUGUSTA LANE | 256201 | 000000 | 1,945.00 |
| | | | | N114W7173 OAKMONT DRIVE | 256201 | 000000 | 1,945.00 |
| | | | | N59W5674 PORTLAND RD | 256201 | 000000 | 1,945.00 |
| | | | | CHECK PWBDD 42139 TOTAL FOR FUND 100: | | | 7,780.00 |
| 11/11/2022 | PWBDD | 42141# | COMPLETE OFFICE OF WISCONSIN | OFFICE SUPPLIES | 500310 | 515600 | 35.73 |
| | | | | OFFICE SUPPLIES | 500310 | 515600 | 23.05 |
| | | | | OFFICE SUPPLIES | 500310 | 515600 | 11.91 |
| | | | | OFFICE SUPPLIES | 500310 | 522310 | 34.82 |
| | | | | OFFICE SUPPLIES | 500310 | 533110 | 45.82 |
| | | | | CHECK PWBDD 42141 TOTAL FOR FUND 100: | | | 151.33 |

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| Fund: 100 GENERAL FUND | | | | | | | |
| 11/11/2022 | PWBDD | 42142# | CONLEY MEDIA, LLC | LEGAL PUBLICATIONS | 500325 | 514100 | 237.88 |
| | | | | LEGAL PUBLICATIONS | 500325 | 514100 | 716.98 |
| | | | | ELECTIONS LEGAL NOTICES | 500321 | 514200 | 58.66 |
| | | | | CHECK PWBDD 42142 TOTAL FOR FUND 100: | | | 1,013.52 |
| 11/11/2022 | PWBDD | 42143 | DIGITAL EDGE OF GRAFTON | OFFICE SUPPLIES | 500310 | 514200 | 224.00 |
| 11/11/2022 | PWBDD | 42146# | EGELHOFF LAWMOWER SERVICE | MAINTENANCE PARTS | 500353 | 533210 | 131.84 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 67.97 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 555510 | 27.99 |
| | | | | CHECK PWBDD 42146 TOTAL FOR FUND 100: | | | 227.80 |
| 11/11/2022 | PWBDD | 42147 | EXCEL DISPOSAL OF WISCONSIN LLC | PUBLIC WORKS FEES | 463101 | 000000 | 388.13 |
| 11/11/2022 | PWBDD | 42148 | FORWARD TS | EQUIPMENT OUTLAY | 500385 | 514700 | 10.33 |
| | | | | EQUIPMENT OUTLAY | 500385 | 514700 | 9.23 |
| | | | | CHECK PWBDD 42148 TOTAL FOR FUND 100: | | | 19.56 |
| 11/11/2022 | PWBDD | 42149 | FP SOLUTIONS LLC | REPAIR AND MAINTENANCE | 500240 | 518100 | 810.00 |
| 11/11/2022 | PWBDD | 42150 | GFL ENVIRONMENTAL | REPAIR AND MAINTENANCE | 500240 | 533311 | 71.46 |
| 11/11/2022 | PWBDD | 42153 | LANGE ENTERPRISES, INC. | OFFICE SUPPLIES | 500310 | 522310 | 377.59 |
| 11/11/2022 | PWBDD | 42157 | MOTION & CONTROL ENTERPRISES LLC | MAINTENANCE PARTS | 500353 | 533210 | 317.21 |
| 11/11/2022 | PWBDD | 42158 | NAPA AUTO PARTS | MAINTENANCE PARTS | 500353 | 533210 | 50.96 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 11.98 |
| | | | | CHECK PWBDD 42158 TOTAL FOR FUND 100: | | | 62.94 |
| 11/11/2022 | PWBDD | 42162 | ODP BUSINESS SOLUTIONS | OFFICE SUPPLIES | 500310 | 522110 | 45.34 |
| | | | | OFFICE SUPPLIES | 500310 | 522110 | 46.38 |
| | | | | OFFICE SUPPLIES | 500310 | 522110 | 23.79 |
| | | | | CHECK PWBDD 42162 TOTAL FOR FUND 100: | | | 115.51 |
| 11/11/2022 | PWBDD | 42164 | ONTECH SYSTEMS, INC | PROFESSIONAL SERVICES | 500210 | 514700 | 319.20 |
| | | | | PROFESSIONAL SERVICES | 500210 | 514700 | 927.50 |
| | | | | PROFESSIONAL SERVICES | 500210 | 514700 | 970.00 |
| | | | | CHECK PWBDD 42164 TOTAL FOR FUND 100: | | | 2,216.70 |
| 11/11/2022 | PWBDD | 42165 | PATRICIA HAISCHER | PUBLIC WORKS FEES | 463101 | 000000 | 40.00 |

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| Fund: 100 GENERAL FUND | | | | | | | |
| 11/11/2022 | PWBDD | 42167 | RIVER RUN COMPUTERS, INC. | TELEPHONE/COMMUNICATIONS | 500225 | 522110 | 75.00 |
| 11/11/2022 | PWBDD | 42168 | RUDIG TROPHIES | OFFICE SUPPLIES | 500310 | 533110 | 18.30 |
| 11/11/2022 | PWBDD | 42170 | SCHMITZ READY MIX, INC. | REPAIR AND MAINTENANCE | 500240 | 533440 | 27.00 |
| 11/11/2022 | PWBDD | 42172# | SPECTRUM | TELEPHONE/COMMUNICATIONS | 500225 | 522110 | 32.85 |
| | | | | OPERATING SUPPLIES | 500350 | 533210 | 10.95 |
| | | | | CHECK PWBDD 42172 TOTAL FOR FUND 100: | | | 43.80 |
| 11/11/2022 | PWBDD | 42173 | STATE CHEMICAL SOLUTIONS | OPERATING SUPPLIES | 500350 | 533210 | 134.12 |
| 11/11/2022 | PWBDD | 42174 | SUNSET LAW ENFORCEMENT | SUPPLIES AND EXPENSES | 500347 | 522120 | 190.09 |
| 11/11/2022 | PWBDD | 42175 | TAPCO | DEVELOPERS AGREE-FAIRWAY VIL | 239254 | 000000 | 651.80 |
| 11/11/2022 | PWBDD | 42176 | THE UNIFORM SHOPPE | UNIFORMS | 500346 | 522120 | 102.95 |
| 11/11/2022 | PWBDD | 42177 | TRANSCENDENT TECHNOLOGIES | EQUIPMENT/CAPITAL OUTLAY | 500380 | 514700 | 818.00 |
| 11/11/2022 | PWBDD | 42178 | TRUCK COUNTRY-MILWAUKEE NORTH | MAINTENANCE PARTS | 500353 | 533210 | 916.13 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 35.16 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | (916.13) |
| | | | | CHECK PWBDD 42178 TOTAL FOR FUND 100: | | | 35.16 |
| 11/11/2022 | PWBDD | 42179 | UNIFIRST CORPORATION | OPERATING SUPPLIES | 500350 | 533210 | 52.47 |
| 11/11/2022 | PWBDD | 42180 | WAUKESHA COUNTY TECHNICAL COLLEGE | TRAVEL & TRAINING | 500330 | 522130 | 99.57 |
| 11/11/2022 | PWBDD | 42182 | WISCONSIN TRAFFIC SAFETY | TRAVEL & TRAINING | 500330 | 522120 | 500.00 |
| 11/18/2022 | PWBDD | 42184 | AMY FISCHER | AWARDS, SUPPLIES | 500343 | 519200 | 150.00 |
| 11/18/2022 | PWBDD | 42187# | BEYER'S HARDWARE | SUPPLIES AND EXPENSES | 500347 | 522120 | 8.54 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 17.25 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 10.78 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 17.25 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 10.78 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 12.57 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 20.69 |
| | | | | SUPPLIES AND EXPENSES | 500347 | 555220 | 64.09 |
| | | | | CHECK PWBDD 42187 TOTAL FOR FUND 100: | | | 161.95 |
| 11/18/2022 | PWBDD | 42188 | BIASEW | TRAVEL & TRAINING | 500330 | 522310 | 15.00 |
| 11/18/2022 | PWBDD | 42190 | CEDAR CORPORATION | MAINT/CONTRACTED SERVICES | 500290 | 533720 | 4,800.00 |

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| Fund: 100 GENERAL FUND | | | | | | | |
| 11/18/2022 | PWBDD | 42191 | CEDARBURG LIGHT & WATER | REPAIR AND MAINTENANCE | 500240 | 533421 | 172.85 |
| 11/18/2022 | PWBDD | 42194 | CHARTER COMMUNICATIONS | TELEPHONE/COMMUNICATIONS | 500225 | 522110 | 425.64 |
| 11/18/2022 | PWBDD | 42195 | CHEMINDUSTRIAL SYSTEMS INC | MAINTENANCE SUPPLIES | 500340 | 533450 | 290.00 |
| 11/18/2022 | PWBDD | 42199# | COMPLETE OFFICE OF WISCONSIN | OFFICE SUPPLIES | 500310 | 515600 | 9.57 |
| | | | | OFFICE SUPPLIES | 500310 | 555510 | 34.21 |
| | | | | CHECK PWBDD 42199 TOTAL FOR FUND 100: | | | 43.78 |
| 11/18/2022 | PWBDD | 42201 | DULTMEIER SALES | MAINTENANCE PARTS | 500353 | 533210 | 215.01 |
| | | | | MAINTENANCE PARTS | 500353 | 533210 | 22.34 |
| | | | | CHECK PWBDD 42201 TOTAL FOR FUND 100: | | | 237.35 |
| 11/18/2022 | PWBDD | 42202 | FIVE CORNERS DODGE | GAS AND OIL EXPENSE | 500351 | 522120 | 172.80 |
| 11/18/2022 | PWBDD | 42203 | HAPPY TIME TOURS & EXPERIENCES | OTHER EXPENSES | 500390 | 555140 | 117.00 |
| 11/18/2022 | PWBDD | 42204*# | HOUSEMAN & FEIND, LLP | EXTRAORDINARY SERVICES | 500211 | 516100 | 1,722.00 |
| | | | | ATTORNEY/CONSULTANT | 500212 | 522110 | 210.00 |
| | | | | CHECK PWBDD 42204 TOTAL FOR FUND 100: | | | 1,932.00 |
| 11/18/2022 | PWBDD | 42206 | IBS OF SOUTHEASTERN WISCONSIN | MAINTENANCE PARTS | 500353 | 533210 | 273.90 |
| 11/18/2022 | PWBDD | 42207 | ILLINOIS TOLLWAY | TRAVEL & TRAINING | 500330 | 513200 | 33.20 |
| 11/18/2022 | PWBDD | 42208# | JANI-KING OF MILWAUKEE | PROFESSIONAL SERVICES | 500210 | 518100 | 2,808.00 |
| | | | | PROFESSIONAL SERVICES | 500210 | 522100 | 1,872.00 |
| | | | | OPERATING SUPPLIES | 500350 | 533210 | 398.34 |
| | | | | CHECK PWBDD 42208 TOTAL FOR FUND 100: | | | 5,078.34 |
| 11/18/2022 | PWBDD | 42209 | JM BRENNAN, INC. | REPAIR AND MAINTENANCE | 500240 | 518100 | 2,101.64 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 518100 | 1,199.92 |
| | | | | CHECK PWBDD 42209 TOTAL FOR FUND 100: | | | 3,301.56 |
| 11/18/2022 | PWBDD | 42212 | LANNON STONE PRODUCTS, INC. | REPAIR AND MAINTENANCE | 500240 | 533440 | 785.20 |
| | | | | REPAIR AND MAINTENANCE | 500240 | 533440 | 370.19 |
| | | | | CHECK PWBDD 42212 TOTAL FOR FUND 100: | | | 1,155.39 |
| 11/18/2022 | PWBDD | 42214 | MOTION & CONTROL ENTERPRISES LLC | MAINTENANCE PARTS | 500353 | 533210 | 284.50 |

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| 11/18/2022 | PWBDD | 42216# | ODP BUSINESS SOLUTIONS | OFFICE SUPPLIES | 500310 | 515600 | 39.98 |
| | | | | OFFICE SUPPLIES | 500310 | 515600 | 33.89 |
| | | | | OFFICE SUPPLIES | 500310 | 515600 | (37.53) |
| | | | | OFFICE SUPPLIES | 500310 | 522110 | 69.99 |
| | | | | OFFICE SUPPLIES | 500310 | 522110 | 57.36 |
| | | | | OFFICE SUPPLIES | 500310 | 522110 | 107.65 |
| | | | | OFFICE SUPPLIES | 500310 | 522110 | 26.38 |
| | | | | CHECK PWBDD 42216 TOTAL FOR FUND 100: | | | 297.72 |
| 11/18/2022 | PWBDD | 42217*# | OLSEN'S PIGGLY WIGGLY | OFFICE SUPPLIES | 500310 | 514200 | 39.39 |
| 11/18/2022 | PWBDD | 42218 | OZAUKEE COUNTY TREASURER | DUE TO COUNTY - DOG LICENSES | 243300 | 000000 | 1,056.75 |
| 11/18/2022 | PWBDD | 42221 | RUDIG TROPHIES | OFFICE SUPPLIES | 500310 | 514200 | 44.13 |
| 11/18/2022 | PWBDD | 42222 | SHERWIN INDUSTRIES, INC. | REPAIR AND MAINTENANCE | 500240 | 533311 | 3,600.00 |
| 11/18/2022 | PWBDD | 42224# | UNIFIRST CORPORATION | REPAIR AND MAINTENANCE | 500240 | 518100 | 128.89 |
| | | | | MAINTENANCE SUPPLIES | 500340 | 522100 | 78.63 |
| | | | | OPERATING SUPPLIES | 500350 | 533210 | 52.47 |
| | | | | CHECK PWBDD 42224 TOTAL FOR FUND 100: | | | 259.99 |
| 11/18/2022 | PWBDD | 42226# | WAYSIDE NURSERIES, INC. | DEVELOPERS DEPOSIT-TREE PLNTG | 239837 | 000000 | 1,110.00 |
| | | | | TREES AND SUPPLIES | 500341 | 555510 | 908.00 |
| | | | | CHECK PWBDD 42226 TOTAL FOR FUND 100: | | | 2,018.00 |
| 11/18/2022 | PWBDD | 42228 | ZARNOTH BRUSH WORKS INC | STREET SWEEPING | 500295 | 533440 | 655.40 |
| | | | | Total for fund 100 GENERAL FUND | | | 47,734.70 |
| Fund: 200 CEMETERY FUND | | | | | | | |
| 11/11/2022 | PWBDD | 42159 | NATE'S LANDSCAPE COMPANY | PROFESSIONAL SERVICES | 500210 | 544210 | 770.40 |
| | | | | PROFESSIONAL SERVICES | 500210 | 544210 | 770.40 |
| | | | | PROFESSIONAL SERVICES | 500210 | 544210 | 770.40 |
| | | | | CHECK PWBDD 42159 TOTAL FOR FUND 200: | | | 2,311.20 |
| | | | | Total for fund 200 CEMETERY FUND | | | 2,311.20 |
| Fund: 210 ROOM TAX FUND | | | | | | | |
| 11/18/2022 | PWBDD | 42192 | CHAMBER OF COMMERCE | CHAMBER TOURISM & DEVELOPMENT | 500721 | 566700 | 8,754.31 |
| 11/18/2022 | PWBDD | 42193 | CHAMBER OF COMMERCE | CHAMBER TOURISM & DEVELOPMENT | 500721 | 566700 | 26,262.94 |
| | | | | Total for fund 210 ROOM TAX FUND | | | 35,017.25 |
| Fund: 220 RECREATION PROGRAMS FUND | | | | | | | |

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| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
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| Fund: 220 RECREATION PROGRAMS FUND | | | | | | | |
| 11/11/2022 | PWBDD | 42137*# | CARDMEMBER SERVICE | SUPPLIES AND EXPENSES, SOCCER | 500347 | 555390 | 286.31 |
| | | | | SUPPLIES AND EXPENSES | 500347 | 555390 | 435.45 |
| | | | | POMS EXPENSES | 500394 | 555390 | 859.25 |
| | | | | CHECK PWBDD 42137 TOTAL FOR FUND 220: | | | 1,581.01 |
| 11/11/2022 | PWBDD | 42151 | HOPE GROTH | BASKETBALL FEES | 467319 | 000000 | 160.00 |
| 11/11/2022 | PWBDD | 42152 | KATI BERG | SOLAR RECREATION | 467327 | 000000 | 70.00 |
| 11/11/2022 | PWBDD | 42154 | LAUREN JOHNSON | BASKETBALL FEES | 467319 | 000000 | 150.00 |
| 11/11/2022 | PWBDD | 42155 | MAD SCIENCE OF MILWAUKEE | MAINT/CONTRACTED SERVICES | 500290 | 555390 | 1,602.00 |
| 11/11/2022 | PWBDD | 42156 | MICHELLE SAUER | BASKETBALL FEES | 467319 | 000000 | 150.00 |
| 11/11/2022 | PWBDD | 42160 | NICOLE SCHAEFER | BASKETBALL FEES | 467319 | 000000 | 160.00 |
| 11/11/2022 | PWBDD | 42169 | SARAH HEPBURN | BASKETBALL FEES | 467319 | 000000 | 160.00 |
| 11/11/2022 | PWBDD | 42181 | WISCONSIN ASSOCIATION OF CHEER & | POMS EXPENSES | 500394 | 555390 | 875.00 |
| 11/18/2022 | PWBDD | 42185 | ANITA TEECE | BASKETBALL FEES | 467319 | 000000 | 150.00 |
| 11/18/2022 | PWBDD | 42189 | BSN SPORTS LLC | SUPPLIES AND EXPENSES | 500347 | 555390 | 1,464.00 |
| 11/18/2022 | PWBDD | 42196 | CHRIS SCHRAEDER | BASKETBALL FEES | 467319 | 000000 | 160.00 |
| 11/18/2022 | PWBDD | 42197 | CHRISTIN LADKY | BASKETBALL FEES | 467319 | 000000 | 160.00 |
| 11/18/2022 | PWBDD | 42210 | JOHN VANDENBERG | BASKETBALL FEES | 467319 | 000000 | 150.00 |
| 11/18/2022 | PWBDD | 42219 | PEWAUKEE HIGH SCHOOL DANCE TEAM | POMS EXPENSES | 500394 | 555390 | 1,285.00 |
| 11/18/2022 | PWBDD | 42220 | PORT WASHINGTON HIGH SCHOOL | POMS EXPENSES | 500394 | 555390 | 934.00 |
| | | | | Total for fund 220 RECREATION PROGRAMS FUND | | | 9,211.01 |
| Fund: 221 FUEL SYSTEM - WASH BAY | | | | | | | |
| 11/11/2022 | PWBDD | 42166 | QUALITY STATE OIL CO.,INC. | FUEL INVENTORY | 161500 | 000000 | 89.21 |
| | | | | Total for fund 221 FUEL SYSTEM - WASH BAY | | | 89.21 |
| Fund: 231 AMERICAN RESCUE PLAN ACT | | | | | | | |
| 11/18/2022 | PWBDD | 42200 | CREAM CITY AWNING | GRANT EXPENDITURES | 500331 | 566721 | 607.15 |
| | | | | Total for fund 231 AMERICAN RESCUE PLAN ACT | | | 607.15 |
| Fund: 260 LIBRARY FUND | | | | | | | |
| 11/11/2022 | PWBDD | 42135 | BAKER & TAYLOR BOOKS | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 144.22 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 364.57 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 349.10 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 476.64 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 316.48 |

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| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
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| Fund: 260 LIBRARY FUND | | | | | | | |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 363.15 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 254.14 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 425.69 |
| | | | | CHECK PWBDD 42135 TOTAL FOR FUND 260: | | | 2,693.99 |
| 11/11/2022 | PWBDD | 42137*# | CARDMEMBER SERVICE | MARKETING | 500223 | 555110 | 41.95 |
| | | | | TELEPHONE/COMMUNICATIONS, DATA COMM | 500225 | 555110 | 407.88 |
| | | | | POSTAGE | 500315 | 555110 | 192.19 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS, DROP | 500319 | 555110 | 147.65 |
| | | | | PROF PUBLICATIONS AND DUES | 500320 | 555110 | 321.00 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 68.85 |
| | | | | TRAVEL & TRAINING. LOBRARY ASSOCIATION | 500330 | 555110 | 1,210.00 |
| | | | | LIBRARY TECHNOLOGY | 500382 | 555110 | 9.99 |
| | | | | CHECK PWBDD 42137 TOTAL FOR FUND 260: | | | 2,399.51 |
| 11/11/2022 | PWBDD | 42140*# | CINTAS CORPORATION | OPERATING SUPPLIES | 500350 | 555110 | 104.14 |
| 11/11/2022 | PWBDD | 42145 | E.L.S. LANDSCAPING & LAWN | MAINT/CONTRACTED SERVICES | 500290 | 555110 | 272.00 |
| 11/11/2022 | PWBDD | 42171 | SCHOLASTIC LIBRARY PUBLISHING | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 154.13 |
| 11/18/2022 | PWBDD | 42186 | BAKER & TAYLOR BOOKS | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 80.14 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 149.13 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 157.30 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 471.92 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 155.26 |
| | | | | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 396.45 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 20.09 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 192.06 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 47.27 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 55.12 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 77.70 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 55.27 |
| | | | | DONATION EXPENDITURES | 500322 | 555110 | 35.86 |
| | | | | CHECK PWBDD 42186 TOTAL FOR FUND 260: | | | 1,893.57 |
| 11/18/2022 | PWBDD | 42205 | HVA PRODUCTS, INC | MAINT/CONTRACTED SERVICES | 500290 | 555110 | 1,187.50 |
| 11/18/2022 | PWBDD | 42213 | MIDWEST TAPE, LLC | PUBLICATIONS AND SUBSCRIPTIONS | 500319 | 555110 | 374.04 |
| 11/18/2022 | PWBDD | 42217*# | OLSEN'S PIGGLY WIGGLY | PROGRAM SUPPLIES | 500308 | 555110 | 15.63 |
| 11/18/2022 | PWBDD | 42225 | VISUAL IMAGE PHOTOGRAPHY, INC. | MARKETING | 500223 | 555110 | 252.50 |

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| Fund: 260 LIBRARY FUND | | | | | | | |
| | | | | Total for fund 260 LIBRARY FUND | | | 9,347.01 |
| Fund: 350 TIF DISTRICT FUND #4 | | | | | | | |
| 11/18/2022 | PWBDD | 42204*# | HOUSEMAN & FEIND, LLP | ATTORNEY/CONSULTANT | 500212 | 566710 | 42.00 |
| | | | | Total for fund 350 TIF DISTRICT FUND #4 | | | 42.00 |
| Fund: 353 TIF DISTRICT #6 | | | | | | | |
| 11/18/2022 | PWBDD | 42183 | ALL-WAYS CONTRACTORS, INC | TIF - SANITARY SEWER | 500451 | 566710 | 4,481.80 |
| | | | | TIF - GRADING | 500452 | 566710 | 25,260.30 |
| | | | | TIF - WATER SYSTEM | 500459 | 566710 | 533.12 |
| | | | | TIF - STORMWATER MGMT SYS | 500460 | 566710 | 883.98 |
| | | | | CHECK PWBDD 42183 TOTAL FOR FUND 353: | | | 31,159.20 |
| 11/18/2022 | PWBDD | 42204*# | HOUSEMAN & FEIND, LLP | ATTORNEY/CONSULTANT | 500212 | 566710 | 1,303.50 |
| 11/18/2022 | PWBDD | 42227 | WONDRA CONSTRUCTION INC | TIF - GRADING | 500452 | 566710 | 6,215.55 |
| | | | | TIF - ROAD AND GUTTER | 500453 | 566710 | 8,690.22 |
| | | | | TIF - STORMWATER MGMT SYS | 500460 | 566710 | 3,780.39 |
| | | | | CHECK PWBDD 42227 TOTAL FOR FUND 353: | | | 18,686.16 |
| | | | | Total for fund 353 TIF DISTRICT #6 | | | 51,148.86 |
| Fund: 354 TIF DISTRICT #7 | | | | | | | |
| 11/18/2022 | PWBDD | 42204*# | HOUSEMAN & FEIND, LLP | ATTORNEY/CONSULTANT | 500212 | 566710 | 519.00 |
| | | | | Total for fund 354 TIF DISTRICT #7 | | | 519.00 |
| Fund: 400 CAPITAL IMPROVEMENTS FUND | | | | | | | |
| 11/11/2022 | PWBDD | 42144*# | DORNER INC. | DUE FROM LIGHT & WATER | 156200 | 000000 | 2,495.72 |
| | | | | STREET IMPROVEMENTS | 500854 | 533311 | 7,920.46 |
| | | | | STORMWATER IMPROVEMENTS | 500475 | 533440 | 1,454.08 |
| | | | | CHECK PWBDD 42144 TOTAL FOR FUND 400: | | | 11,870.26 |
| 11/18/2022 | PWBDD | 42204*# | HOUSEMAN & FEIND, LLP | PROCHNOW | 500841 | 533750 | 105.00 |
| | | | | Total for fund 400 CAPITAL IMPROVEMENTS FUND | | | 11,975.26 |
| Fund: 601 WATER RECYCLING CENTER | | | | | | | |
| 11/11/2022 | PWBDD | 42136*# | BEYER'S HARDWARE | LAB SUPPLIES | 500370 | 573825 | 6.29 |
| 11/11/2022 | PWBDD | 42137*# | CARDMEMBER SERVICE | MAINTENANCE SUPPLIES, BLAINS/ AMAZON | 500340 | 573830 | 469.96 |

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| Check Date | Bank | Check # | Payee | Description | Account | Dept | Amount |
|----------------------------------|-------|---------|----------------------------|---|---------|--------|------------|
| Fund: 601 WATER RECYCLING CENTER | | | | | | | |
| | | | | COLLECTION SYSTEM MAINT, HARBOR FREIGHT | 500360 | 573835 | 901.61 |
| | | | | OFFICE SUPPLIES | 500310 | 573850 | 24.15 |
| | | | | TRAVEL & TRAINING, HAMPTON INN | 500330 | 573850 | 1,458.67 |
| | | | | CHECK PWBDD 42137 TOTAL FOR FUND 601: | | | 2,854.39 |
| 11/11/2022 | PWBDD | 42140*# | CINTAS CORPORATION | SAFETY EQUIPMENT | 500372 | 573825 | 112.11 |
| 11/11/2022 | PWBDD | 42144*# | DORNER INC. | COLLECTION MAINS AND ACCESS. | 184313 | 000000 | 4,234.71 |
| 11/11/2022 | PWBDD | 42161 | NORTH CENTRAL LABORATORIES | LAB SUPPLIES | 500370 | 573825 | 166.81 |
| | | | | LAB SUPPLIES | 500370 | 573825 | 399.21 |
| | | | | CHECK PWBDD 42161 TOTAL FOR FUND 601: | | | 566.02 |
| 11/11/2022 | PWBDD | 42163 | OLSEN'S PIGGLY WIGGLY | LAB SUPPLIES | 500370 | 573825 | 13.93 |
| | | | | LAB SUPPLIES | 500370 | 573825 | 17.41 |
| | | | | CHECK PWBDD 42163 TOTAL FOR FUND 601: | | | 31.34 |
| 11/18/2022 | PWBDD | 42198 | CINTAS CORPORATION | SAFETY EQUIPMENT | 500372 | 573825 | 112.11 |
| 11/18/2022 | PWBDD | 42215 | NAPA AUTO PARTS | MAINTENANCE SUPPLIES | 500340 | 573830 | 20.90 |
| 11/18/2022 | PWBDD | 42223 | SYMBIONT | ENGINEERING | 500215 | 573850 | 2,430.00 |
| | | | | Total for fund 601 WATER RECYCLING CENTER | | | 10,367.87 |
| Fund: 700 RISK MANAGEMENT FUND | | | | | | | |
| 11/18/2022 | PWBDD | 42211 | LANGE ENTERPRISES, INC. | INSURANCE CLAIMS-2022 | 500547 | 519400 | 237.36 |
| | | | | Total for fund 700 RISK MANAGEMENT FUND | | | 237.36 |
| | | | TOTAL - ALL FUNDS | | | | 178,607.88 |

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF CEDARBURG
TRANSFER LIST
10/22/22-11/9/22

| Date | Amount | Transfer to |
|--------------------------------------|-----------------------|---|
| PWSB CHECKING ACCOUNT | | |
| 11/17/2022 | \$262,000.00 | PWSB Payroll |
| 11/18/2022 | \$6,410.50 | Health Savings Accounts-contributions for 10/30/22-11/12/22 |
| 11/18/2022 | \$1,534.53 | ICMA-contributions for 10/30/22-11/12/22 |
| 11/18/2022 | \$4,972.46 | North Shore Bank-contributions for 10/30/22-11/12/22 |
| 11/18/2022 | \$495.00 | Police Union-contributions for 10/30/22-11/12/22 |
| 11/18/2022 | \$346.15 | State of Wisconsin-child support for 10/30/22-11/12/22 |
| 11/18/2022 | \$601.41 | Wis Deferred Comp-contributions for 10/30/22-11/12/22 |
| | <u>\$276,360.05</u> | |
| PWSB PAYROLL CHECKING ACCOUNT | | |
| 11/18/2022 | \$183,045.74 | Payroll for 10/30/22-10/29/22 |
| 11/18/2022 | \$79,918.16 | Payroll taxes for 10/30/22-10/29/22 |
| | <u>\$262,963.90</u> | |
| PWSB MONEY MARKET ACCOUNT | | |
| 11/14/2022 | \$200,000.00 | PWSB Checking |
| STATE POOL | | |
| 11/14/2022 | \$500,000.00 | PWSB Money Market |
| 11/18/2022 | \$773,369.26 | PWSB Money Market |
| | <u>\$1,273,369.26</u> | |



City of Cedarburg

City Administrator's Report

November 22, 2022

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works— The Engineering Design contract for the 2023 Street and Utility Project has been approved and survey work will begin in the next couple of weeks.

Water Recycling— The Orege System Pilot project (sludge drying process) begins on Monday, November 28, 2022. Sewer lining will be done in problem areas instead of total replacements during the 2023 Street & Utility Project.

Library—The Library has a new website with added offerings. They are planning to upgrade the technology in the Community Room. The Winter Reading Program begins in December.

Senior Center— The Annual Turkey Dinner provided by Olsen's Piggly Wiggly was served to 120 Senior Citizens on Sunday, November 20 at Cedarburg High School.

Clerk— The November 8 General Election had an 80% turnout. The second use of Badger Books for an election was a success.

Parks, Recreation & Forestry— The Winter Family Scavenger Hunt began on Monday. The Youth Basketball program begins on Monday, November 28. The Forestry crew is working on the final fall tree planting of 30 trees.

Building Inspection—Inspections have slowed down slightly. The controls for the City Hall doors should be installed on December 5.

Light & Water— The Light & Water Commission met on Monday, November 21. The City has met the insurance requirements needed for the new health insurance program. The electric utility is working on installing pipe and wire in the Willowbrooke and Georgetown areas with no transformer work to-date. Phase 2 of the lead pipe replacement is finished. Due to a change in funding, lead replacement is not planned for next summer.

City Administrator— The next Employee Meeting will be held on Wednesday, November 30, at 7:30 a.m. in the Council Chambers on Active Shooter Response. The email changeover from the County to City Hall will begin on January 1, 2023. A new work order processing feature will be implemented through the See, Click, Fix app for receiving and following up on citizen requests and inquiries beginning January 1, 2023.

Respectfully submitted,

Mikko Hilvo

CEDARBURG POLICE DEPARTMENT

2021 ANNUAL REPORT



CEDARBURG POLICE DEPARTMENT ACCREDITATION



Subsequent to a voluntary and intensive inspection process and a hearing before the WI Law Enforcement Accreditation Group's Governing Board, the Cedarburg Police Department was unanimously granted official accreditation in May 2010 and earned re-accreditation in July 2013, July 2016 and August 2019. According to the WILEAG Board, this highly recognized accreditation was granted based on CPD demonstrating its commitment to law enforcement excellence by complying with standards deemed essential to the protection of life, safety, and citizens' rights; and exemplifying the best professional practices in the conduct of its responsibilities. Accreditation is valid for a period of three years.

CEDARBURG POLICE DEPARTMENT

MISSION STATEMENT

Our mission is to work in partnership with the City to protect and enhance the quality of life for all who live, work, or visit our community. This is to be achieved by:

- Maintaining public peace and order through fair and impartial enforcement of the law.
- Fostering an environment of cooperation and trust within our organization and the community.
- Conducting public business efficiently and effectively.

DEPARTMENT VALUES

Members of the Cedarburg Police Department are committed to professionalism through:

- **SERVICE** – by providing quality responsive service and protection to all people in an efficient and effective manner, tempered with courtesy, compassion, and understanding.
- **INTEGRITY** – by upholding the public trust through honest, consistent, and forthright interaction with all people in order to foster an atmosphere of mutual trust and cooperation.
- **RESPECT** – by treating all persons with dignity and respect by promoting equality and fairness, in upholding their Constitutional rights without regard to race, religion, sexual orientation, or ability.

GOALS AND OBJECTIVES

A. To identify criminal offenders and criminal activity and, where appropriate, to apprehend offenders and participate in subsequent court proceedings.

This consists of identifying those thought to be guilty of having committed a criminal offense and subsequently proceeding against them. The investigation process typically involves the gathering of information from victims and witnesses, the collection and analysis of physical evidence, and the relating of the results of these and other inquiries to one or more individuals identified as likely to have committed the offense.

B. To reduce the opportunities for the commission of some crimes through preventive patrol and other measures.

The Department is responsible for interacting with the community to generate mutual understanding so that there may be public support for crime prevention. Community involvement is essential to facilitate a free flow of information between the public and the Department to assist in the identification of problem areas and to inform the public of crime statistics and trends.

C. To aid individuals who are in danger of physical harm.

This aid extends beyond incidents in which the threatened harm is the result of a criminal attack, but also against hazards, accidents, or even discomforts of life.

D. To protect Constitutional guarantees.

An officer may enforce any Federal, State, or local statute which is valid on its face without fear of abrogating the Constitutional rights of the person violating that statute. An officer who lawfully acts within the scope of his/her authority does not deprive persons of their civil liberties.

E. To facilitate the movement of people and vehicles.

The police have assumed a major share of the responsibility for achieving and maintaining the high degree of order that is necessary to make the free movement of people and vehicles possible.

F. To assist those who cannot care for themselves.

Policing consists of providing care and assistance to those who cannot care for themselves because of their age, their state of health, the physically disabled, the mentally ill and retarded, and those suffering from alcohol and drug addiction.

G. To resolve conflict.

The police contribute to the order of the community by resolving inter-group conflict with the objective of resolving clashes before they involve physical confrontation.

H. To identify problems that are potentially serious law enforcement or governmental problems.

The police identify problems that plague the community and channel complaints to the proper governmental agency. Police sort out situations that require attention and identify policies and practices of other governmental agencies which are in need of correction.

I. To create and maintain a feeling of security in the community.

Police help to create an atmosphere that makes it possible for people, exercising reasonable care and precaution, to carry on their ordinary, daily activities with the expectation that they will not be endangered, interfered with, or subject to criminal attack.

J. To promote and preserve order.

The handling of a civil disturbance is viewed as extraordinary, but is among the most firmly established responsibilities of the police.

K. To provide other services on an emergency basis.

Saving lives and aiding the injured, locating lost persons, keeping the peace, and providing for many other miscellaneous needs are basic services provided by the Department. To satisfy these requests, the Department responds to calls for service and renders such aid or advice as is necessitated or indicated by the situation.

November 22, 2022

TO: Mayor Michael O'Keefe and Members of the Common Council, President Joel Dhein and Members of the Police and Fire Commission, and the Citizens of the City of Cedarburg

It is an honor to present the 2021 Annual Report of the Cedarburg Police Department for your review.

In 2021 there were some major leadership changes at the Cedarburg Police Department. After serving the City of Cedarburg for 44 years, Chief Frank announced his retirement, effective January 2022. I was fortunate to have been selected to replace Chief Frank who left the department in a great place, making the transition very smooth. Both Lieutenant Fitting and Lieutenant Kell were promoted to Captain under the restructuring of the department to help with efficiency.

In 2021 we hired two additional officers, Officers Schemenauer and Becker who have both done an excellent job serving the city. Officer Schemenauer was sponsored in the academy by our department and won the Top Gun award and the Academic Excellence award. K9 Ranger has also won several K9 competitions for apprehension work and narcotics work. We trained new instructors to replace myself and Captain Kell as the Active Shooter and Firearms instructors. Captain Fitting, Captain Kell, and Sergeant Weisenberger all completed the FBI Leadership courses for a total of three weeks of leadership training through the FBI National Academy.

During 2021, I was impressed with our staff's hard work and professionalism as we still had to deal with the COVID pandemic, special events, and the transition of command. The officers were exposed to COVID during calls for service and on some occasions, we had to run short because officers were out on COVID quarantine protocols, but we made it through and continued to provide excellent service to the citizens of Cedarburg and will continue to provide that high quality of service that they expect.

Respectfully,

Michael D. McNerney



November 22, 2022

TO: Mayor Michael O'Keefe and Members of the Common Council, President Joel Dhein and Members of the Police and Fire Commission, and the Citizens of the City of Cedarburg

It is an honor to present the 2021 Annual Report of the Cedarburg Police Department for your review.

In 2021 there were some major leadership changes at the Cedarburg Police Department. After serving the City of Cedarburg for 44 years, Chief Frank announced his retirement, effective January 2022. I was fortunate to have been selected to replace Chief Frank who left the department in a great place, making the transition very smooth. Both Lieutenant Fitting and Lieutenant Kell were promoted to Captain under the restructuring of the department to help with efficiency.

In 2021 we hired two additional officers, Officers Schemenauer and Becker who have both done an excellent job serving the city. Officer Schemenauer was sponsored in the academy by our department and won the Top Gun award and the Academic Excellence award. K9 Ranger has also won several K9 competitions for apprehension work and narcotics work. We trained new instructors to replace myself and Captain Kell as the Active Shooter and Firearms instructors. Captain Fitting, Captain Kell, and Sergeant Weisenberger all completed the FBI Leadership courses for a total of three weeks of leadership training through the FBI National Academy.

During 2021, I was impressed with our staff's hard work and professionalism as we still had to deal with the COVID pandemic, special events, and the transition of command. The officers were exposed to COVID during calls for service and on some occasions, we had to run short because officers were out on COVID quarantine protocols, but we made it through and continued to provide excellent service to the citizens of Cedarburg and will continue to provide that high quality of service that they expect.

Respectfully,

Michael D. McNerney

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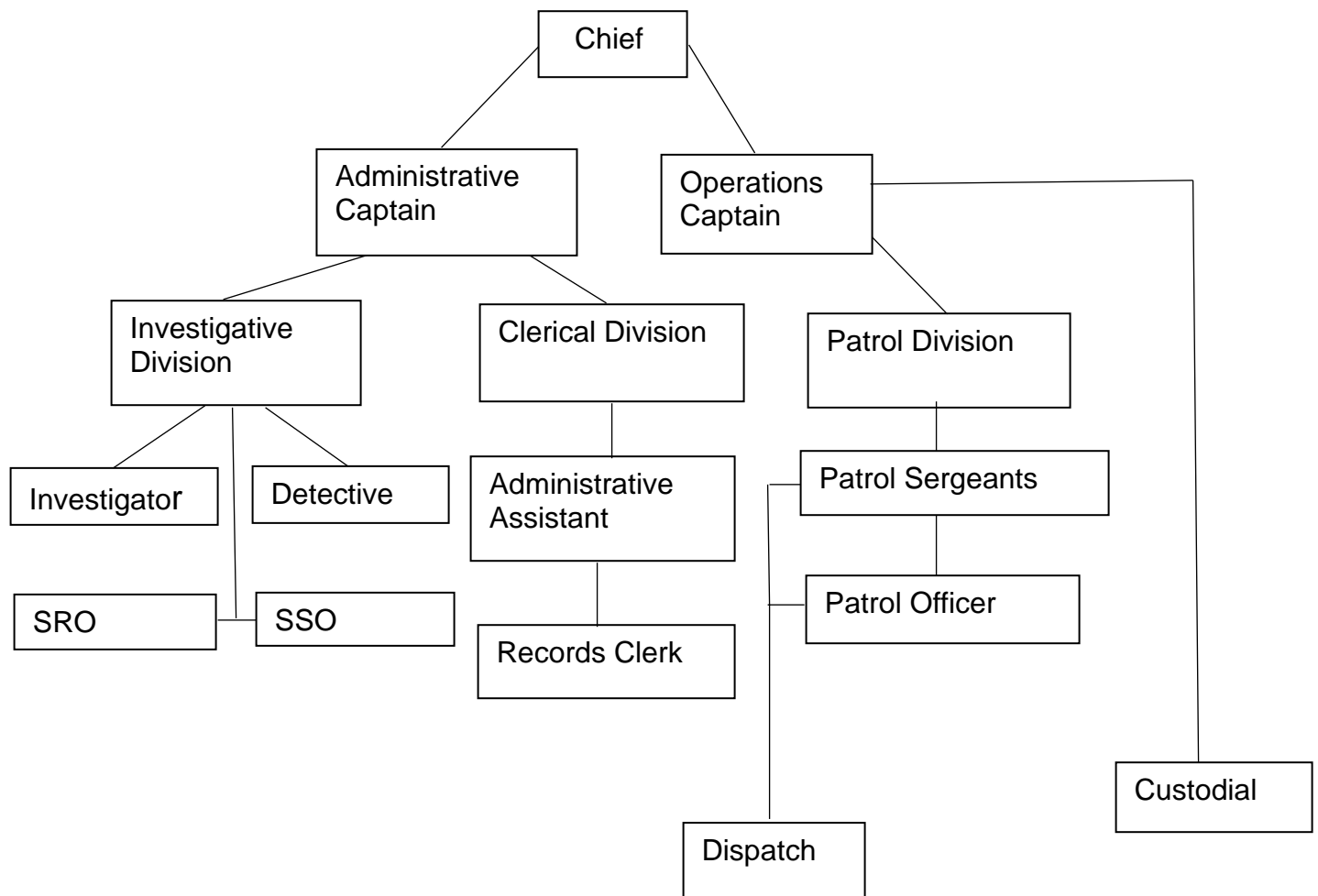
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CEDARBURG POLICE DEPARTMENT

CHAIN OF COMMAND

Cedarburg Police Department Command Structure



CEDARBURG POLICE DEPARTMENT

2021 PERSONNEL

SWORN PERSONNEL

| | |
|---------------------|--|
| ADMINISTRATIVE: | Chief Thomas J. Frank Captain Michael D. McNerney |
| DETECTIVE DIVISION: | Captain Ryan T. Fitting Detective/Juv. Nathan J. Butzler |
| PATROL DIVISION: | Lieutenant Joseph B. Kell Sergeant Brian J. Emmich Sergeant Thomas E. Schellinger Sergeant Eric R. Wiesenberger Patrol Officer Rolland G. Kegley Patrol Officer Dustin D. Koehler Patrol Officer Thomas J. Develice Patrol Officer Casey C. Ward Patrol Officer Steven R. Chojnacki Patrol Officer Benjamin B. Buckenberger Patrol Officer Samuel T. Peters Patrol Officer Jacob F. Boldt Patrol Officer Dominic P. Andrews Patrol Officer James R. Bailey Patrol Officer Anthony J. Schlice Patrol Officer Jonathan K. Schemenauer Patrol Officer Brandon L. Becker |

NON SWORN PERSONNEL

| | |
|--------------------|--|
| DISPATCHERS: | Keith A. Liebherr William A. Esselmann Kara J. Racine Heather A. Wellman Bryan J. Price Jennifer M. DeBroux |
| CLERICAL: | Administrative Assistant Amy L. Fischer Records Clerk Pamela A. Holloway |
| MAINTENANCE (P/T): | Jay A. Buntrock |

CEDARBURG POLICE DEPARTMENT

2021 PERSONNEL-YEARS OF SERVICE

| <u>POSITION</u> | <u>NAME</u> | <u>YEARS OF SERVICE</u> |
|----------------------------|--------------------------|-------------------------|
| Chief of Police | Thomas J. Frank | 43 years, 7 months* |
| Captain | Michael D. McNerney | 21 years, 10 months |
| Captain | Ryan T. Fitting | 16 years, 10 months |
| Detective/Juvenile Officer | Nathan J. Butzler | 7 years, 10 months |
| Patrol Lieutenant | Joseph B. Kell | 28 years, 8 months |
| Sergeant | Brian J. Emmrich | 24 years, 8 months |
| Sergeant | Thomas E. Schellinger | 15 years, 4 months |
| Sergeant | Eric R. Weisenberger | 9 years, 9 months |
| Patrol Officer | Rolland G. Kegley | 19 years, 10 months |
| Patrol Officer | Dustin D. Koehler | 9 years, 6 months |
| Patrol Officer | Thomas J. Develice | 7 years, 8 months |
| Patrol Officer | Casey C. Ward | 5 years, 2 months |
| Patrol Officer | Steven R. Chojnacki | 3 years, 11 months |
| Patrol Officer | Benjamin B. Buckenberger | 3 years, 11 months |
| Patrol Officer | Samuel T. Peters | 2 years, 11 months |
| Patrol Officer | Jacob F. Boldt | 2 years, 9 months |
| Patrol Officer | Dominic P. Andrews | 2 years, 7 months |
| Patrol Officer | James R. Bailey | 1 year, 5 months |
| Patrol Officer | Anthony J. Schlice | 1 year, 5 months |
| Patrol Officer | Jonathan K. Schemenauer | 1 year |
| Patrol Officer | Brandon L. Becker | 6 months~ |
| Canine | Ranger | 2 years, 7 months |
| Dispatcher | Keith A. Liebherr | 33 years* |
| Dispatcher | William A. Esselmann | 24 years |
| Dispatcher | Kara J. Racine | 23 years, 1 month |
| Dispatcher | Heather A. Wellman | 21 years, 7 months |
| Dispatcher | Bryan J. Price | 4 years, 4 months |
| Dispatcher | Jennifer M. DeBroux | 2 years, 3 months |
| Administrative Assistant | Amy L. Fischer | 24 years, 1 month |
| Records Clerk | Pamela A. Holloway | 11 years, 8 months |
| Custodian | Jay A. Buntrock | 10 years~ |

*Includes years served in all positions with the Cedarburg Police Department and City of Cedarburg organization

~New Employee: Brandon Becker hired July 7, 2021; Retirement-Custodian Jay Buntrock retired May 2021.

CEDARBURG POLICE AND FIRE COMMISSION

The Cedarburg Police and Fire Commission meets on the second Thursday of the month in January, March, May, July, September and November. The meetings begin at 7:00 p.m. and are held in the Community Room at the Cedarburg Police Department.

| Members | Years of Service |
|-------------------------------|------------------|
| Robert A. Carroll, President | 1999 - 2021 |
| Joel Dhein, Vice President | 2012 - 2021 |
| James M. Salp, Commissioner | 2001 - 2021 |
| Stacey Tolomeo, Commissioner | 2020 - 2021 |
| Terry Zimmerman, Commissioner | 2020 - 2021 |



Top Row: President Robert Carroll; Vice President Joel Dhein
Bottom Row: Commissioners Jim Salp, Stacy Tolomeo and Terry Zimmerman

2021 COMMENDATIONS

LIFE SAVING AWARDS

The Life Saving Award is given to any member of this Department whose actions significantly contribute to the saving or prolonging of the life of another by actions which are beyond the scope of duties normally performed as a member of this Department. Congratulations on a job well done for all the recipients of the Life Saving Award.



On January 8, 2021 Officer Kegley responded to a rescue call for a non-responsive juvenile patient at a dental office. Officer Kegley performed CPR until the rescue squad arrived. The child's pulse and breathing were restored, but succumbed to her illness several days later.



On February 10, 2021 Officers Thomas Develice, Casey Ward and James Bailey responded to a local restaurant for a report of an 80-year old female who was reported as a pulseless non-breather. Officers performed CPR until the rescue squad arrived, and she was transported to the hospital breathing and with a pulse.

TOP GUN AWARD



Officer Steven Chojnacki was recognized with the Top Gun Award program for the second consecutive year in 2021. The Top Gun Award is given to the officer who received the highest cumulative score for firearms training during the course of the year. Congratulations to Officer Chojnacki on his outstanding performance.

2021 New Employees

New Employees

Jonathan Schemenauer also joined the department at end of December 2020 and attended the law enforcement academy at Waukesha County Technical College, graduating in May 2021, earning both the academic and firearms awards.

Brandon Becker joined the department in July 2021. Brandon completed his law enforcement academy at Milwaukee Area Technical College in December 2020.

Welcome to the Department, Jon and Brandon; we're glad to have you as part of our team!!



Officer Jon Schemenauer



Officer Brandon Becker

CEDARBURG AUXILIARY POLICE OFFICERS

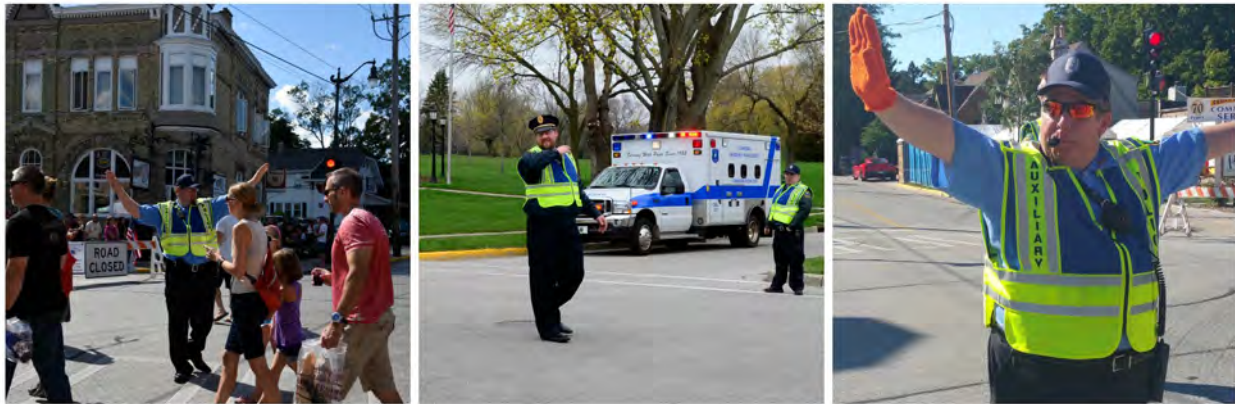
ROSTER

| | |
|---------------|------------|
| Kevin Runkel | Director |
| Scott Smith | Captain |
| Randy Bloch | Lieutenant |
| Clay Delsman | Sergeant |
| Kathy Klupper | Sergeant |

Officers

| | | | |
|-----------------|--------------|---------------|------------|
| Chandler Baures | Chris Beloin | Finn Brill | Gabe Chido |
| Robert Doern | Frank Even | Aaron Gresch | Ken Hackl |
| Zachary Hoven | Dennis Moze | Mitchell Zale | |

| | |
|--------------------|---------------------------------|
| Sgt. Brian Emmrich | Police Liaison Officer |
| Ray Vollrath | Fire Department Liaison Officer |



Thank you to your dedicated service to our Community!

CPD CHAPLAIN SERVICE

In 2002, Pastor Randy Raasch of First Immanuel Lutheran Church was appointed to serve as Chaplain for the Cedarburg Police Department.

Chaplains provide aid to CPD officers and the citizens of Cedarburg through a field service ministry. They provide spiritual guidance, pastoral counseling, comfort in times of crisis, and such physical help as they are equipped to give on an emergency basis. These services are provided upon request from members of the Cedarburg Police Department. The Chaplains also provide spiritual guidance and pastoral counseling to all CPD personnel, sworn and civilian, and their families in times of need. Police Chaplains are not intended to, nor do they wish to replace, an individual's own minister.



Pastor Randy Raasch

SCHOOL CROSSING GUARDS

Gail Andree-Kjell
Kent Bolyard
Betsy Hackett
Brian Kjell
Kevin Montross
Cynthia Read
Dale Wegner

Genevieve Boehlke
Steven Bourbonais
Joanne Kiefer
James Lee
Gerald Radke
Lester Thompson



UNIFORM CRIME STATISTICS

Crime Index – Part I Offenses

The Cedarburg Police Department participates in the Uniform Crime Reporting (UCR) system. The Department submits the monthly crime statistics for the City of Cedarburg to the Wisconsin Department of Justice/Office of Justice Assistance which, in turn, forwards this information to the Federal Bureau of Investigation's Uniform Crime Reporting Division. Using this data, the FBI annually compiles and publishes *The Uniform Crime Reports* for the public.

The Crime Index is the total number of Part I offenses. Part I offenses include the following crimes: homicide, sexual assault, robbery, aggravated assault, burglary, theft, and motor vehicle thefts. The 2021 Crime Index for the City of Cedarburg shows a 13.7% decrease in Part I offenses from 2020.

| PART I OFFENSES 2020 – 2021 | | | | |
|-----------------------------|----------|------|---------|------|
| | Offenses | | Cleared | |
| Violent Crime | 2020 | 2021 | 2020 | 2021 |
| Homicide | 0 | 0 | 0 | 0 |
| Forcible Rape | 0 | 0 | 0 | 0 |
| Robbery | 0 | 1 | 0 | 1 |
| Aggravated Assault | 6 | 3 | 6 | 1 |
| Total | 6 | 4 | 6 | 2 |
| Property Crime | 2020 | 2021 | 2020 | 2021 |
| Burglary | 5 | 4 | 2 | 0 |
| Larceny Theft | 74 | 60 | 19 | 8 |
| Motor Vehicle Theft | 0 | 5 | 0 | 1 |
| Arson | 0 | 0 | 0 | 0 |
| Total | 79 | 69 | 21 | 9 |

The table below shows the two-year comparison of the value of stolen property by offense as reported on Uniform Crime Reports. In 2021, there was a 105.2% increase in the stolen property value amounts.

| VALUE OF PROPERTY STOLEN BY OFFENSE 2020-2021 | | | | |
|---|---------------|----------|---------------|-----------|
| | 2020 | | 2021 | |
| Offense | # of Offenses | \$ | # of Offenses | \$ |
| Robbery | 0 | \$0 | 1 | \$485 |
| Burglary | 5 | \$55,030 | 4 | \$16,594 |
| Larceny Theft | 74 | \$34,913 | 60 | \$98,262 |
| Motor Vehicle Theft | 0 | \$0 | 5 | \$69,200 |
| Total | 79 | \$89,943 | 70 | \$184,541 |

CEDARBURG POLICE DEPARTMENT

YEAR END 2021

DEPARTMENT ACTIVITY SUMMARY

PAGE 1

| CATEGORY | WARNINGS | ARRESTS | INCIDENTS | CATEGORY | AMOUNT |
|-----------------------------|----------|---------|-----------|-------------------------------|--------------|
| | | | | CALLS FOR SERVICE | 24920 |
| ALCOHOL OFFENSE-ADULT | 0 | 16 | 6 | INCIDENTS W/O FIRE & RESCUE | 606 |
| ALCOHOL OFFENSE-JUVENILE | 0 | 2 | 1 | PERSON/MOTORIST ASSISTED | 2765 |
| ARREST ON WARRANTS | 0 | 5 | 0 | SUSPICIOUS CARS/PERSONS | 284 |
| ASSAULT - PHYSICAL/SEX/ETC. | 0 | 6 | 6 | AUTO ACCIDENTS INVESTIGATED | 168 |
| ASSIST OTHER DEPARTMENT | 0 | 0 | 28 | DOORS CHECKED | 105850 |
| ARSON | 0 | 0 | 0 | DOORS/WINDOWS FOUND OPEN | 78 |
| BATTERY/D.V.I. | 0 | 10 | 10 | DOGS/CATS OFFENSES | 124 |
| BICYCLE/SKATEBOARD | 33 | 0 | 0 | | 0 |
| BURGLARY | 0 | 0 | 4 | ASSIST OTHER DEPARTMENTS | 298 |
| CCW | 0 | 2 | 2 | VACATION CHECKS | 1043 |
| CHILD ABUSE/NEGLECT | 0 | 0 | 2 | VEHICLE LOCKOUTS | 104 |
| CRIMINAL DAMAGE TO PROPERTY | 0 | 5 | 19 | CITIZEN COMPLAINTS | 0 |
| CURFEW | 7 | 0 | 0 | AVERAGE RESPONSE TIME | 0 |
| DISORDERLY CONDUCT | 47 | 34 | 62 | | |
| DOG/CAT OFFENSES | 7 | 4 | 11 | TELEPHONE CALLS | 9528 |
| DOMESTIC DISTURBANCE | 0 | 0 | 0 | PERSONS AT STATION | 5305 |
| FRAUD/FORGERY/BAD CHECK | 0 | 3 | 53 | PUBLIC RECORDS REQUESTS | 524 |
| HARASSMENT | 2 | 0 | 17 | RESCUE SQUAD CALLS | 967 |
| HOMICIDE/SUICIDE/NATURAL | 0 | 0 | 12 | FIRE CALLS | 191 |
| JUNKED/ABANDONED VEHICLE | 1 | 0 | 0 | | |
| LITTERING/LOITERING | 2 | 0 | 0 | FIRE ALARMS | 46 |
| MENTAL COMMITMENT | 0 | 0 | 15 | BURGLAR ALARMS | 84 |
| MISC. OTHER OFFENSES | 0 | 10 | 142 | FALSE ALARMS | 110 |
| NARCOTIC/DRUG OFFENSES | 0 | 48 | 37 | 911 CALLS | 1822 |
| NOISE OFFENSES | 8 | 0 | 0 | FALSE 911 CALLS | 391 |
| OBEDIENCE/OBST. OFFICER | 0 | 5 | 2 | CHILD SAFETY SEAT INSPECTIONS | 9 |
| OTHER CITY ORD. VIOLATIONS | 31 | 0 | 1 | K-9 DEPLOYMENTS | 88 |
| PARK VIOLATIONS | 46 | 0 | 0 | | |
| PERMIT/SIGN VIOLATIONS | 6 | 0 | 0 | | |
| ROBBERY | 0 | 3 | 1 | TRAFFIC FINES | \$38,430.26 |
| RUNAWAY/MISSING PERSON | 0 | 0 | 1 | PARKING CITATIONS | \$8,442.00 |
| SMOKING VIOLATIONS | 0 | 12 | 6 | ACCIDENT/COMPLAINT REPORTS | \$2,197.92 |
| SNOW/SIDEWALK VIOLATIONS | 20 | 0 | 0 | BICYCLE LICENSES | \$35.00 |
| THEFT INCL. SHOPLIFTING | 0 | 7 | 64 | VEHICLE LOCKOUT SERV FEE | \$200.00 |
| THEFT OF VEHICLE | 0 | 1 | 5 | FALSE ALARM FINES | \$290.00 |
| TRESPASSING | 0 | 1 | 3 | FINGERPRINTING | \$510.00 |
| TRUANCY | 0 | 10 | 10 | | |
| HIT AND RUN | 0 | 6 | 27 | | |
| SPEED | 2246 | 165 | 0 | | |
| FAILURE TO OBEY SIGN | 7 | 2 | 0 | | |
| STOP SIGN/SIGNAL | 96 | 25 | 0 | STOLEN PROPERTY REPORTED | \$179,427.00 |
| O.A.W.I. | 0 | 24 | 24 | STOLEN PROPERTY NOT RECOVERED | \$124,774.00 |
| O.A.A.S | 0 | 115 | 15 | AMOUNT RECOVERED | \$54,653.00 |
| NO VALID DRIVERS LICENSE | 0 | 43 | 10 | STOLEN VEHICLES | 5 |
| 15 DAY CITATIONS | 513 | 0 | 0 | STOLEN VEHICLES RECOVERED | 2 |
| ILLEGAL PARKING | 34 | 156 | 0 | WORTHLESS CHECKS REPORTED | 0 |
| WINTER PARKING | 543 | 343 | 0 | WORTHLESS CHECK AMOUNTS | \$0.00 |
| OTHER TRAFFIC | 1281 | 240 | 10 | WORTHLESS CHECKS RECOVERED | \$0.00 |
| | | | | | |
| TOTALS | 4930 | 1303 | 606 | | |
| | | | | | |

| CEDARBURG POLICE DEPARTMENT | | | |
|---|-----------------------|-----------------------------|----------|
| YEAR END 2021 | | DEPARTMENT ACTIVITY SUMMARY | |
| | | PAGE 1a | |
| OFFENSE CATEGORY | CITY ORD. ARRESTS | MISDEMEANORS | FELONIES |
| BATTERY/DOMESTIC VIOLENCE INCIDENT | 0 | 0 | 5 |
| BURGLARY | 0 | 0 | 0 |
| CARRYING CONCEALED WEAPON | 0 | 2 | 0 |
| CRIMINAL DAMAGE TO PROPERTY | 3 | 2 | 0 |
| DISORDERLY CONDUCT | 14 | 19 | 0 |
| FRAUD/FORGERY/BAD CHECK | 0 | 2 | 1 |
| HARASSMENT | 0 | 0 | 0 |
| NARCOTIC/DRUG OFFENSES** | 40 | 4 | 3 |
| OBEDIENCE/OBSTRUCTING OFFICER | 1 | 2 | 0 |
| THEFT (INCLUDES SHOPLIFTING) | 2 | 3 | 2 |
| THEFT OF MOTOR VEHICLE | 1 | 3 | 1 |
| TOTALS | 61 | 37 | 12 |
| | | | |
| | | | |
| | | | |
| | | | |
| **BREAKDOWN OF DRUG OFFENSES INCLUDED IN ARRESTS LISTED ABOVE | | | |
| TYPE OF DRUG | 17 Yrs of Age & Under | 18 Yrs. Of Age & Over | TOTALS |
| THC | 6 | 33 | 39 |
| COCAINE | 0 | 1 | 1 |
| LSD | 0 | 0 | 0 |
| HEROIN | 0 | 0 | 0 |
| AMPHETAMINES | 0 | 0 | 0 |
| PRESCRIPTION | 0 | 1 | 1 |
| OTHER | 0 | 1 | 1 |
| POSSESSION OF DRUG PARAPHERNALIA | 7 | 20 | 27 |
| | | | |
| | | | |

| Cedarburg Police Department Activity Summary | | | | | | | | | | | | | | | | |
|---|-----------------|----------------|-------------------|------------------|--------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|-------------------------|-----------------|------------------|-----------------|--|-----------------|
| YEAR END 2021 | | | | | | | | | | PAGE 4 | | | | | | |
| Officers | Speed Citations | Speed Warnings | Parking Citations | Parking warnings | OAWI Arrests | OAR/OAS/No DL Arrests | Other Traffic Arrests | Other Traffic Warnings | Accidents Investigated | City Ordinance Arrests | City Ordinance Warnings | 15 Day Warnings | Vehicle Lockouts | Alarms Answered | | Total of Page 1 |
| Capt. McNerney | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | | 3 |
| Lt. Kell | 8 | 139 | 17 | 0 | 2 | 7 | 4 | 40 | 15 | 2 | 3 | 2 | 9 | 6 | | 254 |
| Sgt. Emmrich | 8 | 186 | 27 | 7 | 0 | 6 | 9 | 26 | 22 | 3 | 14 | 100 | 18 | 20 | | 446 |
| Sgt. Schellinger | 0 | 54 | 23 | 4 | 0 | 3 | 8 | 23 | 7 | 0 | 8 | 24 | 4 | 10 | | 168 |
| Sgt. Weisenberger | 7 | 97 | 88 | 158 | 3 | 7 | 5 | 67 | 4 | 11 | 24 | 16 | 0 | 12 | | 499 |
| | | | | | | | | | | | | | | | | |
| Lt. Fitting | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | | 1 |
| Det. Butzler | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 10 | 0 | 0 | 0 | 0 | | 11 |
| | | | | | | | | | | | | | | | | |
| P.O. Kegley | 0 | 161 | 44 | 1 | 0 | 0 | 7 | 31 | 27 | 0 | 20 | 17 | 11 | 18 | | 337 |
| P.O. Koehler | 1 | 81 | 15 | 0 | 1 | 5 | 3 | 23 | 32 | 3 | 3 | 0 | 7 | 6 | | 180 |
| P.O. Develice | 56 | 764 | 11 | 1 | 2 | 34 | 41 | 64 | 30 | 1 | 3 | 48 | 6 | 13 | | 1074 |
| P.O. Ward | 0 | 28 | 16 | 1 | 0 | 0 | 1 | 1 | 6 | 17 | 19 | 8 | 1 | 4 | | 102 |
| P.O. Chojnacki | 25 | 87 | 5 | 0 | 4 | 11 | 61 | 138 | 10 | 15 | 32 | 60 | 6 | 11 | | 465 |
| P.O. Buckenberge | 5 | 30 | 91 | 127 | 2 | 8 | 12 | 24 | 6 | 1 | 5 | 15 | 1 | 2 | | 329 |
| P.O. Peters | 19 | 103 | 3 | 4 | 2 | 18 | 36 | 136 | 26 | 15 | 12 | 48 | 11 | 13 | | 446 |
| P.O. Boldt | 3 | 57 | 54 | 10 | 1 | 5 | 13 | 24 | 3 | 10 | 6 | 16 | 2 | 10 | | 214 |
| P.O. Andrews | 13 | 63 | 76 | 36 | 1 | 16 | 12 | 30 | 5 | 10 | 18 | 12 | 6 | 11 | | 309 |
| P.O. Bailey | 3 | 88 | 15 | 119 | 2 | 5 | 16 | 77 | 17 | 5 | 26 | 33 | 8 | 10 | | 424 |
| P.O. Schlice | 10 | 97 | 10 | 10 | 3 | 11 | 27 | 82 | 22 | 8 | 9 | 25 | 7 | 13 | | 334 |
| P.O. Schemenauer | 2 | 132 | 3 | 0 | 0 | 11 | 15 | 59 | 17 | 3 | 22 | 48 | 11 | 13 | | 336 |
| P.O. Becker | 5 | 84 | 1 | 2 | 1 | 11 | 3 | 35 | 12 | 6 | 6 | 41 | 8 | 6 | | 221 |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Totals | 165 | 2252 | 499 | 480 | 24 | 158 | 273 | 884 | 261 | 120 | 230 | 513 | 116 | 178 | | 6153 |

| Cedarburg Police Department Activity Summary | | | | | | | | | | | | | | | |
|---|---------------------|----------------|---------------------|------------------------|------------------------|-----------------------|----------------------|--------------------------|-------------------------|---------------------------|-----------------|------------------------|-------------------------|-----------------|-----------------------|
| YEAR END 2021 | | | | | | | | PAGE 4a | | | | | | | |
| Officers | Misdemeanor Arrests | Felony Arrests | Arrests on Warrants | Incidents Investigated | Doors and Windows Open | Fire and Rescue Calls | Dog and Cat Offenses | Suspicious Car or Person | Assist Other Department | Assist Person or Motorist | Subtotal Page 2 | Subtotal Pages 1 and 2 | Community Service Calls | Total of page 2 | Total of page 1 and 2 |
| Capt. McNerney | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 33 | 36 | 39 | 1 | 76 | 79 |
| Lt. Kell | 5 | 2 | 1 | 33 | 5 | 50 | 21 | 20 | 17 | 237 | 391 | 645 | 1640 | 2676 | 2930 |
| Sgt. Emmrich | 2 | 0 | 0 | 22 | 8 | 70 | 15 | 26 | 22 | 317 | 482 | 928 | 1412 | 2822 | 3268 |
| Sgt. Schellinger | 1 | 0 | 1 | 13 | 17 | 62 | 7 | 23 | 28 | 218 | 370 | 538 | 2169 | 3077 | 3245 |
| Sgt. Weisenberger | 1 | 0 | 0 | 15 | 15 | 53 | 2 | 27 | 13 | 176 | 302 | 801 | 1734 | 2837 | 3336 |
| Lt. Fitting | 0 | 1 | 0 | 5 | 0 | 1 | 0 | 0 | 0 | 15 | 22 | 23 | 2 | 47 | 48 |
| Det. Butzler | 5 | 2 | 0 | 28 | 1 | 4 | 0 | 3 | 0 | 32 | 75 | 86 | 7 | 168 | 179 |
| P.O. Kegley | 2 | 0 | 1 | 40 | 2 | 98 | 24 | 42 | 14 | 354 | 573 | 910 | 724 | 2207 | 2544 |
| P.O. Koehler | 3 | 6 | 0 | 30 | 1 | 37 | 16 | 10 | 25 | 210 | 338 | 518 | 303 | 1159 | 1339 |
| P.O. Develice | 1 | 0 | 1 | 59 | 4 | 64 | 20 | 26 | 21 | 284 | 480 | 1554 | 896 | 2930 | 4004 |
| P.O. Ward | 4 | 4 | 0 | 51 | 0 | 15 | 4 | 8 | 6 | 90 | 182 | 284 | 1090 | 1556 | 1658 |
| P.O. Chojnacki | 3 | 1 | 0 | 55 | 10 | 70 | 11 | 38 | 71 | 237 | 496 | 961 | 5854 | 7311 | 7776 |
| P.O. Buckenberge | 0 | 1 | 0 | 12 | 13 | 37 | 3 | 16 | 12 | 93 | 187 | 516 | 1120 | 1823 | 2152 |
| P.O. Peters | 7 | 1 | 0 | 50 | 8 | 79 | 25 | 32 | 34 | 350 | 586 | 1032 | 10913 | 12531 | 12977 |
| P.O. Boldt | 1 | 0 | 0 | 18 | 10 | 46 | 5 | 25 | 18 | 145 | 268 | 482 | 1969 | 2719 | 2933 |
| P.O. Andrews | 3 | 0 | 0 | 19 | 5 | 50 | 5 | 38 | 18 | 157 | 295 | 604 | 2217 | 3116 | 3425 |
| P.O. Bailey | 2 | 3 | 0 | 43 | 19 | 91 | 12 | 28 | 28 | 357 | 583 | 1007 | 9840 | 11430 | 11854 |
| P.O. Schlice | 0 | 4 | 0 | 40 | 19 | 72 | 17 | 35 | 32 | 479 | 698 | 1032 | 12448 | 14178 | 14512 |
| P.O. Schemenaue | 6 | 0 | 1 | 45 | 6 | 54 | 20 | 28 | 20 | 196 | 376 | 712 | 4158 | 5246 | 5582 |
| P.O. Becker | 0 | 1 | 1 | 27 | 5 | 44 | 7 | 13 | 19 | 195 | 312 | 533 | 2893 | 3738 | 3959 |
| Totals | 46 | 26 | 6 | 606 | 148 | 998 | 214 | 439 | 398 | 4175 | 7052 | 13205 | 61390 | 74595 | 87800 |

CEDARBURG POLICE DEPARTMENT

YEAR END 2021

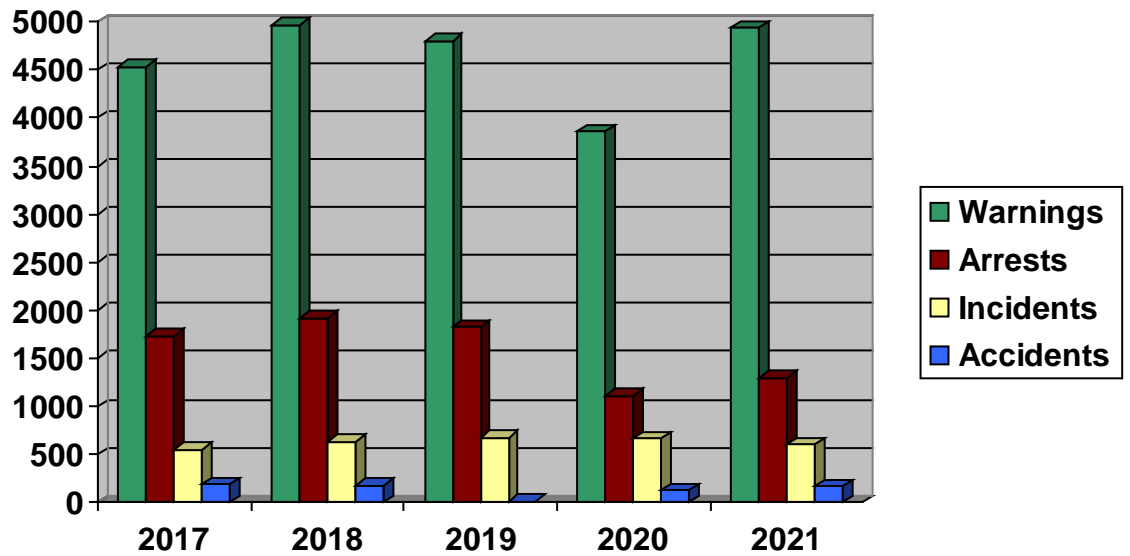
| OFFICER | Incidents | Arrests | Charges | Arrests by Shift | |
|-------------------|------------|------------|------------|------------------------|------------|
| Capt. McNerney | 1 | 0 | 0 | | |
| Lt. Kell | 33 | 13 | 7 | First Shift | 67 |
| Sgt. Emmrich | 22 | 4 | 2 | | |
| Sgt. Schellinger | 13 | 3 | 1 | Second Shift | 101 |
| Sgt. Weisenberger | 15 | 15 | 4 | | |
| | | | | Third Shift | 45 |
| Lt. Fitting | 5 | 1 | 0 | | |
| Det/Juv Butzler | 28 | 11 | 7 | Total | 213 |
| | | | | | |
| P.O. Kegley | 40 | 2 | 1 | Incident Status | |
| P.O. Koehler | 30 | 13 | 4 | Open | 57 |
| P.O. Develice | 59 | 13 | 18 | Closed | 483 |
| P.O. Ward | 51 | 26 | 5 | Inactive | 59 |
| P.O. Chojnacki | 55 | 18 | 17 | Unfounded | 7 |
| P.O. Buckenberger | 12 | 5 | 6 | Total | 606 |
| P.O. Peters | 50 | 22 | 12 | | |
| P.O. Boldt | 18 | 12 | 9 | | |
| P.O. Andrews | 19 | 14 | 8 | | |
| P.O. Bailey | 43 | 11 | 19 | | |
| P.O. Schlice | 40 | 10 | 16 | | |
| P.O. Schemenauer | 45 | 11 | 7 | | |
| P.O. Becker | 27 | 9 | 4 | | |
| | | | | | |
| | | | | | |
| | 606 | 213 | 147 | | |

INCIDENTS MADE ACCORDING TO TIME

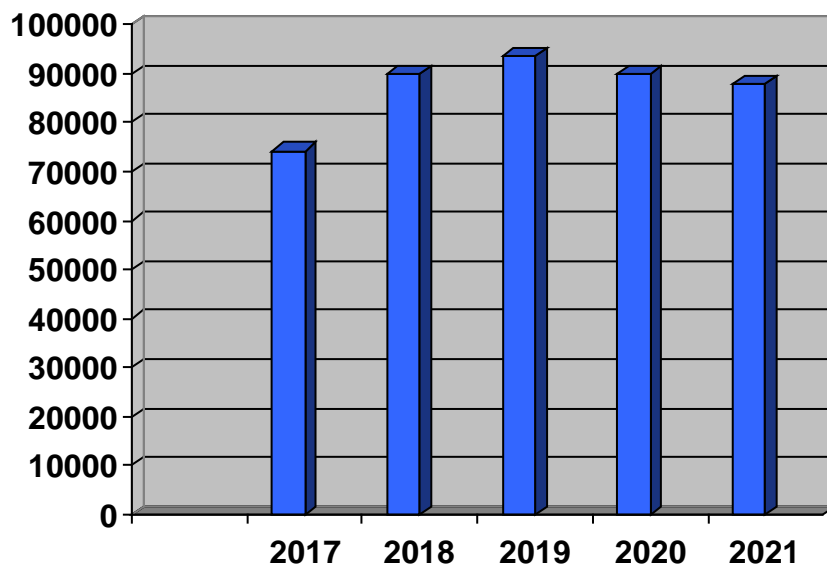
| TIME | NUMBER | | TIME | NUMBER |
|-------|--------|--|-------|--------|
| 7:00 | 21 | | 19:00 | 33 |
| 8:00 | 21 | | 20:00 | 33 |
| 9:00 | 41 | | 21:00 | 27 |
| 10:00 | 37 | | 22:00 | 17 |
| 11:00 | 45 | | 23:00 | 8 |
| 12:00 | 39 | | 0:00 | 13 |
| 13:00 | 26 | | 1:00 | 11 |
| 14:00 | 48 | | 2:00 | 4 |
| 15:00 | 39 | | 3:00 | 5 |
| 16:00 | 66 | | 4:00 | 4 |
| 17:00 | 33 | | 5:00 | 7 |
| 18:00 | 24 | | 6:00 | 4 |

| Incidents by Shift | |
|--------------------|-----|
| First Shift | 278 |
| Second Shift | 272 |
| Third Shift | 56 |

PATROL ACTIVITY



TOTAL OFFICER ACTIVITY



TRAFFIC AND PARKING ENFORCEMENT

The table below shows a comparison of traffic and parking enforcement in the City of Cedarburg during 2021. A total of 614 citations (40.2% increase from 2020) for traffic violations were issued. Warnings and correction notices (15-day citations) issued in 2021 totaled 4,143.

489 parking citations were issued in 2021, an increase of 1.9% from 2019. 577 parking warnings were issued in 2021, an increase of 15.4% from 2020.

Overall traffic enforcement in 2021 showed an increase of 29.1% from 2020 totals.

TRAFFIC AND PARKING ENFORCEMENT 2018 – 2021

| <u>Enforcement Type</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> |
|---|--------------------|--------------------|--------------------|--------------------|
| Traffic Citations | 720 | 587 | 438 | 614 |
| Traffic Warnings & Corrections (15-day) | 4,515 | 4,250 | 3,101 | 4,143 |
| Parking Citations (regular) | 299 | 289 | 66 | 156 |
| “ “ (winter) | 817 | 587 | 414 | 343 |
| Parking Warnings (regular) | 37 | 55 | 14 | 34 |
| “ “ (winter) | 217 | 287 | 486 | 543 |
| TOTALS | 6,605 | 6,155 | 4,519 | 5,833 |

Cedarburg Police Department

USE OF FORCE SUMMARY 2021

Number of Use of Force incidents: 12

Type of Call responding to:

Disorderly Conduct- 1
Emergency Detention- 4
False Imprisonment-DVI- 1
Fleeing Vehicle- 2
High Risk Traffic Stop- 2
Resisting an Officer- 1
Weapons Offense- 1

Type of force used:

Compliance hold- 1
Escort hold- 1
Presentation of Taser- 2
Presentation of Firearm- 6
Taser Deployment- 1

Result of call:

Arrest- 8
Emergency Detention- 4
Injury to subject: 1 (Cut to lip)
Injury to officer: 1 (Exposure to Bodily Fluids)



Cedarburg Police Department

Vehicle Pursuits

In 2021, Cedarburg Police Department was involved in two vehicle pursuits, which are detailed below.

In April, Cedarburg Police Department took several 911 calls of possible intoxicated driver. When the vehicle was located officers attempted to make a traffic stop. The vehicle continued onto the subject's residence where he was taken into custody for 8th offense Operating While Intoxicated. The pursuit lasted approximately two minutes and covered .4 miles. The incident occurred at approximately 3:10 p.m.

In June, a Cedarburg Police Department officer was attempting to conduct a traffic stop for a speeding violation. The officer terminated the pursuit after approximately one minute and .2 miles. A suspect was later apprehended and charges were referred to the District Attorney's Office. At the time, the suspect was out on bail for previous charges. The incident occurred at approximately 8:40 a.m.



Cedarburg Police Department

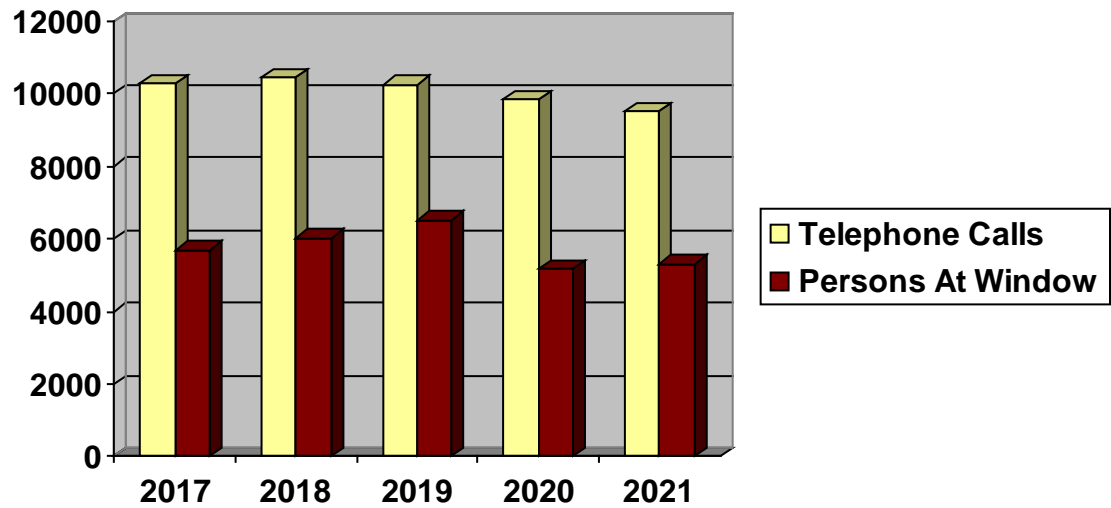
Citizen Complaints

Cedarburg General Order 15.01 outlines the procedures for Citizen Complaints. If a written complaint is filed against an officer, the Captain is assigned to investigate the allegation(s). The investigation will include interviewing citizen, the officer(s) alleged of wrongdoing, as well as the review of any video footage that is available. Upon the conclusion of the investigation, the Captain will notify the Chief of the findings and final disposition of the investigation.

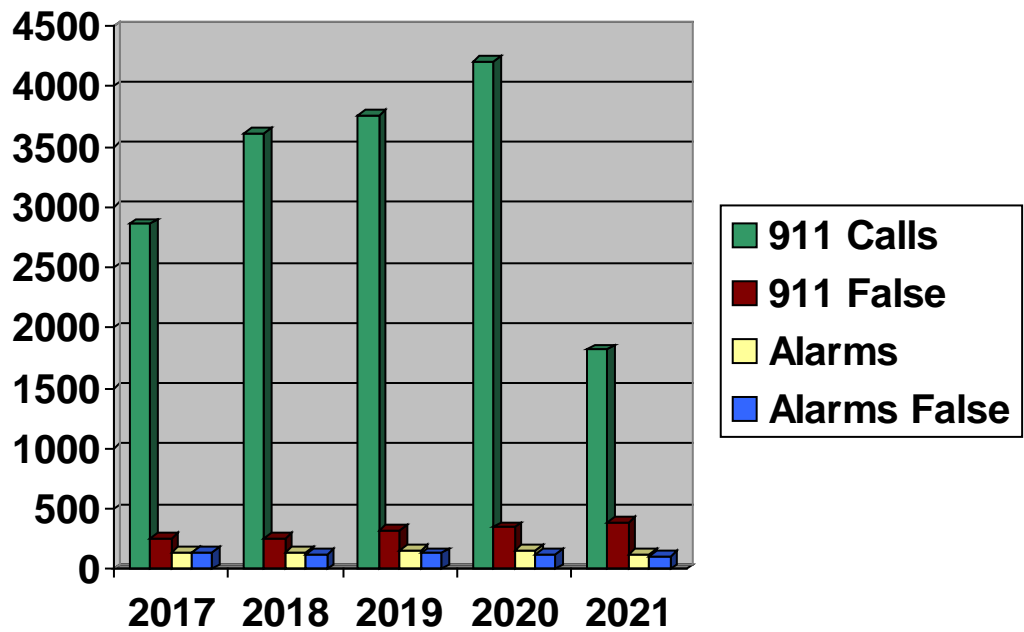
There were no citizen complaints were filed with the Cedarburg Police Department for 2021.



DISPATCH ACTIVITY



ALARMS/911 CALLS



SQUAD VEHICLE FLEET 2021 Statistics

| Squad # | Miles Driven in 2021 | Fuel (gallons) Used in 2021 | Year-End Odometer | 2021 Maintenance |
|--------------|----------------------|-----------------------------|-------------------|--------------------|
| 1 | 12,060 | 738.6 | 26,700 | \$248.68 |
| 2-Old | 14,463 | 1,472.2 | 148,070 | \$2,462.30 |
| 2-New | 15,754 | 1,196.3 | 15,754 | \$0 |
| 3 | 6,726 | 357.0 | 72,860 | \$1,336.91 |
| 4-Old | 13,742 | 1,187.4 | 88,556 | \$144.64 |
| 4-New | 15,428 | 1,314.8 | 15,428 | \$0 |
| 5 | 14,060 | 1,484.8 | 62,914 | \$626.39 |
| 6 | 22,786 | 2,316.3 | 76,034 | \$178.74 |
| 7 | 2,863 | 163.8 | 60,236 | \$280.25 |
| 8-Old | 14,212 | 1,770.3 | 144,355 | \$701.22 |
| 8-New | 10,798 | 884.6 | 10,798 | \$160.00 |
| 9 | 6,637 | 378.6 | 66,594 | \$618.56 |
| 10 | 15,705 | 1,312.4 | 99,250 | \$3,908.59 |
| Total | 165,234 | 14,577.1 | | \$10,666.28 |



MID-MORAINES MUNICIPAL COURT CITATIONS

| ADULT CITATIONS | 2018 | 2019 | 2020 | 2021 |
|---------------------------|-------------|-------------|-------------|-------------|
| JANUARY | 59 | 91 | 50 | 47 |
| FEBRUARY | 43 | 57 | 55 | 42 |
| MARCH | 44 | 93 | 58 | 46 |
| APRIL | 46 | 78 | 53 | 31 |
| MAY | 73 | 95 | 24 | 61 |
| JUNE | 50 | 51 | 0 | 62 |
| JULY | 72 | 67 | 26 | 54 |
| AUGUST | 78 | 47 | 52 | 77 |
| SEPTEMBER | 55 | 79 | 57 | 46 |
| OCTOBER | 70 | 96 | 39 | 63 |
| NOVEMBER | 63 | 52 | 71 | 61 |
| DECEMBER | 40 | 44 | 38 | 47 |
| TOTALS: | 693 | 839 | 523 | 637 |
| | | | | |
| JUVENILE CITATIONS | 2018 | 2019 | 2020 | 2021 |
| JANUARY | 7 | 7 | 9 | 2 |
| FEBRUARY | 22 | 0 | 7 | 3 |
| MARCH | 6 | 10 | 15 | 1 |
| APRIL | 1 | 2 | 3 | 1 |
| MAY | 1 | 2 | 2 | 3 |
| JUNE | 2 | 11 | 0 | 1 |
| JULY | 5 | 6 | 1 | 2 |
| AUGUST | 10 | 1 | 3 | 2 |
| SEPTEMBER | 1 | 2 | 0 | 2 |
| OCTOBER | 2 | 4 | 0 | 0 |
| NOVEMBER | 0 | 1 | 0 | 2 |
| DECEMBER | 4 | 6 | 5 | 4 |
| TOTALS: | 50 | 52 | 45 | 23 |
| | | | | |
| PRETRIALS | 2018 | 2019 | 2020 | 2021 |
| JANUARY | 14 | 12 | 13 | 9 |
| FEBRUARY | 23 | 26 | 22 | 12 |
| MARCH | 23 | 20 | 21 | 7 |
| APRIL | 8 | 27 | 27 | 23 |
| MAY | 11 | 22 | 4 | 8 |
| JUNE | 23 | 26 | 2 | 27 |
| JULY | 8 | 8 | 7 | 18 |
| AUGUST | 23 | 25 | 10 | 22 |
| SEPTEMBER | 18 | 29 | 18 | 15 |
| OCTOBER | 7 | 22 | 20 | 10 |
| NOVEMBER | 23 | 36 | 15 | 16 |
| DECEMBER | 13 | 21 | 23 | 12 |
| TOTALS: | 194 | 274 | 182 | 179 |

CPD SERVES AS DMV AGENT

Since being appointed mid-year 2008, the Cedarburg Police Department has served as an agent of the WI Department of Motor Vehicles. Individuals no longer need to travel to DMV offices out of the city or rely on postal service for vehicle registration services. CPD is able to process most motor vehicle title and registration/renewal transactions available at regular DMV locations. Services provided include title registrations and renewals; replacement titles; the issuance of license plates; and registration transferals. Additional administrative fees apply.

During 2021, the department processed the following transactions:

| <u>Renewals</u> | | | <u>New Registrations</u> | |
|-----------------|------------|-----------------|--------------------------|-------------------|
| January | 18 | \$81.00 | 34 | \$277.10 |
| February | 12 | \$54.00 | 41 | \$334.15 |
| March | 23 | \$103.50 | 49 | \$399.35 |
| April | 18 | \$81.00 | 49 | \$399.35 |
| May | 15 | \$67.50 | 39 | \$317.85 |
| June | 18 | \$81.00 | 54 | \$440.10 |
| July | 18 | \$81.00 | 27 | \$220.05 |
| August | 29 | \$130.50 | 28 | \$228.20 |
| September | 17 | \$76.50 | 26 | \$211.90 |
| October | 12 | \$54.00 | 28 | \$228.20 |
| November | 13 | \$58.50 | 22 | \$179.30 |
| December | 14 | \$63.00 | 12 | \$97.80 |
| TOTALS | 207 | \$931.00 | 409 | \$3,333.35 |

Transactions processed during 2021 totaled 616 compared to 674 in 2020. 2021 revenue totaled \$4,264.85, compared to \$4,602.50 in 2020. Renewals for 2021 totaled 207, compared to 244 for 2020. New registration for 2021 totaled 409, compared to 430 for 2020.



2021 MUTUAL AID ASSISTANCE

| AGENCY ASSISTED BY CPD | 2018 | 2019 | 2020 | 2021 |
|---------------------------|------|------|------|------|
| Ozaukee County Sheriff | 64 | 40 | 64 | 93 |
| Grafton Police Department | 13 | 16 | 18 | 12 |
| Mequon Police Department | 12 | 11 | 9 | 13 |
| Other Agencies | 25 | 19 | 6 | 9 |
| TOTAL | 114 | 86 | 97 | 127 |

LOCAL ACTIVITIES AND EVENTS

The chart below indicates the number of billable hours worked by Cedarburg police officers during the past four years for the organizations or activities listed below. Sponsoring organizations are responsible for paying for the time officers spend working at these activities.

| ORGANIZATION | 2018 | 2019 | 2020 | 2021 |
|---|------|------|------|------|
| Cedarburg High School | 40 | 15 | 0 | 0 |
| Cedarburg Fire Department Maxwell Street Days | 31 | 24 | 0 | 15 |
| Festivals | 344 | 271 | 0 | 102 |
| Ozaukee County Fair | 166 | 180 | 0 | 152 |
| Country in the Burg | | 80 | 0 | 42 |
| TOTAL HOURS | 581 | 570 | 0 | 311 |

In 2018, 2019 and 2021, in addition to working their normal duty schedules, Cedarburg officers have worked a total of 1,462 hours at special events.

(No special events overtime in 2020 due to COVID-19).

PERSONNEL TRAINING 2021



Cedarburg Police Department
2021 Officer Training

| DATES | COURSE INFORMATION | LOCATION | OFFICER | HRS |
|----------------|---|--|--------------|-----|
| 1/8/2021 | Intoximeter Recertification | WI DOT-Chem Test Unit; Lisa Rolfe | Kell | 2 |
| | | | Emmrich | 2 |
| | | | Schellinger | 2 |
| | | | Weisenberger | 2 |
| | | | Kegley | 2 |
| | | | Koehler | 2 |
| | | | Develice | 2 |
| | | | Ward | 2 |
| | | | Chojnacki | 2 |
| | | | Buckenberger | 2 |
| | | | Peters | 2 |
| | | | Boldt | 2 |
| | | | Andrews | 2 |
| 1/4/2021 | Risk Management | Gordon Graham webinar | Weisenberger | 1 |
| 1/6/2021 | K9 Training | Sheboygan County Training Group | Chojnacki | 8 |
| 1/12/2021 | SRT Training-Joint Entry & Snipers | OZSO Outdoor Range | Schellinger | 8 |
| | | | Buckenberger | 8 |
| | | | Boldt | 8 |
| 1/14-1/15/2021 | WI Juvenile Officers Association Conference | Kalahari Resort, Wisconsin Dells | Butzler | 16 |
| | <i>Drug Recognition and Identifying Drug Trends; Legal Update; BODO-Search Warrant Basics for Juvenile Officers; Cultural Competency; Cell Phone/Apps Update; How to Make a Successful School Program</i> | | | |
| 1/14/2021 | The Art of Crafting & Delivering Confrontation Messages | Our Community Listens Webinar | Chojnacki | 1.5 |
| 1/20/2021 | K9 Training | Neenah Training Group | Chojnacki | 8 |
| 1/26/2021 | SRT Training-Scenario Training-Jail and Courts | Ozaukee County Justice Center | Schellinger | 8 |
| | | | Buckenberger | 8 |
| 1/27/2021 | SRT Training-Sniper-50 Caliber; Cold Weather Drills | Outdoor Range | Boldt | 8 |
| 2/1-2/5/2021 | Command Leadership Institute | FBI LEEDA; FBI Office, St. Francis, WI | Kell | 28 |
| | | | Fitting | 28 |
| 2/4/2021 | Survive & Thrive- Calm is Contagious/Calm is Courageous | US DOJ-Valor Program | Kegley | 1.5 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|----------------|---|---|--------------|-----|
| | | | Peters | 1.5 |
| 2/8/2021 | K9 Training | Steinigal Kennels; Campbellsport | Chojnacki | 8 |
| 2/8-2/10/2021 | WI Chiefs of Police Winter Conference <i>Mental Health; Legal Update; Labor Law Updates; Case Law; How COVID Effectd Labor in LE</i> | WI Dells, WI | McNerney | 20 |
| 2/9/2021 | How to Be a Better Listener | Our Community Listens webinar | Chojnacki | 1 |
| 2/9/2021 | SRT Training-QRF and Breaching <i>QRF-Quick Reaction Force</i> | Outdoor Range & Cedarburg Fire Dept | Schellinger | 8 |
| | | | Buckenberger | 8 |
| 2/9/2021 | SRT Sniper-QRF & Vehicle Rescue; Cold Weather Shots | Outdoor Range | Boldt | 8 |
| 2/9-2/10/2021 | Operation RUSH | Joe Keil; Waukesha County Sheriffs Dept | Peters | 16 |
| 2/16-2/18/2021 | Intoximeter/Basic Breath Examiner Training | WI DOT-Chem Test Section; Mequon PD | Bailey | 24 |
| | | | Schlice | 24 |
| 2/20/2021 | How Physical and Mental Well Being Affects Performance | The Ready Responder Webinar | Weisenberger | 1 |
| 2/22-2/24/2021 | WI Traffic Safety Officers' Association Conference <i>Mindset 360; Legal & OWI Updates; The Evolution of THC Investigations; TRU Crash Reconstruction; Clothing/Apparel/Vehicle Searches; Deceptive Behaviors & Statement Analysis; Guide to Marijuana OWI Investigation</i> | WTSOA; Stevens Point, WI | Weisenberger | 20 |
| 2/23/2021 | Instructor Update-Webinar | WI DOJ via ACADIS Portal | Kegley | 4 |
| 2/23/2021 | SRT Training-Night time & Cold Weather | Outdoor Range | Schellinger | 8 |
| | | | Buckenberger | 8 |
| 2/23/2021 | Cultural Competence Journey | WI DOJ via ACADIS Portal | Kegley | 2 |
| 2/24/2021 | Crisis Negotiation with Domestic Violence Subjects | WI DOJ via ACADIS Portal | Kegley | 2 |
| 2/24/2021 | Determining the Predominant Aggressor | WI DOJ via ACADIS Portal | Kegley | 2 |
| 2/24/2021 | SRT Sniper-Annual Rifle Inspections & Maintenance | ADM Manufacturing & CPD Garage | Boldt | 8 |
| 2/24/2021 | K9 Training | Sheboygan County Training Group | Chojnacki | 8 |
| 2/25/2021 | Patrol Responses to Drug Overdose | WCTC; Pewaukee | Andrews | 8 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|----------------|--|---|--------------|----|
| 3/3/2021 | Financial Elder Abuse & White Collar Crimes | ACADIS Webinar-Parts 1 & 2 | Kegley | 4 |
| 3/7/2021 | Level 1 & 2 Active Shooter Training | Webster Middle School; Lt. Kell | Bailey | 8 |
| | | Sgt. Schellinger; Ptlm Buckenberger | Schlice | 8 |
| 3/8-3/12/2021 | Field Training Officer Certification | WCTC; Pewaukee | Buckenberger | 40 |
| 3/9/2021 | SRT Training-Joint with Entry, Snipers & Negotiators | Marcus Theaters, Sauvville | Schellinger | 8 |
| | | | Boldt | 8 |
| 3/10/2021 | FMLA Updates-What is Current? What is Coming? | CVMIC Webinar | Frank | 1 |
| 3/11/2021 | K9 Training | Steinigtal Kennels; Campbellsport | Chojnacki | 8 |
| 3/15-3/18/2021 | Multidisciplinary Team Response to Child Sex Trafficking | Instructor Led Webinar; Fox Valley Tech | Butzler | 24 |
| 3/18/2021 | 40mm Multi-Launcher Less Lethal Training | CPD; Sgt Schellinger; Ptlm Buckenberger | Schellinger | 4 |
| | <i>Power point; written test; functions of launcher; qualification</i> | | Kegley | 4 |
| | | | Koehler | 4 |
| | | | Buckenberger | 4 |
| | | | Peters | 4 |
| | | | Boldt | 4 |
| | | | Schlice | 4 |
| 3/22-3/23/2021 | ARIDE-Adv. Roadside Impairment Driving Enforcement | Waukesha County Sheriff's Office | Peters | 16 |
| 3/23/2021 | SRT Training-Live Fire Training | OZSO Outdoor Range | Schellinger | 8 |
| | <i>Rifle; Transition/Reload; Gas Mask Shooting-Pistol & Rifle; Gas Mask Transition; 9 Hold Competition</i> | | Buckenberger | 8 |
| 3/24/2021 | SRT-Sniper Training; Drills & Positional Shooting | Outdoor Range | Boldt | 8 |
| 3/24/2021 | K9 Training | Sheboygan County Training Group | Chojnacki | 8 |
| 3/29/2021 | Active Shooter Level 3 | Cedarburg High School; Lt. Kell, Sgt | Ward | 8 |
| | | Schellinger; Ptlm Buckenberger; Ptlm Bolc | Butzler | 8 |
| | | | Develice | 8 |
| | | | Chojnacki | 8 |
| | | | Andrews | 8 |
| 3/30/2021 | Active Shooter Level 3 | Cedarburg High School; Sgt Schellinger | Kegley | 8 |
| | | Ptlm Buckenberger; Ptlm Boldt | Peters | 8 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|----------------|--|--|--------------|-----|
| 3/31/2021 | Active Shooter Level 3 | Cedarburg High School; Sgt Schellinger Pltm Buckenbeger; Capt McNerney (2hrs) | Emmrich | 8 |
| | | | Koehler | 8 |
| | | | Weisenberger | 8 |
| | | | Schlice | 8 |
| 4/11-4/24/2021 | DAAT Training-Baton Strikes Legal Justification; Baton Strikes; Follow through considerations | Ptlm. Buckenberger, CPD | Kell | 0.5 |
| | | | Emmrich | 0.5 |
| | | | Schellinger | 0.5 |
| | | | Weisenberger | 0.5 |
| | | | Kegley | 0.5 |
| | | | Develice | 0.5 |
| | | | Koehler | 0.5 |
| | | | Develice | 0.5 |
| | | | Ward | 0.5 |
| | | | Chojnacki | 0.5 |
| | | | Peters | 0.5 |
| | | | Boldt | 0.5 |
| | | | Andrews | 0.5 |
| | | | Bailey | 0.5 |
| | | | Schlice | 0.5 |
| 4/13/2021 | Supervisor's Guide to Navigating the Law Involving Common Employment Problems | WCTC; Pewaukee | Kell | 8 |
| | | | Fitting | 8 |
| 4/13/2021 | Bulletproof Leadership Webinar <i>Strategies for Improving Morale, Accountability and Performance</i> | Chief Ron Glidden; Glidden Training | Emmrich | 7 |
| | | | Schellinger | 7 |
| | | | Weisenberger | 7 |
| 4/13/2021 | SRT-Sniper Training | Vortex Edge, Barneveld, WI | Boldt | 8 |
| 4/13/2021 | SRT Training-Simulated Call-Out; Search warrant | Western Road, Cedarburg | Schellinger | 8 |
| | | | Buckenberger | 8 |
| 4/14/2021 | Harassment Policy Review | CVMIC Webinar | Frank | 1 |
| 4/19-4/30/2021 | What Cops Need to Know About Autism Article & Video | Police 1/Calibre Press | Frank | 0.5 |
| | | | Kell | 0.5 |
| | | | Emmrich | 0.5 |
| | | | Schellinger | 0.5 |
| | | | Weisenberger | 0.5 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|----------------|--|------------------------|--------------|-----|
| | | | Fitting | 0.5 |
| | | | Butzler | 0.5 |
| | | | Ward | 0.5 |
| | | | Chojnacki | 0.5 |
| | | | Peters | 0.5 |
| | | | Buckenberger | 0.5 |
| | | | Boldt | 0.5 |
| | | | Bailey | 0.5 |
| | | | Schice | 0.5 |
| 4/20/2021 | Instructor Update | ACADIS Online Training | McNerney | 4 |
| 4/20-4/21/2021 | Vehicle Pursuit Training | MATC-Mequon Campus | Frank | 4 |
| | | | McNerney | 4 |
| | | | Kell | 4 |
| | | | Emmrich | 4 |
| | | | Schellinger | 4 |
| | | | Weisenberger | 4 |
| | | | Fitting | 4 |
| | | | Butzler | 4 |
| | | | Kegley | 4 |
| | | | Koehler | 4 |
| | | | Develice | 4 |
| | | | Ward | 4 |
| | | | Chojnacki | 4 |
| | | | Buckenberger | 4 |
| | | | Peters | 4 |
| | | | Boldt | 4 |
| | | | Andrews | 4 |
| | | | Bailey | 4 |
| 4/20-4/23/2021 | IPMBA Police Bicycle Training | WCTC; Pewaukee | Schlice | 32 |
| 4/21/2021 | ADA & FMLA Webinar | CVMIC | Frak | 1 |
| 4/23/2021 | Use of Force: Policy or Tactics? | Lexipol Webinar | Buckenberger | 1.5 |
| 4/24/2021 | Response to People in Crisis: Mitigating Harm and Enhancing the Safety of All Involved | Lexipol Webinar | Buckenberger | 1.5 |
| 4/26/2021 | Wisconsin Public Records Law | Kyle Gulya-WCTC | Weisenberger | 8 |
| 4/26-4/30/2021 | K9 Recertification | Steinig Tal Kennels | Chojnacki | 40 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|------------------|--|---|--------------|-----|
| 4/26/2021 | Beyond the Basics-Advance Vehicle Contacts | Northeast WI Tech College; Green Bay | Develice | 8 |
| 4/27/2021 | State Firearm Qualification and Firearms Training | Outdoor Range; Sgt. Schellinger | Emmrich | 3 |
| | | | Butzler | 3 |
| 4/27/2021 | SRT Training-Range Drills | OZSO Outdoor Range | Schellinger | 8 |
| | | | Buckenberger | 8 |
| 4/28 & 4/29/2021 | Training Attracts. The Role Training or Lack of Training Plays in Poor Decisions | Lexipol Webinar | Kell | 1.5 |
| | | | Buckenberger | 1.5 |
| 4/28/2021 | SRT-Sniper-Time Drills | OZSO Outdoor Range | Boldt | 8 |
| 5/3-5/7/2021 | Executive Leadership Institute | FBI LEEDA; FBI Officer, St. Francis, WI | Kell | 28 |
| | | | Fitting | 28 |
| | | | Weisenberger | 28 |
| 5/3-5/4/21 | Vehicle Engagement Tactics | Direct Action Group; Germantown PD | Andrews | 16 |
| 5/7/2021 | Vehicle Pursuit Training | WCTC; Pewaukee | Schlice | 4 |
| 5/10/2021 | BolaWrap and Taser Training | CEPD; Ben Buckenberger | Schemenauer | 8 |
| | <i>BolaWrap-2 hours; Taser-6 hours</i> | | | |
| 5/11-5/13/2021 | Death Investigation Academy | MOCIC-held in Springfield, MO | Butzler | 24 |
| 5/12-5/14/2021 | State Firearm Qualification and Firearms Training | OZSO Outdoor Range; Capt. McNerney | Frank | 3 |
| | | Lt. Kell; Sgt. Schellinger | McNerney | 3 |
| | | | Kell | 3 |
| | | | Schellinger | 3 |
| | | | Weisenberger | 3 |
| | | | Fitting | 3 |
| | | | Kegley | 3 |
| | | | Koehler | 3 |
| | | | Develice | 3 |
| | | | Ward | 3 |
| | | | Chojnacki | 3 |
| | | | Boldt | 3 |
| | | | Andrews | 3 |
| | | | Bailey | 3 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|----------------|--|---|--------------|-----|
| | | | Schlice | 3 |
| | | | Schemenauer | 3 |
| 5/12-5/14/2021 | Off-Duty Handgun Qualification | Outdoor Range; Capt. McNerney Lt. Kell; Sgt. Schellinger | Kell | 0.5 |
| | | | Fitting | 0.5 |
| | | | Weisenberger | 0.5 |
| | | | Boldt | 0.5 |
| | | | Bailey | 0.5 |
| | | | Schlice | 0.5 |
| 5/12/2021 | Use of Force: Policy or Tactics | Lexipol Webinar | Weisenberger | 1.5 |
| 5/13/2021 | Vehicle Pursuit Training | WCTC; Pewaukee | Schemenauer | 4 |
| 5/14-5/16/2021 | Jessiffany K9 Certification and Seminar | Jessiffany Canine Services; Iron Ridge, W | Chojnacki | 24 |
| 5/18/2021 | SRT Training-Joint w/WASO SWAT | Camp Awana, Fredonia/Washington Co. | Schellinger | 8 |
| | | | Buckenberger | 8 |
| | | | Boldt | 8 |
| 5/21/2021 | Defensive Tactics Seminar | Neutral Grounds Martial Arts; Grafton | Schellinger | 2 |
| | Control techniques; Getting up from the ground; Choke defenses; Decentralizations | | Weisenberger | 2 |
| | | | Butzler | 2 |
| | | | Develice | 2 |
| | | | Ward | 2 |
| | | | Chojnacki | 2 |
| | | | Buckenberger | 2 |
| | | | Peters | 2 |
| | | | Boldt | 2 |
| | | | Andrews | 2 |
| | | | Bailey | 2 |
| | | | Schlice | 2 |
| | | | Schemenauer | 2 |
| 5/23/2021 | Off Duty Handgun Qualifications | Lt. Kell; Grafton PD range | McNerney | 0.5 |
| 5/24-5/28/2021 | Gracie Survival Tactics-Level I Instructor Certification | Gracie University; Louisville, KY | Buckenberger | 30 |
| 5/25-5/27/2021 | Blueline K9 Conference & Vendor Show | Blueline K9; St. Louis, MO | Chojnacki | 16 |
| | Street Theory and Tracking; Powerbiting; Building Your K9 in Order to Reach Maximum Potential; Building the Street Dog Through Scenarios; Decoy and Bite Work; Increasing Hunt Drive While Expanding the Building Search; Monetize Your Passion and Skill Set; K9 Rooster-Incident Debrief | | | |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|----------------|---|---|--------------|-----|
| 5/26/2021 | SRT-Sniper Training-Pistol & M4 Drills; Shooting Glass | OZSO Outoodr Range | Boldt | 8 |
| 6/8/2021 | SRT Training-Live Fire Joint w/Snipers | OZSO Outdoor Range | Schellinger | 8 |
| | | | Boldt | 8 |
| 6/9/2021 | Monthly K9 Training | Sheboygan County Training Group | Chojnacki | 8 |
| 6/10/2021 | Strangulation Investigations & Forensic Exams | Valor Webinar | Butzler | 2 |
| 6/15/2021 | Handgun Qualifications | Sgt. Schellinger;OZSO Outdoor Range | Peters | 1 |
| 6/18/2021 | Response to People in Crisis-Mitigating Harm | Lexipol Webinar | Weisenberger | 1.5 |
| 6/18/2021 | Training Artifacts-The Role Training Plays in Decisions | Lexipol Webinar | Weisenberger | 1.5 |
| 6/18/2021 | Anatomy of a Lawsuit | Lexipol Webinar | Weisenberger | 1 |
| 6/22/2021 | SRT Training-Woodland Movements | Buckskin Bowmen Archery/Cedarburg | Schellinger | 8 |
| | | | Develice | 8 |
| 6/23/2021 | Monthly K9 Training | Steinig Tal Kennels | Chojnacki | 8 |
| 6/23/2021 | SRT Training-Sniper-Elevated Shooting | OZSO Outdoor Range | Boldt | 8 |
| 6/23-6/24/2021 | Capabilites in the Lab and in the Field | WI Crime Laboratories Virtual Training | Fitting | 16 |
| 6/25/2021 | Instructor Update | DOJ Webinar | Develice | 4 |
| 7/7/2021 | Monthly K9 Training | Sheboygan County Training Group | Chojnacki | 8 |
| 7/8/2021 | Interdiction Mastermind | Street Cop Training | Chojnacki | 8 |
| 7/12/2021 | SRT Training-Armored Vehicles | LaFarge Quarry; Waukesha | Schellinger | 8 |
| | | | Buckenberger | 8 |
| 7/13/2021 | SRT Training-Snipers-Steel Targets; Distance Shooting | Highland Sportsman Club; Cascade | Boldt | 8 |
| 7/13/2021 | Fleet 3 Launch Webinar | Axon | Weisenberger | 1 |
| 7/14/2021 | State Handgun & Rifle Qualifications | Outdoor Range; Lt. Kell & Sgt Schellinger | Becker | 2 |
| 7/14/2021 | Off Duty Handgun Qualification | Outdoor Range; Sgt. Schellinger | Becker | 0.5 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|----------------|--|--|--------------|-----|
| 7/14-7/16/2021 | Firearms Training | OZSO Outdoor Range; Capt. McNerney | Kell | 3 |
| | <i>Corona Be Gone; Between the Barricades-Rifle; Rifle</i> | Lt. Kell; Sgt. Schellinger | Emmrich | 3 |
| | <i>Positional Shoot; Grid of Fire-Rifle and Pistol; Hostage</i> | | Schellinger | 3 |
| | <i>Rescue; Long Distance; Multiple Threats; The Burner</i> | | Weisenberger | 3 |
| | | | Fitting | 3 |
| | | | Butzler | 3 |
| | | | Kegley | 3 |
| | | | Koehler | 3 |
| | | | Develice | 3 |
| | | | Ward | 3 |
| | | | Chojnacki | 3 |
| | | | Buckenberger | 3 |
| | | | Peters | 3 |
| | | | Boldt | 3 |
| | | | Andrews | 3 |
| | | | Bailey | 3 |
| | | | Schlice | 3 |
| | | | Schemenauer | 3 |
| | | | Becker | 3 |
| 7/19/2021 | Emotional Survival 2.0-Wellness Solutions | Lexipol Webinar | Weisenberger | 1 |
| 7/21/2021 | Monthly K9 Training | Ozaukee/Washington County Group | Chojnacki | 8 |
| 7/21/2021 | Taser Certification | CPD; Ptlm. Buckenberger | Becker | 6 |
| 8/2-8/4/2021 | Scent Specific Man Trailing for Patrol Dog | Canine Search Solutions; Sheboygan, WI | Chojnacki | 24 |
| 8/2-8/4/2021 | WI Chiefs of Police Summer Conference | Green Bay, WI | Frank | 20 |
| | <i>Fundamentals of Realistic De-Escalation; How Crime Stoppers Impacts your Agency and Community; Property Management 101; Railroad Policing in the US; Labor Law Updates; Wauwatosa PD Perspectives and Practices-2020 Civil Unrest; Applying the Hard Skills of Emotional Intelligence to Policing</i> | | | |
| 8/11/2021 | Understand & Planning for School Bombing Incidents | New Mexico Tech webinar | Ward | 1.5 |
| 8/12/2021 | SRT Training-Joint W/Snipers and MCSO & MPD EOD | Grafton High School | Schellinger | 8 |
| | | | Buckenberger | 8 |
| | | | Boldt | 8 |
| 8/17/2021 | Off-Duty Handgun Qualification | Grafton PD Range; Sgt. Schellinger | Andrews | 0.5 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|----------------|---|--|--------------|-----|
| 8/18/2021 | Search and Rescue Training | Ozaukee Emergency Management | Fitting | 2.5 |
| 8/24/2021 | SRT Training-Search/Arrest Warrants | Port Washington Road-Mequon | Schellinger | 8 |
| | | | Buckenberger | 8 |
| 8/24-8/26/2021 | Evidence Based Interviews & Interrogations | WCTC; Pewaukee | Butzler | 24 |
| 8/25/2021 | SRT-Sniper Training | OZSO Outdoor Range | Boldt | 8 |
| 9/2/2021 | Critical Communication & Decision Making | WCTC; Pewaukee | Chojnacki | 8 |
| | | | Schlice | 8 |
| 9/8/2021 | Monthly K9 Training | Sheboygan County Training Group | Chojnacki | 8 |
| 9/10/2021 | Ivory Tower | Street Cop Training | Schellinger | 8 |
| | | | Weisenberger | 8 |
| | | | Peters | 8 |
| 9/13-9/16/2021 | Instructor Development Course | WCTC; Pewaukee | Boldt | 32 |
| 9/20-9/24/2021 | Crime Scene Processing (seat not guaranteed) | WI DOJ; Milwaukee Sheriff's Training Academy | Butzler | 40 |
| 9/21/2021 | Mobile Field Force/Crowd Control Lessons Learned | WCTC; Pewaukee | Kell | 8 |
| | | | Schellinger | 8 |
| 9/22/2021 | Prevention & Deterrence of Terrorist Acts-Webinar | Louisiana State & Nat'l Biomedical Research | Emmrich | 4 |
| 9/27-9/28/2021 | Association of SWAT Personnel Conference | Sheraton-Brookfield | Schellinger | 8 |
| | Day 1-Neenah PD-Eagle Nation Motorcycle Club Incident; City of Milwaukee Civil Unrest | | Buckenberger | 8 |
| | Day 2- City of Kenosha Civil Unrest; City of Wauwatosa Civil Unrest | | Boldt | 16 |
| 9/28/2021 | Monthly K9 Training | Steinig Tal Kennels | Chojnacki | 8 |
| 9/28/2021 | SRT Training-Scenario Training | Aurora Medical Center-Grafton | Schellinger | 8 |
| | | | Buckenberger | 8 |
| 9/29/2021 | SRT-Sniper Training-Qualifications; Positional Shooting | OZSO Outdoor Range | Boldt | 8 |
| 9/29-10/1/2021 | Professional Communication Skills Instructor | WCTC; Pewaukee | Buckenberger | 24 |
| 10/4-10/8/2021 | Crisis Intervention Team Training | Ozaukee County Fairgrounds | Ward | 40 |
| | | | Chojnacki | 40 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|------------------|--|--|--------------|----|
| | | | Peters | 40 |
| | | | Andrews | 40 |
| 10/11/2021 | SRT Training-Maritime Missions & Drone Operations | Port Washington Marina; St Mary's School | Schellinger | 8 |
| | | | Boldt | 8 |
| 10/12/2021 | SRT Training-Rapelling & Ropes Course; PT Qualifications | Grafton Fire Department; Outdoor Range | Schellinger | 8 |
| | | | Buckenberger | 8 |
| | | | Boldt | 8 |
| 10/13/2021 | Monthly K9 Training | Steinig Tal Kennels | Chojnacki | 8 |
| 10/13/2021 | SRT Training- PT Test; Qualifications; Less Lethal | Outdoor Range | Schellinger | 8 |
| | | | Buckenberger | 8 |
| 10/13-10/16/2021 | Active Assailant & Patrol Rifle Conference | Center Mass, Troy, MI | Schellinger | 32 |
| | | | Buckenberger | 32 |
| | | | Peters | 32 |
| | | | Boldt | 32 |
| 10/14/2021 | Active Shooter-Basic Course | Ozaukee County Fairgrounds | Schemenauer | 8 |
| | | | Becker | 8 |
| 10/19/2021 | Active Shooter-Advanced Course | Ozaukee County Fairgrounds | Fitting | 8 |
| | | | Bailey | 8 |
| 10/20/2021 | Active Shooter-Advanced Course | Ozaukee County Fairgrounds | Schemenauer | 8 |
| | | | Becker | 8 |
| 10/26/2021 | Bicycle Patrol Firearms Qualifications | Outdoor Range; Sgt. Schellinger | Ward | 1 |
| | <i>Mounted Firing; Interview Position; Knocked Over; Mile Ride</i> | | Peters | 1 |
| | | | Bailey | 1 |
| | | | Schlice | 1 |
| 10/26-10/27/2021 | SFST Instructor Training | WCTC; Pewaukee | Buckenberger | 16 |
| 10/27/2021 | Monthly K9 Training | Steinig Tal Kennels | Chojnacki | 8 |
| 11/1-11/4/2021 | Firearms Training-Night Shoot | Outdoor Range | McNerney | 3 |
| | <i>9 Hole Pistol/Rifle; Between the Barricades-Rifle;</i> | | Kell | 3 |
| | <i>Around the World; Lefty/Righty Hostage Rescue; Pistol</i> | | Emmrich | 3 |
| | <i>Positional; Malfunction Grid of Fire; Target ID-Long Distance</i> | | Schellinger | 3 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|----------------|---|--------------------------------------|--------------|---|
| | | | Weisenberger | 3 |
| | | | Fitting | 3 |
| | | | Butzler | 3 |
| | | | Kegley | 3 |
| | | | Koehler | 3 |
| | | | Develice | 3 |
| | | | Ward | 3 |
| | | | Chojnacki | 3 |
| | | | Buckenberger | 3 |
| | | | Peters | 3 |
| | | | Boldt | 3 |
| | | | Andrews | 3 |
| | | | Bailey | 3 |
| | | | Schlice | 3 |
| | | | Schemenauer | 3 |
| | | | Becker | 3 |
| 11/1-11/9/2021 | Taser Recertification | Lt. Kell; PO Buckenberger; PO Peters | Frank | 4 |
| | <i>Powerpoint review; written exam; practical training-deployment;</i> | | McNerney | 4 |
| | <i>Target zones; Restricted practices; probe removal &</i> | | Kell | 4 |
| | <i>storage; follow up medical protocols</i> | | Emmrich | 4 |
| | | | Schellinger | 4 |
| | | | Weisenberger | 4 |
| | | | Fitting | 4 |
| | | | Butzler | 4 |
| | | | Kegley | 4 |
| | | | Koehler | 4 |
| | | | Develice | 4 |
| | | | Ward | 4 |
| | | | Chojnacki | 4 |
| | | | Buckenberger | 4 |
| | | | Peters | 4 |
| | | | Boldt | 4 |
| | | | Andrews | 4 |
| | | | Bailey | 4 |
| | | | Schlice | 4 |
| | | | Schemenauer | 4 |
| | | | Becker | 4 |
| 11/8/2021 | Monthly K9 Training | Steinig Tal Kennels | Chojnacki | 8 |
| 11/9/2021 | SRT Training-Entry, Snipers & Negotiators | St Mary's Parish; Port Washington | Schellinger | 8 |
| | <i>Domestic; Barricade; Hostage; AOA-Warrant; Shots Fired at School</i> | | Buckenberger | 8 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|----------------|---|---------------------------------|--------------|------|
| | | | Boldt | 8 |
| 11/15/2021 | Monthly K9 Training | Steinig Tal Kennels | Chojnacki | 8 |
| 11/23/2021 | SRT Training-Live Fire Training | OZSO Outdoor Range | Schellinger | 8 |
| | 9 Hole Drill; Shield Work; Single Shoot Lane; Team Movement; Hostage Rescue; Marksmanship | | Buckenberger | 8 |
| 11/24/2021 | SRT-Sniper-Dril Shooting; Pre-Site Evaluations | Outdoor Range; Grafton | Boldt | 8 |
| 11/27/2021 | Intelligence Sharing in Corrections & Law Enforcement | Lexipol Webinar | Weisenberger | 1 |
| 11/27/2021 | Root Cause Analysis in Law Enforcement | Lexipol Webinar | Weisenberger | 1.25 |
| 11/30/2021 | Off-Duty Handgun Qualification | Grafton PD; Sgt Schellinger | Develice | 0.5 |
| 12/2/2021 | Critical Communication & Decision Making | WCTC; Pewaukee | Peters | 8 |
| | | | Andrews | 8 |
| | | | Schemenauer | 8 |
| 12/3/2021 | Challenges to Incident Command | WCTC; Pewaukee | Kell | 8 |
| 12/6-12/9/2021 | Instructor Development Course | WCTC; Pewaukee | Peters | 32 |
| 12/8/2021 | Monthly K9 Training | Sheboygan County Training Group | Chojnacki | 8 |
| 12/10/2021 | Annual Department Meeting & Awards | CPD Community Room | Frank | 2 |
| | Department photo; Child Advocacy; Awards | | McNerney | 2 |
| | | | Kell | 2 |
| | | | Emmrich | 2 |
| | | | Schellinger | 2 |
| | | | Weisenberger | 2 |
| | | | Fitting | 2 |
| | | | Butzler | 2 |
| | | | Kegley | 2 |
| | | | Koehler | 2 |
| | | | Develice | 2 |
| | | | Ward | 2 |
| | | | Chojnacki | 2 |
| | | | Buckenberger | 2 |
| | | | Peters | 2 |
| | | | Boldt | 2 |
| | | | Andrews | 2 |
| | | | Bailey | 2 |

Cedarburg Police Department
2021 Officer Training

| | | | | |
|------------------|---|------------------------------------|--------------|-----|
| | | | Schlice | 2 |
| | | | Schemenauer | 2 |
| | | | Becker | 2 |
| 12/14/2021 | SRT Training-Assist w/Search Warrant in Cedarburg; Firearms Training | Cedarburg; Outdoor Range | Schellinger | 8 |
| | | | Buckenberger | 8 |
| | | | Boldt | 8 |
| 12/15-12/17/2021 | Scenario Training & DAAT Refresher <i>K9 Searching & Handcuffing under bite pressure; De-Escalation; High Risk Traffic stops; Sudden assaults; ground defense; weapon retention; handcuffing; hostage rescue; contacts shots; tourniquets; gas masks; SRT callout procedure.</i> | St Mary's School; Port Washington | Kell | 8 |
| | | | Emmrich | 8 |
| | | | Schellinger | 8 |
| | | | Weisenberger | 8 |
| | | | Butzler | 8 |
| | | | Kegley | 8 |
| | | | Koehler | 8 |
| | | | Develice | 8 |
| | | | Chojnacki | 8 |
| | | | Buckenberger | 8 |
| | | | Peters | 8 |
| | | | Boldt | 8 |
| | | | Andrews | 8 |
| | | | Bailey | 8 |
| | | | Schlice | 8 |
| | | | Schemenauer | 8 |
| | | | Becker | 8 |
| 12/20/2021 | Monthly K9 Training | Steinig Tal Kennels | Chojnacki | 8 |
| 12/27/2021 | Off-Duty Handgun Qualification | Grafton PD Range; Sgt. Schellinger | Develice | 0.5 |
| 12/28/2021 | SRT Training-Night Shooting | Outdoor Range | Schellinger | 8 |
| | | | Buckenberger | 8 |
| 12/29/2021 | SRT-Sniper Training- Cold Bore & Night Vision | Outdoor Range | Boldt | 8 |

2021 Dispatch Clerical Training

| <u>DATES</u> | <u>COURSE INFORMATION</u> | <u>LOCATION</u> | <u>EMPLOYEE</u> | <u>HRS</u> |
|----------------|---|-----------------------------------|-----------------|------------|
| 3/9/2021 | SRT Training-Entry Team, Snipers & Negotiators | Marcus Theaters; Saukville | DeBroux | 8 |
| 3/17-3/19/21 | WI Crisis Negotiator's Spring Training Conference <i>Waukesha PD Case Study; Negotiating with Depressed & Suicidal Subjects; Skills-Based Assessment Procees; When Doing Everything Right Still Doesn't Work Out</i> | Oshkosh, WI | DeBroux | 17 |
| 4/26/2021 | Wisconsin Public Records Law | Kyle Gulya; WCTC | Fischer | 8 |
| 4/19/2021 | What Cops Need to Know About Autism | Police One/Caliber Press | Price | 0.5 |
| 6/3/2021 | Negotiator Training | Grafton PD | DeBroux | 4 |
| 7/22/2021 | Security Awareness Webinars (2020, 2021) | KnowBe4 Webinars | Racine | 1.25 |
| 9/20-9/24/2021 | Basic Crisis Negotiations | Waukesha County Sheriffs Office | DeBroux | 40 |
| 11/9/2021 | SRT Training-Entry, Snipers & Negotiators <i>Domestic; Barricade; Hostage; AOA-Warrant; Shots Fired at School</i> | St Mary's Parish; Port Washington | DeBroux | 8 |

2021 BUDGET



Police—Station & Administration

522100, 522110

POLICE – STATION & ADMINISTRATION

Responsibilities Include:

- Recognize citizen cooperation through the issuance of commendations
- Make recommendations to Mayor, Common Council, Boards, Commissions, and citizens concerning public safety issues
- Seek potential grants and funding
- Coordinate annual Safety Day event to enhance public relations and offer information regarding Cedarburg Police Department
- Provide 24-hour police communications dispatch center
- Provide secretarial support to officers and supervisory staff
- Provide general upkeep of the police station building, grounds, and equipment
- Oversee maintenance and repairs of police vehicles
- Provide 24-hour, open door service to the public
- Prepare bids annually for replacement of patrol vehicles

| Department Services Indicators | 2018 | 2019 | 2020 Estimated | 2021 Projected |
|--|----------|----------|-------------------|-------------------|
| Number of Telephone Calls Received by Dispatch | 10,160 | 10,354 | 10,464 | 10,246 |
| 911 Calls | 2,848 | 3,384 | 3,712 | 3,760 |
| False 911 Calls | 240 | 98 | 308 | 320 |
| Individuals Receiving Assistance at Station | 6,114 | 5,970 | 6,824 | 6,526 |
| Citizens Requests for Open Records | 470 | 502 | 494 | 527 |
| Mental Commitment Complaints | 20 | 18 | 18 | 17 |
| Violent Crimes | 2 | 4 | 2 | 2 |
| Property Crimes | 84 | 60 | 98 | 119 |
| Value of Property Stolen | \$26,258 | \$47,228 | \$25,928 | 36,743 |
| Recovery of Property Stolen | \$6,565 | \$11,807 | \$1,284 | 2,939 |
| Municipal Warrants Processed | 62 | 36* | 22* | 10* |

| Service Area | Objective | Efficiency Measure | Target 2018/2019 | Target 2019/2020 | Target 2020/2021 |
|-------------------|----------------|---------------------|---------------------|---------------------|---------------------|
| Police Department | Safe Community | Violent Crime Rate | .20% | .10% | 10% |
| Police Department | Safe Community | Property Crime Rate | 10.00% | 8.00% | 8.00% |
| Police Department | Safe Community | Youth Crime Rate | 1.00% | .80% | .80% |

Police—Station & Administration

522100, 522110

2020 Significant Accomplishments:

- Installed upgraded 911 hardware and software-to be completed March, 2021
- Researched and purchased new body/squad/interview room camera system
- Hired and trained two new officers
- Selected and recommended promotions to PFC for Captain, Patrol Sergeant and two Lieutenants and training for those positions
- Seek accreditation for Dispatch EMD

2021 Objectives to be Accomplished:

- Hire and train one officer
- Assist City Administrator with evaluation of vehicle lease program
- Leadership training for new Lieutenants

Long Term Objectives:

- Facilities needs evaluation

Budget Variances:

- None

Police—Patrol & Investigations

522120, 522130

POLICE – PATROL & INVESTIGATIONS

Responsibilities Include:

- Patrol areas of the City with squad vehicle, bicycle, foot patrol, and canine
- Apprehend violators of state and local laws/ordinances and take appropriate action as specified by the rules/regulations and policies/procedures of the City
- Render service and provide assistance to those who live, work, or visit the City of Cedarburg by responding to home and vehicle lock-outs; providing open door and window checks for businesses, and home checks while citizens are on vacation; providing directions, and motor vehicle and driver's license information to the public; assisting motorists and pedestrians; locating lost children; and investigating problems encountered by the public while in the City
- Handle initial investigations of crimes or criminal activity and complete the proper reports for follow-up by the Lt. Detective or Det. Juvenile Officer
- Support and security to all schools through the Juvenile Officer and School Safety Officer
- Three officers are trained as Special Response Team (SRT) members to help supplement the county-wide SRT unit; two officers participate on the Anti-Drug Task Force; three officers are trained as firearms instructors; and two officer are trained as defensive tactics instructor and one officer is a police vehicle pursuit instructor
- All officers undergo at least 24 hours of mandatory, annual training but strive for 40 to 60 hours of training
- Officers investigate complaints; respond to fire/rescue calls, burglar/fire alarms and false 911 calls; issue warnings or citations for offenses; secure all City park rest rooms year-round; investigate complaints related to burglary, theft, arson, vice, narcotics, sexual assaults/abuse, domestic violence, identity theft, juvenile enforcement, mental commitment, and other types of investigations as required
- Provide public education for adults and juveniles related to crime prevention, drug/alcohol awareness, child abuse, identity theft, and graffiti problems
- Provide Bicycle Safety Camp and Safety Town to help educate and protect young children relating to pedestrian and bicycle safety

| Department Services Indicators: | 2018 | 2019 | 2020 Estimated | 2021 Projected |
|---|---------|---------|-------------------|-------------------|
| Calls for Service and Incidents Received | 23,640 | 24,664 | 26,638 | 28,033 |
| Assistance to Motorists/Pedestrians | 2,056 | 2,662 | 2,688 | 2,726 |
| Fire/Rescue Responses | 1,124 | 1,200 | 1,376 | 1,396 |
| Burglar/Fire Alarms | 126 | 114 | 184 | 162 |
| Homes Checked While Residents on Vacation | 3,366 | 3,212 | 2,894 | 1,768 |
| Lockouts of Vehicles | 152 | 118 | 136 | 160 |
| Issued Warnings | 4,278 | 4,698 | 4,730 | 4,803 |
| Arrests | 2,270 | 2,322 | 2,206 | 1,848 |
| Safety Town Attendees and Volunteers | 150 | 150 | 150 | 0 |
| Safety Camp Attendees and Volunteers | 150 | 150 | 150 | 0 |
| Hand Checked Doors | 104,980 | 104,980 | 104,980 | 104,980 |
| Hours on Bicycle Patrol | 100 | 100 | 100 | 100 |
| Citations Issued, Includes Parking Cites | 2,262 | 2,248 | 2,158 | 1,776 |
| Criminal Complaints | 110 | 86 | 78 | 69 |
| Accidents Investigated | 114 | 144 | 138 | 138 |

Police—Patrol & Investigations

522120, 522130

| Department Services Indicators: | 2018 | 2019 | 2020 Estimated | 2021 Projected |
|---------------------------------|------|------|-------------------|-------------------|
| K-9 Deployments | 58 | 65 | 50 | 50 |

2020 Significant Accomplishments:

- Added two officers to Special Response Team (replacements)
- Selected and trained two Field Training Officers
- Provided special training for Juvenile Officer and School Safety Officer
- Developed Drone program
- Evaluated change-over to Chevy Tahoe's for patrol
- Provided Admin training for sergeants
- Trained students on ALICE
- Trained DAAT Instructor
- Implicit bias training for all staff

2021 Objectives to be Accomplished:

- Train additional FTO and DAAT instructor
- Add more security cameras on City buildings
- Increase crime prevention programs
- Train new drug investigator to assist county drug unit
- Enhance wellness programs for all employees
- Supervisor training for new Sergeant's
- Implement new less than lethal technologies

Long Term Objectives:

- Develop future leaders within the department

Budget Variances:

- None

| Police Department | | | | | | | | |
|------------------------------|-------------------------------|----------------|----------------|----------------|----------------|------------------|-----------------|------------------|
| 522100 Police Station | | | | 2020 | 2020 | 2021 | % Change | |
| Personnel | | 2017 | 2018 | 2019 | Budget | Estimated | Adopted | 2021/2020 |
| 111 | Salaries | 14,951 | 18,363 | 19,673 | 20,689 | 20,689 | 20,899 | 1.02% |
| 112 | Overtime | 0 | 0 | | 400 | 400 | 400 | 0.00% |
| 135 | Sick Payout | 166 | 188 | 135 | 235 | 235 | 278 | 18.30% |
| 151 | Social Security | 1,218 | 1,454 | 1,140 | 1,670 | 1,670 | 1,651 | -1.15% |
| 152 | Retirement | 1,107 | 1,259 | 954 | 1,458 | 1,458 | 1,438 | -1.37% |
| 154 | Health Insurance | 3,592 | 5,601 | 3,993 | 3,645 | 3,645 | 4,194 | 15.06% |
| 155 | Life Insurance | 0 | 6 | | 24 | 24 | 25 | 3.79% |
| 159 | Longevity | 428 | 454 | 679 | 504 | 504 | 0 | -100.00% |
| 165 | Workers' Comp. Insurance | 932 | 932 | 852 | 703 | 703 | 677 | -3.70% |
| Total | | 22,394 | 28,257 | 27,426 | 29,328 | 29,328 | 29,562 | 0.80% |
| 522100 Police Station | | | | 2020 | 2020 | 2021 | % Change | |
| Operating | | 2017 | 2018 | 2019 | Budget | Estimated | Adopted | 2021/2020 |
| 222 | Electric | 25,280 | 24,966 | 21,960 | 29,305 | 29,305 | 30,037 | 2.50% |
| 224 | Natural Gas | 7,951 | 7,383 | 6,934 | 12,120 | 12,120 | 12,241 | 1.00% |
| 226 | Water Service | 1,050 | 1,006 | 963 | 1,346 | 1,346 | 1,413 | 4.98% |
| 240 | Repair & Maintenance Services | 28,499 | 32,737 | 23,281 | 20,000 | 30,000 | 20,000 | 0.00% |
| 340 | Maintenance Supplies | 3,862 | 1,712 | 1,933 | 4,500 | 6,600 | 4,500 | 0.00% |
| 510 | Property/Auto Insurance | 2,038 | 1,310 | 1,310 | 1,533 | 1,533 | 1,703 | 11.09% |
| Total | | 68,680 | 69,114 | 56,381 | 68,804 | 80,904 | 69,894 | 1.58% |
| Total Expenditures | | 91,074 | 97,371 | 83,807 | 98,132 | 110,232 | 99,456 | 1.35% |
| 522110 Administration | | | | 2020 | 2020 | 2021 | % Change | |
| Personnel | | 2017 | 2018 | 2019 | Budget | Estimated | Adopted | 2021/2020 |
| 111 | Salaries | 198,164 | 201,656 | 204,961 | 209,638 | 250,870 | 222,269 | 6.03% |
| 112 | Overtime | 26,484 | 17,917 | 15,295 | 5,000 | 2,000 | 5,000 | 0.00% |
| 122 | Office/Dispatchers | 386,941 | 351,931 | 375,977 | 412,970 | 412,970 | 432,964 | 4.84% |
| 134 | Holiday | 8,202 | 9,112 | 10,283 | 13,559 | 13,559 | 13,930 | 2.74% |
| 135 | Sick Payout | 5,418 | 5,512 | 4,717 | 5,768 | 4,500 | 3,491 | -39.48% |
| 151 | Social Security | 48,035 | 44,782 | 46,720 | 50,516 | 50,516 | 51,841 | 2.62% |
| 152 | Retirement | 50,867 | 48,674 | 49,291 | 54,456 | 58,962 | 56,397 | 3.56% |
| 154 | Health Insurance | 119,206 | 136,743 | 128,390 | 133,304 | 133,304 | 141,550 | 6.19% |
| 155 | Life Insurance | 212 | 227 | 247 | 247 | 247 | 174 | -29.55% |
| 159 | Longevity | 11,896 | 12,400 | 10,321 | 13,408 | 12,000 | | -100.00% |
| 165 | Workers' Comp. Insurance | 7,983 | 7,880 | 6,850 | 6,233 | 6,233 | 6,899 | 10.69% |
| Total | | 863,408 | 836,834 | 853,052 | 905,099 | 945,161 | 934,515 | 3.25% |
| 522110 | | | | 2020 | 2020 | 2021 | % Change | |
| Operating | | 2017 | 2018 | 2019 | Budget | Estimated | Adopted | 2021/2020 |
| 212 | Attorney/Consultant—Legal | 13,837 | 21,400 | 18,426 | 15,000 | 15,000 | 15,000 | 0.00% |
| 213 | Animal Pound | 1,075 | 655 | 875 | 1,500 | 1,500 | 1,500 | 0.00% |
| 225 | Telephone/Communications | 33,029 | 28,772 | 35,865 | 29,000 | 29,000 | 29,000 | 0.00% |
| 240 | Repair & Maintenance Services | 45,536 | 46,320 | 47,022 | 46,000 | 46,000 | 46,000 | 0.00% |

| | | | | | | | | |
|--------------------|-------------------------------------|-----------|---------|---------|-----------|-----------|-----------|--------|
| 310 | Office Supplies | 6,116 | 7,222 | 7,709 | 6,500 | 6,500 | 6,500 | 0.00% |
| 313 | Printing | 3,658 | 2,805 | 2,673 | 3,500 | 3,500 | 3,500 | 0.00% |
| 320 | Publications & Dues | 327 | 1,130 | 425 | 1,250 | 1,250 | 1,250 | 0.00% |
| 330 | Employee Training, Travel | 6,492 | 5,687 | 6,844 | 4,500 | 4,500 | 4,500 | 0.00% |
| 346 | Clothing & Uniforms | 3,611 | 2,915 | 1,780 | 3,700 | 3,700 | 3,700 | 0.00% |
| 347 | Supplies and Expenses—Hunter Safety | 316 | (29) | 38 | 300 | 300 | 300 | 0.00% |
| 380 | Equipment Outlay | 2,110 | 5,996 | 1,120 | 2,500 | 2,500 | 2,500 | 0.00% |
| 390 | Other Expenses (Photo.) | 1,172 | 1,267 | 1,405 | 2,000 | 2,000 | 2,000 | 0.00% |
| 512 | Liability Insurance | 20,442 | 19,154 | 19,323 | 22,157 | 22,157 | 21,413 | -3.36% |
| Total | | 137,721 | 143,294 | 143,505 | 137,907 | 137,907 | 137,163 | -0.54% |
| Total Expenditures | | 1,001,129 | 980,128 | 996,557 | 1,043,006 | 1,083,068 | 1,071,678 | 2.75% |

| 522120 Patrol | | | | | 2020 | 2020 | 2021 | % Change |
|---------------|--------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Personnel | | 2017 | 2018 | 2019 | Budget | Estimated | Adopted | 2021/2020 |
| 111 | Salaries | 1,193,629 | 1,241,509 | 1,343,353 | 1,375,468 | 1,300,000 | 1,400,187 | 1.80% |
| 112 | Overtime | 38,051 | 37,311 | 42,590 | 51,253 | 58,000 | 52,175 | 1.80% |
| 123 | Crossing Guards | 39,382 | 41,081 | 46,700 | 46,700 | 27,959 | 46,685 | -0.03% |
| 129 | Wages/Billable | (13,526) | (7,798) | (52,959) | (75,000) | (75,000) | (75,000) | 0.00% |
| 134 | Holiday | 37,066 | 33,933 | 38,293 | 62,663 | 62,663 | 63,790 | 1.80% |
| 135 | Sick Payout | 4,375 | 1,749 | 1,949 | 2,259 | 2,259 | 1,503 | -33.47% |
| 151 | Social Security | 101,149 | 104,333 | 107,362 | 118,513 | 111,823 | 120,292 | 1.50% |
| 152 | Retirement | 144,786 | 146,193 | 149,031 | 174,777 | 166,771 | 177,576 | 1.60% |
| 154 | Health Insurance | 210,480 | 232,931 | 258,875 | 293,840 | 260,000 | 379,293 | 29.08% |
| 155 | Life Insurance | 201 | 206 | 202 | 187 | 187 | 177 | -5.35% |
| 159 | Longevity | 12,658 | 12,232 | 12,033 | 10,852 | 10,852 | 8,106 | -25.30% |
| 165 | Workers' Comp. Insurance | 49,543 | 47,792 | 41,621 | 41,837 | 41,837 | 43,347 | 3.61% |
| Total | | 1,817,794 | 1,891,472 | 1,989,050 | 2,103,349 | 1,967,351 | 2,218,131 | 5.46% |

| 522120 Patrol | | | | | 2020 | 2020 | 2021 | % Change |
|--------------------|-------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Operating | | 2017 | 2018 | 2019 | Budget | Estimated | Adopted | 2021/2020 |
| 240 | Repair & Maintenance Services | 25,233 | 22,405 | 20,248 | 20,000 | 20,000 | 20,000 | 0.00% |
| 330 | Employee Training, Travel | 17,371 | 23,360 | 35,832 | 16,000 | 18,000 | 16,000 | 0.00% |
| 346 | Clothing & Uniforms | 18,001 | 20,596 | 24,100 | 12,000 | 18,000 | 12,000 | 0.00% |
| 347 | Supplies and Expenses | 6,078 | 1,050 | 13,978 | 5,500 | 3,000 | 5,500 | 0.00% |
| 351 | Gasoline, Motor Oil | 30,843 | 30,375 | 26,802 | 25,000 | 25,000 | 25,000 | 0.00% |
| 352 | K-9 Expense | 1,006 | 968 | 13,193 | 3,000 | 7,000 | 3,000 | 0.00% |
| 380 | Equipment Outlay | 23,375 | 32,704 | 20,187 | 25,000 | 31,000 | 25,000 | 0.00% |
| 390 | Other Expenses | 125 | 305 | 165 | 500 | 200 | 500 | 0.00% |
| 510 | Property/Auto Insurance | 3,922 | 3,915 | 3,401 | 3,997 | 3,597 | 3,906 | -2.28% |
| Total | | 125,954 | 135,678 | 157,906 | 110,997 | 125,797 | 110,906 | -0.08% |
| Total Expenditures | | 1,943,748 | 2,027,150 | 2,146,956 | 2,214,346 | 2,093,148 | 2,329,037 | 5.18% |

| 522130 Investigative | | | | | 2020 | 2020 | 2021 | % Change |
|----------------------------|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Personnel | | 2017 | 2018 | 2019 | Budget | Estimated | Adopted | 2021/2020 |
| 111 | Salaries | 211,292 | 172,467 | 182,587 | 184,709 | 165,000 | 189,957 | 2.84% |
| 112 | Overtime | 4,171 | 5,107 | 168 | 5,629 | 3,000 | 2,894 | -48.59% |
| 129 | Wages/Billable | 2,858 | (1,767) | (749) | (1,500) | 0 | (1,500) | 0.00% |
| 134 | Holiday | 6,290 | 5,047 | 2,966 | 3,639 | 2,629 | 1,351 | -62.87% |
| 135 | Sick Payout | 0 | 1,348 | | 0 | 0 | 0 | 0.00% |
| 151 | Social Security | 16,199 | 13,622 | 13,225 | 14,901 | 13,230 | 14,779 | -0.82% |
| 152 | Retirement | 19,283 | 21,017 | 20,177 | 22,867 | 20,147 | 22,681 | -0.81% |
| 154 | Health Insurance | 33,906 | 43,078 | 43,364 | 43,446 | 36,000 | 35,366 | -18.60% |
| 155 | Life Insurance | 43 | 33 | 34 | 35 | 35 | 18 | -48.57% |
| 159 | Longevity | 4,814 | 2,058 | 2,184 | 2,310 | 2,310 | 488 | -78.87% |
| 165 | Workers' Comp. Insurance | 6,476 | 6,469 | 5,634 | 5,318 | 5,318 | 5,367 | 0.92% |
| Total | | 305,332 | 268,479 | 269,590 | 281,354 | 247,669 | 271,401 | -3.54% |
| | | | | | | | | |
| 522130 Investigative | | | | | 2020 | 2020 | 2021 | % Change |
| Operating | | 2017 | 2018 | 2019 | Budget | Estimated | Adopted | 2021/2020 |
| 210 | Professional Services | 7,449 | 7,857 | 3,137 | 2,500 | 4,000 | 2,500 | 0.00% |
| 235 | Operating Expenses | | 101 | | | | | |
| 310 | Investigative Office Supplies | 2,049 | 2,380 | 2,939 | 3,000 | 1,000 | 3,000 | 0.00% |
| 330 | Employee Training, Travel | 889 | 5,836 | 3,302 | 2,000 | 2,702 | 2,000 | 0.00% |
| 346 | Clothing & Uniforms | 968 | 3,090 | 2,741 | 1,250 | 1,250 | 1,250 | 0.00% |
| Total | | 11,355 | 19,264 | 12,119 | 8,750 | 8,952 | 8,750 | 0.00% |
| Total Expenditures | | 316,687 | 287,743 | 281,709 | 290,104 | 256,621 | 280,151 | -3.43% |
| | | | | | | | | |
| Grand Total for Department | | 3,352,638 | 3,392,392 | 3,509,029 | 3,645,588 | 3,543,069 | 3,780,321 | 3.70% |
| | | | | | | | | |
| | | | | | 2020 | 2020 | 2021 | % Change |
| Revenues | | 2017 | 2018 | 2019 | Budget | Estimated | Adopted | 2021/2020 |
| 435200 | Police Training Grants | 2,880 | 3,200 | 3,040 | 3,360 | 3,360 | 3,360 | 0.00% |
| 435431 | State Grant—DOT Police | | 1,000 | 1,000 | 4,000 | 3,812 | | 0.00% |
| 441125 | Bicycle Licenses | 40 | 245 | 125 | 100 | 100 | 100 | 0.00% |
| 451101 | Court Penalties and Costs | 32,262 | 37,169 | 47,281 | 47,000 | 37,000 | 47,000 | 0.00% |
| 451102 | State Forfeitures | | | 1,641 | | 1,350 | | |
| 451301 | Parking Violations | 19,971 | 19,683 | 18,801 | 23,000 | 12,000 | 23,000 | 0.00% |
| 462140 | Police Department Fees | 10,805 | 15,387 | 14,140 | 11,500 | 11,800 | 11,500 | 0.00% |
| 462141 | Alarm Permit Fees | 6,755 | 400 | 325 | 250 | 250 | 250 | 0.00% |
| 462145 | False Alarm Fees | 1,155 | 370 | 360 | 2,000 | 2,000 | 2,000 | 0.00% |
| 473500 | School District—Crossing Guards | 42,249 | 43,915 | 50,012 | 50,000 | 32,232 | 50,000 | 0.00% |
| 475100 | City of Mequon—Reimbursement | 5,877 | 2,948 | 2,979 | 2,964 | 2,964 | 2,964 | 0.00% |
| 485550 | Donations | 820 | 1,778 | 32,442 | 7,000 | 7,000 | 7,000 | 0.00% |
| Total | | 122,814 | 126,095 | 172,146 | 151,174 | 113,868 | 147,174 | -2.65% |
| | | | | | | | | |
| | | | | | 2020 | 2020 | 2021 | % Change |
| Net Cost of Program | | 2017 | 2018 | 2019 | Budget | Estimated | Adopted | 2021/2020 |
| | | 3,229,824 | 3,266,297 | 3,336,883 | 3,494,414 | 3,429,201 | 3,633,147 | 3.97% |



THIS REPORT IS A PUBLICATION OF THE

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2021 Annual Report**