

**CITY OF CEDARBURG  
A MEETING OF THE COMMON COUNCIL  
MONDAY OCTOBER 24, 2022 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, October 24, 2022 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., in the second floor Council Chambers. The meeting may be accessed by clicking the following link:  
<https://us02web.zoom.us/j/81174994352>

**AGENDA**

1. CALL TO ORDER - Mayor Michael O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Michael O'Keefe, Council Members Sherry Bublitz, Jack Arnett, Rick Verhaalen, Robert Simpson, Kristen Burkart, Patricia Thome  
  
Excused - District 7 - Vacant
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS\*\* Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. NEW BUSINESS
  - A. Introduction of Ben Collins, General Manager of Cedarburg Light & Water
  - B. Discussion and possible action on approval of the Fifteenth Amendment Agreement for the operation of the Mid-Moraine Municipal Court\*
  - C. Discussion and possible action on Health Insurance Opt-out Payment policy revision\*
  - D. Discussion and possible action on Council Interview questions and the specific Interview process\*
  - E. Discussion and possible action on Flexible Spending Account (FSA) benefit\*
  - F. Discussion and possible action on proposed 2023 budget \*

8. CONSENT AGENDA

- A. Discussion and possible action on approval of October 10, 2022, Council Meeting Minutes\*
- B. Discussion and possible action on approval of new 2022-2023 operator licenses for the period ending June 30, 2023 for Nicholas Faust and Michael J. O'Keefe
- C. Discussion and possible action on payment of bills dated 10/01/2022 through 10/14/2022, transfers dated 9/24/2022 through 10/21/2022, and payroll for period 10/02/2022 through 10/15/2022\*

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. City Administrator's Report\*

10. COMMUNICATIONS

- A. Comments and suggestions from citizens\*\*
- B. Comments and announcements by Council Members
- C. Mayor's Report
  - a. Proclamation – Change your Clock/Change your Batteries\*

11. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to Closed Session pursuant to State Statute 19.85(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically to be discussed is item 11.B.

- A. Approval of Closed Session minutes from October 10, 2022
- B. Discussion on Hwy 60 Business Park Lot 1 purchase offer

12. RECONVENE TO OPEN SESSION

- A. Discussion and possible action on Hwy 60 Business Park Lot 1 purchase offer

13. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW

2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

\*

*Information attached for Council; available through City Clerk's Office.*

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*Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

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*Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,  
(262) 375-7606, email: [cityhall@ci.cedarburg.wi.us](mailto:cityhall@ci.cedarburg.wi.us).

10/20/22 tas

## CITY OF CEDARBURG

**MEETING DATE:** October 24, 2022

**ITEM NO:** 7.B.

**TITLE:** Discussion and possible action on approval of the Fifteenth Amendment Agreement for the operation of the Mid-Moraine Municipal Court

**ISSUE SUMMARY:** The City of Cedarburg is a member of the Mid-Moraine Municipal Court and as such shall approve any changes to the agreement. The changes recommended are in line with how the court currently operates.

**STAFF RECOMMENDATION:** Staff recommends approving the amendment.

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:** none

**BUDGETARY IMPACT:** none

**ATTACHMENTS:** MC Agreement 15 Approved by MCAC, MC Agreement 15 showing changes

**INITIATED/REQUESTED BY:** Mikko Hilvo, City Administrator

**FOR MORE INFORMATION CONTACT:** Mikko Hilvo, City Administrator

~~FOURTEENTH~~FIFTEENTH-AMENDED AGREEMENT  
FOR THE OPERATION OF THE  
MID-MORAINÉ MUNICIPAL COURT  
(§66.0301, *Wisconsin Statutes*)

This Agreement is entered into by and between the City of Cedarburg, Village of Germantown, Village of Grafton, City of Hartford, Town of Hartford, Village of Fredonia, Village of Jackson, Village of Kewaskum, City of Mequon, Village of Newburg, Town of Polk, City of Port Washington, Village of Saukville, Village of Slinger, Village of Thiensville, Town of Trenton, and City of West Bend, Town of West Bend, and Big Cedar Lake Protection and Rehabilitation District municipal corporations organized and existing under the laws of the State of Wisconsin hereinafter called the “Member Municipalities”. The Member Municipalities contract and agree as follows:

1. GENERAL. The Municipal Court shall be organized and shall operate pursuant to the *Wisconsin Statutes*, the ordinances adopted by the Member Municipalities, and the terms of this Agreement. In the event of conflicts, the provisions of the *Wisconsin Statutes* shall govern.
2. ORGANIZATION. Except for matters required by statutes to be determined by the respective governing bodies of Member Municipalities, the general operation of the court shall be by the Judge and the Court Administrative Committee.
3. COURT ADMINISTRATIVE COMMITTEE.
  - (a) **Composition**. The Court Administrative Committee shall be comprised of one representative of each Member Municipality, who shall be appointed by the mayor, president, or chairman of the Member Municipality, subject to confirmation by the municipality’s governing body. In order to assure participation and continuity of representation, each Member Municipality may provide for an alternate representative who shall act on committee matters in the absence of the representative. Neither the representative nor the alternative representative of a Member Municipality shall be a police officer for the municipality or an attorney representing the municipality.
  - (b) **Powers and Duties**. The Administrative Committee shall have general control over the operation of the court, except where such control is specifically granted to the Judge or the governing bodies by statute, in which case the Administrative Committee shall be a recommending agency. The Administrative Committee shall be responsible for the selection of the Clerk of the Municipal Court, subject to appointment by the Judge. The Administrative Committee shall recommend to the governing bodies for determination the salary of the Judge and the number and salary of the Clerks and/or Deputy Clerks. The Administrative Committee shall cause appropriate bank accounts to be established for the deposit of all fees, forfeitures, assessments, and costs paid into the court and shall adopt appropriate accounting procedures to ensure the proper handling of said funds. The Administrative Committee shall, with the assistance of the Clerk and Judge, prepare an annual budget for the operation of the court.
  - (c) **Procedure and Voting**. The Court Administrative Committee shall be governed by *Robert’s Rules of Order Revised*. A majority of the members of the committee shall constitute a quorum. A majority vote shall be required to adopt any motion or resolution.

- (d) **Voting Members.** The duly appointed and confirmed representative or alternate representative of each Member Municipality shall be a permanent voting member of the Court Administrative Committee.
- (e) **Officers.** The Officers of the Court Administrative Committee shall consist of a President, Vice President, Treasurer and Deputy Treasurer.
- (f) **Term.** Officers shall serve a term of ~~three~~ two years. No member may serve in the same office for more than one term, except the Treasurer and Deputy Treasurer who may serve for two consecutive terms. The term of office of each Officer shall begin on July 1 and end on June 30.
- (g) **Compensation.** Officers shall serve without compensation.
- (h) **Nominating Committee.** ~~On or before February 15 of each year, the~~ The President shall appoint a Nominating Committee consisting of three representatives on the Court Administrative Committee. The Nominating Committee shall endeavor to provide at least two candidates for each open seat, except the Nominating Committee need not find two candidates for a seat held by an incumbent that is seeking reelection.
- (i) **Election of Officers.** Officers shall be elected by the Court Administrative Committee at their Spring meeting.
- (j) **Vacancies.** Vacancies in any Officer position shall be filled by the Court Administrative Committee. Any person filling an unexpired term of an Officer may serve in that same capacity until June 30 when the term expires.
- (k) **Duties of the President.** The President shall preside at all meetings of the Court Administrative Committee; perform the duties customary to that office; appoint members of the standing committees; appoint such special committees as are necessary for the proper functioning of the Court Administrative Committee.
- (l) **Duties of the Vice President.** The Vice President shall act as President in the event of the President's absence or inability to serve and during any period in which the office of President is vacant. The Vice President shall become President after the President's term is completed.
- (m) **Duties of Treasurer.** The Treasurer shall act as Treasurer of the Court Administrative Committee; perform the duties customary to that office.
- (n) **Duties of Deputy Treasurer.** The Deputy Treasurer shall act as Treasurer in the event of the Treasurer's absence or inability to serve and during any period in which the office of Treasurer is vacant.

4. JUDGE’S SALARY. The salary of the Judge shall be set by a majority of the governing bodies of Member Municipalities of the Court Administrative Committee.
5. COURT PERSONNEL.
  - (a) **Clerk.** The selection of the Clerk of the Municipal Court shall be made by the Judge and Administrative Committee. The Clerk must be appointed by the Judge pursuant to *Wis. Stats.* §755.01 and §755.10.
  - (b) **Compensation.** The salary and fringe benefits of the Clerk and any other court personnel shall be established by a majority of the governing bodies of Member Municipalities of the Court Administrative Committee after recommendation of the committees.
  - (c) **Administration.** The Judge, Clerk and any other court personnel shall be employees of the Municipal Court.
6. FORFEITURES, FEES, PENALTY ASSESSMENTS, AND COSTS. All forfeitures, fees, penalty assessment, domestic abuse assessment, and costs paid to the Municipal Court under a judgment before the Municipal Judge shall be paid to the respective municipal treasurers within seven (7) days after receipt of the money by the Municipal Judge or other court personnel. At the time of the payment, the Municipal Judge shall report to the treasurers the title of the action, the offense for which a forfeiture was imposed, and the total amount of the forfeiture, fees, penalty assessment, domestic abuse assessments, and costs if any. The treasurers shall disburse the fees, costs, and assessment as provided in *Wis. Stats.* §§165.87(2), 167.31(5), 346.655(2), 814.65(1), and 973.055(2). All jail assessments paid to the Municipal Court under a judgment before the Municipal Judge shall be paid to the respective county treasurers within seven (7) days after receipt of the money by the Municipal Judge or other court personnel. The municipal portions of the court costs, as provided in §§814.65(1), shall be maintained in the Municipal Court operational account. Any excess revenue over budgeted expenditures shall be disbursed at the end of the fiscal year. All forfeitures shall be disbursed at least monthly to the Member Municipality for which judgment was entered.
7. BUDGET PROCESS.
  - (a) **Time and Approval.** The Clerk and the Judge shall submit a proposed budget to the Court Administrative Committee annually no later than November 15th of each year for the next succeeding year. Approval by a majority of all of the Administrative Committee members shall constitute approval of the budget.
  - (b) **Court Costs.** The local share of the court costs required to be collected pursuant to *Wis. Stats.* §814.65(1) shall be applied to the expenses of the court as determined in the budget. The local share shall not be credited to a Member Municipality’s account.

- (c) **Expenses.** The net expenses, whether denominated start-up expenses, capital expenditures, operating expenses, or otherwise, and including those charged under ¶5, after application of the local share of court costs, shall be paid by the Municipal Court, which shall in turn charge each of the Member Municipalities its share. Each Member Municipality's share shall be determined as follows:
- (1) For the year 1991, the shares shall be proportional to the populations of the Member Municipalities as estimated by the Wisconsin Department of Administration for 1989.
  - (2) For the year 1992, the shares shall be proportional to the populations of the Member Municipalities as determined by the 1990 federal census.
  - (3) For the year 1993, the shares shall be proportional to the populations of the Member Municipalities as estimated by the Department of Administration for 1992.
  - (4) For each year thereafter, the ~~Administrative Committee shall determine a minimum amount to be paid by each municipality. The balance total amount~~ of the expenses shall be paid proportional to the number of citations and complaints filed with the court by each Member Municipality during the current calendar year, except as otherwise specifically provided below. All Member Municipalities are required to pay at least 0.25% of the Court's total expenses.
  - (5) For the year 1996, the Village of Grafton shall pay 11.54% and the City of Port Washington shall pay 13.61% of the net expenses of the court. Thereafter, the shares of those municipalities shall be determined based on the number of citations and complaints filed as provided above. In addition to the amounts payable under this paragraph, the Village of Grafton shall pay to the court \$4,214.01 in three annual installments of \$1,404.67 each; and the City of Port Washington shall pay to the court \$4,232.67 in three annual installments of \$1,410.89 each. The additional payments shall be made by January 15th of each of the years 1996, 1997, and 1998.
  - (6) In addition to the amounts payable under this paragraph, the Town of Erin shall pay to the court \$1,053.65 in three annual installments of \$351.22 each; the Village of Germantown shall pay to the court \$5,265.04 in three annual installments of \$1,755.01 each; the Town of Hartford shall pay to the court \$1,152.32 in three annual installments of \$384.11 each; the Village of Saukville shall pay to the court \$1,333.77 in three annual installments of \$444.59 each; and the Town of Trenton shall pay to the court \$1,381.52 in three annual installments of \$460.51 each. The additional payments shall be made by January 15th of each of the years 1999, 2000, and 2001.
  - (7) In addition to the amount payable under this paragraph, the Village of Newburg shall pay to the court \$984.03 in three annual installments of \$328.01 each. The payments shall be made by January 15th of each of the years 2001, 2002, and 2003.



- (8) In addition to the amount payable under this paragraph, the City of Cedarburg shall pay to the court \$6,144.18 in three annual installments of \$2,048.06 each. The payments shall be made by March 15th of each of the years 2003, 2004, and 2005.
- (9) In addition to the amount payable under this paragraph, the Village of Fredonia shall pay to the court \$819.95 in three annual installments of \$273.32 each. The payments shall be made by March 15th of each of the years 2006, 2007, and 2008.
- (10) In addition to the amount payable under this paragraph, the Village of Thiensville shall pay to the court \$2,150.02 in three annual installments of \$716.67 each. The payments shall be made by March 15th of each of the years 2010, 2011, and 2012.
- (11) In addition to the amount payable under this paragraph, the City of Mequon shall pay to the court \$10,780.80 in three annual installments of \$3,593.60 each. The payments shall be made by March 15th of each of the years 2011, 2012, and 2013.
- (12) In addition to the amounts payable under this paragraph, the Big Cedar Lake Protection and Rehabilitation District shall pay to the court \$409.26 in three annual installments of \$136.42 each; the Town of Polk shall pay to the court \$1,961.67 in three annual installments of \$653.89 each; and the Town of West Bend shall pay to the court \$2,377.80 in three annual installments of \$792.60 each. The payments shall be made by January 25th of each of the years 2023, 2024, and 2025.

- 8. LOCATION OF SESSIONS. Each Member Municipality shall provide a place for the Judge to hold court, or it may authorize him or her to hold court in another Member Municipality at a convenient place. Court sessions shall be held exclusively in each such place at least once monthly and, to the extent reasonably possible, at a convenient time for the Member Municipality bringing the action.
- 9. CONTRACT ADMINISTRATION AND AMENDMENTS. The affirmative vote of a majority of all the governing bodies of Member Municipalities shall be required to adopt any resolution pertaining to the operation of the court.
- 10. WITHDRAWAL. Any Member Municipality may withdraw from this Agreement by giving notice in writing to the Judge no later than August 31st of any year. Upon giving such notice, the Member Municipality's participation in the Municipal Court shall terminate at the end of said year.
- 11. ADDITIONAL MEMBERS. Additional municipalities may become Member Municipalities under such condition as may be determined by the Court Administrative Committee upon approval by the governing bodies of all the existing Member Municipalities.
- 12. TERM. This Agreement shall terminate as of April 30, 2051 for all Member Municipalities. Upon termination, any surplus of assets over expenses held by the court shall be distributed to the Member Municipalities in proportion to their contributions to the expenses of the court over the life of the Agreement. For purposes of this paragraph, Member Municipalities does not include those who withdraw under ¶10.

13. SURVIVAL OF OBLIGATIONS. The obligation to contribute to expenses under ¶7 and the right to receive distributions under ¶6 shall survive the withdrawal from or termination of the Agreement, except that a municipality which withdraws shall not be responsible for expenses incurred after its withdrawal.

This agreement as amended is effective on January ~~May~~ 1, 2021~~2023~~.

**CITY OF CEDARBURG**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], Mayor

Attest: \_\_\_\_\_  
[Name], Clerk

**VILLAGE OF FREDONIA**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], President

Attest: \_\_\_\_\_  
[Name], Clerk

**VILLAGE OF GERMANTOWN**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], President

Attest: \_\_\_\_\_  
[Name], Clerk

**VILLAGE OF GRAFTON**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], President

Attest: \_\_\_\_\_  
[Name], Clerk

**CITY OF HARTFORD**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], Mayor

Attest: \_\_\_\_\_  
[Name], Clerk

**TOWN OF HARTFORD**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], Chairman

Attest: \_\_\_\_\_  
[Name], Clerk

**VILLAGE OF JACKSON**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], President

Attest: \_\_\_\_\_  
[Name], Clerk

**VILLAGE OF KEWASKUM**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], President

Attest: \_\_\_\_\_  
[Name], Clerk

**CITY OF MEQUON**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], Mayor

Attest: \_\_\_\_\_  
[Name], Clerk

**VILLAGE OF NEWBURG**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], President

Attest: \_\_\_\_\_  
[Name], Clerk

**TOWN OF POLK**

Approved on: \_\_\_\_\_ By: \_\_\_\_\_  
[Name], Chairman

Attest: \_\_\_\_\_  
[Name], Clerk

**CITY OF PORT WASHINGTON**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], Mayor

Attest: \_\_\_\_\_  
[Name], Clerk

**VILLAGE OF SAUKVILLE**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], President

Attest: \_\_\_\_\_  
[Name], Clerk

**VILLAGE OF SLINGER**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], President

Attest: \_\_\_\_\_  
[Name], Clerk

**VILLAGE OF THIENSVILLE**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], President

Attest: \_\_\_\_\_  
[Name], Clerk

**TOWN OF TRENTON**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], Chairman

Attest: \_\_\_\_\_  
[Name], Clerk

**CITY OF WEST BEND**

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
[Name], Mayor

Attest: \_\_\_\_\_  
[Name], Clerk

**TOWN OF WEST BEND**

Approved on: \_\_\_\_\_ By: \_\_\_\_\_  
[Name], Chairman

Attest: \_\_\_\_\_  
[Name], Clerk

**BIG CEDAR LAKE PRD**

Approved on: \_\_\_\_\_ By: \_\_\_\_\_  
[Name], Chairman

Attest: \_\_\_\_\_  
[Name], Clerk

## CITY OF CEDARBURG

**MEETING DATE:** October 24, 2022

**ITEM NO:** 7.C.

**TITLE:** Discussion and possible action on Health Insurance Opt-out Payment policy revision

**ISSUE SUMMARY:** During our latest discussions with the State Health Insurance Plan Provider we have confirmed that the 65% requirement to have all WRS eligible employees enrolled in the plan is based on the employees entirely opting out of a health insurance plan. Employees that opt out of the State Health Insurance Plan but have coverage through a spouse, parent(s), or other source count towards the 65% minimum. The recommended revised policy is to continue allowing an opt-out payment for all employees.

**PERSONNEL MANUAL SECTION 4-3: INSURANCE AND RETIREMENT BENEFITS.**

**Current Policy:**

- Payment in Lieu of Insurance Coverage. Any full-time employee who elects not to participate in the group health insurance program shall receive payment in lieu of health benefit coverage in amounts determined by the Common Council. (Current amount is \$400/month)

**Revised Policy from October 10:**

- Payment in Lieu of Insurance Coverage. Any WRS eligible employees who are receiving a payment in lieu benefit on or before October 1, 2022 by electing to not participate in group health insurance will continue to receive the payment if the following condition is met: Individual remains an active WRS eligible employee and elects to not participate in group health insurance. This policy may be modified at the discretion of the City Administrator or Common Council.

**Recommended New Policy:**

- Payment in Lieu of Insurance Coverage. Any active WRS eligible employees who elect to not participate in the Employer sponsored group health insurance may be eligible to receive a payment in lieu benefit. The Payment in Lieu benefit amount will be determined annually, and this policy modified as needed by the City Administrator and/or Common Council.

**STAFF RECOMMENDATION:** Staff recommends approval of the new policy.

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

**BUDGETARY IMPACT:** None

**ATTACHMENTS:** None

**INITIATED/REQUESTED BY:** Mikko Hilvo, City Administrator

**FOR MORE INFORMATION CONTACT:** Mikko Hilvo, City Administrator

## CITY OF CEDARBURG

**MEETING DATE:** October 24, 2022

**ITEM NO:** 7.D.

**TITLE:** Discussion and possible action on Council interview questions and the specific interview process

**ISSUE SUMMARY:** A set of interview questions is attached to the packet for your review and approval. According to the Policy, interview questions are to be distributed to the applicants in advance of the meeting. The Council will also need to discuss/develop the process of interviewing two (2) candidates in an open meeting and when each candidate will take office.

**STAFF RECOMMENDATION:** Approve interview questions and approve a process.

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:** n/a

**BUDGETARY IMPACT:** n/a

**ATTACHMENTS:**

- Policy CC-20A
- Interview questions

**INITIATED/REQUESTED BY:** Tracie Sette, City Clerk

**FOR MORE INFORMATION CONTACT:** Tracie Sette, City Clerk

**CITY OF CEDARBURG  
POLICY/PROCEDURE MANUAL**

SUBJECT: FILLING ALDERMANIC POSITION VACANCIES

CC-20A

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General: In order to provide the citizens of the City of Cedarburg with appropriate representation, a uniform procedure shall be used by the Common Council to fill vacancies in the elected position of alderperson.

- Procedures:
1. Whenever an aldermanic position becomes vacant under the conditions listed in Sec. 17.03, Stats., the vacancy is filled by Common Council appointment, except when a recall election is held. An alderperson shall be chosen from interested candidates residing within the affected district. A person so appointed shall hold office until a successor is elected and qualified.
  2.
    - a) If a vacancy occurs on or before December 1, and the term does **not** expire the following April, unless otherwise ordered by the Council, a successor is chosen at the spring election.
    - b) If the vacancy occurs after December 1 preceding the first Tuesday in April, a successor is appointed and the election is held in April of the second year following the December cutoff date.
    - c) If a vacancy occurs between January 1 and May 31 of the second year of the unexpired term, Council appoints a person to fill the vacancy and has the option to order a special election concurrent with the November election.
  3. The City Clerk shall advertise the vacant position through a news release and/or paid advertisement in the City's official newspaper.
  4. Resumes from interested candidates shall be submitted to the City Clerk in accordance with a stipulated deadline and interviews scheduled before the Common Council. Candidates may submit references from individual citizens within their district. Prior to being considered by the Council, all candidates shall complete and sign a Declaration of Qualifications, in a form deemed acceptable to the City Attorney, and as provided by the City Clerk.
  5. Interviews and voting are conducted in Open Session Common Council meetings. As with all open sessions, interested news media and public will be present throughout the entire process. No public input will be taken during the interview or voting process.
  6. Written questions which have been prepared by Council Members will be provided to each candidate in advance of the oral



interviews. Candidates will provide oral responses to these questions during the interview process.

7. Interviews will be conducted with questions presented alternately to candidates. All candidates may be present throughout the interview process.
8. After all interviews have concluded, the Council may discuss qualifications of candidates. The Council may recall individual candidates to clarify any issue previously discussed.
9. Each Council Member votes for one candidate. The individual receiving the least number of votes on the first ballot will no longer be considered a candidate and additional balloting continues using the same process until only one candidate receives a majority of votes cast. There may be additional discussion by Council Members between each vote. A candidate must receive a majority of votes from the Council, but not less than three, to be elected. An abstention by a Council Member during the voting process is not considered a vote.
10. In the case of a tie vote for the final two candidates for an aldermanic position, the mayor will break the tie.
11. Following the completion of balloting, a formal motion is in order to appoint the selected candidate to complete the unexpired term of office.
12. Council voting is done by paper ballot and the voting results are announced. Ballots must contain the name of the person voting, as well as the name of the person voted for, so that the vote of each member can be ascertainable.
13. The oath of office is administered by the City Clerk and the responsibilities and term of office are assumed.

Approved: 3/14/94  
Adopted: 3/28/94  
Revised: 1/26/98  
Revised: 2/23/98  
Revised: 6/14/04  
Revised: 12/8/08  
Revised: 8/25/14

## QUESTIONS FOR ALDERMANIC DISTRICT 1 CANDIDATES

- 1) What factors have motivated you to seek appointment to the Common Council at this time? With this appointment extending until April 2023, are you planning to run for this office in April of 2023?
- 2) What do you feel the role of local government is? How do you prioritize the duties?
- 3) What is your point of view regarding growth for Cedarburg?
- 4) There are generally two (2) approaches to serving as a member of the Common Council:
  - a. "I have been elected to this position and must do what is best for the City", or,
  - b. "I must follow the will of the majority of my constituents"

Which of these two (2) approaches do you think most closely describes your position? Why?

- 5) As a Council Member, how would you deal with a recommendation from a board, commission, committee, or department head with which you do not agree?
- 6) What factors should be considered before proceeding with economic development initiatives?
- 7) Cedarburg's Historic District and festivals are considered primary tourism attractions. As a Common Council Member, how do you balance the support of these assets along with responsibilities to the residents and taxpayers?
- 8) What concerns you about the future of our City? And what opportunities do you see?

All applicants will be allowed a two (2) minute closing statement.

## CITY OF CEDARBURG

**MEETING DATE:** October 24, 2022

**ITEM NO:** 7.E.

**TITLE:** Discussion and possible action on Flexible Spending Account (FSA) Benefit

**ISSUE SUMMARY:** In conjunction with the Health Insurance provider and plan changes our employees will no longer be able to contribute to a Health Savings Account (HSA.) The majority of employees enjoyed the flexibility of the HSA and the benefits it provided. In an effort still provide as many options for our employees as possible Staff has researched alternate options that could provide similar benefits

It was determined that the City could offer a Health FSA and Dependent Care FSA, these accounts are not the same as an HSA, but can help our employee's dollar go further, as they are tax-advantaged. (See attached plan summary information)

Three (3) third party administrators were contacted and proposals received. These proposals were evaluated based on multiple criteria including: benefits provided, overall cost to the employer, budgeting impacts, and ease of use for the employee. (See attached comparison)

**STAFF RECOMMENDATION:** Staff recommends approval of Associated Benefits Connection as the City's Health and Dependent Care FSA provider.

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

None

**BUDGETARY IMPACT:** None

**ATTACHMENTS:** FSA Basics, FSA Vendor Comparison

**INITIATED/REQUESTED BY:** Mikko Hilvo, Administrator

**FOR MORE INFORMATION CONTACT:** Mikko Hilvo, Administrator; Kelly Livingston, Finance Director

HEALTH FSA	
PURPOSE	Pre-tax dollars for medical and health care expenses that health insurance doesn't cover such as deductibles, co-pays and co-insurance for medical, pharmacy, dental and vision. Cannot be used to pay premiums.
ACCOUNT OWNER	An FSA is an employer owned account. If a participant leaves the employer, they cannot take the FSA with them.
ELIGIBILITY	Employees may participate in an FSA as long as their employer offers health insurance.
ANNUAL EMPLOYEE CONTRIBUTION LIMIT	Currently \$2,850 max, projected to increase to \$3,050 for 2023. If both spouses' employer offer a Health FSA, each can contribute to their own Health FSA for a total household maximum of \$5,700.
LIMITED ELECTION PERIOD	Section 125 of the IRS code governs mid-year election changes employees are permitted to make to their health care FSAs. Employees may not make mid-year election changes unless they experience a life event (marriage, divorce, birth, death, etc.) Plan may adopt all, some or none of the IRS status change life events.
USE IT OR LOSE IT	Money not used at the end of the year is forfeited to the plan, unless <b>Carryover</b> or a <b>Grace Period</b> and <b>Runout</b> are elected by the employer. Employers can elect a Runout Period, which allows participants to submit claims with a date of service from the previous plan year, most commonly 90 days. Employers can also choose between an Carryover, currently \$570 max but projected to increase to \$610 for 2023, or a Grace Period. Grace periods allows participants to incur costs in the new plan year and use the previous plan year's dollars, up to 90 days. The rollover does not count toward the annual maximum allowable contribution.
AVAILABILITY OF FUNDS	The full amount employees agree to contribute to an FSA in the coming year is available to them on the first day of the plan year. All plans for consideration use debit cards to access funds.
BENEFIT CARDS	3rd Party administrator will gather medical, dental, vision and pharmacy plan information as possible to be able to substantiate claims without participant doing all of the the work - eg. smart card.

<b>RECORDKEEPING</b>	In most cases, participants need to submit receipts and/or other proof that the reimbursed funds were spent on a qualified medical expense.
<b>ELIGIBLE EXPENSES</b>	The plans are intended to generally cover out-of-pocket medical, dental, vision, and pharmacy expenses, including over-the-counter medication and menstrual products. IRS Publication 502 contains a full list of eligible expenses.
<b>TAX IMPLICATIONS</b>	Reduces the amount of taxable income a participant earns annually.
<b>FORFEITED FUNDS</b>	Employers may use forfeited funds to apply to administrative costs incurred during the plan year or they may credit those leftover to employees' FSAs in the next plan year.
<b>HIPAA</b>	Notice of Privacy Practices must be distributed, limited access to PHI, protect PHI when reviewing claims/receipts for medical expenses.

## DEPENDENT CARE FSA

<b>PURPOSE</b>	Pre-tax dollars for dependent (a child under age 13) care expenses such as daycare, nursery school, pre-school, summer day camp and before/after school programs. Care for spouse or relative who is physically or mentally incapable of self-care and lives in your home.
<b>ACCOUNT OWNER</b>	An FSA is an employer owned account. If a participant leaves the employer, they cannot take the FSA with them.
<b>ELIGIBILITY</b>	Employees may participate in an FSA as long as their employer offers health insurance.
<b>ANNUAL EMPLOYEE CONTRIBUTION LIMIT</b>	Currently \$5,000, not projected to increase for 2023. \$2,500 if married and filing separately. \$5,000 if married and filing jointly. \$5,000 for single parents. Only the custodial parent (parent with whom the child resides for the greater number of nights during the calendar year) is permitted to utilize the DCFSA for the child's day care expenses. Unlike other FSAs, Dependent Care FSA contribution limits always align with the calendar tax year.
<b>LIMITED ELECTION PERIOD</b>	Section 125 of the IRS code governs mid-year election changes employees are permitted to make to their Dependent Care FSAs. Employees may not make mid-year election changes unless they experience a life event (marriage, divorce, birth, death, etc.) Plan may adopt all, some or none of the IRS status change life events.
<b>USE IT OR LOSE IT</b>	Money not used at the end of the year is forfeited to the plan, unless <b>Carryover</b> or a <b>Grace Period</b> and <b>Runout</b> are elected by the employer. Employers can elect a Runout Period, which allows participants to submit claims with a date of service from the previous plan year, most commonly 90 days. Employers can also choose between an Carryover, currently \$570 max but projected to increase to \$610 for 2023, or a Grace Period. Grace periods allows participants to incur costs in the new plan year and use the previous plan year's dollars, up to 90 days. The rollover does not count toward the annual maximum allowable contrabution.
<b>AVAILABILITY OF FUNDS</b>	Unlike the health FSA annual elections, dependent care dollars are not available at the beginning of the year. The participant can only be reimbursed for expenses up to the amount they have contributed into their account and currently have available.
<b>BENEFIT CARDS</b>	3rd Party administrator will gather medical, dental, vision and pharmacy plan information as possible to be able to substantiate claims without participant doing all of the the work - eg. smart card.

<b>RECORDKEEPING</b>	In most cases, participants need to submit receipts and/or other proof that the reimbursed funds were spent on a qualified dependent care expense.
<b>ELIGIBLE EXPENSES</b>	Use DCFSA funds to pay for a wide variety of child and adult care services. The IRS determines which expenses can be reimbursed by a Dependent Care FSA - including before and after school programs, summer camp and day care.
<b>TAX IMPLICATIONS</b>	Participants report DCFSA benefits on Form 2441, Child and Dependent Care Expenses, which is also used to figure out child and dependent care tax credits. The tax benefits received from DCFSA will reduce the amount of the tax credit participants are eligible to receive.
<b>FORFEITED FUNDS</b>	Employers may use forfeited funds to apply to administrative costs incurred during the plan year or they may credit those leftover to employees' FSAs in the next plan year.
<b>HIPAA</b>	N/A

	Employer						Employee					
	Set Up Fee	Admin Fee	Annual Renewal Fee	Claims Payment	Client Portal	Discrim Testing	Debit Card	Member Portal	Member Services	Mobile App	Notes	Questions
Associated	\$450 waived	\$4.00 per participant, per month	\$250 renewal, redesign plan, changes to amounts, etc.	No invoice - ACH pull daily when a claim is paid, can set up daily auto report	X	One standard testing per plan year included at no add't charge	X	X	X	X	For L&W card would be for FSA + HAS	if we go with FSA and DC FSA will there be two PPPM fees? Admin POP?
HealthEquity (Wage Works)	\$250	\$3.85 per participant, per month	\$100 amended plan docs and SPD per plan	Pre-Pay - 4% of plan liability to get started and then invoiced weekly for claims paid, ACH push	two separate portals for City and L&W	One standard testing per plan year included at no add't charge	X	X	X	X	The monthly PPPM fee for FSA and Dependent Care will be bundled at a single monthly fee, have to watch for non-substantiated claims (what to do at end of year for taxes?)	Admin POP? Included within FSA plan docs Form 550 prep and filing would be \$150 annual



## CITY OF CEDARBURG

**MEETING DATE:** October 24, 2022

**ITEM NO:** 7.F.

**TITLE:** Discussion and possible action on proposed 2023 budget

**ISSUE SUMMARY:** Attached is the second draft of the proposed 2023 budget. The tax rate remains at \$6.06 which is a \$1.98 decrease from 2022 (8.04). Changes to the budget are the additional use of general fund balance in the amount of \$100,000 for Dam repairs. This use was approved in 2019 when discussions on the dam repairs began. Total use of fund balance is estimated at \$351,536. The other change is the estimated use of the Library Fund Balance in the amount of \$24,162 for increase in salaries (1.98%), retirement (15.83%), and publications/subscriptions (32.86%). Use of the general fund and library fund balances could change after health insurance open enrollment period is completed based on some employees either opting in or opting out of the State Health Insurance Plan.

Estimated 2023 Ending Fund Balance for General Fund: \$2,912,260

Estimated 2023 Ending Fund Balance for Library Fund: \$81,037

**STAFF RECOMMENDATION:** None

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:** N/A

**BUDGETARY IMPACT:** Sets budget for 2023

**ATTACHMENTS:** Budget Sheets (BS&A)

**INITIATED/REQUESTED BY:** Mikko Hilvo, City Administrator  
Kelly Livingston, Finance Director  
Maureen Hartjes, Deputy Finance Director

**FOR MORE INFORMATION CONTACT:** Mikko Hilvo, City Administrator  
Kelly Livingston, Finance Director

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
100-000000-411111	REAL ESTATE TAXES	6,220,091	6,613,734	6,613,734	6,613,734	6,818,191	3.09
100-000000-411310	TAX EQUIVALENT - UTILITY	773,750	897,073	579,000	897,073	897,073	
100-000000-411800	INTEREST - DELIN PERS PROP TAX	525		244	244	250	
100-000000-411900	INTEREST - DELIN SPEC ASSESS	293		389	389	350	
100-000000-435100	STATE SHARED REVENUES	200,728	204,113	29,213	204,113	203,965	(0.07)
100-000000-435101	FIRE INSURANCE DUES	96,200					
100-000000-435102	EXPENDITURE RESTRAINT GRANT	200,264	188,372	188,372	188,372	190,718	1.25
100-000000-435104	STATE PERSONAL PROPERTY AID	39,214	39,213	39,213	39,213	39,213	
100-000000-435105	STATE AID CABLE FRANCHISE FEES	29,585	29,585	29,585	29,585	29,585	
100-000000-435200	STATE GRANT - POLICE TRAINING	2,880	3,360				(100.00)
100-000000-435201	STATE GRANT - FD SAFETY	1,400					
100-000000-435202	OFFICER REIMBURSEMENT	1,856					
100-000000-435300	STATE TRANSPORTATION AIDS	899,034	930,510	695,950	930,510	919,862	(1.14)
100-000000-435302	STATE COMPUTER AIDS	21,048	21,048	21,048	21,048	21,048	
100-000000-435420	STATE GRANT - RECYCLING	38,042	38,042	37,945	37,945	37,945	(0.25)
100-000000-441110	LIQUOR & BEER LICENSES	22,258	21,000	31,229	31,219	31,219	48.66
100-000000-441122	DIRECT SELLER LICENSES		500	720	720	600	20.00
100-000000-441123	CIGARETTE LICENSES	500	500	500	500	500	
100-000000-441124	OPERATOR LICENSES	12,750	12,500	11,990	12,500	12,500	
100-000000-441125	BICYCLE LICENSES	35	100	50	50	50	(50.00)
100-000000-441126	DOG & CAT LICENSES	1,018	200	120	200	150	(25.00)
100-000000-441127	CABLE TV FRANCHISE FEES	113,861	112,000	58,002	112,000	112,000	
100-000000-441128	TRANSIENT PERMIT FEES	250	250	250	250	250	
100-000000-441129	WEIGHTS & MEASURES LICENSE	995	995	770	995	995	
100-000000-441130	FIRE INSPECTION FEE	18,295	20,000	21,935	22,000		(100.00)
100-000000-443500	BUILDING PERMITS	83,918	88,000	111,311	120,000	115,000	30.68
100-000000-443501	ELECTRICAL PERMITS	34,535	22,000	25,333	30,000	30,000	36.36
100-000000-443502	PLUMBING PERMITS	29,235	24,000	20,528	30,000	30,000	25.00
100-000000-443505	HEATING/AIR COND PERMITS	36,123	20,000	18,333	26,000	25,000	25.00
100-000000-443506	DRIVE OPENING PERMITS	700	1,500	1,715	2,000	2,000	33.33
100-000000-443507	EROSION CONTROL PERMITS	4,320	5,000	7,840	9,000	6,000	20.00
100-000000-443508	OCCUPANCY PERMITS	3,640	5,000	6,450	7,500	6,500	30.00
100-000000-443509	SIGN PERMITS	1,415	1,800	920	1,000	1,000	(44.44)
100-000000-443510	STREET OPENING PERMITS	14,186	10,000	26,021	30,000	15,000	50.00
100-000000-443511	MISCELLANEOUS PERMIT FEES	3,783	2,500	2,775	3,000	2,750	10.00
100-000000-443512	BLDG INSPECTION PLAN REVIEW	5,663	6,000	9,850	11,000	8,000	33.33
100-000000-443513	STORMWATER MGMT PERMIT	2,455	1,000		1,000	1,000	
100-000000-443514	PLAN REVIEW	3,424	4,000	2,128	3,000	3,000	(25.00)
100-000000-451101	COURT PENALTIES & COSTS	37,430	47,000	23,209	38,000	38,000	(19.15)
100-000000-451102	STATE FORFEITURES	2,580	1,350				(100.00)
100-000000-451301	PARKING VIOLATIONS	8,233	23,000	12,143	18,000	18,000	(21.74)
100-000000-461151	TREASURERS OFFICE FEES	1,513	500	89	200	200	(60.00)
100-000000-461152	LICENSE PUBLICATION FEES	860	850	820	850	850	
100-000000-461153	ASSESSORS OFFICE FEES	7,366	5,800	3,437	4,000	4,000	(31.03)
100-000000-461155	ENGINEERING FEES	11,809	5,000	2,497	3,000	3,000	(40.00)
100-000000-461156	BUILDING INSPECT - HOUSE NOS	647	700	1,075	1,100	1,000	42.86
100-000000-461157	STATE TAG FEE	1,485	1,760	2,475	2,750	2,500	42.05
100-000000-461160	CENTRAL DUPLICATING	43	50	6	50	50	
100-000000-462140	POLICE DEPARTMENT FEES	17,416	11,500	3,930	7,500	7,500	(34.78)
100-000000-462141	ALARM PERMIT FEES	225	250	225	225		(100.00)
100-000000-462145	FALSE ALARM FEES	275	2,000	110	200	200	(90.00)
100-000000-463101	PUBLIC WORKS FEES	14,136	14,000	11,172	14,000	14,000	
100-000000-463103	CELEBRATIONS REVENUE	27,520	21,000	15,900	21,000	21,000	
100-000000-464103	RECYCLING - ALUMINUM/TIN			321	321		
100-000000-464125	WEED MOWING FEES		1,000		500	1,000	

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
100-000000-467200	PARK RENTAL FEES	14,278	8,000	10,129	10,367	8,000	
100-000000-467435	SENIOR CENTER FEES	22,625	50,000	28,149	50,000	53,000	6.00
100-000000-469000	PUBLIC CHARGES FOR SERVICES			6,544	6,544		
100-000000-473405	LANDFILL MONITOR - TOWN	2,166	2,165	733	2,165	2,165	
100-000000-473407	FIRE-OPERATING EXP-TOWN	204,406	254,050	136,187	254,050		(100.00)
100-000000-473408	FIRE/EMS DISPATCHING	2,976	2,000	980	2,000		(100.00)
100-000000-473409	EMERGENCY MNGMT-TOWN	371	200		200	200	
100-000000-473500	SCHOOL DIST - CROSSING GUARDS	47,491	50,000	25,997	50,000	50,000	
100-000000-474110	WRC - ADMIN LABOR	10,250	10,250			10,250	
100-000000-474210	TRANSFER FROM ROOM TAX ADMIN	6,301	3,000	2,344	3,000	3,000	
100-000000-474510	TIF DISTRICT - ADMIN LABOR	2,034	3,000	500	3,000	3,000	
100-000000-475100	CITY OF MEQUON-REIMB FOR SVCS		3,000				(100.00)
100-000000-481100	INVESTMENT INCOME	45,918	40,000	35,586	30,000	30,000	(25.00)
100-000000-481110	INVESTMENT INCOME - SP ASSESS	38					
100-000000-481120	FD INVESTMENT INCOME	140					
100-000000-482215	RENT - CITY PROPERTY	12,162	13,000	12,063	13,000	13,000	
100-000000-482220	RENT - CITY PROP WATER TOWER	227,140	157,600	141,612	157,600	172,881	9.70
100-000000-483320	FD EQUIPMENT SALES	300					
100-000000-483500	CDBG LOAN REPAYMENTS/REIMB	(37,776)	9,640	16,346	15,454		(100.00)
100-000000-483501	CDBG LOAN INTEREST	422	100	248	220		(100.00)
100-000000-484210	REFUND OF PRIOR YEAR EXPENSE	3,077		80	80		
100-000000-485550	DONATIONS	67,614	16,800	15,844	15,824	15,000	(10.71)
100-000000-485551	DONATIONS - FD	7,707					
100-000000-486000	MISCELLANEOUS REVENUE	350	1,000	6,395	6,400	6,000	500.00
100-000000-487000	CHANGE IN MARKET VALUE	(63,362)		(134,561)	(93,818)		
100-000000-488800	SENIOR VAN RECEIPTS	2,709	1,300	412	412		(100.00)
100-000000-491220	TRANSFER FROM REC PROG FND		15,303		15,303	20,000	30.69
Totals for dept 000000 -		9,629,144	10,100,063	8,976,460	10,069,657	10,059,510	(0.40)
TOTAL ESTIMATED REVENUES		9,629,144	10,100,063	8,976,460	10,069,657	10,059,510	(0.40)
APPROPRIATIONS							
Dept 511100 - COUNCIL							
100-511100-500111	SALARIES	16,800	16,800	10,985	16,800	16,800	
100-511100-500151	FICA	1,285	1,285	840	1,285	1,285	
100-511100-500165	WORKERS COMP INS	28	28	28	28	33	17.86
100-511100-500320	PROF PUBLICATIONS AND DUES	6,493	6,700	675	6,700	7,186	7.25
100-511100-500330	TRAVEL & TRAINING		225		225	225	
100-511100-500390	OTHER EXPENSES	702	375	172	375	375	
Totals for dept 511100 - COUNCIL		25,308	25,413	12,700	25,413	25,904	1.93
Dept 513100 - MAYOR							
100-513100-500111	SALARIES	6,000	6,000	3,923	6,000	6,000	
100-513100-500151	FICA	459	459	300	459	459	
100-513100-500165	WORKERS COMP INS	10	10	10	10	12	20.00
100-513100-500225	TELEPHONE/COMMUNICATIONS	49	104	61	104	104	
100-513100-500330	TRAVEL & TRAINING		600		400	400	(33.33)
100-513100-500343	AWARDS, SUPPLIES	726	1,000		500	500	(50.00)
100-513100-500390	OTHER EXPENSES		250		250	250	
Totals for dept 513100 - MAYOR		7,244	8,423	4,294	7,723	7,725	(8.29)
Dept 513200 - CITY ADMINISTRATOR							
100-513200-500111	SALARIES	105,402	115,003	72,983	115,003	124,204	8.00
100-513200-500151	FICA	7,454	8,798	5,160	8,798	9,502	27 of 87 8.00

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Dept 513200 - CITY ADMINISTRATOR							
100-513200-500152	RETIREMENT	7,110	7,475	4,456	7,475	8,446	12.99
100-513200-500154	HEALTH INSURANCE	28,803	31,189	20,792	31,189	23,209	(25.59)
100-513200-500158	DEFERRED COMP CONTRIBUTION		9,200		9,200	9,937	8.01
100-513200-500165	WORKERS COMP INS	167	188	191	188	220	17.02
100-513200-500225	TELEPHONE/COMMUNICATIONS	529	650	381	650	650	
100-513200-500310	OFFICE SUPPLIES		200		200	200	
100-513200-500320	PROF PUBLICATIONS AND DUES	407	1,200	1,324	1,324	1,400	16.67
100-513200-500330	TRAVEL & TRAINING	1,513	2,500	1,119	2,000	3,000	20.00
Totals for dept 513200 - CITY ADMINISTRATOR		151,385	176,403	106,406	176,027	180,768	2.47
Dept 514100 - CITY CLERK							
100-514100-500111	SALARIES	139,108	131,693	83,869	131,693	141,440	7.40
100-514100-500125	PART TIME SALARIES/SEASONAL	5,416	19,776	9,348	19,776	24,000	21.36
100-514100-500135	SICK PAY OUT	723	584		385	385	(34.08)
100-514100-500151	FICA	10,614	11,632	6,378	11,632	12,686	9.06
100-514100-500152	RETIREMENT	9,378	8,560	5,454	8,560	9,620	12.38
100-514100-500154	HEALTH INSURANCE	42,640	54,402	36,268	54,402	46,417	(14.68)
100-514100-500155	LIFE INSURANCE	94	100	80	100	105	5.00
100-514100-500165	WORKERS COMP INS	261	249	253	249	291	16.87
100-514100-500210	PROFESSIONAL SERVICES	593	12,000	9,481	9,490	5,000	(58.33)
100-514100-500225	TELEPHONE/COMMUNICATIONS	430	500	304	500	500	
100-514100-500240	REPAIR AND MAINTENANCE		400		400	400	
100-514100-500310	OFFICE SUPPLIES	1,969	3,000	2,034	3,000	3,000	
100-514100-500311	RECORDING FEES	120	350	30	100	350	
100-514100-500312	COMPUTER/COPIER SUPPLIES	1,827	2,000	886	2,000	2,000	
100-514100-500315	POSTAGE	11,369	17,000	7,261	17,000	12,000	(29.41)
100-514100-500320	PROF PUBLICATIONS AND DUES	1,004	575	636	900	700	21.74
100-514100-500325	LEGAL PUBLICATIONS	3,840	4,500	3,210	4,500	4,500	
100-514100-500330	TRAVEL & TRAINING	1,167	1,000	115	500	1,000	
100-514100-500380	EQUIPMENT/CAPITAL OUTLAY		600	963	1,000	600	
Totals for dept 514100 - CITY CLERK		230,553	268,921	166,570	266,187	264,994	(1.46)
Dept 514200 - ELECTIONS							
100-514200-500111	SALARIES	5,855	20,000	12,311	20,000	8,000	(60.00)
100-514200-500151	FICA	15	200	44	100	200	
100-514200-500165	WORKERS COMP INS	20	41	42	42	48	17.07
100-514200-500310	OFFICE SUPPLIES	4,310	10,000	7,592	10,000	6,000	(40.00)
100-514200-500321	ELECTIONS LEGAL NOTICES	271	500	221	500	500	
100-514200-500380	EQUIPMENT/CAPITAL OUTLAY	1,673	1,750	2,320	2,500	2,500	42.86
Totals for dept 514200 - ELECTIONS		12,144	32,491	22,530	33,142	17,248	(46.91)
Dept 514700 - TECHNOLOGY							
100-514700-500210	PROFESSIONAL SERVICES	32,657	41,949	18,494	41,949	58,163	38.65
100-514700-500220	INTERNET	12,879	13,000	8,617	13,000	16,000	23.08
100-514700-500380	EQUIPMENT/CAPITAL OUTLAY	33,315	30,049	16,753	30,049	74,254	147.11
100-514700-500385	EQUIPMENT OUTLAY	8,027	7,800	8,051	7,800	7,800	
Totals for dept 514700 - TECHNOLOGY		86,878	92,798	51,915	92,798	156,217	68.34
Dept 515400 - ASSESSOR S OFFICE							
100-515400-500210	PROFESSIONAL SERVICES	75,150	83,500	68,100	83,500	83,500	
100-515400-500219	REVALUATION		72,500	262	72,500		(100.00)
100-515400-500225	TELEPHONE/COMMUNICATIONS	129	200	121	200	200	
100-515400-500312	COMPUTER/COPIER SUPPLIES	1,977	2,410	2,276	2,410	2,410	
100-515400-500323	STATE OF WI FEES	1,322	1,550		1,550	1,550	

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APPROPRIATIONS							
Dept 515400 - ASSESSOR S OFFICE							
Totals for dept 515400 - ASSESSOR S OFFICE		78,578	160,160	70,759	160,160	87,660	(45.27)
Dept 515600 - TREASURER S OFFICE							
100-515600-500111	SALARIES	162,088	161,867	90,308	150,000	156,188	(3.51)
100-515600-500121	PART TIME SALARIES	6,628	13,711	9,274	13,711	24,960	82.04
100-515600-500135	SICK PAY OUT	708	1,548	55,631	57,000		(100.00)
100-515600-500151	FICA	12,562	13,550	7,479	13,550	13,856	2.26
100-515600-500152	RETIREMENT	10,933	10,622	6,339	10,622	12,319	15.98
100-515600-500154	HEALTH INSURANCE	24,523	27,548	2,976	25,000	51,926	88.49
100-515600-500155	LIFE INSURANCE	187	172	69	112	116	(32.56)
100-515600-500165	WORKERS COMP INS	280	290	294	290	339	16.90
100-515600-500210	PROFESSIONAL SERVICES	31,219	36,600	46,921	50,000	50,000	36.61
100-515600-500225	TELEPHONE/COMMUNICATIONS	239	300	182	300	300	
100-515600-500310	OFFICE SUPPLIES	6,729	7,500	1,640	5,000	7,500	
100-515600-500320	PROF PUBLICATIONS AND DUES	588	540	250	500	500	(7.41)
100-515600-500330	TRAVEL & TRAINING	704	1,020	860	1,000	1,000	(1.96)
100-515600-500380	EQUIPMENT/CAPITAL OUTLAY	265	100				(100.00)
100-515600-500390	OTHER EXPENSES	2,614	2,500	1,279	2,000	2,500	
Totals for dept 515600 - TREASURER S OFFICE		260,267	277,868	223,502	329,085	321,504	15.70
Dept 515900 - INDEPENDENT AUDIT							
100-515900-500210	PROFESSIONAL SERVICES	24,450	32,000	32,000	45,000	60,000	87.50
Totals for dept 515900 - INDEPENDENT AUDIT		24,450	32,000	32,000	45,000	60,000	87.50
Dept 516100 - CITY ATTORNEY							
100-516100-500211	EXTRAORDINARY SERVICES	32,821	40,000	23,014	40,000	40,000	
Totals for dept 516100 - CITY ATTORNEY		32,821	40,000	23,014	40,000	40,000	
Dept 518100 - CITY HALL							
100-518100-500111	SALARIES	89,267	47,840	31,469	45,000	49,754	4.00
100-518100-500112	OVERTIME	1,923	1,500	297	1,000	1,500	
100-518100-500151	FICA	5,857	5,348	2,056	3,692	3,921	(26.68)
100-518100-500152	RETIREMENT	5,299	4,719	2,076	3,231	3,486	(26.13)
100-518100-500154	HEALTH INSURANCE	12,559	28,750		10,037	8,669	(69.85)
100-518100-500155	LIFE INSURANCE	74	43	31	43	43	
100-518100-500165	WORKERS COMP INS	2,397	2,100	2,131	2,131	2,456	16.95
100-518100-500210	PROFESSIONAL SERVICES		22,464	17,720	31,760	33,696	50.00
100-518100-500222	ELECTRIC	21,919	26,322	13,902	19,946	26,000	(1.22)
100-518100-500224	NATURAL GAS	13,652	25,000	15,959	25,534	27,000	8.00
100-518100-500225	TELEPHONE/COMMUNICATIONS	2,255	2,500	1,365	2,176	2,500	
100-518100-500226	WATER SERVICE	3,366	3,500	3,227	6,367	6,500	85.71
100-518100-500240	REPAIR AND MAINTENANCE	18,086	30,000	27,340	34,934	37,000	23.33
100-518100-500350	OPERATING SUPPLIES	6,559	14,000	4,702	8,750	14,000	
100-518100-500380	EQUIPMENT/CAPITAL OUTLAY	26,503	22,000	13,910	8,000	22,000	
Totals for dept 518100 - CITY HALL		209,716	236,086	136,185	202,601	238,525	1.03
Dept 519200 - EMPLOYEE RELATIONS							
100-519200-500161	EAP/125 ADMIN	1,474	2,300	1,507	2,300	2,300	
100-519200-500210	PROFESSIONAL SERVICES	1,634	4,000	933	3,000	4,000	
100-519200-500335	LEADERSHIP DEVELOPMENT	500	600	195	400	400	(33.33)
100-519200-500343	AWARDS, SUPPLIES	1,508	1,500	2,305	2,500	1,500	
Totals for dept 519200 - EMPLOYEE RELATIONS		5,116	8,400	4,940	8,200	8,200	(2.38)
Dept 519400 - INSURANCE COSTS							

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APPROPRIATIONS							
Dept 519400 - INSURANCE COSTS							
100-519400-500110	HEALTH INS SURCHARGE					426,240	
100-519400-500510	PROPERTY INSURANCE	3,119	3,130	3,251	3,130	3,300	5.43
100-519400-500512	LIABILITY INSURANCE	5,328	3,280	3,280	3,280	3,300	0.61
100-519400-500520	SURETY BONDS	450	653	631	653	653	
Totals for dept 519400 - INSURANCE COSTS		8,897	7,063	7,162	7,063	433,493	6,037.52
Dept 522100 - POLICE STATION							
100-522100-500111	SALARIES	28,156	(18,270)	315	315		(100.00)
100-522100-500112	OVERTIME		400				(100.00)
100-522100-500135	SICK PAY OUT		278				(100.00)
100-522100-500151	FICA	1,677	1,731	(4)			(100.00)
100-522100-500152	RETIREMENT	2,818	1,003	20	20		(100.00)
100-522100-500154	HEALTH INSURANCE	2,547	12,475				(100.00)
100-522100-500165	WORKERS COMP INS	677	680	690			(100.00)
100-522100-500210	PROFESSIONAL SERVICES		33,696	10,786	22,000	22,464	(33.33)
100-522100-500222	ELECTRIC	24,435	30,488	17,075	25,000	30,945	1.50
100-522100-500224	NATURAL GAS	8,114	12,241	8,715	12,241	12,559	2.60
100-522100-500226	WATER SERVICE	1,292	1,413	978	1,413	1,554	9.98
100-522100-500240	REPAIR AND MAINTENANCE	39,398	22,000	22,626	21,000	40,866	85.75
100-522100-500340	MAINTENANCE SUPPLIES	2,393	4,500	6,409	6,500	4,500	
100-522100-500510	PROPERTY INSURANCE	1,703	1,703	1,769	1,703	3,500	105.52
Totals for dept 522100 - POLICE STATION		113,210	104,338	69,379	90,192	116,388	11.55
Dept 522110 - POLICE ADMINISTRATION							
100-522110-500111	SALARIES	225,800	110,932	157,808	110,932	114,411	3.14
100-522110-500112	OVERTIME	4,335	5,000	9,850	8,000	5,500	10.00
100-522110-500122	OFFICE/DISPATCHERS	436,642	445,967	241,107	293,505	345,202	(22.59)
100-522110-500134	HOLIDAY PAY	10,190	14,348		13,000	13,000	(9.40)
100-522110-500135	SICK PAY OUT	3,127	60,708	36,274	36,274	2,307	(96.20)
100-522110-500151	FICA	51,545	44,328	30,688	44,328	36,752	(17.09)
100-522110-500152	RETIREMENT	57,262	43,646	33,000	43,646	39,880	(8.63)
100-522110-500154	HEALTH INSURANCE	135,782	128,667	71,160	128,667	84,285	(34.49)
100-522110-500155	LIFE INSURANCE	162	48	41	48	9	(81.25)
100-522110-500165	WORKERS COMP INS	6,899	3,620	3,673	3,673	3,856	6.52
100-522110-500212	ATTORNEY/CONSULTANT	17,415	18,000	12,260	17,000	18,000	
100-522110-500213	ANIMAL POUND	996	1,500	985	1,400	1,500	
100-522110-500225	TELEPHONE/COMMUNICATIONS	35,348	31,000	23,325	31,447	31,500	1.61
100-522110-500240	REPAIR AND MAINTENANCE	58,238	48,000	37,386	46,000	48,000	
100-522110-500310	OFFICE SUPPLIES	6,519	6,500	2,409	6,400	6,500	
100-522110-500313	PRINTING-NEWSLETTERS, ETC	1,257	3,500	549	3,200	3,500	
100-522110-500320	PROF PUBLICATIONS AND DUES	607	1,250	1,668	1,100	1,250	
100-522110-500330	TRAVEL & TRAINING	6,695	4,500	5,076	5,500	6,000	33.33
100-522110-500346	UNIFORMS	2,985	3,700	1,702	3,500	3,700	
100-522110-500347	SUPPLIES AND EXPENSES	366	300	980	1,000	300	
100-522110-500380	EQUIPMENT/CAPITAL OUTLAY	3,305	3,000	32,097	3,000	3,000	
100-522110-500390	OTHER EXPENSES	1,616	2,000	1,497	1,700	2,000	
100-522110-500512	LIABILITY INSURANCE	21,413	14,905	14,905	14,905	15,000	0.64
Totals for dept 522110 - POLICE ADMINISTRATION		1,088,504	995,419	718,440	818,225	785,452	(21.09)
Dept 522120 - POLICE PATROL DIVISION							
100-522120-500111	SALARIES	1,392,545	1,525,449	958,391	1,525,449	1,741,702	14.18
100-522120-500112	OVERTIME	65,260	53,740	41,607	52,000	59,000	9.79
100-522120-500123	CROSSING GUARDS	44,665	46,683	24,264	45,500	52,650	12.78
100-522120-500129	BILLABLE WAGES	(68,305)	(75,000)	(46,998)	(68,000)	(75,000)	

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APPROPRIATIONS							
Dept 522120 - POLICE PATROL DIVISION							
100-522120-500134	HOLIDAY PAY	40,344	65,704		61,000	66,928	1.86
100-522120-500135	SICK PAY OUT	1,945	2,764		2,764	29,038	950.58
100-522120-500151	FICA	113,768	130,163	77,825	130,163	140,582	8.00
100-522120-500152	RETIREMENT	175,205	185,255	121,660	185,255	239,463	29.26
100-522120-500154	HEALTH INSURANCE	322,317	452,003	115,696	452,003	325,620	(27.96)
100-522120-500155	LIFE INSURANCE	187	223	158	223	228	2.24
100-522120-500159	LONGEVITY	7,539	8,122		8,122	8,185	0.78
100-522120-500165	WORKERS COMP INS	43,347	42,156	42,770	42,770	44,909	6.53
100-522120-500240	REPAIR AND MAINTENANCE	18,492	20,000	13,586	20,000	20,000	
100-522120-500330	TRAVEL & TRAINING	34,609	16,000	11,835	15,000	20,000	25.00
100-522120-500346	UNIFORMS	17,215	14,000	15,021	15,000	20,000	42.86
100-522120-500347	SUPPLIES AND EXPENSES	13,271	5,500	10,350	10,410	5,500	
100-522120-500351	GAS AND OIL EXPENSE	26,284	27,000	30,798	38,500	45,000	66.67
100-522120-500352	K-9 UNIT EXPENSE	5,353	3,000	2,768	2,900	3,000	
100-522120-500380	EQUIPMENT/CAPITAL OUTLAY	35,807	25,000	(1,512)	23,000	25,000	
100-522120-500390	OTHER EXPENSES	1,186	500	1,696	1,718	1,750	250.00
100-522120-500510	PROPERTY INSURANCE	3,506	3,311	3,439	3,439	3,500	5.71
Totals for dept 522120 - POLICE PATROL DIVISION		2,294,540	2,551,573	1,423,354	2,567,216	2,777,055	8.84
Dept 522130 - POLICE INVESTIGATIVE DIVISION							
100-522130-500111	SALARIES	187,794	195,836	60,138	195,836	203,665	4.00
100-522130-500112	OVERTIME	(116)	2,980		2,400	2,980	
100-522130-500129	BILLABLE WAGES	(2,052)	(1,500)				(100.00)
100-522130-500134	HOLIDAY PAY		1,391		1,391	1,444	3.81
100-522130-500135	SICK PAY OUT		1,105		1,105	1,245	12.67
100-522130-500151	FICA	14,066	15,206	4,518	15,206	15,786	3.81
100-522130-500152	RETIREMENT	22,298	23,657	7,265	23,657	27,551	16.46
100-522130-500154	HEALTH INSURANCE	31,800	40,161	6,730	40,161	28,009	(30.26)
100-522130-500155	LIFE INSURANCE	17	20			20	
100-522130-500159	LONGEVITY		551		551	551	
100-522130-500165	WORKERS COMP INS	5,367	4,969	5,041	5,041	5,293	6.52
100-522130-500210	PROFESSIONAL SERVICES	4,867	2,500	2,015	2,400	2,500	
100-522130-500235	OPERATING EXPENSES	151		195			
100-522130-500310	OFFICE SUPPLIES	1,539	3,500	3,785	3,900	3,500	
100-522130-500330	TRAVEL & TRAINING	2,268	2,000	4	2,000	2,500	25.00
100-522130-500346	UNIFORMS	1,256	1,250	45	1,250	1,450	16.00
Totals for dept 522130 - POLICE INVESTIGATIVE DIVIS		269,255	293,626	89,736	294,898	296,494	0.98
Dept 522224 - FD TRUCK MAINT							
100-522224-500240	REPAIR AND MAINTENANCE	113,923					
Totals for dept 522224 - FD TRUCK MAINT		113,923					
Dept 522225 - FD TRAINING							
100-522225-500330	TRAVEL & TRAINING	15,873					
Totals for dept 522225 - FD TRAINING		15,873					
Dept 522227 - FD RESCUE SQUAD							
100-522227-500347	SUPPLIES AND EXPENSES	5,061					
Totals for dept 522227 - FD RESCUE SQUAD		5,061					
Dept 522229 - FD OTHER							
100-522229-500390	OTHER EXPENSES	26,234					
Totals for dept 522229 - FD OTHER		26,234					

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APPROPRIATIONS							
Dept 522230 - FIRE STATION							
100-522230-500111	SALARIES	126,640	206,028	130,779	206,028		(100.00)
100-522230-500112	OVERTIME		5,000		2,500		(100.00)
100-522230-500125	PART TIME SALARIES/SEASONAL	54,862	56,292	35,726	56,292		(100.00)
100-522230-500151	FICA	13,907	20,450	13,170	20,450		(100.00)
100-522230-500152	RETIREMENT	45,472	48,154	35,030	48,154		(100.00)
100-522230-500154	HEALTH INSURANCE	36,752	62,493	34,466	62,493		(100.00)
100-522230-500155	LIFE INSURANCE	2	1	13	1		(100.00)
100-522230-500165	WORKERS COMP INS	8,168	9,469	9,607	9,469		(100.00)
100-522230-500222	ELECTRIC	16,564	17,000	12,958	17,000		(100.00)
100-522230-500224	NATURAL GAS	8,935	12,000	11,560	12,000		(100.00)
100-522230-500225	TELEPHONE/COMMUNICATIONS	2,293	2,000	851	2,000		(100.00)
100-522230-500226	WATER SERVICE	3,741	3,000	2,316	3,000		(100.00)
100-522230-500235	OPERATING EXPENSES	(240)	217,500	163,286	217,500		(100.00)
100-522230-500240	REPAIR AND MAINTENANCE	22,011	15,000	11,033	15,000		(100.00)
100-522230-500290	MAINT/CONTRACTED SERVICES	1,200	1,500		1,500		(100.00)
100-522230-500510	PROPERTY INSURANCE	37,879	44,717	46,445	44,717		(100.00)
100-522230-500512	LIABILITY INSURANCE	2,221	1,834	1,834	1,834		(100.00)
Totals for dept 522230 - FIRE STATION		380,407	722,438	509,074	719,938		(100.00)
Dept 522231 - FD ADMIN							
100-522231-500100	STIPEND - FD			(2,964)			
100-522231-500121	PART TIME SALARIES	651		2,313			
100-522231-500151	FICA	47		(50)			
100-522231-500390	OTHER EXPENSES	45,303					
Totals for dept 522231 - FD ADMIN		46,001		(701)			
Dept 522233 - FD COMM EQ							
100-522233-500350	OPERATING SUPPLIES	36,081					
Totals for dept 522233 - FD COMM EQ		36,081					
Dept 522234 - FD DIVE TEAM							
100-522234-500240	REPAIR AND MAINTENANCE	480					
100-522234-500350	OPERATING SUPPLIES	1,968					
100-522234-500400	EMS EQUIPMENT	631					
Totals for dept 522234 - FD DIVE TEAM		3,079					
Dept 522235 - FD EXPLORERS							
100-522235-500320	PROF PUBLICATIONS AND DUES	348					
100-522235-500350	OPERATING SUPPLIES	348					
Totals for dept 522235 - FD EXPLORERS		696					
Dept 522236 - FD EXTRICATION							
100-522236-500350	OPERATING SUPPLIES	2,063					
Totals for dept 522236 - FD EXTRICATION		2,063					
Dept 522237 - FD FIRE INSPECTOR							
100-522237-500210	PROFESSIONAL SERVICES	32,641					
100-522237-500350	OPERATING SUPPLIES	261					
Totals for dept 522237 - FD FIRE INSPECTOR		32,902					
Dept 522238 - FD EQUIP/PROTECT							
100-522238-500240	REPAIR AND MAINTENANCE	5,964					
100-522238-500350	OPERATING SUPPLIES	53,026					
100-522238-500351	GAS AND OIL EXPENSE	11,277					



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APPROPRIATIONS							
Dept 522238 - FD EQUIP/PROTECT							
Totals for dept 522238 - FD EQUIP/PROTECT		70,267					
Dept 522239 - FD MEETINGS							
100-522239-500347	SUPPLIES AND EXPENSES	10,675					
Totals for dept 522239 - FD MEETINGS		10,675					
Dept 522310 - BUILDING INSPECTION							
100-522310-500111	SALARIES	109,970	112,583	91,828	118,345	130,658	16.05
100-522310-500151	FICA	8,030	8,613	5,136	8,073	9,996	16.06
100-522310-500152	RETIREMENT	7,414	7,318	4,653	7,247	8,885	21.41
100-522310-500154	HEALTH INSURANCE	29,080	34,124	15,400	22,326	32,631	(4.38)
100-522310-500155	LIFE INSURANCE	75	82	29	36	24	(70.73)
100-522310-500165	WORKERS COMP INS	2,174	2,145	2,176	2,176	2,509	16.97
100-522310-500210	PROFESSIONAL SERVICES	3,667	5,000	1,846	2,443	5,000	
100-522310-500225	TELEPHONE/COMMUNICATIONS	1,746	1,356	1,344	1,862	1,862	37.32
100-522310-500310	OFFICE SUPPLIES	3,254	2,800	2,743	3,957	3,500	25.00
100-522310-500320	PROF PUBLICATIONS AND DUES	151					
100-522310-500330	TRAVEL & TRAINING	80	500	26	100	965	93.00
100-522310-500351	GAS AND OIL EXPENSE	1,765	1,700	1,753	2,405	1,800	5.88
100-522310-500512	LIABILITY INSURANCE	956	657	657	657	700	6.54
Totals for dept 522310 - BUILDING INSPECTION		168,362	176,878	127,591	169,627	198,530	12.24
Dept 522360 - WEIGHTS & MEASURES INSPECTION							
100-522360-500214	WEIGHTS AND MEASURES INSPECT	2,000	2,000	2,000	2,000	2,000	
Totals for dept 522360 - WEIGHTS & MEASURES INSPECT		2,000	2,000	2,000	2,000	2,000	
Dept 522410 - EMERGENCY MANAGEMENT							
100-522410-500165	WORKERS COMP INS	41	55	55	55	64	16.36
100-522410-500220	INTERNET	1,620	1,650	1,098	1,650	1,700	3.03
100-522410-500222	ELECTRIC	1,114	975	403	975	985	1.03
100-522410-500224	NATURAL GAS	501	1,200	755	1,200	1,400	16.67
100-522410-500225	TELEPHONE/COMMUNICATIONS	1,475	1,500	1,170	1,621	1,500	
100-522410-500226	WATER SERVICE	457	525	294	525	525	
100-522410-500239	SIREN MAINT	1,440	1,750	960	1,750	1,750	
100-522410-500240	REPAIR AND MAINTENANCE	10,833	1,800	445	1,700	1,800	
100-522410-500290	MAINT/CONTRACTED SERVICES	324	500	362	475	500	
100-522410-500310	OFFICE SUPPLIES	136	800	28	500	800	
100-522410-500316	RADIO EQUIPMENT	57	2,000	2,048	2,048	2,000	
100-522410-500330	TRAVEL & TRAINING	37	2,000	1,472	1,600	2,000	
100-522410-500340	MAINTENANCE SUPPLIES	332	700	51	400	700	
100-522410-500343	AWARDS, SUPPLIES	25	800	124	700	800	
100-522410-500346	UNIFORMS	873	1,200		1,000	1,200	
100-522410-500350	OPERATING SUPPLIES	1,258	3,000	1,146	1,600	3,000	
100-522410-500351	GAS AND OIL EXPENSE	353	2,000	615	1,700	2,000	
100-522410-500380	EQUIPMENT/CAPITAL OUTLAY	6,286	3,000		2,500	3,000	
100-522410-500510	PROPERTY INSURANCE	1,561	1,562	1,622	1,622	1,700	8.83
Totals for dept 522410 - EMERGENCY MANAGEMENT		28,723	27,017	12,648	23,621	27,424	1.51
Dept 533110 - ENGINEERING/PW ADMINISTRATION							
100-533110-500111	SALARIES	91,687	102,016	64,144	102,016	107,971	5.84
100-533110-500135	SICK PAY OUT	31,898					
100-533110-500151	FICA	7,626	7,804	5,383	7,804	8,260	5.84
100-533110-500152	RETIREMENT	6,184	6,631	4,169	6,611	7,342	10.72
100-533110-500154	HEALTH INSURANCE	9,861	8,069	7,172	6,534	21,007	33 of 87 160.34
100-533110-500155	LIFE INSURANCE	18	25	23	25	10	(60.00)

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Dept 533110 - ENGINEERING/PW ADMINISTRATION							
100-533110-500165	WORKERS COMP INS	3,192	2,230	2,262	3,407	2,608	16.95
100-533110-500210	PROFESSIONAL SERVICES	63,488	18,000	4,264	18,000	18,000	
100-533110-500225	TELEPHONE/COMMUNICATIONS	1,197	1,100	838	1,260	1,300	18.18
100-533110-500310	OFFICE SUPPLIES	446	500	322	500	500	
100-533110-500318	GIS MAPPING	5,821	7,000		7,000	7,000	
100-533110-500320	PROF PUBLICATIONS AND DUES	843	1,000	150	1,000	1,000	
100-533110-500330	TRAVEL & TRAINING	449	1,350	(144)	1,350	1,350	
100-533110-500350	OPERATING SUPPLIES	802	1,100		1,100	1,100	
100-533110-500351	GAS AND OIL EXPENSE	785	1,000	991	1,210	1,500	50.00
100-533110-500380	EQUIPMENT/CAPITAL OUTLAY		800		800	800	
100-533110-500512	LIABILITY INSURANCE	7,012	4,952	4,952	4,952	5,000	0.97
Totals for dept 533110 - ENGINEERING/PW ADMINISTRAT		231,309	163,577	94,526	163,569	184,748	12.94
Dept 533210 - GARAGE/MECHANIC							
100-533210-500111	SALARIES	99,877	80,767	79,596	85,000	70,910	(12.20)
100-533210-500112	OVERTIME	4,241	1,600	21	100	700	(56.25)
100-533210-500125	PART TIME SALARIES/SEASONAL	2,573	4,500			4,500	
100-533210-500151	FICA	7,585	6,645	6,623	7,000	5,822	(12.39)
100-533210-500152	RETIREMENT	6,997	5,354	5,181	5,525	4,869	(9.06)
100-533210-500154	HEALTH INSURANCE	19,962	23,214	10,079	23,214	23,209	(0.02)
100-533210-500155	LIFE INSURANCE	4		7			
100-533210-500165	WORKERS COMP INS	2,636	2,610	2,648	2,610	3,052	16.93
100-533210-500210	PROFESSIONAL SERVICES	1,987	700	3,880	3,880	5,000	614.29
100-533210-500222	ELECTRIC	18,487	24,000	13,058	24,000	24,000	
100-533210-500224	NATURAL GAS	4,702	11,500	6,307	11,500	11,500	
100-533210-500225	TELEPHONE/COMMUNICATIONS	6,474	7,100	5,472	7,100	9,500	33.80
100-533210-500226	WATER SERVICE	5,560	7,000	4,182	7,000	7,000	
100-533210-500240	REPAIR AND MAINTENANCE	327	1,500	1,246	1,500	1,500	
100-533210-500326	FUEL SYSTEM MAINTENANCE					5,000	
100-533210-500330	TRAVEL & TRAINING	575	2,900	2,820	2,900	3,600	24.14
100-533210-500350	OPERATING SUPPLIES	39,200	32,500	32,842	40,000	40,000	23.08
100-533210-500351	GAS AND OIL EXPENSE	54,667	65,000	59,525	75,000	70,000	7.69
100-533210-500353	MAINTENANCE PARTS	107,218	80,000	75,378	90,000	90,000	12.50
100-533210-500380	EQUIPMENT/CAPITAL OUTLAY	2,095	10,900	10,743	6,500	6,500	(40.37)
100-533210-500510	PROPERTY INSURANCE	36,323	34,371	35,699	34,371	36,000	4.74
Totals for dept 533210 - GARAGE/MECHANIC		421,490	402,161	355,307	427,200	422,662	5.10
Dept 533311 - PUBLIC WORKS CREW							
100-533311-500111	SALARIES	353,366	388,388	182,591	388,388	669,683	72.43
100-533311-500112	OVERTIME	31,732	45,500	10,092	15,000	53,000	16.48
100-533311-500125	PART TIME SALARIES/SEASONAL	7,201	6,900	453	6,900	7,800	13.04
100-533311-500135	SICK PAY OUT	2,076	2,517		2,517	2,596	3.14
100-533311-500151	FICA	25,635	33,913	13,701	16,448	56,081	65.37
100-533311-500152	RETIREMENT	24,215	28,366	12,823	13,975	49,142	73.24
100-533311-500154	HEALTH INSURANCE	196,716	248,879	28,264	248,879	155,091	(37.68)
100-533311-500155	LIFE INSURANCE	66	111	53	60	82	(26.13)
100-533311-500165	WORKERS COMP INS	12,122	12,679	12,864	12,679	22,181	74.94
100-533311-500210	PROFESSIONAL SERVICES	352	750	199	750	750	
100-533311-500240	REPAIR AND MAINTENANCE	42,013	49,000	41,746	45,500	50,500	3.06
100-533311-500350	OPERATING SUPPLIES	2,343	4,000	3,929	4,000	4,000	
100-533311-500363	SIGNS	13,245	11,000	8,375	11,000	16,000	45.45
Totals for dept 533311 - PUBLIC WORKS CREW		711,082	832,003	315,090	766,096	1,086,906	30.64

Dept 533410 - STREETS INELIGIBLE

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Dept 533410 - STREETS INELIGIBLE							
100-533410-500240	REPAIR AND MAINTENANCE		20,000			30,000	50.00
100-533410-500530	MAINTENANCE	4,293	4,500	450	450	450	(90.00)
	Totals for dept 533410 - STREETS INELIGIBLE	4,293	24,500	450	450	30,450	24.29
Dept 533420 - STREET LIGHTING							
100-533420-500222	ELECTRIC	249,803	251,705	168,178	251,705	257,740	2.40
	Totals for dept 533420 - STREET LIGHTING	249,803	251,705	168,178	251,705	257,740	2.40
Dept 533421 - TRAFFIC SIGNALS							
100-533421-500222	ELECTRIC	2,704	3,150	1,868	3,150	3,150	
100-533421-500240	REPAIR AND MAINTENANCE	5,214	8,786	3,668	8,786	8,000	(8.95)
	Totals for dept 533421 - TRAFFIC SIGNALS	7,918	11,936	5,536	11,936	11,150	(6.59)
Dept 533440 - STORM SEWERS							
100-533440-500111	SALARIES	35,747	134,050	27,295	100,000		(100.00)
100-533440-500112	OVERTIME	323	1,000	47	1,000		(100.00)
100-533440-500151	FICA	2,743	10,331	2,092	7,727		(100.00)
100-533440-500152	RETIREMENT	2,434	8,778	1,604	6,565		(100.00)
100-533440-500154	HEALTH INSURANCE	6,857		20,020			
100-533440-500165	WORKERS COMP INS	4,349	4,229	4,291	4,229		(100.00)
100-533440-500240	REPAIR AND MAINTENANCE	29,756	42,200	32,339	36,000	36,000	(14.69)
100-533440-500295	STREET SWEEPING	6,733	15,000	6,175	15,000	15,000	
100-533440-500323	STATE OF WI FEES	1,500	1,500	1,500	1,500	1,500	
	Totals for dept 533440 - STORM SEWERS	90,442	217,088	95,363	172,021	52,500	(75.82)
Dept 533450 - SNOW & ICE CONTROL							
100-533450-500209	PROFESSIONAL SERVICES-SEASONAL		4,000			4,000	
100-533450-500210	PROFESSIONAL SERVICES	2,400	12,000			12,000	
100-533450-500340	MAINTENANCE SUPPLIES	9,136	7,200	10,657	10,657	9,000	25.00
100-533450-500380	EQUIPMENT/CAPITAL OUTLAY		7,993	3,800	4,000	4,000	(49.96)
100-533450-500450	SNOW AND ICE MATERIALS	82,340	115,000	69,047	115,000	115,000	
	Totals for dept 533450 - SNOW & ICE CONTROL	93,876	146,193	83,504	129,657	144,000	(1.50)
Dept 533710 - SOLID WASTE COLLECTIONS							
100-533710-500290	MAINT/CONTRACTED SERVICES	485,721	509,610	247,566	509,610	627,679	23.17
100-533710-500297	REFUSE COLLECTION	75					
	Totals for dept 533710 - SOLID WASTE COLLECTIONS	485,796	509,610	247,566	509,610	627,679	23.17
Dept 533720 - GROUNDWATER MONITORING							
100-533720-500290	MAINT/CONTRACTED SERVICES	6,500	6,500	2,200	7,000	7,000	7.69
	Totals for dept 533720 - GROUNDWATER MONITORING	6,500	6,500	2,200	7,000	7,000	7.69
Dept 533730 - RECYCLING							
100-533730-500111	SALARIES	99,432	90,570	47,581	90,570		(100.00)
100-533730-500112	OVERTIME	2,360	600	1,450	2,234		(100.00)
100-533730-500151	FICA	7,716	6,975	3,722	7,107		(100.00)
100-533730-500152	RETIREMENT	6,860	5,926	3,162	6,032		(100.00)
100-533730-500154	HEALTH INSURANCE	4,616		15,299			
100-533730-500155	LIFE INSURANCE	4					
100-533730-500165	WORKERS COMP INS	2,014	2,910	2,952	2,910		(100.00)
100-533730-500240	REPAIR AND MAINTENANCE	140	4,000	1,865	5,000	5,000	25.00
100-533730-500290	MAINT/CONTRACTED SERVICES	220,782	229,034	188,002	229,034	285,535	24.67
100-533730-500344	RECYCLING EXPENSES	300	2,400	2,409	2,409	2,400	
	Totals for dept 533730 - RECYCLING	344,224	342,415	266,442	345,296	292,935	(14.45)

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Dept 555140 - SENIOR CENTER							
100-555140-500121	PART TIME SALARIES	43,613	43,226	24,972	37,500	43,035	(0.44)
100-555140-500151	FICA	3,442	3,307	2,002	2,869	3,292	(0.45)
100-555140-500152	RETIREMENT	1,158					
100-555140-500165	WORKERS COMP INS	96	71	72	72	80	12.68
100-555140-500210	PROFESSIONAL SERVICES	5,910	6,500	3,853	7,500	8,200	26.15
100-555140-500225	TELEPHONE/COMMUNICATIONS	144	300	123	300	300	
100-555140-500310	OFFICE SUPPLIES	630	2,000	15	2,000	2,000	
100-555140-500313	PRINTING-NEWSLETTERS, ETC		300	284	300	300	
100-555140-500330	TRAVEL & TRAINING	113	450	107	450	450	
100-555140-500390	OTHER EXPENSES	7,344	35,000	15,958	33,000	36,000	2.86
100-555140-500510	PROPERTY INSURANCE	1,964	1,964	2,040	2,040	2,100	6.92
100-555140-500512	LIABILITY INSURANCE	506	252	252	252	300	19.05
Totals for dept 555140 - SENIOR CENTER		64,920	93,370	49,678	86,283	96,057	2.88
Dept 555145 - SENIOR/HANDICAP VAN							
100-555145-500225	TELEPHONE/COMMUNICATIONS	31	60	5	5		(100.00)
100-555145-500240	REPAIR AND MAINTENANCE	904	400				(100.00)
100-555145-500351	GAS AND OIL EXPENSE	1,057	1,500	279	279		(100.00)
100-555145-500510	PROPERTY INSURANCE	249	255	265	265		(100.00)
Totals for dept 555145 - SENIOR/HANDICAP VAN		2,241	2,215	549	549		(100.00)
Dept 555220 - CELEBRATIONS							
100-555220-500111	SALARIES	24,221	20,000	27,883	40,000		(100.00)
100-555220-500112	OVERTIME	5,984	4,000	4,309	4,000		(100.00)
100-555220-500151	FICA	2,311	1,836	2,463	3,060		(100.00)
100-555220-500152	RETIREMENT	2,003	1,560	1,727	1,560		(100.00)
100-555220-500210	PROFESSIONAL SERVICES		500		500	500	
100-555220-500347	SUPPLIES AND EXPENSES	18,133	10,500	10,602	10,500	10,500	
100-555220-500390	OTHER EXPENSES	7,000	7,000	7,000	7,000	7,000	
Totals for dept 555220 - CELEBRATIONS		59,652	45,396	53,984	66,620	18,000	(60.35)
Dept 555510 - PARKS, RECREATION & FORESTRY							
100-555510-500111	SALARIES	402,403	377,244	305,102	377,244	440,458	16.76
100-555510-500112	OVERTIME	5,932	14,211	4,488	10,000	14,000	(1.48)
100-555510-500125	PART TIME SALARIES/SEASONAL	38,781	40,000	38,053	40,000	64,095	60.24
100-555510-500151	FICA	35,406	33,006	27,421	33,006	39,670	20.19
100-555510-500152	RETIREMENT	27,446	25,445	20,394	25,445	30,732	20.78
100-555510-500154	HEALTH INSURANCE	60,044	81,443	99,041	81,443	75,041	(7.86)
100-555510-500155	LIFE INSURANCE	67	76	57	76	81	6.58
100-555510-500165	WORKERS COMP INS	13,818	13,692	13,891	13,891	16,180	18.17
100-555510-500210	PROFESSIONAL SERVICES	127	2,500	39	2,500	2,500	
100-555510-500220	INTERNET	4,293	3,900	2,960	3,900	3,900	
100-555510-500222	ELECTRIC	14,704	20,605	9,659	20,605	20,914	1.50
100-555510-500224	NATURAL GAS	1,683	2,000	2,025	2,000	2,000	
100-555510-500225	TELEPHONE/COMMUNICATIONS	3,162	4,740	2,089	4,740	4,740	
100-555510-500226	WATER SERVICE	10,931	8,500	7,162	8,500	8,500	
100-555510-500240	REPAIR AND MAINTENANCE	53,302	54,900	33,341	54,000	54,000	(1.64)
100-555510-500241	VANDALISM & REPAIR		800		800	800	
100-555510-500243	FIELD MAINTENANCE SUPPLIES	3,461	4,500	226	4,400	4,500	
100-555510-500290	MAINT/CONTRACTED SERVICES	105,605	108,000	69,388	108,000	108,000	
100-555510-500310	OFFICE SUPPLIES	199	2,000	820	2,000	2,000	
100-555510-500320	PROF PUBLICATIONS AND DUES	847	1,620	410	1,620	1,620	
100-555510-500330	TRAVEL & TRAINING	5,369	4,900	2,069	4,900	4,900	
100-555510-500341	TREES AND SUPPLIES	29,040	30,000	18,271	30,000	30,000	

## Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Dept 555510 - PARKS, RECREATION & FORESTRY							
100-555510-500380	EQUIPMENT/CAPITAL OUTLAY	5,200	5,500	1,684	5,500	5,500	
100-555510-500384	LEGACY TREE & BENCH PROGRAM	3,064	3,000	1,921	3,000	3,000	
100-555510-500390	OTHER EXPENSES		1,560	1,445	1,560	1,560	
100-555510-500510	PROPERTY INSURANCE	11,721	10,868	11,288	10,868	12,000	10.42
100-555510-500512	LIABILITY INSURANCE	3,851	2,660	2,660	2,660	2,660	
Totals for dept 555510 - PARKS, RECREATION & FOREST		840,456	857,670	675,904	852,658	953,351	11.16
Dept 566310 - CITY PLANNING							
100-566310-500210	PROFESSIONAL SERVICES	75,116	74,978	43,803	74,978	79,477	6.00
100-566310-500225	TELEPHONE/COMMUNICATIONS	144	180	137	180	180	
100-566310-500310	OFFICE SUPPLIES	220	200	60	200	200	
100-566310-500320	PROF PUBLICATIONS AND DUES	110	430	110	430	430	
Totals for dept 566310 - CITY PLANNING		75,590	75,788	44,110	75,788	80,287	5.94
Dept 591000 - RESERVE FOR CONTINGENCY							
100-591000-500990	CONTINGENCY RESERVE		40,000		40,000		(100.00)
Totals for dept 591000 - RESERVE FOR CONTINGENCY			40,000		40,000		(100.00)
Dept 592000 - OPERATING TRANSFERS OUT							
100-592000-500702	TRANSFER TO PD DONATION FUND	57,119					
100-592000-500704	TRANSFER TO DEBT SERVICE FUND	220,558					
100-592000-500706	TRANSFER TO CAP IMPROVEMENT	383,800				100,000	
100-592000-500712	TRANSFER TO REC PROG SPEC REV	1,000					
100-592000-500923	TRANSFER TO CDBG-RLF	31,807					
Totals for dept 592000 - OPERATING TRANSFERS OUT		694,284				100,000	
TOTAL APPROPRIATIONS		10,225,089	10,261,442	6,271,885	9,985,554	10,411,046	1.46
NET OF REVENUES/APPROPRIATIONS - FUND 100		(595,945)	(161,379)	2,704,575	84,103	(351,536)	117.83
BEGINNING FUND BALANCE		3,775,638	3,179,693	3,179,693	3,179,693	3,263,796	2.65
ENDING FUND BALANCE		3,179,693	3,018,314	5,884,268	3,263,796	2,912,260	(3.51)

BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 200 CEMETERY FUND

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
200-000000-465500	CEMETERY PROPERTY SALES	44,890	7,200	25,595	28,390	10,000	38.89
200-000000-465550	MONUMENTS & MARKERS INSP FEE	2,950	1,200	2,600	2,700	1,500	25.00
200-000000-481100	INVESTMENT INCOME	1,562	1,500	2,087	2,087	1,500	
200-000000-482170	CEMETERY RENTAL INCOME	8,955	11,940	7,960	11,940	12,000	0.50
200-000000-486000	MISCELLANEOUS REVENUE	4,810	1,200	4,425	5,025	3,000	150.00
200-000000-487000	CHANGE IN MARKET VALUE	(2,534)		(6,496)	(5,000)		
Totals for dept 000000 -		60,633	23,040	36,171	45,142	28,000	21.53
TOTAL ESTIMATED REVENUES		60,633	23,040	36,171	45,142	28,000	21.53
APPROPRIATIONS							
Dept 544210 - CEMETERY							
200-544210-500111	SALARIES	4,299	4,160	2,877	4,422	4,327	4.01
200-544210-500125	PART TIME SALARIES/SEASONAL	8,990	7,389	6,480	8,080	9,397	27.18
200-544210-500151	FICA	1,012	891	716	1,081	1,050	17.85
200-544210-500152	RETIREMENT	290	270	187	270	295	9.26
200-544210-500154	HEALTH INSURANCE	1,561	873	7,273	873	753	(13.75)
200-544210-500155	LIFE INSURANCE	1	4		4	4	
200-544210-500165	WORKERS COMP INS	357	350	355	355	410	17.14
200-544210-500210	PROFESSIONAL SERVICES	16,596	23,500	13,791	20,000	23,500	
200-544210-500222	ELECTRIC	484	566	354	522	575	1.59
200-544210-500226	WATER SERVICE	891	740	408	633	740	
200-544210-500230	GROUNDS MAINTENANCE	970	2,800	128	596	2,800	
200-544210-500240	REPAIR AND MAINTENANCE	1,521	2,000	2,091	2,200	2,200	10.00
200-544210-500245	HOUSE MAINTENANCE	1,263	1,000	311	461	1,000	
200-544210-500350	OPERATING SUPPLIES	796	900	1,156	1,422	1,500	66.67
200-544210-500510	PROPERTY INSURANCE	248	148	154	154	310	109.46
200-544210-500940	TRANSFER TO CAPITAL IMP FUND					25,000	
Totals for dept 544210 - CEMETERY		39,279	45,591	36,281	41,073	73,861	62.01
TOTAL APPROPRIATIONS		39,279	45,591	36,281	41,073	73,861	62.01
NET OF REVENUES/APPROPRIATIONS - FUND 200		21,354	(22,551)	(110)	4,069	(45,861)	103.37
BEGINNING FUND BALANCE		305,874	327,227	327,227	327,227	331,296	1.24
ENDING FUND BALANCE		327,228	304,676	327,117	331,296	285,435	(6.32)

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BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 210 ROOM TAX FUND

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Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
210-000000-411500	ROOM TAXES	102,067	60,000	46,883	60,000	60,000	
	Totals for dept 000000 -	102,067	60,000	46,883	60,000	60,000	
TOTAL ESTIMATED REVENUES							
		102,067	60,000	46,883	60,000	60,000	
APPROPRIATIONS							
Dept 566700 - ECONOMIC DEVELOPMENT							
210-566700-500721	CHAMBER TOURISM & DEVELOPMENT	96,964	57,000	44,539	57,000	57,000	
	Totals for dept 566700 - ECONOMIC DEVELOPMENT	96,964	57,000	44,539	57,000	57,000	
Dept 592000 - OPERATING TRANSFERS OUT							
210-592000-500701	TRANSFER TO GENERAL FUND	5,103	3,000	2,344	3,000	3,000	
	Totals for dept 592000 - OPERATING TRANSFERS OUT	5,103	3,000	2,344	3,000	3,000	
TOTAL APPROPRIATIONS							
		102,067	60,000	46,883	60,000	60,000	
NET OF REVENUES/APPROPRIATIONS - FUND 210							
	BEGINNING FUND BALANCE	755	755	755	755	755	
	ENDING FUND BALANCE	755	755	755	755	755	

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
220-000000-467201	GYM RENTALS	1,384	3,000		1,500	3,000	
220-000000-467202	ATHLETIC FIELD RENTALS	740	300	550	550	550	83.33
220-000000-467310	SUMMER/WINTER REC FEES	106,670	70,000	120,351	120,351	110,000	57.14
220-000000-467316	WPRA TICKET SALES REVENUE	2,926	5,000	3,542	3,500	4,000	(20.00)
220-000000-467317	YOUTH FOOTBALL REGISTRATION	7,220	4,000	10,889	10,410	10,000	150.00
220-000000-467318	SAFETY TRAINING	5,565	6,500	2,240	4,500	4,500	(30.77)
220-000000-467319	BASKETBALL FEES	22,806	26,000		26,000	26,000	
220-000000-467320	SOFTBALL FEES	12,133	12,000	13,658	13,658	13,000	8.33
220-000000-467323	VOLLEYBALL FEES	1,250	1,200		1,200	1,200	
220-000000-467324	AQUATICS FITNESS	6,400	5,000	2,408	4,000	4,000	(20.00)
220-000000-467325	CONCESSION REVENUES		800		800	800	
220-000000-467326	SPECIAL REC EVENTS	571	1,000	677	1,000	1,000	
220-000000-467327	SOLAR RECREATION	16,420	8,000	2,670	8,000	8,000	
220-000000-467328	SUMMER SAND VOLLEYBALL	1,036	1,800	600	1,800	1,800	
220-000000-467329	SUMMER SOCCER	25,550	20,000	20,615	20,615	20,000	
220-000000-467331	BANNER ADVERTISING		700	400	700	700	
220-000000-467332	POMS REVENUE	88,900	58,991	34,880	58,991	58,991	
220-000000-467335	TOTAL BODY FITNESS	11,707	12,000	7,432	12,000	12,000	
220-000000-467336	CIVIC BAND REVENUE	1,800	3,000	1,450	3,000	3,000	
220-000000-467352	RECREATION BROCHURE SPONSORSHI	7,450	5,500	9,050	9,050	5,500	
220-000000-467432	TENNIS	2,205		3,055	3,055	2,500	
220-000000-484410	YOUTH CENTER RECEIPTS	75	250	275	275	250	
220-000000-485550	DONATIONS	12,261	4,000	1,496	4,000	4,000	
220-000000-486000	MISCELLANEOUS REVENUE	15,245	15,000	11,732	12,000	15,000	
220-000000-491100	TRANSFER FROM GENERAL FUND	1,000	1,000		1,000		(100.00)
Totals for dept 000000 -		351,314	265,041	247,970	321,955	309,791	16.88
TOTAL ESTIMATED REVENUES		351,314	265,041	247,970	321,955	309,791	16.88
APPROPRIATIONS							
Dept 555390 - RECREATION PROGRAMS							
220-555390-500125	PART TIME SALARIES/SEASONAL	117,441	105,000	101,557	105,000	115,100	9.62
220-555390-500127	EXERCISE/FITNESS SALARIES	5,298	7,000	4,187	7,000	7,000	
220-555390-500151	FICA	9,390	8,568	8,073	8,568	9,341	9.02
220-555390-500154	HEALTH INSURANCE			2,503			
220-555390-500161	EAP/125 ADMIN		60			60	
220-555390-500165	WORKERS COMP INS	3,516	3,365	3,414	3,414	3,936	16.97
220-555390-500225	TELEPHONE/COMMUNICATIONS	814	900	565	900	900	
220-555390-500228	SCHOOL DISTRICT FEES	3,980	25,000	8,460	15,000	25,000	
220-555390-500290	MAINT/CONTRACTED SERVICES	39,692	28,000	21,653	28,000	28,000	
220-555390-500309	RECREATION BROCHURE EXPENSES	4,220	4,500	4,512	4,800	4,800	6.67
220-555390-500310	OFFICE SUPPLIES	317					
220-555390-500320	PROF PUBLICATIONS AND DUES		200		200	200	
220-555390-500330	TRAVEL & TRAINING	65	700	351	700	700	
220-555390-500336	TRANSPORTATION		4,000	784	3,000	4,000	
220-555390-500347	SUPPLIES AND EXPENSES	30,338	27,825	32,343	27,825	30,000	7.82
220-555390-500355	WPRA TICKET EXP	2,793	4,500		3,000	3,000	(33.33)
220-555390-500356	SOLAR RECREATION	9,688	6,050	1,905	6,050	6,050	
220-555390-500372	SAFETY EQUIPMENT	2,125	3,000	2,014	3,000	3,000	
220-555390-500380	EQUIPMENT/CAPITAL OUTLAY	389	4,500		4,500	4,500	
220-555390-500386	CIVIC BAND EXPENSES	2,700	4,000		4,000	4,000	
220-555390-500390	OTHER EXPENSES	567					
220-555390-500394	POMS EXPENSES	28,243	25,000	14,178	25,000	25,000	
220-555390-500510	PROPERTY INSURANCE	980	654	679	654	700	40 of 87 7.03



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BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 220 RECREATION PROGRAMS FUND

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Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Dept 555390 - RECREATION PROGRAMS							
220-555390-500701	TRANSFER TO GENERAL FUND		15,303		15,303	20,000	30.69
	Totals for dept 555390 - RECREATION PROGRAMS	262,556	278,125	207,178	265,914	295,287	6.17
Dept 592000 - OPERATING TRANSFERS OUT							
220-592000-500706	TRANSFER TO CAP IMPROVEMENT		40,000		40,000		(100.00)
220-592000-500710	TRANSFER TO SWIMMING POOL		16,643		16,643	15,000	(9.87)
	Totals for dept 592000 - OPERATING TRANSFERS OUT		56,643		56,643	15,000	(73.52)
TOTAL APPROPRIATIONS		262,556	334,768	207,178	322,557	310,287	(7.31)
NET OF REVENUES/APPROPRIATIONS - FUND 220		88,758	(69,727)	40,792	(602)	(496)	(99.29)
BEGINNING FUND BALANCE		110,826	199,581	199,581	199,581	198,979	(0.30)
ENDING FUND BALANCE		199,584	129,854	240,373	198,979	198,483	52.85

BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 231 AMERICAN RESCUE PLAN ACT

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
231-000000-435435	GRANT - ARP ACT-COVID	101,726	607,235	607,235	607,235		(100.00)
231-000000-481100	INVESTMENT INCOME	179		835	900		
Totals for dept 000000 -		101,905	607,235	608,070	608,135		(100.00)
TOTAL ESTIMATED REVENUES		101,905	607,235	608,070	608,135		(100.00)
APPROPRIATIONS							
Dept 522120 - POLICE PATROL DIVISION							
231-522120-500811	VEHICLE REPLACEMENTS	49,934					
Totals for dept 522120 - POLICE PATROL DIVISION		49,934					
Dept 522230 - FIRE STATION							
231-522230-500124	BONUSES	42,592					
231-522230-500151	FICA	3,049					
231-522230-500807	STATION IMPROVEMENTS	5,526		23,537	23,537		
Totals for dept 522230 - FIRE STATION		51,167		23,537	23,537		
Dept 566721 - ARP EXPENDITURES							
231-566721-500331	GRANT EXPENDITURES	625	1,121,733	335,377	488,424		(100.00)
Totals for dept 566721 - ARP EXPENDITURES		625	1,121,733	335,377	488,424		(100.00)
TOTAL APPROPRIATIONS		101,726	1,121,733	358,914	511,961		(100.00)
NET OF REVENUES/APPROPRIATIONS - FUND 231		179	(514,498)	249,156	96,174		(100.00)
BEGINNING FUND BALANCE			179	179	179	96,353	53,728.49
ENDING FUND BALANCE		179	(514,319)	249,335	96,353	96,353	(118.73)

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BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 232 DONATIONS

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Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
232-000000-485502	POLICE DONATIONS	3,451		275	275		
232-000000-485518	K-9 UNIT DONATIONS	926		2,890	3,001		
232-000000-491100	TRANSFER FROM GENERAL FUND	57,119					
Totals for dept 000000 -		61,496		3,165	3,276		
TOTAL ESTIMATED REVENUES		61,496		3,165	3,276		
APPROPRIATIONS							
Dept 522100 - POLICE STATION							
232-522100-500380	EQUIPMENT/CAPITAL OUTLAY	500	5,000	25,236	25,236		(100.00)
Totals for dept 522100 - POLICE STATION		500	5,000	25,236	25,236		(100.00)
Dept 522120 - POLICE PATROL DIVISION							
232-522120-500352	K-9 UNIT EXPENSE	2,635	5,000			5,000	
Totals for dept 522120 - POLICE PATROL DIVISION		2,635	5,000			5,000	
TOTAL APPROPRIATIONS		3,135	10,000	25,236	25,236	5,000	(50.00)
NET OF REVENUES/APPROPRIATIONS - FUND 232		58,361	(10,000)	(22,071)	(21,960)	(5,000)	(50.00)
BEGINNING FUND BALANCE			58,361	58,361	58,361	36,401	(37.63)
ENDING FUND BALANCE		58,361	48,361	36,290	36,401	31,401	(35.07)

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
240-000000-411111	REAL ESTATE TAXES	69,216	69,216	69,216	69,216	69,216	
240-000000-467340	SWIMMING POOL FEES	84,250	82,763	80,333	80,333	82,763	
240-000000-467341	SWIMMING POOL - PASSES	101,783	92,000	94,663	94,663	95,000	3.26
240-000000-467342	SWIMMING POOL - LESSONS	30,376	21,000	28,966	28,966	29,000	38.10
240-000000-467343	SWIMMING POOL - EXERCISE	6,466	5,500	6,680	6,680	6,500	18.18
240-000000-467344	SWIMMING POOL - UNIFORMS/MISC	2,787	2,400	1,995	1,995	2,400	
240-000000-467345	SWIMMING POOL - CONCESSIONS	49,457	47,000	47,780	47,780	48,500	3.19
240-000000-467346	SWIMMING POOL - SWIM TEAM	6,860	4,500	7,704	7,704	7,500	66.67
240-000000-467351	SWIMMING POOL-BANNER PROGRAM	1,750	1,750	2,800	2,800	2,750	57.14
240-000000-482215	RENT - CITY PROPERTY	4,277	4,000	4,325	4,325	4,500	12.50
240-000000-491220	TRANSFER FROM REC PROG FND		16,643		16,643	15,000	(9.87)
Totals for dept 000000 -		357,222	346,772	344,462	361,105	363,129	4.72
TOTAL ESTIMATED REVENUES		357,222	346,772	344,462	361,105	363,129	4.72
APPROPRIATIONS							
Dept 555320 - SWIMMING POOL							
240-555320-500111	SALARIES	36,351	30,601	21,328	30,601		(100.00)
240-555320-500125	PART TIME SALARIES/SEASONAL	110,636	115,000	113,198	113,198	169,338	47.25
240-555320-500128	MAINT/PW SALARIES	20,922	18,000	12,960	13,000		(100.00)
240-555320-500132	MAINTENANCE/PART TIME SALARIES	2,235	2,800	630	630	2,800	
240-555320-500151	FICA	13,016	12,577	11,313	12,577	13,445	6.90
240-555320-500152	RETIREMENT	3,484	3,029	2,200	3,029		(100.00)
240-555320-500154	HEALTH INSURANCE	20,257	17,154	22,973	17,154		(100.00)
240-555320-500155	LIFE INSURANCE	1	4		4		(100.00)
240-555320-500165	WORKERS COMP INS	5,526	5,375	5,453	5,375	6,287	16.97
240-555320-500210	PROFESSIONAL SERVICES	1,836	2,970	1,689	2,970	2,970	
240-555320-500220	INTERNET	1,385	540	1,110	540	540	
240-555320-500222	ELECTRIC	16,079	16,748	13,001	16,748	16,999	1.50
240-555320-500224	NATURAL GAS	24,232	15,000	26,877	31,619	32,000	113.33
240-555320-500225	TELEPHONE/COMMUNICATIONS	430	440	311	440	440	
240-555320-500226	WATER SERVICE	11,560	9,906	5,964	9,906	9,906	
240-555320-500290	MAINT/CONTRACTED SERVICES	1,816	2,000	300	2,000	5,500	175.00
240-555320-500324	LICENSES & PERMITS	250	400	230	400	400	
240-555320-500330	TRAVEL & TRAINING	25	600	493	600	600	
240-555320-500340	MAINTENANCE SUPPLIES	11,321	16,000	16,063	16,100	18,000	12.50
240-555320-500346	UNIFORMS	3,323	2,500	3,167	3,167	2,500	
240-555320-500350	OPERATING SUPPLIES	20,735	20,000	29,715	29,715	28,000	40.00
240-555320-500380	EQUIPMENT/CAPITAL OUTLAY	7,117	16,107	16,255	16,255	16,107	
240-555320-500390	OTHER EXPENSES		1,200	836	836	1,200	
240-555320-500510	PROPERTY INSURANCE	2,919	2,423	2,517	2,423	2,800	15.56
Totals for dept 555320 - SWIMMING POOL		315,456	311,374	308,583	329,287	329,832	5.93
Dept 555321 - SWIMMING POOL CONCESSIONS							
240-555321-500125	PART TIME SALARIES/SEASONAL	9,975	12,500	7,343	7,343	17,500	40.00
240-555321-500151	FICA	763	956	562	956	1,339	40.06
240-555321-500324	LICENSES & PERMITS	330	330	250	330	400	21.21
240-555321-500350	OPERATING SUPPLIES	23,230	19,000	24,544	24,963	19,000	
240-555321-500380	EQUIPMENT/CAPITAL OUTLAY		750			750	
Totals for dept 555321 - SWIMMING POOL CONCESSIONS		34,298	33,536	32,699	33,592	38,989	16.26
TOTAL APPROPRIATIONS		349,754	344,910	341,282	362,879	368,821	6.93
NET OF REVENUES/APPROPRIATIONS - FUND 240		7,468	1,862	3,180	(1,774)	(5,692)	44 of 87 (405.69)

BUDGET REPORT FOR CITY OF CEDARBURG  
Fund: 240 SWIMMING POOL FUND  
Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021	2022	2022	2022	2023	2023
		ACTIVITY	AMENDED BUDGET	THRU 08/31/22 ACTIVITY	PROJECTED ACTIVITY	FINANCE REVIEW BUDGET	FINANCE REVIEW % CHANGE
	BEGINNING FUND BALANCE		7,466	7,466	7,466	5,692	(23.76)
	ENDING FUND BALANCE	7,468	9,328	10,646	5,692		(100.00)

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BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 250 PARKS IMPACT FEE FUND  
 Calculations as of 08/31/2022

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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
250-000000-467500	PARK IMPACT FEES	12,011		1,848	1,848		
250-000000-467510	PARK EQUIPMENT IMPACT FEE	35,437		65,769	71,101		
250-000000-481100	INVESTMENT INCOME	241	200	2,072	2,072		(100.00)
Totals for dept 000000 -		47,689	200	69,689	75,021		(100.00)
TOTAL ESTIMATED REVENUES		47,689	200	69,689	75,021		(100.00)
APPROPRIATIONS							
Dept 592000 - OPERATING TRANSFERS OUT							
250-592000-500706	TRANSFER TO CAP IMPROVEMENT		120,000		120,000	250,000	108.33
Totals for dept 592000 - OPERATING TRANSFERS OUT			120,000		120,000	250,000	108.33
TOTAL APPROPRIATIONS			120,000		120,000	250,000	108.33
NET OF REVENUES/APPROPRIATIONS - FUND 250		47,689	(119,800)	69,689	(44,979)	(250,000)	108.68
BEGINNING FUND BALANCE		433,675	481,364	481,364	481,364	436,385	(9.34)
ENDING FUND BALANCE		481,364	361,564	551,053	436,385	186,385	(48.45)

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
260-000000-411111	REAL ESTATE TAXES	758,194	771,194	771,194	771,194	771,194	
260-000000-435432	LIBRARY GRANTS	21,279	20,000	13,785	13,785	15,000	(25.00)
260-000000-467100	LIBRARY FEES AND FINES	13,432	15,000	7,668	12,000	12,000	(20.00)
260-000000-467110	LIBRARY - COUNTY REIMBURSEMENT	224,679	243,632	243,633	243,632	266,841	9.53
260-000000-467150	LIBRARY - PHOTOCOPIES-TAXABLE	1,895	1,500	1,319	1,500	1,500	
260-000000-473200	LIBRARY DONATIONS	33,376	30,000	28,384	30,000	30,000	
260-000000-482215	RENT - CITY PROPERTY	434	500	971	600	500	
Totals for dept 000000 -		1,053,289	1,081,826	1,066,954	1,072,711	1,097,035	1.41
TOTAL ESTIMATED REVENUES		1,053,289	1,081,826	1,066,954	1,072,711	1,097,035	1.41
APPROPRIATIONS							
Dept 555110 - LIBRARY							
260-555110-500111	SALARIES	410,709	433,029	268,241	430,000	441,617	1.98
260-555110-500124	BONUSES	683	350	50	350	350	
260-555110-500125	PART TIME SALARIES/SEASONAL	127,058	127,013	81,374	126,000	124,280	(2.15)
260-555110-500128	MAINT/PW SALARIES	17,304	20,000	9,342	15,000	20,260	1.30
260-555110-500135	SICK PAY OUT	11,289		8,112	24,000	11,000	
260-555110-500151	FICA	40,359	44,400	27,354	39,000	44,841	0.99
260-555110-500152	RETIREMENT	28,511	28,147	19,067	28,147	32,602	15.83
260-555110-500154	HEALTH INSURANCE	127,497	137,134	74,500	120,000	113,760	(17.04)
260-555110-500155	LIFE INSURANCE	172	212	147	212	102	(51.89)
260-555110-500161	EAP/125 ADMIN	100	100		100	100	
260-555110-500165	WORKERS COMP INS	953	949	963	949	1,110	16.97
260-555110-500211	EXTRAORDINARY SERVICES		275				(100.00)
260-555110-500212	ATTORNEY/CONSULTANT				275	275	
260-555110-500222	ELECTRIC	23,616	23,000	17,075	24,000	26,000	13.04
260-555110-500223	MARKETING	6,606	7,000	470	7,000	7,000	
260-555110-500224	NATURAL GAS	6,024	7,000	6,644	8,000	10,000	42.86
260-555110-500225	TELEPHONE/COMMUNICATIONS	7,310	5,000	4,810	7,000	9,000	80.00
260-555110-500226	WATER SERVICE	1,995	2,000	1,339	2,200	3,000	50.00
260-555110-500240	REPAIR AND MAINTENANCE	5,490	10,000	4,153	8,000	10,000	
260-555110-500290	MAINT/CONTRACTED SERVICES	38,098	55,000	35,041	50,000	55,000	
260-555110-500308	PROGRAM SUPPLIES	187	1,000	638	800	1,000	
260-555110-500310	OFFICE SUPPLIES	7,331	8,000	6,875	7,000	8,000	
260-555110-500312	COMPUTER/COPIER SUPPLIES	4,999	6,000	2,024	5,000	5,000	(16.67)
260-555110-500313	PRINTING-NEWSLETTERS, ETC					500	
260-555110-500315	POSTAGE	390	400	23	400	450	12.50
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	74,155	70,000	56,398	74,000	93,000	32.86
260-555110-500320	PROF PUBLICATIONS AND DUES	1,369	1,600	690	1,300	1,600	
260-555110-500322	DONATION EXPENDITURES	33,317	27,000	28,538	28,000	29,000	7.41
260-555110-500330	TRAVEL & TRAINING	1,796	5,000	753	3,000	5,000	
260-555110-500331	GRANT EXPENDITURES	5,972	20,000	9,981	13,600	15,000	(25.00)
260-555110-500350	OPERATING SUPPLIES	4,896	4,000	3,817	5,000	5,000	25.00
260-555110-500380	EQUIPMENT/CAPITAL OUTLAY	3,164	10,000	4,146	10,000	10,000	
260-555110-500381	SHARED SYSTEM SERVICES	21,527	24,500	21,802	24,000	24,500	
260-555110-500382	LIBRARY TECHNOLOGY	4,947	5,000	7,434	5,000	6,000	20.00
260-555110-500395	EMPLOYMENT EXPENSES	57	250	526	250	250	
260-555110-500510	PROPERTY INSURANCE	7,932	6,275	6,518	6,275	6,600	5.18
Totals for dept 555110 - LIBRARY		1,025,813	1,089,634	708,845	1,073,858	1,121,197	2.90
TOTAL APPROPRIATIONS		1,025,813	1,089,634	708,845	1,073,858	1,121,197	2.90
NET OF REVENUES/APPROPRIATIONS - FUND 260		27,476	(7,808)	358,109	(1,147)	(24,162)	47 of 87 209.45

BUDGET REPORT FOR CITY OF CEDARBURG  
Fund: 260 LIBRARY FUND

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021	2022	2022	2022	2023	2023
		ACTIVITY	AMENDED BUDGET	THRU 08/31/22	PROJECTED ACTIVITY	FINANCE REVIEW BUDGET	FINANCE REVIEW % CHANGE
	BEGINNING FUND BALANCE	78,867	106,346	106,346	106,346	105,199	(1.08)
	ENDING FUND BALANCE	106,343	98,538	464,455	105,199	81,037	(17.76)



Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
270-000000-411111	REAL ESTATE TAXES					464,199	
270-000000-435101	FIRE INSURANCE DUES					104,358	
270-000000-435201	STATE GRANT - FD SAFETY					3,400	
270-000000-435400	OZAUKEE COUNTY ARPS FUNDING	3,556				200,000	
270-000000-441130	FIRE INSPECTION FEE					22,000	
270-000000-462146	EMS TRANSPORTS BILLING	684,030				320,000	
270-000000-473407	FIRE-OPERATING EXP-TOWN					242,134	
270-000000-481100	INVESTMENT INCOME	7,798					
270-000000-486000	MISCELLANEOUS REVENUE					15,000	
Totals for dept 000000 -		695,384				1,371,091	
TOTAL ESTIMATED REVENUES		695,384				1,371,091	
APPROPRIATIONS							
Dept 522500 - FIRE & EMS							
270-522500-500111	SALARIES					418,837	
270-522500-500112	OVERTIME					10,000	
270-522500-500121	PART TIME SALARIES	10,510		(10,705)		92,720	
270-522500-500151	FICA	919		(1,743)		38,192	
270-522500-500152	RETIREMENT					49,753	
270-522500-500154	HEALTH INSURANCE					88,649	
270-522500-500155	LIFE INSURANCE					10	
270-522500-500165	WORKERS COMP INS					15,825	
270-522500-500210	PROFESSIONAL SERVICES	74,527				88,000	
270-522500-500222	ELECTRIC					17,000	
270-522500-500224	NATURAL GAS					12,000	
270-522500-500225	TELEPHONE/COMMUNICATIONS					7,500	
270-522500-500226	WATER SERVICE					4,000	
270-522500-500235	OPERATING EXPENSES	301,563				25,000	
270-522500-500240	REPAIR AND MAINTENANCE	548				62,000	
270-522500-500290	MAINT/CONTRACTED SERVICES					1,500	
270-522500-500310	OFFICE SUPPLIES					5,000	
270-522500-500315	POSTAGE					3,000	
270-522500-500330	TRAVEL & TRAINING	11,950				40,000	
270-522500-500346	UNIFORMS					2,000	
270-522500-500347	SUPPLIES AND EXPENSES					37,000	
270-522500-500350	OPERATING SUPPLIES					47,500	
270-522500-500351	GAS AND OIL EXPENSE					22,000	
270-522500-500380	EQUIPMENT/CAPITAL OUTLAY	9,668				32,500	
270-522500-500390	OTHER EXPENSES	6,427				2,700	
270-522500-500400	EMS EQUIPMENT	35,567				13,000	
270-522500-500510	PROPERTY INSURANCE					47,500	
270-522500-500512	LIABILITY INSURANCE					2,000	
270-522500-500940	TRANSFER TO CAPITAL IMP FUND					410,000	
Totals for dept 522500 - FIRE & EMS		451,679		(12,448)		1,595,186	
TOTAL APPROPRIATIONS		451,679		(12,448)		1,595,186	
NET OF REVENUES/APPROPRIATIONS - FUND 270		243,705		12,448		(224,095)	
BEGINNING FUND BALANCE		1,089,032	1,332,736	1,332,736	1,332,736	1,332,736	
ENDING FUND BALANCE		1,332,737	1,332,736	1,345,184	1,332,736	1,108,641	(16.81)

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
300-000000-411111	REAL ESTATE TAXES	1,917,470	1,982,178	1,982,178	1,982,178	1,365,047	(31.13)
300-000000-467530	POLICE STATION FEE	30,223		63,514			
300-000000-481100	INVESTMENT INCOME	25	20	217	250	250	1,150.00
300-000000-491100	TRANSFER FROM GENERAL FUND	220,558					
300-000000-491400	TRANSFER FROM CAPITAL IMPROVE	50,000	20,000		20,000		(100.00)
Totals for dept 000000 -		2,218,276	2,002,198	2,045,909	2,002,428	1,365,297	(31.81)
TOTAL ESTIMATED REVENUES		2,218,276	2,002,198	2,045,909	2,002,428	1,365,297	(31.81)
APPROPRIATIONS							
Dept 581521 - DEBT SERVICE - 2015 NOTES							
300-581521-500610	DEBT SERVICE - PRINCIPAL	410,000	420,000	420,000	420,000	340,000	(19.05)
300-581521-500620	DEBT SERVICE - INTEREST	33,300	25,000	25,000	25,000	17,400	(30.40)
Totals for dept 581521 - DEBT SERVICE - 2015 NOTES		443,300	445,000	445,000	445,000	357,400	(19.69)
Dept 581530 - DEBT SERVICE - 2016 NOTES							
300-581530-500610	DEBT SERVICE - PRINCIPAL	380,000	385,000	430,000	385,000	395,000	2.60
300-581530-500620	DEBT SERVICE - INTEREST	160,288	153,588	171,263	153,588	145,788	(5.08)
Totals for dept 581530 - DEBT SERVICE - 2016 NOTES		540,288	538,588	601,263	538,588	540,788	0.41
Dept 581540 - DEBT SERVICE - 2020 G.O. NOTES							
300-581540-500610	DEBT SERVICE - PRINCIPAL	25,000	25,000	25,000	25,000	25,000	
300-581540-500620	DEBT SERVICE - INTEREST	5,645	5,800	69,675	5,800	5,300	(8.62)
Totals for dept 581540 - DEBT SERVICE - 2020 G.O. N		30,645	30,800	94,675	30,800	30,300	(1.62)
Dept 581560 - DEBT SERVICE - 2018 STATE TRUS							
300-581560-500610	DEBT SERVICE - PRINCIPAL	247,954					
300-581560-500620	DEBT SERVICE - INTEREST	8,678					
Totals for dept 581560 - DEBT SERVICE - 2018 STATE		256,632					
Dept 581565 - DEBT SERVICE - 2012 GO NOTE							
300-581565-500610	DEBT SERVICE - PRINCIPAL	600,000	600,000	600,000	600,000	300,000	(50.00)
300-581565-500620	DEBT SERVICE - INTEREST	42,975	33,525	33,525	33,525	25,875	(22.82)
Totals for dept 581565 - DEBT SERVICE - 2012 GO NOT		642,975	633,525	633,525	633,525	325,875	(48.56)
Dept 581575 - DEBT SERVICE - 2018 GO BONDS							
300-581575-500610	DEBT SERVICE - PRINCIPAL	115,000	115,000	115,000	115,000	120,000	4.35
300-581575-500620	DEBT SERVICE - INTEREST	28,575	25,125	25,125	25,125	21,600	(14.03)
Totals for dept 581575 - DEBT SERVICE - 2018 GO BON		143,575	140,125	140,125	140,125	141,600	1.05
Dept 581580 - DEBT SERVICE - TIF #4							
300-581580-500610	DEBT SERVICE - PRINCIPAL		130,000		130,000	135,000	3.85
300-581580-500620	DEBT SERVICE - INTEREST		114,160		114,160	109,919	(3.71)
Totals for dept 581580 - DEBT SERVICE - TIF #4			244,160		244,160	244,919	0.31
TOTAL APPROPRIATIONS		2,057,415	2,032,198	1,914,588	2,032,198	1,640,882	(19.26)
NET OF REVENUES/APPROPRIATIONS - FUND 300		160,861	(30,000)	131,321	(29,770)	(275,585)	818.62
BEGINNING FUND BALANCE		429,689	590,550	590,550	590,550	560,780	(5.04)
ENDING FUND BALANCE		590,550	560,550	721,871	560,780	285,195	(49.12)

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BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 350 TIF DISTRICT FUND #4  
 Calculations as of 08/31/2022

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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
350-000000-411111	REAL ESTATE TAXES	2	5,542	5,526	5,526	3,964	(28.47)
350-000000-481100	INVESTMENT INCOME	650	300	1,500	1,500	300	
	Totals for dept 000000 -	652	5,842	7,026	7,026	4,264	(27.01)
TOTAL ESTIMATED REVENUES							
		652	5,842	7,026	7,026	4,264	(27.01)
APPROPRIATIONS							
Dept 566710 - TIF DISTRICT							
350-566710-500115	ADMIN - DIRECTOR SALARY	168	250			500	100.00
350-566710-500210	PROFESSIONAL SERVICES	4,794	3,950	1,022	1,400	4,000	1.27
350-566710-500212	ATTORNEY/CONSULTANT	140	500	82	100	1,000	100.00
350-566710-500227	DEVELOPERS INCENTIVE	597,890	356,200	396,970	396,970		(100.00)
350-566710-500290	MAINT/CONTRACTED SERVICES	1,950	2,000				(100.00)
350-566710-500390	OTHER EXPENSES	6,369					
350-566710-500610	DEBT SERVICE - PRINCIPAL	125,000	130,000	130,000	130,000	135,000	3.85
350-566710-500620	DEBT SERVICE - INTEREST	185,139	114,160	114,160	114,160	109,919	(3.71)
	Totals for dept 566710 - TIF DISTRICT	921,450	607,060	642,234	642,630	250,419	(58.75)
TOTAL APPROPRIATIONS							
		921,450	607,060	642,234	642,630	250,419	(58.75)
NET OF REVENUES/APPROPRIATIONS - FUND 350							
		(920,798)	(601,218)	(635,208)	(635,604)	(246,155)	(59.06)
	BEGINNING FUND BALANCE	640,706	(280,091)	(280,091)	(280,091)	(915,695)	226.93
	ENDING FUND BALANCE	(280,092)	(881,309)	(915,299)	(915,695)	(1,161,850)	31.83

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BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 351 TIF DISTRICT FUND #5  
 Calculations as of 08/31/2022

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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 THRU 08/31/22 ACTIVITY	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
351-000000-411111	REAL ESTATE TAXES	233,954	231,702	231,027	231,027	173,708	(25.03)
351-000000-469000	PUBLIC CHARGES FOR SERVICES	1,962					
	Totals for dept 000000 -	235,916	231,702	231,027	231,027	173,708	(25.03)
TOTAL ESTIMATED REVENUES							
		235,916	231,702	231,027	231,027	173,708	(25.03)
APPROPRIATIONS							
Dept 566710 - TIF DISTRICT							
351-566710-500115	ADMIN - DIRECTOR SALARY	117	250	500	500	250	
351-566710-500210	PROFESSIONAL SERVICES	1,150	1,000	150	150	12,535	1,153.50
351-566710-500227	DEVELOPERS INCENTIVE	233,954	236,283	230,777	230,777	149,388	(36.78)
	Totals for dept 566710 - TIF DISTRICT	235,221	237,533	231,427	231,427	162,173	(31.73)
TOTAL APPROPRIATIONS							
		235,221	237,533	231,427	231,427	162,173	(31.73)
NET OF REVENUES/APPROPRIATIONS - FUND 351							
		695	(5,831)	(400)	(400)	11,535	(297.82)
	BEGINNING FUND BALANCE	(11,829)	(11,135)	(11,135)	(11,135)	(11,535)	3.59
	ENDING FUND BALANCE	(11,134)	(16,966)	(11,535)	(11,535)		(100.00)

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BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 352 TIF DISTRICT FUND #3  
 Calculations as of 08/31/2022

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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
352-000000-411111	REAL ESTATE TAXES	758	8,252	8,228	8,228	10,242	24.12
	Totals for dept 000000 -	758	8,252	8,228	8,228	10,242	24.12
TOTAL ESTIMATED REVENUES							
		758	8,252	8,228	8,228	10,242	24.12
APPROPRIATIONS							
Dept 566710 - TIF DISTRICT							
352-566710-500115	ADMIN - DIRECTOR SALARY	73	100			250	150.00
352-566710-500210	PROFESSIONAL SERVICES	1,150	1,000	150	150	2,000	100.00
352-566710-500212	ATTORNEY/CONSULTANT	380	500			1,000	100.00
352-566710-500390	OTHER EXPENSES	151	6,860				(100.00)
	Totals for dept 566710 - TIF DISTRICT	1,754	8,460	150	150	3,250	(61.58)
TOTAL APPROPRIATIONS							
		1,754	8,460	150	150	3,250	(61.58)
NET OF REVENUES/APPROPRIATIONS - FUND 352							
		(996)	(208)	8,078	8,078	6,992	(3,461.54)
	BEGINNING FUND BALANCE	(5,331)	(6,328)	(6,328)	(6,328)	1,750	(127.65)
	ENDING FUND BALANCE	(6,327)	(6,536)	1,750	1,750	8,742	(233.75)

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BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 353 TIF DISTRICT #6

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Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
353-000000-411111	REAL ESTATE TAXES		21,848	21,785	21,785	256,068	1,072.04
353-000000-481100	INVESTMENT INCOME	1,063		9	10	10	
353-000000-483315	SALE OF CITY PROPERTY			389,000	389,000		
353-000000-491000	PROCEEDS FROM BORROWING		1,061,000			615,000	(42.04)
353-000000-491241	TRANSFER FROM LT & WTR FUND	638,277					
Totals for dept 000000 -		639,340	1,082,848	410,794	410,795	871,078	(19.56)
TOTAL ESTIMATED REVENUES		639,340	1,082,848	410,794	410,795	871,078	(19.56)
APPROPRIATIONS							
Dept 566710 - TIF DISTRICT							
353-566710-500115	ADMIN - DIRECTOR SALARY	1,675	2,000			2,000	
353-566710-500210	PROFESSIONAL SERVICES	555,133	70,320	39,026	39,026	10,000	(85.78)
353-566710-500212	ATTORNEY/CONSULTANT	13,735	5,000	368	368	5,000	
353-566710-500290	MAINT/CONTRACTED SERVICES		548,229				(100.00)
353-566710-500451	TIF - SANITARY SEWER	619,561		39,915	40,508	200,000	
353-566710-500452	TIF - GRADING	93,385		111,753	375,325		
353-566710-500453	TIF - ROAD AND GUTTER	1,180,201	435,000	122,130	156,355		(100.00)
353-566710-500456	TIF - STREET LIGHTING/ELECTRIC	249,319					
353-566710-500459	TIF - WATER SYSTEM	1,770,014		58,482	58,926		
353-566710-500460	TIF - STORMWATER MGMT SYS	393,974		41,104	49,037		
353-566710-500620	DEBT SERVICE - INTEREST	48,175		64,125	64,125	128,000	
Totals for dept 566710 - TIF DISTRICT		4,925,172	1,060,549	476,903	783,670	345,000	(67.47)
TOTAL APPROPRIATIONS		4,925,172	1,060,549	476,903	783,670	345,000	(67.47)
NET OF REVENUES/APPROPRIATIONS - FUND 353		(4,285,832)	22,299	(66,109)	(372,875)	526,078	2,259.20
BEGINNING FUND BALANCE		4,472,775	186,244	186,244	186,244	(186,631)	(200.21)
FUND BALANCE ADJUSTMENTS		(698)					2,259.20
ENDING FUND BALANCE		186,245	208,543	120,135	(186,631)	339,447	62.77

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BUDGET REPORT FOR CITY OF CEDARBURG  
Fund: 354 TIF DISTRICT #7

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Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
354-000000-491000	PROCEEDS FROM BORROWING					2,500,000	
Totals for dept 000000 -						2,500,000	
TOTAL ESTIMATED REVENUES						2,500,000	
APPROPRIATIONS							
Dept 566710 - TIF DISTRICT							
354-566710-500210	PROFESSIONAL SERVICES			3,000			
354-566710-500212	ATTORNEY/CONSULTANT			9,429	4,000		
Totals for dept 566710 - TIF DISTRICT							
TOTAL APPROPRIATIONS							
NET OF REVENUES/APPROPRIATIONS - FUND 354							
						(12,429)	(4,000)
BEGINNING FUND BALANCE							(4,000)
ENDING FUND BALANCE						(12,429)	(4,000)
						2,500,000	2,496,000

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
400-000000-411111	REAL ESTATE TAXES	1,625,000	1,620,000	1,620,000	1,620,000	1,720,000	6.17
400-000000-423200	SPECIAL ASSESSMENT REVENUE	19,694					
400-000000-435425	DNR GRANT - DAMS	(567)	400,000			400,000	
400-000000-435431	STATE GRANTS DOT - POLICE	59,184					
400-000000-435436	CDBG GRANT		125,000		125,000		(100.00)
400-000000-467520	LIBRARY IMPACT FEE	25,507		62,163			
400-000000-481100	INVESTMENT INCOME	8,204	12,000	6,421	12,000	12,000	
400-000000-481110	INVESTMENT INCOME - SP ASSESS	155					
400-000000-481141	LIBRARY INTEREST	42		33			
400-000000-483315	SALE OF CITY PROPERTY	85,457	30,000	27,500	30,000	30,000	
400-000000-485550	DONATIONS	15	400,000	2,000	2,000	27,000	(93.25)
400-000000-486000	MISCELLANEOUS REVENUE	37,000					
400-000000-487000	CHANGE IN MARKET VALUE	(13,563)		(29,519)	(23,346)		
400-000000-491000	PROCEEDS FROM BORROWING		390,000		852,000		(100.00)
400-000000-491100	TRANSFER FROM GENERAL FUND	383,800				100,000	
400-000000-491200	TRANSFER FROM CEMETERY FUND					25,000	
400-000000-491220	TRANSFER FROM REC PROG FND		40,000		40,000		(100.00)
400-000000-491250	TRANSFER FROM PARKS/PLAYGROUND		120,000			250,000	108.33
400-000000-491270	TRANSFER FROM EMS					410,000	
Totals for dept 000000 -		2,229,928	3,137,000	1,688,598	2,657,654	2,974,000	(5.20)
TOTAL ESTIMATED REVENUES		2,229,928	3,137,000	1,688,598	2,657,654	2,974,000	(5.20)
APPROPRIATIONS							
Dept 518100 - CITY HALL							
400-518100-500802	LINCOLN BUILDING REPAIRS		10,000	78,785	78,785		(100.00)
400-518100-500805	CEMETERY HOUSE					25,000	
400-518100-500806	CITY HALL IMPROVEMENTS	167,484	222,972		8,900	65,000	(70.85)
Totals for dept 518100 - CITY HALL		167,484	232,972	78,785	87,685	90,000	(61.37)
Dept 522110 - POLICE ADMINISTRATION							
400-522110-500807	STATION IMPROVEMENTS	123,706	26,618	9,730	25,000	60,000	125.41
Totals for dept 522110 - POLICE ADMINISTRATION		123,706	26,618	9,730	25,000	60,000	125.41
Dept 522120 - POLICE PATROL DIVISION							
400-522120-500724	OFFICER EQUIPMENT					15,000	
400-522120-500811	VEHICLE REPLACEMENTS	77,349	138,000	98,592	136,000	44,000	(68.12)
Totals for dept 522120 - POLICE PATROL DIVISION		77,349	138,000	98,592	136,000	59,000	(57.25)
Dept 522230 - FIRE STATION							
400-522230-500807	STATION IMPROVEMENTS		25,000			30,000	20.00
400-522230-500811	VEHICLE REPLACEMENTS					350,000	
400-522230-500831	EQUIPMENT					80,000	
Totals for dept 522230 - FIRE STATION			25,000			460,000	1,740.00
Dept 533210 - GARAGE/MECHANIC							
400-533210-500827	DUMP TRUCK W/PLOW				240,000		
400-533210-500880	EQUIP REPLACEMENT	58,991	539,438	375,109	285,000	373,000	(30.85)
Totals for dept 533210 - GARAGE/MECHANIC		58,991	539,438	375,109	525,000	373,000	(30.85)
Dept 533311 - PUBLIC WORKS CREW							
400-533311-500854	STREET IMPROVEMENTS	1,065,702	938,510	568,241	938,000	945,000	0.69
400-533311-500876	ASPHALT REPAIRS					60,000	
400-533311-500899	SIDEWALK REPLACEMENTS-CAPITAL	54,616	45,000	55,030	45,000	45,000	



## Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Dept 533311 - PUBLIC WORKS CREW							
Totals for dept 533311 - PUBLIC WORKS CREW		1,120,318	983,510	623,271	983,000	1,050,000	6.76
Dept 533440 - STORM SEWERS							
400-533440-500472	NR216 COMPLIANCE	14,061	40,000	8,631	20,000	40,000	
400-533440-500475	STORMWATER IMPROVEMENTS	287,887	305,458	209,691	296,186	170,000	(44.35)
400-533440-500877	STORM SEWER CAPITAL PRJT ENG					28,873	
Totals for dept 533440 - STORM SEWERS		301,948	345,458	218,322	316,186	238,873	(30.85)
Dept 533750 - ENVIRONMENTAL EXPENSES							
400-533750-500841	PROCHNOW	13,760	10,000	19,668	25,000	30,000	200.00
400-533750-500874	DAM STUDIES	9,243	800,000	6,348	34,100	800,000	
400-533750-500875	LEAD PIPE REPLACEMENTS			124,644	43,000		
Totals for dept 533750 - ENVIRONMENTAL EXPENSES		23,003	810,000	150,660	102,100	830,000	2.47
Dept 555110 - LIBRARY							
400-555110-500824	LIBRARY BUILDING	7,087	10,500			14,500	38.10
Totals for dept 555110 - LIBRARY		7,087	10,500			14,500	38.10
Dept 555320 - SWIMMING POOL							
400-555320-500865	SWIMMING POOL	19,312					
Totals for dept 555320 - SWIMMING POOL		19,312					
Dept 555510 - PARKS, RECREATION & FORESTRY							
400-555510-500610	DEBT SERVICE - PRINCIPAL		37,896	26,507	37,896	37,896	
400-555510-500620	DEBT SERVICE - INTEREST		5,400	2,357	5,400	5,400	
400-555510-500811	VEHICLE REPLACEMENTS		95,000	50,408	50,408		(100.00)
400-555510-500861	PARK IMPROVEMENTS		400,000			39,800	(90.05)
400-555510-500864	PARK DEVELOPMENT		153,235			250,000	63.15
400-555510-500883	TENNIS COURT RESURFACING		40,000	36,555	36,555		(100.00)
Totals for dept 555510 - PARKS, RECREATION & FOREST			731,531	115,827	130,259	333,096	(54.47)
Dept 566700 - ECONOMIC DEVELOPMENT							
400-566700-500210	PROFESSIONAL SERVICES	966			614,000		
Totals for dept 566700 - ECONOMIC DEVELOPMENT		966			614,000		
Dept 581500 - DEBT SERVICE							
400-581500-500610	DEBT SERVICE - PRINCIPAL	37,896					
400-581500-500620	DEBT SERVICE - INTEREST	5,400					
Totals for dept 581500 - DEBT SERVICE		43,296					
Dept 592000 - OPERATING TRANSFERS OUT							
400-592000-500704	TRANSFER TO DEBT SERVICE FUND	50,000	20,000		20,000		(100.00)
Totals for dept 592000 - OPERATING TRANSFERS OUT		50,000	20,000		20,000		(100.00)
TOTAL APPROPRIATIONS		1,993,460	3,863,027	1,670,296	2,939,230	3,508,469	(9.18)
NET OF REVENUES/APPROPRIATIONS - FUND 400		236,468	(726,027)	18,302	(281,576)	(534,469)	(26.38)
BEGINNING FUND BALANCE		1,284,209	1,520,677	1,520,677	1,520,677	1,239,101	(18.52)
ENDING FUND BALANCE		1,520,677	794,650	1,538,979	1,239,101	704,632	(11.33)

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
601-000000-464111	RESIDENTIAL REVENUE	2,106,171	2,676,559	1,668,488	2,676,559	2,805,053	4.80
601-000000-464112	COMMERCIAL REVENUE	580,443	319,788	485,509	319,788	366,491	14.60
601-000000-464113	INDUSTRIAL REVENUE	447,882	507,128	297,237	507,128	542,009	6.88
601-000000-464114	PUBLIC AUTHORITY REVENUE	84,161	92,351	67,219	92,351	108,195	17.16
601-000000-464200	MISCELLANEOUS REVENUES			685			
601-000000-464215	SEWER CONNECTION FEES	40,701	10,000	107,182		10,000	
601-000000-464220	RESERVE CAPACITY FEE	19,655	5,000	14,050		5,000	
601-000000-464310	SEPTAGE HAULER FEE	67,010	66,000	46,771	65,346	66,000	
601-000000-481100	INVESTMENT INCOME	18,020	10,000	25,117		10,000	
601-000000-481121	INV INC - WWTF REPLACEMENT	10,647	10,000	5,942			(100.00)
601-000000-481122	INV INC - COLL SYST REPLACE	2,082	2,000	1,004			(100.00)
601-000000-481127	INV INC - WWTP IMPACT FEE	133	150	1,139			(100.00)
601-000000-481129	INV INC - BIOSOLIDS IMP FEE	1		12			
601-000000-482215	RENT - CITY PROPERTY	1		1			
601-000000-483315	SALE OF CITY PROPERTY	13,066					
601-000000-486000	MISCELLANEOUS REVENUE	204		200			
601-000000-487000	CHANGE IN MARKET VALUE	(49,708)		(109,983)			
Totals for dept 000000 -		3,340,469	3,698,976	2,610,573	3,661,172	3,912,748	5.78
TOTAL ESTIMATED REVENUES		3,340,469	3,698,976	2,610,573	3,661,172	3,912,748	5.78
APPROPRIATIONS							
Dept 573805 - WRC ADMIN LABOR							
601-573805-500111	SALARIES	244,060	227,929	140,576	227,929	241,247	5.84
601-573805-500135	SICK PAY OUT	1,252	36,000	44,337	44,337		(100.00)
601-573805-500151	FICA	19,011	20,191	10,285	20,191	18,455	(8.60)
601-573805-500152	RETIREMENT	16,148	15,385	9,002	15,385	16,404	6.62
601-573805-500154	HEALTH INSURANCE	47,459	57,055	41,364	57,055	57,272	0.38
601-573805-500155	LIFE INSURANCE	53	152		152	165	8.55
601-573805-500159	GASB ADJUSTMENT	(83,230)					
601-573805-500161	EAP/125 ADMIN	300	500		500	500	
601-573805-500165	WORKERS COMP INS		114	116	114	200	75.44
Totals for dept 573805 - WRC ADMIN LABOR		245,053	357,326	245,680	365,663	334,243	(6.46)
Dept 573810 - WRC GENERAL LABOR							
601-573810-500111	SALARIES	248,072	257,838	156,517	257,838	253,700	(1.60)
601-573810-500112	OVERTIME	10,057	6,000	5,506	6,000	6,000	
601-573810-500120	SALARIES - WW	19,300	18,250	11,050	18,250	18,250	
601-573810-500151	FICA	20,267	20,184	12,305	20,184	21,263	5.35
601-573810-500152	RETIREMENT	18,521	16,760	11,135	16,760	18,901	12.77
601-573810-500154	HEALTH INSURANCE	79,924	88,526	81,570	88,526	79,049	(10.71)
601-573810-500155	LIFE INSURANCE	52	95		95	95	
601-573810-500165	WORKERS COMP INS	18,394	17,495	17,750	17,495	19,210	9.80
Totals for dept 573810 - WRC GENERAL LABOR		414,587	425,148	295,833	425,148	416,468	(2.04)
Dept 573815 - WRC COLL SYSTEM LABOR							
601-573815-500111	SALARIES	106,282	109,980	60,407	109,980	109,112	(0.79)
601-573815-500112	OVERTIME	2,132	3,000	2,527	3,000	3,000	
601-573815-500151	FICA	8,089	8,643	4,603	8,643	8,577	(0.76)
601-573815-500152	RETIREMENT	7,663	7,149	4,151	7,149	7,624	6.64
601-573815-500154	HEALTH INSURANCE	28,829	40,624	42,897	40,624	46,417	14.26
601-573815-500155	LIFE INSURANCE	71	75	11	75	75	
Totals for dept 573815 - WRC COLL SYSTEM LABOR		153,066	169,471	114,596	169,471	174,805	3.15

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Dept 573825 - WRC OPERATIONS							
601-573825-500222	ELECTRIC	106,381	100,000	70,680	100,000	107,000	7.00
601-573825-500224	NATURAL GAS	3,029	5,000	3,628	5,000	5,750	15.00
601-573825-500225	TELEPHONE/COMMUNICATIONS	9,682	9,000	8,472	9,000	9,000	
601-573825-500226	WATER SERVICE	3,408	5,000	1,926	5,000	5,000	
601-573825-500294	SLUDGE HAULING	284,235	300,000	205,060	340,430	350,000	16.67
601-573825-500312	COMPUTER/COPIER SUPPLIES	14,907	10,000	1,140	10,000	10,000	
601-573825-500370	LAB SUPPLIES	21,275	22,000	8,802	22,000	22,000	
601-573825-500371	COAGULANTS	19,416	17,000	11,045	17,000	16,000	(5.88)
601-573825-500372	SAFETY EQUIPMENT	11,005	9,000	5,350	9,000	12,000	33.33
Totals for dept 573825 - WRC OPERATIONS		473,338	477,000	316,103	517,430	536,750	12.53
Dept 573830 - WRC MAINTENANCE							
601-573830-500297	REFUSE COLLECTION	18,459	20,000	10,675	20,000	20,000	
601-573830-500340	MAINTENANCE SUPPLIES	57,105	50,500	36,521	50,500	50,500	
601-573830-500342	JANITORIAL SUPPLIES	3,381	2,500	1,092	2,500	2,500	
Totals for dept 573830 - WRC MAINTENANCE		78,945	73,000	48,288	73,000	73,000	
Dept 573835 - COLLECTION SYSTEM							
601-573835-500360	COLLECTION SYSTEM MAINT	29,932	28,400	17,699	28,400	28,500	0.35
601-573835-500383	WRC ADAPTIVE MANAGEMENT	32,571	63,072	14,518	55,000	200,000	217.10
Totals for dept 573835 - COLLECTION SYSTEM		62,503	91,472	32,217	83,400	228,500	149.80
Dept 573840 - LIFT STATIONS							
601-573840-500340	MAINTENANCE SUPPLIES	61,318	71,764	63,685	63,500	63,500	(11.52)
Totals for dept 573840 - LIFT STATIONS		61,318	71,764	63,685	63,500	63,500	(11.52)
Dept 573845 - TRANSPORTATION							
601-573845-500240	REPAIR AND MAINTENANCE	15,501	12,000	10,658	12,000	12,000	
Totals for dept 573845 - TRANSPORTATION		15,501	12,000	10,658	12,000	12,000	
Dept 573850 - WRC ADMINISTRATION/GENERAL							
601-573850-500210	PROFESSIONAL SERVICES	11,895	20,000	4,327	15,000	15,000	(25.00)
601-573850-500211	EXTRAORDINARY SERVICES	3,381	5,000	1,118	5,000	5,000	
601-573850-500215	ENGINEERING	1,546	130,000	20,907	130,000	30,000	(76.92)
601-573850-500216	L&W BILLING	136,088	133,000	81,661	135,000	140,000	5.26
601-573850-500218	SEWER AUDIT	5,500	5,500		5,500	5,500	
601-573850-500310	OFFICE SUPPLIES	739	750	624	750	750	
601-573850-500320	PROF PUBLICATIONS AND DUES	117	200	168	200	300	50.00
601-573850-500323	STATE OF WI FEES	9,766	11,000	9,283	11,000	11,000	
601-573850-500330	TRAVEL & TRAINING	3,896	6,000	991	6,000	6,000	
601-573850-500390	OTHER EXPENSES	1,048	500	189	500	500	
601-573850-500510	PROPERTY INSURANCE	17,922	11,773	12,228	11,773	16,000	35.90
Totals for dept 573850 - WRC ADMINISTRATION/GENERAL		191,898	323,723	131,496	320,723	230,050	(28.94)
Dept 573855 - WRC CONTINGENCY FUND							
601-573855-500990	CONTINGENCY RESERVE					55,000	
Totals for dept 573855 - WRC CONTINGENCY FUND						55,000	
Dept 573860 - WRC DEBT SERVICE							
601-573860-500610	DEBT SERVICE - PRINCIPAL		45,000		45,000	45,000	
601-573860-500620	DEBT SERVICE - INTEREST	16,595	17,675		17,675	16,775	(5.09)
Totals for dept 573860 - WRC DEBT SERVICE		16,595	62,675		62,675	61,775	(1.44)
Dept 573870 - WRC DEPRECIATION							

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BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 601 WATER RECYCLING CENTER

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Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
APPROPRIATIONS							
Dept 573870 - WRC DEPRECIATION							
601-573870-500540	DEPRECIATION EXPENSE	1,336,162	1,030,000	686,667	1,030,000	1,030,000	
Totals for dept 573870 - WRC DEPRECIATION		1,336,162	1,030,000	686,667	1,030,000	1,030,000	
TOTAL APPROPRIATIONS		3,048,966	3,093,579	1,945,223	3,123,010	3,216,091	3.96
NET OF REVENUES/APPROPRIATIONS - FUND 601		291,503	605,397	665,350	538,162	696,657	15.07
BEGINNING FUND BALANCE		18,046,175	18,338,252	18,338,252	18,338,252	18,876,414	2.93
FUND BALANCE ADJUSTMENTS		573					15.07
ENDING FUND BALANCE		18,338,251	18,943,649	19,003,602	18,876,414	19,573,071	3.32

BUDGET REPORT FOR CITY OF CEDARBURG  
 Fund: 700 RISK MANAGEMENT FUND

Calculations as of 08/31/2022

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 AMENDED BUDGET	2022 ACTIVITY THRU 08/31/22	2022 PROJECTED ACTIVITY	2023 FINANCE REVIEW BUDGET	2023 FINANCE REVIEW % CHANGE
ESTIMATED REVENUES							
Dept 000000							
700-000000-481100	INVESTMENT INCOME	13,184	10,000	8,862	10,000	13,000	30.00
700-000000-481195	DIVIDEND INCOME	40,661	14,880	14,880	14,880	14,732	(0.99)
700-000000-482000	WORKERS COMP-WAGE RECOVERY	186,754					
700-000000-484000	INSURANCE RECOVERIES	8,554		25,558	72,225		
700-000000-487000	CHANGE IN MARKET VALUE	(21,311)		(49,554)			
700-000000-491100	TRANSFER FROM GENERAL FUND	248,781	244,238	240,267	240,267	249,000	1.95
700-000000-491200	TRANSFER FROM CEMETERY FUND	605	570	509	509	530	(7.02)
700-000000-491220	TRANSFER FROM REC PROG FND	4,496	4,153	4,093	4,093	4,256	2.48
700-000000-491240	TRANSFER FROM SWIM POOL FUND	8,445	7,906	7,970	7,970	8,289	4.84
700-000000-491260	TRANSFER FROM LIBRARY FUND	8,884	7,292	7,480	7,480	7,779	6.68
700-000000-491601	TRANSFER FROM WRC FUND	36,316	33,986	30,094	30,094	31,300	(7.90)
Totals for dept 000000 -		535,369	323,025	290,159	387,518	328,886	1.81
TOTAL ESTIMATED REVENUES		535,369	323,025	290,159	387,518	328,886	1.81
APPROPRIATIONS							
Dept 519400 - INSURANCE COSTS							
700-519400-500165	WORKERS COMP INS	126,885	144,658	133,993	133,993	151,112	4.46
700-519400-500393	UNEMPLOYMENT COMPENSATION	2,115	2,500	372	956	2,500	
700-519400-500510	PROPERTY INSURANCE	80,644	86,219	83,115	83,115	84,000	(2.57)
700-519400-500512	LIABILITY INSURANCE	70,071	68,869	73,339	73,339	74,000	7.45
700-519400-500513	EMPLOYMENT PRACTICES LIAB INS	13,244	17,918	13,702	13,702	14,250	(20.47)
700-519400-500515	BOILER INSURANCE	2,591	2,993	2,528	2,528	3,112	3.98
700-519400-500524	INSURANCE CLAIMS - 2020	9,229	10,000			1,000	(90.00)
700-519400-500525	INSURANCE CLAIMS - 2021	17,435	10,000	6,760	6,760	5,000	(50.00)
700-519400-500546	INSURANCE CLAIMS - 2019	13,951		3,549	6,549		
700-519400-500547	INSURANCE CLAIMS-2022		15,000	20,582	20,582	10,000	(33.33)
Totals for dept 519400 - INSURANCE COSTS		336,165	358,157	337,940	341,524	344,974	(3.68)
TOTAL APPROPRIATIONS		336,165	358,157	337,940	341,524	344,974	(3.68)
NET OF REVENUES/APPROPRIATIONS - FUND 700		199,204	(35,132)	(47,781)	45,994	(16,088)	(54.21)
BEGINNING FUND BALANCE		936,171	1,135,376	1,135,376	1,135,376	1,181,370	4.05
ENDING FUND BALANCE		1,135,375	1,100,244	1,087,595	1,181,370	1,165,282	5.91
ESTIMATED REVENUES - ALL FUNDS		21,660,851	22,974,020	18,692,138	21,982,850	25,428,779	(117.83)
APPROPRIATIONS - ALL FUNDS		26,080,701	24,648,641	15,215,246	22,600,957	23,666,656	117.83
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(4,419,850)	(1,674,621)	3,476,892	(618,107)	1,762,123	
BEGINNING FUND BALANCE - ALL FUNDS		31,587,231	27,167,252	27,167,252	27,167,252	26,549,145	(2.28)
FUND BALANCE ADJUSTMENTS - ALL FUNDS		(125)					(54.21)
ENDING FUND BALANCE - ALL FUNDS		27,167,256	25,492,631	30,644,144	26,549,145	28,311,268	11.06

**CITY OF CEDARBURG  
COMMON COUNCIL  
October 10, 2022**

**CC20221010-1  
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, October 10, 2022 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call:           Present - Mayor Michael O’Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome

Vacant - 7<sup>th</sup> District Alderperson

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, City Clerk Tracie Sette, Finance Director/Treasurer Kelly Livingston, Deputy Treasurer Maureen Hartjes, Police Chief Michael McNerney, Fire Chief Jeff Vahsholtz, Parks, Recreation & Forestry Director Danny Friess, Director of Engineering and Public Works Mike Wieser, Assistant Engineer Dylan Urbanek, Public Works Superintendent Joel Bublitz, Water Recycling Center Superintendent Dennis Grulkowski, Forrester Kevin Westphal, Senior Center Director Gretel Anderson, interested citizens and news media

**STATEMENT OF PUBLIC NOTICE**

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**NEW BUSINESS**

**DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2022-16 ADOPTING THE WISCONSIN UNIFORM DWELLING CODE § SPS 320-325 AND § SPS 327**

City Administrator Hilvo explained that the City is currently in the process of renewing its Uniform Dwelling Code (UDC) delegation. Part of the renewal process requires the City to adopt SPS 327 which relates to camping units. When discussing this with the Department of Safety and Professional Services Division of Industry Services at the State level, it was determined that adding SPS 327 to the Code in areas that list SPS 320-325 was the best approach to complying with the Code.

Motion made by Council Member Bublitz, seconded by Council Member Simpson, to adopt Ordinance No. 2022-16 adopting the Wisconsin Uniform Dwelling Code § SPS 320-325 and § SPS 327. Motion carried without a negative vote with District 7 vacant.

**DISCUSSION AND POSSIBLE ACTION ON 2023 BUILDING INSPECTION FEES**

City Administrator Hilvo explained that due to an increase in operational and supply costs, the City is recommending increasing Building Inspection fees. The fee changes reflect surrounding municipalities fees and are conforming to the Building Inspectors Association of Southeastern Wisconsin Region recommended fee schedule (attached).

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to adopt the proposed 2023 Building Inspection fees. Motion carried without a negative vote with District 7 vacant.

**DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF NEW ELECTION WORKERS**

Deputy City Clerk Kletzien explained that Election Officials are appointed by the Mayor in December of odd-numbered years to serve a two-year term as per Wisconsin State Statutes 7.30(4)(a). The following election officials represent those who recently expressed interest in becoming Election workers: Karen Desotelle, John Lerand, Elizabeth Moriarty, Dawn Nowansacksy, Kathleen Myers, Catharine Rucktenwald, Krisitine Schaub, Peggy Tracy, Judith Weiss, and Jennifer Wooten.

Motion made by Council Member Bublitz, seconded by Council Member Simpson, to appoint the Election Officials as presented. Motion carried without a negative vote with District 7 vacant.

**DISCUSSION AND POSSIBLE ACTION ON LEASING OF POLICE VEHICLES**

City Administrator Hilvo explained that discussions on leasing vehicles have been ongoing for the past two years. Several communities within Ozaukee and Washington Counties have moved to leasing either all municipal vehicles or only Police Department vehicles. Through their experiences and discussions with two different leasing agencies, staff has determined that leasing only Police Department vehicles is the best option for the City. Southgate leasing has provided the best customer service for us and have created a sustainable plan for the next seven (7) years that realizes the budget constraints placed on the City through the State levy limits.

Police Chief McNerney explained that there will be an annual savings in the Capital Improvement and Vehicle Repair/Maintenance budgets. The cost to purchase four (4) vehicles would be \$210,000 vs. \$44,000 for leasing the same four (4) vehicles in 2023. This increases slightly on an annual basis as new vehicles are added to the fleet. The highest cost for the leasing program is in 2026 in the amount of \$152,000. This allows for three (3) new vehicles every year, which saves in repair/maintenance costs.

Motion made by Council Member Burkart, seconded by Council Member Thome, to approve leasing four (4) Police vehicles in 2023 for \$44,000. Motion carried without a negative vote with District 7 vacant.

**DISCUSSION AND POSSIBLE ACTION ON HEALTH INSURANCE OPT-OUT PAYMENT  
POLICY REVISION**

City Administrator Hilvo explained that the State Health Insurance Plan requires that 65% of all WRS eligible employees are enrolled in the plan. If a municipality does not have a 65% participation rate at the time of enrollment, they will not be allowed into the plan for the following year. During the year, this number can fluctuate but must be at or greater than 65% after open enrollment is completed each year. The concern is that the City might drop below this percentage if we continue to offer an opt-out payment program for employees that are currently on the City's health insurance plan or any new employees. It will still be important to continue offering the opt-out payment for current employees (22) utilizing it since the cost of them coming back to the insurance is more expensive than the opt-out payment received by the employee. Ideally, being slightly greater than the 65% rate would be most financially beneficial to the City; however, after consulting a labor attorney and human resource support firm the recommendation allows the City to keep as much of the program in place as possible but does not create a new situation that would benefit some and not others. This policy does not exclude employees from opting out of the City's health insurance plan but instead it does not provide them an opportunity to receive an opt-out payment for doing so.

The revised policy for Payment in Lieu of Insurance Coverage will state that: Any WRS eligible employees who are receiving a payment in lieu of benefit on or before October 1, 2022 by electing to not participate in group health insurance will continue to receive the payment if the following condition is met: Individual remains an active WRS eligible employee and elects to not participate in group health insurance. This policy may be modified at the discretion of the City Administrator or Common Council.

Motion made by Council Member Bublitz, seconded by Council Member Burkart, to adopt the revised policy for Payment in Lieu of Insurance Coverage in the Personnel Manual Section 4-3: Insurance and Retirement Benefits. Motion carried without a negative vote with District 7 vacant.

**DISCUSSION ON 2023 CITY BUDGET**

City Administrator Hilvo presented the first draft of the proposed 2023 budget. The revised tax rate is \$6.06 which is a \$1.98 decrease from 2022 (\$8.04). The decrease reflects a change in property values after the revaluation was completed in 2022. The average home value went from \$280,000 to \$392,000. The decrease in the tax rate does not necessarily equate to a decrease in property taxes. The City tax rate calculation used is: Assessed Value/1,000\*\$6.06. By Comparing the City portion of the tax rate for last year to this year will provide a resident an estimate of what to expect in City tax payments. The full tax rate will be available in late October once the School District, MATC, and Ozaukee County provide their information to the City. Public Safety (Fire/EMS) and Health Insurance changes are priorities for 2023. The challenge for 2023 is to fund the part-time/seasonal wage increases for Public Works, Parks/Recreation & Forestry, and pool staff along with cemetery grass cutting and crossing guards.

City Administrator Hilvo presented the draft Budget Memorandum that will be presented at the Public Hearing on November 14, detailing the components of the 2023 Budget. All Department Heads were available for questions and discussion.

The following questions and comments were made:



- The borrowing on TID #7 will be paid by increment and not taxpayer money.
- It is acceptable to use some of the City's fund balance to enter the State Insurance Plan.
- Debt will be decreasing beginning in 2025.
- The City needs to stay within the Levy Limit, and it may be necessary to borrow for some projects going forward.
- It would be helpful to use some of the remaining ARPA funds to relieve the taxpayer burden in 2024.
- The increase to the hourly rate for part-time and seasonal employees is necessary to retain people for the pool and grass mowing positions.
- The Finance Committee is very helpful in overseeing the budget process ahead of the Common Council and making the process more efficient.

Mayor O'Keefe and the Common Council thanked City Administrator Hilvo, the Treasurer's office, and Department Heads for presenting a solid budget.

### **DISCUSSION AND POSSIBLE ACTION ON DISTRICT 1 ALDERPERSON VACANCY**

City Administrator Hilvo explained that according to Policy CC-20A, the Common Council may appoint successors to the District 1 and District 7 Alderperson positions and those appointees will have the option of running for office at the April 2023 election as the incumbent. He presented a set of interview questions for consideration. According to the Policy, the interview questions are to be distributed to the applicants in advance of the meeting.

It was the consensus of the Common Council to interview and fill the vacancies for District 1 and 7 on November 14, 2022 until April 2023, at which time the voters will determine the representatives for the remainder of the term for Districts 1 and 7. Suggestions were made to rotate the questions amongst the candidates and to make the final decision on both Districts before swearing them in and to seat them at the same time.

Council Member Bublitz made a plea to the citizens of Cedarburg that being a Council Member is a great opportunity to give back to the Community. She encouraged anyone with interest in District 1 or 7 to apply for the position by November 7, 2022 because the Community needs you.

Motion made by Council Member Arnett, seconded by Council Member Simpson, to approve the appointment procedure as set forth in the notice of vacancies. Motion carried without a negative vote with District 7 vacant.

### **CONSENT AGENDA**

Motion made by Council Member Thome, seconded by Council Member Bublitz, to approve the following consent agenda items. Motion carried without a negative vote with District 7 vacant. Consent Agenda Item 8.B. was discussed separately following this motion and vote.

- September 26, 2022 Common Council meeting minutes as corrected to change the Reconvene to Open Session time to 8:44 p.m.

- New and renewal 2022-2023 Operator Licenses for Sally A. Anderson, Kerri Belfor, Janiel Bord, Amanda E. Chang, Terry L. Clark-Bauman, Christian J. Frank, Ryan A. Murray, Chris R. Velnetzke, and Patrick S. Wengel.
- Payment of bills dated 9/23/22 through 9/30/22, and payroll for period 9/18/22 through 10/01/22.

**DISCUSSION AND POSSIBLE ACTION ON MOVING THE OCTOBER 31, 2022 COMMON COUNCIL MEETING TO OCTOBER 24, 2022**

Motion made by Council Member Bublitz, seconded by Council Member Simpson, to move the October 31, 2022 Common Council meeting to October 24, 2022. Motion carried without a negative vote with District 7 vacant.

**CITY ADMINISTRATOR'S REPORT**

City Administrator Hilvo thanked the Finance Department and Department Heads for their work on the 2023 budget.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS**

Council Member Burkart inquired about the CedaLights program and stated that she would like all the downtown buildings to have the same lights and be illuminated within the same timeframe.

**MAYOR REPORT** – None

**ADJOURNMENT – CLOSED SESSION**

Motion made by Council Member Thome, seconded by Council Member Burkart, to adjourn to closed session at 8:10 p.m. pursuant to State Statutes 19.85(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically, claim review for Harold Rose. Approval of the September 26, 2022 closed session minutes. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Burkart, Verhaalen, Simpson, and Thome voting aye, and District 7 vacant.

**RECONVENE TO OPEN SESSION**

Motion made by Council Member Arnett, seconded by Council Member Thome, to reconvene to open session at 8:14 p.m. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Burkart, Verhaalen, Simpson, and Thome voting aye, and District 7 vacant.

**NEW BUSINESS – CONTINUED**

**DISCUSSION AND POSSIBLE ACTION ON CLAIM REVIEW FOR HAROLD ROSE**

Motion made by Council Member Arnett, seconded by Council Member Thome, to deny the claim for Harold Rose. Motion carried without a negative vote with District 7 vacant.

**ADJOURNMENT**

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adjourn the meeting at 8:15 p.m. Motion carried without a negative vote with 7<sup>th</sup> District vacant.

Amy D. Kletzien, MMC/WCPC  
Deputy City Clerk

**CITY OF CEDARBURG  
COMMON COUNCIL  
October 10, 2022**

**CC20221010-1  
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, October 10, 2022 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call:           Present - Mayor Michael O’Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome

Vacant - 7<sup>th</sup> District Alderperson

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, City Clerk Tracie Sette, Finance Director/Treasurer Kelly Livingston, Deputy Treasurer Maureen Hartjes, Police Chief Michael McNerney, Fire Chief Jeff Vahsholtz, Parks, Recreation & Forestry Director Danny Friess, Director of Engineering and Public Works Mike Wieser, Assistant Engineer Dylan Urbanek, Public Works Superintendent Joel Bublitz, Water Recycling Center Superintendent Dennis Grulkowski, Forrester Kevin Westphal, Senior Center Director Gretel Anderson, interested citizens and news media

**STATEMENT OF PUBLIC NOTICE**

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**NEW BUSINESS**

**DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2022-16 ADOPTING THE WISCONSIN UNIFORM DWELLING CODE § SPS 320-325 AND § SPS 327**

City Administrator Hilvo explained that the City is currently in the process of renewing its Uniform Dwelling Code (UDC) delegation. Part of the renewal process requires the City to adopt SPS 327 which relates to camping units. When discussing this with the Department of Safety and Professional Services Division of Industry Services at the State level, it was determined that adding SPS 327 to the Code in areas that list SPS 320-325 was the best approach to complying with the Code.

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**CITY ADMINISTRATOR'S REPORT**

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**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS**

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**MAYOR REPORT** – None

**ADJOURNMENT – CLOSED SESSION**

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**NEW BUSINESS – CONTINUED**



**DISCUSSION AND POSSIBLE ACTION ON CLAIM REVIEW FOR HAROLD ROSE**

Motion made by Council Member Arnett, seconded by Council Member Thome, to deny the claim for Harold Rose. Motion carried without a negative vote with District 7 vacant.

**ADJOURNMENT**

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Amy D. Kletzien, MMC/WCPC  
Deputy City Clerk

10/20/2022 09:49 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 10/01/2022 - 10/14/2022  
Banks: PWBDD

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
10/07/2022	PWBDD	41879#	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	518100	25.02
				REPAIR AND MAINTENANCE	500240	518100	50.38
				SUPPLIES AND EXPENSES	500347	522120	3.14
				REPAIR AND MAINTENANCE	500240	555510	26.95
				REPAIR AND MAINTENANCE	500240	555510	57.58
				CHECK PWBDD 41879 TOTAL FOR FUND 100:			163.07
10/07/2022	PWBDD	41880	BOEHLKE HARDWARE	REPAIR AND MAINTENANCE	500240	533440	99.99
10/07/2022	PWBDD	41882	CEDARBURG VETERINARY CLINIC	K-9 UNIT EXPENSE	500352	522120	96.37
10/07/2022	PWBDD	41883	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522110	434.00
10/07/2022	PWBDD	41885	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	522110	130.19
10/07/2022	PWBDD	41887	CONDO DEVELOPMENT INC	DEVELOPERS AGREEMT CDRB TRL CN	239250	000000	28,800.00
10/07/2022	PWBDD	41888	CORE & MAIN LP	REPAIR AND MAINTENANCE	500240	533440	1,662.52
10/07/2022	PWBDD	41889	COUNTY MATERIALS CORPORATION	REPAIR AND MAINTENANCE	500240	533440	7.04
10/07/2022	PWBDD	41891	ELIZABETH ROLLAND	PROFESSIONAL SERVICES - TAIJI AND	500210	555140	121.80
10/07/2022	PWBDD	41892	EXCEL DISPOSAL OF WISCONSIN LLC	PUBLIC WORKS FEES	463101	000000	320.15
10/07/2022	PWBDD	41893	FASTENAL COMPANY	MAINTENANCE PARTS	500353	533210	86.43
10/07/2022	PWBDD	41894	FP SOLUTIONS LLC	PROFESSIONAL SERVICES	500210	533210	126.00
10/07/2022	PWBDD	41896	GOLDFISH UNIFORMS	UNIFORMS	500346	522410	147.83
10/07/2022	PWBDD	41897	GUETZKE & ASSOCIATES, INC.	REPAIR AND MAINTENANCE	500240	522230	655.00
10/07/2022	PWBDD	41898*#	HOME DEPOT CREDIT SERVICES	OPERATING SUPPLIES	500350	533311	124.88
				REPAIR AND MAINTENANCE	500240	533440	202.05
				RECYCLING EXPENSES	500344	533730	448.93
				CHECK PWBDD 41898 TOTAL FOR FUND 100:			775.86
10/07/2022	PWBDD	41900	JONATHAN CENSKY	PROFESSIONAL SERVICES	500210	566310	6,020.04
10/07/2022	PWBDD	41901	KURT SCHOESSOW	MAINTENANCE SUPPLIES	500340	533450	558.84

10/20/2022 09:49 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 10/01/2022 - 10/14/2022  
Banks: PWBDD

Page 2/11

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
10/07/2022	PWBDD	41903	LES THOMPSON	PROFESSIONAL SERVICES - WATERCOLOR SEPT	500210	555140	165.60
10/07/2022	PWBDD	41905	LIESENER SOILS INC.	REPAIR AND MAINTENANCE	500240	533440	192.00
10/07/2022	PWBDD	41906	M SQUARED ENGINEERING	DEVELOPERS AGREE-FAIRWAY VIL	239254	000000	11,716.32
10/07/2022	PWBDD	41908	MENARD'S	SIGNS	500363	533311	46.96
10/07/2022	PWBDD	41913	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	36.78
				MAINTENANCE PARTS	500353	533210	287.98
				MAINTENANCE PARTS	500353	533210	18.70
				MAINTENANCE PARTS	500353	533210	130.07
				CHECK PWBDD 41913 TOTAL FOR FUND 100:			473.53
10/07/2022	PWBDD	41914	OFFICE COPYING EQUIPMENT LTD	EQUIPMENT OUTLAY	500385	514700	9.47
10/07/2022	PWBDD	41915	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	927.50
				PROFESSIONAL SERVICES	500210	514700	319.20
				CHECK PWBDD 41915 TOTAL FOR FUND 100:			1,246.70
10/07/2022	PWBDD	41916	PORT WASHINGTON ADULT SENIOR	OTHER EXPENSES - MYSTERY TRIP REIMB	500390	555140	1,434.40
10/07/2022	PWBDD	41917	QUALITY STATE OIL CO.,INC.	FUEL INVENTORY	161500	000000	8,352.00
				FUEL INVENTORY	161500	000000	6,780.34
				CHECK PWBDD 41917 TOTAL FOR FUND 100:			15,132.34
10/07/2022	PWBDD	41918	R&B SUPPLY CO.INC.	MAINTENANCE PARTS	500353	533210	461.90
10/07/2022	PWBDD	41919	REGISTER OF DEEDS	RECORDING FEES	500311	514100	30.00
10/07/2022	PWBDD	41921	REINDERS, INC.	SUPPLIES AND EXPENSES	500347	555220	4,087.00
10/07/2022	PWBDD	41922	RIVER RUN COMPUTERS, INC.	TELEPHONE/COMMUNICATIONS	500225	522110	75.00
10/07/2022	PWBDD	41924#	SHORT ELLIOTT HENDRICKSON INC	PROFESSIONAL SERVICES	500210	514700	1,606.14
				PROFESSIONAL SERVICES	500210	533110	1,678.27
				CHECK PWBDD 41924 TOTAL FOR FUND 100:			3,284.41

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Fund: 100 GENERAL FUND							
10/07/2022	PWBDD	41925	STREICHER'S POLICE EQUIPMENT	EQUIPMENT/CAPITAL OUTLAY	500380	522120	3,782.00
10/07/2022	PWBDD	41927	TAKAKO WILLDEN	PROFESSIONAL SERVICES - CHAIR YOGA SEPT	500210	555140	63.00
10/07/2022	PWBDD	41928	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	62.47
10/07/2022	PWBDD	41932	WISCONSIN LIFTING SPEC.INC.	REPAIR AND MAINTENANCE	500240	533440	225.30
				REPAIR AND MAINTENANCE	500240	533440	431.45
				CHECK PWBDD 41932 TOTAL FOR FUND 100:			656.75
10/07/2022	PWBDD	41933	WISCONSIN STEAM CLEANER	REPAIR AND MAINTENANCE	500240	533730	675.65
10/14/2022	PWBDD	41935	AMERICAN DEFENSE MFG LLC	EQUIPMENT/CAPITAL OUTLAY	500380	522120	2,449.00
10/14/2022	PWBDD	41936	ASSOCIATED BAG CO.	SUPPLIES AND EXPENSES	500347	522120	400.00
10/14/2022	PWBDD	41939	BARTON SMALL ENGINE, LLC	MAINTENANCE PARTS	500353	533210	338.92
10/14/2022	PWBDD	41940#	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	518100	1.19
				OPERATING EXPENSES	500235	522130	28.78
				OFFICE SUPPLIES	500310	522310	13.54
				MAINTENANCE PARTS	500353	533210	5.84
				REPAIR AND MAINTENANCE	500240	555510	269.46
				REPAIR AND MAINTENANCE	500240	555510	5.66
				CHECK PWBDD 41940 TOTAL FOR FUND 100:			324.47
10/14/2022	PWBDD	41942	BUILDERS HARDWARE & HOLLOW	REPAIR AND MAINTENANCE	500240	518100	193.00
10/14/2022	PWBDD	41943*#	CARDMEMBER SERVICE	CONFERENCE	500330	513200	821.08
				ZOOM	500320	514100	63.26
				PROF PUBLICATIONS AND DUES GO DADDY	500320	514100	132.64
				OFFICE SUPPLIES	500310	522110	17.99
				HOLSTER	500346	522110	88.35
				TRAVEL & TRAINING	500330	522120	1,414.00
				TASER CONF	500330	522120	1,807.92
				SUPPLIES AND EXPENSES	500347	522120	141.58
				K-9 UNIT EXPENSE	500352	522120	392.15
				FLEET FARM	500390	522120	99.99

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Fund: 100 GENERAL FUND							
				OPERATING EXPENSES	500235	522130	43.17
				AMAZON	500310	522130	242.02
				VIDOCQ	500330	522130	445.42
				DOA-DOC SALES	500310	522310	335.41
				SUBWAY/COUSINS	500350	522410	83.92
				BEST BUY	500380	522410	380.63
				APWA WI CONF	500330	533110	500.00
				OPERATING SUPPLIES MASTERPRINTWEAR	500350	533210	236.76
				MAINTENANCE PARTS AMAZON	500353	533210	66.47
				CAMERA HOLDER	500240	533440	19.98
				BATTERY	500310	555140	175.00
				OFFICE SUPPLIES	500310	555140	154.79
				WATER	500390	555140	6.98
				REPAIR AND MAINTENANCE PLAYGROUND	500240	555510	374.91
				AM LEONARD	500240	555510	126.99
				OFFICE SUPPLIES	500310	555510	77.38
				RIVEREDGE	500330	555510	510.00
				TRAVEL, CAMBRIA CONF FEES	500330	555510	623.86
				NRPA	500330	555510	70.00
				CHECK PWBDD 41943 TOTAL FOR FUND 100:			9,452.65
10/14/2022	PWBDD	41945	CEDARBURG LIGHT & WATER	N114W7129 OAKMONT DR	256201	000000	1,945.00
				N114W7141 OAKMONT DR	256201	000000	1,945.00
				W72N1156 & N1158 AUGUSTA LANE	256201	000000	3,890.00
				N115W6845 CABOT COURT	256201	000000	1,945.00
				N102 W6608 SUSAN LANE	256201	000000	2,049.98
				CHECK PWBDD 41945 TOTAL FOR FUND 100:			11,774.98
10/14/2022	PWBDD	41946	CHUCK MOEGENBURG	REPAIR AND MAINTENANCE	500240	518100	120.00
10/14/2022	PWBDD	41948#	CITY CEDARBURG-PETTY CASH	OFFICE SUPPLIES	500310	514100	59.99
				POSTAGE	500315	514100	16.25
				GRATUITY	500390	555140	150.00
				CHECK PWBDD 41948 TOTAL FOR FUND 100:			226.24

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Fund: 100 GENERAL FUND							
10/14/2022	PWBDD	41949	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	515600	28.07
				OFFICE SUPPLIES	500310	515600	5.72
				CHECK PWBDD 41949 TOTAL FOR FUND 100:			33.79
10/14/2022	PWBDD	41950	CONLEY MEDIA, LLC	LEGAL PUBLICATIONS	500325	514100	552.62
10/14/2022	PWBDD	41951	COUNTY MATERIALS CORPORATION	REPAIR AND MAINTENANCE	500240	533440	1,532.00
10/14/2022	PWBDD	41952	DECORAH ANIMAL HOSPITAL	K-9 UNIT EXPENSE	500352	522120	41.12
10/14/2022	PWBDD	41953	DIGITAL EDGE OF GRAFTON	PRINTING-NEWSLETTERS, ETC	500313	522110	108.00
10/14/2022	PWBDD	41955	E.H. WOLF AND SONS, INC.	FUEL INVENTORY	161500	000000	5,484.30
				FUEL INVENTORY	161500	000000	7,804.44
				FUEL INVENTORY	161500	000000	597.47
				FUEL INVENTORY	161500	000000	629.45
				CHECK PWBDD 41955 TOTAL FOR FUND 100:			14,515.66
10/14/2022	PWBDD	41957	EGELHOFF LAWMOWER SERVICE	MAINTENANCE PARTS	500353	533210	279.99
10/14/2022	PWBDD	41958	EMERGENCY SERVICES MARKETING C	RADIO EQUIPMENT	500316	522410	305.00
10/14/2022	PWBDD	41959	FASTENAL COMPANY	MAINTENANCE PARTS	500353	533210	192.67
10/14/2022	PWBDD	41960	GEMPLER'S	SIGNS	500363	533311	188.96
10/14/2022	PWBDD	41961	GFL ENVIRONMENTAL	REPAIR AND MAINTENANCE	500240	533311	434.09
10/14/2022	PWBDD	41966#	MILLER-BRADFORD AND RISBERG	EQUIPMENT/CAPITAL OUTLAY	500380	533210	915.00
				REPAIR AND MAINTENANCE	500240	533311	1,000.00
				CHECK PWBDD 41966 TOTAL FOR FUND 100:			1,915.00
10/14/2022	PWBDD	41967	MILWAUKEE AREA TECHNICAL	TRAVEL & TRAINING	500330	522120	82.44
10/14/2022	PWBDD	41969	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	8.77
				MAINTENANCE PARTS	500353	533210	106.48
				MAINTENANCE PARTS	500353	533210	86.40
				MAINTENANCE PARTS	500353	533210	(1.94)
				CHECK PWBDD 41969 TOTAL FOR FUND 100:			199.71

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Fund: 100 GENERAL FUND							
10/14/2022	PWBDD	41972	NORTH WOODS	REPAIR AND MAINTENANCE	500240	533440	816.18
10/14/2022	PWBDD	41974#	OLSEN'S PIGGLY WIGGLY	PROFESSIONAL SERVICES	500210	519200	70.93
				AWARDS, SUPPLIES	500343	522410	47.82
				CHECK PWBDD 41974 TOTAL FOR FUND 100:			118.75
10/14/2022	PWBDD	41975	PIONEER MANUFACTURING COMPANY	FIELD MAINTENANCE SUPPLIES	500243	555510	541.20
				FIELD MAINTENANCE SUPPLIES	500243	555510	1,623.70
				CHECK PWBDD 41975 TOTAL FOR FUND 100:			2,164.90
10/14/2022	PWBDD	41976	PITNEY BOWES GLOBAL FINANCIAL	POSTAGE	500315	514100	132.79
10/14/2022	PWBDD	41977	QUALITY STATE OIL CO., INC.	GAS AND OIL EXPENSE	500351	533210	229.00
10/14/2022	PWBDD	41980	RECOGNITION SPECIALISTS, INC.	SUPPLIES AND EXPENSES	500347	522110	11.70
10/14/2022	PWBDD	41981	REGISTRATION FEE TRUST	REPAIR AND MAINTENANCE	500240	522120	8.00
10/14/2022	PWBDD	41983	SCHMITZ READY MIX, INC.	REPAIR AND MAINTENANCE	500240	533440	13.50
10/14/2022	PWBDD	41985#	SPECTRUM	TELEPHONE/COMMUNICATIONS	500225	522110	32.85
				OPERATING SUPPLIES	500350	533210	10.95
				CHECK PWBDD 41985 TOTAL FOR FUND 100:			43.80
10/14/2022	PWBDD	41986	SYNCHRONY BANK	MAINTENANCE PARTS	500353	533210	194.91
10/14/2022	PWBDD	41987	TRANS UNION LLC	TELEPHONE/COMMUNICATIONS	500225	522110	60.00
10/14/2022	PWBDD	41989	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	52.47
10/14/2022	PWBDD	41991	WPRA	PROF PUBLICATIONS AND DUES	500320	555510	775.00
				Total for fund 100 GENERAL FUND			134,081.94
Fund: 200 CEMETERY FUND							
10/14/2022	PWBDD	41970	NATE'S LANDSCAPE COMPANY	PROFESSIONAL SERVICES	500210	544210	770.40
				PROFESSIONAL SERVICES	500210	544210	770.40
				PROFESSIONAL SERVICES	500210	544210	1,540.80
				CHECK PWBDD 41970 TOTAL FOR FUND 200:			3,081.60

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Fund: 200 CEMETERY FUND				Total for fund 200 CEMETERY FUND			3,081.60
Fund: 220 RECREATION PROGRAMS FUND							
10/07/2022	PWBDD	41886	COMPUTER EXPLORERS	MAINT/CONTRACTED SERVICES	500290	555390	2,070.00
10/07/2022	PWBDD	41895	FUNTACTICS SOCCER CAMP	MAINT/CONTRACTED SERVICES	500290	555390	4,450.55
10/07/2022	PWBDD	41907	MASTER PRINTWEAR	SUPPLIES AND EXPENSES	500347	555390	535.45
				POMS EXPENSES	500394	555390	120.00
				POMS EXPENSES	500394	555390	184.00
				CHECK PWBDD 41907 TOTAL FOR FUND 220:			839.45
10/14/2022	PWBDD	41943*#	CARDMEMBER SERVICE	FLAG FOOTBALL	500347	555390	839.44
				SUPPLIES AND EXPENSES GO DAYYS, PLUG &	500347	555390	75.32
				RED CROSS	500372	555390	165.00
				POMS EXPENSES	500394	555390	1,721.52
				CHECK PWBDD 41943 TOTAL FOR FUND 220:			2,801.28
10/14/2022	PWBDD	41954	DIONE JEFFERY	POMS REVENUE	467332	000000	40.00
10/14/2022	PWBDD	41962	KRISTI WORTH	SOLAR RECREATION	467327	000000	70.00
10/14/2022	PWBDD	41964	MARY MAYERL	POMS REVENUE	467332	000000	40.00
10/14/2022	PWBDD	41965	MICHELLE BARRY	POMS REVENUE	467332	000000	80.00
10/14/2022	PWBDD	41979	REBECCA GODERSKY	POMS REVENUE	467332	000000	40.00
10/14/2022	PWBDD	41990	WATERTOWN UNIFIED SCHOOL DISTRICT	POMS EXPENSES	500394	555390	255.00
				Total for fund 220 RECREATION PROGRAMS FUND			10,686.28
Fund: 221 FUEL SYSTEM - WASH BAY							
10/14/2022	PWBDD	41941	BOEHLKE BOTTLED GAS CORP.	FUEL INVENTORY	161500	000000	664.99
				Total for fund 221 FUEL SYSTEM - WASH BAY			664.99
Fund: 231 AMERICAN RESCUE PLAN ACT							
10/07/2022	PWBDD	41910*#	MONARCH LIBRARY SYSTEM	GRANT EXPENDITURES	500331	566721	6,980.00
10/14/2022	PWBDD	41934	AAC WILSON BUILDING	GRANT EXPENDITURES	500331	566721	6,000.00
10/14/2022	PWBDD	41963*#	MACQUEEN EQUIPMENT	ROVER X CAMERA SYSTEM W/INTEGRATED LIFT	500331	566721	22,065.00



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Fund: 231 AMERICAN RESCUE PLAN ACT							
10/14/2022	PWBDD	41968	MUNSON INC.	ASPHALT REPAIR OF INTERURBAN TRAIL	500331	566721	39,265.00
				INTERURBAN TRAIL SEAL COATING	500331	566721	34,863.00
				CHECK PWBDD 41968 TOTAL FOR FUND 231:			74,128.00
				Total for fund 231 AMERICAN RESCUE PLAN ACT			109,173.00
Fund: 240 SWIMMING POOL FUND							
10/07/2022	PWBDD	41931	WESTLAWN ELEMENTARY SCHOOL	RENT - CITY PROPERTY	482215	000000	500.00
				Total for fund 240 SWIMMING POOL FUND			500.00
Fund: 260 LIBRARY FUND							
10/07/2022	PWBDD	41878	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	10.03
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	309.35
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	212.78
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	221.48
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	102.54
				DONATION EXPENDITURES	500322	555110	56.00
				DONATION EXPENDITURES	500322	555110	21.59
				DONATION EXPENDITURES	500322	555110	49.00
				DONATION EXPENDITURES	500322	555110	17.00
				DONATION EXPENDITURES	500322	555110	230.00
				DONATION EXPENDITURES	500322	555110	359.00
				CHECK PWBDD 41878 TOTAL FOR FUND 260:			1,588.77
10/07/2022	PWBDD	41899	JAMES IMAGING SYSTEMS, INC.	COMPUTER/COPIER SUPPLIES	500312	555110	378.05
10/07/2022	PWBDD	41909	MIDWEST TAPE, LLC	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	362.56
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	504.73
				CHECK PWBDD 41909 TOTAL FOR FUND 260:			867.29
10/07/2022	PWBDD	41910*#	MONARCH LIBRARY SYSTEM	GRANT EXPENDITURES	500331	555110	1,445.81
10/14/2022	PWBDD	41938	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	65.19
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	69.90
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	140.24
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	57.96

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Fund: 260 LIBRARY FUND							
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	79.10
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	345.65
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	429.69
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	24.34
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	165.22
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	30.55
				DONATION EXPENDITURES	500322	555110	29.00
				DONATION EXPENDITURES	500322	555110	35.00
				DONATION EXPENDITURES	500322	555110	35.87
				DONATION EXPENDITURES	500322	555110	75.45
				DONATION EXPENDITURES	500322	555110	333.02
				DONATION EXPENDITURES	500322	555110	66.00
				DONATION EXPENDITURES	500322	555110	15.11
				DONATION EXPENDITURES	500322	555110	34.15
				DONATION EXPENDITURES	500322	555110	233.00
				DONATION EXPENDITURES	500322	555110	298.00
				DONATION EXPENDITURES	500322	555110	295.00
				CHECK PWBDD 41938 TOTAL FOR FUND 260:			2,857.44
10/14/2022	PWBDD	41943*#	CARDMEMBER SERVICE	FACEBOOK	500223	555110	34.99
				DATE COM/CYBERLINK	500225	555110	415.74
				PROGRAM SUPPLIES	500308	555110	165.00
				BARNES & NOBLE	500319	555110	200.33
				4 IMPRINT	500322	555110	461.12
				LIBRARY TECHNOLOGY	500382	555110	137.98
				CHECK PWBDD 41943 TOTAL FOR FUND 260:			1,415.16
10/14/2022	PWBDD	41956	E.L.S. LANDSCAPING & LAWN	MAINT/CONTRACTED SERVICES	500290	555110	96.25
10/14/2022	PWBDD	41971	NORTH SHORE BANK	SICK PAY OUT	500135	555110	17,523.33
10/14/2022	PWBDD	41973	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	500310	555110	339.90
10/14/2022	PWBDD	41982	SCHAEFER POWER SYSTEMS	REPAIR AND MAINTENANCE	500240	555110	587.08
10/14/2022	PWBDD	41984	SCHOLASTIC LIBRARY PUBLISHING	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	4.79
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	208.61

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Fund: 260 LIBRARY FUND							
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	112.03
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	227.23
				CHECK PWBDD 41984 TOTAL FOR FUND 260:			552.66
				Total for fund 260 LIBRARY FUND			27,651.74
Fund: 400 CAPITAL IMPROVEMENTS FUND							
10/07/2022	PWBDD	41890	CROWLEY CONSTRUCTION CORP.	STREET IMPROVEMENTS	500854	533311	3,995.00
10/07/2022	PWBDD	41904	LETTERS & SIGNS	EQUIP REPLACEMENT	500880	533210	562.00
10/07/2022	PWBDD	41911	MRJ CONSTRUCTION	LEAD PIPE REPLACEMENTS	500875	533750	266,650.09
10/07/2022	PWBDD	41923	SES LLC	PLOW ASSEMBLY AND INSTALL	500880	533210	7,940.00
10/07/2022	PWBDD	41929	VANTAGE FINANCIAL	DEBT SERVICE - PRINCIPAL	500610	555510	3,393.80
				DEBT SERVICE - INTEREST	500620	555510	214.20
				CHECK PWBDD 41929 TOTAL FOR FUND 400:			3,608.00
10/14/2022	PWBDD	41978*#	R.A. SMITH NATIONAL	STREET IMPROVEMENTS	500854	533311	25.60
				STORMWATER IMPROVEMENTS	500475	533440	13.60
				CHECK PWBDD 41978 TOTAL FOR FUND 400:			39.20
				Total for fund 400 CAPITAL IMPROVEMENTS FUND			282,794.29
Fund: 601 WATER RECYCLING CENTER							
10/07/2022	PWBDD	41881	CEDARBURG LIGHT & WATER	L&W BILLING	500216	573850	11,960.12
10/07/2022	PWBDD	41884	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	112.11
10/07/2022	PWBDD	41898*#	HOME DEPOT CREDIT SERVICES	MAINTENANCE SUPPLIES	500340	573830	238.59
10/07/2022	PWBDD	41902	LAI, LTD	MAINTENANCE SUPPLIES	500340	573830	2,741.66
10/07/2022	PWBDD	41912	MULCAHY SHAW WATER, INC.	LAB SUPPLIES	500370	573825	491.36
10/07/2022	PWBDD	41920	REGISTRATION FEE TRUST	STATE OF WI FEES	500323	573850	169.50
10/07/2022	PWBDD	41926	SYMBIONT	2022 GIS SUPPORT & TECHNICAL SERVICES	500210	573850	233.75
10/07/2022	PWBDD	41930	VISU-SEWER INC.	COLLECTION SYSTEM MAINT	500360	573835	4,470.00
10/14/2022	PWBDD	41937	BADGER STATE WASTE, LLC	SLUDGE HAULING	500294	573825	23,314.65

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Fund: 601 WATER RECYCLING CENTER							
10/14/2022	PWBDD	41943*#	CARDMEMBER SERVICE	COMPUTER/COPIER SUPPLIES TEAMVIEWER	500312	573825	784.29
				AMAZON,	500340	573830	254.28
				COLLECTION SYSTEM MAINT AMAZON	500360	573835	111.57
				TRAVEL & TRAINING WWOA	500330	573850	320.00
				CHECK PWBDD 41943 TOTAL FOR FUND 601:			<u>1,470.14</u>
10/14/2022	PWBDD	41944	CCP INDUSTRIES INC	LAB SUPPLIES	500370	573825	260.63
10/14/2022	PWBDD	41947	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	112.11
10/14/2022	PWBDD	41963*#	MACQUEEN EQUIPMENT	ROVER X CAMERA SYSTEM W/INTEGRATED LIFT	113912	000000	80,000.00
10/14/2022	PWBDD	41978*#	R.A. SMITH NATIONAL	COLLECTION MAINS AND ACCESS.	184313	000000	0.80
				Total for fund 601 WATER RECYCLING CENTER			125,575.42
Fund: 700 RISK MANAGEMENT FUND							
10/14/2022	PWBDD	41988	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT COMPENSATION	500393	519400	74.00
				Total for fund 700 RISK MANAGEMENT FUND			74.00
			TOTAL - ALL FUNDS				694,283.26

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**CITY OF CEDARBURG**  
**TRANSFER LIST**  
9/24/22-10/21/22

<b>Date</b>	<b>Amount</b>	<b>Transfer to</b>
<b>PWSB CHECKING ACCOUNT</b>		
9/28/2022	\$57,430.93	Light & Water-August charges
9/30/2022	\$82,383.01	WRS-August retirement
10/3/2022	\$103,266.26	WPS-October health insurance premiums
10/3/2022	\$6,701.82	Delta Dental-October dental insurance premiums
10/6/2022	\$220,000.00	PWSB Payroll
10/6/2022	\$6,602.50	Health Savings Accounts-contributions for 9/18/22-10/1/22
10/6/2022	\$1,273.34	ICMA-contributions for 9/18/22-10/1/22
10/6/2022	\$4,543.42	North Shore Bank-contributions for 9/18/22-10/1/22
10/6/2022	\$495.00	Police Union-contributions for 9/18/22-10/1/22
10/6/2022	\$348.15	State of Wisconsin-child support for 9/18/22-10/1/22
10/6/2022	\$641.05	Wis Deferred Comp-contributions for 9/18/22-10/1/22
10/7/2022	\$18,000.00	Baker Tilly-audit
10/14/2022	\$1,500.00	Pitney Bowes-postage
10/17/2022	\$590.15	Superior Vision-October vision ins premiums
10/17/2022	\$948.36	Aflac-September premiums
10/17/2022	\$2,519.70	Minnesota Life-November premiums
10/20/2022	\$234,000.00	PWSB Payroll
10/20/2022	\$6,602.50	Health Savings Accounts-contributions for 10/2/22-10/15/22
10/20/2022	\$1,293.35	ICMA-contributions for 10/2/22-10/15/22
10/20/2022	\$4,472.70	North Shore Bank-contributions for 10/2/22-10/15/22
10/20/2022	\$495.00	Police Union-contributions for 10/2/22-10/15/22
10/20/2022	\$348.15	State of Wisconsin-child support for 10/2/22-10/15/22
10/20/2022	\$605.18	Wis Deferred Comp-contributions for 10/2/22-10/15/22
	<u>\$755,060.57</u>	

**PWSB PAYROLL CHECKING ACCOUNT**

10/7/2022	\$155,804.02	Payroll for 9/18/22-10/1/22
10/7/2022	\$63,640.52	Payroll taxes for 9/18/22-10/1/22
10/21/2022	\$168,721.23	Payroll for 10/2/22-10/15/22
10/21/2022	\$66,014.24	Payroll taxes for 10/2/22-10/15/22
	<u>\$454,180.01</u>	

**PWSB MONEY MARKET ACCOUNT**

9/24/2022	\$900,000.00	PWSB Checking
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City of Cedarburg

## City Administrator's Report

October 20 2022

### Department News

*The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.*

**Engineering & Public Works**— The RFP for the 2023 Street & Utility project has been published and are due Thursday, October 27. Dorner finished the final list of restoration items from this years project. The Highland Bridge repair is waiting for stone to begin work. Bids will be opened on November 1, for the Fox Run project work.

The Public Works crew is working on raising manholes, asphalt patching, catch basins, leaf pick up, turf maintenance, and winterizing the parks. The flower baskets have been removed for the season and Holiday decorations will be in place by the beginning of Festive Fridays.

The Forestry crew is working on storm damage, brush pick up, and fall tree planting.

**Building Inspector** - Three new doors have been installed at City Hall with the permanent glass and the electronics to be installed today. The entry fobs will be available in December.

**Police**—First round interviews have begun for the open patrol officer position. Union contract negotiations are underway. There are several openings for crossing guards.

**Library**—7,888 people visited the Library in September. Librarian Laura Beldavs has resigned from the Library.

**Senior Center**—The Center is busy with programming including fitness and exercise classes. 80 people participated in the Center's flu shot clinic. The elevator is waiting for final installation. Senior Center Supervisor Wolff has resigned as of October 24.

**Clerk**— In-person absentee voting begins on Tuesday, October 25, in the Clerk's Office.

**Treasurer**— This is a payroll week. The preliminary 2022 audit will take place in December with the final audit scheduled for March 2023.

**Parks, Recreation & Forestry**— The Flag Football league ended this week. The surfacing is completed and construction continues on The Rotary All Children's playground.

**Fire**— Ethan LeGault has been hired for the full-time Firefighter/AEMT position in the Department.

**Light & Water**— Health Insurance open enrollment began this week and will close on November 11. A flu shot clinic was held today for City employees. The Light & Water Commission met on Monday, October 17. A recommendation will be coming for an optional FSA plan.

**City Administrator**—Several meeting options will be available for health insurance guidance and questions in the next couple of weeks. An employee meeting is scheduled at City Hall on October 26 at 7:30 a.m., for this purpose.

Respectfully submitted,

Mikko Hilvo

# **PROCLAMATION**

## **CHANGE YOUR CLOCK – CHANGE YOUR BATTERY DAY**

WHEREAS, the peak time for home fire fatalities is between 10 p.m. and 6 a.m. when most families are sleeping; and

WHEREAS, each day an average of three children die in home fires and eighty percent of the fire deaths involving children occur in homes without working smoke alarms; and

WHEREAS, by providing an early warning and critical extra seconds to escape, the installation of smoke alarms doubles a family’s chance of getting out of a home fire alive – but only if they work; and

WHEREAS, in the mid-80s the International Association of Fire Chiefs and Energizer recognized a disturbing trend...home fire deaths and injuries were increasing despite widespread use of smoke alarms because the smoke alarms were not operational; and

WHEREAS, the two organizations joined forces and spread the news about proper smoke alarm maintenance, founding the “Change Your Clock, Change your Battery” program in 1987; and

WHEREAS, the Cedarburg Fire Department has joined the International Association of Fire Chiefs and Energizer to remind citizens to change the batteries in their smoke alarms when they change their clocks back to standard time on Sunday, November 6, 2022.

NOW THEREFORE, BE IT RESOLVED that I, Mike O’Keefe, Mayor of the City of Cedarburg do hereby proclaim November 6, 2022 as “Change Your Clock, Change Your Battery Day” in the City of Cedarburg and encourage all residents to make fire safety a priority by adopting this simple life-saving habit.

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Michael O’Keefe, Mayor

Attest:

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Tracie Sette, City Clerk