

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
FEBRUARY 11, 2019 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, February 11, 2019 at 7:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the second floor Council Chambers.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Dan von Bargen, Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome, and Rod Galbraith
5. STATEMENT OF PUBLIC NOTICE
6. APPROVAL OF MINUTES* - January 28, 2019
7. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. NEW BUSINESS
 - A. Consider Mayor's appointments to ad hoc Dispatch Consolidation Committee; and action thereon
 - * B. Consider possible amendment to TID No. 4 Developer's Agreement; and action thereon
 - * C. Consider payment of bills dated 01/25/19 through 02/01/19, transfers for the period 01/24/19 through 02/06/19; and payroll for the period 01/19/19 through 02/01/19; and action thereon
 - *** D. Consider License/Permit Applications; and action thereon
 1. Consider approval of new Operator License applications for the period ending June 30, 2019 for Jason D. Demczak, Emilee L. Koller, Kaylyn T. Thomas, and Cristian A. Tyrpak

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- * A. Administrator's Report
- * B. Building Inspector's Report – January 2019
- * C. Fire Inspection Report – January 2019

10. COMMUNICATIONS

- ** A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C. Mayor's Report

11. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting, but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606

E-MAIL: cityhall@ci.cedarburg.wi.us

02/07/19 ckm

**CITY OF CEDARBURG
COMMON COUNCIL
JANUARY 28, 2019**

**CC20190128-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, January 28, 2019, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor O’Keefe called the meeting to order at 7:00 p.m.

ROLL CALL: Present - Common Council: Mayor Mike O’Keefe, Council Members Dan von Bargen, Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski (arrived 7:02 p.m.), Patricia Thome, Rod Galbraith

Also Present - City Administrator/Treasurer Christy Mertes, City Clerk Constance McHugh, Director of Public Works and Engineering Tom Wiza, Planner Jon Censky, City Attorney Michael Herbrand; interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk McHugh verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member Galbraith, to approve the minutes of the January 14, 2019 meeting as presented. Motion carried unanimously.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Orrin Gorelick, W56 N787 Meadow Lane, said he ran for School Board last year but was defeated. He is running again this year and his goal is to strengthen the relationship between the City and School District.

CONSIDER RESOLUTION NO. 2019-02 COMMENDING RETIRING CANINE OFFICER JAKE

This item was postponed until a later date.

CONSIDER ORDINANCE NO. 2019-01 UPDATING SEC. 15-5 OF THE MUNICIPAL CODE PERTAINING TO STANDARDS FOR ILLUMINATION AND DESIGN OF SIGNS

Planner Censky said Plan Commission members, at a recent meeting, questioned whether the City has standards regarding internal illumination and design. When advised that the only standard for internal illumination is vague as it simply states that “light shall only illuminate the immediate area of the sign” and does not address color, style or intensity, and that there were no standards regarding design, Commission members asked staff to draft standards that would address these issues and provide for more attractive signs that better fit Cedarburg.

The proposed ordinance serves to require that internally illuminated signs be constructed with an opaque and/or dark background where light shines only through the lettering and logs. It also encourages dark colored backgrounds on the sign face and discourages bright colors such as red, orange and yellow. If someone asks for a white sign with black letters the white background must be of opaque material where the background does not glow at night but is dark. With respect to design, new signs will be designed to reflect the look and use of material of the principal structure on the site.

Council Member Arnett asked if the proposed ordinance is similar to ordinances in other communities. Planner Censky said that the ordinance is similar to that of other communities, where it has proven to be successful. Mequon is an example.

Council Member Thome said she is in favor of the proposed ordinance revision because it will not preclude any businesses from using their logo.

Council Member Verhaalen asked if there is a process for exceptions to the ordinance. Planner Censky said staff makes efforts to work with applicants to make sure they are aware of City rules and regulations. If there is an impasse an applicant can appear before the Plan Commission to ask for an exception.

Motion made by Council Member Thome, seconded by Council Member von Bargen, to adopt Ordinance No. 2019-01 updating Sec. 15-5 of the Municipal Code pertaining to standards for illumination and design of signs. Motion carried unanimously.

CONSIDER ORDINANCE NO. 2019-02 UPDATING SEC. 6-2-3(g) OF THE MUNICIPAL CODE PERTAINING TO FEES FOR EXCAVATIONS OF STREETS, ALLEYS, PUBLIC WAYS AND GROUNDS

Director Wiza said the present ordinance for excavations in the street right-of-way is focused on work occurring at a single address, such as a new gas service, or replacing sewer and water laterals. It works fine in these instances; however, a recent request received from a telecommunications provider to install nearly two miles of fiber optic cable in the right-of-way and the current permitting system does not address this. The proposed ordinance also eliminates the \$100 deposit provision for excavations in the pavement. This amount of deposit does not create much of an incentive for contractors to comply with standards, but does create significant clerical work to issue deposit refund checks. The \$10,000 road bond fully addresses the guarantee function.

Motion made by Council Member Arnett, seconded by Council Member Galbraith, to adopt Ordinance no. 2019-02 updating Sec. 6-2-3(g) of the Municipal Code pertaining to fees for excavations of streets, alleys, public ways and grounds. Motion carried unanimously.

CONSIDER ORDINANCE NO. 2019-03 AMENDING TITLE 14 CHAPTER 2 OF THE MUNICIPAL CODE – STORMWATER MANAGEMENT AND CONSIDER ORDINANCE NO. 2019-04 AMENDING TITLE 15 CHAPTER 2 OF THE MUNICIPAL CODE – CONSTRUCTION SITE EROSION CONTROL

Director Wiza said the DNR requires municipalities to update their stormwater ordinances to be consistent with current State laws. The current ordinance was drafted in December 2017 but final review by the DNR requires that Sec. 14-02-07(4)(b)(2c) be removed. The erosion control ordinance also requires minor revisions. Before the City receives final grant reimbursement the two revised ordinances must be adopted.

Motion made by Council Member Thome, seconded by Council Member Burkart, to adopt Ordinance No. 2019-03 amending Title 14 of Chapter 2 of the Municipal Code pertaining to stormwater management and to adopt Ordinance No. 2019-04 amending Title 15 Chapter 2 of the Municipal Code pertaining to construction site erosion control. Motion carried unanimously.

CONSIDER THE APPOINTMENT OF JORDAN Z. COLE AS AGENT FOR NORTH 48, INC. AT W62 N599 WASHINGTON AVENUE

Motion made by Council Member Burkart, seconded by Council Member von Bargaen, to approve the appointment of Jordan Z. Cole as agent for North 48, Inc. at W62 N599 Washington Avenue. Motion carried unanimously.

CONSIDER REQUEST TO REPLACE SENIOR CENTER DIRECTOR

Motion made by Council Member von Bargaen, seconded by Council Member Thome, to approve the request to replace Senior Center Director Carol LaFontaine, who is retiring in the spring. Motion carried unanimously.

CONSIDER IMPLEMENTATION OF A HEALTH REIMBURSEMENT ACCOUNT (HRA) AND CHANGES TO THE PERSONNEL MANUAL AS NECESSARY

City Administrator/Treasurer Mertes explained that at retirement employees are paid out their accrued sick and vacation time. Implementation of a Health Reimbursement Account (HRA) would be a new benefit for employees. All accrued sick and vacation time would be paid into an HRA for regular employees and all accrued sick time would be paid into an HRA for employees in the Police Union. Veterans with full healthcare benefits are exempt from the benefit. They will continue to receive the payout directly. It was the consensus of the Personnel Committee to increase the sick payout to 57.65% of an employee's accrued balance. This covers the FICA taxes. The cost to the City would remain the same. Cedarburg Light and Water has a similar program; however, employees retiring after 20 years receive 100% payout of sick leave.

Motion made by Council Member Thome, seconded by Council Member von Bargaen, to implement a Health Reimbursement Account (HRA) plan for City employees and to approve changes to the Personnel Manual as presented. Motion carried unanimously.

PAYMENT OF BILLS

Motion made by Council Member Verhaalen, seconded by Council Member Burkart, to approve the payment of the bills for the period 01/07/19 through 01/18/19, transfers for the period 01/10/19 through 01/23/19, and payroll for the period 01/05/19 through 01/18/19. Motion carried unanimously.

LICENSE/PERMIT APPLICATIONS

Motion made by Council Member Galbraith, seconded by Council Member Thome, to approve new Operator License applications for the period ending June 30, 2019 for Antoinette L. Dunst and Lena Kazansky. Motion carried unanimously.

Motion made by Council Member Thome, seconded by Council Member Burkart, to authorize issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc., for Winter Festival to be held on Saturday, February 16, 2019 from 8:30 a.m. to 10:00 p.m. and on Sunday, February 17, 2019 from 8:30 a.m. to 4:00 p.m. Motion carried unanimously.

CITY ADMINISTRATOR'S REPORT

City Administrator/Treasurer Mertes said she attended webinar training on the CDBG Close program. She will also be meeting with Kathleen Schilling of Ozaukee County Economic Development to discuss the training and a plan to move forward to return the funds.

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Burkart questioned whether, during the branding process, there was discussion of the City having one Facebook page.

Council Member Arnett said that this was exposed as a weakness. The Branding Committee met last week and will be meeting this week to discuss how to implement the plan. It is likely the City will be asked to adopt the new logo at some point.

Council Member Verhaalen suggested that revenues/income be presented to Department Heads in advance of budget preparations.

MAYOR'S REPORT

Mayor O'Keefe thanked City staff who made it in to work today in the snow storm to keep City Hall open. He also thanked the Public Works Department for their great snowplowing efforts.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Thome, to adjourn the meeting at 7:47 p.m. Motion carried unanimously.

Constance K. McHugh, MMC/WCPC
City Clerk

CITY OF CEDARBURG

MEETING DATE: February 11, 2019

ITEM NO: 8. B.

TITLE: Consider possible amendment to TID No. 4 Developer's Agreement; and action thereon

ISSUE SUMMARY: At 6:00, before the Council meeting, the CDA will be meeting to address two possible changes to the developer's agreement. One has to do with eliminating the requirement of an escrow agent and the other is in regards to property maintenance costs.

If the CDA recommends an amendment for either or both, it will then be addressed by the Common Council.

Developer has reviewed the amendment. The City Attorney and I have to address a few questions with him and will email the document to you on Friday.

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: CDA, February 11, 2019

BUDGETARY IMPACT: \$0 to estimated \$30,000

ATTACHMENTS: Amendment to the agreement will be distributed Friday

INITIATED/REQUESTED BY: Christy Mertes

FOR MORE INFORMATION CONTACT: City Administrator/Treasurer Christy Mertes, 375-7606

CITY OF CEDARBURG
TRANSFER LIST
1/24/19-2/6/19

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
1/28/2019	\$36,162.89	Light & Water-December usage
1/28/2019	\$1,735.70	Light & Water-December usage
1/28/2019	\$911.88	Aflac-January premiums
1/31/2019	\$211,000.00	PWSB Payroll
1/31/2019	\$79,322.61	WRS-January remittance
2/1/2019	\$4,627.41	North Shore Bank-contributions for 1/13/19-1/26/19
2/1/2019	\$6,115.31	Health Savings Accounts-contributions for 1/13/19-1/26/19
2/1/2019	\$440.00	Police Union-contributions for 1/13/19-1/26/19
2/1/2019	\$2,510.76	ICMA-contributions for 1/13/19-1/26/19
2/1/2019	\$1,477.82	State of Wisconsin-child support payment
2/4/2019	\$2,912.32	Light & Water-January usage
2/6/2019	\$5,881.30	MetLife-February premiums
2/6/2019	\$78,805.62	WCA-February premiums
2/6/2019	\$3,057.98	Minnesota Life-March premiums
2/6/2019	\$508.25	Superior Vision-February premiums
	<u>\$435,469.85</u>	

PWSB PAYROLL CHECKING ACCOUNT		
2/1/2019	\$140,467.26	Payroll for 1/13/19-1/26/19
2/1/2019	\$56,694.64	Payroll taxes for 1/13/19-1/26/19
	<u>\$197,161.90</u>	

CITY OF CEDARBURG

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DECEMBER 2018 to JANUARY 2019

			Check Amt	Invoice	Comment
111300 PWSB Checking					
Paid Chk#	030826	1/25/2019	BAKER & TAYLOR AUDIOBOOK PRE		
G 260-212000	ACCOUNTS PAYABLE		\$60.48	2034237074	LIBR - BOOKS
Total BAKER & TAYLOR AUDIOBOOK PRE			\$60.48		
Paid Chk#	030827	1/25/2019	BAKER & TAYLOR AV PRE PROCESS		
G 260-212000	ACCOUNTS PAYABLE		\$315.63	H19841250	LIBR - VIDMASS
Total BAKER & TAYLOR AV PRE PROCESS			\$315.63		
Paid Chk#	030828	1/25/2019	BEYER S HARDWARE STORE		
G 100-212000	ACCOUNTS PAYABLE		\$22.47	144647	REC - SUPPLIES
Total BEYER S HARDWARE STORE			\$22.47		
Paid Chk#	030829	1/25/2019	CEDAR LAKE SALES & SERVICE INC		
G 100-212000	ACCOUNTS PAYABLE		\$405.57	242558	REC - SHRINK WRAP
Total CEDAR LAKE SALES & SERVICE INC			\$405.57		
Paid Chk#	030830	1/25/2019	FIVE CORNERS DODGE		
G 100-212000	ACCOUNTS PAYABLE		\$27.20	114350	PD - CAR #8
G 100-212000	ACCOUNTS PAYABLE		\$9.50	115051	PD - CAR #1
G 100-212000	ACCOUNTS PAYABLE		\$20.70	118147	PD - CAR #1
G 100-212000	ACCOUNTS PAYABLE		\$28.84	28.84	PD - CAR #6
G 100-212000	ACCOUNTS PAYABLE		\$71.01	38326	PD - CAR #2
G 100-212000	ACCOUNTS PAYABLE		\$534.91	43111	PD - CAR #10
G 100-212000	ACCOUNTS PAYABLE		\$150.68	46268	PD - CAR #10
G 100-212000	ACCOUNTS PAYABLE		\$54.57	46559	PD - CAR #6
G 100-212000	ACCOUNTS PAYABLE		\$715.35	46757	PD - CAR #9
G 100-212000	ACCOUNTS PAYABLE		\$85.89	47422	PD - CAR #2
Total FIVE CORNERS DODGE			\$1,698.65		
Paid Chk#	030831	1/25/2019	GHD SERVICES, INC		
G 350-212000	ACCOUNTS PAYABLE		\$514.13	974118	PROJECT OVERSIGHT
Total GHD SERVICES, INC			\$514.13		
Paid Chk#	030832	1/25/2019	MATHESON TRI-GAS		
G 100-212000	ACCOUNTS PAYABLE		\$22.32	51403914	DPW - DEC2018 RENTAL
Total MATHESON TRI-GAS			\$22.32		
Paid Chk#	030833	1/25/2019	OFFICE DEPOT		
G 100-212000	ACCOUNTS PAYABLE		\$136.01	253115423001	EM - SUPPLIES
G 100-212000	ACCOUNTS PAYABLE		\$83.08	253115423001	EM - SUPPLIES
Total OFFICE DEPOT			\$219.09		
Paid Chk#	030834	1/25/2019	SAM S CLUB DIRECT		
G 220-212000	ACCOUNTS PAYABLE		\$73.81	001590	REC - SUPPLIES
Total SAM S CLUB DIRECT			\$73.81		
Paid Chk#	030835	1/25/2019	STAPLES ADVANTAGE		
G 100-212000	ACCOUNTS PAYABLE		\$430.61	8052774692	CLERKS - SUPPLIES

CITY OF CEDARBURG

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DECEMBER 2018 to JANUARY 2019

			Check Amt	Invoice	Comment
Total STAPLES ADVANTAGE			\$430.61		
Paid Chk# 030836	1/25/2019	SYMBIONT			
G 601-212000	ACCOUNTS PAYABLE		\$5,503.00	48372	CWRC - DEC 2018 SERVICES
Total SYMBIONT			\$5,503.00		
Paid Chk# 030837	1/25/2019	U.S. CELLULAR			
G 601-212000	ACCOUNTS PAYABLE		\$20.50	0278460944	CWRC - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$16.10	0278460944	EM - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$41.60	0278460944	PARKS - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$2.78	0278460944	SRCTR - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$0.50	0278460944	EM - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$3.86	0278460944	ENG - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$7.50	0278460944	CH - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$41.60	0278460944	DPW - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$3.62	0278460944	ENG - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$16.10	0278460944	DPW - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$26.10	0278460944	EM - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$26.10	0278460944	EM - TELECOM
G 601-212000	ACCOUNTS PAYABLE		\$41.60	0278460944	CWRC - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$16.10	0278460944	PARKS - TELECOM
G 601-212000	ACCOUNTS PAYABLE		\$18.62	0278460944	CWRC - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$16.10	0278460944	PARKS - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$16.10	0278460944	PARKS - TELECOM
G 601-212000	ACCOUNTS PAYABLE		\$41.60	0278460944	CWRC - TELECOM
G 601-212000	ACCOUNTS PAYABLE		\$2.58	0278460944	CWRC - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$16.10	0278460944	DPW - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$46.60	0278460944	BI - TELECOM
G 601-212000	ACCOUNTS PAYABLE		\$16.10	0278460944	CWRC - TELECOM
G 100-212000	ACCOUNTS PAYABLE		\$16.10	0278460944	PARKS - TELECOM
Total U.S. CELLULAR			\$453.96		
Paid Chk# 030838	1/25/2019	WASTE MANAGEMENT OF WI-MN			
G 100-212000	ACCOUNTS PAYABLE		\$370.00	6305496-2275-	DPW - DEC 2018 SERVICES
Total WASTE MANAGEMENT OF WI-MN			\$370.00		
Paid Chk# 030839	1/25/2019	ADP, LLC.			
G 100-212000	ACCOUNTS PAYABLE		\$251.16	527809201	TREAS - PAYROLL PROCESSING
G 100-212000	ACCOUNTS PAYABLE		\$457.92	528147221	TREAS - PAYROLL PROCESSING
G 100-212000	ACCOUNTS PAYABLE		\$408.26	528147999	TREAS - PAYROLL PROCESSING
G 100-212000	ACCOUNTS PAYABLE		\$460.78	528149883	TREAS - PAYROLL PROCESSING
Total ADP, LLC.			\$1,578.12		
Paid Chk# 030840	1/25/2019	aisle LOGIC, INC			
G 100-212000	ACCOUNTS PAYABLE		\$63.55	9952539228	DPW - RENTAL
E 100-533210-353	MAINTENANCE PARTS		(\$63.55)	9958539228	DPW - RENTAL
Total aisle LOGIC, INC			\$0.00		
Paid Chk# 030841	1/25/2019	ASSESSMENT TECHNOLOGIES, LLC			

CITY OF CEDARBURG

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DECEMBER 2018 to JANUARY 2019

Check Amt Invoice Comment

G 100-212000	ACCOUNTS PAYABLE	\$40.00	REGISTRATIO ASSESSOR - 2019 SAW TRAINING
Total ASSESSMENT TECHNOLOGIES, LLC		\$40.00	

Paid Chk# 030842 1/25/2019 AT&T

G 100-212000	ACCOUNTS PAYABLE	\$73.59	262375760301	CH - TELEPHONE
G 100-212000	ACCOUNTS PAYABLE	\$53.04	262375760301	DPW - TELEPHONE
G 601-212000	ACCOUNTS PAYABLE	\$71.78	262375760301	CWRC - TELEPHONE
G 100-212000	ACCOUNTS PAYABLE	\$55.46	262375760301	FD - TELEPHONE
G 260-212000	ACCOUNTS PAYABLE	\$200.88	262375760301	LIBR - TELEPHONE
Total AT&T		\$454.75		

Paid Chk# 030843 1/25/2019 BAKER & TAYLOR AUDIOBOOK PRE

G 260-212000	ACCOUNTS PAYABLE	\$73.04	2034261844	LIBR - AUDIOBOOK
G 260-212000	ACCOUNTS PAYABLE	\$75.00	2034273388	LIBR - AUDIOBOOK
G 260-212000	ACCOUNTS PAYABLE	\$321.91	2034273388	LIBR - AUDIOBOOK
G 260-212000	ACCOUNTS PAYABLE	\$89.17	2034277407	LIBR - AUDIOBOOK
Total BAKER & TAYLOR AUDIOBOOK PRE		\$559.12		

Paid Chk# 030844 1/25/2019 BAKER & TAYLOR AV PRE PROCESS

G 260-212000	ACCOUNTS PAYABLE	\$96.05	H21641100	LIBR - VIDMASS
G 260-212000	ACCOUNTS PAYABLE	\$20.09	H22944460	LIBR - VIDMASS
G 260-212000	ACCOUNTS PAYABLE	\$86.01	H23523420	LIBR - VIDMASS
G 260-212000	ACCOUNTS PAYABLE	\$17.90	H24369090	LIBR - VIDMASS
G 260-212000	ACCOUNTS PAYABLE	\$100.52	H24449850	LIBR - VIDMASS
Total BAKER & TAYLOR AV PRE PROCESS		\$320.57		

Paid Chk# 030845 1/25/2019 BEYER S HARDWARE STORE

G 100-212000	ACCOUNTS PAYABLE	(\$25.43)	145340	DPW - SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$12.40	145346	DPW - SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$3.00	145361	DPW - SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$9.79	145362	DPW - SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$1.16	145468	DPW - SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$12.89	145499	CEM - SUPPLIES
G 200-212000	ACCOUNTS PAYABLE	\$23.36	145500	CEM - SUPPLIES
G 601-212000	ACCOUNTS PAYABLE	\$13.48	145503	CWRC - SUPPLIES
G 601-212000	ACCOUNTS PAYABLE	\$20.92	145610	CWRC - SUPPLIES
G 601-212000	ACCOUNTS PAYABLE	(\$4.05)	145616	DPW - SUPPLIES
Total BEYER S HARDWARE STORE		\$67.52		

Paid Chk# 030846 1/25/2019 BOEHLKE BOTTLED GAS CORP.

G 221-212000	ACCOUNTS PAYABLE	\$720.12	U0015780	DPW - FUEL
G 221-212000	ACCOUNTS PAYABLE	\$582.65	U0015882	DPW - FUEL
Total BOEHLKE BOTTLED GAS CORP.		\$1,302.77		

Paid Chk# 030847 1/25/2019 BURKE TRUCK & EQUIPMENT INC

G 100-212000	ACCOUNTS PAYABLE	\$1,162.88	24323	DPW - CYLINDER
Total BURKE TRUCK & EQUIPMENT INC		\$1,162.88		

Paid Chk# 030848 1/25/2019 CENTER MASS INC

CITY OF CEDARBURG

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DECEMBER 2018 to JANUARY 2019

		Check Amt	Invoice	Comment
G 100-212000	ACCOUNTS PAYABLE	\$119.00	CKREQ	PD - TRAINING/SNIPE CHALLENGE
	Total CENTER MASS INC	\$119.00		
Paid Chk# 030849	1/25/2019	CINTAS CORPORATION		
G 100-212000	ACCOUNTS PAYABLE	\$141.39	184198823	DPW - SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$141.39	184200366	DPW - SUPPLIES
	Total CINTAS CORPORATION	\$282.78		
Paid Chk# 030850	1/25/2019	CITY CEDARBURG-PETTY CASH		
G 100-212000	ACCOUNTS PAYABLE	\$0.01	PETTY CASH	OVERPYMT OF TAXES - HASEY
G 100-212000	ACCOUNTS PAYABLE	\$9.38	PETTY CASH	OVERPYMT OF TAXES - TABAK
G 100-212000	ACCOUNTS PAYABLE	\$0.53	PETTY CASH	CLERKS - POSTAGE
G 100-212000	ACCOUNTS PAYABLE	\$28.92	PETTY CASH	CLERKS - CARDS
G 100-212000	ACCOUNTS PAYABLE	\$23.14	PETTY CASH	SRCTR - BREAKFAST MEETING
	Total CITY CEDARBURG-PETTY CASH	\$61.98		
Paid Chk# 030851	1/25/2019	CITY OF WAUWATOSA-ALPR		
G 100-212000	ACCOUNTS PAYABLE	\$100.00	2019 ALPR	PD - 2019 ALPR DUES
	Total CITY OF WAUWATOSA-ALPR	\$100.00		
Paid Chk# 030852	1/25/2019	CNA SURETY		
G 100-212000	ACCOUNTS PAYABLE	\$30.00	PREMIUM	PD - WI NOTARY PUBLIC
	Total CNA SURETY	\$30.00		
Paid Chk# 030853	1/25/2019	CUTLER, LAURA		
G 100-212000	ACCOUNTS PAYABLE	\$136.61	REFUND	2018 PROPERTY TAX REFUND
	Total CUTLER, LAURA	\$136.61		
Paid Chk# 030854	1/25/2019	EGELHOFF LAWNMOWER SERVICE		
G 100-212000	ACCOUNTS PAYABLE	\$70.80	250508	DPW - PARTS
G 100-212000	ACCOUNTS PAYABLE	\$69.90	250515	DPW - PARTS
G 601-212000	ACCOUNTS PAYABLE	\$139.00	250819	DPW - PARTS
	Total EGELHOFF LAWNMOWER SERVICE	\$279.70		
Paid Chk# 030855	1/25/2019	FERNANDEZ, GREG P.		
G 100-212000	ACCOUNTS PAYABLE	\$10.00	REFUND	2018 PROPERTY TAX REFUND
	Total FERNANDEZ, GREG P.	\$10.00		
Paid Chk# 030856	1/25/2019	HEIN ELECTRIC SUPPLY CO		
G 100-212000	ACCOUNTS PAYABLE	\$19.39	555450-00	REC - LIGHTBULB
	Total HEIN ELECTRIC SUPPLY CO	\$19.39		
Paid Chk# 030857	1/25/2019	JOHNSON CONTROLS		
G 100-212000	ACCOUNTS PAYABLE	\$271.24	31842665	BI - CH COMP
	Total JOHNSON CONTROLS	\$271.24		
Paid Chk# 030858	1/25/2019	LIGHT AND WATER		
G 100-212000	ACCOUNTS PAYABLE	\$3,946.58	IMPACT FEES	FACILITY IMPACT FEES

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			Check Amt	Invoice	Comment
Total	LIGHT AND WATER		\$3,946.58		
Paid Chk#	030859	1/25/2019	M SQUARED ENGINEERING LLC		
G 601-212000	ACCOUNTS PAYABLE		\$1,998.75	18317	STREETS PROJECT
G 400-212000	ACCOUNTS PAYABLE		\$1,998.75	18317	STREETS PROJECT
Total	M SQUARED ENGINEERING LLC		\$3,997.50		
Paid Chk#	030860	1/25/2019	MADISON MARRIOTT WEST		
G 601-212000	ACCOUNTS PAYABLE		\$164.00	CKREQ	CWRC - GOV AFFAIRS SEMINAR
Total	MADISON MARRIOTT WEST		\$164.00		
Paid Chk#	030861	1/25/2019	MILLER-BRADFORD AND RISBERG		
G 100-212000	ACCOUNTS PAYABLE		\$330.74	P14023	DPW - MAINTENANCE
Total	MILLER-BRADFORD AND RISBERG		\$330.74		
Paid Chk#	030862	1/25/2019	MINUTEMAN PRESS		
G 601-212000	ACCOUNTS PAYABLE		\$189.49	71430	CWRC - NOTICES
Total	MINUTEMAN PRESS		\$189.49		
Paid Chk#	030863	1/25/2019	MOEGENBURG WINDOW CLEAN-CHUCK		
G 100-212000	ACCOUNTS PAYABLE		\$110.00	JAN2019	COMPLEX - WINDOW CLEANING
Total	MOEGENBURG WINDOW CLEAN-CHUCK		\$110.00		
Paid Chk#	030864	1/25/2019	MSDSOONLINE, INC		
G 100-212000	ACCOUNTS PAYABLE		\$1,700.00	193957	TECH - SOFTWARE RENEWAL
Total	MSDSOONLINE, INC		\$1,700.00		
Paid Chk#	030865	1/25/2019	NAPA AUTO PARTS		
G 100-212000	ACCOUNTS PAYABLE		\$41.64	5269-987064	DPW - PARTS
G 100-212000	ACCOUNTS PAYABLE		\$11.47	5269-987195	DPW - PARTS
G 100-212000	ACCOUNTS PAYABLE		\$10.87	5269-987277	DPW - PARTS
G 100-212000	ACCOUNTS PAYABLE		\$129.44	5269-987309	DPW - PARTS
G 100-212000	ACCOUNTS PAYABLE		\$97.08	5269-987372	DPW - PARTS
G 100-212000	ACCOUNTS PAYABLE		\$11.81	5269-987487	DPW - PARTS
G 100-212000	ACCOUNTS PAYABLE		\$65.73	5269-988400	DPW - PARTS
G 100-212000	ACCOUNTS PAYABLE		\$6.49	5269-988690	DPW - PARTS
G 601-212000	ACCOUNTS PAYABLE		\$177.15	5269-989022	DPW - PARTS
Total	NAPA AUTO PARTS		\$551.68		
Paid Chk#	030866	1/25/2019	NAVSURFWARCENDIV CRANE		
G 100-212000	ACCOUNTS PAYABLE		\$600.00	CONTRACT	PD - GOGGLES
Total	NAVSURFWARCENDIV CRANE		\$600.00		
Paid Chk#	030867	1/25/2019	NORTH CENTRAL LABORATORIES		
G 601-212000	ACCOUNTS PAYABLE		\$50.80	417448	CWRC - GREASE
Total	NORTH CENTRAL LABORATORIES		\$50.80		
Paid Chk#	030868	1/25/2019	OFFICE DEPOT		
G 100-212000	ACCOUNTS PAYABLE		\$258.17	254172722001	PD - SUPPLIES

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		Check Amt	Invoice	Comment
G 260-212000	ACCOUNTS PAYABLE	\$384.60	254815900001	LIBR - SUPPLIES
G 260-212000	ACCOUNTS PAYABLE	\$2.04	254817133001	LIBR - SUPPLIES
G 260-212000	ACCOUNTS PAYABLE	\$109.16	254817134001	LIBR - SUPPLIES
G 260-212000	ACCOUNTS PAYABLE	\$163.74	256202057001	LIBR - SUPPLIES
G 260-212000	ACCOUNTS PAYABLE	\$180.74	256202373001	LIBR - SUPPLIES
G 260-212000	ACCOUNTS PAYABLE	(\$34.00)	260357062001	PD - SUPPLIES
Total OFFICE DEPOT		\$1,064.45		
Paid Chk# 030869 1/25/2019 POMP S TIRE SERVICE, INC.				
G 100-212000	ACCOUNTS PAYABLE	\$258.20	430077199	DPW - TIRES
Total POMP S TIRE SERVICE, INC.		\$258.20		
Paid Chk# 030870 1/25/2019 RACE, CATHY				
G 100-212000	ACCOUNTS PAYABLE	\$93.00	REFUND	SRCTR - REFUND TOUR
Total RACE, CATHY		\$93.00		
Paid Chk# 030871 1/25/2019 ROTARY CLUB OF CEDARBURG				
G 100-212000	ACCOUNTS PAYABLE	\$227.00	1582	PD - Q12019 DUES
Total ROTARY CLUB OF CEDARBURG		\$227.00		
Paid Chk# 030872 1/25/2019 SC SUPPLY COMPANY LLC				
G 100-212000	ACCOUNTS PAYABLE	\$319.91	29686	EM - SUPPLIES
Total SC SUPPLY COMPANY LLC		\$319.91		
Paid Chk# 030873 1/25/2019 SCHLUMP, JOHN				
G 100-212000	ACCOUNTS PAYABLE	\$2,749.77	REFUND	2018 PROPERTY TAX REFUND
Total SCHLUMP, JOHN		\$2,749.77		
Paid Chk# 030874 1/25/2019 SHEFFIELD, MARY				
G 100-212000	ACCOUNTS PAYABLE	\$2,297.50	CKREQ	ED - JAN PYMT
Total SHEFFIELD, MARY		\$2,297.50		
Paid Chk# 030875 1/25/2019 STREICHER S POLICE EQUIPMENT				
G 100-212000	ACCOUNTS PAYABLE	\$39.99	11348178	PD - UNIFORMS
G 100-212000	ACCOUNTS PAYABLE	\$134.95	11348787	PD - SUPPLIES
Total STREICHER S POLICE EQUIPMENT		\$174.94		
Paid Chk# 030876 1/25/2019 SUNSET LAW ENFORCEMENT				
G 100-212000	ACCOUNTS PAYABLE	\$1,230.40	0002679-IN	PD - SUPPLIES
Total SUNSET LAW ENFORCEMENT		\$1,230.40		
Paid Chk# 030877 1/25/2019 TIME WARNER CABLE-PO BOX 4639				
G 100-212000	ACCOUNTS PAYABLE	\$117.48	707258501011	DPW - INTERNET
G 100-212000	ACCOUNTS PAYABLE	\$134.98	707260101010	EM - INTERNET
G 100-212000	ACCOUNTS PAYABLE	\$117.48	707285801011	PARKS - INTERNET
Total TIME WARNER CABLE-PO BOX 4639		\$369.94		
Paid Chk# 030878 1/25/2019 UNIFIRST CORPORATION				
G 100-212000	ACCOUNTS PAYABLE	\$80.20	0961052591	CWRC - SUPPLIES

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G 601-212000	ACCOUNTS PAYABLE	\$48.35	0961053730	CWRC - EQUIPMENT
G 601-212000	ACCOUNTS PAYABLE	\$47.23	0961053742	CWRC - EQUIPMENT
Total UNIFIRST CORPORATION		\$175.78		
Paid Chk# 030879 1/25/2019 USA BLUEBOOK				
G 601-212000	ACCOUNTS PAYABLE	\$267.88	793277	CWRC - SUPPLIES
Total USA BLUEBOOK		\$267.88		
Paid Chk# 030880 1/25/2019 WEDIGE RADIATOR & AC, INC.				
G 100-212000	ACCOUNTS PAYABLE	\$403.20	174297	DPW - CLEAN FILTER
Total WEDIGE RADIATOR & AC, INC.		\$403.20		
Paid Chk# 030881 1/25/2019 WERNER FABRICATIONS				
G 100-212000	ACCOUNTS PAYABLE	\$800.00	201910	COMPLEX - RAILING REPAIR
Total WERNER FABRICATIONS		\$800.00		
Paid Chk# 030882 1/25/2019 WI DEPT OF JUSTICE-TIME 93136				
G 100-212000	ACCOUNTS PAYABLE	\$378.00	455TIME-0000	PD - TIME BILLING
Total WI DEPT OF JUSTICE-TIME 93136		\$378.00		
Paid Chk# 030883 1/25/2019 WISCONSIN DEPT. OF REVENUE				
G 100-212000	ACCOUNTS PAYABLE	\$1,501.79	CKREQ	ASSESSOR - MUNI FEE FOR MANUFACTURING PROPERTY
Total WISCONSIN DEPT. OF REVENUE		\$1,501.79		
Paid Chk# 030884 1/25/2019 ZUERN BUILDING PRODUCTS				
G 100-212000	ACCOUNTS PAYABLE	\$152.40	131639	REC - MAINTENANCE
Total ZUERN BUILDING PRODUCTS		\$152.40		
Paid Chk# 030885 2/1/2019 AT&T				
G 100-212000	ACCOUNTS PAYABLE	\$62.25	262375762462	PD - TELEPHONE
Total AT&T		\$62.25		
Paid Chk# 030886 2/1/2019 AT&T LONG DISTANCE				
G 260-212000	ACCOUNTS PAYABLE	\$29.89	836841746	PD - LONG DISTANCE
G 100-212000	ACCOUNTS PAYABLE	\$0.63	836841746	PD - LONG DISTANCE
G 100-212000	ACCOUNTS PAYABLE	\$116.09	836841746	PD - LONG DISTANCE
Total AT&T LONG DISTANCE		\$146.61		
Paid Chk# 030887 2/1/2019 BEYER S HARDWARE STORE				
G 100-212000	ACCOUNTS PAYABLE	\$8.88	145533	PD - SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$7.19	145555	PD - SUPPLIES
G 260-212000	ACCOUNTS PAYABLE	\$58.45	145673	LIBR - SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$52.16	145700	EM - SUPPLIES
G 601-212000	ACCOUNTS PAYABLE	\$2.32	145739	CWRC - SUPPLIES
G 601-212000	ACCOUNTS PAYABLE	\$15.27	145751	CWRC - SUPPLIES
Total BEYER S HARDWARE STORE		\$144.27		
Paid Chk# 030888 2/1/2019 COMPLETE OFFICE OF WISCONSIN				

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	Check Amt	Invoice	Comment
G 100-212000 ACCOUNTS PAYABLE	\$98.45	19602	EM - SUPPLIES
Total COMPLETE OFFICE OF WISCONSIN	\$98.45		
Paid Chk# 030889 2/1/2019 DAVISON, GEOFFREY M			
G 100-212000 ACCOUNTS PAYABLE	\$45.19	REFUND	2019 PROPERTY TAX REFUND
Total DAVISON, GEOFFREY M	\$45.19		
Paid Chk# 030890 2/1/2019 FIVE CORNERS DODGE			
G 100-212000 ACCOUNTS PAYABLE	\$79.17	49170	PD - REPAIR CAR #8
Total FIVE CORNERS DODGE	\$79.17		
Paid Chk# 030891 2/1/2019 GALL PLUMBING, INC			
G 260-212000 ACCOUNTS PAYABLE	\$266.00	15355	LIBR - REPAIR
Total GALL PLUMBING, INC	\$266.00		
Paid Chk# 030892 2/1/2019 GENERAL COMMUNICATIONS, INC.			
G 100-212000 ACCOUNTS PAYABLE	\$180.00	264916	PD - INTERCEPTOR MOUNT
G 100-212000 ACCOUNTS PAYABLE	\$35.00	264916	PD - PARTS
G 100-212000 ACCOUNTS PAYABLE	\$75.00	264916	PD - BATTERY
Total GENERAL COMMUNICATIONS, INC.	\$290.00		
Paid Chk# 030893 2/1/2019 JOE JACOBS			
G 100-212000 ACCOUNTS PAYABLE	\$450.00	19-002	BI - JANUARY SERVICES
Total JOE JACOBS	\$450.00		
Paid Chk# 030894 2/1/2019 KARA RACINE			
G 100-212000 ACCOUNTS PAYABLE	\$50.00	AWARD	EMPREL - 25YR SERVICE AWARD
Total KARA RACINE	\$50.00		
Paid Chk# 030895 2/1/2019 KARA RACINE 2			
G 100-212000 ACCOUNTS PAYABLE	\$50.00	AWARD	EMPREL - SERVICE AWARD
Total KARA RACINE 2	\$50.00		
Paid Chk# 030896 2/1/2019 LARK UNIFORM OUTFITTERS INC			
G 100-212000 ACCOUNTS PAYABLE	\$47.95	282388	PD - UNIFORMS
Total LARK UNIFORM OUTFITTERS INC	\$47.95		
Paid Chk# 030897 2/1/2019 MANDELMAN, MICHAEL			
G 100-212000 ACCOUNTS PAYABLE	\$40.00	REFUND	2019 PROPERTY TAX REFUND
Total MANDELMAN, MICHAEL	\$40.00		
Paid Chk# 030898 2/1/2019 MASTER PRINTWEAR			
G 220-212000 ACCOUNTS PAYABLE	\$16.95	4445	REC - SHIRTS
Total MASTER PRINTWEAR	\$16.95		
Paid Chk# 030899 2/1/2019 MEDD, SHANNON			
G 220-212000 ACCOUNTS PAYABLE	\$105.00	REFUND	REC - POMS REFUND
Total MEDD, SHANNON	\$105.00		

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			Check Amt	Invoice	Comment
Paid Chk#	030900	2/1/2019	MILWAUKEE WAVE		
G 220-212000	ACCOUNTS PAYABLE		\$795.00	CKREQ	REC - POMS REFORMANCE
	Total MILWAUKEE WAVE		\$795.00		
Paid Chk#	030901	2/1/2019	NORTH CENTRAL LABORATORIES		
G 601-212000	ACCOUNTS PAYABLE		\$562.74	417953	CWRC - SUPPLIES
G 601-212000	ACCOUNTS PAYABLE		\$600.73	418068	CWRC - SUPPLIES
	Total NORTH CENTRAL LABORATORIES		\$1,163.47		
Paid Chk#	030902	2/1/2019	OLIVER FIONTAR LLC		
G 350-212000	ACCOUNTS PAYABLE		\$6,342.50	496	DRAW #7
G 350-212000	ACCOUNTS PAYABLE		\$4,977.28	497	DRAW #7
	Total OLIVER FIONTAR LLC		\$11,319.78		
Paid Chk#	030903	2/1/2019	OLSEN S PIGGLY WIGGLY		
G 100-212000	ACCOUNTS PAYABLE		\$23.34	36430	EMPREL - JAKE RETIREMENT
G 100-212000	ACCOUNTS PAYABLE		\$38.67	36456	EMPREL - JAKE RETIREMENT
	Total OLSEN S PIGGLY WIGGLY		\$62.01		
Paid Chk#	030904	2/1/2019	ONTECH SYSTEMS, INC		
G 100-212000	ACCOUNTS PAYABLE		\$135.00	38933	TECH - REC ISSUES
	Total ONTECH SYSTEMS, INC		\$135.00		
Paid Chk#	030905	2/1/2019	PACE ANALYTICAL SERVICES, INC.		
G 601-212000	ACCOUNTS PAYABLE		\$313.00	1940061777	CWRC - LAB
	Total PACE ANALYTICAL SERVICES, INC.		\$313.00		
Paid Chk#	030906	2/1/2019	PENFLEX, INC.		
G 100-212000	ACCOUNTS PAYABLE		\$1,000.00	18-0844	2019 FIRE DEPT PLAN
	Total PENFLEX, INC.		\$1,000.00		
Paid Chk#	030907	2/1/2019	RUEKERT & MIELKE		
G 100-212000	ACCOUNTS PAYABLE		\$5,420.00	126284	2019 GIS MAPPING
	Total RUEKERT & MIELKE		\$5,420.00		
Paid Chk#	030908	2/1/2019	STREICHER S POLICE EQUIPMENT		
G 100-212000	ACCOUNTS PAYABLE		\$167.88	11349162	PD - UNIFORMS
	Total STREICHER S POLICE EQUIPMENT		\$167.88		
Paid Chk#	030909	2/1/2019	TIME WARNER CABLE-PO BOX 4639		
G 100-212000	ACCOUNTS PAYABLE		\$434.00	709864401011	PD - INTERNET
	Total TIME WARNER CABLE-PO BOX 4639		\$434.00		
Paid Chk#	030910	2/1/2019	UBS FINANCIAL SERVICES		
G 100-212000	ACCOUNTS PAYABLE		\$19,104.00	CKREQ	FIRE DEPARTMENT RETIREMENT
	Total UBS FINANCIAL SERVICES		\$19,104.00		
Paid Chk#	030911	2/1/2019	UNIFIRST CORPORATION		
G 601-212000	ACCOUNTS PAYABLE		\$49.08	0961054850	CWRC - EQUIPMENT

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G 100-212000 ACCOUNTS PAYABLE	\$89.15	0961054862	COMPLEX - SUPPLIES
G 100-212000 ACCOUNTS PAYABLE	\$46.84	0961054863	PD - SUPPLIES
Total UNIFIRST CORPORATION	\$185.07		
Paid Chk# 030912 2/1/2019 USA BLUEBOOK			
G 601-212000 ACCOUNTS PAYABLE	\$193.75	786932	CWRC - SUPPLIES
Total USA BLUEBOOK	\$193.75		
Paid Chk# 030913 2/1/2019 OLIVER FIONTAR LLC			
G 350-212000 ACCOUNTS PAYABLE	\$18,000.00	1	DRAW #1 REQUEST
G 350-212000 ACCOUNTS PAYABLE	\$17,000.00	481	DRAW #1 REQUEST
Total OLIVER FIONTAR LLC	\$35,000.00		
111300 PWSB Checking	\$118,175.90		

Fund Summary**111300 PWSB Checking**

100 GENERAL FUND	\$53,843.38
200 CEMETERY FUND	\$23.36
220 RECREATION PROGRAMS FUND	\$990.76
221 FUEL SYSTEM - WASH BAY	\$1,302.77
260 LIBRARY FUND	\$2,617.30
350 TIF DISTRICT FUND #4	\$46,833.91
400 CAPITAL IMPROVEMENTS FUND	\$1,998.75
601 WATER RECYCLING CENTER	\$10,565.67
	\$118,175.90



City of Cedarburg

City Administrator's Report

February 7, 2019

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works— The Public Works crew has been working hard in the inclement weather. They removed 178 loads of snow from the downtown area last Thursday night. Prior to the bad weather, they helped the Forestry crew trim trees and used the sweeper.

Parks, Recreation & Forestry— The winter activities are underway. Work is being done on Adlai Horn Park.

Director Hilvo is collaborating with the Chamber of Commerce and the School District on joint projects. The Friends of Cedarburg Parks and Recreation has met for organizational review of the Club.

The Forestry crew continues to work on crown raising and pruning. The grapple truck will be in use at Willowbrooke Park this week.

Clerk—The Department is preparing for the Spring Primary Election on February 19.

Assessor—Assessor Timm is working on sales and transfer information that is due to the State at the end of the week. She is also working on property splits and new key numbers.

Light & Water— The Utility experienced minor electrical problems during the harsh weather. There were two water main breaks on Monday, February 4.

Water Recycling Center—The Department is working with Visu-Sewer this week.

Library— The Library started a new interactive electronic newsletter that is distributed through Constant Contact and also connects to the email addresses provided by library cardholders. A printed newsletter will be distributed quarterly.

Director Pierschalla will be attending Library Legislation Day in Madison on February 12.

The Friends of the Library will be holding their Winter fiction sale at the Library during Winter Festival (February 15-17).

Police— Patrol Officer Samuel Peters began employment with the Department on Monday, February 4. He is from Stevens Point, Wisconsin and was the top candidate in a very competitive field. Sam will be training for the next 16—17 weeks.

Patrol Officer Steven Chojnacki participated in an outreach program with the Boy Scouts to teach ice fishing in Willowbrooke Park.


The School District will consider funding a school safety officer with the City at their February 20 Board meeting.

Senior Center— The Senior Center travel show was held on Tuesday, February 5.

Administrator— The Personnel Committee met on Tuesday evening. I participated in a Government Finance Association webinar on fiscal sustainability.

Cedarburg is hosting an Administrator's meeting on February 13. The speaker will be Executive Director Kathleen Cady Schilling of Ozaukee Economic Development.

Respectfully submitted,



Christy Mertes
City Administrator/Treasurer

2019 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Coops	1												1
Single Family	3												3
Addition/Alteration	7												7
Commercial Additions/Alterati	2	1											3
Pools	1												1
Heat/Vent	13	1											14
Signs	1												1
Plumbing	33												33
Electrical	32												32
Occupancy	6												6
TOTAL VALUE TO CITY	1,530,926	3,000											1,533,926
INSPECTIONS													
JOE JACOBS	12												12
MICHAEL BAIER	175												

Occupant Name	Location/Zone	Address	Last Completed Date
Commerce - VACANT	City of Cedarburg	N19 W6717 Commerce Court	1/30/2019
Commerce - VACANT	City of Cedarburg	N19 W6719 Commerce Court	1/30/2019
Commerce - VACANT	City of Cedarburg	N19 W6739 Commerce Court	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W62 N221 Fairfield Street	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W63 N202 Fairfield Street	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W63 N210 Fairfield Street	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W63 N218 Fairfield Street	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W63 N230 Fairfield Street	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W63 N231 Fairfield Street	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W63 N238 Fairfield Street	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W63 N241 Fairfield Street	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W63 N246 Fairfield Street	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W64 N201 Fairfield Street	1/30/2019
Fairfield - 4 unit Townhouses	City of Cedarburg	W64 N211 Fairfield Street	1/30/2019
Garfield - Condos	City of Cedarburg	N17 W5328 Garfield Street	1/30/2019
Garfield Ct. - Condos	City of Cedarburg	N16 W5367 Garfield Court	1/30/2019
Garfield Ct. - Condos	City of Cedarburg	N16 W5405 Garfield Court	1/30/2019
Garfield Ct. - Condos	City of Cedarburg	N17 W5327 Garfield Court	1/30/2019
Garfield Ct. - Condos	City of Cedarburg	N17 W5401 Garfield Court	1/30/2019
Garfield Ct. - Condos	City of Cedarburg	W53 N156 Garfield Court	1/30/2019
Garfield Ct. - Condos	City of Cedarburg	W54 N155 Garfield Court	1/30/2019
Wash Ave - Linden Investment Consultant	City of Cedarburg	W62 N265 Washington Avenue	1/7/2019