

**CITY OF CEDARBURG  
BOARD OF APPEALS MEETING  
MAY 18, 2023 – 6:00 P.M.**

A meeting of the Board of Appeals of the City of Cedarburg, Wisconsin, will be held on **Thursday, May 18, 2023 at 6:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, second floor Council Chambers and also online utilizing the Zoom link: <https://us02web.zoom.us/j/85603753161>

## AGENDA

1. CALL TO ORDER - Chairperson Aaron Olejniczak
2. ROLL CALL:
  - Present - Tom Mesalk, Aaron Olejniczak, Edward Foy, Douglas Yip, Tim Schelwat (1<sup>st</sup> alternate)
  - Excused - Megan Torres
  - Also Present- Building Inspector Jeff Thoma, City Planner Jon Censky, City Attorney Mike Herbrand, City Clerk Tracie Sette
3. STATEMENT OF PUBLIC NOTICE
4. DISCUSSION AND POSSIBLE ACTION ON ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON, AND SECRETARY
5. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES – May 28, 2020\*
6. ANNUAL REVIEW AND CERTIFICATION OF CODE OF ETHICS\*
7. DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF RULES OF PROCEDURE\*
8. PUBLIC HEARING – REQUEST FOR VARIANCE – HIGHLAND DRIVE PARCEL 13-050-17-01-004\*

The Board of Appeals will consider the petition of John & Becky Mayberry for a variance to waive the requirement of percentage of lot area at the above property on Highland Drive, 13-050-17-01-004.

Sec 13-1-46(f)(5) The sum total of the floor area of the principal building and all accessory buildings shall not exceed 36 percent of the lot area; and the lot coverage for the principal buildings and accessory buildings shall not exceed 30 percent of the lot area.

A variance granted by the Board of Appeals is necessary to waive the requirement of lot area and/or lot coverage.

9. DELIBERATION AND ACTION ON THE REQUEST OF JOHN & BECKY MAYBERRY, HIGHLAND DRIVE PARCEL 13-050-17-01-004
10. PUBLIC HEARING – REQUEST FOR VARIANCE – COLUMBIA ROAD PARCELS 13-026-08-001.00 AND 13-040-0132.00\*

The Board of Appeals will consider the petition of Brendan Ryan for a variance to waive the requirement of 100 feet from residential use at the above property on Columbia Road, parcel 13-026-08-001.00 and 13-040-0132.00.

Sec 13-1-54(d)(2) lists animal hospitals, pet daycare facilities and kennels as permitted by conditional use, provided all principal structures and uses are not less than 100 feet from a residential use if kennels are provided.

A variance granted by the Board of Appeals is necessary to waive the 100 foot requirement from a residential use.

11. DELIBERATION AND ACTION ON THE REQUEST OF BRENDAN RYAN, COLUMBIA ROAD PARCELS 13-026-08-001.00 AND 13-040-0132.00
12. ADJOURNMENT

\* *Information attached for the Board; available through City Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO  
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.  
PLEASE CONTACT THE CITY CLERK'S  
OFFICE AT (262) 375-7606  
E-MAIL: [cityhall@cityofcedarburg.wi.gov](mailto:cityhall@cityofcedarburg.wi.gov)

**MEMBERS – PLEASE NOTIFY THE CITY CLERK'S  
OFFICE IMMEDIATELY IF ARE UNABLE TO ATTEND THIS MEETING**