

**CITY OF CEDARBURG  
COMMON COUNCIL  
September 29, 2014**

**CC20140929-1  
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, September 29, 2014, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor Kinzel called the meeting to order at 7:00 p.m.

ROLL CALL: Present - Common Council: Mayor Kip Kinzel, Council Members John Czarniecki, Ron Reimer, Art Filter, Paul Radtke, Mitch Regenfuss, Patricia Thome, Mike O'Keefe

Also Present - City Administrator/Treasurer Christy Mertes, City Clerk Constance McHugh, Director of Engineer and Public Works Tom Wiza, Police Chief Tom Frank Deputy Treasurer/Payroll Officer Kelly Livingston, Director of Parks, Recreation and Forestry Mikko Hilvo, Forestry Superintendent Kevin Westphal, Recreation Supervisor Maggie Bultman, Assessor Cathy Timm, Accountant I Teri Curran, Library Director Linda Pierschalla, Senior Center Director Carol LaFontaine, Assistant Senior Center Director Sharon Possley, City Planner Jon Censky, Library employees Jill Wiza, Colleen Dennison, Nancy Scheffler, Cindy Figgatt, and Elizabeth Worcester, Administrative Secretary Darla Drumel, Public Works/Inspection Secretary Judy Guse, City Attorney Michael Herbrand, interested citizens and news media

**STATEMENT OF PUBLIC NOTICE**

At Mayor Kinzel's request, City Clerk McHugh verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

**APPROVAL OF MINUTES**

Motion made by Council Member Radtke, seconded by Council Member Reimer, to approve the minutes of the September 8, 2014 regular meeting and the minutes of the September 22, 2014 special meeting as presented. Motion carried unanimously.

**KEMPS PROCLAMATION**

Motion made by Council Member Radtke, seconded by Council Member Thome, to approve a Proclamation honoring the 100<sup>th</sup> anniversary of Kemps Dairy.

Mayor Kinzel presented the Proclamation to representatives of Kemps Dairy.

**CONSIDER ORDINANCE NO. 2014-15 CREATING SEC. 13-1-82(i) OF THE ZONING CODE RELATED TO THE PARKING AND STORAGE OF RECREATIONAL VEHICLES ON RESIDENTIAL PROPERTIES**

The Public Hearing to consider Ordinance No. 2014-15 creating Sec. 13-1-82(i) of the Zoning Code related to the parking and storage of recreational vehicles on residential properties was declared open by Mayor Kinzel at 7:03 p.m.

Planner Censky said the proposed ordinance resulted from complaints over the summer regarding the parking and storage of recreational vehicles on residential properties. The proposed ordinance provides that recreational vehicles exceeding 35' in length may be parked on a driveway of a lot in a residential district within a garage except for the period extending from April 15 to October 31 of each year when it may be parked unenclosed on the driveway of the lot in a residential district, provided it is in actual use and not merely being stored, and that when parked it is sufficiently far from the street as to not interfere with the view of operators of vehicles on the street or adjacent intersection. Open storage may be permitted at any time with the approval of the City Planner or Building Inspector if such vehicle is effectively shielded from normal observation from the street or adjacent properties.

Recreational vehicles less than 35' in length may be parked on residential properties either on the driveway or on a paved off-street parking space that is not between any portion of the building and an abutting street. Parking or storage of these vehicles does not authorize the use of any such vehicle for human habitation, including but not limited to, sleeping, eating, resting or entertaining, and such habitation is a violation of the ordinance.

Council Member Filter asked where the 35' came from.

Planner Censky said that he reviewed similar ordinances in other communities and found the 35' standard in an ordinance from a community similar to Cedarburg.

Council Member Thome said one of her constituents expressed concern that the proposed ordinance does not address smaller vehicles. She said she did point out that the ordinance does address the entertainment in these vehicles.

There being no comments from the public, Council Member Radtke made a motion to close the public hearing at 7:10 p.m. The motion was seconded by Council Member O'Keefe and carried unanimously.

Council Member Radtke said he gets nervous about infringing on property rights. He said he does not like to create ordinances for the few residents who are not neighborly. He stressed that ordinances such as this one cannot fix every problem.

Mayor Kinzel said this ordinance is not a huge step, but rather gets something on the books to help alleviate and fix a few problems in the City.

Council Member O'Keefe said this ordinance can be necessary if a resident does not have a reasonable neighbor. He said he feels the ordinance is reasonable.

Council Member Filter said he would support adoption of the ordinance as he has not heard any concerns expressed at this public hearing.

Motion made by Council Member Czarnecki, seconded by Council Member O'Keefe, to adopt Ordinance No. 2014-15 related to the parking and storage of recreational vehicles on residential properties. Motion carried unanimously.

**CONSIDER RESOLUTION NO. 2014-14 AMENDING THE COMPREHENSIVE LAND USE PLAN – 2025 FOR THE AREA NEAR THE INTERSECTION OF PIONEER ROAD AND CARDINAL AVENUE AND TO IDENTIFY THIS AREA AS SMART GROWTH AREA – 19 (SGA – 19)**

The Public Hearing to consider Resolution No. 2014-14 amending the comprehensive Land Use Plan - 2025 for the area near the intersection of Pioneer Road and Cardinal Avenue and to identify this area as Smart Growth Area -19 (SGA -19) was declared open by Mayor Kinzel at 7:14 p.m.

Planner Censky said the Economic Development Board has been discussing whether or not the area near the intersection of Cardinal Avenue and Pioneer Road is properly zoned or whether changes should be considered to better promote redevelopment opportunities. Board members felt that because of its high visibility and substantial traffic counts, coupled with development patterns trending toward customer service and retail type uses, this area should be targeted for those types of uses in the future as well as the manufacturing uses under current zoning. The targeted area includes:

- N144 W6220 Pioneer Road
- N144 W6166 Pioneer Road
- Vacant site directly east of N144 W6166 Pioneer Road
- N144 W6050 Pioneer Road (Formart Container) NW corner Pioneer Road and Cardinal Avenue
- W60 N128 Cardinal Avenue (NE corner Pioneer Road and Cardinal Avenue)
- W144 W5888 (Former Sewage Receiving Facility)
- N144 W5800 Pioneer Road (Front part of La Rosa Landscaping)
- N143 W6049 Pioneer Road (Front portion of the Birchwood Building)

Planner Censky said the Economic Development Board and the Plan Commission reviewed the proposed amendment to the Land Use Plan and unanimously approved it. This will allow the City to have an open mind for retail as well as other permitted uses currently allowed in this area.

Council Member Radtke said the Economic Development Board recognized this is a major corridor in the City and there is a lot of space where there could be uses other than manufacturing. He said the Economic Development Board is open to new ideas. He stressed that this will not change the zoning in the area, but this may be something that will be considered in the future.

Planner Censky said all businesses in the area supported the amendment to the Land Use Plan.

Motion made by Council Member Filter, seconded by Council Member Thome, to close the public hearing at 7:19 p.m. Motion carried unanimously.

Motion made by Council Member Filter, seconded by Council Member Radtke, to adopt Resolution No. 2014-14 amending the Comprehensive Land Use Plan – 2025 for the area near the intersection of Pioneer Road at Cardinal Avenue and to identify this area as Smart Growth Area – 19 (SGA – 19). Motion carried unanimously.

**CONSIDER PARK RIDGE SUBDIVISION PRELIMINARY PLAT**

Planner Censky said the preliminary plat for the Park Ridge Subdivision shows 11 lots that range in size from 13,000 square feet to 19,768 square feet. The Plan Commission recommended approval of the preliminary plat subject to the following:

- Compliance with all State platting requirements.
- Establishment of drainage and utility easements for all lots.
- Eliminating the fire hydrant between Lots 4 & 5 and moving the existing hydrant at the end of Parkland Road to the lot line between Lots 1 & 2.
- Booster pumps being installed for homes with substandard water pressure as noted by Cedarburg Light & Water.
- Impact fees will be due for each parcel at the time of building permit issuance.
- Developer to reimburse Towne Realty for utility costs in Ridgeway Lane per PSC requirements.

Motion made by Council Member Radtke, seconded by Council Member Thome, to approve the preliminary plat for the Park Ridge Subdivision subject to the conditions above. Motion carried unanimously.

**CONSIDER PINE RIDGE SUBDIVISION PLAT**

Planner Censky said the preliminary plat for the Pine Ridge Subdivision shows 10 lots ranging in size from 12,758 square feet to 15,306 square feet. The Plan Commission recommended approval of the preliminary plat subject to the following:

- Compliance with all State platting requirements.
- Sanitary sewer and water services are to be installed to the property lines.
- Provide 6” PVC storm water laterals for each lot to pick up sump pump lines.
- Street, storm water and utility plans to be reviewed and approved by the Village of Grafton.
- Engineering Department approval of the grading, drainage, stormwater management and erosion control plans.
- Utility impact fees will be imposed by the Village of Grafton per intermunicipal agreement.
- Village of Grafton front-foot assessment for existing utilities will be applied.
- City of Cedarburg impact fees for Police Station, Library and Parks will be applied.

Staff is recommending one additional stipulation that the note on the plat that shifts ownership of the outlot to the City be removed.

Motion made by Council Member Thome, seconded by Council Member Radtke, to approve the preliminary plat for the Pine Ridge Subdivision subject to all the conditions above. Motion carried unanimously.

**CONSIDER ELIMINATION OF PAID LEAVE BENEFITS AND HEALTH AND DENTAL INSURANCE FOR PART-TIME EMPLOYEES**

City Administrator/Treasurer Mertes said in July the Council changed the Personnel Manual to state that any employees hired after January 1, 2014 would need to work 30 hours per week to receive paid leave benefits and be eligible for insurance. Any employees hired prior to January 1 were allowed to keep their existing benefits. At the September 16, 2014 Personnel Committee meeting the Committee discussed possibly eliminating all benefits for part-time employees. The Personnel Committee did not make a specific recommendation but asked that the Council review the issue of benefits for part-time employees. There are currently nine part-time employees receiving pro-rated benefits.

Council Member Radtke said the Personnel Committee discussed this matter in great detail and decided the best course of action was to send this matter to the Council for review.

Council Member Filter said the City's key assets are its employees. Some employees have already had their hours cut in the past few years due to budget cuts.

City Administrator/Treasurer Mertes said an option discussed at the Personnel Committee was to pay out the nine part-time employees that currently receive benefits. These employees have a total of 127 years of service and some have already had their hours reduced during budget cuts. Generally the policies adopted by the Council have grandfathered in existing employees.

Council Member Czarnecki said part-time employees outside the municipal world do not enjoy these legacy union benefits. He said this is not a taking. The Committee discussed a two or three year payout for part-time employees.

Council Member O'Keefe said Council Member Czarnecki did not bring up this topic to be mean, but rather is looking at ways to cut costs.

Council Member Czarnecki said other municipalities have been taking away benefits since 2010. This proposal is to payout employees for benefits over a two or three year period. The Council would need to decide what the payout should be. He said this would be an investment in the City and in staff. He said there could be a savings of \$185,000 over 10 years with a payout in exchange for benefits.

City Administrator/Treasurer Mertes said if the Council opts to pay out employees two or three years of benefits several will likely walk out the door after the payments are made.

Council Member Radtke said benefits for part-time employees are being cut in the private sector, but the City's part-time employees have longer longevity. He said he has a hard time cutting benefits for employees who have been with the City for a long time, even with a payout. He said these employees have made their careers here.

City Administrator/Treasurer Mertes said under the new policy regarding part-time benefits, benefits will go away as these people retire or resign.

Council Member Reimer said this could lead to cutting full-time employees to part-time. He said that is not a good attribute.

Council Member O'Keefe said another consideration was the large number of years some of these employees have been with the City and the few hours a week they work. Essentially the City is paying people not to work.

Council Member Reimer said the City is paying these employees what was promised to them upon hire and as a condition of employment. These employees currently receive benefits and now the City is seeking to pull them. He questioned whether the City wants to be this kind of employer.

Council Member Filter said he is in favor of adopting staff's recommendation not to eliminate benefits for part-time employees.

Council Member Thome said some of the nine part-time employees have made their careers at the City. She is struggling with the idea of taking away what they have worked for during their entire careers. She said it would be difficult to separate out only those that have been with the City a short time.

Deputy Treasurer/Payroll Officer Kelly Livingston said Council Member Czarnecki has said that other municipalities are pulling benefits from part-time employees. She said this is not true. Ozaukee County pays benefits for employees who work 18 hours or more each week. Several other communities in Ozaukee County pay benefits for employees working 20 hours a week or more. These communities also indicated they have no plans to take away benefits for part-time employees.

City Administrator/Treasurer Mertes pointed out that Cedarburg Light & Water, a City Department, provides benefits to employees that work 600 or more hours per year.

Senior Center Director Carol LaFontaine said that she is a taxpayer in the City and has worked for the City for 28 years. She is one of the nine employees impacted by this and would be the biggest loser. She said these employees accepted the job with part-time benefits. Some of these employees have had their hours cut by the Council in recent years; therefore, had their benefits cut as well. These employees are professional people, doing a professional job for the City. Some of these employees have made their careers at the City, like she did. She questioned whether the Council will consider next reducing benefits for full-time employees or eliminating part-time employees all together.

Administrative Secretary Darla Drumel said she is a full-time time employee that does not live in the City but is heavily invested in the City as are the part-time employees. This is their life. She said it is not appropriate to take away benefits from part-time employees who are dedicated and loyal. She said she appreciates what the part-time employees do for the City.

Motion made by Council Member Radtke, seconded by Council Member Thome, to leave the part-time benefits as is. With Council Members Reimer, Filter, Radtke, Regenfuss, and Thome voting aye and Council Members Czarnecki and O'Keefe voting nay, the motion carried.

**CONSIDER MAYOR KINZEL'S REAPPOINTMENTS OF JOE DORR AND BLAINE HILGENDORF TO THE LIGHT AND WATER COMMISSION**

Motion made by Council Member Radtke, seconded by Council Member Thome, to approve Mayor Kinzel's reappointment of Joe Dorr and Blaine Hilgendorf to the Light and Water Commission. Motion carried unanimously.

**CONSIDER BIDS RECEIVED FOR REPAIRS TO THE WOOLEN MILLS AND COLUMBIA MILLS DAMS**

Director Wiza said staff worked with Graef to complete DNR required technical studies and inspections on the Woolen Mills and Columbia Mills dams. The inspections generated a list of repairs for which the DNR established a completion date of September 1, 2014. Staff requested and received bids for the repairs. The low base bid came in at \$333,612. Only \$190,000 remains in the Environmental Fund budget for dams. He said given that the DNR has now put the City on notice that the dams must be brought into compliance with NR 333 spillway capacity standards within 10 years, it probably makes sense to fully evaluate the long term compliance costs and options. After inquiring further with the DNR and explaining the dilemma, Director Wiza was advised that the permit issued for the dam repairs allows two years (until 8/18/2016) to complete the repairs.

Given that the bids received were substantially over budget, the City has two years to complete the work, and there is uncertainty in how to comply with the NR 333 spillway capacity requirements, he recommended the Council reject the bids for the dam repairs and recommends staff solicit engineering proposals to evaluate conceptual alternatives and costs to comply with NR 333 spillway capacity requirements at all three dams. Any repairs done now would not bring the dams into compliance with NR 333.

Council Member Reimer asked if staff has looked into the dam grant program.

Director Wiza said this program is only for the removal of dams.

Council Member Radtke said the cost is a concern, but the impact to the City in terms of what happens with the dams is his greater concern. He asked if there are other alternatives and suggested staff find out what other communities are doing in terms of compliance.

Attorney Herbrand said through his office and the Engineering Department all options will be explored. He said it is hard to approach the DNR if it is not known what it takes to be compliant.

Mayor Kinzel said the Council will have to fight hard to see if it does not have to comply with the NR 333 requirements. He said the City needs to start collecting data and build its case.

Motion made by Council Member Radtke, seconded by Council Member O'Keefe to reject the bids received for repairs to the Woolen Mills and Columbia Mills dams. Motion carried unanimously.

It was the consensus of the Council that staff should solicit engineering proposals to evaluate conceptual alternatives and costs to comply with NR 333 spillway capacity requirements at all three dams.

**CONSIDER ORDINANCE NO. 2014-16 AMENDING SECTION 10-1-27 OF THE MUNICIPAL CODE TO PROHIBIT PARKING ON THE EAST SIDE OF RIVEREDGE DRIVE BETWEEN DRIVEWAYS BEGINNING 374 FEET NORTH OF THE NORTHERLY CURB LINE OF BRIDGE ROAD**

Motion made by Council Member Reimer, seconded by Council Member Czarnecki, to adopt Ordinance No. 2014-16 amending Section 10-1-27 of the Municipal Code to prohibit parking on the east side of Riveredge Drive between driveways beginning 374 feet north of the northerly curb line of Bridge Road and extending 20 feet to the north. Motion carried unanimously.

**CONSIDER REPLACEMENT OF PUBLIC WORKS/BUILDING INSPECTION SECRETARY AND POSSIBLE OVERLAP IN EMPLOYMENT FOR TRAINING PURPOSES**

Director Wiza said Public Works/Inspection Secretary Judy Guse is planning to retire in the spring of 2015. He is asking for authorization to replace this position with a three week overlap in employment for training purposes.

Motion made by Council Member Radtke, seconded by Council Member Thome, to authorize the replacement of this position with a three week overlap in employment. Motion carried unanimously.

**CONSIDER ASSOCIATED FINANCIAL GROUP SERVICE FEE AGREEMENT FOR HEALTH INSURANCE CONSULTING SERVICES IN 2015**

City Administrator/Treasurer Mertes said Associated Financial Group (AFG) has been the City's health insurance consultant since March of 2013. The City has a good working relationship with AFG and staff would like to continue working with the company. There are many benefits to this relationship such as long term planning, legal advice, free training, and support with policy and claims issues. The Personnel Committee recommended approval of a fee agreement for health insurance consulting services in 2015 in the amount of \$23,000.

Motion made by Council Member Radtke, seconded by Council Member Thome, to approve the Associated Financial Group Service Fee Agreement for health insurance consulting services in 2015. Motion carried unanimously. \$18,400 will be the City's share and \$4,600 will be Cedarburg Light & Water's share.

**PAYMENT OF BILLS**

Motion made by Council Member Filter, seconded by Council Member Czarnecki, to approve payment of bills for the period 09/04/14 through 09/23/14, ACH transfers for the period 08/23/14 through 09/05/14, and payroll for the period 08/31/14 through 09/13/14. Motion carried unanimously.

**LICENSE APPLICATIONS**

Motion made by Council Member Reimer, seconded by Council Member O'Keefe, to authorize the issuance of new Operators' licenses for the period ending June 30, 2015 to: Rebecca L. DeYoung, Daniel A. Brisley, Kenneth W. Reid II, and Jenifer A. Schulz. Motion carried unanimously.

**PRESENTATION OF EMERALD ASH BORER (EAB) THREAT TO CITY ASH TREES AND THE EAB MANAGEMENT PLAN**

City Forester Kevin Westphal presented an overview of the Emerald Ash Borer (EAB) threat and the EAB Management Plan.

Forester Westphal said trees are a tremendous asset to any community. They are part of the community infrastructure, vital to community health, are a community legacy, have a positive impact on the business and tax base, and are a wise investment of community dollars. Trees also provide economic benefits such as reducing storm water runoff, increasing property values, reducing energy costs, and are vital to human community health.

Forester Westphal said the EAB comes from China and was found in Detroit in the late 1990s. In August 2008, EAB was discovered in Newburg, only nine miles away. In the fall of 2008, the City of Cedarburg began treatment of large ash trees. In 2009 the City tax levy was increased by \$76,000 to pay for a treatment program. Since the spring of 2009 to the present, the City has treated 1,500 ash street trees and 70 specimen park trees. He said the treatment is working. The cost of the contracted treatment program over the last six years has averaged \$41,175 per year for mainly soil injection. The EAB was first discovered in the City in Westlawn Woods in January 2014. Since January, the Forestry Department has confirmed EAB in the north half of the City as well.

Municipal EAB management strategies include: wait and see approach; preemptive removal; chemical treatment; and a comprehensive approach which includes a combination of all strategies. The City of Fort Wayne, IN took the wait and see approach, which eventually cost the City \$8 million and resulted in the loss of a significant amount of ash trees.

Forester Westphal said the City has a total of 7,353 street trees, with about 21% being ash trees, or a total number of 1,559. The annual economic benefit to the City is \$471,000. The number of ash trees on the treatment list includes 1,400 street trees and 72 park trees. The average trunk diameter of the City's ash trees is 14 inches.

The total value of the 1,559 ash trees in the City is \$2,633,652 according to Forester Westphal. The total cost to remove and replace these trees would be \$1,523,770. The annual treatment cost is \$70,000. He said the City can treat for 22 years for what it would cost for removal and replacement of all ash street trees.

The City's EAB Management Plan is as follows:

- Treatment: Canopy preservation is the primary goal of the management program.

- Preemptive Removal: Removal of ash in poor condition, or with poor branch structure; trees under power lines, conflicting with curbs/sidewalks, etc... and trees not meeting treatment criteria.
- Accepted mortality: city-owned woodlots, natural areas like along the river corridor. Only trees presenting public hazard removed, the rest left standing. Efforts to utilize the wood are ongoing.

The EAB Management Plan has been approved by the Parks, Recreation and Forestry Board.

Forester Westphal said it is estimated 20% of all private trees are ash. Ash removal on private property will be the responsibility of the owner. The City will not force the removal of infested trees on private property except where public safety is concerned.

Council Member Radtke said staff needs to devise a plan to treat park trees and the wooded areas in the City and to determine the cost to treat them. He said he does not want to wait until all the ash trees in City parks and wooded lots are dead.

Forester Westphal said an inventory of the ash trees in City parks and on wooded lots needs to be completed first. He said he does not have a good estimate of how many ash trees there are in the parks. He said that he is planning to hire a Forestry intern next summer to complete this inventory.

In his closing remarks Forester Westphal said EAB is a controllable problem. Dealing with EAB will cost the city and residents money, but costs can be mitigated and catastrophic loss of all ash trees can be avoided through sound management decisions.

Council Member Radtke said he would like to see the City parks and wooded areas be a part of the EAB Management Plan and not take a wait and see approach. The Management Plan needs to identify how many ash trees are in parks and wooded areas and include a method to treat these trees. He said this is something he has been advocating for six years.

Forester Westphal and Director Hilvo said that they will come up with something to include in the Management Plan.

Motion made by Council Member Radtke, seconded by Council Member Thome, to approve the EAB Management Plan as presented and direct staff to come back to Council with an action plan for the treatment of ash trees in City parks and wooded areas. Motion carried unanimously.

### **PRESENTATION OF THE PROPOSED 2015 PARKS, RECREATION AND FORESTRY BUDGET**

Director Hilvo is not able to attend the October 13 Council meeting when Department Heads will present their budgets. He presented an overview of the Parks, Recreation and Forestry General Fund budget, the Recreation Special Revenue Fund budget and the Pool Fund budget.

The overall General Fund budget is expected to increase by 7.88% due to the following:

- 1) Increase in salaries and benefits;
- 2) Increase in seasonal staff to add an intern to do a park tree inventory, half would come from a grant.
- 3) Increase in Contracted Services to fund the EAB treatment program. Now is the time to increase treatment in order to help save the ash trees.
- 4) Increase in Celebrations salaries to reflect time spent on festivals, flower baskets, and other special events in the City. There is an increase in revenue as well to show the reimbursement from Festivals for services provided by DPW.
- 5) Increase in Supplies for Celebrations to help cover the cost of the flower basket program.

The 2015 Capital Improvements budget for the Parks, Recreation and Forestry Department includes:

- 1) Prairie View Playground - \$75,000.
- 2) Zeunert Park Parking Lot resurfacing - \$70,000.
- 3) Playground Equipment Replacement at Georgetown Park - \$40,000.
- 4) Equipment Replacement – Mower/Snow blower - \$41,000.
- 5) Equipment Replacement – Zero Turn Mower - \$18,000.
- 6) Request from School District for half the cost of Varsity Tennis Court repairs - \$210,000.

Highlights of the 2015 Special Recreation Programs are:

- 1) 25% of Recreation Supervisor Salary and benefits are paid out of this account.
- 2) Half of the Parks, Recreation, & Forestry Department's office supplies, copy machine rental, phone service, travel and training, and publications and dues are paid out of this account.
- 3) The fund balance will increase by \$291. This is being done by increasing the amount of programming offered, by raising program fees, and finding sponsors for programs (\$15,000 in 2014) in addition to keeping costs down.
- 4) There is currently a fund balance of \$64,000.
- 5) In 2013 the fund balance was used to purchase online registration software and in 2014 it was used to pay for refinishing and relining the gym floors to also include permanent pickleball lines.
- 6) There are no plans to use any of the fund balance in 2015.
- 7) This budget also includes the Cedarburg Civic Band. The band brings in revenue from performances to offset costs. There is a transfer of \$1,000 from the General Fund to help support the band.

For the 2015 Swimming Pool Fund the Department is projecting an increase of 5.63% for the City's portion of the tax support for the pool. The reasons for the increase are:

- 1) Salaries and benefits (55% of Recreation Supervisors and 35% of a DPW crew members salary and benefits are budgeted in this account).
- 2) Increase in contracted services for pool heater repairs.
- 3) Increase in Travel and Training to cover required AFO training for staff.
- 4) Decrease in expected revenue – based on 4 year average.

Director Hilvo said the residents near Willowbrooke Park have requested the City do something to make the stormwater retention pond more appealing for the neighborhood. Currently the DNR stocks fish in the pond and some neighborhood children enjoy fishing there but in recent years the pond has developed a green scum on it and has become an eye sore according to the neighbors. The solution to this would include 2 aerators (\$13,000), electrical work for the aerators (\$5,000), a goose grid (\$1,000), and pond pucks (\$1,000). The total cost is \$20,000. This is an unfunded list item.

Director Hilvo said a future consideration is the hiring of a full-time horticulturist to manage the flower beds, the flower basket program, and the creek walk. This person would do parks and forestry work in the winter months. Another consideration is to contract out street tree pruning in order to be on a minimum seven year pruning cycle. Currently the Department is on a 10 year cycle.

### **CITY ADMINISTRATOR'S REPORT**

City Administrator/Treasurer Mertes said Council Members should have received an email with the logos that will be placed on the reservoir on Wauwatosa Road and Sherman Road.

### **MAYOR'S REPORT**

Mayor Kinzel issued a proclamation declaring October 19-25 as Freedom from Workplace Bullies Week.

### **ADJOURNMENT**

Motion made by Council Member Filter, seconded by Council Member Thome, to adjourn the meeting at 10:14 p.m. Motion carried unanimously.

Constance K. McHugh, MMC/WCPC  
City Clerk