

**CITY OF CEDARBURG  
COMMON COUNCIL  
November 11, 2013**

**CC20131111-1  
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, November 11, 2013 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor Kinzel called the meeting to order at 7:00 p.m. The meeting began with a moment of silence followed by the Pledge of Allegiance.

Roll Call: Present - Common Council – Mayor Kip Kinzel, Council Members Chris Reimer, Ron Reimer, Art Filter, Paul Radtke, Michael Maher (arrived at 8:20 p.m.), Mike O’Keefe

Excused - Council Member Doug Yip

Also Present - City Administrator/Treasurer Christy Mertes, City Attorney Kaye Vance, Director of Engineering and Public Works Tom Wiza, Deputy City Clerk Amy Kletzien, City Clerk Constance McHugh, Library Director Linda Pierschalla, Library Board President Sue Karlman, Library Board Member Steve Ruggieri, Deputy Treasurer/Payroll Officer Kelly Livingston, Public Works Superintendent Jeff Boerner, Police Chief Tom Frank, Parks, Recreation & Forestry Director Mikko Hilvo, Parks & Forestry Superintendent Kevin Westphal, Wastewater Superintendent Ron Clish, City Assessor Cathy Timm, Building Inspector Mike Baier, Senior Center Director Carol LaFontaine, Light & Water Administrative Manager Jill Frank, interested employees and citizens and news media

**STATEMENT OF PUBLIC NOTICE**

At Mayor Kinzel’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

**APPROVAL OF MINUTES**

Motion made by Council Member C. Reimer, seconded by Council Member Filter, to approve the minutes of the October 28, 2013 Council meeting. Motion carried without a negative vote.

**COMMENTS & SUGGESTIONS FROM CITIZENS** - None

**PRESENTATION – INTRODUCTION OF NEW LIBRARY DIRECTOR LINDA PIERSCHALLA**

Library Director Linda Pierschalla introduced herself to the Common Council. Mayor Kinzel welcomed her to the City.

**UNFINISHED BUSINESS**

**FURTHER CONSIDERATION OF THE PROPOSED 2014 BUDGET, DISCUSSION; AND DIRECTION THEREON**

City Administrator/Treasurer Mertes stated that since the last review of the budget a few changes have been made. The Planner position was changed from a full time employee to a part-time contracted position. The other change is in the health insurance and dental rates. Currently, the plan costs included in the budget are for the WCA plan proposal for consideration tonight.

With these changes the tax rate has dropped to \$6.98/\$1,000 of assessed value. This is a .15 increase (2.2%) in the rate from 2012 and a \$38.85 increase on a property with an assessed value of \$259,000.

Remaining on the unfunded list is the tree pruning, recodification, addition of a police officer and the Library operating costs. If an increase in the library funding is made, the following year will be easier to absorb 12 full months of the higher operating costs. 2014 only includes added expenditures for four months.

Council Member Filter expressed concern for the need to increase the budget each year on the allocated amount for tree planting and trimming.

In answer to Council Member C. Reimer's questions, Director Hilvo stated that they would need an additional \$20,000 to catch up on tree planting; however, they will be looking for creative ways to plant as many trees as possible to reach their goal. Superintendent Westphal stated that they will be able to plant 50% of the trees in 2014 under the current budget structure.

In answer to Council Member Filter's questions, Superintendent Westphal stated that a budget transfer was made last year for tree trimming because it was a light winter and the Public Works crew had time to help. He stated that 152 trees will need to be planted in 2014 for a contracted price of \$38,000. Superintendent Westphal explained that he could plant the trees for \$26,000, if he was able to use three Public Works crew members for two weeks. There has been a backlog of trees that need to be planted each year because they have not been given the full amount required to do all of the planting in past years. Superintendent Westphal stated that his crew was able to plant 192 trees this year. This amount of tree replacements was high because the trees suffered from the draught.

In answer to Council Member C. Reimer's question, Superintendent Westphal stated that an average number of trees that need replacement each year are 120.

In answer to Council Member R. Reimer's question, Superintendent Westphal stated that none of the trees need to be replaced because of Emerald Ash Borer.

Council Member Radtke explained that people notice stumps and missing trees. He does not want the Parks and Forestry Department to get behind again.

In answer to Mayor Kinzel's question, Superintendent Westphal stated that an additional \$25,000 would be enough to keep current on tree planting and trimming.

Council Member C. Reimer suggested adding \$30,000 to the tree budget to allow the department to catch up; thereby, eliminating this item from the unfunded list each year.

Council Member Radtke encouraged Director Hilvo and Superintendent Westphal to continue to be creative and stated that it would be great to have help from the Public Works crew.

Council Member C. Reimer stated that trees have a great value.

Mayor Kinzel asked if \$30,000 would allow the department to meet their threshold and stay current with tree planting.

Superintendent Westphal stated that \$38,000 would allow his department to catch up with tree planting and pruning.

In answer to Council Member O'Keefe's question, Superintendent Westphal stated that the City's Emerald Ash Borer treatment is funded at \$49,840. Twenty percent of the City's tree population are ash trees.

In answer to Council Member O'Keefe and Radtke's questions, Superintendent Westphal stated that Port Washington is fighting the Emerald Ash Borer now and Milwaukee is treating half of their ash tree population per year. He stated that Cedarburg's treatment plan is 95% effective.

It was the consensus of the Common Council to add an additional \$10,000 to the pruning and tree planting account for a total of \$30,000. This should eliminate this item from the unfunded list each year.

City Administrator/Treasurer Mertes stated that anything added to the Library operations would add to the tax rate. Four months of expenditures for the new Library have been budgeted in 2014 and the custodian's hours have been increased from two days per week to four days per week on a part-time basis. There is an unfunded amount of \$70,672 for Library expenditures over revenues.

In answer to Council Member C. Reimer's question, Library Board President Karlman stated that if this amount is not funded, it will need to come from the fund balance. Next year when the Library is faced with increases due to the new building it will require more funding from the City because the fund balance will not be available to help with the additional costs.

Council Member Radtke suggested using the fund balance this year. Next year the City will have an idea of what the operating expenses are and the Council will be able to make an informed decision on what to budget in the future.

In answer to Council Member R. Reimer's question, Library Board President Karlman stated that the Library fund balance has been there as long as she has been on the Board. The Library has always been careful with their spending and it has always been there for a special need.

Council Member C. Reimer confirmed with City Attorney Vance that the City cannot tell the Library Board how to spend their fund balance.

Library Board President Karlman stated that the timeline could change for the Library to be finished and they may move in earlier and additional funds would be required for that extra time period.

Library Director Pierschalla explained that the Whitefish Bay Library is 22,000 square feet and the utilities budget was \$62,000 per year. Another point of comparison, Whitefish Bay's population is 14,000 and they had a tax levy of \$603,000; whereas, Cedarburg's population is 11,000 and the tax levy is \$490,000.

Mayor Kinzel confirmed that the City has budgeted for four months in the new Library in 2014.

City Administrator/Treasurer Mertes stated that the total expenditures should be what the Library needs to operate for the year. However, the expenditures are higher than the revenue and it may be necessary to use the fund balance. She also explained that over the years the budget has been adopted as using the fund balance and each year the Library comes in lower than what is budgeted, so the fund balance has been used less than anticipated.

Council Member R. Reimer stated that next year there will not be a buffer with the fund balance and the taxes will go up.

Council Member C. Reimer suggested that if the Library uses their fund balance that they be reimbursed that amount when the old library building is sold.

Council Member R. Reimer said that could be a consideration when the building is sold.

Mayor Kinzel stated that he would agree with this suggestion.

Council Member O'Keefe stated that the City borrowed \$6 million for the Library and the sale proceeds should all be used to pay off the Library debt.

In answer to Library Board President Karlman's question, City Administrator/Treasurer Mertes stated that the tax levy amount is not changing and it is possible that when the old library building is sold the Council will consider reimbursing any of the used fund balance.

In answer to Council Member R. Reimer's question, City Administrator/Treasurer Mertes stated that the contractors are working with Cedarburg Light & Water and WPPI to make the new Library energy efficient.

Library Board Member Ruggieri explained that some florescent lighting will be used. He asked for an explanation of the philosophy of the fund balance.

Mayor Kinzel explained that it is money that was budgeted and not spent over the years.

Mr. Ruggieri explained that since 2009, when the Town split from the Library, the Board has been consistently using some of the fund balance each year. He stated that the Board will never be able to add to the fund balance in the future if they are always in the arrears for operating expenses.

Council Member R. Reimer stated that it is his understanding that the Council will be adding \$70,000 - \$80,000 permanently going forward, once the Board is more knowledgeable of future needs.

Council Member Radtke agreed that there will be a better understanding next year on the budget requirements for the new Library.

Council Member R. Reimer stated that he is in favor of funding an additional Patrol Officer in 2014 for approximately \$97,000 including benefits. He realizes this will be a reoccurring expense but it is necessary. The City has a criterion for the unreserved fund balance, also known as the General Fund balance. The City sets aside a two month reserve of \$1.375 million and a maximum of three months at \$2.064 million. The unreserved fund balance is presently at \$2.117 million. He suggested the following two plans:

- Plan A – During the first year, the City takes \$97,000 out of the General Fund Balance and uses it to fund the first year only of the police patrol officer from the unfunded list. Recognizing that the following years the cost will need to be added to the budget. The Fund Balance is usually not used for reoccurring expenses and would not be appropriate.
- Plan B - that City Administrator/Treasurer Mertes could analyze the budget for one-time expenses to use the General Fund balance and use the savings for the new officer.

Mayor Kinzel agreed that Police Chief Frank has been advocating for an additional officer for a while. However, he questioned whether it was more beneficial to pay the officers overtime to fill the void rather than hiring an additional officer.

In answer to Council Member C. Reimer's question, Chief Frank stated hiring an additional officer would reduce the overtime pay by \$15,000.

Chief Frank stated that the Department was reduced to 19 officers in 2010 and prior to that it was 1995 when the Department was last at 19 officers.

Council Member Filter stated that citizens feel more comfortable when patrol cars are passing through their neighborhoods and he is in favor of adding a police officer.

In answer to Council Member C. Reimer's question, Chief Frank stated that the 250 hours of overtime were used to meet the contracted minimum staffing level of seven officers per day on the road. Ideally that means two officers on each shift with one additional officer on a power shift at 7:00 p.m.

Council Member C. Reimer asked how the additional patrol officer will benefit the City.

Chief Frank stated that it will provide additional patrol hours. The year, in which the Department went back to 19 officers, the patrol miles were reduced by 50,000 miles. Adding an officer will provide more visibility. All of the events in Cedarburg take resources from the Department and they are getting busier.

In answer to Council Member C. Reimer's question, Chief Frank stated that Festivals pay for the officers to be in the Festival footprint but not the surrounding area.

Council Member O'Keefe stated that adding an officer is more than reducing overtime. It is an intangible addition. It is stressful when an officer needs to jump from call to call. It will create a better officer when they are not forced to work overtime.

City Administrator/Treasurer Mertes stated that because of the Expenditure Restraint program the City can only increase their expenses for the General Fund by 2.2%. She is at 1.95% right now and can only add \$18,000, which is not enough to add an officer.

Mayor Kinzel feels safe with the current police force and he would rather see the officers be paid overtime.

Council Member O'Keefe stated that what the City is paying towards the Creek Walk, could have been used to fund a police officer for protection. Numbers do not tell the whole story, crime is thwarted by officers driving by and they are deterring crime.

Council Member R. Reimer stated that patrol time and public presence is a definite factor in reducing home invasions, which the City is most susceptible to. There are no indications that the City should be reducing their police force; however, with other demands increasing, it does reduce their presence.

Council Member Radtke stated that he participated in two ride-alongs with officers. During one particular arrest that took place, he could see where it would have been helpful to have another officer on duty.

In answer to Council Member Filter's question, City Administrator/Treasurer Mertes stated that she would have to find \$79,000 to fund the officer in the 2014 budget.

In answer to Council Member R. Reimer's question, City Administrator/Treasurer Mertes stated that she does not plan to use the General Fund balance in 2014.

In answer to Council Member C. Reimer's question, Chief Frank stated that being short one officer has not made the response times go up significantly; however, heroin use throughout the County is increasing. The Department tries to place an officer with the County Drug Unit as often as possible to supplement the County's ability to work drug cases. If the City's schedule is short, he cannot send an officer to the Sheriff's Department to assist them. Instead of four times per month, it may only be twice a month. It is also important to have officers present in the community with undesignated time to monitor traffic and patrolling the neighborhoods.

Council Member C. Reimer is concerned about drug problems and he would like to stay on top of the situation as much as possible. For that reason alone, he is in favor of finding a way to add an officer.

Council Member Radtke stated that his employer is temporarily located on Washington Avenue and he is surprised by the amount of sirens going by in a day. He is noticing much more activity than he expected.

Council Member O'Keefe stated that when an officer assists the County Drug Unit they are also being educated and they bring that information back to the Department.

Council Member O'Keefe stated that the Department should be seeing some cost benefits due to the retirement of senior officers.

In answer to Mayor Kinzel's question, City Administrator/Treasurer Mertes stated that the City will lose the expenditure restraint amount (\$157,000) if the officer is added to the current proposed budget.

Council Member Filter stated that it would save some money if the new patrol officer was added in July 2014.

In answer to Council Member Radtke's question, Chief Frank stated that it is a costly process to hire a new officer. There are currently nine candidates in the running for the current opening. If the City authorizes a July hire, the Department would be able to hire someone from the current pool.

Council Member R. Reimer suggested that City Administrator/Treasurer Mertes find a way to add a new officer without jeopardizing the expenditure restraint parameters.

It was the consensus of the Common Council to hire an officer in 2014 as soon as practicable.

The Council approved the proposed tax rate increase as submitted by City Administrator/Treasurer Mertes.

Council Member R. Reimer asked for three changes to the Strategic Plan:

- Make a change to Goal 1B on page three to citizen comment reporting rather than citizen complaint reporting.
- Make a change to Goal 6 Public Safety (B) the responsible party should be the Emergency Management Director and in the same paragraph the plan has to be approved by the Common Council.

## **NEW BUSINESS**

### **CONSIDER AWARD OF ENGINEERING DESIGN CONTRACT FOR THE 2014 STREET AND UTILITY PROJECT**

Director Wiza stated that staff requested proposals from a total of four engineering consulting firms for design of the 2014 Street and Utility Project. A detailed Request for Proposal (RFP) was sent to each firm, and the scope of the work was well defined. All four firms submitted responsive proposals, and the lowest overall fee for the service was submitted by Kapur and Associates. He stated that staff recommends award of the project to Kapur and Associates because their fees were the lowest and they have satisfactorily completed engineering design projects for the City in previous years.

Motion made by Council Member C. Reimer, seconded by Council Member Radtke, to award the engineering design contract for the 2014 Street and Utility Project to Kapur and Associates in an amount not to exceed \$32,800. Motion carried unanimously on a roll call vote with Council Members Maher and Yip excused.

**CONSIDER QUOTES RECEIVED FOR HEALTH, DENTAL, AND VISION INSURANCE PLANS FOR 2014**

City Administrator/Treasurer Mertes stated that Matthew Katz of the Associated Financial Group will explain the reasoning behind choosing the WCA Insurance program for consideration by the Common Council.

Mr. Katz explained that the Associated Financial Group has been working diligently since spring at looking for a new insurance carrier. It has been narrowed down to two insurance plans: WCA (Wisconsin County's Association) and WEA Trust. There are some very strong advantages to both groups; however, based on the recommendation of the Employee Health Insurance Committee as well as themselves, for long term solvency and cost savings they are recommending WCA. Mr. Katz outlined the following information:

- The City of Cedarburg Health Insurance Committee was made up of multiple members from across various roles/functions
- Associated Financial Group provided strategic planning and considerations
- The Committee met 11 times since April (1 ½ - 2 hrs. each) to find a long term partner
- Reminder: AFG is an independent agency and is paid on a fee for services consulting arrangement by the City – there are no commissions built into any of the insurance products discussed.
- A spreadsheet was provided showing the differences between WPPI, WCA and WEA (plan options and costs)
- Similarities between WCA and WEA include: both are trusts which make them exempt from ACA insurer fee under PPACA and no community rating in 2016; both offered to fund Health Risk Assessments – WCA (Healics) WEA(Aurora); both offered second year rate caps; COBRA administration included; savings on both plans compared to current plan; and both are non-profit trusts.
- Benefits of the preferred carrier (WCA) include: Current local members are Ozaukee County, Cedarburg School District, and the City of Port Washington; UnitedHealthcare (UMR) Choice Plus Network – estimated up to 10% deeper provider discounts vs. WEA; 8% rate cap guarantee vs. 12% WEA in year 2; Flexibility – will match current benefits or variation of current vs. WEA canned plan design; Wellness/HRA Funding – will fund HRA vendor of City's choice, approximately \$5,000 in discretionary wellness initiatives and onsite/virtual clinic models.
- Key benefit differences include: WEA does not cover orthotics, compression stockings, cranial banding, blood pressure cuffs, ultrasonic nebulizer, non-wearable external defibrillators, immunization for sole purpose of foreign travel; WEA's deductible and coinsurance do not apply toward maximum out of pocket for covered transplant services; WEA labs and x-rays submitted with a medical diagnosis that are provided during a wellness exam are not exempt from deductible and coinsurance (WCA – first of the year colonoscopy/preventative lab always covered 100% regardless of diagnosis); Significantly less out of pocket maximums for WCA plan for participants.

Council Member Maher arrived at 8:20 p.m.

City Administrator/Treasurer Mertes highlighted the difference in deductibles between the two plans. The WEA Trust deductibles for in and out of network are accumulated separately; whereas, WCA allows claims to apply to both in and out of network deductibles.

Light & Water Administrative Manager Jill Frank highlighted the difference in handling a wellness exam diagnosis. WCA will always cover colonoscopy/preventative lab work or routine exams regardless of the diagnosis. WEA may discourage some from preventive care because if there is a medical diagnosis submitted with labs or an x-ray during a wellness exam they will not be exempt from the deductible or coinsurance.

Mr. Katz stated that this year, WCA had 100% retention rate with every group they work with. They had low single digit increases.

City Administrator/Treasurer Mertes stated that Ozaukee County is seeing a 1½% increase for 2014 and Port Washington is seeing a 3% increase for 2014. The Cedarburg School District was with WCA, changed to WEA, and is now changing back to WCA.

City Administrator/Treasurer Mertes stated that the City is looking for a long term relationship with a provider and WCA is more active with wellness and will allow a City representative on their board.

Council Member C. Reimer stated that everyone would like a long term relationship; however, if there is a cost savings involved, that may not work if there is a similar level of coverage. The Council needs to be responsible to the taxpayers and also retain employees, as well.

Light & Water Administrative Manager Jill Frank stated that the costs were not broken out to show that there is a \$33,700 savings from the City and a \$9,000 savings from Light & Water by going with a higher deductible.

Council Member Radtke stated that the Health Insurance Committee saw value in the WCA plan with a higher deductible and a loss of the HSA contribution by the City, which will result in a savings to the City.

Light & Water Administrative Manager Jill Frank stated that there may be some revenue coming in if an employee elects not to participate in an HRA.

City Administrator/Treasurer Mertes stated that the employees may be more accepting of a higher deductible if they know that the coverage will remain the same.

Council Member Radtke was in favor of the WCA Plan.

Motion made by Council Member Filter, seconded by Council Member Radtke, to choose the WCA Trust insurance plan for the City's health insurance provider as proposed.

Council Member Radtke stated that the difference is only \$18,000 for the preferred plan after considering all of the cost factors.

Council Member C. Reimer saw a benefit in the in and out of network visits being applied to one deductible.

Motion carried without a negative vote with Council Member Yip excused.

City Administrator/Treasurer Mertes verified the proposed dental and vision plans with a brief explanation.

In answer to Council Member Filter's question, City Administrator/Treasurer Mertes stated that the proposed insurance package as presented is included in the 2014 proposed budget. There is a slight increase in the dental insurance; however Delta Dental is still the lowest price available. A vision plan will be offered, but the premium will be paid for by the employee.

**CONSIDER RESOLUTION NO. 2013-14 RE: KEEPING ASIAN CARP OUT OF THE GREAT LAKES**

Motion made by Council Member Filter, seconded by Council Member C. Reimer, to adopt Resolution No. 2013-14 keeping the Asian Carp out of the Great Lakes. Motion carried without a negative vote with Council Member Yip excused.

**CONSIDER ORDINANCE NO. 2013-24 APPROPRIATING FUNDS FOR THE PURCHASE OF IPADS AND A TELEPHONE REPLACEMENT SYSTEM**

Motion made by Council Member O'Keefe, seconded by Council Member Maher, to adopt Ordinance No. 2013-24 appropriating funds for the purchase of iPads and a telephone replacement system. Motion carried without a negative vote with Council Member Yip excused.

**CONSIDER RESOLUTION NO. 2013-15 IN OPPOSITION TO SB349 PREEMPTING MUNICIPAL AUTHORITY TO REGULATE WATER QUALITY AND QUANTITY, AIR QUALITY, USE OF EXPLOSIVES, BORROW PITS ASSOCIATED WITH DOT CONSTRUCTION PROJECTS, AND NONMETALLIC MINING**

Council Member Filter stated that the League of Municipalities opposes SB349 and is asking for support from local municipalities.

Council Member R. Reimer stated that the legislature wants to remove local control bit by bit and he appreciates the proposed Resolution No. 2013-15. He referenced articles in The Municipality and a letter from representatives on the west coast of Wisconsin opposing SB349.

Motion made by Council Member C. Reimer, seconded by Council Member Filter, to adopt Resolution No. 2013-15 in opposition to SB349 preempting municipal authority to regulate water quality and quantity, air quality, use of explosives, borrow pits associated with DOT construction projects, and nonmetallic mining.

Council Member O'Keefe stated that the State is trying to regulate these items to make it standard. Especially in the instance that a sand mine would be located in two separate municipalities and to make it easier for businesses.

Council Member R. Reimer stated that it is wrong to standardize the regulations Statewide. Mayor Kinzel stated that the State overruled the City of Cedarburg on the local quarry. The idea of losing local control is not seen in this instance.

Motion made by Council Member C. Reimer, seconded by Council Member Filter, to call the question. Motion carried without a negative vote with Council Member Yip excused.

Motion carried to adopt Resolution No. 2013-15 in opposition to SB349 preempting municipal authority to regulate water quality and quantity, air quality, use of explosives, borrow pits associated with DOT construction projects, and nonmetallic mining with Council Members C. Reimer, R. Reimer, Filter and Maher in favor, Council Member Radtke abstaining, Council Member O'Keefe opposed and Council Member Yip excused.

**CONSIDER PAYMENT OF BILLS FOR THE PERIOD 10/24/13 THROUGH 10/31/13, ACH TRANSFERS FOR THE PERIOD 10/20/13 THROUGH 11/1/13, AND PAYROLL FOR THE PERIOD 10/13/13 THROUGH 10/26/13**

Motion made by Council Member Filter, seconded by Council Member C. Reimer, to approve the payment of bills for the period 10/24/13 through 10/31/13, ACH transfers for the period 10/20/13 through 11/1/13, and payroll for the period 10/13/13 through 10/26/13. Motion carried without a negative vote with Council Member Yip excused.

**CONSIDER LICENSE APPLICATIONS**

Motion made by Council Member C. Reimer, seconded by Council Member O'Keefe, to approve new Operator's License applications for the period ending June 30, 2014 for: Andrea R. Abendroth, Miranda J. Burns, and Stephen C. Kinnunen. Motion carried without a negative vote with Council Member Yip excused.

**LIBRARY FUNDRAISING UPDATE AND LIBRARY BUILDING UPDATE**

The Friends of the Library are only \$84,000 short of their fundraising goal for the new Library.

**CITY ADMINISTRATOR'S REPORT**

City Administrator/Treasurer Mertes stated that the City received a Silver Award from CVMIC for their risk assessment. She stated that she was very proud to receive this award and she thanked Administrative Assistant Pantle and the various City Departments for their hard work. The Council asked to pass on their thanks and congratulations.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS**

In answer to Council Member R. Reimer's question, City Attorney Vance stated that the City is following procedure on the aluminum window replacement in the Historic District.

Council Member O'Keefe thanked the veterans for their service, especially fellow Council Members Filter and R. Reimer.

**MAYOR'S REPORT** – None

**ADJOURNMENT – CLOSED SESSION**

Motion made by Council Member Filter, seconded by Council Member Radtke, to adjourn to closed session at 8:59 p.m. pursuant to State Statutes 19.85(1)(e) to deliberate or negotiate the investing of public funds, whenever competitive or bargaining reasons require a closed session, more specifically, to consider terms and conditions of a proposed developer's agreement regarding TID #3. Approval of closed session minutes of October 28, 2013. Motion carried without a negative vote with Council Member Yip excused.

Council Member C. Reimer left the meeting at 8:59 p.m.

The Common Council took a break from 8:59 p.m. – 9:04 p.m.

**ADJOURNMENT**

Motion made by Council Member Filter, seconded by Council Member Radtke, to adjourn the meeting at 9:20 p.m. Motion carried without a negative vote with Council Member C. Reimer and Yip excused. Meeting did not reconvene to open session.

Amy D. Kletzien, MMC/WCPC  
Deputy City Clerk