

**CITY OF CEDARBURG
COMMON COUNCIL
May 11, 2015**

**CC20150511-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, May 11, 2015, at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community Room. Mayor Kinzel called the meeting to order at 7:00 p.m.

ROLL CALL: Present - Common Council – Mayor Kip Kinzel, Council Members John Czarniecki, Jack Arnett, Art Filter, Rick Verhaalen, Mitch Regenfuss, Patricia Thome, Mike O’Keefe

Also Present - City Administrator/Treasurer Christy Mertes, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, Library Director Linda Pierschalla, Library Board President Sue Karlman, Library Board Members Steve Ruggieri, Liz Bryde and Vonna Pitel, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor Kinzel’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member Filter, seconded by Council Member Thome, to approve the minutes of the April 21, 2015 meeting as presented. Motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS

As a trustee of the Library, Steve Ruggieri, W52 N621 Highland Drive, welcomed and thanked everyone for attending the first Common Council meeting in the Community Room. He was appointed by former Mayor Jim Coutts in 2001 and at that time the elected officials wanted the Board to start investigating what Cedarburg needed in a new library. The Board Members spent many months driving all over the State to new libraries, remodeled libraries and libraries with additions to see what worked well and what did not. He mentioned this because in the 10 months that the new Library has been open, trustees and library directors from all over the State have come to Cedarburg to do similar tours. It shows that cities in Wisconsin recognize that libraries add to quality of life.

PRESENTATIONS

PRESENTATION OF THE 2014 AUDIT REPORT; AND ACTION THEREON

Tom Wieland of Reilly, Penner and Benton presented the results of the 2014 City audit. The City received a clean opinion with no exceptions and his firm had full cooperation of the staff.

Graphs

- General Fund Revenues – The main source of revenue is taxes and intergovernmental revenue.
- General Fund Expenses – The four main expenses are General Government, Protection of Persons and Property, Public Works and Parks & Recreation.
- Fund Balance – Increased approximately \$200,000 over the past four years, with the unassigned amount reaching \$1.9 million.
- Governmental Revenues – Increased approximately \$900,000 over the past five years.
- Governmental Expenditures – Increased approximately \$500,000 over the past five years. This number can be misleading because Capital expenditures are included and this includes the Library.
- Local Tax Levy – Increased approximately \$800,000 over the past five years. At the same time, governmental grants and the shared revenues have gone down.
- Utility Operations – Light & Water total revenue has been flat for the past five years. Sewer operations have been consistent the past five years; however, the City has over \$1 million in depreciation each year.

Mr. Wieland explained that the audit consists of approximately 69 pages which include the Opinion; Management, Discussion & Analysis; Financial Statements and Notes; and Supplemental Information.

He highlighted a few footnotes, specifically closing TID #2, creation of TID #3 effective January 1, 2015 and litigation (Prochnow Landfill and EPA).

- Financial results were highlighted as follows:
 - Operating Results – The General Fund is approximately \$268,000.
 - Debt Service – The fund balance will be impacted by borrowing.
 - Capital Improvements – Deficit of \$3.6 billion in 2013, expenditures over revenue in 2014 of \$3 million; however, the City borrowed to pay for the Library.
 - TIF Districts – Expendable Trusts Funds are monies collected.
 - Utility Operations has an unassigned fund balance of approximately \$1.9 up from \$1.6.
 - The City used part of the fund balance in 2014 for the budget. A City Policy indicates the City can keep 1 – 3 months of expenditures in the unassigned General Fund Balance.
 - Capital Projects Fund – Is restricted and there is still money that has not been spent on some of the projects.
 - Budgeting has been accurate. 99% of revenues were received and 97% of expenditures were used. The Budget was only amended for \$17,000.
 - For the last two years the City has not borrowed externally; however, the City has paid down external debts by \$1 million per year. This recent year, the City received an advance or type of borrowing from Light & Water to the Capital Improvement Fund of approximately \$900,000 with an interest rate of 1.75%.
 - The City is allowed to borrow \$59 million, which is 5% of equalized value. The debt subject to that is \$7 million; therefore, the City is only using 11% of the available amount.

- Overall, the assets stayed flat from last year to this year. The equity went up approximately \$1 million. Capital assets keep increasing; Restricted Assets have decreased the last three years because of building the Library. Unrestricted is flat for the Governmental and Business Type Net Assets.

All the accounting policies are standard for a governmental entity. Cash and investments are consistent with the Investment Policy. There is approximately \$33 million on hand at the end of the year; however, much of this is owed to different taxing authorities.

Management Letter

Brian Helf explained that the purpose of the Management Letter is to communicate with Management and the Council regarding internal control matters and disclose if there are any significant deficiencies or material weaknesses, which are deficiencies that could cause the financial statements to be misstated. He was happy to report that they did not have any significant deficiencies or material weaknesses.

One informational item was brought forward and that is to review the Accounts Receivable aging. The General Fund has some receivables that go back a number of years (a very small dollar amount). They recommend that the City possibly write off some old receivables.

Regarding the large portion of the audit report, pertaining to the required supplementary information which comes after the footnotes, and the other supplementary information, the firm did not audit those and simply expressed an opinion on the information in relation to the main financial statements.

He explained that the Government Accounting Standards Board has issued a new statement #68 which will become effective this year. This standard pertains to pension liability, requiring all governments to disclose their net pension liability. This is the total that the City owes along with the assets which need to be reported on the financial statements. Because the City has the Wisconsin Retirement System, it will handle this and it is well funded. There should not be any major changes; however, it will be additional reporting including footnotes.

In answer to Mayor Kinzel's question, City Administrator/Treasurer Mertes stated that the Accounts Receivable aging is listed in the Quarterly Report. She stated that a few of them are from the Village of Grafton when the City was billing them in regard to a joint wastewater treatment plant. She will look into the older outstanding accounts.

STATE OF LIBRARY REPORT AND UPDATE ON NEW FACILITY

Library Director Pierschalla presented the 2014 Annual Library Report.

- The Grand Opening of the new Library was July 12, 2014.
- The Library was established in 1911 by the Cedarburg Woman's Club. The Library has been a part of the Community for 104 years and is are very much a part of the fabric of

Cedarburg. Most of the public libraries in the country were started with funding from an Andrew Carnegie foundation and the local Women's Club.

- Locations included downtown, second floor of the fire station, the former library location on Hanover Avenue (1971) and the new location (2014).
- Plans for a new Library began in the late 1990's, which included a referendum (passed in the City by over 60% and failed in the Town). Soon after that time, the Town of Cedarburg pulled out of the Joint Library agreement. Quite a bit of funding was lost in the budget. The Town does pay for library services through the County Library tax; however, it is no way near what it used to be. The County Library tax will be increasing in a couple of years and the City should see more revenue coming in.
- 2014 was a year of growth. The Library went from 10,000 sq. ft. in the former building to 25,500 sq. ft. in the new building.
 - Community Room is used for Library events and public events.
 - More seating, quiet study rooms, media room (Mediascape), and room for the collection to grow (books and media).
 - Technology includes four self-checkout stations, literacy stations, public computers and Wi-Fi throughout the building, express computer stations, and a 3D printer.
 - Staff includes two additional Adult Services Librarians and two additional Youth Services Assistants.
 - Drive-up book return is located on the west side of building, which includes an automatic sorter.
 - Sunday hours have been added from October through April from noon to 4:00 p.m.
 - All tables in the second level are wired for electronics.
- Facts and Figures for the year include (old and new library):
 - 196,774 items were checked out.
 - 150,822 people entered the building.
 - 13,474 registered card holders (8,957 City residents). Card holders are updated every two years.
 - Staff answered 22,854 research/reference questions.
 - 45,459 interlibrary loan items were ordered for library patrons.
 - 8,084 uses of public computers.
 - 15,907 users of Wi-Fi.
 - 13,217 e-books and e-audio items were checked out.
 - 13,334 research database uses.
 - 245 Library programs were offered with a total attendance of 6,425.
 - These numbers should increase in 2015 based on a full year in the new building with one-third more business.
- Return on Investment
 - In fiscal year 2014, the Library Tax Revenue was \$490,000.
 - The per capita tax is \$42.61.
 - A Library card provides access to: Easicat and materials in the Eastern Shores Library System libraries located in Ozaukee and Sheboygan Counties along with

delivery; E-collection in Wisconsin Digital Library; along with Ancestry, Reference USA, BadgerLink and other databases.

In answer to Council Member Czarnecki's question, Director Pierschalla explained that the Town pays the County Library Tax. The exact amount is unknown because the City receives a check from Ozaukee County for all non-librarians, non-resident users.

Board Member Steve Ruggieri stated that the Town paid \$210,000 in County Library Tax and the City received \$125,000 of that amount.

Director Pierschalla explained that amount includes the Town of Cedarburg, Town of Saukville, Fredonia, Belgium, Waubeka and the Town of Port Washington. The amount is calculated based on when a non-librarian, non-resident checks out materials and is multiplied by the City's operational expense and the City receives 85% of that amount. The County just agreed to increase this level to 100% within the next few years by increments.

In answer to Council Member Arnett's question, Board Member Ruggieri stated that in order to receive the full amount of \$210,000, the Town would need to become part of a Joint Library Board with Cedarburg.

In answer to Mayor Kinzel's question, Board Member Ruggieri explained that the amount the Town pays to the County is based on their usage and evaluation of the assets of the residences and business in the Town. He is unsure whether the City would receive the full \$210,000; however, it would be more than \$125,000 if the Town formed a joint library with the City.

Library Board President Karlman explained that the formula only addresses the Town's borrowing. The City does not get reimbursed for any programs they would attend or for the computer usage. The formula only addresses circulation.

Director Pierschalla said the Town of Cedarburg paid 22% of the total 100% budget when they were part of the Joint Library. A joint library allows different formulas and it is not a requirement to follow State Statutes which determines this County library tax. The two entities would just come to an agreement as to what is funded.

In answer to Mayor Kinzel's question, Director Pierschalla stated that the Town would not pay the County Library Tax if they were part of a joint library with the City.

Director Pierschalla explained that to-date for 2015 (January – March) the gate count is 51,390 and check-out is 56,031 items. Story times produce the largest registration because it is a great way to engage children and books and fosters the growth of reading, which leads to lifelong learners. This is a traditional mission of the Cedarburg Public Library.

Director Pierschalla explained that the Cedarburg Library efficiencies include shared services through the Eastern Shores Library System, the shared collection through the Wisconsin digital library, shared services and participation in State Departments that broker contracts and grant opportunities, the Wisconsin Department of Public Instruction as a division for library services who

have people on staff that broker the contracts for all of the databases, vendors, book jobbers, and apply for grants on behalf of the Cedarburg Library.

Director Pierschalla stated that the Library collaborates with the local community and will be offering programs for local business people. The Library is an economic anchor for downtown because 150,000 people go through the library each year. When people visit the library they also may visit downtown businesses. The library has a great partnership with the School District as they have held administration meetings at the new library, many school children have toured the facility and services are coordinated. The Library will also be offering some lunch and learn wellness programs.

NEW BUSINESS

CONSIDER RESOLUTION NO. 2015-13 AUTHORIZING THE ISSUANCE AND SALE OF \$3,555,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2015A; AND ACTION THEREON

Todd Taves of Ehlers and Associates explained that the City did well today in the market. Six bids were received for the borrowing with Bosc being the best at 1.72% for a ten year term of the loan. He reviewed a worksheet explaining what the \$3 million general obligation promissory note will cover to include the reimbursement to Cedarburg Light & Water, Capital projects for 2015 and 2016, and refinancing of 2007 bonds.

Based on today's market they were able to reduce the size of the issue to \$3,470,000 based on receiving a bid premium of \$62,000 and an underwriting discount of \$12,267. When the motion is made for borrowing he asked that the amount be changed to \$3,470,000 as provided on the updated Resolution provided by the bond attorney.

Mr. Taves reviewed the actual principal, interest rate and interest payments over the life of the issue totaling \$3,855,264. The estimate provided at last month's meeting was approximately \$3.9 million. This package is approximately \$70,000 to the better than the estimate.

Mr. Taves also reviewed the isolated savings of the refinancing which will be approximately \$92,000 instead of the \$44,000 that was estimated. This was a great result for the City.

A copy of the rating report was reviewed and shows that the City is rated at Aa2. The City has a strong and consistent financial position year after year; therefore, the City is viewed as strong credit and is reflected in the bids that were received today.

In answer to Council Member Arnett's question, Mr. Taves said that Moody's charged an \$11,000 fee for their rating.

In answer to Council Member Regenfuss' question, Mr. Taves confirmed that the project tax rate for debt services was provided for a fair market value.

In answer to Mayor Kinzel's question, City Administrator/Treasurer Mertes explained that the tax rate came down because the City paid off some debt and the City has a policy that it can only be so

high as a percentage of the tax levy. Once the City sees new development and collects impact fees that will offset some of this amount along with the sale proceeds of the former library.

Mr. Taves said that the City levied \$900,000 in 2014 for debt service and this issue will put the City a little higher than prior years.

Council Member Regenfuss stated that looking ahead; it may be helpful to communicate what issues are coming down the road in terms of borrowing.

City Administrator/Treasurer Mertes stated that this borrowing takes care of 2016; the only other borrowing that may take place is if the City decides to build a new Public Works facility. That projection was provided for review.

In answer to Council Member Regenfuss' question, City Administrator/Treasurer Mertes confirmed that the City has cash reserves available and that is how Capital projects were funded in the past. During the tough years, the City cut back on reserving funds and that is what brought the City to its current position.

Motion made by Council Member Regenfuss, seconded by Council Member Czarnecki, to adopt Resolution No. 2015-13 authorizing the issuance and sale of \$3,470,000 General Obligation Promissory Notes, Series 2015A. Motion carried without a negative vote.

CONSIDER REQUEST OF KELLEY'S INC., TIMOTHY KELLEY, AGENT, TO TRANSFER THE CLASS "A" LIQUOR LICENSE OF KELLEY'S MARKET AT W61 N506 WASHINGTON AVENUE TO N61 W6321 TURNER STREET DUE TO THE RELOCATION OF THE BUSINESS; AND ACTION THEREON

Motion made by Council Member O'Keefe, seconded by Council Member Thome, to approve the request of Kelley's Inc., Timothy Kelley, agent, to transfer the Class "A" Liquor License of Kelley's Market to W61 N506 Washington Avenue to N61 W6321 Turner Street due to the relocation of the business. Motion carried without a negative vote.

CONSIDER REQUEST OF PETER OLDS TO AMEND THE PREMISE DESCRIPTION OF THE CLASS "B" BEER AND "CLASS B" LIQUOR LICENSE OF NORTH 48 AT W62 N599 WASHINGTON AVENUE TO SELL AND SERVE ALCOHOL IN FRONT OF THE BUSINESS DURING STRAWBERRY AND WINE AND HARVEST FESTIVALS; AND ACTION THEREON

Motion made by Council Member O'Keefe, seconded by Council Member Thome, to amend the premise description of the Class "B" Beer and "Class B" Liquor license of North 48 at W62 N599 Washington Avenue to sell and serve alcohol in front of the business during Strawberry and Wine and Harvest Festivals, contingent upon receiving an occupancy permit. Motion carried without a negative vote.

CONSIDER REQUEST OF LARRY WEIDMANN AND GORDON DREBLOW TO AMEND THE PREMISE DESCRIPTION OF THE CLASS "B" BEER AND "CLASS B" LIQUOR LICENSE OF L&G EXPRESS AT N50 W5586 PORTLAND ROAD TO SELL

AND SERVE ALCOHOL IN THE PARKING LOT ON MAY 30, 2015 FROM 8:00 A.M. TO 6:00 P.M.; AND ACTION THEREON

Motion made by Council Member Filter, seconded by Council Member Arnett, to amend the premise description of the Class “B” Beer and “Class B” Liquor license of L&G Express at N50 W5586 Portland Road to sell and serve alcohol in the parking lot on May 30, 2015 from 8:00 a.m. to 6:00 p.m.

Council Member Filter added that the owners of L&G Express will be providing security to prevent people from carrying beverages across the street to the car show.

Motion carried without a negative vote.

CONSIDER MAYOR KINZEL’S COUNCIL MEMBER APPOINTMENTS; AND ACTION THEREON

Motion made by Council Member O’Keefe, seconded by Council Member Thome, to approve Mayor Kinzel’s Council Member appointments. Motion carried without a negative vote.

Council Member John Czarnecki (1st District)

Personnel Committee
Public Works & Sewerage Commission
Ad hoc Debt/Investment Advisory Committee

Council Member Jack Arnett (2nd District)

Personnel Committee
Light & Water Commission
Ad hoc Debt/Investment Advisory Committee

Council Member Art Filter (3rd District)

(Council President)
Personnel Committee
Mid-Moraine Legislative Committee

Council Member Rick Verhaalen (4th District)

Library Board
Ad hoc Mayors Enhancement Award Committee

Council Member Mitch Regenfuss (5th District)

Pool Commission
Parks, Rec & Forestry Board
Ad hoc Debt/Investment Advisory Committee
Ad hoc Creekwalk Committee

Council Member Patricia Thome (6th District)

(Council Rep to Plan Commission)
Landmarks Commission

Public Art Committee

Council Member Mike O'Keefe (7th District)

Economic Development Board
Mid-Moraine Legislative Committee (Alternate)
Festival Committee Liaison

CONSIDER MAYOR KINZEL'S APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS; AND ACTION THEREON

Motion made by Council Member Thome, seconded by Council Member O'Keefe, to approve Mayor Kinzel's Council Member appointments. Motion carried without a negative vote.

Board of Appeals- 3 year term

Vera Brissman, Chair	(04/30/17)	appoint as Chair
Jay Stutz	(04/30/18)	
Steve Ehlers	(04/30/18)	
Kristofor Hanson	(04/30/18)	
Tom Mesalk	(04/30/17)	appoint as first alternate
Doug Yip	(04/30/16)	appoint as second alternate

Economic Development Board – 3 year term

Mayor is to appoint Chair

Peter Welch	(04/30/18)	
Eric Stelter	(04/30/18)	
Jim Pape	(04/30/18)	
DJ Burns	(04/30/18)	
<i>Vacant</i>	(04/30/18)	
<i>Vacant</i>	(04/30/17)	
Greg Zimmerschied (alt)	(04/30/16)	
David Krier (alt)	(04/30/16)	

Landmarks Commission – (3 year term)

Allison Hanson	(04/30/18)	
Judy Jepson	(04/30/18)	
Tom Kubala	(04/30/18)	

Library Board- 3 year term (3 year term)

Debra Goeks	(04/30/18)	
Vonna Pitel (school rep)	(04/30/18)	

Parks, Recreation and Forestry Board – 2 year term

James Schara	(04/30/17)
Scott King	(04/30/17)
David Polacek	(04/30/17)
Craig Rausch	(04/30/17)
Terry Wagner	(04/30/16) to fill unexpired term of Frank McIntosch

Plan Commission – 3 year term

Heather Cain	(04/30/18)
Mark Poellet	(04/30/18)

Police & Fire Commission – 5 year term

Steve Weber	(04/30/20)
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Board of Review – 5 year term

Eric Hofhine	(04/30/20)
Julia Oliver	(04/30/20)

**CONSIDER LEGAL SERVICES CONTRACT WITH ATTORNEY RONALD STADLER;
AND ACTION THEREON**

City Administrator/Treasurer Mertes explained that Attorney Stadler helps the City with personnel issues, the Police Department union contract and the Heef Realty case. The City drafted a renewal contract and it was reviewed by Attorney Herbrand to mimic his current contract. The contract is for one year and will auto renew for two additional years. The only differences are the firm name, term and no pay rate change for the length of the contract.

Motion made by Council Member Regenfuss, seconded by Council Member Thome, to approve the legal services contract with Attorney Ronald Stadler. Motion carried without a negative vote.

CONSIDER PAYMENT OF BILLS FOR THE PERIOD 3/24/15 THROUGH 4/30/15, ACH TRANSFERS FOR THE PERIOD 4/11/15 THROUGH 5/6/15, AND PAYROLL FOR THE PERIOD 3/29/15 THROUGH 4/25/15; AND ACTION THEREON

Motion made by Council Member Filter, seconded by Council Member Verhaalen, to approve the payment of bills for the period 3/24/15 through 4/30/15, ACH transfers for the period 4/11/15 through 5/6/15, and payroll for the period 3/29/15 through 4/25/15. Motion carried without a negative vote.

REVIEW FIRST QUARTER FINANCIAL REPORT; AND ACTION THEREON

City Administrator/Treasurer Mertes reviewed the first quarter financial report with the Common Council. She highlighted the portion of the report that explains the different funds in the City and

how they are budgeted. Each fund has its own section and is preceded with a memo that explains any differences between what is budgeted and the actual amounts in the funds.

City Administrator/Treasurer Mertes stated that Council Member Czarnecki requested that she set time at a future Common Council meeting for education on the budget process with the new Council Members. She asked if the Council would want to review just one department through the process in August.

Council Member Czarnecki stated that it would be helpful to review the Police Department, for example, and look at the last five years of revenues, expenses, capital improvement, etc. This would be helpful when the 2016 budget is presented to have that information. He thought reviewing the top five departments would be helpful.

City Administrator/Treasurer Mertes stated that review of the quarterly reports would be helpful because it details each fund by account. As of today, the City is right in line with the budget amounts. Revenues are always higher than expected this time of year because the taxes are received in January, the State shared revenues and transportation aids are received quarterly and different licenses and permits are scattered in throughout the year. Not all funds are collected evenly every month creating variations.

Council Member Regenfuss expressed that it may be helpful to explain that the City receives State funds because the City holds their expenses to a certain level and how that works.

City Administrator/Treasurer Mertes stated that she could include an explanation of the State shared revenues which the City does not receive if the Levy Limit is exceeded.

Mayor Kinzel suggested adding a budget workshop to a light Council agenda.

City Administrator/Treasurer Mertes stated that in the meantime, Council Members can contact her at any time to discuss the budget process.

CONSIDER LICENSE APPLICATIONS; AND ACTION THEREON

City Attorney Herbrand reviewed with the Council that all liquor licenses come up for an annual review every year, which is usually in June. Generally speaking, a non-renewal would require a finding by the Common Council that there are statutory reasons for a non-renewal such as maintaining a riotous house, over-serving, underage serving, or the liquor agent no longer meets the qualifications to hold a license. If there was a non-renewal it would start with notice to the license holder, which often comes in the form of a sworn complaint, to start an action to non-renew.

In answer to Council Member O'Keefe's question, City Attorney Herbrand stated that all license holders are always under the obligation to follow all of the requirements of Chapter 125 of the State Statutes. If there are violations, the Council at any time can consider a revocation or suspension, short of the renewal time.

Motion made by Council Member O'Keefe, seconded by Council Member Regenfuss, to authorize the issuance of the 2015-2016 alcohol, operator, and cigarette licenses as listed:

Authorize issuance of alcohol licenses for the period ending June 30, 2016:

Class "A" Beer License

Speedway LLC
(Speedway #4203)
Michael R. Weber – agent
W63 N121 Washington Avenue

"Class A" Liquor License

Frill, Inc.
Lynn Knutson – agent
W63 N680 Washington Avenue

"Class A" Liquor & Class "A" Fermented Malt Beverage License

Bonus Inc.
(Olsen's Piggly Wiggly)
Ryan Olsen - agent
W61 N286 Washington Avenue

Toto's, Inc.
(Otto's Wine & Spirits)
John Striepling - agent
W63 N157 Washington Avenue

Super Sales USA, Inc.
(Citgo Super Sales – Cedarburg)
Douglas Gall – agent
W62 N174 Washington Avenue

Wisconsin CVS Pharmacy LLC
(CVS/Pharmacy #8775)
Dione C. Jeffery – agent
W63 N152 Washington Avenue

Walgreen Co.
(Walgreen's #13620)
Kim M. Stephens – agent
W62 N190 Washington Avenue

"Class B" Intoxicating Liquor & Class "B" Fermented Malt Beverage License

Ernie's Wine Bar LLC
Benjamin M. Grade - agent
N49 W5471 Portland Road

BLCB LLC
(Stagecoach Inn)
Brook J. Brown - agent
W61 N520 Washington Avenue

RCB Group Inc.
(Maxwell's)
Richard C. Buser – agent
W63 N699 Washington Avenue

C. Wieslers Inc.
Michael G. Jackson - agent
W61 N493 Washington Avenue

COMMON COUNCIL
May 11, 2015

CC20150511-13
UNAPPROVED

Kowloon Chinese Restaurant, Inc.
Henry A. Liang - agent
W63 N145 Washington Avenue

Fineco, LLC
(Grapes & Tastes)
Daniel S. Pals – agent
W63 N140 Washington Avenue

Steven W. Banas
(August Weber Haus)
W63 N678 Washington Avenue

Silvas, LLC Owned by Martha Garcia
(Las Fajitas Restaurant)
Martha I. Garcia – agent
W63 N146 Washington Avenue

Morton's Wisconsin, LLC
(Mortons Wisconsin Inn)
Chris Morton - agent
N56 W6339 Center Street

Thomas Restaurants LLC
(Tomaso's)
Nicole Schemenauer - agent
W63 N688 Washington Avenue

Dreblow Jr & Weidmann
(L & G Express)
N50 W5586 Portland Road

RCB Group Inc.
(Stonewall Pub)
Richard C. Buser - agent
W62 N550 Washington Avenue

Cedars III LLC
Michael Kowalkowski – agent
W53 N404 Park Lane

Anvil Pub & Grille LLC
Donna M. Taylor – agent
N70 W6340 Bridge Rd.

MacBeebs LLC
Owned by Catherine Heebner
(Farmstead Restaurant)
Catherine Heebner – agent
W62 N238 Washington Ave.

Peter Wollner Post No. 288
of the American Legion
James A. Lee – agent
W57 N481 Hilbert Avenue

Settlers Inn LLC
Joan D. Dorsey – agent
W63 N657 Washington Avenue

Silver Creek BrewPub LLC
Todd Schneeberger – agent
N57 W6172 Portland Road

Easy Street Pub & Grill, LLC
Constance Lynn Brush – agent
W62 N559 Washington Avenue

Cedarburg Art Museum & Society, Inc.
Jill Hepburn – agent
W63 N675 Washington Avenue

North 48, Inc.
Peter Olds – agent
W62 N599 Washington Avenue

Class “B” Fermented Malt Beverage and Class “C” Wine License

Morales Restaurants, LLC
(Vintage Café & City Deli)
Debra A. McQuaid – agent
W63 N674 Washington Ave.

Donna M Taylor
(Cream & Crepe Café)
N70 W6340 Bridge Rd.

World on a Plate, Inc.
(The Burg/Burger Parlor)
Albert Yee - agent
W62 N547 Washington Ave.

P.J. Piper LLC
(P.J. Piper Pancake House)
Judith Fergadakis – agent
W61 N514 Washington Avenue

J.L. Joyce Enterprises, Inc.
(Jim’s Grille)
James Joyce – agent
W63 N144 Washington Avenue

Otte Restaurants LLC
Romano’s Pizzeria
John M. Otte - agent
W63 N540 Hanover Avenue

GG & KR LLC
(Stilt House)
Keith M. Reid – agent
W62 N630 Washington Ave.

Class “B” Fermented Malt Beverage License

Bonus Inc.
Dba/Olsen’s Piggly Wiggly
Ryan L. Olsen – agent
(Pavilion/Columbia St. Mary’s Center)
W67 N866/N890 Washington Avenue

JW’s 19th Tee, LLC
Moxie Girl Catering
Jodi L. Wisnefske – agent
(Pavilion/Columbia St. Mary’s Center)
W67 N866/N890 Washington Avenue

Messina II, Inc.
Carmelo Raffaele – agent
(Pavilion/Columbia St. Mary’s Center)
W67 N866/N890 Washington Avenue

Deelish LLC
Sal’s Pizza
Christian T. Leonard – agent
W63 N635 Washington Avenue

Baehmann’s Golf Center, Inc.
Kurt Baehmann – agent
W73 N1122 Washington Avenue

The Chiselled Grape Winery, LLC
Harald G. Tomesch – agent
W64 N713 Washington Avenue

“Class B” Wine License

Wollersheim Winery, Inc.
(Cedar Creek Winery)
Constance J. Niebauer - agent
N70 W6340 Bridge Road

The Chiselled Grape Winery, LLC.
Harald G. Tomesch – agent
W64 N713 Washington Avenue

Authorize issuance of Cigarette Licenses for period ending June 30, 2016:

Super Sales USA, Inc. (Citgo) W62 N174 Washington Avenue	Fineco, LLC (Grapes & Tastes) W63 N140 Washington Avenue
Bonus Inc. (Olsen's Piggly Wiggly) W61 N286 Washington Avenue	Speedway, LLC (#4203) W63 N121 Washington Avenue
Toto's Inc. (Otto's Wine & Spirits) W63 N157 Washington Avenue	Walgreen Co. (#13620) W62 N190 Washington Avenue

Authorize issuance of Operator Licenses for the period ending June 30, 2016:

Mark S. Adgate	Kim M. Gordon	Daniel S. Pals	Spencer D. Thomas
Walter H. Alverson	Steven R. Gratz	Sheryl L. Pals	Kelly E. Timple
Sadie E. Arft	Allan H. Haas	Allen W. Parnell	Harald G. Tomesch
Hannah C. Aronson	Eric J. Halleman	Kevin J. Patt	Laine J. Tomesch
Kurt E. Baehmann	Terri J. Heidtke	Abigail M. Phillips	Stephan L. Venturini
Stephanie J. Baldwin	Nicole L. Henzel	Nathan J. Pipkorn	Jeanne M. Venturini
Sharon A. Barth	Jill R. Hepburn	David J. Polacek	Nekana L. Voith
Patricia M. Bartlein	Leslie E. Heppe	Krystal L. Poppe	Richard L. Von Trebra
Deborah Bath	Bradley J. Herian	Bryan J. Price	Frank N. Vroman
Lindsey J. Berndt	Shirley M. Hetchler	Keith M. Reid	Gerald E. Walker
Jenifer C. Bersch	B.J. Homayouni	John W. Riege	Nathan D. Walters
Michael C. Besaw	Christopher M. Homayouni	Elizabeth F. Riley	Clarey B. Wamhoff
Michael A. Bourbonais	Sarah M. Hyde	Zach R. Ringel	Larry D. Weidmann
Daniel W. Brush	Christine M. Jackson	Mark D. Roberts	Ken L. Weintraub
Alexandra Buchanan	Teri L. Jackson	John P. Robertson	Michelle L. Welch
Candace A. Burger	Matthew C. Jackson	Sean M. Rodgers	Tanner M. Welch
Caitlyn C. Burns	Carren L. Jackson	Shaw H. Ruppel	John A. Welk
Abigail J. Buske	Dennis F. Jaeger	Ann M. Ruska	Keegan J. Wenzler
Christine M. Christon	Stephan C. Kinnunen	Molly M. Ryan	Patrick R. Weyer
Joel M. Christophersen	Charles A. Kison	Deborah A. Sajdak	Troy A. White
Kyle E. Ciske	Kristen M. Klug	James M. Salp	Jeffrey A. Wrobbel
Anne M. Conley	Bruce K. Knutson	Linda M. Schaefer	Kristine R. Wuenne
Megan T. Czisny	Jean L. Kobin	Rhyann E. Schottler	John E. Zarling
Eva M. Danner	Rachel M. Konicek	Susan E. Schrader	Luther R. Zuberbier
Steve F. Danner	Mark C. Kowalkowski	Alan M. Schroeder	
Jacqueline M. Dhein	Michael F. Kowalkowski	Thomas J. Shippen	
Whitney H. Dobson	Bruce A. Krenzke	Richard S. Siefert	
Tricia A. Dooley	Angela M. Kroner	Jade D. Sinclair	
Monica J. Dorsey	Daniel W. Kropidowski	Jennifer P. Smith	
Deborah J. Downing	Meredith E. Kuhn	Neil P. Soukup	
Shelley M. Doxtator	Edmund A. Kwaterski, Jr.	Ann M. Speirs	

COMMON COUNCIL
May 11, 2015

CC20150511-16
UNAPPROVED

Gordon K. Dreblow Jr.	James D. Lake	Steven K. Stauske
Jonathan P. Dunne	Christian T. Leonard	Matthew R. Stein
Adam D. Engstrom	Mariya Litvak	Mary K. Steinbrecher
Eric W. Engstrom	Dennis H. Loberger	Darcie R. Stib
Suzanne V. Ernst	Todd R. Luft	Julie M. Streicher
Saul Morales Espinosa	Jane B. Lukens	Suzanne L. Stubblefield
Judi K. Even	Josette Mattias	Laura J. Stuetgen
Arthur E. Filter	Bradley J. Mayer	Sarah L. Stumpf
Jessica L. Frank	Gloria R. Mitchelson	Michelle L. Taraboi
Christina N. Gabrielson	Glenda R. Nagel	Bryan E. Taylor
Jeanette L. Gabryns	Sharon L. Nelson	Jeffery M. Theisen
Jesse D. Gall	Richard H. Nielsen	Jodie E. Thierfelder
Marie L. Glander	Ryan L. Olsen	Ashley E. Thierfelder
Gordon M. Goggin	Chad M. Olson	Scott R. Thomas

Motion carried without a negative vote with Council Member Filter recusing himself due to his application for an operator license.

Motion made by Council Member Filter, seconded by Council Member O’Keefe, to authorize issuance of Temporary Class “B” Retailer’s Licenses to Cedarburg Fire Department Inc. for Maxwell Street Days, Firemen’s Park, W65 N796 Washington Avenue, for May 24, July 12, September 6, and October 4 from 8:00 a.m. to 6:00 p.m. Motion carried without a negative vote.

Motion made by Council Member O’Keefe, seconded by Council Member Arnett, to authorize issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Strawberry Festival to be held on June 27, 2015 from 10:00 a.m. until 6:00 p.m. and on June 28, 2015 from 10:00 a.m. until 5:00 p.m. Motion carried without a negative vote.

Motion made by Council Member Czarnecki, seconded by Council Member Arnett, to authorize issuance of a 6-month Class B Beer license to C. Wiesler’s Inc., Michael G. Jackson, Agent, for the Cedar Creek Park Concession Stand, N52 W5925 Portland Road, from May 12, 2015 through November 12, 2015. Motion carried without a negative vote.

Motion made by Council Member Thome, seconded by Council Member O’Keefe, to approve a Horse and Carriage license to Mary Jane Swedberg of Hoof Beats Express, LLC, W359 N9054 Brown Street, Oconomowoc, WI.

In answer to Council Member Filter’s question, Deputy Clerk Kletzien explained that the route, equipment and hours of operation were approved by Police Chief Frank.

Motion carried without a negative vote.

ADMINISTRATOR'S REPORT

City Administrator/Treasurer Mertes added that City Assessor Timm received a notice from the State that Time Warner Cable's personal property tax will be changed. The City will be removing \$2 million in personal property from their infrastructure.

City Administrator/Treasurer Mertes stated that the City received money in 2014 to offset the City's 2015 insurance premiums from WPPI Trust (former health insurance carrier in 2013). She received notice today that there may be more funds available for disbursement (approximately \$50,000) at a later date.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS & ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Filter stated that the Light & Water Commission is inviting all City staff and Council Members to attend a workshop on Saturday, May 30 to review, discuss and comment on a study currently being done for the Utility regarding the long-term viability of our current groundwater source for the City of Cedarburg.

In answer to Council Member Czarnecki's question, City Administrator/Treasurer Mertes stated that there will not be helicopter rides over Memorial Day weekend this year.

Council Member O'Keefe thanked the members of the Library Board for attending tonight's meeting and Director Pierschalla for her report. He stated that the Library Board is a very dedicated and detail oriented group. He added that they were a great group to work with, as the Council representative.

MAYOR'S REPORT

Mayor Kinzel issued a Proclamation for Poppy Month.

ADJOURNMENT

Motion made by Council Member Filter, seconded by Council Member Thome, to adjourn the meeting at 8:22 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk