

**CITY OF CEDARBURG
COMMON COUNCIL
May 14, 2012**

**CC20120514-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, May 14, 2012 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor Kinzel called the meeting to order at 7:00 p.m. The meeting began with a moment of silence followed by the Pledge of Allegiance.

Roll Call: Present - Common Council – Mayor Kip Kinzel, Council Members Chris Reimer, Ron Reimer, Art Filter, Paul Radtke, Michael Maher, Douglas Yip, Mike O’Keefe

Also Present - City Attorney Kaye Vance, City Administrator/Treasurer Christy Mertes, Director of Engineering and Public Works Tom Wiza, Deputy City Clerk Amy Kletzien, Building Inspector Mike Baier, Wastewater Superintendent Ron Clish, Parks, Recreation & Forestry Director Mikko Hilvo, Brian Leair and John Koster from the Cedarburg School District, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor Kinzel’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member R. Reimer, seconded by Council Member Filter, to approve the minutes of the April 30, 2012 meeting. Motion carried without a negative vote with Council Member Radtke abstaining.

PRESENTATION OF 2011 AUDIT REPORT

Tom Wieland of Reilly, Penner and Benton presented the results of the 2011 City audit. The City received a clean opinion with no exceptions.

Graphs

- General Fund Revenues – 90% of revenues comes from two sources (taxes and intergovernmental revenue).
- General Fund Expenses – 75% of expenses are Protection of Persons and Property, and Public Works.
- Governmental Revenues – Tax history over the last five years shows that Intergovernmental Revenue has decreased and all other revenue has been level. Some years there have been spikes because of the debt issues.
- Governmental Expenses – Decreased slightly. Capital outlay is dependant upon borrowing needs. Debt service jumped in 2008 due to debt refinancing.

- Local Tax Levy – The levy has been going up; however, it has been consistent over the last five years.
- Utility Operations – The Light & Water operating revenues show the operating income/net income (loss). The Sewer Revenues show the net income before contributions show a loss, mostly because of depreciation.
- Financial results were as follows:
 - Operating Results – loss of \$73,000 (\$146,000/budgeted).
 - Operating Results with Transfers & Proceeds – budgeted \$36,000/loss – actual \$26,000 loss.
 - Debt Service – Capital Improvements had no borrowings this year.
 - Fund Balances (GASB Standards) – shows unassigned, assigned, and restricted. The General Fund balance is \$2.1 million; however, only \$1.7 million is unassigned. The rest is assigned or non-spendable.
 - Debt Service – fund balance of \$112,000 available for future debt. Capital Projects has \$2.3 million and \$2.1 million is restricted fund balance.
 - Overall revenues and expenditures were at 99% of budget. The external debt repayments were \$835,000. The City is able to borrow up to \$53 million; however they recommend that the City does not reach 75% of margin of indebtedness. Total assets for the City increased from \$114 million to \$116 million. The total liabilities decreased from \$17.3 million to \$16.5 million. The overall equity went from \$97.4 million to \$100 million.

Council Member R. Reimer confirmed that the debt service and capital projects entire non-spendable amount is only the charges contingent upon annexation.

Audit Report

Mr. Wieland stated that the financial statement footnotes are standard for the governmental unit. The only difference is new classifications of fund balance. He asked for any questions on the financial statements.

Management Letter

Mr. Wieland pointed out that the City has a fund balance in TIF District #2 of approximately \$1.6 million. The City should decide what will be done with that and how it will be spent.

City Administrator/Treasurer Mertes stated that the City is talking about borrowing more for the library. Ehlers is looking into refinancing the library borrowing and the TIF #2 borrowing by paying it off.

In answer to Council Member Filter's question, Mr. Wieland stated that their recommendation on last year's audit to sign expense reimbursements and getting proper documentation for credit cards was done this year.

In answer to Council Member R. Reimer's question, Mr. Wieland said the City has an unassigned fund balance of \$1.7 million, which is in the upper end of the City's Policy and could be used for environmental issues.

City Administrator/Treasurer Mertes stated that there are funds in the Capital Budget for environmental issues in the amount of \$365,000.

CONSIDER REQUEST FROM THE CEDARBURG SCHOOL DISTRICT FOR FUNDING FOR THE REPAIR OF TENNIS COURTS

Mayor Kinzel moved this item out of order to accommodate the School District and because the item was tabled at the April 30 Common Council meeting.

Council Member C. Reimer stated that he was participating as a citizen and not as a Council Member on this item.

Cedarburg High School Athletic Director Brian Leair made a presentation to the Common Council to clarify what funding is required for the repair and maintenance of the Varsity tennis courts, as requested by the Common Council on February 27, 2012. He stated that the courts will need to be repaired in three years at a cost of around \$410,000. It has been determined that the City uses the courts 46% of the year and the School District uses the courts 54% of the year based on the 2011-2012 programming. Director Leair said that the shared 50/50 split has existed between the School District and the City for replacement, repair and maintenance of the tennis courts as far back as 1990 in a letter drafted by then Cedarburg School District Superintendent, Mr. Frank Kennedy.

In answer to C. Reimer's question, Director Leair stated that the lifespan of tennis courts that are properly maintained is 20-25 years.

Director Leair noted that the Cedarburg School District has historically provided "favored user" status for the City of Cedarburg, resulting in the City programs given a higher priority in terms of scheduling. The order in priority use is the School District, City of Cedarburg recreation programs, and rentals.

In answer to Council Member Filter's question, Director Leair stated that he is gathering information to take to the School Board for budgetary consideration in three years based on the position of the City.

In answer to Mayor Kinzel's question, City Administrator/Treasurer Mertes stated that the City could borrow for the tennis courts through the State Trust Fund or combine it with another borrowing.

In answer to Council Member Yip's question, Director of Building/Grounds John Koster stated that there should not be any maintenance for the first 5 – 7 years, after that time surface maintenance will consist of crack-filling (\$2,000/yr), and surface recoating after ten years (\$3,000-\$5,000). The courts are 26 years old now and their life expectancy is over. The replacement of nets, cranks, wind screens, etc. is a mutually shared endeavor.

In answer to Council Member R. Reimer's questions, Director Hilvo stated that small maintenance items come out of the Parks & Recreation Budget. Director Hilvo added that it makes sense to borrow money for the tennis court replacement and to possibly include funding to repair the Zeunert Park tennis courts that are currently closed. His repair and maintenance budget has been cut each year and things are not getting done. In regard to utilization of the tennis courts for programs, Director Hilvo prefers to use the school courts because they are easier to supervise. The City courts are heavily used by citizens. He has received calls from citizens concerned about the Zeunert courts being closed and net replacements at the Adlai Horn Park.

C. Reimer asked if the public could use the school courts in lieu of keeping the City courts. Director Leair stated that the public can use the courts when they are not being utilized for classes.

Council Member Radtke stated that he remembers a Council meeting that needed to be moved to the Community Gym because so many citizens attended in support of the keeping the tennis courts at Zeunert Park when the skateboard park was being discussed. He is opposed to eliminating the City tennis courts.

Mayor Kinzel stated that the School District tennis courts and the City's participation stand on its own merit. The City can decide later on what to do with the City tennis courts.

Director Hilvo opined that this is a good cost sharing opportunity.

Council Member Filter opined that the budget is uncertain at this time and the City could offer their intent; however, he did not want to make a binding agreement at this time.

Council Member Radtke stated that he is against losing the City tennis courts and he also recognizes the benefits of working with the School District.

Mayor Kinzel stated that the City should make a commitment to sharing the costs for the School District tennis courts because we use them equally.

In answer to Council Member Radtke's question, Director Koster stated that the School Board is in the preplanning stages of replacing the tennis courts and needs to know if the City will participate in the replacement costs.

Mayor Kinzel stated that this is a good opportunity for cost sharing on a quality project with other entities, as encouraged by the Council in the past.

In answer to Council Member R. Reimer's question, Director Leair stated that the City has priority over anyone else to use the School District tennis courts.

In answer to Council Member O'Keefe's question, Director Koster said that they are only gathering some costs to-date and the project is not scheduled for bids yet.

In answer to Council Member Filter's question, Director Hilvo stated that the Town does not want to help with the costs of replacing the School District tennis courts.

In answer to Council Member O'Keefe's question, Director Hilvo estimated that it will cost approximately \$40,000-\$60,000 to resurface the Zeunert Park tennis courts.

Council Member Radtke stated that he was against closing the City tennis courts. Keeping in mind that there is a new Mayor and Council Members, there are many unknowns and the budget may be different this year. In his opinion, the City won't have any answers until budget time.

In answer to Council Member R. Reimer's questions, City Administrator/Treasurer Mertes stated that the budgetary impact of allocating \$65,000 over three years would be .06 on the tax rate each year. It would cost less to borrow the money over a longer period.

Motion made by Council Member R. Reimer that the Council agrees that within 3 years it will budget for and intends to share the costs of maintenance and rebuilding the Tennis Courts at the School District as proposed. This motion is contingent upon a mutually acceptable access agreement which provides that, after School District access, City residents and recreation programs will perpetually get first priority access to the courts. The method of funding and the amount will be finalized during the next budget cycle. Motion was seconded by Council Member Maher. Motion carried with Council Members R. Reimer, Maher, Yip, and O'Keefe voting in favor, Council Members Filter and Radtke opposed and Council Member C. Reimer abstaining.

CONSIDER AMENDING THE EXISTING COST SHARING AGREEMENT WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO INCLUDE STREET LIGHTING ON HWY. 181 BETWEEN WESTERN ROAD AND BRIDGE ROAD

Director Wiza stated that the Department of Transportation is finalizing plans for the roundabout intersections on Wauwatosa Road at Bridge Road and Western Road. The roadway between Western and Bridge Roads will be fully reconstructed as well, but the State does not intend to provide street lighting on that segment. Given the high volume entrances for Webster School and Lasata, and the proposed addition of the new pedestrian/bicycle path, staff believes it is essential to have lighting in this area.

The State will pay 50% of the lighting cost, but the current cost share agreement will need to be revised to show that the City would pay the other 50%. The City's share would be approximately \$33,000 and the City would be responsible for energy and maintenance going forward. Cedarburg Light & Water has offered to pay the upfront installation cost and add these lights to the City street light network. They would eventually recoup the cost through the monthly street lighting charge.

Motion made by Council Member Filter, seconded by Council Member C. Reimer, to amend the existing cost sharing agreement with the Wisconsin Department of Transportation to include street lighting on Hwy. 181 between Western Road and Bridge Road. Motion carried without a negative vote.

CONSIDER 2011 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR) FOR THE WASTEWATER TREATMENT PLANT AND RESOLUTION NO. 2012-09 ACCEPTING THE REPORT

Wastewater Superintendent Clish stated that the Compliance Maintenance Annual Report is a DNR summary report form used to determine the effectiveness of the sewerage system to meet DNR permit limits and to indicate areas of the system that may need improvement. In 2011, no points were deducted from any categories in the report. No action for improvement in the system is needed.

Motion made by Council Member Filter, seconded by Council Member O'Keefe, to accept the 2011 Compliance Maintenance Annual Report (CMAR) for the Wastewater Treatment Plant and to adopt Resolution No. 2012-09 accepting the report. Motion carried without a negative vote.

CONSIDER REQUEST FROM THE WASTEWATER SUPERINTENDENT FOR AUTHORIZATION TO HIRE TEMPORARY PART-TIME SUMMER HELP

Wastewater Superintendent Clish stated that he is three people short at the Wastewater Treatment Plant due to a retirement, transfer and sick leave. The most recent person hired on a part-time basis left for a different job. The grass cutting alone at the plant and the lift stations takes about 20 hours/week. He asked the Common Council for temporary part-time help for grass cutting and duties at the treatment plant.

In answer to Council Member Filter's question, Director Hilvo stated that it would be difficult to add grass cutting at the Wastewater Treatment Plant and the lift stations because it is hard right now to keep up with the parks. Director Wiza stated that the new temporary part-time position, if approved, would be able to share work with the Public Works Department.

In answer to Mayor Kinzel's question, Wastewater Superintendent Clish stated that the salary for this position can come from the money collected from the sewer user fees which has not been paid out for the first 3 ½ months of the year while they were hiring a part-time person and from the time required to get a full time person hired due to the retirement of one of the employees at the Wastewater Treatment Plant.

Motion made by Council Member Filter, seconded by Council Member Maher, to authorize hiring temporary part-time summer help for the Wastewater Treatment Plant.

In answer to Council Member C. Reimer's question, Superintendent Clish stated that the total wages would be approximately \$10,000 without benefits.

Motion carried without a negative vote.

CONSIDER REQUEST FROM THE CEDARBURG MERCHANTS ORGANIZATION TO CHANGE THE HOURS WASHINGTON AVENUE FROM CLEVELAND STREET TO COLUMBIA ROAD WILL BE CLOSED ON 5/30/12 FROM 5 P.M. - 9 P.M. TO 4:00 P.M. - 10:00 P.M. FOR THE 53012 CELEBRATION/BLOCK PARTY

Interim CMO President Lucy Weller asked the Common Council for an extension of time for the 53012 Celebration/Block Party to enable set-up and clean-up before and after the event. Time is needed to place participants such as the Cedarburg Fire Department, Cedarburg Light & Water, and other activities along Washington Avenue and be prepared to kick off the event with the American Legion and flag ceremony at 5 p.m. They are also realizing that the event is drawing excitement from the community, and there may be additional clean-up requirements.

Motion made by Council Member R. Reimer, seconded by Council Member Filter, to approve the request from the Cedarburg Merchants Organization to change the hours that Washington Avenue from Cleveland Street to Columbia Road will be closed on May 30, 2012 from 5 p.m. - 9 p.m. to 4:00 p.m. - 10:00 p.m. for the 53012 Celebration/Block Party. Motion carried without a negative vote.

CONSIDER ADDING AN AERATION FOUNTAIN TO THE WILLOWBROOKE PARK RETENTION POND

Council Member C. Reimer received requests from local residents to add an aeration fountain to Willowbrooke retention pond similar to the one at Centennial Park. The cost of the aeration fountain is \$5,590 and electrical work is estimated at \$2,500-\$3,500. The total annual maintenance costs are approximately \$750.

Director Hilvo stated that the Park, Recreation and Forestry Board did not recommend the installation of the fountain. They felt there were better uses for tax dollars on other projects that are a higher priority.

In answer to Council Member O'Keefe's question, Director Hilvo stated that an aeration fountain would enhance fishing in the pond.

Council Member C. Reimer stated that fishing in the City ponds is a great use of the resource and it is enjoyed by families. The Willowbrooke pond is difficult to fish in because it is green from not getting enough air and it is not being used properly.

Director Hilvo stated that he would like to improve the ponds for fishing; however, due to budget cuts he is operating on a very slim budget. The Council may want to increase his repair and maintenance budget for 2013.

In answer to Council Member Maher's question, Director Hilvo stated that this project classifies as a cosmetic enhancement for the pond.

Director Wiza stated that the Willowbrooke pond will need to be dredged at some point to keep the surface algae down at an approximate cost of \$500,000.

Motion made by Council Member C. Reimer to add an aeration fountain to the Willowbrooke Park retention pond.

Council Member Radtke suggested that this item be listed on the unfunded list for next year.

In answer to Council Member Maher's questions, Director Hilvo stated that an aeration fountain for Willowbrooke Park is a low priority. The City did receive grant money for fish in Centennial Park but no funding for the aeration fountain was provided.

Motion failed for a lack of a second to the motion.

Council Member R. Reimer asked that budgetary impact on the blue summary sheets indicate if something is not currently in the budget.

CONSIDER AWARD OF CONTRACT FOR PUBLIC WORKS FACILITY SPACE NEEDS STUDY

Director Wiza stated that staff requested proposals from three qualified architectural firms to complete a space needs study for the Public Works garage facility. Proposals were received from Angus Young

(\$11,924), Barrientos (\$9,800) and Kueny Architects (\$18,235). All three firms submitted responsive proposals, and each has relevant experience designing public works facilities. The Public Works Commission approved Angus Young for the space needs study.

The purpose of having an architectural firm complete the study is to include every possible aspect of the public works activity and needs for the future.

In answer to Mayor Kinzel's question, Director Wiza stated that options will be available for phasing the project.

In answer to Council Member Filter's question, Director Wiza stated that the space needs study includes three meetings with staff and presentations to the Public Works Commission and the Common Council. The Common Council will be able to decide what the City can afford.

Motion made by Council Member Filter, seconded by Council Member Radtke, to award the contract for a Public Works facility space needs study to Angus Young in the amount not to exceed \$11,924.

Council Member C. Reimer opined that Director Wiza could provide an evaluation of the Public Works facility and what is needed.

Council Members Filter and Yip opined that a study is appropriate and the Common Council can sort through what is presented.

Mayor Kinzel agreed that this is a big project and it would be difficult for Director Wiza to accomplish. Consultants learn from different projects and can offer valuable information.

In answer to Council Member Filter's question, City Administrator/Treasurer Mertes stated that the difference in the amount budgeted for the study and the actual amount of the study will stay in the Capital Projects budget.

Motion carried without a negative vote.

CONSIDER ADOPTION OF POLICY FC-11: POST-ISSUANCE COMPLIANCE POLICY FOR TAX-EXEMPT AND TAX-ADVANTAGED OBLIGATIONS

City Administrator/Treasurer Mertes stated that the IRS requires a Federal Information Return which asks the issuer of the bonds if they have adopted written procedures for compliance with arbitrage rules and remedial action requirements. This policy was written as suggested by Quarles & Brady and reviewed by the City Attorney.

Motion made by Council Member R. Reimer, seconded by Council Member O'Keefe, to adopt Policy FC-11: Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations. Motion carried without a negative vote.

CONSIDER PAYMENT OF BILLS FOR THE PERIOD 4/27/12 THROUGH 5/8/12, ACH TRANSFERS FOR THE PERIOD 5/1/12 THROUGH 5/11/12, AND PAYROLL FOR THE PERIOD 4/15/12 THROUGH 4/28/12

Motion made by Council Member Filter, seconded by Council Member Yip, to approve payment of bills for the period 4/27/12 through 5/8/12, ACH transfers for the period 5/1/12 through 5/11/12, and Payroll for the period 4/15/12 through 4/28/12. Motion carried without a negative vote.

LICENSE APPLICATIONS

AUTHORIZE ISSUANCE OF 2012-2013 ALCOHOL, OPERATOR, AND CIGARETTE LICENSES; AUTHORIZE ISSUANCE OF TEMPORARY CLASS “B” RETAILER’S LICENSES TO CEDARBURG FIRE DEPARTMENT INC. FOR MAXWELL STREET DAYS, FIREMEN’S PARK, W65 N796 WASHINGTON AVENUE, FOR MAY 27, JULY 15, SEPTEMBER 2, AND OCTOBER 7 FROM 8:00 A.M. TO 6:00 P.M.; AUTHORIZE ISSUANCE OF A FESTIVAL CELEBRATION PERMIT TO FESTIVALS OF CEDARBURG, INC. FOR STRAWBERRY FESTIVAL TO BE HELD ON JUNE 23, 2012 FROM 10:00 A.M. UNTIL 6:00 P.M. AND ON JUNE 24, 2012 FROM 10:00 A.M. UNTIL 5:00 P.M.

Motion made by Council Member C. Reimer, seconded by Council Member Radtke, to authorize: issuance of alcohol, operator and cigarette licenses for the period ending June 30, 2013 (as listed below); issuance of a Temporary Class “B” Retailer’s Licenses to Cedarburg Fire Department inc. for Maxwell Street Days, Firemen’s Park, W65 N796 Washington Avenue, for May 27, July 15, September 2, and October 7 from 8:00 a.m. to 6:00 p.m.; and issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Strawberry Festival to be held on June 23, 2012 from 10:00 a.m. until 6:00 p.m. and on June 24, 2012 from 10:00 a.m. until 5:00 p.m. Council Member Filter disclosed that he had a renewal operator license on the list for consideration. Motion carried without a negative vote.

“Class A” Liquor & Fermented Malt Beverage License

Bonus, Inc.
Olsen’s Piggly Wiggly
(agent - Ryan Olsen)
W61 N286 Washington Ave.

Toto’s, Inc.
Otto’s Beverage Center
(agent – John Striepling)
W63 N157 Washington Ave.

Super Sales USA, Inc.
Citgo Super Sales – Cedarburg
(agent - Douglas Gall)
W62 N174 Washington Ave.

Walgreen Co.
(Walgreens #13620)
(agent – Michael Rohlinger)
W62 N190 Washington Ave.

Wisconsin CVS Pharmacy, LLC
CVS/Pharmacy #8775
(agent – Dione C. Jeffery)
W63 N152 Washington Ave.

Class "A" Retailer's License (Beer Only)

Speedway, LLC Owned by MPC Investment LLC
Speedway LLC
(agent – Kimberly L. Doran)
W63 N121 Washington Ave.

"Class B" Wine License

Wollersheim Winery, Inc.
Cedar Creek Winery
(agent - Constance J. Niebauer)
N70 W6340 Bridge Road

Class "B" Fermented Malt Beverage License

Sal's Pizzeria – Cedarburg Inc.
(agent – Bekim Elmazi)
W63 N635 Washington Ave.

New Fortune Restaurant, Inc.
(agent – Sieng Kim Lai)
W62 N547 Washington Avenue

Class B Intoxicating Liquor & Fermented Malt Beverage License

Chris Morton et al Ptr
T.J. Ryans
W62 N599 Washington Ave.

Chris Morton et al Ptr.
Mortons' Wiscons Inn
N56 W6339 Center Street

Thomas Restaurants, LLC/dba Tomaso's
(agent - Scott Thomas)
W63 N688 Washington Ave.

Silver Creek BrewPub, LLC
(agent – Todd Schneeberger)
N57 W6172 Portland Rd.

Ernie's Wine Bar, LLC
(agent – Benjamin M. Grade)
N49 W5471 Portland Rd.

RCB Group, Inc./dba The Stonewall Pub
(agent – Richard C. Buser)
W62 N550 Washington Ave.

Dreblow Jr. & Weidmann
L&G Express
N50 W5586 Portland Road

RCB Group, Inc./dba Maxwell's
(agent – Richard C. Buser)
W63 N699 Washington Ave.

Peter Wollner Post 288
of the American Legion
(agent – James A. Lee)
W57 N481 Hilbert Avenue

Settler's Inn, LLC
(agent – Joan D. Dorsey)
W63 N657 Washington Avenue

BLCB, LLC
Stagecoach Inn
(agent – Brook J. Brown)
W61 N520 Washington Ave.

Kowloon Chinese Restaurant, Inc.
(agent – Henry A. Liang)
W63 N145 Washington Ave.

C. Weisler's Inc.
(agent – Michael G. Jackson)
W61 N493 Washington Ave.

Anvil Pub & Grille, LLC
(agent – Donna M. Taylor)
N70 W6340 Bridge Rd.

Cedars III, LLC
(agent – Michael Kowalkowski)
W53 N404 Park Lane

Cedarburg Cultural Center, Inc.
(agent – Lauren R. Hofland)
W62 N546 Washington Avenue

MacBeebs LLC Owned by Catherine Heebner
The Farmstead Restaurant
(agent – Catherine Heebner)
W62 N238 Washington Ave.

Class "B" Fermented Malt Beverage and Class "C" Wine Licenses

Morales Restaurants, LLC
Vintage Café & City Deli
(agent – Debra A. McQuaid)
W63 N674 Washington Ave
Donna M. Taylor
Cream & Crepe Café
N70 W6340 Bridge Rd.

Otte Restaurants, LLC
Romano's Pizzeria
(agent – John M. Otte)
W63 N540 Hanover Ave.
J.L. Joyce Enterprises, Inc.
Rich's Restaurant
(agent – James P. Joyce)
W63 N144 Washington Ave.

Pigments Art Studio, LLC
(agent – Brenda M. Schilke)
N61 W6321 Turner Street

Select Display, Inc.
The Hub
(agent – Richard G. Lanser)
W63 N631 Washington Avenue

P.J. Piper, LLC
(P.J. Piper Pancake House)
(agent – Judith Fergadakis)
W61 N514 Washington Avenue

Cigarette Licenses

Toto's Inc. (Otto's Beverage Cntr.)
W63 N157 Washington Ave.

Walgreen Co. #13620
W62 N190 Washington Ave.

Bonus, Inc. (Olsen's Piggly Wiggly)
W61 N286 Washington Ave.

Super Sales USA, Inc. (Citgo)
W62 N174 Washington Ave.

Speedway, LLC (#4203)
W63 N121 Washington Ave.

Wisconsin CVS Pharmacy, LLC (#8775)
W63 N152 Washington Ave.

New Operator's License

Kristen M. Klug

Joseph A. Strattman

Renewal Operator's License

Richard S. Siefert
Nathan G. Peters
Steve R. Sievers
Hannah C. Aronson
Michael A. Bourbonais
Ryan L. Olsen
Joel M. Christophersen
Norine C. Helmlinger
Morgan K. Behm
Christopher A. Massie
Brian M. Jackson
Jodie E. Thierfelder
Lori A. Guyant
Melissa A. Tonn
Kathleen A. Lanser
Daniel F. Riederer
Andrew T. Golden
Deborah Bath
Gene Szudrowitz
Christine M. Hesse
Thomas H. Hesse
Mark A. Kennedy
Robert A. Rhiel
Mark D. Wertschnig
David B. Myers
Krystal L. Poppe
Dennis H. Loberger
Lynn M. Hatleback
Kevin W. Taylor
Christopher J. Schuetze
Stephany S. Schwab
Elliot R. Kloss
Sharon A. Barth
Karen M. Nelson
Michael F. Kowalkowski
James A. Lee
Charles H. Strohbach

Jane E. Smith
Sharon L. Nelson
Mary K. Steinbrecher
Morgyn R. Easterday
Lindsey J. Berndt
Bradley J. Herian
Brian P. O'Keefe
Richard H. Nielsen
Scott L. Powers
Teri L. Jackson
Thomas J. Drefahl
Richard L. Von Trebra
Shirley M. Hetchler
Brett T. Schemenauer
Thomas L. Ingram
Nekana L. Voith
Evan W. Omernick
Gordon K. Dreblow Jr.
Christine M. Jackson
Susan E. Schrader
Annette M. Mytko
Jeanne L. Noto
Larry D. Weidmann
Laura J. Stuetgen
Nicholas J. Jacoby
Stacey L. Wedereit
JoAnn M. Morton
Joey M. Baumle
Donna M. Hollis-Booth
Kristine R. Wuenne
Dana L. Dockter
Steven D. Eskin
Evelyn S. Aranow
Jeffrey A. Wrobbel
Todd R. Luft
Terry W. Davinroy
Kimberly S. Larsen

Bradley J. Mayer	Elizabeth R. Grade
Sheryl L. Pals	Daniel S. Pals
Christopher J. Refinski	Mary A. Karegeannes
Ashley N. Gorski	John P. Donalson IV
Mary B. Pistiner	Shelby J. Gerth
Debra A. Simenc	Jenna L. Hall
Carol A. Pokrandt	Steve F. Danner
Eva M. Danner	Judith M. Thill
Therese A. Dowe	Jerry E. Truchan
Ashly A. Donahue	Joseph M. Buth
Arthur E. Filter	Katherine D. Bennett
Sheridan P. Riley	Lisa M. Taubner
Thomas M. Dorsey	Quinn A. Pawloski Jr.
Chris M. Homayouni	Evan N. Bray
James W. Zipter	Elizabeth D. Hoffman
Mary Lee Katzka	Ervin A. Herman
Bethany S. Dykstra	Elizabeth F. Riley
Marcene L. Jacobs	Frederick A. Beyer III
Jean Snow Lambo	DeAnna G. Ratliff
Ashley E. Thierfelder	Sarah Hyde
Cassandra M. Hogan	Krystal E. Eynon
Erin A. Robinson	Michelle L. Taylor
Sharleen M. Pokora	Gina A. Heidemann
Bryan E. Taylor	Kelly J. Brush
Constance L. Brush	Lyle D. Scheithauer
Captola R. Wolfe-Bacher	Gerald J. Henning
Jeffrey D. Fischer	Anne M. Conley
B.J. Homayouni	David A. Kintzele
Katherine K. Gleisner	

CITY ADMINISTRATOR/TREASURER'S REPORT

City Administrator/Treasurer Mertes stated that the franchise agreement for Time Warner Cable will end after October 2012. She met with DigiCorp to discuss the possibility of creating a network between city buildings using the Light & Water fiber.

Council Member R. Reimer asked City Administrator/Treasurer Mertes to consider wireless options for downtown and to report her progress to the Common Council.

City Administrator/Treasurer Mertes is also working on updating the dental insurance plan.

MAYOR'S REPORT

Mayor Kinzel issued Proclamations for National Police Week (May 13 – 19) and Celebrate Cedarburg Day (May 30, 2012).

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Radtke, seconded by Council Member Filter, to adjourn to closed session at 8:45 p.m. pursuant to Wis. Statutes 18.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice with respect to litigation in which it is or is likely to become involved and 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically to discuss the letter received from Wisconsin Department of Safety dated March 23, 2012. Approval of closed session minutes of March 23, 2012. Motion carried without a negative vote. The meeting did not reconvene to open session

ADJOURNMENT

Motion made by Council Member C. Reimer, seconded by Council Member Radtke, to adjourn the meeting at 9:10 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk