

**CITY OF CEDARBURG
COMMON COUNCIL
January 10, 2011**

**CC20110110-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, January 10, 2011 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor Myers called the meeting to order at 7:00 p.m. The meeting began with a moment of silence followed by the Pledge of Allegiance.

Roll Call: Present - Common Council – Mayor Gregory P. Myers, Council Members Chris Reimer, Ron Reimer, Paul Radtke, Michael Maher, Kip Kinzel, Bob Loomis

Excused - Council Member Art Filter

Also Present - City Attorney Kaye Vance, City Administrator/Treasurer Christy Mertes, Director of Engineering and Public Works Tom Wiza, Library Director Mary Marquardt, Library Board Members Steve Ruggieri, Liz Bryde, Art Palleon, Vonna Pitel and Debra Goeks, Joyce Latham, PhD from UW-Milwaukee, Architect Joe Huberty from Engberg Anderson, Deputy City Clerk Amy Kletzien, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor Myers' request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member Kinzel, seconded by Council Member Loomis, to approve the minutes of the December 13, 2010 Council meeting.

Council Member R. Reimer made a change to the minutes on page 8, eighth paragraph, the third sentence should read: Only in adversarial relationships where you don't care about the relationship result of the negotiations are done in closed session. The last sentence should read: The mediation should benefit the parties in establishing a relationship between the Town Board and Town staff and the Common Council and City staff.

Motion to approve the minutes as amended carried without a negative vote with Council Member Filter excused.

COMMENTS & SUGGESTIONS FROM CITIZENS

Steve Ruggieri, W52 N621 Highland Drive, Vice-President of the Library Board, welcomed Professor Joyce Latham. He thanked and commended the Common Council for taking the time to learn about building libraries as construction moves closer. He highlighted facts from the Economic Contribution of Wisconsin Public Libraries to Economy of Wisconsin (published May 2008):

- From 1998 – 2008 Library visits have increased 28% in the State. If the internet was going to negate the need for libraries, one would think visits would be declining.
- The study took a market value approach to determine the economic value of library services. The return on investment is \$4.06 for every dollar spent. Public libraries are a significant driver of Wisconsin's economy, contributing more than three quarters of a billion dollars to the State economy on an annual basis. This report is conservative and is available at the Library.

During the last weekly head count at the Cedarburg Public Library in November, which is 10 months after the library hours were changed, the library averaged over 48 visits per hour. He would like to see some of the local businesses reaching this kind of an average.

He has heard from Architect Joe Huberty that after the initial bump of excited individuals to a new library, the overall increase in library visits can range from 35 – 50% on a regular basis. The latest figures from the construction management firm have the cost for the building down from \$204 sq. ft. to \$180 sq. ft.

Lastly, he reminded the Common Council of two things that might not have been stressed in Vonna Pitel's guest editorial in last week's *News Graphic*. The Library spent over \$44,000 on previous studies and reports by experts in building and planning libraries. One of the conclusions was that connecting the existing library to the former Police Station was not conducive to modern library usage or cost effectiveness, which raised three questions:

- How long has it been since a gun has been fired in the range of the former Police Station and why? Do you think having children in that type of environment is a good thing?
- The plan for the new library on the existing slab at the Mercury Marine site was situated to fit a library the City could afford that also maximizes the space of the whole site for parking, traffic flow, rainwater runoff, and green space. Much of the slab is devoted to nothing but grass, as tree roots might penetrate that concrete and may be an environmental concern.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member C. Reimer, seconded by Council Member R. Reimer, to adjourn to closed session at 7:10 p.m. pursuant to Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and 19.85(1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically, to discuss issues related to the Prochnow Landfill and to discuss labor negotiations. Approval of closed session minutes of December 13, 2010. Motion carried without a negative vote with Council Member Filter excused.

PRESENTATION BY JOYCE LATHAM, PhD., OF UW-MILWAUKEE ON THE CHANGING ROLE OF TECHNOLOGY IN LIBRARIES AND HOW THIS IS IMPACTING THE DESIGN OF NEW LIBRARIES THROUGHOUT THE COUNTRY

Mayor Myers introduced Professor Joyce Latham, PHD, of UW-Milwaukee.

Professor Latham stated that she wants to talk about the need for libraries even with the current and upcoming technology. Libraries represent what is called the “Great Good Place” (Ray Oldenburg), which is a place in the community that functions as a third place and should be free and inexpensive, offer food and drink, be highly accessible, be welcoming and comfortable, and be social.

Professor Latham explained the idea of how technology supports that kind of environment and some of the trends where this has taken place by looking at:

- Technology as tools and resources
- Technology and space
- Tools, space and the people who use them

She asked the Council to think of the Library as a space (physical or digital) that is created intentionally. The most common image is that Libraries equal Books. Technology in the first libraries 3,000 years ago were comprised of cuneiforms, scrolls, illuminated manuscripts, all of which were technology. The Gutenberg printing press was a technology. The alternative technologies that emerged after print began were:

- Telephones - there were libraries that had the first telephone and people would come to the library to use it
- Phonographs - libraries would have listening sessions for people to listen to recordings
- Records (LPs)
- Reel-to-reel tapes
- Film

Libraries have incorporated all of these technologies.

New technologies include: CDs, DVDs, PCs, MP3 players, the I-Pad and E-readers.

Professor Latham reviewed the available resources on the Cedarburg Public Library website and stated that the Cedarburg Library is in sync with what is happening in other libraries by offering book resources, electronic resources, and a listing of community resources.

There are some things that are changing and they are hard to keep up with. Martin Halbert wrote a book about the Information Commons and he made the point that there are innovations in libraries but some of them have been constrained by traditional concepts. There is also the flipside that libraries bring value into communities and present value to their users. If you look at the concept of Information Commons, it can bring in the past as well as present the foundation for the future.

In answer to Council Member R. Reimer’s question, Professor Latham stated that the idea of the Information Commons was published in 2010.

Professor Latham cited that recent literature on the future of “the library as place” corroborates a thesis of integration. Some studies support the notion that physical facilities must evolve from the model of a warehouse of books to an area of technology and congregation. Literature in this Information Commons model of library facilities abounds and the model appears to be successful. Eighty percent of libraries that went under major new construction or renovation projects between 1995 and 2002 had converted space specifically to provide more data ports, public computers, seats with wireless access, improved telecommunication services, natural lighting and user workspaces, which increased use of the facilities at a median rate of over 37%. (This is taken from a much longer study that was written in 2010.)

Library Administrator Sarah Pritchard wrote that “the Library is not a single static entity but it becomes a suite of services through which users locate, use and recreate research materials. By analyzing the intersection of factors such as the subject, user, type of need and proximity - a fine tuned approach can be developed with customized services across the spectrum of physical, electronic, human, and material resources.” Ms. Pritchard states that libraries cannot be restrained by what has been known in the past, but what we do know can be used to enable us to create an organization that creates this kind of cross sector of influences.

Professor Latham explained that Information Commons have the following characteristics:

- Furnishings of the Commons should be inviting and comfortable, facilitating informal conversation, reading, and individual, one-on-one or small group interaction.
- If the layout of the room is dominated by its hard-to-move furnishings, the common space itself will determine how it is used; build in flexibility.
- Combining indirect and task lighting provides proper light for general activities, use of computers, and reading books. Natural light promotes a sense of space and relaxation, and a raised ceiling heightens the sense of “place.”
- Carpeting and acoustical ceilings dampen excessive noise.
- Electrical and data-drop outlets for computers and audiovisual equipment (raised-floor systems offer the greatest flexibility for arranging this equipment as needs dictate).
- Rear or front projection systems.
- Sound systems.
- Variable lighting controls.
- Smart boards.

So you are building in more tools, beyond the book, in order to support use of the space.

Most of the Information Commons have been developed in academic libraries; however, they are beginning to emerge in public libraries. The Brooklyn Public Library just received a grant to develop:

- A 30-seat wireless training center where library staff will conduct information literacy workshops as well as training on the library’s extensive suite of online databases, a number of which are only available onsite.
- Seven private study rooms equipped with electronic whiteboards and other technologies to facilitate group and one-on-one research consultation sessions.

- Bar-style seating for 60 laptop computer users to accommodate the thousands of laptop and other mobile device users who use Central Library's wireless network each month.
- Twenty-five PCs equipped with traditional software packages, as well as higher-end, memory-intensive graphic design and video editing programs.
- A centrally located help desk to provide reference and information services in addition to innovative on-demand training.

Professor Latham stated that the Brooklyn Public Library was able to get some significant grant money from the Leavey Foundation. There will be a major program announced next month from the McArthur Foundation that has to do with putting media centers in libraries for young people to create media.

In answer to Council Member Maher's question, Professor Latham stated that a foundation actually sought out the grant for the Brooklyn Library. The Friends of the Library would be able to apply for grants also. She said that the education institutions should not be ignored because they are always looking for training sites for new and imaginative programs.

Professor Latham stated that the John D. and Catherine T. MacArthur Foundation and the Institute of Museum and Library Services (IMLS) have a new YouMedia Project. This partnership is to advance efforts to make libraries and museums places for 21st Century learning. Projects like YouMedia are pioneering efforts that use research and evidence to demonstrate how our nation's libraries and museums can be powerful and innovative spaces for young people's out of school learning. They are fueling science learning by tapping into young people's interest into an initiative of creativity and collaborative skills. The idea at IMLS is to help develop those programs which engage in this case, young people. They also have programs for seniors because they want to see more life-long initiatives available for the broader population. The YouMedia site based in Chicago was successful, so they will be funding 20 more programs across the country.

Professor Latham stated that there are three factors that are influencing life-long learning: the shift to the global economy, the rising importance of self-directed lifelong learning, and the expectation of customized, on demand audience experiences. These all provide a compelling backdrop for museums and libraries as they position themselves as institutions of learning in the 21st Century (IMLS, 21st Century Skills). IMLS likes to see and will help fund National Issue Forums, Senior Friendly Libraries (example: incorporating a Wii gaming program for older adults, which creates social space and an environment where people can come together), and Outreach Programs such as Spanish speaking programs.

Professor Latham stated that a single user reading a book is not the model anymore. That model still exists, but the reasons libraries became what they are was because books were very expensive and most people didn't have any quiet space. An example of a new model is a collaborative environment that uses technology more and more as a supportive learning environment and is moving into collective spaces. Colorado created an environment that was wide open and had space for teenagers to gather in their own space.

American Libraries just released an article that states "Technology will start replacing books in maybe 20 – 25 years when the amount of material coming out in print will shrink." Today, books

are still a very useful technology, so technology and books go together. Digital media has no way of being preserved and print is still the safest means of maintaining records besides microfilming. The City should look at its strategy for record keeping and not depend on digital records over the long term. No one knows how long digital media will last.

In answer to Council Member Loomis' question, Professor Latham stated that NetLibrary is available to library users and is a collection of digital e-books that can be downloaded. Project Gutenberg has many classics that are available for download. All books are not available yet because writers are not sure that they are going to get the same benefit from digital copies versus print copies. They need to test this environment and eventually more will be available.

Council Member C. Reimer's asked Professor Latham what would be the ideal library?

Professor Latham stated that she tried to explain the trends in the field and not a particular library. She would build in a lot of flexibility to make sure the stacks can be moved if needed, and have no commitment to any particular orientation in the building, so that everything can be as flexible as possible. That is the best strategy to take at this point in time to have books and a lot of digital space. Professor Latham encouraged the City to pursue some grant funds to do some innovative things.

Mayor Myers stated that the City located a site in the downtown area, but because of problems with Federal Government, EPA, DNR, etc., there have been delays in getting construction started. The current library plan on the drawing board is approximately four or five years old and Council thought that a reassessment of the plan would be appropriate to determine if the plans are still relevant and will continue to serve into the future.

Council Member Radtke stated that as good as technology is, it is equally bad. If the City obtains grants, how should the technology be maintained and kept up to speed.

Professor Latham stated that you can retrain staff and reorient them to technology. She built a maintenance contract into one of her projects.

Council Member Radtke suggested selling coffee within the library to generate income for the computers. Professor Latham stated that this has been done but it hasn't always been successful. The Information Commons is the way to go today.

In answer to Council Member C. Reimer's question, Professor Latham confirmed that an Information Commons is an open area with many outlets and comfortable furniture, white boards, etc. She will forward a link to the City which shows where the energy is and where it is moving. It will show what is generating excitement in the field right now.

Council Member Maher reminded the Common Council to use the Cedarburg Library because the Library is doing some of the very things that Professor Latham is talking about. He stated that a lot of the Cedarburg Library's technology is handled on a remote basis from ESLS in Sheboygan. There are also staff people available for computer maintenance. When using wireless internet access, it is hard to find a power outlet if your laptop needs charging. He encouraged the Council

Members to go on the library website and look at EasiCat and search for a book to check-out or save a booklist of books you want to read. It will only get better once the City has a new building because it is very cramped sitting in the current Library.

Council Member Radtke stated that his children still like to go to the library even though they have Wii, iPhones and Playstations. The new library can potentially be geared towards new goals.

Council Member Maher stated that technology is not the cure-all because technology is just another tool for our toolbox. It will not replace anything but it will enhance the services that are already provided. He stated that LPs are still being released because of their good quality. With the introduction of the internet, we still have a need for brick and mortar stores. Think of where Cedarburg would be without brick and mortar stores on historical Main Street in Cedarburg, Wisconsin. It is just another tool and no one is going to completely adapt to technology – it is just there and is another way of doing things.

CONSIDER ANALYSIS OF THE PROJECTED OPERATING EXPENSES AND ANNUAL DEBT SERVICE COSTS FOR A NEW LIBRARY

Director Wiza stated that the EPA and DNR determined that the entire site will need to be capped to contain the contamination below. Mercury Marine has been ordered to clean up any areas that contain over 50 parts per million of PCBs when preparing the site for building the library. It would be more convenient to remove the slab and clean up the entire site; however, the EPA is not able to give that order. Mercury Marine is responsible for removing the hot spots and the City will be responsible for any areas that are disturbed after the initial footprint is set. Now will be the only time prior to the start of construction that the City will be able to modify the library footprint.

In answer to Council Member C. Reimer's questions, Director Wiza stated that contamination that will be exposed is mainly associated with the footings along with a 6 inch sliver cut surrounding the slab to eliminate any disturbance from frost. Light pole openings will also be made and the material will need to be disposed of and filled in with concrete for the base of the lights. The City wants to work from the concrete slab upward with no environmental issues after the initial disturbance.

In answer to Council Member Loomis' questions, Director Wiza stated that the planned slab cuts will be made to accommodate possible future expansion of the Library. In regard to the concrete slab being strong enough to handle the project, Director Wiza said that the remark made by Scott Hanson, of the EPA, stating that the slab would be a hindrance was not based on a structural engineering standpoint. Experts in foundations have determined that the slab can support the library building.

In answer to Council Member R. Reimer's question, Director Wiza stated that the 6 inch sliver cut around the slab will be sealed with an impermeable membrane that will prevent water infiltration. Differential movement in the slabs will be minimized.

Council Member Maher stated that the record of decision listed four options for remediation and #4 was the best option that was agreed upon.

Director Wiza stated that any changes in the cuts to the concrete slab need to be done now to avoid any responsibility for contamination later.

City Attorney Vance stated that the final library building design has not been approved by the DNR.

Mayor Myers questioned whether there were any other options for redeveloping the site.

In answer to Council Member R. Reimer's question, City Attorney Vance stated that the EPA and DNR have said they are comfortable with the current library building plan. There will be some flexibility in the next six months, if any changes are made.

Council Member R. Reimer questioned whether the current library design is affordable.

Mayor Myers stated that the market conditions have declined since 2008.

Architect Joe Huberty from Engberg Anderson stated that the current building conditions are consistent within the Midwest and now is a good time to build new construction.

Council Member Loomis expressed concern for the operating costs of a new library and estimated that taxpayers will be responsible for an additional \$145,000 - \$150,000 for combined operating and debt service. When he voted in favor of a new library, he was aware of the capital costs; however, part of the operating costs were going to be supported by the Town of Cedarburg.

Council Member Maher stated that the operating costs for 2011 are unknown and these were assumptions. The Library Board has worked hard to reduce the deficit and has estimated the use of fund balance in the amount of \$47,000 for 2010, rather than the budgeted \$62,000.

Director Marquardt stated that the increase for staffing the new library is an assumption based on the fact that the new library will be used more.

Council Member C. Reimer confirmed that the staffing costs will go down if some library personnel are not needed. The current proposed library will still cost approximately \$6 million and it will cost the City more than planned, without the Town's participation.

Council Member Loomis stated that the Common Council had to make some difficult budget decisions this year by not hiring a police officer and laying off the full-time City Planner. With the Town absent from the equation, it will be more difficult to support a new library.

Council Member Kinzel stated that taxes will increase by \$30 - \$35 on a \$250,000 home; however, it is an incentive that the capital costs are down by 21.8%.

Council Member C. Reimer stated that it would be a good time to begin construction on the library.

Council Member Radtke stated he was on the Council when the new library was voted on and it was assumed that the operating costs would go up. It was not a big surprise that the Town pulled out of the Library Agreement; however, he hopes that the Town leaders realize that it is financially

advantageous to be part of our library system, rather than to give their money to other municipalities throughout the County. The location of the library was changed to a Brownfield site. He stated that it is time to get the library project done.

Mayor Myers stated that he would like to get the library done tomorrow and the City has been working steadfast with Mercury Marine to get an agreement and the clean up in place and to start the project.

Council Member Radtke stated that it appears that the City is second guessing the decision to build a new library.

Mayor Myers stated that he wants to be sure that the City is on the right track for the future and this is the reason for this exercise with Professor Latham tonight. The City wants a library that is valid 15–25 years from now.

Council Member Kinzel stated that any changes to the footprint should be made within the next six months before the work begins. No one on the Common Council wants to put a stop to the project.

Council Member Loomis stated that it is a favorable construction climate and questioned whether the savings could be applied to any labor saving technology to save on operating costs in the future.

Architect Joe Huberty stated that the trend is toward less staff time due to less material handling. Today's technology makes it easier to use with staff help. One example is chips in the materials to help with security and inventory control. The Eastern Shores Library System will be converting to newer technology to aid surrounding libraries.

Mayor Myers stated that he would like the new library to be more self-sufficient.

Director Marquardt stated that self-checkout of materials is planned for the future.

Council Member R. Reimer stated that he was not on the Common Council when the library project was started and is not as familiar with the design. He asked if the Library Board could take another look at the library building project to confirm that the project is on track for new technology. If so, he opined that the project should move forward because a \$35 increase in taxes is not prohibitive.

Library Board Member Debra Goeks spoke on behalf of the Library Board to say that they would review the current library plans to check for any updates that may be needed. She stated that flexibility was built into the original plans. The library was planned to be a Commons as suggested by Professor Latham in her presentation.

Architect Joe Huberty agreed to take another look at the library plans and assess what will be done within the footprint.

Council Member Radtke suggested taking a close look at the technology or using a consultant to review to ensure that an updated approach is used specifically by using data closets, etc.

Debra Goeks stated that everything involving the library project will be reviewed again.

Director Wiza stated that the footprint and foundation have been designed; however, the design is conceptual and detail will be added as the project progresses.

Council Member R. Reimer stated that the City is not slowing the project up.

Library Board Member Steve Ruggieri stated that the library design was changed from a two-story building to a one-story building to create a labor saving design that will require fewer staff to oversee the library.

Mayor Myers stated that no action is required tonight to move the project forward; the Common Council wants to be sure that the new library will be a state-of-art facility. He confirmed with Architect Joe Huberty that he will review the current footprint before moving ahead with the project.

City Attorney Vance stated that the footprint should be confirmed soon because it is likely that there is only a six-month window before the project is started.

Council Member R. Reimer asked the Library Board to confirm their review with City Administrator/Treasurer Mertes.

In answer to Library Board Member Art Palleon's question, Mayor Myers stated that their review should be done as soon as possible.

Council Member Radtke stated that there has been a lot of bureaucracy working with the different entities and these problems have not involved the Common Council.

CONSIDER DATES FOR MEDIATION WITH THE TOWN OF CEDARBURG

City Attorney Vance stated that Judge Snyder is not available from February 28 through April 7 and stated that the Town of Cedarburg would prefer to meet on a Saturday or on a weekday, if necessary, with plenty of advanced notice. She stated that the Town wants to conduct the mediation by meeting initially in open session and then adjourning to caucus or closed session. City Attorney Vance stated that the Council never has to go into closed session.

Council Member R. Reimer stated that the Town of Cedarburg is requesting closed session mediation and the City of Cedarburg wants all mediation done in open session. He stated that the Town of Cedarburg has not followed through on anything that was agreed upon in the last mediation.

Mayor Myers stated that he was opposed to meeting on a Saturday and he will not be able to meet on a weekday.

Council Member Loomis suggested meeting on a weeknight from 6 – 10 p.m.

Mayor Myers stated that a two-hour meeting in the evening is sufficient for the next session.

Council Member Radtke opined that the Town of Cedarburg is only interested in discussing the Prochnow property.

City Attorney Vance stated that the next meeting will include a summary of what was agreed upon at the last mediation meeting.

Council Member Loomis stated that the Council wants to continue with mediation and suggested being open to a Saturday session if the two parties are making progress. The next meeting could be on a weeknight beginning with a two-hour session; and if progress is being made, it could be extended later.

Mayor Myers agreed to meeting on a weeknight.

Council Member Kinzel stated that the Town did not follow through on the progress that was made at the last meeting. He suggested starting with a meeting on a weeknight and then having a Saturday meeting if things progress.

Council Member R. Reimer suggested a two-hour format on a weeknight with a review of the last meeting and a status review of the items in open session.

In answer to Council Member Maher's question, City Attorney Vance stated that the City's minutes can be the first item for review during the meeting. The Town's minutes have not been made available to-date.

City Attorney Vance stated that she will submit two or three dates for the next mediation session for the Town to consider.

CONSIDER ORDINANCE NO. 2011-01 AMENDING SECTION 6-3-1(a) OF THE CODE OF ORDINANCES PERTAINING TO PERMIT FEES FOR DRIVEWAYS

Director Wiza stated that in the adopted 2011 budget, the permit fee for constructing or replacing a driveway in the public right-of-way was increased from \$30 to \$35. The present ordinance language includes the amount of the current permit fee and an ordinance amendment is required to raise the fee. Staff recommends generic language which does not reference the amount of the fee, but simply references the current permit fee as established by the Common Council.

Motion made by Council Member Kinzel, seconded by Council Member Loomis, to adopt Ordinance No. 2011-01 amending Section 6-3-1(a) of the Code of Ordinances pertaining to permit fees for driveways. Motion carried without a negative vote with Council Member Filter excused.

LICENSE APPLICATIONS

Motion made by Council Member Kinzel, seconded by Council Member Radtke, to approve license applications for the period ending June 30, 2011 for: Lori L. Adams, Evelyn S. Aranow,

Stephany S. Schwab, Steven D. Eskin, Sheri A. Nitsch, Mary B. Pistiner, Annette M. Mytko, and John C. Piaro. Motion carried without a negative vote with Council Member Filter excused.

Motion made by Council Member Radtke, seconded by Council Member Kinzel, to approve the issuance of a Festivals license to the Festivals of Cedarburg, Inc. for the Winter Festival to be held on February 5, 2011 from 8:00 a.m. to 10:00 p.m. and February 6, 2011 from 8:00 a.m. to 4:00 p.m. Motion carried without a negative vote with Council Member Filter excused.

CITY ADMINISTRATOR'S REPORT - None

COMMENTS & SUGGESTIONS BY CITIZENS - None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS - None

MAYOR'S REPORT

Mayor Myers presented a Proclamation for School Crossing Guard Week – January 10-14.

ADJOURNMENT

Motion made by Council Member C. Reimer, seconded by Council Member Maher, to adjourn the meeting at 9:43 p.m. Motion carried without a negative vote with Council Member Filter excused.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk