

**LIBRARY BOARD  
October 21, 2015**

**LIB20151021-1  
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, October 21, 2015, 6:30 p.m. at the Cedarburg Public Library, W63N589 Hanover Avenue, Community Room.

The meeting was called to order by President Sue Karlman at 6:35 p.m.

Roll Call: Present - Council Member Rick Verhaalen, Sue Karlman, Elizabeth Bryde, Vonna Pitel, Sherry Bublitz, Steve Ruggieri, Debra Goeks

Also Present - Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by Steve Ruggieri, seconded by Sherry Bublitz, to approve the minutes of September 16, 2015 meeting. Motion carried without a negative vote with Debra Goeks abstaining.

**APPROVAL OF BILLS**

Motion made by Sherry Bublitz, seconded by Steve Ruggieri, to approve the bills for September 2015 as presented. Motion carried without a negative vote.

**REPORTS**

**Director's Report**

The Board reviewed different items in the Director's Report; Reference & Adult Services Librarian Emily Laws' technology training program, building updates, and Maker Space technology.

**School Report**

Vonna Pitel met with the new Cedarburg School District Superintendent. She also reported on her contacts in schools, including outreach to school IMC directors and language arts teachers about the Cedarburg Public Library's activities and databases.

**UNFINISHED BUSINESS**

**Library Building Update: and Action Thereon**

Director Pierschalla reported on steps to resolve issues with lights, along with other problems with systems that operate the phone system and doors.

**Discuss 2016 Proposed Budget; and Action Thereon**

Director Pierschalla reported on her budget presentation and then the Board reviewed different line items and discussed the reasons for the Common Council to adopt the proposed budget.

**Review Library Board of Trustees Bylaws; and Action Thereon**

The Board agreed to postpone this discussion.

**NEW BUSINESS**

**Review Results of Library User Satisfaction Survey; and Action Thereon**

The Board agreed to postpone this discussion.

**Review 3D Printer Use Policy and Procedure; and Action Thereon**

The Board reviewed the 3D Printer use policy and procedure.

Motion made by Steve Ruggieri, seconded by Vonna Pitel, to approve the 3D Printer use policy as presented. Motion carried without a negative vote.

**Report from the Library board Personnel Sub-Committee; and Action Thereon**

The Personnel Sub-Committee reported to the Board regarding the October 1 meeting and discussion of incentives and professional development.

**ADJOURNMENT**

Motion made by Sherry Bublitz, seconded by Debra Goeks, to adjourn the meeting at 8:42 p.m. Motion carried without a negative vote.

Debra Goeks  
Secretary

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