

**LIBRARY BOARD**  
**July 21, 2014**

**LIB20140721-1**  
**UNAPPROVED**

A special meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, July 21, 2014, at the Cedarburg Public Library, W63 N589 Hanover Avenue, Cedarburg, WI.

The meeting was called to order by President Sue Karlman at 5:30 p.m.

Roll Call: Present - Council Member Michael Maher, Sue Karlman, Elizabeth Bryde, Steve Ruggieri, Vonna Pitel, Debra Goeks, Sherry Bublitz

Also Present – Library Director Linda Pierschalla, Ryan Raskin, Beyer Construction Company

**STATEMENT OF PUBLIC NOTICE**

President Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

**UNFINISHED BUSINESS**

**Discuss Sale and Removal of Furniture and Equipment in Old Library; and Action Thereon**

The Board toured the old building for 20 minutes and then returned to the new library for this discussion.

Motion made by Sherry Bublitz, seconded by Elizabeth Bryde, to move the old card catalogs from the old library building to store them in the new Library temporarily for a future fundraising event. Motion carried without a negative vote.

Motion made by Sherry Bublitz, seconded by Vonna Pitel, to contact other libraries and municipal entities to remove items from the library with a deadline of August 2. Motion carried without a negative vote.

The Board agreed to present an update on the new Library at the July 28 Council meeting.

**NEW BUSINESS**

**Update on New Building Issues; and Action Thereon**

Director Pierschalla updated the Board Members on issues to do with the new building:

- Front doors – not automatically locking
- Lighting issues – timing needs to be resolved and auto sensors in Children's room
- Fireplace – does not start
- Staff had systems training with vendors – Director Pierschalla is reviewing preventative maintenance proposals from HVAC and other system providers
- Signage is supposed to arrive by the end of the month

- Display shelving for new items is incorrect – Director Pierschalla has met with Alex Ramsey
- Whitehouse sculpture – need to request a new fixed base. (Options: Ryan Raskin could meet with Mr. Whitehouse to talk about how to make the base more stable, if the sculpture is in a permanent spot. Steve Ruggieri will discuss the Board’s concerns with Mr. Whitehouse)
- Maintenance – Director Pierschalla needs to hire a maintenance person. The Board discussed the library’s need for additional custodial service and help with maintenance (building) issues. Director Pierschalla will bring quotes to the next meeting.

Director Pierschalla reported that the new Reference Librarian will start on July 28. She is also starting to work on the budget.

The Common Council will recognize Reference Librarian Gail Skiff at the August 11 Council meeting. Gail’s last day is August 15.

**ADJOURNMENT**

Motion made by Sherry Bublitz, seconded by Steve Ruggieri, to adjourn the meeting at 7:25 p.m. Motion carried without a negative vote.

Debra Goeks  
Secretary