

**LIBRARY BOARD  
July 20, 2016**

**LIB20160720-1  
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, July 20, 2016, 6:30 p.m. at the Cedarburg Public Library, W63N589 Hanover Avenue, Community Room.

The meeting was called to order by President Sue Karlman at 6:32 p.m.

Roll Call: Present - Council Member Dick Dieffenbach, Sue Karlman, Vonna Pitel, Sherry Bublitz, Steve Ruggieri, Debra Goeks, David Moburg

Also Present - Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by Council Member Dieffenbach, seconded by Steve Ruggieri, to approve the June 15, 2016 minutes as presented. Motion carried without a negative vote.

**APPROVAL OF BILLS**

Motion made by Sherry Bublitz, seconded by Vonna Pitel, to approve the bills and financial statements for June. Motion carried without a negative vote.

The Board discussed the format of the financial statements.

**REPORTS**

**Director's Report**

Director Pierschalla reviewed the Director's Report and added information about other activities. The Library will have a booth at the Cedarburg Farmers Market. Discussion of whether to open on Sunday of Harvest Festival took place; the Board agreed to maintain regularly scheduled hours that day.

The Board discussed building issues and upgrades to the Library computers and laptops.

**School Report**

Vonna Pitel reported on her contact with the School District, to find a staff person to collaborate with.

**UNFINISHED BUSINESS**

**Discuss and Review of Library Policies to be Updated; and Action Thereon**

The Board reviewed and discussed an update to the Reference and Reader's Advisory Policy.

Motion made by Steve Ruggieri, seconded by Sherry Bublitz, to approve the Reference and Reader's Advisory Policy as presented. Motion carried without a negative vote.

The Board agreed to table the Library Programming Policy update until the next meeting.

**Discuss Strategic Plan for Technology in the Library; and Action Thereon**

The Board discussed staff input for the Strategic Plan. The Board agreed on a format and distribution method for the survey. Director Pierschalla and staff will work on a draft for the next meeting. David Moburg will distribute a Google doc where Board members can add to the distribution list for the survey.

**NEW BUSINESS**

**Update on Library Merger with Washington and Dodge Counties; and Action Thereon**

Steve Ruggieri reported on the progress of the proposed merger of the Eastern Shores Library System (ESLS) with the Mid Wisconsin Federated Library System (MWFLS). Steve Ruggieri recommended that the merger go ahead and asked the Board to go on record as supporting the merger.

Motion made by Steve Ruggieri, seconded by David Moburg, to send a letter to the County Board chair and County Administrator that the Cedarburg Library Board endorses the merger between the Eastern Shores Library System and the Mid Wisconsin Federated Library System. Motion carried without a negative vote.

**Discuss 2017 Library Budget; and Action Thereon**

Director Pierschalla distributed a draft budget, which the Board discussed. The Board made recommendations for specific line items in the draft. Council Member Dieffenbach and Steve Ruggieri will work to assist Director Pierschalla.

**ADJOURNMENT**

Motion made by Council Member Dieffenbach, seconded by Steve Ruggieri, to adjourn the meeting at 8:25 p.m. Motion carried without a negative vote.

Debra Goeks  
Secretary

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