

**LIBRARY BOARD
July 2, 2014**

**LIB20140702-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, July 2, 2014 at the Cedarburg Public Library, W63 N589 Hanover Avenue

The meeting was called to order by President Sue Karlman at 6:40 p.m.

Roll Call: Present - Council Member Michael Maher, Sue Karlman, Elizabeth Bryde, Steve Ruggieri, Vonna Pitel, Debra Goeks, Sherry Bublitz

Also Present – Library Director Linda Pierschalla, Librarian Emily Laws, Ryan Raskin, Beyer Construction Co.,

STATEMENT OF PUBLIC NOTICE

President Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by Council Member Maher, seconded by Liz Bryde, to approve the minutes of June 18, 2014. Motion carried without a negative vote.

NEW BUSINESS

July 12 Grand Opening Ceremony Report by Library Emily Laws; and Action Thereon

Emily Laws reviewed plans for the Grand Opening on July 12 and the Board discussed the arrangements for the dedication ceremony, opening events, and Fourth of July Parade. A suggestion to include more young adult activities in the grand opening was discussed.

The Board also discussed proposed loan of art by Barbara Joosse and C.T. Whitehouse. The exhibition agreement was reviewed by the City Attorney. Steve Ruggieri reported on the conversations with City staff and C.T. Whitehouse. Mr. Whitehouse will install the exhibit on Wednesday, July 9.

Motion made by Sherry Bublitz, seconded by Council Member Maher, to recommend that the City sign the contract for the Joosse/Whitehouse exhibit loan, subject to the City Attorney's comments and recommendations. Motion carried without a negative vote.

UNFINISHED BUSINESS

Discuss the Library Building Project Including Fundraising and Donor Recognition; and Action Thereon

The Board briefly discussed the location of a donor wall and how to incorporate a digital display. This item will be considered again after the Grand Opening.

Review Construction Budget; and Action Thereon

Ryan Raskin reviewed the final construction items including the final layer of blacktop and landscaping. The Board discussed how to repair wear and damage caused by the movers and other vendors who have installed shelving and equipment. Director Pierschalla will work with Mr. Raskin to recover these costs. Mr. Raskin mentioned that interior signage may not be delivered and installed by the Grand Opening. Also, shelving for the DVDs has not been delivered.

Discuss Sale and Removal of Furniture and Equipment in Old Library; and Action Thereon

The Board discussed how to dispose of the old furniture, including sale of shelves for scrap metal and possibly a garage sale of other furniture items.

REPORTS

Director's Report

A new Reference Librarian will start employment on August 4 and train with Gail Skiff before her retirement on August 15.

APPROVAL OF BILLS

Motion made by Sherry Bublitz, seconded by Vonna Pitel, to approve the bills as submitted. Motion carried without a negative vote.

At 9:00 p.m., the Board moved the meeting to the old library to view furniture and fixtures left in the building.

UNFINISHED BUSINESS

Discuss Sale and Removal of Furniture and Equipment in Old Library; and Action Thereon - Continued

After the tour and discussion, the Board suggested that Director Pierschalla post an announcement on the Library list serve (for other public and school libraries in the State) offering shelving and office furniture. Depending on the response, the Board may decide to hold a garage sale after the Grand Opening. The deadline for libraries to respond is July 19. This item will be considered for further action as necessary.

ADJOURNMENT

Motion made by Steve Ruggieri, seconded by Debra Goeks, to adjourn the meeting at 9:30 p.m. Motion carried without a negative vote.

Debra Goeks
Secretary