

**LIBRARY BOARD**  
**May 18, 2016**

**LIB20160518-1**  
**UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, May 18, 2016, 6:30 p.m. at the Cedarburg Public Library, W63N589 Hanover Avenue, Community Room.

The meeting was called to order by President Sue Karlman at 6:30 p.m.

Roll Call: Present - Council Member Dick Dieffenbach, Sue Karlman, Vonna Pitel, Sherry Bublitz, Steve Ruggieri, Debra Goeks, David Moberg

Also Present - Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**WELCOME AND INTRODUCTION OF NEW LIBRARY BOARD MEMBERS; AND ACTION THEREON**

The Board members introduced themselves to Council Member Dieffenbach and David Moberg. Director Pierschalla shared information about resources for trustees through the Wisconsin Department of Public Instruction.

**ELECTION OF PRESIDENT, VICE PRESIDENT AND SECRETARY; AND ACTION THEREON**

Motion made by Sherry Bublitz, seconded by Vonna Pitel, to reelect Sue Karlman as President, Steve Ruggieri as Vice-President, and Debra Goeks as Secretary. Motion carried without a negative vote.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by Sherry Bublitz, seconded by Debra Goeks, to approve the April 20, 2016 minutes as amended to include two guests in attendance – David Moberg and Jon Dehlinger. Motion carried without a negative vote with Council Member Dieffenbach abstaining.

**APPROVAL OF BILLS**

There was a brief discussion of Library expenses, resources and bills, while being presented for Board approval.

Motion made by Sherry Bublitz, seconded by David Moberg, to approve the bills and financial report as presented. Motion carried without a negative vote.

## **REPORTS**

### **Director's Report**

Director Pierschalla briefly reviewed the items in her report. Debra Goeks suggested using funds in the Trust & Agency account to pay for work on the rocks in the rain garden (\$400 estimated by LaRosa Landscaping). Director Pierschalla will check to see if undesignated funds are available.

Steve Ruggieri updated the Board on the proposed merger between ESLS and MWFLS and provided information on two different funding/voting scenarios for the libraries who are members of the systems.

Assistant Director Nimmer provided a report on his activities regarding the building issues (attached).

Art in the Library: a News Graphic reporter was given a tour and information about the art that has been loaned and given to the Library. The Board also talked about resources to find a teacher for Manga.

The Board asked Director Pierschalla to look into Community & Adult Services Librarian Rosalia Slawson's report of a patron in a wheelchair who had trouble getting to a public internet station; if access is compromised, a policy could be developed to provide a laptop free of charge in these circumstances.

### **School Report**

Vonna Pitel has reported to Superintendent Bugnacki on the Cedarburg Public Library news. She is leading book discussions at Lasata and reminded the Board of the importance of large print books.

## **UNFINISHED BUSINESS**

### **Discuss a Strategic Plan for the Library; and Action Thereon**

Amy Birtell from the Eastern Shores Library System will attend the June Library Board meeting to give an overview of the strategic planning process. The Board agreed to prioritize strategic planning during the first hour of each meeting.

## **NEW BUSINESS**

### **Review Current Library Policies and Consider Policies to be Reviewed for Updating; and Action Thereon**

Sue Karlman, Debra Goeks and Vonna Pitel will begin to meet in June to review and update policies.

### **Review and Certify Code of Ethics; and Action Thereon**

Motion made by Council Member Dieffenbach, seconded by Vonna Pitel, that the Members of the Library Board have reviewed the City's Code of Ethics and certify their compliance with the Code. Motion carried without a negative vote.

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**ADJOURNMENT**

Motion made by Sherry Bublitz, seconded by Steve Ruggieri, to adjourn the meeting at 7:55 p.m.  
Motion carried without a negative vote.

Debra Goeks  
Secretary

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