

LIBRARY BOARD
March 16, 2016

LIB20160316-1
UNAPPROVED

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, March 16, 2016, 6:30 p.m. at the Cedarburg Public Library, W63N589 Hanover Avenue, Community Room.

The meeting was called to order by President Sue Karlman at 6:33 p.m.

Roll Call: Present - Council Member Rick Verhaalen, Sue Karlman, Vonna Pitel, Sherry Bublitz, Steve Ruggieri, Debra Goeks, Elizabeth Bryde

Also Present - Library Director Linda Pierschalla, Assistant Library Director David Nimmer

STATEMENT OF PUBLIC NOTICE

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

INTRODUCTION OF NEW ASSISTANT LIBRARY DIRECTOR DAVID NIMMER

The Board members introduced themselves to new Assistant Library Director David Nimmer. Assistant Director Nimmer gave a quick summary of his first two weeks.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by Steve Ruggieri, seconded by Sherry Bublitz, to approve the minutes from the February 17, 2016 meeting as presented. Motion carried with Council Member Verhaalen, Sue Karlman, Vonna Pitel, Sherry Bublitz and Steve Ruggieri voting aye and Debra Goeks and Elizabeth Bryde abstaining due to their absence at the February 17 meeting.

APPROVAL OF BILLS

Director Pierschalla reviewed the revenue and expenses.

Motion made by Sherry Bublitz, seconded by Vonna Pitel, to approve the bills as presented. Motion carried without a negative vote.

REPORTS

Director's Report

Director Pierschalla reviewed items on the Director's Report, specifically, emergency preparedness plan; building issues; Personnel Committee meeting to follow up on concerns voiced at the February 17 Board meeting.

The Board also discussed information given about the proposed merger of the ESLS and MWFLS.

The Board asked Director Pierschalla to look into the issue of non-returned, overdue items to determine the scope of lost items and report the results at the April Board meeting.

School Report

Vonna Pitel reported on her activities to connect the Cedarburg Public Library and the School District community (assistance to teachers and reports to Superintendent Bugnacki).

Vonna Pitel also reported on a workshop she attended on the Roles and Responsibilities of the Library Board members on February 29, 2016. She distributed an outline of the presentation and copies of her notes.

Director Pierschalla mentioned that a Common Council Member had asked about the Town of Cedarburg's contribution to Library services.

NEW BUSINESS

Consider a Policy for the Checkout of Laptops for use in the Library; and Action Thereon

The Board discussed parameters for a policy on borrowing a laptop from the Library for use in the Library. Staff will draft a policy and present it to the Board for approval at the April meeting.

ADJOURNMENT

Motion made by Sherry Bublitz, seconded by Elizabeth Bryde, to adjourn the meeting at 7:50 p.m. Motion carried without a negative vote.

Debra Goeks
Secretary

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