

**LIBRARY BOARD**  
**January 20, 2016**

**LIB20160120-1**  
**UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, January 20, 2016, 6:30 p.m. at the Cedarburg Public Library, W63N589 Hanover Avenue, Community Room.

The meeting was called to order by President Sue Karlman at 6:30 p.m.

Roll Call: Present - Council Member Rick Verhaalen, Sue Karlman, Elizabeth Bryde, Vonna Pitel, Sherry Bublitz, Steve Ruggieri, Debra Goeks

Also Present - Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** – None

**APPROVAL OF MINUTES**

Motion made by Sherry Bublitz, seconded by Vonna Pitel, to approve the minutes of December 16, 2015 meeting as presented. Motion carried without a negative vote.

**APPROVAL OF BILLS**

Motion made by Steve Ruggieri, seconded by Vonna Pitel, to approve the bills as submitted. Motion carried without a negative vote.

The Board discussed end-of-year budget results. Director Pierschalla estimates the Library may have \$5,000 left in the fund balance for 2016.

**REPORTS**

**Director's Report**

The Board discussed circulation figures and the comparison between 2014 and 2015. The Board discussed factors that affect circulation and requested the 2013 circulation numbers.

The Board discussed the Director's goals for 2016 including Friends' work to establish a Foundation Committee; possibilities for next art exhibit; and other items from the Director's Report.

Director Pierschalla distributed recommended closing dates for 2016. The Board will vote at the February meeting on holiday closings. The Board discussed four-day winter holidays in December.

**School Report**

Vonna Pitel talked about the Webster book group (Shades of Simon Gray). She will contact the Cedarburg High School newspaper about an article on the Library. The Board suggested a Teen Advisory Board as a topic.

**UNFINISHED BUSINESS**

**Review Results of Library User Satisfaction Survey; and Action Thereon**

The Board discussed keeping the Library open on Sundays during the school year and adding Sunday hours in September and May (seven weeks total). The Board asked Director Pierschalla to figure out the cost for the additional hours in 2016 and bring the information to the next meeting.

**NEW BUSINESS**

**Update on Candidate Applications for Assistant Director Position; and Action Thereon**

Director Pierschalla reported on the search for a new Assistant Director. David Nimmer will start on March 1.

Director Pierschalla also discussed how to manage professional development for the internal candidate that was not chosen.

**Discuss Purpose of Library Art Committee; and Action Thereon**

Director Pierschalla reported on activities of the Art Committee. The Board suggested postponing this discussion until the February meeting.

**ADJOURNMENT**

Motion made by Sherry Bublitz, seconded by Steve Ruggieri, to adjourn the meeting at 7:53 p.m. Motion carried without a negative vote.

Debra Goeks  
Secretary

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