

**LANDMARKS COMMISSION**  
**October 9, 2014**

**LAN20141009-1**  
**UNAPPROVED**

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, October 9, 2014 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present – Council Member John Czarnecki, Dick Ellefson, Judy Jepson, James Pape, Allison Hanson, Tom Kubala

Excused – Tomi Fay Forbes

Also Present – City Planner Jon Censky

**STATEMENT OF PUBLIC NOTICE**

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion made by James Pape, seconded by Tom Kubala, to approve the minutes of the September 25, 2014 meeting. The motion carried without a negative vote with Tomi Fay Forbes excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

Planner Censky updated the Commission on the door and panel at Cedar Place Pub. The Landmarks Commission believes the existing door and panel should be restored; therefore, recommended approval of the Certificate of Appropriateness on August 14, 2014 with the condition that they be restored. On September 12, the Plan Commission approved the Certificate of Appropriateness subject to the Landmarks condition. However, at the October 6 Plan Commission meeting owner Steve Smith asked the Plan Commission to reconsider and permit replacement of the door and panel with an exact replica in new wood. The Plan Commission, after considering new information submitted by the applicant, agreed to allow replacement doors and panels subject to Tom Kubala's review and approval.

**NEW BUSINESS**

**Cedarburg Toy Company, W62 N583 Washington Avenue, Review Projecting Sign; and Action Thereon**

Motion made by James Pape, seconded by Council Member Czarnecki, to approve the Toy Company signage as presented. Motion carried without a negative vote with Tomi Fay Forbes excused.

**The Dovecote, W62 N580 Washington Avenue, Review Projecting Sign; and Action Thereon**

Motion made by Tom Kubala, seconded by James Pape, to approve Dovecote wall sign as presented. Motion carried without a negative vote with Tomi Fay Forbes excused.

**McCutcheon's Barber Shop, W62 N566 Washington Avenue, Review Projecting Sign; and Action Thereon**

Motion made by Tom Kubala, seconded by Council Member Czarnecki, to approve signage subject to review of artwork revisions by Commission Architect Tom Kubala. Motion carried without a negative vote with Tomi Fay Forbes excused.

**Review, Discuss and Possibly Recommend Changes to City of Cedarburg Ordinance Sec. 15-1-8(a)(6), Regulations and Permit for Razing Buildings; and Action Thereon**

After discussion and comparison of razing rules Sec. 15-1-8(a)(6) versus former rules contained in Boards and Commission Sec. 3.15, it was decided that the existing language in Sec. 15-1-8(a)(6) provided sufficient power to the Landmarks Commission to prevent the razing of historically important structures.

**UNFINISHED BUSINESS**

**Consider Recommendation to the Plan Commission to Revise the Local Landmark Ordinance to Use the Secretary of the Interiors Standards for Historic Rehabilitation as Criteria for Local Landmarks; and Action Thereon**

Motion made by James Pape, seconded by Tom Kubala, to recommend the Plan Commission adopt and use the Secretary of the Interiors Standards for Historic Rehabilitation recommendations. Motion carried without a negative vote with Tomi Fay Forbes excused.

**ADJOURNMENT**

A motion was made by Tom Kubala, seconded by James Pape, to adjourn the meeting at 8:36 p.m. The motion carried without a negative vote with Tomi Fay Forbes excused.

Dick Ellefson  
Secretary

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