

LANDMARKS COMMISSION
June 12, 2014

LAN20140612-1
UNAPPROVED

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, June 12, 2014 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present - Judy Jepson, Dick Ellefson, Tom Kubala, James Pape

 Excused - Council Member John Czarnecki, Tomi Fay Forbes, Allison Hanson

 Also Present - City Planner Jon Censky, Economic Development Coordinator Mary Sheffield, Abby Werner, Linda Kusick

STATEMENT OF PUBLIC NOTICE

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by James Pape, seconded by Dick Ellefson, to approve the minutes of the May 22, 2014 meeting. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS – none

ELECTION OF CHAIRPERSON AND SECRETARY; AND ACTION THEREON

Chairperson

Motion made by James Pape, seconded by Tom Kubala, to nominate Judy Jepson as Chairperson. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

Motion made by Tom Kubala, seconded by Dick Ellefson, to close nominations. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

Vice-Chairperson

Motion made by Tom Kubala, seconded by Dick Ellefson, to nominate James Pape as Vice Chairperson. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

Motion made by Tom Kubala, seconded by Dick Ellefson, to close nominations. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

Secretary

Motion made by Dick Ellefson, seconded by Tom Kubala, to nominate Tomi Fay Forbes as Secretary. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

Motion made by Dick Ellefson, seconded by Tom Kubala, to close nominations. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

NEW BUSINESS

The Olive Sprig, N70 W6364 Bridge Road, Review Request for a Projecting and Wall Sign; and Action Thereon

Motion made by Tom Kubala, seconded by Dick Ellefson, to accept request as proposed. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

The Paperie & Co., W62 N585 Washington Avenue, Review Request for a Wall Sign; and Action Thereon

Motion made by James Pape, seconded by Tom Kubala, to accept request as presented. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

Consider Request for a Certificate of Appropriateness for the Addition of an Awning with Signage, Possible Door Color Change and a Front Yard Bench Seating Area for Leap of Faith, W64 N707 Washington Avenue; and Action Thereon

Motion made by Tom Kubala, seconded by James Pape, to accept designs as presented with these clarifications: wrap-around canopy to be scalloped completely around; 12” wide dark band also to wrap completely around; and the Leap of Faith logos to be located on all three faces of the canopy. The front door will be painted to match the drop edge of the canopy. Park benches are acceptable as presented. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

Consider Request for Addition of a Bicycle Rack on the Area in Front of the Municipal Parking Lot North of Delicately Delicious; and Action Thereon

Commission Members expressed concerns about removal of the mature bushes that now hide the utility meters on the side of the adjacent building and also serve to screen the parking lot. They felt that those bushes compliment the historic feel for the downtown area; therefore, they were reluctant to support their removal. Commissioners asked whether all other sites had been explored even the use of a parking stall along Washington Avenue.

Economic Development Coordinator Sheffield advised that other sites had been explored by the Committee and in fact they had met with Parks, Recreation and Forestry Director Hilvo, Engineering and Public Works Director Wiza and Police Chief Frank who concluded that this site was the best because the City owned it. She also advised that the bike rack was being donated and that volunteers were going to landscape the area.

The Commissioners asked that the committee continue to search other sites and if they returned for this site, a landscape plan be provided showing the location and type of the proposed landscaping

Consider Request for a Certificate of Appropriateness for the Addition of a Corn Crib and Slight Relocation of the Carriage House at the Wisconsin Quilt and Fiber Arts Property, N50 W5050 Portland Road; and Action Thereon

Judy Jepson recused herself from the consideration of this request because of her connection with the Wisconsin Quilt and Fiber Arts Museum as a board member. As a result, the Commission did not have a quorum and could not discuss this request.

ADJOURNMENT

A motion was made by James Pape, seconded by Tom Kubala, to adjourn the meeting at 8:20 p.m. Motion carried without a negative vote with Council Member Czarnecki, Tomi Fay Forbes and Allison Hanson excused.

Dick Ellefson
Acting Secretary

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