

**LANDMARKS COMMISSION**  
**August 24, 2017**

**LAN20170824-1**  
**UNAPPROVED**

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, August 24, 2017 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 1.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present - Judy Jepson, Tom Kubala, James Pape, Robert Ross

Excused - Council Member Patricia Thome, Tomi Fay Forbes, Doug Yip

Also Present - City Planner Jon Censky

**STATEMENT OF PUBLIC NOTICE**

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion made by Tom Kubala, seconded by Robert Ross, to approve the minutes of the August 10, 2017 meeting. Motion carried without a negative vote with Council Member Patricia Thome, Tomi Fay Forbes and Doug Yip excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** – None

**REGULAR BUSINESS**

**Consider Modifications to Approved Addition for Andrew and Rhiannon Wilson's Restaurant to be Located at W61 N480 Washington Avenue; and Action Thereon**

Josh Wadzinski of Think Design advised that due to the requirement that a sprinkler system be installed the project became too costly and therefore necessary to modify the design approved at the June 8, 2017 Landmarks Commission meeting. There will be no expansion off the east façade but instead the kitchen will be located within the existing building requiring only that area of the roof being raised. In the kitchen area, all windows have been removed and replaced with closed shutters, kitchen equipment was reduced and the new stair leading to the basement was removed. Cedar siding, cedar corner boards, trim board details will continue on all parts of the building that are modified.

Bob Ross moved to approve the requested changes. James Pape seconded the motion and it carried without a negative vote; with Council Member Patricia Thome, Tomi Fay Forbes and Doug Yip excused.

**Consider New Projecting Sign and Window Decal for Diamond Residential Mortgage Corporation to be Located at W62 N255 Washington Avenue; and Action Thereon**

It was noted that the petitioner, John Takerian, was not present. Planner Censky advised that Building Inspector Mike Baier had reviewed the proposal and the signs met the requirements of the City's Code.

A motion was made by Tom Kubala, seconded by Bob Ross, to approve the projecting sign and window decal as presented. The motion carried without a negative vote; with Council Member Patricia Thome, Tomi Fay Forbes and Doug Yip excused.

**Review and Discussion of Proposed Window Sign for the Cedarburg History Museum at N58 W6194 Columbia Road; and Action Thereon**

Planner Censky advised that the placard relaying the history of the City was solely subject to Landmarks Commission approval. He noted that at this time there is a full dark shade to mitigate the direct sun coming in the window, and this placard with the "Fan Tan MP02770" colored surround would cover the entire window. Commissioners concluded that the placard would be installed on the inside of the window.

Bob Ross moved to approve the plaque as presented. The motion was seconded by Jim Pape and carried without a negative vote; with Council Member Patricia Thome, Tomi Fay Forbes and Doug Yip excused.

**Consider Either DaVinci Polymer Roofing System or Metal Roofing System to Replace Leaking Roof for Sid Prom at W61 N512 Washington Avenue; and Action Thereon**

Planner Censky advised that Sid Prom was unexpectedly called out of town and asked to place his request on the next Landmarks agenda.

**ADJOURNMENT**

A motion was made by Tom Kubala, seconded by James Pape, to adjourn the meeting at 7:26 p.m. Motion carried without a negative vote with Tomi Fay Forbes and Doug Yip excused.

Jon Censky,  
City Planner

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