

LANDMARKS COMMISSION
May 12, 2016

LAN20160512-1
UNAPPROVED

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, May 12, 2016 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson Judy Jepson at 7:02 p.m.

Roll Call: Present - Judy Jepson, Tomi Fay Forbes, Tom Kubala, James Pape, Doug Yip, Robert Ross, Council Member Patricia Thome

Also Present - City Planner Jon Censky

STATEMENT OF PUBLIC NOTICE

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

ELECTION OF CHAIRPERSON, VICE CHAIRPERSON AND SECRETARY; AND ACTION THEREON

Chairperson:

Tom Kubala nominated Judy Jepson to continue to serve as the Chairperson of the Landmarks Commission. Tomi Fay Forbes seconded the motion.

Jim Pape made a motion to close the nominations. Tom Kubala seconded the motion. The motion to elect Judy Jepson carried without a negative vote with Judy Jepson recused.

Vice Chairperson:

Council Member Thome nominated Jim Pape to continue to serve as the Vice Chairperson of the Landmarks Commission. Tomi Fay Forbes seconded the motion.

Doug Yip made a motion to close the nominations. Bob Ross seconded the motion. The motion to elect Jim Pape carried without a negative vote with Jim Pape recused.

Secretary:

Council Member Thome nominated Tomi Fay Forbes to continue to serve as the Secretary of the Landmarks Commission. Jim Pape seconded the motion.

Jim Pape made a motion to close the nominations. Council Member Thome seconded the motion. The motion to elect Tomi Fay Forbes carried without a negative vote with Tomi Fay recused.

APPROVAL OF MINUTES

Motion made by Tom Kubala, seconded by Tomi Fay Forbes, to approve the minutes of the March 24, 2016 meeting. Motion carried without a negative vote with Council Member Thome and Doug Yip abstaining.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

NEW BUSINESS

Review and Approval of New Window Decal Signage at Walter's Loft to be Located at W62 N590 Washington Avenue; and Action Thereon.

Scott Kreuger represented Walter's Loft. Planner Censky stated that the applicant is proposing window decal signs, and may return at a later date for a projecting sign. The Code permits a window sign not to exceed 25% of the window area. The sign includes the white lettering "Walter's Loft" and the logo below it, a circle encompassing the letters "WL." All negative space is clear. The business is a consignment furniture store and will open May 19. In the future, there may be display items in the window.

Jim Pape moved that the Commission accept the sign as proposed; Council Member Thome seconded the motion. The motion carried without a negative vote.

Review and Certify the Code of Ethics, and Action Thereon.

The Commission members reviewed and certified the Code of Ethics.

Continued Discussion on Formulating a Plan to Identify and Document Cedarburg's Historic Structures.

Planner Censky reviewed the Commission's goal to identify buildings and possibly neighborhoods that should be protected through designation in the City of Cedarburg. Bob Ross stated that his wife, who volunteers with the Ozaukee County Historical Society, has multiple binders of accurate information on the buildings, people and history of Cedarburg. Tom Kubala proposed that perhaps Bob's wife would be willing to suggest five or ten buildings to devote our initial attention.

Based on the recently revised State law, the Commission can still take steps to designate a building as a local landmark or District without the owner's permission. The owner has avenues of appeal if they disagree; however, Planner Censky reminded the Commissioner's that it is their policy to gain the owner's consent before such actions.

Two buildings were specified to have originally been hotels. One is the home at N49 W6467 Western Road, an Italianate set back from the road. The other, located at N49 W5593 Portland Road, across from the L&G Bar, was the railroad hotel.

Doug Yip suggested a statement be drafted to put in the next City newsletter, which comes out in the fall. Planner Censky will draft a letter and bring it to an upcoming meeting.

Jim Pape recalled a list the City had some years ago of houses nominated for Landmarks status; Planner Censky will look for the list.

ADJOURNMENT

A motion was made by Tom Kubala, seconded by Doug Yip, to adjourn the meeting at 7:29 p.m. Motion carried without a negative vote.

adk

Tom Fay Forbes
Secretary