

LIBRARY BOARD
August 23, 2017

LIB20170823-1
UNAPPROVED

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, August 23, 2017, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, second floor, staff room.

The meeting was called to order by Vice-President Sherry Bublitz at 6:31 p.m.

Roll Call: Present - Council Member Dick Dieffenbach, Sherry Bublitz, DeWayna Cherrington, Todd Bugnacki, Debra Goeks, David Moburg

Excused - Sue Karlman

Also Present - Library Director Linda Pierschalla
John Katzka, Board Member of Monarch Library System

STATEMENT OF PUBLIC NOTICE

Sherry Bublitz acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by David Moburg, seconded by Todd Bugnacki, to approve the minutes from the July 26, 2017 meeting with two corrections. Todd Bugnacki's name is misspelled in the second paragraph under School Report and Debra Goeks was not excused from the vote to adjourn. Motion carried without a negative vote with Sue Karlman excused.

APPROVAL OF BILLS & FINANCIAL STATEMENTS

Director Pierschalla reviewed the bills. There was a short discussion of new donation expenditure account in the financial statement.

Motion made by Council Member Dieffenbach, seconded by David Moburg, to approve the bills and financial statements as submitted. Motion carried without a negative vote with Sue Karlman excused.

PRESENTATIONS

John Katzka, Board Member of the Monarch Library System, will Provide an Update on the Monarch System News

John Katzka presented information about the new Monarch Library System. He explained issues that are now of concern to the new System Board and is creating some tensions between member libraries.

- Moratorium – Small and rural libraries are voicing that they are seeing their new materials being sent out to fill holds at other libraries and their patrons are not getting a chance to check them out first. They would like a moratorium on their new material to remain at their libraries for a period of time before they are sent out to fill holds. The argument is that this

is occurring at all libraries no matter the size and it is a cost of being in a shared system where you gain other advantages to offset this. The Directors of all the member libraries have been tasked with finding an equitable solution.

- Net Borrowing/Lending – Cedarburg has been a net borrower for years and must address this issue. The Board discussed the State’s library standards of service (including per capita expenditure for materials); also for usage and standards to reflect digital content and electronic resources.

Library Board Member Sherry Bublitz Presentation on Libraries that she recently visited

Sherry Bublitz visited Vancouver, WA and Seattle, WA Central Branch Libraries. Vancouver has a music recording studio. Seattle has a large section for job seekers. Ms. Bublitz made her presentation short, due to time constraints.

REPORTS

Director’s Report

Director Pierschalla reviewed her report. She is recommending postponing the application for WLA Library of the Year until 2018 when the accomplishments with the technology initiative in 2017 can be included. The Board asked questions about other items in her report.

Director Pierschalla reported that the Cedarburg History Museum asked the Cedarburg Public Library to collaborate on an immigrant exhibit this fall.

School Report

Todd Bugnacki reported on two programs:

- Teacher training this month – sessions included workshops offered by other CHS teachers. This helps fill teachers’ professional development opportunities. One topic was flipped classrooms and whether there is a role for the Library to support teachers doing this.
- CANVAS is a learning management system. It is an interactive platform for teachers and students being implemented in CHS grade 6-12 to prepare them for post-secondary education.

UNFINISHED BUSINESS

Discuss 2018 Budget Process; and Action Thereon

The Board reviewed the draft budget that was submitted to the City Administrator. The current draft indicates a need for additional revenue. Council Member Dieffenbach recommended some changes to bring expenses in line with revenue.

NEW BUSINESS

Discuss September National Library Card Sign-up Month and Food for Fines Program; and Action Thereon

Staff suggested a fine forgiveness program, Food for Fines. The program seeks to make it easier to recover lost material, get people back into the library, and expand user base. Director Pierschalla estimated that the Library might forego \$1,000 in fine revenue for a one month program. The Board discussed alternatives to fund such a program. After discussion, the Board agreed that a fine forgiveness program is not feasible at this time. However, a food drive would be welcome.

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ADJOURNMENT

Motion made by Council Member Dieffenbach, seconded by David Moburg, to adjourn the meeting at 8:30 p.m. Motion carried without a negative vote with Sue Karlman excused.

Debra Goeks
Secretary

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