

**LIBRARY BOARD
July 26, 2017**

**LIB20170726-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, July 26, 2017, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, lower level, room 1.

The meeting was called to order by President Sue Karlman at 6:33 p.m.

Roll Call: Present - Council Member Dick Dieffenbach, Sue Karlman, Sherry Bublitz, DeWayna Cherrington, Todd Bugnacki, Debra Goeks

Excused - David Moburg

Also Present - Library Director Linda Pierschalla
Staff Member Jeff Messerman

STATEMENT OF PUBLIC NOTICE

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by Council Member Dieffenbach, seconded by Sherry Bublitz, to approve the minutes from the June 28, 2017 meeting. Motion carried without a negative vote with David Moburg excused and Debra Goeks abstaining.

PRESENTATION

Cedarburg Public Library Radio Station by Staff Member Jeff Messerman

After a short slide presentation, Library Board members asked Jeff questions about content, cost of providing services, and opportunities for creating additional community content and collaborating with the School District.

The Board asked Jeff Messerman to develop a budget for the project by the August Board meeting.

UNFINISHED BUSINESS

Review Cedarburg Public Library Radio Station Policy and Purpose; and Action Thereon

Sherry Bublitz talked to libraries in Memphis and Charleston, SC to learn about their policies and procedures. After discussion, the Board agreed that CPL Radio would be covered under the existing programming policy. (A separate draft policy was introduced at the June meeting but the Board determined a separate policy was not necessary.)

The Board then discussed possible next steps for CPL Radio. After Jeff Messerman develops a budget, there will be a request to the Friends of the Library for support.

APPROVAL OF BILLS & FINANCIAL STATEMENTS

The Board asked questions about expense lines related to donations and grants expenditures. The Board also discussed new revenue report structure.

Motion made by Council Member Dieffenbach, seconded by Sherry Bublitz, to approve the bills and financial statements as presented. Motion carried without a negative vote with David Moburg excused.

REPORTS

Director's Report

Director Pierschalla briefly reviewed her report. The Board discussed Monarch System equity issues related to sharing resources in the new, expanded system. The Board complimented the Build a Better World lecture series and asked to continue this series in the future and suggested additional topics.

School Report

Superintendent Bugnacki reported that the CHS IMC is getting a facelift to make it more appealing and useful to students and a more flexible learning space. Business labs are also being updated.

Rachel Yurk will attend the next Library Board meeting in Superintendent Bagnacki's place.

Council Member Dieffenbach suggested having a Library Board meeting at the IMC, possibly in August.

All Cedarburg High School students will receive Chromebooks at the beginning of the school year for use during the year.

NEW BUSINESS

Discuss 2018 Budget Process; and Action Thereon

Director Pierschalla explained the 2018 budget process.

- Draft is due August 7.
- Sue Karlman and Director Pierschalla will meet with City Administrator/Treasurer Mertes in September. (County revenue will go up to over \$201,000 in 2018.)
- Final budget request is due September 8.
- Council will review budget in October.

Board Members should plan to attend the October 9 and October 30 Council meetings. Sherry Bublitz suggested developing a statement to present to the Common Council.

UNFINISHED BUSINESS

Review Library Board By-Laws; and Action Thereon

President Karlman led a discussion on changes to the by-laws, page by page.

Motion made by Debra Goeks, seconded by Todd Bugnacki, to approve deletions as presented in the packet. Motion carried without a negative vote with David Moburg excused.

Motion made by Sherry Bublitz, seconded by DeWayna Cherrington, to change Article 5, Section 6, to read "Shall attend all Board meetings, except those at which his/her appointment, performance, or salary is to be discussed and decided." Motion carried without a negative vote with David Moburg excused.

ADJOURNMENT

Motion made by Sherry Bublitz, seconded by Todd Bugnacki, to adjourn the meeting at 8:50 p.m. Motion carried without a negative vote with Debra Goeks excused.

Debra Goeks
Secretary

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