

**LIBRARY BOARD
February 19, 2015**

**LIB20150219-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Thursday February 19, 2015, at the Cedarburg Public Library, W63 N589 Hanover Avenue, Cedarburg, WI, in the Community Room.

The meeting was called to order by President Sue Karlman at 6:30 p.m.

Roll Call: Present - Sue Karlman, Elizabeth Bryde, Vonna Pitel, Sherry Bublitz, Steve Ruggieri

Excused - Council Member Mike O'Keefe, Debra Goeks

Also Present - Library Director Linda Pierschalla, Mayoral Candidate John Kuerschner

STATEMENT OF PUBLIC NOTICE

President Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS AND SUGGESTIONS FROM CITIZENS- None

APPROVAL OF MINUTES

Motion made by Liz Bryde, seconded by Steve Ruggieri, to approve the minutes of January 21, 2015 meeting. Motion carried without a negative vote with Council Member O'Keefe and Debra Goeks excused.

REPORTS

Director's Report

- Director Pierschalla attended the Rotary Club and made some contacts. The Library is also a member of the Chamber of Commerce.
- CHS Art Teacher Deb Mortl said she will have teen art to display in the Library.
- A sign will be put up in the teen area indicating it is for teens after 3:00 p.m.
- Teens will be encouraged to come in for Advanced Placement Tests on March 3rd. Students are off school in the afternoon.
- Starbucks provided coffee and bakery during exam time when students were in the Library.
- Vonna Pitel felt small cameras should be available on both floors to take photos of events at the Library for future use to get grants and apply for awards.
- Doug Edmunds will be taking photos of the Community Room.
- Steve Ruggieri discussed hiring a new IT person to replace Paul Onufrak at the Eastern Shores Library System.
- Director Pierschalla will present the Annual Report to the Common Council with visuals included.
- Steve Ruggieri suggested the Common Council meet in the Community Room.

- The Director indicated the Town use of the Library has greatly increased. Vonna Pitel suggested that this be indicated in a news article in an appropriate way.
- North Shore Principals met in the Community Room and U.S. Representative Glen Grothman met after the principals.
- Women's Club luncheon met in the Library Community Room. Some women had not been in the building before.

School Report

Vonna Pitel attended the Webster book discussion on February 5th and made suggestions for questions and discussions for the group. Children's Librarian Schmidt is in the process of getting Google Drive on the AWE computers in the children's area so the children can do their homework. Library Assistant Scheffler is continuing to send all schools (public and parochial) the children's programs to go in their digital take home folders. Director Pierschalla indicated a couple of Chromebooks are available to use in the library for students.

UNFINISHED BUSINESS

Discuss Signage for the Library Facing Hanover Ave.; and Action Thereon

Additional signage will cost \$2,900 and will be ordered. Cedarburg Public Library will be indicated above the address on Hanover Avenue.

Update on New Building; and Action Thereon

Building issues were covered in Director Pierschalla's report. The "Hold Shelves" for books were moved 90 degrees to allow more viewing of the fireplace and Community Room. Skate stoppers to stop skate boarders from boarding on the Library railings will be installed as soon as the snow is gone.

Review Library Code of Conduct Policy; and Action Thereon

This policy will be carried over to the next meeting.

Review Internet Policy; and Action Thereon

This policy will be carried over to the next meeting.

NEW BUSINESS

Discuss 2014 Annual Report; and Action Thereon

- More young adult books need to be purchased
- Performers and ticketed events will be held at the Library and not the Cultural Center in order to allow the attendance to be recorded in the Annual Report.
- Number of audio recordings in the Library is low according to service targets.
- Newsletter will be provided to the Common Council.

Motion made by Vonna Pitel, seconded by Steve Ruggieri, to approve the 2014 Annual Report, which is sent to the DPI. Motion carried without a negative vote with Council Member O'Keefe and Debra Goeks excused.

LIBRARY BOARD
February 19, 2015

LIB20150219-3
UNAPPROVED

Update on the Library Art Committee; and Action Thereon

Artists are bringing art into the Library for display three months at a time. The Committee had many ideas it discussed.

ADJOURNMENT

Motion made by Sherry Bublitz, seconded by Liz Bryde, to adjourn the meeting at 8:00 p.m. Motion carried without a negative vote with Council Member O'Keefe and Debra Goeks excused.

Vonna Pitel
Acting Secretary