

**LIBRARY BOARD**  
**January 19, 2017**

**LIB20170119-1**  
**UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, January 19, 2017, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, second floor, staff room.

The meeting was called to order by President Sue Karlman at 6:31 p.m.

Roll Call: Present - Sue Karlman, Vonna Pitel, Sherry Bublitz, Debra Goeks

Excused - Council Member Dick Dieffenbach, David Moburg, Steve Ruggieri

Also Present - Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS & SUGGESTIONS FROM CITIZENS**

**APPROVAL OF MINUTES**

Motion made by Sherry Bublitz, seconded by Vonna Pitel, to approve the December 7, 2016 minutes as presented.

The Board members and Director Pierschalla discussed items from December 7, 2106 meeting that needed follow up.

Motion carried without a negative vote with Council Member Dieffenbach, David Moburg and Steve Ruggieri excused.

**APPROVAL OF BILLS & FINANCIAL STATEMENTS**

The Board members asked questions about the current bills and discussed the 2016 budget results. The Board members talked about how to insure 2017 outcomes conforms to the budget.

Motion made by Council Member Sherry Bublitz, seconded by Vonna Pitel, to approve the bills and financial statements. Motion carried without a negative vote with Council Member Dieffenbach, David Moburg and Steve Ruggieri excused.

**REPORTS**

**Director's Report**

Director Pierschalla briefly reviewed the major points from her report. In addition, Director Pierschalla shared a brochure she created about donation opportunities for the Cedarburg Public Library. This is distributed to people who request information from the staff.

Cedarburg Reads has started; the Library's circulation system owns copies of the book, "Population: 485," and has copies for sale.

The Board discussed an initiative of the Kaukauna Library that makes free space available to artists for one month displays. The present Board Members liked the idea and asked that Director Pierschalla refer the idea to the Art Committee for action.

Director Pierschalla also shared a copy of the “Cedarburg Bridge” magazine with library event information.

Director Pierschalla announced that the staff will work on nominating the Cedarburg Public Library for the 2017 WLA Library of the Year award. Nominations are due August 15, 2017. This is one of Director Pierschalla’s goals for 2017.

Sherry Bublitz asked Director Pierschalla to make one of her goals for 2017 to be to hit the budget target for 2017.

Children’s Internet Protection Act (CIPA) information was provided in the Library Board packet. The Board discussed whether the Cedarburg Public Library is required to comply. Because the Library does not receive funding through E-rate or Library Services and Technology Act (LSTA), the Cedarburg Public Library is exempt from the CIPA requirements. There is no open internet access in the Cedarburg Public Library on the first floor (children’s area). Patrons using open access computers on the second floor must be over 14 and sign a user policy agreement.

The Board also discussed end-of-year circulation figures and trends in physical vs. digital circulation.

**School Report**

Vonna Pitel reported on her activities promoting library use in the School District and leading book discussions.

**NEW BUSINESS**

**Discuss 2017 Director Goals for the Library; and Action Thereon**

The Board asked Director Pierschalla to include these items in her goals for 2017:

1. Meet 2017 budget projections
2. Submit WLA Library of the Year application
3. Work to develop more understanding and support among Council Members

Sue Karlman and Debra Goeks met with Director Pierschalla on January 16 regarding her performance review.

**ADJOURNMENT**

Motion made by Sherry Bublitz, seconded by Vonna Pitel, to adjourn the meeting at 8:07 p.m. Motion carried without a negative vote with Council Member Dieffenbach, David Moburg and Steve Ruggieri excused.

Debra Goeks  
Secretary