

**LIBRARY BOARD
October 24, 2018**

**LIB20181024-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, October 24, 2018, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community room.

The meeting was called to order by President Sue Karlman at 6:35 p.m.

Roll Call: Present - Council Member Garan Chivinski, Sue Karlman, Dewayna Cherrington, Debra Goeks, Sherry Bublitz

Excused – Todd Bugnacki

Absent - David Moburg

Also Present - Assistant Library Director David Nimmer

STATEMENT OF PUBLIC NOTICE

President Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS – None

APPROVAL OF MINUTES

Motion made by Sherry Bublitz, seconded by David Moburg, to approve the minutes from the September 26, 2018 meeting as presented. Motion carried without a negative vote with Todd Bugnacki excused and David Moburg absent.

APPROVAL OF BILLS & FINANCIAL STATEMENTS

Motion made by Debra Goeks, seconded by Sherry Bublitz, to approve the bills and financial statements as presented. Motion carried without a negative vote with Todd Bugnacki excused and David Moburg absent.

REPORTS

Director's Report

Assistant Director Nimmer answered the Trustees questions about the Director's report, including the status of the technology equipment; policies relating to use of new technology in the Library; personnel evaluations; and other matters.

School Report – No report.

UNFINISHED BUSINESS

Update on Implementing a Strategic Planning Process Incorporating Self-Analysis Using New DPI Standards; and Action Thereon

Debra Goeks summarized the progress on obtaining funding for the strategic plan. The Trustees discussed options for paying for the process. After discussion, the Trustees agreed to postpone a decision until after the first of the year when the 2019 budget has been finalized. Debra Goeks will notify Bruce Smith at WILS that the Cedarburg Public Library will not proceed with the process as discussed.

NEW BUSINESS

Review Proctoring Policy; and Action Thereon

The Board discussed the Proctoring policy.

Motion made by Sherry Bublitz, seconded by Debra Goeks, to approve the draft policy as presented. Motion carried without a negative vote with Todd Bugnacki excused and David Moburg absent.

ADJOURNMENT

Motion made by Sherry Bublitz, seconded by Dewayna Cherrington, to adjourn the meeting at 7:55 p.m. Motion carried without a negative vote with Todd Bugnacki excused and David Moburg absent.

Debra Goeks
Secretary

adk