

LIBRARY BOARD
June 27, 2018

LIB20180627-1
UNAPPROVED

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, June 27, 2018, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community room.

The meeting was called to order by President Sue Karlman at 6:30 p.m.

Roll Call: Present - Council Member Garan Chivinski, Sue Karlman, Sherry Bublitz, Dewayna Cherrington, Debra Goeks, David Moburg,

Excused - Todd Bugnacki

Also Present - Library Director Linda Pierschalla, Mayor Michael O'Keefe
(7:20 p.m. – 8:50 p.m.)

STATEMENT OF PUBLIC NOTICE

President Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

WELCOME AND INTRODUCTION OF NEW LIBRARY BOARD MEMBER, COUNCIL MEMBER GARAN CHIVINSKI

The Board Members introduced themselves to Council Member Chivinski. Council Member Chivinski spoke about his background and interest in libraries.

WELCOME AND INTRODUCTION OF NEW STAFF MEMBER DEB BAUER, COMMUNITY AND ADULT SERVICES LIBRARIAN

Deb Bauer introduced herself and described her background. Her work at the Cedarburg Public Library will focus on adult programming and she described events coming up and some of her other responsibilities.

ELECTION OF PRESIDENT, VICE PRESIDENT AND SECRETARY; AND ACTION THEREON

President Karlman asked if other Board members were interested in serving and wanted to be added to the slate of nominees: President – Sue Karlman, Vice President – Sherry Bublitz, and Secretary – Debra Goeks. After asking three times, no other candidates emerged.

Motion made by David Moburg, seconded by DeWayna Cherrington, to elect the slate of officers as presented. Motion carried without a negative vote with Todd Bugnacki excused.

COMMENTS & SUGGESTIONS FROM CITIZENS

President Karlman brought several miscellaneous items to the Board's attention, including the challenge to a book in the Parkview IMC. The Board agreed to review the Library's material selection and reconsideration policies at a future meeting.

APPROVAL OF MINUTES

Motion made by Sherry Bublitz, seconded by David Moburg, to approve the minutes from the April 25, 2018 meeting as presented. Motion carried without a negative vote with Todd Bugnacki excused.

APPROVAL OF BILLS & FINANCIAL STATEMENTS

Motion made by Sherry Bublitz, seconded by Debra Goeks, to approve the bills and financial statements as presented. Motion carried without a negative vote with Todd Bugnacki excused.

REPORTS

Director's Report

Director Pierschalla reviewed her progress in her annual goals and then described her experience attending the ALA Conference in New Orleans. Board members also briefly reviewed reports from other staff members.

School Report - None

NEW BUSINESS

Review 3D Printer Use Policy; and Action Thereon

Director Pierschalla reviewed the main revisions to the policy.

Motion made by Sherry Bublitz, seconded by Debra Goeks, to approve the policy as presented with two changes:

- Correct "if" to "is" on page 2, 4th bullet point.
- Add revision history to bottom of policy.

Motion carried without a negative vote with Todd Bugnacki excused.

Review and Certify Code of Ethics; and Action Thereon

Motion made by David Moburg, seconded by DeWayna Cherrington, to certify that all members of the Board have reviewed the Code of Ethics and the Board certifies its compliance with the Code. Motion carried without a negative vote with Todd Bugnacki excused.

Discuss Implementing a Strategic Planning Process Incorporating Self-Analysis Using New DPI Standards; and Action Thereon

Debra Goeks presented information to the Board about options for undertaking a strategic planning process. The Board discussed possible sources of funding and best timing for this initiative.

The Board members agreed to undertake a strategic planning process and explore the next steps with WILS as the consultant. Director Pierschalla suggested starting after budget time, perhaps in October. DeWayna Cherrington suggested that perhaps the Friends of the Library might be able to help with funding.

Motion made by DeWayna Cherrington, seconded by Sherry Bublitz, to explore developing a strategic plan with WILS as the consultant. Motion carried without a negative vote with Todd Bugnacki excused.

ADJOURNMENT

Motion made by Sherry Bublitz, seconded by Debra Goeks, to adjourn the meeting at 8:50 p.m. Motion carried without a negative vote with Todd Bugnacki excused.

Debra Goeks
Secretary

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