

**LIBRARY BOARD  
February 28, 2018**

**LIB20180228-1  
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, February 28, 2018, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community room.

The meeting was called to order by Vice President Sherry Bublitz at 6:31 p.m.

Roll Call: Present - Council Member Dick Dieffenbach, Sherry Bublitz, Dewayna Cherrington, Debra Goeks, Todd Bugnacki

Excused - Sue Karlman, David Moburg

Also Present - Library Director Linda Pierschalla, Aldermanic District 3 Candidate Ryan Hammetter

**STATEMENT OF PUBLIC NOTICE**

Vice President Bublitz acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS & SUGGESTIONS FROM CITIZENS**

**APPROVAL OF MINUTES**

Motion made by Debra Goeks, seconded by Dewayna Cherrington, to approve the minutes from the January 24, 2018 meeting as presented. Motion carried without a negative vote with Sue Karlman and David Moburg excused.

**APPROVAL OF BILLS & FINANCIAL STATEMENTS**

Director Pierschalla highlighted updates to fund balances and called attention to certain bills and expenses.

Motion made by Council Member Dieffenbach, seconded by Todd Bugnacki, to approve the bills and financial statements as presented. Motion carried without a negative vote with Sue Karlman and David Moburg excused.

**REPORTS**

**Director's Report**

Director Pierschalla updated the Board on new hires and open positions. The Board also discussed Assistant Director Nimmer's technology initiatives and new developments with CPL radio.

Director Pierschalla talked about weeding and shifting the reference and non-fiction collections and moving some furniture in order to create more workspace seating on the second floor.

Library staff has formed a sub-committee to look at circulating "non-traditional" items: Some examples of non-traditional items at other libraries include: musical instruments, knitting needles, American Girl dolls and other items that are of interest to the community. The

committee discussed the creation of kits containing DVDs that are popular for “binge-watching” and these kits can be checked out containing a whole season of a popular program or series. The Board members made other suggestions for this collection.

### **School Report**

Superintendent Bugnacki invited the Library Board to meet at Cedarburg High School in March. He also provided a handout that describes new technologies that the District is piloting. Part of the new Master Plan is freshening up school IMCs, particularly at the elementary and middle schools, to make them more contemporary. New tools emphasize collaboration to get kids to interact with each other.

### **NEW BUSINESS**

#### **Review 2017 Annual Report; and Action Thereon**

Motion made by Debra Goeks, seconded by Todd Bugnacki, to certify the 2017 Annual Report to the WI DPI. Motion carried without a negative vote with Sue Karlman and David Moburg excused.

Motion made by Debra Goeks, seconded by DeWayna Cherrington, to certify that the Monarch System provided effective leadership and met the needs of the Cedarburg Public Library. Motion carried without a negative vote with Sue Karlman and David Moburg excused.

#### **Consider Library Board Meeting Dates for March and April; and Action Thereon**

The Board agreed to meet on March 28, 2018 (regular scheduled date) at Cedarburg High School. The meeting will begin at 6:30 p.m. Director Pierschalla will not be present at the April 25 meeting. The Board suggested that Assistant Director Nimmer attend the April Board meeting.

Council Member Dieffenbach reported that the City Council has a goal of reducing energy costs by 5% in 2018. He encouraged the Board and Director Pierschalla to track progress on energy audit conducted by Cedarburg Light & Water and work on energy use reduction.

Director Pierschalla shared a letter from the Horicon Public Library regarding inequities in lending new materials. This problem relates to the issue of some libraries (such as Cedarburg Public Library) being net borrowers. Cedarburg is a net borrower by about 4,000 items; Horicon is a net lender by about the same amount. The Board agreed that no formal response is needed but that the CPL must make every effort to boost its collection.

### **ADJOURNMENT**

Motion made by Council Member Dieffenbach, seconded by DeWayna Cherrington, to adjourn the meeting at 7:39 p.m. Motion carried without a negative vote with Sue Karlman and David Moburg excused.

Debra Goeks  
Secretary

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