

**LIBRARY BOARD  
May 21, 2014**

**LIB20140521-1  
UNAPPROVED**

The Library Board met at the Library construction site, W63 N589 Hanover Avenue for a construction site tour at 6:30 p.m. No business was conducted by the Library Board and no action was taken.

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, May 21, 2014, immediately following the construction site tour, at City Hall, W63 N645 Washington Ave., lower level, room 1.

The meeting was called to order by President Sue Karlman at 7:10 p.m.

Roll Call: Present - Council Member Michael Maher, Sue Karlman, Elizabeth Bryde, Steve Ruggieri, Vonna Pitel, Sherry Bublitz

Excused – Debra Goeks

Also Present – Library Director Linda Pierschalla, Ryan Raskin, Beyer Construction Co., Rob Nuernberg, President, Eastern Shores Library System Board of Trustees and John Birkholz, citizen

**STATEMENT OF PUBLIC NOTICE**

President Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**ELECTION OF PRESIDENT, VICE-PRESIDENT AND SECRETARY AND ACTION THEREON**

Motion made by Sherry Bublitz, seconded by Liz Bryde, to reappoint the existing officers for another year: President Sue Karlman, Vice-President Steve Ruggieri, and Secretary Debra Goeks. Motion carried without a negative vote.

**COMMENTS AND SUGGESTIONS FROM CITIZENS-** None

John Birkholz and Rob Nuernberg, President of the ESLS Board of Trustees made comments and suggestions. Mr. Nuernberg's comment is stated under New Business.

Mr. Birkholz stated he felt the Ozaukee County System should not leave the Eastern Shores Library System. His letter read as follows:

May 21, 2014

To Whom It May Concern;

As a former Library Board Member and citizen of Cedarburg I want to thank you for the opportunity to address you this evening.

I note in your agenda packet under New Business: Ozaukee libraries to review services from Waukesha County Federated Library Services; and action thereon

As background information on this item I have reviewed the following pdf files: Library packet, member library concerns, effectiveness of ESLs 2013, Oscar Grady Library letter, County response to the Molter Grafton response to the matter. As a result of my review of these documents, I have concluded as follows:

1. The Library Board should approve a resolution not to proceed with any action or discussion to separate from ESLs.
2. The Board should direct the Cedarburg Library Director to send a letter to the appropriate parties that the correspondence previously sent, signed by the Directors of the Libraries involved, that she wishes to rescind her signature from the document.

In conclusion I am very disappointed that a policy decision of this magnitude moved forward with no approval by the Library Board.

I request that this statement be included as a part of the minutes of the meeting this evening. As a citizen of Cedarburg, I want to thank the Board for your efforts in the completion of the new Library.

Sincerely,  
John R. Birkholz

Resolution for consideration by the Cedarburg Library Board:

Be it Resolved:

At the regular meeting of the Library Board on May 21, 2014 the Board voted to not move forward on the proposals to separate from the ESLs at this time.

And be it Further Resolved:

That the Director of the Cedarburg Library be directed to write a letter indicating that she wishes to rescind her name from the letter that indicated the Cedarburg Library was in favor of a move to separate from ESLs.

And be it Further Resolved:

That this resolution be sent to the Joint County Planning Committee prior to the June 9 meeting of the committee.

### **APPROVAL OF MINUTES**

Motion made by Sherry Bublitz, seconded by Steve Ruggieri, to approve the minutes of May 14, 2014. Motion carried without a negative vote.

### **APPROVAL OF BILLS**

Motion made by Sherry Bublitz, seconded by Liz Bryde, to approve the bills. Motion carried without a negative vote.

**UNFINISHED BUSINESS**

**Discussion the Library Building Project Including Fundraising and Donor Recognition, and Action Thereon**

The Time Capsule will have a photo op with the library staff in a couple of weeks.

The library punch-list is being completed on the second floor.

During the first week of June, shelving will be installed followed by furniture. The collection will be moved the first week of July.

Meetings are being scheduled for June 4 at 6:30 p.m. and the June 18 meeting will have a tour at 6:30 p.m. followed by a regular board meeting at 7 p.m.

Preventive maintenance contracts - it has been proposed to use the remaining balance in the construction budget to pay for these contracts with the current vendors doing the installation.

The Donor wall will be postponed for the library opening. An accurate list of donors needs to be established and donations are still coming in. A sign will be placed to indicate the donor wall will be coming in the fall. A decision needs to be made before the construction budget is closed for payment.

Sue Karlman reviewed the Library Grand Opening schedule. A Grand Opening meeting was held on May 21, 2014 with Sue Karlman attending.

- Emily Laws and Amanda Schmidt are in charge of the grand opening.
- John Katzka, Master of Ceremony, remarks by Tony Evers, State Superintendent (tentative).
- Remarks by Mayor Kip Kinzel and ribbon cutting by Hadleigh Maher and Katina Zimmerscheid (both confirmed).
- Dedication begins at 10:00 a.m. and ends at 3:00 p.m.
- Vic Di Christo will be asked to provide music and Bones Band with Dave Boyles.
- CHS Jazz Band to be contacted for music.
- A balloon artist, Holly Nagle will create balloon characters and payment will be through the Friends and Library Budget.
- A Community Quilt will be developed under the leadership of Sue Werneke from the Wisconsin Quilt Museum.
- Art display by Barbara Joesse and C.T Whitehouse.
- Westlawn School will have an art display.
- Joe the Dog - a real dog that children will be able to have their photo taken with him.
- Budget for activities will be paid by both the library and Friends of the Library.
- Stations for 3D printer, instruction, check-out stations and others will be available.
- Publicity and a Friends table have also been planned.
- Refreshments will be worked out in a future meeting.

**Consider Community Room Policy; and Action Thereon**

Motion made by Council Member Maher, seconded by Liz Bryde, to approve the revised Community Room policy. Motion carried without a negative vote.

**NEW BUSINESS**

**Ozaukee Libraries to Review Services from Waukesha County Federated Library System; and Action Thereon**

Steve Ruggieri is head of the Ozaukee County Joint Planning Committee. Some of the librarians in the system signed a statement in a letter to Mr. Lee Schlenvogt, County Board Chairman, recommending that a study and report be done to determine any benefit for Ozaukee County libraries joining with Waukesha Federated Library System. The Cedarburg Public Library signed the end of the year report that we were satisfied with Eastern Shores System. Ozaukee was the only county that was interested and Sheboygan was not involved or asked to be involved.

Mr. Nuernberg, President of the ESLS Board of Trustees, did not receive any complaints during the year from libraries that were critical of the system until the end of the year ESLS Report. He also indicated a merger couldn't take place before July of 2015.

Council Member Maher asked what this change would do for the Cedarburg Library, the patrons of the library and the budget.

Motion made by Sherry Bublitz that the Cedarburg Public Library should continue to participate with the Eastern Shores Library System and not pursue separation from ESLS at this time. She also stated that this be communicated by the Library Board President and Library Director to all parties concerned prior to the June 9, 2014 meeting of the ESLS Joint Planning Committee at the Grafton Library. The motion was seconded by Liz Bryde and carried without a negative vote.

There will be a meeting with John DeBacher from DPI to discuss the 2015-2020 planning process and the analysis of a potential realignment with Waukesha County on Thursday, May 29 from 2-3:30 p.m. at the Ozaukee County Administration Center, Room A200 in Port Washington.

**Review and Certify Code of Ethics; and Action Thereon**

The Board reviewed and certified the Code of Ethics.

**REPORTS**

**Director's Report**

Library Director Pierschalla reviewed the new staff hired at the library.

- Lauren Pierre is a new reference intern with Gail Skiff.
- The new shelver is Deb Bauer, she is replacing Anna Ratzburg who is leaving.
- Youth Services will have two part-time assistants working with Amanda.
- Nancy Krajecki will work 15-19 hours a week. Another person is being interviewed.

**School Report**

Mr. Voigt wanted to know if the advertisement in the Rivoli should be continued. The Board felt not at this time, but possibly in the future for another promotion.

Kelly Hagen, IMC Director for the three elementary schools will be leaving at the end of the year. She was the administrator of the elementary libraries and taught the technology and other skills to students. It is not known if a replacement will be hired.

Books were donated to the elementary libraries in remembrance of Eunice Paulin, teacher at Thorson and Westlawn Schools, by Vonna Pitel.

**ADJOURNMENT**

Motion made by Council Member Maher, seconded by Liz Bryde, to adjourn the meeting at 8:45 p.m. Motion carried without a negative vote.

Vonna Pitel  
Acting Secretary