

**COMMUNITY DEVELOPMENT AUTHORITY**  
**August 22, 2016**

**CDA20160822-1**  
**UNAPPROVED**

A regular meeting of the Community Development Authority of the City of Cedarburg, Wisconsin, was held on Monday, August 22, 2016 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers.

The meeting was called to order by Mayor Kinzel at 6:00 p.m.

Roll Call: Present - Mayor Kip Kinzel, Eric Stelter, Andy Dettro, Eric Arvold, Joe Kassander, Dale Lythjohan

Excused - Council Member Mitch Regenfuss

Also Present - City Administrator/Treasurer Mertes, City Attorney Mike Herbrand, interested citizens and news media

**STATEMENT OF PUBLIC NOTICE**

Mayor Kinzel acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**COMMENTS & SUGGESTIONS FROM CITIZENS** – None

**APPROVAL OF MINUTES**

Motion made by Eric Stelter, seconded by Mayor Kinzel, to approve the August 9, 2016 minutes as presented. Motion carried without a negative vote with Council Member Regenfuss excused.

**UNFINISHED BUSINESS**

**Consider Memorandum of Understanding; and Action Thereon**

Attorney Herbrand explained that the document was a pre-developer agreement. The document sets deadlines for the developer and the City commits to working exclusively on the project with the developer for twelve months. Dale Lythjohan asked if the second paragraph of the memo was correct; stating two addresses but three parcels. Attorney Herbrand will verify and if a change is necessary, it will be brought back to the next CDA meeting.

Motion made by Eric Stelter, seconded by Andy Dettro, to approve the memo of understanding. Motion carried without a negative vote with Council Member Regenfuss excused.

**ADJOURNMENT**

Motion made by Dale Lythjohan, seconded by Andy Dettro, to adjourn the meeting at 6:18 p.m. Motion carried without a negative vote with Council Member Regenfuss excused.

Christy Mertes  
City Administrator/Treasurer