

COMMUNITY DEVELOPMENT AUTHORITY
August 9, 2016

CDA20160809-1
UNAPPROVED

A regular meeting of the Community Development Authority of the City of Cedarburg, Wisconsin, was held on Tuesday, August 9, 2016 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers.

The meeting was called to order by Mayor Kinzel at 7:02 p.m.

Roll Call: Present - Mayor Kip Kinzel, Eric Stelter, Andy Dettro, Eric Arvold, Joe Kassander

Excused - Council Member Mitch Regenfuss, Dale Lythjohan

Also Present - City Administrator/Treasurer Mertes, City Attorney Michael Herbrand, Council Members Jack Arnett and Patricia Thome

STATEMENT OF PUBLIC NOTICE

Mayor Kinzel acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by Mayor Kinzel, seconded by Eric Stelter, to approve the June 7, 2016 minutes as presented. Motion carried without a negative vote with Council Member Regenfuss and Dale Lythjohan excused.

ADJOURNMENT – CLOSED SESSION

Motion made by Andy Dettro, seconded by Eric Arvold, to adjourn to closed session at 7:05 p.m. pursuant to State Statutes 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, for purposes of further negotiations with DJ Burns in regard to the possible redevelopment of the Amcast property. Approval of the June 7, 2016 closed session minutes. Motion carried unanimously on a roll call vote with Council Member Regenfuss and Dale Lythjohan excused.

RECONVENE TO OPEN SESSION

Motion made by Eric Stelter, seconded by Mayor Kinzel, to reconvene to open session at 8:13 p.m. Motion carried without a negative vote with Council Member Regenfuss and Dale Lythjohan excused.

NEW BUSINESS

Consider Memorandum of Understanding; and Action Thereon

This item will be discussed at the next Community Development Authority meeting on Monday, August 22, 2016 at 6:00 p.m.

UNFINISHED BUSINESS

Update on Environmental Consultant Search for Amcast Oversight; and Action Thereon

City Administrator/Treasurer Mertes shared a worksheet of the six firms that submitted statements of qualifications. Sigma, Stantec and Wilcox were the recommended firms, due to their experience in Cedarburg and one being a local firm with the same experience. Motion made by Eric Stelter, seconded by Joe Kassander, to select Wilcox Environmental Engineering as the consultant for the Amcast site remediation. Motion carried without a negative vote with Council Member Regenfuss and Dale Lythjohan excused.

Update on Responses to Letters Sent out by the Community Development Authority

City Administrator/Treasurer Mertes stated that fifteen letters were sent out, one call was made to City Hall by a concerned owner and a meeting with the owners of the Formart property resulted from a letter. Eric Stelter mentioned he also had a call from a concerned owner.

ADJOURNMENT

Motion made by Eric Stelter, seconded by Mayor Kinzel, to adjourn the meeting at 8:21 p.m. Motion carried without a negative vote with Council Member Regenfuss and Dale Lythjohan excused.

Christy Mertes
City Administrator/Treasurer

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