

**CITY OF CEDARBURG
BOARD OF REVIEW
July 19, 2016**

BOR20160719-1

A meeting of the Board of Review, City of Cedarburg, Wisconsin, was held on Tuesday, July 19, 2016 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Chairperson Eric Hofhine called the meeting to order at 9:00 a.m.

ROLL CALL: Present - Eric Hofhine, Jim Myers, Julia Oliver, Bob Carroll,
Mary Kay Bourbulas, Doug Yip (alternate)

 Excused - Bob Carroll

 Also Present - City Assessor Cathy Timm, Commercial Assessor
Perry Nell (via speakerphone), City Clerk Constance
McHugh

STATEMENT OF PUBLIC NOTICE

City Clerk McHugh acknowledged that the Board of Review agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES OF MAY 17, 2016

Motion made by Mr. Myers, seconded by Ms. Oliver, to approve the minutes of the May 17, 2016 meeting. Motion carried with Mr. Carroll excused.

HEARING OF CASES: OBJECTIONS TO 2016 ASSESSMENTS

Attorney Herbrand reminded the Board he is the Attorney for the Board of Review. An objection to a property assessment has been filed by the Charles K. Blank Revocable Trust et al re: W61 N288-94 Washington Avenue (Piggly Wiggly). A letter was sent to the applicant's agent, Chad Zeznanski of Wipfli, on May 24, 2016 asking for various information related to the valuation of the property. Nothing has been provided in response to the letter. Attorney Herbrand said when the income approach has been used to value a property, the applicant has an obligation to provide the information, and the City has an ordinance regarding the confidentiality of the information. Because the information was not provided, the applicant is not mandated to have a hearing. He said a motion to dismiss the objection is in order given the information has not been provided and the applicant is not present.

Motion made by Mr. Myers, seconded by Ms. Bourbulas, to dismiss the objection of Charles K. Blank Revocable Trust et al re: W61 N288-94 Washington Avenue due to the lack of documentation and the applicant not being present. Motion carried with Mr. Carroll excused.

ADJOURNMENT

Motion made by Ms. Oliver, seconded by Mr. Myers, to adjourn the meeting sine die at 9:04 a.m. Motion carried unanimously with Mr. Carrol excused.

Constance K. McHugh, MMC
City Clerk