

ORDINANCE NO. 2010-04

An Ordinance Relating to the Parks, Recreation and Forestry Board

The Common Council of the City of Cedarburg, Wisconsin, hereby ordains as follows:

SECTION 1. Section 2-4-6 of the Municipal Code of the City of Cedarburg is hereby amended as follows:

SEC. 2-4-6 PARKS, RECREATION AND FORESTRY BOARD.

- (a) **Membership.** The Parks, Recreation, and Forestry Board shall consist of one (1) Council Member and six (6) citizens of the City of Cedarburg who shall be appointed by the Mayor, subject to confirmation by the Common Council. At least two members shall be senior adults. The Parks, Recreation and Forestry Board and the ~~Leisure Services Commission~~ Community Pool Commission will have one (1) Council Member in Common.
- (b) **Term.** The term of office of all citizen members shall be two (2) years with half of the citizen members' terms expiring each year. The term of each citizen member shall commence on May 1 in the year of appointment and end April 30 in the year of expiration.
- (c) **Officers and Meetings.** The Parks, Recreation, and Forestry Board shall elect one (1) member as Chairman who, by virtue of said office, shall also serve as a member of the City Plan Commission. The Board shall meet on such dates and such times as the Board may establish.
- (d) **Powers and Duties.** The Parks, Recreation, and Forestry Board shall act in an advisory capacity to the Common Council regarding the duties set forth below:
 - (1) Oversee the planning, development and maintenance of all public parks and open spaces, park buildings and facilities, playgrounds, ice rinks and other similar public property in the City of Cedarburg.
 - (2) Review and recommend budget proposals and monitor expenditures under adopted operating and capital improvement budgets.
 - (3) Adopt such policies and regulations as deemed advisable for the protection and enjoyment of public parks under its jurisdiction and, when appropriate, shall recommend enactment of such ordinances to the Common Council.
 - (4) Coordinate with the Public Works Commission, Plan Commission, ~~Leisure Services Commission~~ Community Pool Commission and other advisory groups on all matters of mutual concern.
 - (5) Function as a Tree Board and develop and administer a comprehensive city tree management program with the aid of the City forester in accordance with Title 6, Chapter 4 of the Code of Ordinances of the City of Cedarburg and Policy PW-4, Street Tree Planting Policy.
 - (6) Unless otherwise provided, the Board shall perform all other duties as specified in Sec. 27.08(2) of the Wisconsin Statutes.
 - (7) Oversee the planning, scheduling, and staffing of youth, adult, and senior recreation programs as carried out by the Parks, Recreation, and Forestry Director

and Senior Center Director.

(8) Coordinate and enhance leisure activities offered to all groups.

(9) Adopt such policies, regulations, and user fees as necessary to govern the organization and conduct of leisure programs and activities and, when appropriate, shall recommend enactment of such ordinances to the Common Council.

SECTION 2. This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 8th day of February, 2010.

Gregory P. Myers, Mayor

Countersigned:

Constance K. McHugh, City Clerk

Approved as to form:

Kaye K. Vance, City Attorney