

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
March 14, 2024**

**PWSC20240314-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, March 14, 2024. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, in the Council Chambers.

The meeting was called to order at 7:00 p.m. by Mayor O'Keefe with the arrival of Council Member Robert Simpson at 7:22 p.m.

Roll Call: Present – Mayor Michael O'Keefe, Bill Oakes, Terry Wagner, Rick Verhaalen, Council Member Robert Simpson, A.J. Hester, Charles Schumacher

Excused - Bob Dries

Also Present - Director of Engineering Michael Wieser, Superintendent Dennis Grulkowski, Administrative Assistant Theresa Hanaman

STATEMENT OF PUBLIC NOTICE

Administrative Assistant Theresa Hanaman confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

A motion was made by Commissioner Oakes, seconded by Commissioner Verhaalen, to approve the minutes of February 8, 2024. The motion carried with Commissioner Dries excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

None.

CONSIDER REQUEST FROM RESIDENTS IN THE AREA TO EXTEND THE CURRENT 2-HOUR PARKING RESTRICTION ON SCHOOL DAYS BETWEEN 7:00 A.M. AND 3:00 P.M. TO 4-HOURS ON CLEVELAND STREET BETWEEN HARRISON AVENUE AND EVERGREEN BOULEVARD; AND ACTION THEREON.

Director Wieser received a signed petition from residents of Cleveland Street between Harrison Avenue and Evergreen Boulevard, asking that the 2-hour parking restriction on school days between 7:00 am and 3:00 pm be extended to 4 hours. The residents

on Cleveland are being ticketed and not school parking, which is the reason for the restriction. Director Wieser spoke with Chief McNerney with no objection to the request to extend parking.

A motion was made by Commissioner Oakes, seconded by Commissioner Hester, to approve the change from 2-hour parking to 4-hour parking. The motion carried with Commissioner Dries excused.

**CONSIDER BIDS RECEIVED FOR THE 2024 SIDEWALK SAW-CUTTING PROGRAM;
AND ACTION THEREON.**

Director Wieser supplied the Bid Tab to the Commission prior to the meeting. There were two bids given, ASTI Sawing, Inc. with a bid of \$22,004.73 and Safe Step LLC with a bid of \$31,245.65.

Director Wieser mentioned the budget is \$30,000 and would like the approval for potential future locations to be added to the Sidewalk Saw-Cutting Program.

A motion was made by Commissioner Verhaalen, seconded by Commissioner Schumacher, to grant the 2024 Sidewalk Saw-Cutting program to ASTI Sawing, Inc. and not to exceed \$30,000.00. The motion carried with Commissioner Dries excused.

REVIEW BIDS RECEIVED FOR THE 2024 STREET AND UTILITY PROJECT.

Director Wieser explained the 2024 Street and Utility Project is scheduled to take place on Edgewater Drive from Sunnyside Lane to Highland Drive, Sunnyside Lane from Edgewater Drive to Highland Drive, Birch Street from Sunnyside Lane to Edgewater Drive, Georgetown Drive from Cedar Ridge Drive to Windsor Drive, Windsor Drive from Cedar Ridge Drive to Bywater Lane and Eton Court.

A total of four bids were received with the low bid of \$2,888,712.35 being submitted by Dorner, Inc. Dorner's bid was over \$400,000 below the engineer's estimate and within our budget. The next bid was approximately \$305,000 higher.

Due to time constraints to get the project started, this item was taken to the Common Council at their March 11th meeting. Director Wieser mentioned this item is for informational purposes only.

**REVIEW ENGINEERING PROPOSALS FOR THE SOUTH WASHINGTON AVENUE
DESIGN ALTERNATIVES PROJECT.**

Director Wieser sent out a Request for Proposal (RFP) to five engineering consulting firms for the South Washington Avenue Design Alternatives Project and received a total of two responsive proposals. The proposal with the lowest overall fee was submitted by Kapur for \$12,000. This was below the \$15,000 budgeted for this project.

This project would start with five concept alternatives that would get reduced to two concept plans which would ultimately produce the desired concept plan for the future layout of South Washington Avenue.

This project was awarded to Kapur at the February 26th Common Council meeting. Director Wieser mentioned this item is for informational purposes only.

DISCUSSION ON THE PATH FORWARD FOR FURTHER EVALUATION FOR THE WATER RECYCLING CENTER FACILITY PLAN.

Director Wieser sent the latest draft of the WRC Facility Plan to all members of the Public Works Sewerage Commission. Director Wieser is asking the Commission and Common Council to review this plan over the next month.

Superintendent Grulkowski reminded the Commission the WRC Facility Plan was brought to the November meeting of the Common Council where no desired alternative was chosen. The Council directed staff to go forward with further evaluations of both alternatives to gather more information. Donahue and Associates prepared a Path Forward for Further Evaluation for each alternative along with the original Facility Plan. Superintendent Grulkowski also created a sewer rate comparison between the two alternatives with varying interest rates and loan terms.

Superintendent Grulkowski said the plan would go before the Commission and Common Council to request permission to proceed with some of the recommendations before an actual decision is made.

Commissioner Oakes asked if the current WRC Facility would be able to handle the new developments such as Fox Run, Stonelake, Fairway Village and the 555 proposed occupancy on Hwy 60.

Superintendent Grulkowski responded that the current WRC plant could handle the flow but is uncertain regarding suspended solids, B.O.D. and phosphorus. Superintendent Grulkowski verified that in the last 8 months, TSS loadings and the B.O.D loadings vary with rainfall but have reached their limit at times. Dry spells can also cause issues.

Director Wieser ran numbers and the annual average with the new developments would be okay but during peak hours it could cause overflow which has already happened.

REPORTS

UPDATE ON PUBLIC WORKS OPERATIONS

Currently Public Works is working on tree trimming, tree removal, and fixing potholes. Crack filling is delayed due to product on backorder.

UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Council Member Simpson questioned Superintendent Grulkowski about the new WRC Facility site to see if this is a feasible spot and what the time frame looks like regarding testing.

Superintendent Grulkowski confirmed soiling boring to find the bedrock would be the initial testing, after that archeological and wetland testing.

Director Wieser confirmed Donohue and Associates has the information in the contract regarding the process and timeline.

IDENTIFY FUTURE AGENDA ITEMS

None

ADJOURNMENT

A motion was made by Commissioner Oakes, seconded by Commissioner Hester, to adjourn the meeting at 7:38 p.m. The motion carried with Commissioner Dries excused.

Theresa Hanaman
Engineering and Planning Administrative Assistant