

**CITY OF CEDARBURG
PERSONNEL COMMITTEE
AUGUST 24, 2023**

**PER20230824-1
UNAPPROVED**

A meeting of the Personnel Committee of the City of Cedarburg, Wisconsin, was held on Thursday, August 24, 2023 online utilizing the Zoom app. The meeting was called to order at 7:00 p.m. by Council President Kristin Burkart.

Roll Call: Present - Council Members Kristin Burkart (Chair), Melissa Bublitz, Robert Simpson

Also Present - City Administrator Mikko Hilvo, Finance Director/Treasurer Kelly Livingston

STATEMENT OF PUBLIC NOTICE

City Administrator Hilvo verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who had requested copies, and by posting in accordance with the Wisconsin Open Meetings law.

APPROVAL OF MINUTES

Motion made by Council Member Bitter, seconded by Council Member Simpson, to approve the minutes of the July 26, 2023 Personnel Committee meeting. Motion carried without a negative vote.

NEW BUSINESS

DISCUSSION AND POSSIBLE RECOMMENDATION TO THE COMMON COUNCIL ON A POLICY COVERING FULL TIME EMPLOYEES WORKING FOR A CITY DEPARTMENT AND, AT THE SAME TIME, WORKING FOR THE FIRE DEPARTMENT AS A PAID-ON-CALL MEMBER

No discussion took place regarding a policy covering full time employees working for a City Department and, at the same time, working for the Fire Department as paid-on-call member. A discussion on this topic may take place at a future meeting.

ADJOURN TO CLOSED SESSION

A motion was made by Council Member Burkart, seconded by Council Member Bitter at 7:12 p.m. to adjourn the Personnel Committee to Closed Session pursuant to State Statute 19.85 (1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility. More specifically discussed was 2024 wage increases for a specific list of employees. Motion carried on a roll call vote with Council Members Bitter, Burkart, and Simpson voting in favor.

RECONVENE TO OPEN SESSION

Open Session reconvened at 7:39 p.m.

DISCUSSION AND POSSIBLE RECOMMENDATION TO THE COMMON COUNCIL ON A SPECIFIC LIST OF EMPLOYEES TO RECEIVE 2024 WAGE INCREASES

A motion was made by Council Member Bitter, seconded by Council Member Simpson, to recommend to the Common Council approval of the wage increases that were presented by Administrator Hilvo. Motion carried without a negative vote.

DISCUSS NEXT MEETING DATE

The committee will meet as needed. No future meeting dates were determined.

ADJOURNMENT

A motion was made by Council Member Burkart, seconded by Council Member Bitter, to adjourn the meeting at 7:43 p.m. Motion carried without a negative vote.

Tracie Sette
City Clerk