

**CITY OF CEDARBURG
COMMON COUNCIL
June 8, 2020**

**CC2020608-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held online on Monday, June 8, 2020, utilizing the Zoom app.

Mayor O'Keefe called the meeting to order at 7:03 p.m.

Roll Call: Present - Mayor Michael O'Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson (appointed at 7:30 p.m.) Patricia Thome, Barbara Lythjohan

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, Director of Engineering and Public Works Tom Wiza, Planner Jon Censky, Parks, Recreation & Forestry Director Danny Friess, Superintendent of Public Works Joel Bublitz, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O'Keefe's request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Elizabeth Brennan, W62 N355 Hanover Avenue, entered a public expression objecting to status quo of the pervasiveness of racism. Denouncing the resulting violence to people of color and imploring the Cedarburg Common Council to actively pursue programs and policies to ensure the most basic of human rights from all our government agencies. She said the death of George Floyd is not an isolated incident. She asked the Community to seriously reflect and take action. Members of the community were compelled to collectively kneel in protest and in memory along our downtown street last week. Others in the community tried to organize a rally, a peace rally, in one of our parks on Saturday. We are a community that is recognizing the need to find a voice during these deeply troubling times and call for change. She asked what else the community could do to commit ending violence against people of color. She stated that Police Chief Frank posted an open letter on Facebook describing the current policies and procedures of the City's accredited Police agency. The officers have less than lethal weapons and tasers to restrain resistive subjects. Subjects is the word in his letter not hers. Two officers are specially certified in defense and arrest tactics. The Police Department has four patrol sergeants and 12 patrol officers. She stated that perhaps this may be a good time to assess the need to expand training to the entire department and include situational de-escalation as the primary technique. Elizabeth Brennan stated that the City also recently agreed to provide mutual aid to the City of Milwaukee during the upcoming Democratic National Convention. Considering how other police agencies were used in Washington, DC against protesters, it would be prudent to have an advance agreement as to the purpose and to the extent the officers will be used. In keeping with the

Department's motto, it needs to include integrity and respect. She thanked the Council for allowing her to make her statement. She hopes the community recognizes these recent events as impotence to improve the civic and human responsibilities and that there is never another situation where a person is begging for his life from the police. "Please, I can't breathe."

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member Bublitiz, to approve the May 11 and May 19, 2020 Common Council minutes with the following corrections:

- City Attorney Herbrand asked that the following motion from May 19, 2020 reflect approval of the Right-of-Way license in addition to the extension of the alcohol premise description as shown: Motion made by Council Member Arnett, seconded by Council Member Burkart, to approve extension of alcohol premise description for Brandywine LLC, W61 N480 Washington Avenue, to include W61 N486 Washington Avenue, and a Right-of-Way license for ~~and~~ outdoor seating consisting of two tables along Spring Street in the public right-of way ~~(contract)~~, three tables along Washington Avenue on their property, and one table on the porch attached to W61 N486 Washington Avenue.
- City Attorney Herbrand asked that the motion for approving the Stantec Phase I work be added to the May 19, 2020 minutes as recalled by Deputy City Clerk Kletzien: Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve the Phase I Environmental Study by Stantec in an amount not to exceed \$4,200. Motion carried without a negative vote with Aldermanic District 5 vacant.
- Council Member Burkart asked that approval of the May 11, 2020 minutes reflect that she recused herself from voting to approve the 2020-2021 operators' licenses, as she was listed as a new Operator License applicant.
- Council Member Burkart asked that the May 11, 2020 minutes reflect that she was opposed to the following motion: Motion made by Council Member Arnett, seconded by Council Member Lythjohan, to encourage the Cedarburg Police Department to use reasonable discretion in enforcement of the Safer at Home directive (subject to Supreme Court decision), recommending that only six people be allowed at tables and expiring when order is lifted in 14 days. ~~Motion carried without a negative vote with Aldermanic District 5 vacant.~~ Motion carried with Council Member Bublitiz, Arnett, Verhaalen, Thome, and Lythjohan voting aye, Council Member Burkart opposed and Aldermanic District 5 vacant.

PRESENTATION

CONSIDER APPLICATIONS/CONDUCT INTERVIEWS/CONSIDER APPOINTMENT TO FILL 5TH DISTRICT ALDERPERSON VACANCY; AND ACTION THEREON

One individual applied for the 5th District Aldermanic vacancy; Robert Simpson, W62 N326 Hanover Avenue. After an introduction, the candidate was interviewed by the Council and provided answers to questions submitted to him in advance of the meeting.

Motion made by Council Member Thome, seconded by Council Member Burkart, to appoint Robert Simpson as 5th District Alderperson. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Burkart, Verhaalen, Thome and Lythjohan voting aye.

OATH OF OFFICE

Deputy City Clerk Kletzien administered the Oath of Office to Robert Simpson.

NEW BUSINESS

CONSIDER RESOLUTION NO. 2020-12 HONORING LIBRARY ASSISTANT NANCY SCHEFFLER; AND ACTION THEREON

Motion made by Council Member Bublitz, seconded by Council Member Lythjohan, to approve Resolution No. 2020-12 honoring Library Assistant Nancy Scheffler. Motion carried without a negative vote.

Mayor O'Keefe and the Common Council presented Resolution No. 2020-12 commending Nancy Scheffler for her years of service to the City.

DISCUSS TIMEFRAME FOR ALLOWING DIRECT SELLERS PERMITS; AND ACTION THEREON

City Administrator Hilvo explained that until COVID-19 becomes less of a concern, the City may want to extend the issuance of Direct Seller permits until September 1, 2020.

Police Chief Frank explained that due to COVID-19, many citizens with pre-existing health conditions may be placed at risk if Direct Seller permits are allowed. Many of these seller's travel from city to city and currently are not under restrictions or health monitoring from public health. Police Chief Frank and Fire Chief Vahsholtz recommended suspending Direct Seller permits until COVID-19 becomes less of a concern for at risk individuals.

Motion made by Council Member Bublitz, seconded by Council Member Thome, to suspend allowing Direct Seller permits until September 1, 2020. Motion carried on a roll call vote with Council Member Bublitz, Arnett, Burkart, Verhaalen, Simpson, Thome and Lythjohan voting aye.

CONSIDER OUTDOOR ALCOHOL BEVERAGE LICENSE FOR LIME CANTINA LLC AT W62 N550 WASHINGTON AVENUE; AND ACTION THEREON

Planner Censky explained that the applicant is in the process of converting the former Stonewall Pub at W62 N550 Washington Avenue into the Lime Cantina Mexican Restaurant. As part of that conversion, he is proposing to section off an area in the rear yard for outdoor dining where he will also be serving alcohol beverages; therefore, the applicant is requesting an Outdoor Alcohol Beverage License. The applicant will be installing a concrete pad that extends back from the rear of the building about 60 feet where they will be placing thirteen to fourteen tables with chairs and an outdoor bar. The area will be enclosed by a combination of arborvitae plantings and a trellis system with access to this area being gained from the building or the opening near the outdoor bar area. He added that this

outdoor use will sacrifice several parking stalls located behind the building; however, these stalls are unmarked and not paved, with only a few people are aware of their availability. Moreover, the Zoning Code does not require off-street parking for existing buildings in the B-3 Central Business District; therefore, the site will continue to be Code compliant. These plans were reviewed by the Landmarks Commission and the Plan Commission who recommended unanimous approval.

Motion made by Council Member Burkart, seconded by Council Member Lythjohan, to approve the Outdoor Alcohol Beverage License for Lime Cantina, LLC at W62 N550 Washington Avenue. Motion carried without a negative vote.

CONSIDER REQUEST FROM THE CEDARBURG CULTURAL CENTER, INC., W52 N546 WASHINGTON AVENUE, TO TEMPORARILY HOST SOCIALLY DISTANCED EVENTS IN PARKING LOT AND ON THE PATIO (EX: DRIVE-IN MOVIES, CONCERTS); AND TO ALLOW AMPLIFIED MUSIC AND EXTENSION OF PREMISE DESCRIPTION TO SERVE ALCOHOL BEVERAGES IN PARKING LOT TO PROVIDE MORE ROOM FOR AUDIENCE; AND ACTION THEREON

Executive Director Stephanie Hayes explained that the COVID pandemic has been hard on the Cultural Center. They are hoping to host socially distanced events in their parking lot such as drive-in movies or concerts on the patio. The temporary amendments involve rules surrounding amplified sound and serving beverages in the full parking lot. They would have volunteers monitoring all the entry and exit points and social distancing practices. They would likely sell tickets online ahead of time to limit contact even further.

Motion made by Council Member Bublitz, seconded by Council Member Arnett, to approve request from Cedarburg Cultural Center, Inc., W52 N546 Washington Avenue to host socially distanced events in parking lot and on the patio and to allow amplified music and extension of premise description to serve alcohol beverages in parking lot for 2020 year only. Motion carried without a negative vote.

CONSIDER PROPOSAL RECEIVED FROM TRAFFIC ANALYSIS AND DESIGN, INC. TO AMEND THE TRAFFIC IMPACT ANALYSIS FOR THE HWY 60 BUSINESS PARK; AND ACTION THEREON

Director Wiza explained that Traffic Analysis and Design Inc. (TADI) prepared a D.O.T. required traffic impact analysis report for the Hwy 60 Business Park in 2018. At the time, the City Land Use Plan called for an intense mix of business, commercial, and multifamily uses on the Baehmann parcel, with a through roadway connection from the proposed Hwy. 60 Business Park to Washington Avenue. The projected traffic generated by these assumptions caused the D.O.T. to require some extensive and costly improvements at the Hwy. 60 Business Park entrance, and at the Five Corners and Sheboygan Road intersections.

At the June 1, 2020 Plan Commission meeting, it was recommended that the Baehmann parcel land use be residential, with no roadway connection to the Business Park. This will significantly change the trip generation counts, and hopefully reduce the level of Hwy 60 improvements required by the Department of Transportation. Staff recommends authorizing TADI to revise the traffic impact analysis to reflect the new road pattern and land use assumptions for \$9,796 to be funded by the TIF.

Motion made by Council Member Arnett, seconded by Council Member Thome, to approve proposal from Traffic Analysis and Design, Inc. to amend the traffic impact analysis for the Hwy 60 Business Park. Motion carried without a negative vote.

DISCUSS POSSIBLE 7-YEAR CONTRACT EXTENSION WITH WASTE MANAGEMENT FOR MUNICIPAL REFUSE AND RECYCLING COLLECTION AND DISPOSAL; AND ACTION THEREON

Director Wiza explained that with the present refuse and recycling contract set to expire December 31, 2020, staff has attempted to get an early start on future contract options. This issue has been discussed at a total of three Public Works and Sewerage Commission meetings this year. The Commission is recommending a 7-year contract extension with Waste Management, switching to automated pick up with a two-cart system. Recycling would remain as is, with bi-weekly collection of 64 or 96-gallon containers, and refuse would be collected weekly, with 96-gallon carts furnished to residents. Residents who generate less refuse would be able to request a 64-gallon cart.

Director Wiza added that bags or other private containers would no longer be picked up, and all refuse and recycling would need to be in the containers. Waste Management employees would not leave their trucks. This results in fewer Workmen's Comp claims for Waste Management and more competitive rates for the City. Waste Management is also offering to include a one-week per year free curbside pickup of bulky items with limits on the type and quantity of items they will collect. This service would be on a call-in basis.

Director Wiza explained that the current rate is \$9.24/month for refuse and \$4.41/month for recycling. The new 2021 contract rate would be \$9.70/month for refuse and \$4.41/month for recycling, which is a 3.37% increase. After 2021, rates would increase at the "Garbage and Trash Collection" CPI with a guaranteed minimum 3% increase and maximum 4% increase.

Director Wiza concluded that because this is a service contract, the City is not required to go out for bids but may select whichever service level best fits the needs and desires of the Community. Waste Management's understanding of current routes, their conscientious personnel, and expected continuity of service, would seem to make them the safer option. The Public Works and Sewerage Commission recommended entering into a 7-year refuse and recycling contract extension with Waste Management as outlined above at their May 14 meeting. The Waste Management 2021 contract cost will be \$708,604 based on a projected 4,185 units.

In answer to Council Member questions, Tony Knoeck of Waste Management explained that an additional cart may be purchased by a resident by directly calling the Service Center. The charge would be an additional \$5/per month per cart fee, or \$60/annually. In regard to maintaining the same service, it would cost the City quite a bit more and would not be as efficient as the cart system. In answer to Michael Smith remaining in Cedarburg for this service, Tony said that Michael Smith makes the world a better place and he would most likely stay in Cedarburg.

In answer to Mayor O'Keefe's question regarding residents who may want a smaller cart, Tony explained that the trucks cannot pick up containers smaller than 64 gallons. Director Wiza explained that the City will send out post cards to residents letting them know that they will receive a 96-gallon container unless they send the card back requesting a 64-gallon container.

Tony Knoeck stated that once the new carts are delivered, residents may leave their old containers out with a note indicating it should be picked up.

Motion made by Council Member Bublitz, seconded by Council Member Thome, to approve a 7-year contract extension with Waste Management for Municipal refuse and recycling collection and disposal at \$9.70/month for refuse and \$4.41/month for recycling with a guaranteed minimum 3% increase and maximum 4% increase for an automated two cart pick up, with Michael Smith remaining on Cedarburg's route. Motion carried without a negative vote.

Mayor O'Keefe commended the Public Works and Sewerage Commission for their work on this contract

DISCUSS PARAMETERS FOR STAFF TO APPROVE TID NO. 6 CONTRACTS; AND ACTION THEREON

City Administrator Hilvo stated that with the approval of TID No. 6 and the development of the Hwy 60 Business Park, there will be numerous contracts that need to be executed throughout the life of the project. He requested that the Common Council allow staff to execute all contracts under \$50,000 that have already been approved as part of the TIF without additional Council approval. This would not apply to public construction contracts subject to public bidding requirements.

Council Member Arnett requested that City Administrator Hilvo report to the Common Council at each Council meeting what contracts have been executed to-date.

Motion made by Council Member Lythjohan, seconded by Council Member Bublitz, to allow staff to approve TID No. 6 contracts under \$50,000. Motion carried without a negative vote.

DISCUSS RESOLUTION NO. 2020-13 TO ENGAGE THE SERVICES OF THE WISCONSIN POLICY FORUM AND PARTICIPATE IN A JOINT FIRE/EMS STUDY VIA MEMORANDUM OF UNDERSTANDING; AND ACTION THEREON

City Administrator Hilvo explained that over the last few years, a number of municipalities within Ozaukee County have engaged in a series of informed meetings regarding potential opportunities to share in the provision of Fire and Emergency Medical Services (EMS). Collectively, these discussions were borne out of a desire to proactively address critical and ongoing staffing shortages that many departments are facing as paid-on-call entities, as well as the significant level of ongoing capital investment (e.g. stations, fire trucks, ambulances, rescue equipment) that is required to maintain separate fire departments into the future.

City Administrator Hilvo further explained that seven communities including the Cities of Cedarburg, Mequon and Port Washington, the Town of Cedarburg and the Villages of Grafton, Saukville and Thiensville have resumed discussions. A number of meetings have been held with the Wisconsin Policy Forum (WPF), which has conducted several Fire & EMS service sharing studies across the State in recent years, to gain an understanding of how such an analysis would be conducted locally. Additionally, Fire Chiefs along with chief elected officials have been consulted to gauge broader interest in this effort. To date, support has been overwhelmingly positive, to the point where the

administrative working group and the Policy Forum are ready to embark upon a Phase I feasibility analysis starting later this month at a cost of \$3,100 for each community.

Mayor O'Keefe stated that he attended a meeting and this study is non-binding and the Policy Forum is very reasonable. The final analysis could result in a partial or segmented consolidation opinion. Cedarburg is very unique, and it is unclear how the City's participation would work.

The following data will be collected from the participating Departments:

- Operating budgets
- Capital budgets
- Service call histories
- Personnel-related data
 - Staffing levels
 - Employee policies

After the data is collected, WPF will analyze and synthesize the collected data and formulate a series of service sharing or consolidation options that consider potential fiscal and operational impacts and logistics, as well as possibilities for governance and cost sharing. The final report will also identify potential next steps and suggested paths for implementation and be shared publicly upon the advice and consent of the affected municipalities.

After the seven communities approve the Memorandum of Understanding (MOI), the analysis is scheduled to begin in mid-to-late June and take approximately six months to complete before the end of calendar year 2020.

Motion made by Council Member Thome, seconded by Council Member Arnett, to approve Resolution No. 2020-13 to engage the services of the Wisconsin Policy Forum and participate in a Joint Fire/EMS Study via Memorandum of Understanding, if all communities participate. Motion carried with Council Members Bublit, Arnett, Verhaalen, Simpson, Thome, and Lythjohan voting aye and Council Member Burkart opposed.

CONSIDER ADLAI HORN PARK BASEBALL FENCE OPTIONS; AND ACTION THEREON

Parks, Recreation & Forestry Director Friess explained that Cedarburg Baseball has requested to build a permanent outfield fence at Adlai Horn Park. This was approved by the Parks, Recreation & Forestry Board on March 4, 2020, but brought back to the Common Council on April 13, 2020 since only a removable fence was included in the original Adlai Horn Park plans from 2017. The Common Council requested this topic be sent back to the Parks, Recreation & Forestry Board on May 6 to discuss removable fence options. At which time the Board recommended that Cedarburg Baseball could put up a black 4-foot removable fence with 10-foot sections with black caps on top of posts and the City would be responsible for the City Staff labor costs of setting up, taking down, and storing the fence each season.

Brandon Hall, 1623 Robin Ct., explained that the original fence option that was approved by the Parks, Recreation & Forestry Board would have cost Cedarburg Baseball \$8,103 and was to be paid for in full at no expense to the City. The new proposal will cost Cedarburg Baseball \$16,709. This has been a

difficult process and will be a difficult message to deliver to the Cedarburg Baseball families. This will be a significant investment and in the spirit of compromise he asked if they could recoup some of the costs by allowing advertising banners on the fence.

There was a considerable amount of discussion between the Common Council, Cedarburg Baseball, and the neighbors regarding the type of fence that should be allowed.

Motion made by Council Member Verhaalen to approve a permanent fence as approved by the Parks, Recreation and Forestry Board on March 4, 2020. Motion died for lack of a second to the motion.

Motion made by Council Member Thome, seconded by Council Member Bublitz, to approve a black 4-foot removable fence with 10-foot sections with black caps on top of posts with the City responsible for labor costs of setting up, taking down, and storing for each season.

Council Member Verhaalen asked that advertising banners be allowed on the fence to recoup some of the additional cost of the removeable fence.

In answer to the Council Member's question, City Administrator Hilvo stated that banners have been allowed at park facilities and the pool in the past and are removed at the end of each season.

Council Member Thome amended her motion, as a compromise, to allow advertising banners on the fence in Adlai Horn Park. Council Member Bublitz agreed to the amendment.

After a lengthy discussion involving equity of treatment by all involved parties, the motion carried on a roll call vote with Council Members Bublitz, Arnett, Burkart, Verhaalen, Simpson, Thome and Lythjohan voting aye.

CONSIDER CEDARBURG COMMUNITY POOL MAINTENANCE FOR 2020; AND ACTION THEREON

Parks, Recreation & Forestry Director Friess explained that since the Cedarburg Community Pool will not be opening this summer, the Common Council at the May 11, 2020 meeting asked the Parks and Recreation Department to look into possible maintenance projects/improvements that could be done to the pool this summer. The staff met with several pool contractors to discuss projects and get quotes. The projects that could be completed during the "off-season" will help the longevity and life of the pool. Many of the projects have been on the Department's list of necessary improvements required for the pool in the next several years.

City Administrator Hilvo stated that he spoke with Finance Director/Treasurer Mertes and it was determined that the repair and improvement costs could be added to the business park borrowing and would cost the taxpayers less than \$10 per household/per year over 10 years.

The following list of necessary repairs and miscellaneous add on projects were presented to the Common Council for consideration:

Necessary Repairs:

- Painting and diamond blasting entire pool \$60,125.00

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• Refurbishing SCS Structure	41,760.00*
*Cost of a new structure would cost approximately \$200,000	
• Replacement of both slide structure	49,400.00
• Removing 8" tile at back of pool and replace with EliteCrete	<u>26,665.00</u>
TOTAL	\$177,950.00

Miscellaneous Add-On's:

• Three funbrellas replaced with new frames	\$10,104.00
• Interior repairs and maintenance to slides	19,300.00
• Remove/replace one 6" and one 10" check valve	5,770.00
• Countertops replaced in bathrooms	2,881.39
• Diving board	6,630.00
• New outdoor speakers (8 speakers plus install)	3,200.00
• Pole lights (9 poles @ \$1200 each)	10,800.00
• Sand play structures	<u>39,320.00</u>
TOTAL	\$275,955.39

In answer to Council Member Lythjohan's question, Recreation Superintendent Anderson stated that the pool is not leaking; therefore, painting the entire pool would be better and more affordable. She stated that the Department did their best to pick the most necessary repairs.

Director Friess stated that the public will definitely notice the repairs, if they are approved.

Mayor O'Keefe and Council Members Verhaalen, Arnett and Burkart visited the pool and their general consensus was that everything on the list should be done.

Council Member Arnett said the City has a healthy fund balance and asked City Administrator Hilvo to discuss this option with Finance Director/Treasurer Mertes.

Mayor O'Keefe thought that the City would get a better interest rate by borrowing through the TIF.

Council Member Arnett stated that the City is subsidizing the Town of Cedarburg resident's use of the pool and he asked City Administrator Hilvo to look at increasing the non-resident fees in the future.

Motion made by Council Member Burkart, seconded by Council Member Lythjohan, to approve the necessary repairs and miscellaneous items, not including the rail tile, for the Cedarburg Community Pool maintenance for 2020 to be funded through borrowing for TID No. 6. Motion carried without a negative vote

DISCUSS UTILIZING A COMMERCIAL REAL ESTATE BROKER FOR HWY 60 BUSINESS PARK; AND ACTION THEREON

City Administrator Hilvo explained that as part of the development of the Hwy 60 Business Park there will be an additional 29 acres that will need to be sold. The benefit of contracting with a commercial real estate broker is the contacts they have and the time they can devote to selling the additional acreage.

Council Member Arnett opined that the City staff is busy, and it would be difficult for them to market the additional 29 acres.

Former Council Member Czarnecki spoke to the Council on the benefits of utilizing a commercial real estate broker with the following points:

- Pricing – would help be more realistic
- Understands the process and knows what to do
- Broker is paid on success and does not get paid until the property is sold
- Brokers do a lot of work up front and can give guidance early in the process
- Most likely will provide a list of names of industrial people to contact

Mayor O’Keefe and Council Members Arnett and Burkart opined that it would be advantageous to hire a broker now to help the City through the process.

Motion made by Council Member Arnett, seconded by Council Member Burkart, to begin the process of seeking a Commercial Real Estate Broker for the Hwy. 60 Business Park. Motion carried without a negative vote.

CONSIDER LICENSE APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve the 2020-2021 alcohol, operator, and cigarette licenses as listed:

Class “A” fermented malt beverage and “Class A” intoxicating liquor (off-premise consumption only):

Walgreen Co., P.O. Box 901, Deerfield, IL 60015, Deanna Liebelt, Agent, premises to be licensed: W62 N190 Washington Avenue, known as **Walgreens #13620**.

Class “B” fermented malt beverage and “Class B” intoxicating liquor (on or off-premise consumption):

Bozeman’s Bar LLC, 223 Aqua View Road, Cedarburg, WI 53012, Erik Knuth, Agent, premises to be licensed: N50 W5586 Portland Road, known as **Bozeman’s Bar**.

Cedarburg Cultural Center Inc., W62 N546 Washington Avenue, Cedarburg, WI 53012, Stephanie Hayes, Agent, premises to be licensed: W62 N546 Washington Avenue, known as **Cedarburg Cultural Center**.

Brandywine LLC, W61 N480-486 Washington Avenue, Cedarburg, WI 53012, Andrew Wilson, Agent, premises to be licensed: W61 N480-486 Washington Avenue, known as **Brandywine**.

Lime Cantina Inc., N34 W7525 Lincoln Blvd., Cedarburg, WI 53012, Bradley J. Devorkin, Agent, premises to be licensed: W62 N550 Washington Avenue, known as **Lime Cantina**.

Peter Wollner Post #288 of the American Legion, W57 N481 Hilbert Avenue, Cedarburg, WI 53012, James A. Lee, Agent, premises to be licensed: W57 N481 Hilbert Avenue, known as **Peter Wollner Post #288 of the American Legion**.

The Shinery Neenah LLC, P.O. Box 128, Larsen, WI 54947, Troy Reissmann, Agent, premises to be licensed: W63 N678 Washington Avenue, known as The Shinery Moonshine Co.

Class “B” Fermented Malt Beverage (On or Off-Premise Consumption) and “Class C” Wine (On-Premise consumption):

P.J. Piper LLC, W61 N514 Washington Avenue, Cedarburg, WI 53012, Judith Fergadakis, Agent, premises to be licensed: W61 N514 Washington Avenue, known as P.J. Piper Pancake House.

Cigarette License for Period Ending June 30, 2021

Toto’s Inc. (Otto’s Wine and Spirits – Cedarburg)
W63 N157 Washington Avenue

New Operator’s Licenses for Period Ending June 30, 2021

Robin L. Bates	Tessa L.B. Meier	Jennifer L. Richter
Cassandra R. A. Duesing	Jacob J. Miller	Marie C. Sanabria
Ethan T. Huber	Constance J. Niebauer	
Amanda K. Kowalkowski	Hannah T. Noegel	

Renewal Operator’s Licenses for Period Ending June 30, 2021

Mark A. Adrian	Gordon M. Goggin	Sandra L. Oesterreich
Lucas A. Allen	Jack P. Goggin	Allen W. Parnell
Abigail L. Arnholt	H. Michael Hagerman	Polly Partain
Mark A. Arnholt	Michael G. Harrington	Christine L. Pope
Hannah A. Aronson	Andrew W. Heidtke	Bryan J. Price
Stephanie J.L. Baldwin	Sarah L. Hepburn	Michael J. Reimer
Deborah Bath	Leslie E. Heppe	Jennifer L. Richter
Dena Baule	James M. Hintz	Mark D. Roberts
Joey M. Baumle	Elizabeth D. Hoffman	Caryn M. Sager
Nicholas L. Behling	Sam D. Hoffman	James M. Salp
Roger E. Behling	Christine M. Jackson	Loren R. Salsman
Lindsey J. Berndt	Sarah N. Jellen	Joseph A. Sanchez
Tim J. Biloff	Brenda S. Jones	Logan T. Scheckles
Mark R. Borden	Kristin V. Kamke	Tori L. Schone
Dave Bretsch	Mary Lee Katzka	Ryan A. Schoonover
Daniel A. Brisley	Michael J. Kirst	Susan E. Schrader
Joel M. Christophersen	Charles A. Kison	Mark J. Schubert
Benjamin S. Clithero	Rebecca U. Knuth	Travis J. Sette
Brady S. Curtis	Bruce A. Krenzke	Eric L. Siudak
Eva M. Danner	Shirley K. Krenzke	Jean M. Snow-Lambo
Steven F. Danner	Audrey L. Krick	Scott W. Steffen
Benjamin J. Dereszynski	Angela M. Kroner	Michelle L. Taraboi
Chad A. Doedens	Geoffrey S. Krueger	David E. Taylor
Mary E. Dolezal	Edmund A. Kwaterski Jr.	Ethan E. Taylor
Tricia A. Dooley	Pamela S. LaBouve	Kerry K. Tharp
Cynthia M. Dzikowski	Kelly J. Langerman	Jeff M. Theisen
Eric W. Engstrom	Kathleen A. Lanser	Kaylyn T. Thomas
Suzanne V. Ernst	Karissa J. Mathias	Christian A. Tyrpak

Kim M. Esselmann	Brandon J. McCarthy	David L. Vahsholtz
Judi K. Even	Carrie G. Mueller	Lindsey K. Vang
Todd A. Faust	Shelby L. Neelis	Kenneth L. Weintraub
Gia M. Fazal	Sharon L. Nelson	Amy L. Whitney
Christina N. Gabrielson	Jamie N. Nevins	Stephen N. Wilson
Jeanette L. Gabrys	Nick M. Nevins	Captola R. Wolfe-Bacher
Paul G. Goetz	Richard H. Nielsen	James W. Zipter

Motion carried without a negative vote.

CONSIDER PAYMENT OF BILLS DATED 05/08/20 THROUGH 05/29/20, TRANSFERS FOR THE PERIOD 05/09/20 THROUGH 06/05/20 AND PAYROLL PERIOD 05/03/20 THROUGH 05/16/20 AND 05/17/20 THROUGH 05/30/20; AND ACTION THEREON

Motion made by Council Member Bublitz, seconded by Council Member Verhaalen, to approve payment of bills dated 05/08/20 through 05/29/20, transfers for the period 05/09/20 through 06/05/20 and payroll period 05/03/20 through 05/16/20 and 05/17/20 through 05/30/20. Motion carried without a negative vote.

ADMINISTRATOR'S REPORT

City Administrator Hilvo thanked the Cedarburg Police and Fire Departments along with the surrounding Departments for their help this past weekend.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS & ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Thome said that former Council Member Chris Reimer has announced his candidacy for Representative to Assembly in the 60th District against Robert Brooks.

MAYOR'S REPORT

Mayor O'Keefe stated that he wants to move to in-person Common Council meetings beginning in July.

He also thanked all of the agencies who helped this past weekend.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Bublitz, seconded by Council Member Arnett, to adjourn to closed session at 10:01 p.m. pursuant to Wis. State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation date of a public employee subject to the jurisdiction or authority of the governing body, more specifically, discuss Interim City Administrator position. Approval of May 11, 2020 closed session minutes.

RECONVENE TO OPEN SESSION

Motion made by Council Member Arnett, seconded by Council Member Thome, to adjourn to open session at 10:50 p.m. Motion carried without a negative vote.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Thome, to adjourn the meeting at 10:51 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk