

**CITY OF CEDARBURG
COMMON COUNCIL
APRIL 30, 2018**

**CC20180430-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, April 30, 2018, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor O'Keefe called the meeting to order at 7:00 p.m.

ROLL CALL: Present - Common Council: Mayor Mike O'Keefe, Council Members Dan von Bargen, Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome, Rod Galbraith

Also Present - City Administrator/Treasurer Christy Mertes, Director of Public Works and Engineering Tom Wiza, City Clerk Constance McHugh, Parks, Recreation and Forestry Director Hilvo, City Attorney Mike Herbrand, Police Commissioner Linda Krieg; interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O'Keefe's request, City Clerk McHugh verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member von Bargen, to approve the minutes of the April 17, 2018 meeting. Motion carried unanimously.

CONSIDER BIDS RECEIVED FOR REPLACEMENT OF THE FIRE DEPARTMENT CONCRETE DRIVEWAY AND SIDEWALK AT W61 N631 MEQUON AVENUE

Three bids were received for the replacement of the concrete driveway and sidewalk at the fire station. The low bid was from T. P. Concrete, Inc. in the amount of \$41,753.75.

Motion made by Council Member Thome, seconded by Council Member Verhaalen, to award the contract for the Fire Department concrete driveway and sidewalk replacement to T.P. Concrete, Inc. in the amount of \$41,753.75. Motion carried unanimously.

CONSIDER ORDINANCE NO. 2018-07 AMENDING SEC. 10-1-27 OF THE MUNICIPAL CODE TO PROHIBIT PARKING ON THE SOUTH SIDE OF JACKSON STREET FROM THE WEST RIGHT-OF-WAY LINE OF WASHINGTON AVENUE TO A POINT 50' WEST

Motion made by Council Member Arnett, seconded by Council Member Thome, to adopt Ordinance No. 2018-07 amending Sec. 10-1-27 of the Municipal Code to prohibit parking on the

south side of Jackson Street from the west right-of-way line of Washington Avenue to a point 50' west. Motion carried unanimously.

CONSIDER CLOSING PORTLAND ROAD BETWEEN MILL STREET AND HILBERT AVENUE FROM 5:00 A.M. TO 3:00 P.M. ON JULY 28, 2018 FOR THE WOMEN'S CENTURY BIKE RIDE AND DEMONSTRATIONS

Cindy Petted, from Wisconsin Women Cycling, said the 4th annual Women's Century Bike Ride and related activities will occur on July 28, 2018. Portland Road between Mill Street and Hilbert Avenue will need to be closed from 5:00 a.m. to 3:00 p.m. as groups of bikers leave on the hour starting at 6:00 a.m., vendors need parking, and for the safety of children in the programs. Neighbors in the area are notified and provided with a contact number if they need access.

Motion made by Council Member Burkart, seconded by Council Member Arnett, to approve the closing of Portland Road between Mill Street and Hilbert Avenue from 5:00 a.m. to 3:00 p.m. on July 28, 2018 for the Women's Century Bike Ride and demonstrations. Motion carried unanimously.

CONSIDER CLOSING PORTLAND ROAD BETWEEN THE EASTERN EDGE OF MILL STREET AND THE EASTERN EDGE OF CEDAR CREEK PARK FROM 5:00 A.M. – 7:30 A.M. ON JULY 29, 2018 FOR THE WOMEN'S CENTURY BIKE RIDE

Motion made by Council Member Arnett, seconded by Council Member von Bargaen, to approve the closing of Portland Road between the eastern edge of Mill Street and the eastern edge of Cedar Creek Park from 5:00 a.m. to 7:30 a.m. on July 29, 2018 for the Women's Century Bike Ride. Motion carried unanimously.

CONSIDER RECOMMENDATION OF PUBLIC ART COMMISSION TO PLACE PIANO OUTSIDE AT THE COMMUNITY CENTER GYM

Director Hilvo said the Public Art Commission is recommending the placement of a public piano in front of the Community Center Gym to promote art in the City. This will be a temporary installation from June to September. If there are any issues, the piano will be removed or the hours it can be played will be limited. He will be working with local tuners to keep the piano tuned. The piano will be tastefully painted with colorful circles. The Landmarks Commission has also reviewed the concept and recommended its placement.

Council Member Thome thanked Council Member Arnett for this idea. Council Member Arnett confirmed the piano can be removed if problems occur.

Motion made by Council Member Arnett, seconded by Council Member Thome, to approve the placement of a piano outside the Community Center Gym from June to September. Motion carried unanimously.

CONSIDER MAYOR O'KEEFE'S COUNCIL MEMBER APPOINTMENTS

Motion made by Council Member Thome, seconded by Council Member Verhaalen, to approve Mayor O'Keefe's Council Member appointments to Boards, Committees and Commissions as follows:

Council Member Dan von Barga (1st District)
Public Works and Sewerage Commission
Ad hoc Debt/Investment Advisory Committee
Mid-Moraine Legislative Committee

Council Member Jack Arnett (2nd District)
Economic Development Board, Chair
Community Development Authority

Council Member Kristin Burkart (3rd District)
Landmarks Commission
Public Art Commission

Council Member Rick Verhaalen (4th District)
Parks, Recreation and Forestry Board
Ad hoc Mayors Enhancement Award Committee
Ad hoc Debt/Investment Advisory Committee

Council Member Garan Chivinski (5th District)
Library Board
Personnel Committee

Council Member Patricia Thome (6th District)
(Council President)
(Plan Commission Council Representative)
Personnel Committee - Chair
Light and Water Commission

Council Member Rod Galbraith (7th District)
Personnel Committee
Festival Committee Liaison
Ad hoc Debt/Investment Advisory Committee
Mid-Moraine Legislative Committee (Alternate)

Motion carried unanimously.

CONSIDER MAYOR O'KEEFE'S APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve Mayor O'Keefe's appointments to various Boards, Committees and Commissions as follows:

Board of Appeals- 3 year term

Jay Stutz, Chair	(04/30/21)	
Doug Yip	(04/30/21)	
Edward Foy	(04/30/21)	
Megan Torres	(04/30/20)	First alternate
*TBD	(04/30/19)	Second alternate

Board of Review – 5 year term

Jim Myers	(04/30/23)
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Economic Development Board – 3 year term

Council Member Arnett - Chair

DJ Burns	(04/30/21)
Joe Kassander	(04/30/21)
Jim Pape	(04/30/21)
Eric Stelter	(04/30/21)
Sara Dunstone	(04/30/21)

Landmarks Commission – 3 year term

Judy Jepson	(04/30/21)
Tom Kubala	(04/30/21)
James Temmer	(04/30/21)
Doug Yip, Alternate	(04/30/19)

Library Board - 3 year term

Deb Goeks	(04/30/21)
Todd Bugnacki, School Rep	(04/30/21)

Parks, Recreation and Forestry Board – 2 year term

Glenn Herold	(04/30/20)
Terry Wagner	(04/30/20)

Plan Commission – 3 year term

Heather Cain	(04/30/21)
Adam Voltz	(04/30/21)
*TBD	(04/30/20)

Public Art Commission – 2 year term

Sue Schrader	(04/30/20)
Paul Yank	(04/30/20)
Lisa Brobst	(04/30/20)

Public Works and Sewerage Commission – 2 year term

Some have one year and some have two year appointments to stagger terms

Bill Oakes	(04/30/20)
Sandy Beck	(04/40/19)
Charles Schumacher	(04/30/20)
Robert Dries	(04/30/19)
Gary Graham	(04/30/19)
Judy Guse	(04/30/20)
Ryan Hammetter	(04/30/20)

Motion carried unanimously.

*To be determined. Openings remain on the Plan Commission and the Board of Appeals (alt).

PAYMENT OF BILLS

Motion made by Council Member Arnett, seconded by Council Member von Bargaen, to approve the payment of the bills for the period 04/05/18 through 04/18/18, transfers for the period 04/05/18 through 04/27/18, and payroll for the period 03/25/18 through 04/07/18. Motion carried unanimously.

LICENSE APPLICATIONS

Motion made by Council Member Thome, seconded by Council Member Arnett, to authorize the issuance of a new Operators license for the period ending June 30, 2018 to Jeannie N. Heins. Motion carried unanimously.

Motion made by Council Member Verhaalen, seconded by Council Member Galbraith, to approve the issuance of a 6 month Class “B” Beer license to C. Wiesler’s Inc., Michael G. Jackson, Agent, for the Cedar Creek Park Concession Stand, N52 W5925 Portland Road, from May 1, 2018 to November 1, 2018. Motion carried unanimously.

CITY ADMINISTRATOR’S REPORT

City Administrator/Treasurer Mertes said the My Civic app has been downloaded by 373 residents thus far. She said it should be beneficial to both the public and staff.

City Clerk McHugh reminded the Council that May 14 will be the only Council meeting in May.

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Arnett said he would like to thank Director Hilvo for getting 1,000 trees trimmed this past winter.

Council Member Thome said the Rotary sponsored the planting of 60+ trees. She said the event was well organized by City Forester Kevin Westphal.

Council Member von Bargaen said he would like to invite constituents in the 1st Aldermanic District to a listening session he will be holding this summer. He asked if this type of event must be a publicly noticed meeting. Attorney Herbrand said gatherings constitute a meeting only if a quorum of Council Members are present.

Council Member Chivinski asked Council Member von Bargaen to share his ideas and experience as he is thinking of holding a similar event for 5th Aldermanic District constituents.

Council Member von Bargaen said that while he understands the R&R Quarry is in the town of Cedarburg and is a town issue, he would like this Council to address the issue. He said he would like more information on the groundwater and the makeup of the source material placed in the quarry from 2005 to 2014.

Council Member Arnett suggested Council Member von Bargaen speak to the Economic Development Board member that has experience with environmental matters to discuss this issue. Council Member Verhaalen suggested Council Member von Bargaen talk to Light and Water General Manager Lythjohan. City Administrator/Treasurer Mertes said she will talk to the Town Administrator on Wednesday when she meets with him.

Council Member Arnett said he and former Council Member John Czarnecki gave a tour of City Hall to third graders from Parkview School on April 25. The tour included the infamous attic of City Hall.

MAYOR'S REPORT

Mayor O'Keefe issued a proclamation for Municipal Clerk's Week, May 6-12

ADJOURNMENT

Motion made by Council Member Thome, seconded by Council Member Arnett, to adjourn the meeting at 7:50 p.m. Motion carried unanimously.

Constance K. McHugh, MMC/WCPC
City Clerk