

**CITY OF CEDARBURG
COMMON COUNCIL
February 12, 2024**

**CC20240212-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, February 12, 2024 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:17 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Jim Fitzpatrick, Kristin Burkart, Kevin Curley, Robert Simpson, Patricia Thome

Excused - Council Member Melissa Bitter

Absent - Council Member Mark Mueller

Also Present - City Administrator Mikko Hilvo, Deputy City Clerk Jessica Campolo, City Attorney Michael Herbrand, Police Chief Michael McNerney, Fire Chief Jeff Vahsholtz, Water Recycling Center Superintendent Dennis Grulkowski, City Clerk Tracie Sette, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Campolo verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

NEW BUSINESS

OATH OF OFFICE/SWEARING IN OF NITRO, NEWEST MEMBER OF THE CEDARBURG POLICE DEPARTMENT K-9 UNIT

Police Chief McNerney introduced K9 Nitro, a blue Belgian Malinois, to the Common Council. Nitro’s handler is Officer Jonathan Schemenauer. Deputy City Clerk Campolo administered Nitro’s Oath of Office and swore him in.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF FEE SCHEDULE INCLUDING NEW EMS FEES

Fire Chief Vahsholtz explained that the 2024 fee rates are the same as the 2023 rates, however, a Lift Assist fee has been added to the 2024 schedule. Occasionally the Fire Department responds to calls where people fall and need help getting up. The first two lift assists in a calendar year will be free of charge; fees will begin on the third and subsequent assists.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to approve the Fee Schedule, including new EMS fees. Motion carried without a negative vote with Council Member Bitter excused and Council Member Mueller absent.

DISCUSSION AND POSSIBLE ACTION OF POLICY UPDATES FOR WATER RECYCLING CENTER POLICIES SC-1 ACCEPTANCE OF CONTAMINATED GROUNDWATER, SC-2 SEWER MAXIMUM CHARGE, AND SC-3 SEWAGE CREDIT METERS

Water Recycling Center Superintendent Dennis Grulkowski shared updates made to the Water Recycling Center policies relating to SC-1 Acceptance of Contaminated Groundwater, SC-2 Sewer Maximum Charge, and SC-3 Sewage Credit Meters.

Motion made by Council Member Fitzpatrick, seconded by Council Member Thome, to approve policy updates for Water Recycling Center policies SC-1 Acceptance of Contaminated Groundwater, SC-2 Sewer Maximum Charge, and SC-3 Sewage Credit Meters. Motion carried without a negative vote with Council Member Bitter excused and Council Member Mueller absent.

DISCUSSION AND POSSIBLE ACTION ON ISSUANCE OF 2024 QUADRICYCLE LICENSE FOR NORTH 48, CONTINGENT UPON APPROVAL OF VEHICLE SAFETY INSPECTION

City Administrator Hilvo explained that North 48's pedal tavern license is reviewed on a yearly basis. He is not aware of any issues with the pedal tavern. Council Member Thome shared there are no traffic issues with the pedal tavern, but drivers should be reminded to practice appropriate language and behavior.

Motion made by Council Member Burkart, seconded by Council Member Fitzpatrick, to approve issuance of the 2024 Quadricycle License for North 48, contingent upon approval of vehicle safety inspection. Motion carried without a negative vote with Council Member Bitter excused and Council Member Mueller absent.

DISCUSSION AND POSSIBLE ACTION ON AN AMENDMENT TO THE LISTING CONTRACT FOR HWY 60 BUSINESS PARK BROKER SERVICES PROVIDED BY NEWMARK

City Administrator Hilvo explained that Newmark provides commercial broker services for the business park. There have been no issues working with Newmark. The amendment extends the contract for another year.

Motion made by Council Member Burkart, seconded by Council Member Fitzpatrick, to approve the amendment to the listing contract for Hwy 60 business park broker services provided by Newmark. Motion carried without a negative vote with Council Member Bitter excused and Council Member Mueller absent.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF RESERVE LIQUOR LICENSE FOR LA CANTINA HERMANOS LLC, 816 MCFARLANE ROAD, PORTAGE, WI, ALONSO ARANDA CANCHOLA, AGENT, PREMISES TO BE LICENSED: W63N170 WASHINGTON AVENUE, KNOWN AS LA CANTINA MEXICAN RESTAURANT

City Clerk Sette shared that La Cantina Mexican Restaurant has applied to purchase the last available reserve liquor license in the City. La Cantina will be located in the old Dairy Queen building.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to approve the reserve liquor license for La Cantina Hermanos LLC, 816 McFarlane Road, Portage, WI, Alonso Aranda Canchola, Agent, premises to be licensed: W63N170 Washington Avenue, known as La Cantina Mexican Restaurant. Motion carried without a negative vote with Council Member Bitter excused and Council Member Mueller absent.

CONSENT AGENDA

Motion made by Council Member Thome, seconded by Council Member Curley, to approve the following consent agenda items:

- Approval of issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Strawberry Festival to be held on Saturday June 22, 2024 from 10:00 a.m. to 9:00 p.m. and Sunday, June 23, 2024 from 10:00 a.m. to 5:00 p.m.
- Approval of issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Wine & Harvest Festival to be held on Saturday, September 21, 2024 from 10:00 a.m. to 9:00 p.m. and Sunday, September 22, 2024 from 10:00 a.m. to 5:00 p.m.
- Approval of issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Oktoberfest to be held on Saturday, October 5, 2024 from 10:00 a.m. to 9:00 p.m. and Sunday, October 6, 2024 from 10:00 a.m. to 5:00 p.m.
- Approval of operator license for Kenneth J. Jonas, Thomas J. Bryde, Kelly P. Moore, and Michael Scholtus
- Payment of bills dated 1/20/2024 through 2/02/2024, transfers from 01/01/2024 through 2/03/2024, and payroll for period 12/24/2023 through 02/03/2024.

Motion carried without a negative vote with Council Member Bitter excused and Council Member Mueller absent.

CITY ADMINISTRATOR'S REPORT – No additions to report.

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Thome shared that she attended the Emergency Management Gathering and that it was a very nice event. She encouraged Council Members to attend the Fire Department event on April 13, 2024.

MAYOR REPORT – None

ADJOURNMENT

Motion made by Council Member Burkart, seconded by Council Member Simpson, to adjourn the meeting at 7:55 p.m. Motion carried without a negative vote with Council Member Bitter excused and Council Member Mueller absent.

COMMON COUNCIL
February 12, 2024

CC20240212-4
UNAPPROVED

Deputy City Clerk